NOTICE OF REGULAR GOVERNING BOARD MEETING

7:00 p.m.
August 14, 2013
District Office
Community/Board Room
4905 E. Broadway Blvd.
Tucson, AZ  85709-1010

AGENDA FOR MEETING*

General Matters/Reports

1. Call to Order

2. Pledge of Allegiance

Public Comment and Reports

3. Public Comment – Call to Audience

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

4. Reports by Staff Representatives
   • Representatives Amy Parker and Robert Ramirez will provide highlights from the Staff Council meeting of July 11. Highlights will include: Provost’s Report; Chancellor’s Report, Liaison Report, Employee Reports (AFSCME and ACES and Campus District Reports).

5. Reports by Student Representatives
   • There will be no report. The next student report will be given at the September 11 Board Meeting.
General Matters (*Continued*)

6. Reports by Faculty Representatives
   • There will be no report. The next faculty report will be given at the September 11 Board Meeting.

7. Governing Board Member Reports
   • The Chairperson, Secretary and/or members of the Governing Board may report on recent events at or involving the College.
     ▪ Live streaming of regular scheduled Board meetings

8. Chancellor’s Report
   • Chancellor Lee Lambert may report on current events at or involving the College. The Chancellor may also provide information to the Governing Board on the following topics: Changes being considered and/or made to College processes and systems, Legislative and Budget Updates.
     ▪ Cabinet Development Report

Reports

   • Preliminary 2013/14 fiscal year results through June 2013

10. Provost Report
    • HLC Progress and Developmental Education Update

Information Items

11. Separations from Employment

12. Student Aide Hires
    • No student aide hires this month to report.

13. Direct Appointment
    • Information item submits the following information for direct appointments: Alison Colter-Mack, Director of Employee Relations and Policies.
Action Items

14. Approval of Minutes of the following meetings:
   A. Special Meeting of May 9, 2013
   B. Special Meeting of May 10, 2013
   C. Special Meeting of May 15, 2013
   D. Special Meeting of May 17, 2013
   E. Special Meeting of May 22, 2013
   F. Special Meeting of May 29, 2013
   G. Special Meeting of June 11, 2013
   H. Special Meeting of June 12, 2013
   I. Public Hearing of June 12, 2013
   J. Special Meeting of June 12, 2013 (6:45 pm)
   K. Regular Meeting of June 12, 2013
   L. Special Meeting of June 14, 2013
   M. Special Meeting of June 19, 2013
   N. Special Meeting of June 25, 2013 (4:00 pm)
   O. Special Meeting of June 25, 2013 (4:30 pm)
   P. Special Meeting of July 12, 2013
   Q. Special Meeting of July 26, 2013

15. Consent Agenda

   15.1 New Appointments
   - Administration is requesting approval to hire the following individuals: Ben Buttler, Instructional Faculty; Pamela Coker, Ph.D., Instructional Faculty; Amy Drewek, Instructional Faculty; Nancy Gamboian, Ph.D.; Instructional Faculty; Lynne Gillette, Instructional Faculty; David Huey, Ph.D. Instructional Faculty; Richard Ketchersid, Ph.D., Instructional Faculty; Donald Bradley, Laboratory Technician; Rochelle Byrne, Instructor – Nursing; Carmen Carlson, Human Resources Analyst; Logan Dill, Trades Maintenance Technician, Grounds; Emery Gant, Materials Management Supervisor; Erik Jerue, Information Technology Advanced Analyst; Gary Parker, Student Services Coordinator; Keith Rucci, Instructional Designer; Karen White, Fiscal Support Specialist.

   15.2 Adjunct Faculty Appointments
   - Administration is requesting that the individuals listed as certified adjunct applicants be approved for use as a pool of employees for current and future adjunct faculty assignments and as temporary non-credit instructors: Rebecca S. Abel, Education (Academic) Early Childhood Education (Academic); Barbara Back, Medical Assistant (Occupational/Workforce); Stewart F. Barr, Humanities (Academic), Philosophy (Academic) Nicole P. Barraza, Ph.D., Spanish (Academic); Sheena M. Brown, Ph.D., Biology (Academic); Mary H. Canfield, Writing (Academic), Literature
Action Items (Continued)

(Academic); Annette J. Chavez, Nursing (Academic Limited Exemption); Heather Davis, Nursing (Academic Limited Exemption); Karen G. deClouet, Art (Academic), Art for Personal Development (Developmental); Lewis D. DeJong, Writing (Academic), Literature (Academic) Alisa B. Decker, Dance (Academic); Anthony F. Delio, D.D.S., Dental Hygiene (Occupational/Workforce); Sara L. Dowdle-Simmons, Nursing (Academic), Nursing Assistant (Occupational/Workforce); Sherri L. Epling, Medical laboratory Technician (Occupational/Workforce); Marie E. Finney, Medical Assistant (Occupational/Workforce) Malcolm S. Freeland, Sign Language (Academic Limited Exemption); Neal Galloway, Art (Academic), Art for Personal Development (Developmental); Tamela S. Hargadon, Medical Assistant (Occupational/Workforce); Sharon C. Hitchcock, Nursing (Academic); Sandra K. Holmes, Sign Language (Academic Limited Exemption); Darryl L. Jones, Accounting (Occupational/Workforce); Sharin E. Manion, Sign Language (Academic); Daniel Manning, Fire Science (Occupational/Workforce); Laura W. Meyer, Biology (Academic), Chemistry (Developmental); Sandra L. Mock Jundt, Accounting (Academic), Business (Academic), Management (Academic); Brittany Palmer, Culinary Arts (Occupational/Workforce); Anthony Pitucco, Ph.D., Physics (Academic), Mathematics; Academic); Heather A. Rosson, Religion (Academic), Mathematics (Developmental); Marin Sardy, Writing (Academic), Literature (Academic); Judy Shivack, English as a Second Language (Developmental); Jacquelyn R. Smith, Ph.D., Biology (Academic); Heather M. Smyser, Russian (Academic); Michael R. Urquhart, Biology (Academic); Vito Vitulli, Culinary Arts (Occupational/Workforce); Sriura Weirich, Ph.D., Reading (Academic), Education (Academic); Christine M. Wilson, Culinary Arts Occupational/Workforce).

15.3 Temporary Appointments

- Administration is requesting that the individuals listed be employed as temporary employees. Individuals may be used as a pool of employees for current and future temporary assignments: Tasha Barthelemy, Tutor I; Francis Bouchard, Workforce Instructor; Kaitlin Coleman, Assistant Coach; Margaret Critchley, Public Safety Dispatcher; Daron Cross, Assistant Coach; Krista Daldrup, Public Safety Dispatcher; Eric Humphrey, Tutor II; Raad Hussamaldeen, Tutor I; Carter Jones, Assistant Coach; Jennifer Lane, Tutor II; Neah Layno, Public Safety Dispatcher; Hoang Le, Tutor II; James MacPherson, Assistant Coach; Gabrielle Meyer, Public Safety Dispatcher; Misty Morris, Library Service Technician; Debra Nugent, Instructor; Tony Olivito, Public Safety Dispatcher; Christine Padilla, Support Technician; Jennie Peterson,
Action Items (Continued)

Sign Language Interpreter; David Simmons, Tutor I; Beatriz Simoes, Public Safety Dispatcher; Jennifer Stewart, Tutor I; Richard Turney, Tutor II; Jingmin Wang, Tutor I; Yescas, Alejandro, Tutor I.

15.4 Administrator Acting Assignments
- Administration is requesting approval to hire the following individual: Manuel Amado, Acting Executive Director, Department of Public Safety.

15.5 Addendum: Tucson Medical Center – Associate of Applied Science Degree in Nursing Program
- Administration is requesting approval to extend an agreement with the Tucson Medical Center (TMC) in the amount of $310,125 to provide associate degree nursing education for 20 additional Tucson Medical Center employees.

15.6 Intergovernmental Agreement: State of Arizona Department of Public Safety, Arizona Counter Terrorism Information Center
- Administration is requesting approval of the intergovernmental agreement with the State of Arizona Department of Public Safety, Arizona Counter Terrorism Information Center, for the purpose of enhancing communication process and domestic preparedness response services concerning the activities of terrorism.

15.7 Intergovernmental Agreement: The Arizona Board of Regents on behalf of the University of Arizona for Joint Faculty Appointment Program
- Administration is requesting approval of the Intergovernmental Agreement between the Arizona Board of Regents on behalf of the University of Arizona and Pima County Community College District for Joint Faculty Appointment Program from July 1, 2013 to June 30, 2018.

Adjournment

Regular Meeting
September 18, 2013, 7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway Blvd.
Tucson, AZ  85709-1010

* Option to recess into legal advice executive session — Pursuant to A.R.S. §38-431.03(A)(3) the Governing Board may vote to go into executive session for the purpose of obtaining legal
advice from its legal counsel with respect to any item listed on this agenda or any addendum thereto.

* **Additional Information** — Additional information about the above agenda items can be found in the Governing Board packet that is available for review at the Campus Libraries and on the College’s website at [www.pima.edu/board/packets](http://www.pima.edu/board/packets).

* For ADA accommodation requests, please call 206-4539, Teletypewriter (TTY) 206-4530.

Members of the Governing Board may participate by telephone, video or internet conferencing.
GENERAL MATTERS/REPORTS

Meeting Date: 8/14/13  Item Number: 1-8

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Matters/Reports</td>
<td>Chancellor’s Office</td>
</tr>
<tr>
<td></td>
<td>(206-4747)</td>
</tr>
</tbody>
</table>

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Reports by Staff Representatives
5. Reports by Student Representatives
6. Reports by Faculty Representatives
7. Governing Board Member Reports
8. Chancellor’s Report

Approval

Chancellor ____________________________

Dr. Lee D. Lambert
Recommendation:

Attached are the financial statements showing preliminary 2012/13 fiscal year results through June 2013. Time will be provided to discuss College fiscal matters.

Justification:

Statement of Revenues, Expenses and Changes in Net Assets

The preliminary fiscal year results indicate that Pima Community College is concluding the fiscal year largely as we have been discussing in previous months, with an overall decrease in net assets of $8.2 million. This figure is lower than the previous year’s increase of $0.7 million through the same time period.

The overall decrease in net assets is principally a result of one-time projects funded by accumulated fund balances. Specifically, approximately $6.2 million was used to: 1) pay off the outstanding lease purchase of Northwest Campus building A; 2) renovate the PCC 29th Street Coalition Center; and 3) pay for a portion of the architecture and construction costs for the new Northwest Campus building. In addition, the General Fund Institutional Support expenses are approximately $2 million higher than the same point in time last year as a result of our booking provision for doubtful accounts earlier in the year-end close process. This is a result of an improved year-end accounting practice in which we are now using actual student account data from Banner to automatically process doubtful accounts. Previously this process utilized data that was estimated.

Summary of Expenditures and Encumbrances – General Fund

In terms of operational performance, General Fund revenues and expenditures are in line with budget and our expectations. Personal Services expenditures and commitments are 97.8 percent of budget, which is equivalent to the previous year’s figure. In absolute terms, Personal Services expenditures are $115.6 million compared with $113.4 million in FY12 as a result of budgeted salary schedule increases and expected increases in health and retirement benefits costs. Adjunct faculty earnings were lower compared to the prior year as a result of enrollment decreases and the subsequent adjustments driven by our Resource Allocation Model. Overall, Services and Supplies expenditures were down slightly from prior year in proportional and actual terms,
principally as a result of decreased contractual services expenditures. Transfers were up markedly year over year as a result of the planned capital expenditures mentioned above and a capital budget plan that returned to normal levels compared to the atypically low prior year amount. In summary, the total amount committed was 86.8 percent of budget compared to 87.6 percent the prior year.

Statement of Net Assets

As shown in The Statement of Net Assets, preliminary total net assets at the end of June were $209 million, which is a decrease of about $8 million compared to the same time last year. This decrease is reflected in a slightly lower balance in short-term investments and in a decrease in our investments in buildings and improvements. The decrease in short term investments is a function of using fund balance to pay the aforementioned capital improvements at the Northwest Campus and PCC 29th Street Coalition Center facilities. The decrease in investments in capital is mainly a result of depreciation.

Approvals

Contact Person______________________________________________________________
Dr. David Bea

Chancellor______________________________________________________________
Dr. Lee D. Lambert
## Statement of Net Assets
### June 30, 2013
(Preliminary)

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>Current Assets</th>
<th></th>
<th>Noncurrent Assets</th>
<th></th>
<th>Total Assets</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>Auxiliary and Restricted</td>
<td>Plant and Other Funds</td>
<td>Total All Funds</td>
<td>FY 2011/12</td>
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<tr>
<td>Cash and Cash Equivalents</td>
<td>$11,773,052</td>
<td>$9,938,367</td>
<td>$7,502,482</td>
<td>$29,213,901</td>
<td>$29,611,152</td>
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<tr>
<td>Receivables</td>
<td></td>
<td></td>
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<tr>
<td>Short-term Investments</td>
<td>44,894,218</td>
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<td>44,894,218</td>
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<td>49,965,284</td>
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<td>Property Taxes</td>
<td>4,097,828</td>
<td>181,093</td>
<td>4,278,921</td>
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<td>4,747,153</td>
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<tr>
<td>Accounts (net of allowances)</td>
<td>3,579,268</td>
<td>163,873</td>
<td>3,743,141</td>
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<td>4,064,674</td>
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<tr>
<td>Government Grants and Contracts</td>
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<td></td>
<td>425,571</td>
<td></td>
<td>903,756</td>
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<tr>
<td>Student Loans (net of allowances)</td>
<td>1,122,607</td>
<td>38,307</td>
<td>3,180</td>
<td></td>
<td>1,541,991</td>
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<td></td>
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<td></td>
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<tr>
<td>Other</td>
<td>480,964</td>
<td></td>
<td>480,964</td>
<td></td>
<td>241,856</td>
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<tr>
<td>Inventories</td>
<td>480,964</td>
<td></td>
<td>480,964</td>
<td></td>
<td>203,202</td>
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<tr>
<td>Prepaid Expenses</td>
<td>375,069</td>
<td>12,731</td>
<td>387,800</td>
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<td>Total Current Assets</td>
<td>$66,323,006</td>
<td>$7,974,101</td>
<td>$84,712,083</td>
<td></td>
<td>$91,909,373</td>
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</table>

<table>
<thead>
<tr>
<th></th>
<th>Restricted Cash and Cash Equivalents</th>
<th>Notes Receivable (net of allowances)</th>
<th>Other Long-term Investments</th>
<th>Total Noncurrent Assets</th>
<th></th>
<th>Total Assets</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>Auxiliary and Restricted</td>
<td>Plant and Other Funds</td>
<td>Total All Funds</td>
<td>FY 2011/12</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Noncurrent Assets</td>
<td>$2,839,924</td>
<td>$544,490</td>
<td>20,000,000</td>
<td>30,372,599</td>
<td>30,584,570</td>
<td></td>
</tr>
<tr>
<td>Investments in Capital</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Buildings &amp; Leasehold improvements</td>
<td>87,337,447</td>
<td>87,337,447</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Construction in Progress</td>
<td>1,450,322</td>
<td>1,450,322</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Equipment (net of depreciation)</td>
<td>1,443,710</td>
<td>1,443,710</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Library Books (net of depreciation)</td>
<td>1,876,567</td>
<td>1,876,567</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Noncurrent Assets</td>
<td>10,372,599</td>
<td>130,783,771</td>
<td>141,156,370</td>
<td>145,930,608</td>
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</table>

<table>
<thead>
<tr>
<th></th>
<th>FY 2012/13</th>
<th></th>
<th>FY 2011/12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Assets</td>
<td>$76,695,605</td>
<td>$138,757,872</td>
<td>$225,868,453</td>
</tr>
</tbody>
</table>

## LIABILITIES
### Current Liabilities
| Accrued Payroll and Benefits | $4,112,766 | $4,112,766 | $4,034,206 |
| Accounts Payable and Accrued Liabilities | 369,593 | 76,864 | 692,227 | $615,879 |
| Deposits Held in Custody | 416,851 | 416,851 | | 417,110 |
| Current Portion of Long-term Liabilities | 4,142,048 | 4,142,048 | 5,109,263 | |
| Total Current Liabilities | 8,624,407 | 76,864 | 662,621 | 9,363,892 | 8,944,700 |

### Noncurrent Liabilities
| Deferred Revenue | 5,367 | 359,748 | 365,115 | 331,619 |
| Long-term Liabilities | 3,558,364 | 3,280,000 | 6,838,364 | 10,858,400 |
| Total Noncurrent Liabilities | 3,563,731 | 3,639,748 | 7,203,479 | 11,190,019 |

| Total Liabilities | $12,188,138 | $76,864 | $4,302,369 | $16,567,371 | $20,134,719 |

## NET ASSETS
### Invested in Capital Assets (net of related debt)
| Loans | $1,602,025 | $1,602,025 | $1,853,107 |
| Debt Service | 1,843,811 | 1,843,811 | 2,262,611 |
| Other (Capital Projects) | | | | 927,752 |
| Grants and Contracts | | | | |
| Unrestricted | 1,576,891 | 1,576,891 | | |
| Total Net Assets | $64,507,467 | 8,761,221 | 26,890,311 | 100,158,999 | 109,377,820 |

## FY 2011/12 Totals
- Prior Year Totals as of June 30, 2012
- $91,909,373

## FY 2012/13
- $76,695,605
- $138,757,872
- $225,868,453
- $237,839,981

## PIMA COUNTY COMMUNITY COLLEGE DISTRICT
## Statement of Revenues, Expenses and Changes in Net Assets

For Twelve Months Ending June 30, 2013

### CURRENT FUNDS

<table>
<thead>
<tr>
<th>OPERATING REVENUES</th>
<th>FY 2012/13</th>
<th>FY 2011/12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees</td>
<td>$50,214,681</td>
<td>$51,358,987</td>
</tr>
<tr>
<td>Contracts</td>
<td>2,871,395</td>
<td>3,053,889</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>1,162,921</td>
<td>1,406,592</td>
</tr>
<tr>
<td>Commission and Rents</td>
<td>30,000</td>
<td>306,173</td>
</tr>
<tr>
<td>Other Operating Revenues</td>
<td>519,519</td>
<td>895,610</td>
</tr>
<tr>
<td><strong>Total Operating Revenues</strong></td>
<td>$53,635,595</td>
<td>$60,541,029</td>
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</table>

<table>
<thead>
<tr>
<th>OPERATING EXPENSES</th>
<th>FY 2012/13</th>
<th>FY 2011/12</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>52,672,726</td>
<td>57,743,719</td>
</tr>
<tr>
<td>Academic Support</td>
<td>21,473,223</td>
<td>24,878,842</td>
</tr>
<tr>
<td>Student Services</td>
<td>20,575,699</td>
<td>24,767,944</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>33,996,540</td>
<td>39,529,700</td>
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<tr>
<td>Operation and Maintenance of Plant</td>
<td>12,331,419</td>
<td>21,307,659</td>
</tr>
<tr>
<td>Depreciation</td>
<td>7,122,919</td>
<td>7,035,482</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>1,113,161</td>
<td>44,102,947</td>
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<tr>
<td>Auxiliary Enterprises</td>
<td>745,830</td>
<td>613,423</td>
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<tr>
<td>Contingency</td>
<td>-</td>
<td>153,686</td>
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<tr>
<td><strong>Total Operating Expenses</strong></td>
<td>$142,162,768</td>
<td>$224,486,858</td>
</tr>
</tbody>
</table>

**Net Operating Gain (Loss)** $ (88,527,173) $

**Net Operating Gain (Loss) for Prior Year Totals as June 30, 2012** $ (54,875,691)

### NONOPERATING REVENUES (EXPENSES)

<table>
<thead>
<tr>
<th>NONOPERATING REVENUES (EXPENSES)</th>
<th>FY 2012/13</th>
<th>FY 2011/12</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriations</td>
<td>$7,353,500</td>
<td>$7,353,500</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>91,970,375</td>
<td>94,068,404</td>
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<tr>
<td>Federal Grants</td>
<td>8,208</td>
<td>50,237,995</td>
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<tr>
<td>State and Local Grants</td>
<td>939,653</td>
<td>1,706,219</td>
</tr>
<tr>
<td>State Shared Sales Taxes</td>
<td>2,010,473</td>
<td>1,404,866</td>
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<tr>
<td>Gifts</td>
<td>542,473</td>
<td>480,323</td>
</tr>
<tr>
<td>Investment Income</td>
<td>684,119</td>
<td>(4,989)</td>
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<tr>
<td><strong>Net Nonoperating Revenues</strong></td>
<td>$100,016,202</td>
<td>$164,691,343</td>
</tr>
</tbody>
</table>

**Income before Other Revenues, Expenses, Gains, or Losses** $ 11,489,929 $

**Income before Other Revenues, Expenses, Gains, or Losses for Prior Year Totals as June 30, 2012** $ 27,738,894

**Increase (Decrease) in Net Assets** $ (797,313) $

**Net Assets - Beginning of Year** $ 65,304,780 $

**Net Assets - End of Period** $ 64,507,467 $

**Net Assets - End of Period for Prior Year Totals as June 30, 2012** $ 217,705,262
### PIMA COUNTY COMMUNITY COLLEGE DISTRICT

Summary of Expenditures and Encumbrances - General Fund - Budget and Actual
For Twelve Months Ending June 30, 2013

#### EXPENDITURES BY FUNCTION

<table>
<thead>
<tr>
<th>Educational and General</th>
<th>FY 2012/13</th>
<th>Total Committed Amount</th>
<th>Available Budget Amount</th>
<th>%</th>
<th>FY 2011/12</th>
<th>Total Committed Amount</th>
<th>Available Budget Amount</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>$62,169,371</td>
<td>$52,673,164</td>
<td>$9,496,207</td>
<td>84.7</td>
<td>$51,868,057</td>
<td>$23,780,499</td>
<td>$20,295,294</td>
<td>97.3</td>
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<td>Academic Support</td>
<td>24,188,654</td>
<td>21,473,223</td>
<td>2,715,431</td>
<td>88.8</td>
<td>23,780,499</td>
<td>29,181,078</td>
<td>64,586,651</td>
<td>86.7</td>
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<tr>
<td>Student Services</td>
<td>22,375,098</td>
<td>20,575,908</td>
<td>1,799,190</td>
<td>92.0</td>
<td>20,295,294</td>
<td>12,171,615</td>
<td>100.0</td>
<td>86.6</td>
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<tr>
<td>Institutional Support</td>
<td>34,461,220</td>
<td>33,996,540</td>
<td>464,680</td>
<td>98.7</td>
<td>29,181,078</td>
<td>86.7</td>
<td>143,636,858</td>
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<td>Operation and Maintenance of Plant</td>
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<td>12,331,419</td>
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<tr>
<td>Student Financial Aid</td>
<td>1,113,161</td>
<td>1,113,161</td>
<td>1,090,961</td>
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Other Expenses

<table>
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<tr>
<th>Total Expenditures by Function</th>
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<th>Total Committed Amount</th>
<th>Available Budget Amount</th>
<th>%</th>
<th>FY 2011/12</th>
<th>Total Committed Amount</th>
<th>Available Budget Amount</th>
<th>%</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$177,893,200</td>
<td>$154,449,757</td>
<td>$23,443,443</td>
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**EXPENDITURES BY ACCOUNT**

<table>
<thead>
<tr>
<th>Personal Services</th>
<th>FY 2012/13</th>
<th>Total Committed Amount</th>
<th>Available Budget Amount</th>
<th>%</th>
<th>FY 2011/12</th>
<th>Total Committed Amount</th>
<th>Available Budget Amount</th>
<th>%</th>
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<tbody>
<tr>
<td>Administrative Personnel</td>
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<td>$6,496,762</td>
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<tr>
<td>Faculty</td>
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<td>Additional Compensation - Faculty</td>
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<td>924,599</td>
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<tr>
<td>Adjunct Faculty</td>
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<td>Classified Staff</td>
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<td>38,181,257</td>
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<td>Other Compensation</td>
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<td>Student Employment / Workstudy</td>
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<td>Fringe Benefits</td>
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<td>Total Personal Services</td>
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Services and Supplies

<table>
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<tr>
<th>Total Services and Supplies</th>
<th>FY 2012/13</th>
<th>Total Committed Amount</th>
<th>Available Budget Amount</th>
<th>%</th>
<th>FY 2011/12</th>
<th>Total Committed Amount</th>
<th>Available Budget Amount</th>
<th>%</th>
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<tr>
<td>Communications and Utilities</td>
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<td>4,992,847</td>
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<td>Travel</td>
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<td>Contractual Services</td>
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<td>10,165,847</td>
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<td>Supplies and Materials</td>
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<td>Current Fixed Charges</td>
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<td>2,341,392</td>
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<td>Total Services and Supplies</td>
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<td>24,407,980</td>
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Capital Equipment

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<th>Other Expenditures</th>
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<th>Total Committed Amount</th>
<th>Available Budget Amount</th>
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<tr>
<td>Transfers</td>
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<td>other Expenditures</td>
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<td>Contingency and Reserves</td>
<td>12,624,209</td>
<td>132,168</td>
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</table>

**Total Expenditures by Account**

| $177,893,200 | $154,449,757 | 86.8 | $23,443,443 | 87.6 | $143,636,858 | 87.6 |
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

COMMITMENTS FOR INSTITUTIONAL SUPPORT

COMMITMENTS FOR OPERATION & MAINTENANCE OF PLANT

COMMITMENTS FOR STUDENT FINANCIAL AID

<table>
<thead>
<tr>
<th>Month</th>
<th>FY 12</th>
<th>FY 13</th>
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</thead>
<tbody>
<tr>
<td>July</td>
<td>$29.2M</td>
<td>$34M</td>
</tr>
<tr>
<td>August</td>
<td></td>
<td></td>
</tr>
<tr>
<td>September</td>
<td></td>
<td></td>
</tr>
<tr>
<td>October</td>
<td></td>
<td></td>
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<tr>
<td>November</td>
<td></td>
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</tr>
<tr>
<td>December</td>
<td></td>
<td></td>
</tr>
<tr>
<td>January</td>
<td></td>
<td></td>
</tr>
<tr>
<td>February</td>
<td></td>
<td></td>
</tr>
<tr>
<td>March</td>
<td>$12.2M</td>
<td>$12.3M</td>
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<tr>
<td>April</td>
<td></td>
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<td>May</td>
<td></td>
<td></td>
</tr>
<tr>
<td>June</td>
<td></td>
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</table>

Percent of Budget

FY 12 $29.2M
FY 13 $34M
FY 12 $12.2M
FY 13 $12.3M
FY 12 $1.1M
FY 13 $1.1M

FY 12
FY 13
### GENERAL MATTERS/REPORTS

**Meeting Date:** 8/14/13  
**Item Number:** 10

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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<tbody>
<tr>
<td>Provost Report</td>
<td>Dr. Jerry Migler, Provost and Executive Vice Chancellor (206-4999)</td>
</tr>
</tbody>
</table>

1. HLC Progress Report
2. Developmental Education

---

**Approvals**

<table>
<thead>
<tr>
<th>Contact Person</th>
<th>Jerry Migler</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Dr. Jerry Migler</td>
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</table>

| Chancellor | Dr. Lee D. Lambert |
### INFORMATION ITEM

**Meeting Date:** 8/14/13

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Separations from Employment</td>
<td>Vice Chancellor for Human Resources (206-4740)</td>
</tr>
</tbody>
</table>

**Information:**

For your information, the Chancellor submits the following separations from employment:

**Retirements**

**Bejarano, Raul L.**  
Materials Management Coordinator  
DO – Receiving Warehouse  
**Effective:** 7/5/13  

Raul Bejarano began employment with the College in 2000 as a receiving clerk. He also served as a materials handler technician and a materials management supervisor. Raul is retiring as the materials management coordinator.

**Garrick, Earl**  
Instructional Faculty  
DC – Building and Construction Technology  
**Effective:** 5/16/13  

Earl Garrick began employment with the College in 1997 as vocational instructor. He is retiring as instructional faculty from Downtown Campus where he has taught since 2002.

**Holland, Doug**  
Instructional Faculty  
EC - Reading  
**Effective:** 8/3/13  

Doug Holland began employment with the College in 2001 as adjunct faculty. In 2002 he was hired as instructional faculty at East Campus where he has also served as lead faculty and department chair.
Hood, Joan
Director
DO – Maintenance and Security Operations
Effective: 8/30/13

Joan Hood began employment with the College in 2003 as a fiscal advanced analyst. She served as a fiscal supervisor and is retiring as director from Maintenance and Security Operations.

Iadevaia, David G.
Instructional Faculty
EC - Astronomy
Effective: 7/31/13

David Iadevaia began employment with the College in 1984. He served as lead faculty in Astronomy from 1999 – 2013. He is retiring as instructional faculty from East Campus.

Lewis, Alvin D.
Instructional Faculty
WC – Social Services
Effective: 12/20/13

Alvin Lewis began employment with the College in 1997. He has served as instructional faculty, department chair and in the Mentor Pilot Faculty Program at the West Campus.

Miller, John E.
IT Specialist
DO – Campus Staff
Effective: 8/29/13

John Miller was hired as IT technician at the Northwest Campus in 2004. He is retiring as an IT specialist at the Desert Visa Campus.

Townsend, Patricia C.
Instructional Faculty
WC – Mathematics
Effective: 12/20/13

Patricia Townsend began employment with the College in 1978 as adjunct faculty. She was hired as instructional faculty in 2005 at the Desert Visa Campus. She has served as lead faculty, Mathematics and as a mentor. She is retiring as instructional faculty from West Campus.
Separations from Employment

Bracamonte, Matthew
Trades/Maintenance Technician
DO – Grounds Operations
Effective: 7/12/13

Brown, Brandy A.
Instructional Designer
CC – Instructional Design
Effective: 8/2/13

Cox, Ronald E.
Support Assistant
DC – Administrative Services
Effective: 6/26/13

Garcia, Pablo C.
Business Systems Advanced Analyst
DO – Business Operations
Effective: 6/7/13

Jarvis, Jeffrey R.
Community Service Officer
DO – Public Safety Operations
Effective: 7/13/13

Heilman, Sabrena A.
Student Services Coordinator
WC – Admissions & Registration
Effective: 7/19/13
Reason: Other employment

May, Janet L.
Vice Chancellor
DO – HR Vice Chancellor Operations
Effective: 7/19/13

Mesta, Rebecca N.
Support Technician
WC – Learning Center
Effective: 7/17/13

Nealon, Deanna D.
Support Specialist
EC – Student Development
Effective: 6/7/13

(Continued)
McPherson, Sandra S.
Instructor
DV – Center for Training and Development
Effective: 5/24/13

Ramsey, Blanca
Fiscal Services Specialist
CC – Business Services
Effective: 6/7/13

Richmond-Conley, Wendi B.
Support Technician
WC – Arts and Communication
Effective: 8/2/13

Velasquez, Federico
Instructor
CC – Workforce and Business Development
Effective: 5/29/13

Wagner, Elizabeth A.
Public Safety Dispatcher
DO – Public Safety Operations
Effective: 6/28/13

______________________________
Approvals

Contact Person ________________________ Jeffrey Silvyn 7/29/13
Jeffrey Silvyn

______________________________
Chancellor ____________________________
Dr. Lee D. Lambert
INFORMATION ITEM

Meeting Date: 8/14/13

Item Number: 12

Item Title
Student Aide Hires

Contact Person
Vice Chancellor for Human Resources
(206-4740)

Information:
No students for this report

Approvals

Contact Person  Jeffrey Silvyn  7/29/13
Jeffrey Silvyn

Chancellor
Dr. Lee D. Lambert
**Meeting Date:** 8/14/13  
**Item Number:** 13

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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</thead>
<tbody>
<tr>
<td>Direct Appointment</td>
<td>Vice Chancellor for Human Resources (206-4740)</td>
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</table>

**Information:**

The Chancellor submits the following information for direct appointments:

**Colter-Mack, Alison**  
**Director of Employee Relations and Policies**

- **Salary:** $90,698  
- **Effective:** 7/22/13  
- **Education:** Bachelor of Science, Management, Human Resources, Park University, Tucson, Arizona; Master of Administration, Organizational Leadership, Northern Arizona University, Flagstaff, Arizona  
- **Experience:** Ms. Colter-Mack has one year experience as the owner and consultant of N’ Compliance Training and Consulting Services, LLC in Tucson, Arizona. She also has thirteen years as a project and program manager, an equal opportunity specialist and a senior equal opportunity specialist for the Office of Equal Opportunity Programs for the City of Tucson in Tucson, Arizona.

---

**Approvals**

- **Contact Person:**  
  Jeffrey Silvyn  
  7/29/13

- **Chancellor:**  
  Dr. Lee D. Lambert
ACTION ITEM

Meeting Date: 8/14/13          Item Number: 14A

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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<tbody>
<tr>
<td>Unapproved Minutes of the Special Meeting of May 9, 2013</td>
<td>Chancellor’s Office (206-4747)</td>
</tr>
</tbody>
</table>

Recommendation:

The unapproved minutes of the Special Meeting of May 9, 2013 are submitted for approval.

Approval

Chancellor ________________________________

Dr. Lee D. Lambert
A Special Meeting of the Pima County Community College District Governing Board was held on Thursday, May 9, 2013, at 8:00 a.m. in the Community Board Room C-228 at 4905 E. Broadway Blvd., Tucson AZ 85709.

**Persons in Attendance**

**Board Members**
Brenda Even, Chair  
David Longoria, Secretary  
Marty Cortez  
Sylvia Lee  
Scott Stewart

**Legal Counsel**
John Richardson

**Administration/Staff**
Lynne Wakefield

**Call to Order**
Dr. Even called the meeting to order at 8:12 a.m.

**Motion to conduct Executive Sessions**

*Motion No. 7195*

Mr. Stewart – M; Mr. Longoria – S; to conduct an Executive Session pursuant to A.R.S. §§ 38-431.03(A)(1) (personnel); 38-431.03(A)(3) (legal advice); and 38-431.03(A)(4) (legal advice).

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Recess into Executive Sessions**

The Board recessed into the above referenced Executive Sessions at 8:15 a.m.

**Resumption of Open Session**
The Board resumed Open Session at 10:20 a.m.

Adjournment

The meeting adjourned at 10:21 a.m.

__________________________________________
Secretary

__________________________________________
Date
### ACTION ITEM

**Meeting Date:** 8/14/13  
**Item Number:** 14B  

<table>
<thead>
<tr>
<th>Item Title</th>
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</table>
| Unapproved Minutes of the Special Meeting of May 10, 2013 | Chancellor’s Office  
  (206-4747) |

**Recommendation:**

The unapproved minutes of the Special Meeting of May 10, 2013 are submitted for approval.

---

**Approval**

Chancellor

Dr. Lee D. Lambert
A Special Meeting of the Pima County Community College District Board of Governors was held on Friday, May 10, 2013 at 2:30 p.m., in the Community/Board Room at the District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-1010.

BOARD MEMBERS

Brenda Even, Chair
David Longoria, Secretary
Marty Cortez – via telephone
Sylvia Lee
Scott Stewart – via telephone

RECORDING SECRETARY

Gabriela De Echavarri

GENERAL COUNSEL

Jeffrey Silvyn

ADMINISTRATION

Stella Bay, Executive Director of Public Safety
Charlotte Fugett, President, East Campus
C.J. Karamargin, Vice Chancellor, Public Information and Federal Government Relations
Jerry Migler, Provost and Executive Vice Chancellor
Bill Ward, Vice Chancellor, Facilities
Deborah Yoklic, Assistant Vice Chancellor
Call to Order

Brenda Even called the meeting to order at 2:35 p.m.

Motion to Authorize
Travel for Board Members and Others to conduct site visits

PASSES

Motion No. 7196

David Longoria – M, Sylvia Lee – S, to authorize travel for Board Members and others to conduct site visits in connection with the Chancellor Search process

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 2:42 p.m.

___________________________________________
Secretary

___________________________________________
Date
ACTION ITEM

Meeting Date: 8/14/13                             Item Number:  14C

<table>
<thead>
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<tr>
<td>Unapproved Minutes of the Special Meeting of May 15, 2013</td>
<td>Chancellor’s Office</td>
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<tr>
<td></td>
<td>(206-4747)</td>
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Recommendation:

The unapproved minutes of the Special Meeting of May 15, 2013 are submitted for approval.

Approval

Chancellor ____________________________

Dr. Lee D. Lambert
A Special Meeting of the Pima County Community College District Governing Board was held on Wednesday, May 15, 2013 at 3:00 p.m., in Room C-228, District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-1005.

Persons in Attendance

Board Members
Brenda Even, Chair
David Longoria, Secretary
Marty Cortez
Sylvia Lee
Scott Stewart

Attorney for the Board
Jeffrey Silvyn

Call to Order
Brenda Even called the meeting to order at 3:05 pm.

Motion to conduct Executive Sessions
Motion No. 7197
Scott Stewart – M; Marty Cortez – S; to conduct Executive Sessions pursuant to A.R.S. §38-431.03(A)(1) — (personnel), A.R.S. § 38-431.03(A)(3) (legal advice) and A.R.S. § 38-431.03(A)(4) (legal advice).

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Recess into Executive Sessions
The Board recessed into the above referenced Executive Sessions at 3:06 p.m.

Resumption of Open Session
The Board resumed Open Session at 5:20 p.m.

Adjournment
The meeting adjourned at 5:21 p.m.

__________________________________________
Secretary

__________________________________________
Date
<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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<tbody>
<tr>
<td>Unapproved Minutes of the Special Meeting of May 17, 2013</td>
<td>Chancellor’s Office (206-4747)</td>
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**Recommendation:**

The unapproved minutes of the Special Meeting of May 17, 2013 are submitted for approval.

---

**Approval**

Chancellor

Dr. Lee D. Lambert
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Special Meeting of the Pima County Community College District Board of Governors was held on Friday, May 17, 2013 at 11:00 a.m., in the Community/Board Room at the District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-1010.

BOARD MEMBERS

Brenda Even, Chair
David Longoria, Secretary
Marty Cortez
Sylvia Lee
Scott Stewart

RECORDING SECRETARY

Gabriela De Echavarri

GENERAL COUNSEL

Jeffrey Silvyn

ADMINISTRATION

Lou Albert, President, West Campus
Stella Bay, Executive Director of Public Safety
Brian Bagen, Acting Vice Chancellor for Information Technology
Nina Corson, Academic Dean
Charlotte Fugett, President, East Campus
Mary Beth Ginter, Academic Dean
Cheryl House, Foundation Director
William Howard, Assistant Vice Chancellor for Business Services
C.J. Karamargin, Vice Chancellor, Public Information and Federal Government Relations
Mary Ann Martinez Sanchez, Assistant Vice Chancellor for Academic Services
Janet May, Vice Chancellor for Human Resources
Keith McIntosh, Vice Chancellor for Information Technology
Lorraine Morales, Vice President of Instruction
Brigid Murphy, Vice President of Instruction
Anna Reese, Executive Director for Financial Aide
Stan Steinman, Academic Dean
Heather Tilson, Executive Director for Planning and Institutional Research
Michael Tulino, Vice President of Student Development
William Ward, Vice Chancellor, Facilities
Daniel Wright, Academic Dean
Deborah Yoklic, Assistant Vice Chancellor
General Matters

Call to Order

Brenda Even called the meeting to order at 11:05 a.m.

Site Visit Team Report

Louis Albert, Terra Benson, Kimlisa Salazar Duchicela, Norm Rebendstorf, Brenda Even and Sylvia Lee provided their remarks concerning the site visit to Shoreline Community College. All members of the groups expressed their satisfaction with the positive insights received from Shoreline Community College regarding Mr. Lee D. Lambert.

Each Board member thanked all those who were involved in the Chancellor’s search process.

Motion to Appoint

Lee D. Lambert, J.D. as Chancellor

Motion No. 7198

Scott Stewart – M, Marty Cortez – S. to authorize the selection of Lee D. Lambert, J.D. as the successful finalist for the position of Chancellor; and authorize the Board Chair and Secretary to sign the Chancellor’s employment contract.


Adjournment

The meeting adjourned at 11:50 a.m.

_______________________________________
Secretary

_______________________________________
Date
## ACTION ITEM

**Meeting Date:** 8/14/13  
**Item Number:** 14E

<table>
<thead>
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<tr>
<td>Unapproved Minutes of the Special Meeting of May 22, 2013</td>
<td>Chancellor’s Office (206-4747)</td>
</tr>
</tbody>
</table>

### Recommendation:

The unapproved minutes of the Special Meeting of May 22, 2013 are submitted for approval.

---

**Approval**

Chancellor  

Dr. Lee D. Lambert
A Special Meeting of the Pima County Community College District Governing Board was held on Thursday, May 22, 2013 at 1:30 p.m., in the Board Conference Room, Room C-228, District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-1005.

**Persons in Attendance**

**Board Members**  
Brenda Even, Chair  
David Longoria, Secretary  
Marty Cortez  
Sylvia Lee  
Scott Stewart (By telephone)

**Recording Secretary**  
Gabriela De Echávarri

**College General Counsel**  
Jeffrey Silvyn

**Administration**  
Zelema Harris

**Call to Order**  
Brenda Even called the meeting to order at 1:35 p.m.

**Motion to conduct Executive Sessions**  
Motion No. 7199  
Scott Stewart – M; Sylvia Lee – S; to conduct Executive Sessions pursuant to A.R.S. § 38-431.03(A)(4) (legal advice).

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Resumption of Open Session**  
The Board resumed Open Session at 3:44 p.m.
Adjournment

The meeting adjourned at 3:45 p.m.

__________________________________________
Secretary

__________________________________________
Date
ACTION ITEM

Meeting Date: 8/14/13  
Item Number: 14F

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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<tbody>
<tr>
<td>Unapproved Minutes of the Special Meeting of May 29, 2013</td>
<td>Chancellor’s Office (206-4747)</td>
</tr>
</tbody>
</table>

Recommendation:

The unapproved minutes of the Special Meeting of May 29, 2013 are submitted for approval.

Approval

Chancellor  
Dr. Lee D. Lambert
A Special Meeting of the Pima County Community College District Governing Board was held on Thursday, May 29, 2013 at 5:30 p.m., in the Board Conference Room, Room C-228, District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-1005.

Persons in Attendance

Board Members
Brenda Even, Chair
David Longoria, Secretary
Marty Cortez
Sylvia Lee
Scott Stewart

Administration/Staff
Lee Lambert

Call to Order
Brenda Even called the meeting to order at 5:30 p.m.

Motion to conduct Executive Sessions
Motion No. 7200
Scott Stewart – M; Sylvia Lee – S; to conduct Executive Sessions pursuant to A.R.S. § 38-431.03 (A)(1) (personnel, and employment and assignment of the Chancellor).

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Recess into Executive Sessions
The Board recessed into the above referenced Executive Sessions at 8:07 a.m.

Resumption of Open Session
The Board resumed Open Session at 8:00 pm
Adjournment

The meeting adjourned at 8:01 p.m.

__________________________________________
Secretary

__________________________________________
Date
# ACTION ITEM

**Meeting Date:** 8/14/13  
**Item Number:** 14G

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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<tbody>
<tr>
<td>Unapproved Minutes of the Special Meeting of June 11, 2013</td>
<td>Chancellor’s Office (206-4747)</td>
</tr>
</tbody>
</table>

**Recommendation:**

The unapproved minutes of the Special Meeting of June 11, 2013 are submitted for approval.

---

**Approval**

Chancellor:  

Dr. Lee D. Lambert
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD MEETING MINUTES
June 11, 2013

A Special Meeting of the Pima County Community College District Governing Board was held on Thursday, June 11, 2013 at 5:45 p.m., in the Board Conference Room, Room C-228, District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-1005.

Persons in Attendance

Board Members
Brenda Even, Chair
David Longoria, Secretary
Marty Cortez
Sylvia Lee
Scott Stewart

Administration/Staff
Lee Lambert

Call to Order
Brenda Even called the meeting to order at 5:50 p.m.

Motion to conduct Executive Sessions
Motion No. 7201
Marty Cortez– M; Scott Stewart – S; to conduct Executive Sessions pursuant to A.R.S. § 38-431.03 (A)(1) (personnel, and employment and assignment of the Chancellor).

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Resumption of Open Session

The Board resumed Open Session at 8:21 pm

Adjournment

The meeting adjourned at 8:22 p.m.

__________________________________________
Secretary

__________________________________________
Date
**ACTION ITEM**

<table>
<thead>
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<th>Contact Person</th>
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<tr>
<td>Unapproved Minutes of the Special Meeting of June 12, 2013</td>
<td>Chancellor’s Office (206-4747)</td>
</tr>
</tbody>
</table>

**Recommendation:**

The unapproved minutes of the Special Meeting of June 12, 2013 are submitted for approval.

---

**Approval**

Chancellor ________________________________  
Dr. Lee D. Lambert
A Special Meeting of the Pima County Community College District Governing Board was held on Wednesday, June 12, 2013 at 5:00 p.m., in the Board Conference Room, Room C-228, District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-1010.

**Persons in Attendance**

**Board Members**
Brenda Even, Chair  
Marty Cortez  
Sylvia Lee  
David Longoria, Secretary  
Scott Stewart

**Recording Secretary**
Gabriela De Echávarri

**General Counsel**
Jeffrey Silvyn

**Administration/Staff**
Zelema Harris, Interim Chancellor  
Lee Lambert, Incoming Chancellor

**Call to Order**
Brenda Even called the meeting to order at 5:10 pm.

**Motion to conduct Executive Sessions**

**Motion No. 7202**

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Recess into Executive Sessions

The Board recessed into the above referenced Executive Sessions at 6:23 p.m.

Resumption of Open Session

The Board resumed Open Session at 6:24 p.m.

Adjournment

The meeting adjourned at 6:25 p.m.

__________________________________________
Secretary

__________________________________________
Date
**ACTIONS**

**Meeting Date:** 8/14/13  
**Item Number:** 14I  

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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<tbody>
<tr>
<td>Unapproved Minutes of the Public Hearing of June 12, 2013</td>
<td>Chancellor’s Office (206-4747)</td>
</tr>
</tbody>
</table>

**Recommendation:**

The unapproved minutes of the Public Hearing of June 12, 2013 are submitted for approval.

---

**Approval**

Chancellor ____________________________  
Dr. Lee D. Lambert
A Public Hearing of the Pima County Community College District Board of Governors was held on
Wednesday, June 12, 2013 at 6:30 p.m., in the Community/Board Room, District Central Office, 4905
E. Broadway, Tucson, AZ  85709-1010.

BOARD MEMBERS

Brenda Even, Chair  
David Longoria, Secretary  
Marty Cortez  
Sylvia Lee  
Scott Stewart

BOARD REPRESENTATIVES

Amy Parker, Staff  
Robert Ramirez, Staff

RECORDING SECRETARY

Gabriela De Echávarri

GENERAL COUNSEL

John Richardson

ADMINISTRATION

Zelema Harris, Interim Chancellor  
Lou Albert, President, West Campus  
Brian Basgen, Assistant Vice Chancellor,  
Information Technology (Acting)  
David Bea, Executive Vice Chancellor, Finance  
and Administration  
Johnson Bia, President, Desert Vista Campus  
Luba Chliwniak, President, Downtown Campus  
Imelda Cuyugan, Assistant Vice Chancellor,  
State Government Relations  
Dolores Duran-Cerda, Senior Assistant to the  
Provost (Acting)  
Mary Beth Ginter, Academic Dean  
Donna Gifford, Vice President of Instruction  
John Gillis, Academic Dean  
Diane Groover, Assistant Vice Chancellor for  
Student Development  
Jerry Haynes, Vice President of Student  
Development  
Patricia Houston, Academic Dean  
William Howard, Assistant Vice Chancellor,  
Business Services  
Alex Kajstura, President Northwest Campus  
C.J. Karamargin, Vice Chancellor, Public  
Information and Federal Government  
Relations  
Darla Lammers, Vice President of Instruction  
Mary Ann Martinez Sanchez, Vice Provost and  
Assistant Vice Chancellor, Academic  
Services  
Janet May, Vice Chancellor, Human Resources  
Keith McIntosh, Vice Chancellor, Information  
Technology  
Leticia Menchaca, Assistant Vice Chancellor,  
Student Development  
Jerome Migler, Provost/Executive Vice  
Chancellor  
Lorraine Morales, Vice President of Instruction  
Brigid Murphy, Vice President of Instruction  
Ann Parker, Vice President of Student  
Development  
Anna Reese, Executive Director, Financial Aid  
Ted Roush, Vice President of Instruction  
Robert Simpson  
Nancee Sorenson, Vice President of Student  
Development  
Edgar Soto, Executive Director, Athletics  
Stan Steinman, Academic Dean  
Anne Vosberg, Vice President of Student  
Development  
William Ward, Vice Chancellor, Facilities  
Dan Wright  
Darla Zirbes, Vice President of Instruction
General Matters

Call to Order

Brenda Even called the meeting to order at 6:45 p.m.

Pledge of Allegiance

Brenda Even led the Pledge of Allegiance.

Information/Discussion

Truth in Taxation (TNT) – Notice of Tax Increase

Dr. David Bea, Executive Vice Chancellor for Finance and Administration presented background information on this item.

Adoption of Fiscal Year 2014 Proposed Budget

Executive Vice Chancellor Bea presented the proposed 2013/14 Budget. The total fiscal year 2013-2014 budget is $284.0 million for all funds.

Public Comment

Public Comment

There were no requests to address the Board.

Adjournment

The meeting adjourned at 7:26 p.m.

___________________________________________
Secretary

___________________________________________
Date
ACTIONS ITEM

Meeting Date: 8/14/13

Item Title

Unapproved Minutes of the Special Meeting of June 12, 2013 (6:45 pm)

Contact Person

Chancellor’s Office (206-4747)

Recommendation:

The unapproved minutes of the Special Meeting of June 12, 2013 (6:45 pm) are submitted for approval.

Approval

Chancellor __________________________

Dr. Lee D. Lambert
A Special Meeting of the Pima County Community College District Board of Governors was held on Wednesday, June 12, 2013 at 6:45 p.m., in the Community/Board Room, District Central Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Brenda Even, Chair
David Longoria, Secretary
Marty Cortez
Sylvia Lee
Scott Stewart

BOARD REPRESENTATIVES
Amy Parker, Staff
Robert Ramirez, Staff

RECORDING SECRETARY
Gabriela De Echávarri

GENERAL COUNSEL
John Richardson

ADMINISTRATION
Zelema Harris, Interim Chancellor
Lou Albert, President, West Campus
Brian Basgen, Assistant Vice Chancellor, Information Technology (Acting)
David Bea, Executive Vice Chancellor, Finance and Administration
Johnson Bia, President, Desert Vista Campus
Luba Chliwniak, President, Downtown Campus
Imelda Cuyugan, Assistant Vice Chancellor, State Government Relations
Dolores Duran-Cerda, Senior Assistant to the Provost (Acting)
Mary Beth Ginter, Academic Dean
Donna Gifford, Vice President of Instruction
John Gillis, Academic Dean
Diane Groover, Assistant Vice Chancellor for Student Development
Jerry Haynes, Vice President of Student Development
Patricia Houston, Academic Dean
William Howard, Assistant Vice Chancellor, Business Services
Alex Kajstura, President Northwest Campus
C.J. Karamargin, Vice Chancellor, Public Information and Federal Government Relations
Darla Lammers, Vice President of Instruction
Mary Ann Martinez Sanchez, Vice Provost and Assistant Vice Chancellor, Academic Services
Janet May, Vice Chancellor, Human Resources
Keith McIntosh, Vice Chancellor, Information Technology
Leticia Menchaca, Assistant Vice Chancellor, Student Development
Jerome Migler, Provost/Executive Vice Chancellor
Lorraine Morales, Vice President of Instruction
Brigid Murphy, Vice President of Instruction
Ann Parker, Vice President of Student Development
Anna Reese, Executive Director, Financial Aid
Ted Roush, Vice President of Instruction
Robert Simpson
Nancee Sorenson, Vice President of Student Development
Edgar Soto, Executive Director, Athletics
Stan Steinman, Academic Dean
Anne Vosberg, Vice President of Student Development
William Ward, Vice Chancellor, Facilities
Dan Wright
Darla Zirbes, Vice President of Instruction
General Matters

Call to Order

Brenda Even called the meeting to order at 7:30 p.m.

Action Items

Fiscal Year 2014 Property Tax Rates and Levies

Motion to Approve
Fiscal Year 2014 Property
Tax Rates and Levies
PASSES

Motion No. 7203

David Longoria – M, Marty Cortez – S, to approve the Pima County Community College District’s primary and secondary property taxes for fiscal year 2013-2014.


Adoption of Fiscal Year 2014 Budget

Motion No. 7204

David Longoria – M, Marty Cortez – S, to adopt the proposed budget for the Pima County Community College District for fiscal year July 1, 2013 through June 30, 2014.


Adjournment

The meeting adjourned at 7:35 p.m.

___________________________________________
Secretary

___________________________________________
Date
PimaCountyCommunityCollegeDistrict
Board of Governors
4905C East Broadway/Tucson, Arizona 85709-1010

ACTIONS ITEM

Meeting Date: 8/14/13

Item Number: 14K

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unapproved Minutes of the Regular Meeting of June 12, 2013</td>
<td>Chancellor’s Office (206-4747)</td>
</tr>
</tbody>
</table>

Recommendation:

The unapproved minutes of the Regular Meeting of June 12, 2013 are submitted for approval.

Approval

Chancellor

Dr. Lee D. Lambert
A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, June 12, 2013 at 7:00 p.m., in the Community/Board Room at the District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-1010.

BOARD MEMBERS

Brenda Even, Chair
David Longoria, Secretary
Marty Cortez
Sylvia Lee
Scott Stewart

BOARD REPRESENTATIVES

Amy Parker, Staff
Robert Ramirez, Staff

RECORDING SECRETARY

Gabriela De Echávarri

GENERAL COUNSEL

John Richardson

ADMINISTRATION

Zelema Harris, Interim Chancellor
Lou Albert, President, West Campus
Brian Basgen, Assistant Vice Chancellor, Information Technology (Acting)
David Bea, Executive Vice Chancellor, Finance and Administration
Johnson Bia, President, Desert Vista Campus
Luba Chliwniak, President, Downtown Campus
Imelda Cuyugan, Assistant Vice Chancellor, State Government Relations
Dolores Duran-Cerda, Senior Assistant to the Provost (Acting)
Mary Beth Ginter, Academic Dean
Donna Gifford, Vice President of Instruction
John Gillis, Academic Dean
Diane Groover, Assistant Vice Chancellor for Student Development
Jerry Haynes, Vice President of Student Development
Patricia Houston, Academic Dean
William Howard, Assistant Vice Chancellor, Business Services
Alex Kajstura, President Northwest Campus
C.J. Karamargin, Vice Chancellor, Public Information and Federal Government Relations
Darla Lammers, Vice President of Instruction
Mary Ann Martinez Sanchez, Vice Provost and Assistant Vice Chancellor, Academic Services
Janet May, Vice Chancellor, Human Resources
Keith McIntosh, Vice Chancellor, Information Technology
Leticia Menchaca, Assistant Vice Chancellor, Student Development
Jerome Migler, Provost/Executive Vice Chancellor
Lorraine Morales, Vice President of Instruction
Brigid Murphy, Vice President of Instruction
Ann Parker, Vice President of Student Development
Anna Reese, Executive Director, Financial Aid
Ted Roush, Vice President of Instruction
Robert Simpson
Nancee Sorenson, Vice President of Student Development
Edgar Soto, Executive Director, Athletics
Stan Steinman, Academic Dean
Anne Vosberg, Vice President of Student Development
William Ward, Vice Chancellor, Facilities
Dan Wright
Darla Zirbes, Vice President of Instruction
GENERAL MATTERS

Call to Order

Brenda Even called the meeting to order at 7:40 p.m.

Chairperson Even thanked Dr. Zelema Harris for the work she did in the couple of months she served as an Interim Chancellor. She also introduced and welcome Dr. Lee Lambert, incoming Chancellor.

Dr. Lee Lambert thanked the Board members for putting their faith and confidence in him to be the next Chancellor at PCC. He also thanked Dr. Zelema Harris and noted the great role she has played as Interim Chancellor. Dr. Lambert thanked everyone for their support of him and noted we will work together to get the College to a better place. He also mentioned he is looking forward to working with all.

Public Comment and Reports

Public Comment

Gloria Majalca addressed the Board regarding internal hiring practices.
Scott Collins addressed the Board faculty survey results.

Staff Representatives

Staff Representative Robert Ramirez and Amy Parker reported on the Staff Council meeting of June 7. Highlights included the following: Chancellor’s Report: Interim Chancellor Harris noted she is confident Dr. Lambert, incoming Chancellor will be a positive influence for the College. Dr. Harris informed everyone she has invited a nationally-known expert on developmental education, Dr. Kay McClenny who will be presenting at a public forum on June 14th in the Downtown Campus at 4:00 p.m. Provost and Executive Vice Chancellor’s Report: Dr. Migler provided the framework and structure for the response to the HLC. The draft will be ready by the end of June. Liaison Report: Janet May, Vice Chancellor for Human Resources, reported on recruitment statistics. Campus/District Reports: Christopher Hauser gave an update on the College Culture Working Group. AFSCME Report: There was no report. ACES Report: There was no report. Council Report: There was no report.

Student Representatives

There was no report.
Faculty Representatives

Dr. Even thank those involved in the last part of the Chancellor’s recruitment process. Dr. Even commended East Campus for receiving the Over 50 training Grant. She also recognized William Ward, Vice Chancellor for Facilities and Mike Posey, Director of Plant Operations and Maintenance for the national award the College’s Facilities Department received. She also noted they will be presenting at a national conference in August.

There was no report.

Interim Chancellor’s Report

Dr. Zelema Harris noted she believes Dr. Lee Lambert is the right person at the right time to be the next Chancellor for the College. She noted she impressed with his willingness to address the College’s probationary status. Dr. Harris also mentioned Dr. Lambert’s openness and his confidence in the college employees.

Edgar Soto, Executive Director of Athletics provided an update about the Athletics program.

Jason Brown, Curriculum Coordinator and Desiree Maultsby Student services, Advanced Specialist, provided a presentation about the Blueprint for Healing initiative.

Dr. Jerry Migler, Provost, Dr. Mary Ann Martinez Sanchez, Assistant Vice Chancellor for Academic Services and Dr. Dolores Durán Cerda gave an update on the HLC Monitoring Report.

Dr. Harris thanked those community groups who served as a venue for grievances and complaints about the College. She noted the College under new leadership is poised to forge a new relationship with the community based on mutual respect. She commended the Board for demonstrated his commitment to development. She thanked the Board for allowing her to come to Pima to share her decades of experience and passion for the community college and the students we serve.
Report — April 2013 Financial Statements

Dr. David Bea, Executive Vice Chancellor for Finance and Administration, reviewed the financial statements for the period ending April 2013. Dr. Bea noted the total net assets at the end of April were $226.9 million, which is a decrease of about $2.9 million compared to the same time last year.

Information Items

Separations from Employment

Student Aide Hires

Acting Assignments

These items were noted as information items.

Action Items

Approval of Minutes

Motion to Approve Motion No. 7205

Scott Stewart – M, David Longoria – S, to approve the minutes of the following meetings: Special Meeting of April 19, 2013 (4 pm); Special Meeting of April 19, 2013 (7:45 pm); Special Meeting of April 22, 2013; Special Meeting of April 29, 2013; Special Meeting of April 30, 2013; Special Meeting of May 1, 2013; Special Meeting of May 2, 2013; Special Meeting of May 3, 2013; Special Meeting of May 8, 2013 and the Regular Meeting of May 8, 2013.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Board Members requested that Items 14.10 Contract: Call Center Services for Student Financial Services; 14.11 Contract: Marketing and Advertising Services; 14.13 Contract: Security Services and 14.26 Fiscal Year 2012-2013 Adopted Budget Reductions be pulled from the Consent Agenda and voted on separately.

Motion to Approve Consent Agenda

Motion No. 7206

David Longoria – M, Scott Stewart– S, to approve the Consent Agenda as presented.
14.1 New Appointments
14.2 Adjunct Faculty Appointments
14.3 Temporary Appointments
14.4 Administrator Appointment
14.5 Extension of Acting Administrative Appointments
14.6 Public Safety Personnel Retirement System Local Board Membership
14.7 Grant Proposal: DUI Alcohol Overtime Enforcement Federal 164 – Alcohol (AL) Funds
14.8 Contract: International Student Health Insurance
14.9 Contract: Student Athletic Accident Insurance
14.14 Contract: General Liability and Automobile Liability and Physical Damage Insurance
14.15 Contract: Group Purchase Participation Agreement for Property Insurance
14.16 Contract: Workers Compensation Insurance
14.17 Contracts: Information Technology Maintenance, Licensing and Services – FY14
14.18 Contract: Gas Cards
14.19 Contract: Bus Services
14.20 Contract: Custodial Services
14.21 Contract: Industrial Supplies and Tools
14.22 Contract: Software Licensing
14.23 Extension of Intergovernmental Agreement: Pima County Sheriff’s Department
14.24 Intergovernmental Agreement: Pima County Community Services for Workforce Development Education (2013-2014)
14.25 Information Technology Replacement – FY14
14.27 Unclassified Pay Rates for Temporary Employees

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

The four items that had been pulled from the consent agenda items 14.10, 14.11, 14.13 and 14.26 were then addressed.

Contract: Call Center Services for Student Financial Services — (consent agenda item 14.10)

Contract: Marketing and Advertising Services — (consent agenda item 14.11)

Contract: Security Services — (consent agenda item 14.13)
Fiscal Year 2012-2013 Adopted Budget Reductions —
(consent agenda item 14.13)

Motion No. 7207
David Longoria – M, Marty Cortez – S, to approve the Contract for Call Center Services for Student Financial Services, Contract for Marketing and Advertising Services, Contract for Security Services and Fiscal Year 2012-2013 Adopted Budget Reduction.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Classified Exempt and Classified Non-Exempt Personnel Policy Statements 2013/2014 Fiscal Year

Motion No. 7208
Marty Cortez – M, Scott Stewart – S, to approve the changes to the Personnel Policy Statement for Non-Exempt Staff, Exempt Staff and Faculty.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Administrative Personnel Policy Statements 2013/2014 Fiscal Year

Motion No. 7209
Marty Cortez – M, David Longoria – S, to approve the changes to the Administrative Personnel Policy Statement.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Motion to Approve Personnel Policy Statement for College Employees 2013-2014 Fiscal Year

Motion No. 7210

Scott Stewart – M, Sylvia Lee – S, to approve the changes to the Personnel Policy Statement for College Employees.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Change of date for September Board of Governors Meetings

Motion No. 7211

David Longoria – M, Marty Cortez – S, to authorize to move the Board of Governors meeting from September 11, 2013 to September 18, 2013.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 9:45 p.m.

___________________________________________
Secretary

___________________________________________
Date
## ACTION ITEM

**Meeting Date:** 8/14/13

<table>
<thead>
<tr>
<th>Item Title</th>
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<td>Unapproved Minutes of the Special Meeting of June 14, 2013</td>
<td>Chancellor’s Office (206-4747)</td>
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</table>

**Item Number:** 14L

**Recommendation:**

The unapproved minutes of the Special Meeting of June 14, 2013 are submitted for approval.

---

**Approval**

Chancellor

Dr. Lee D. Lambert
A Special Meeting of the Pima County Community College District Board of Governors was held on Friday, June 14, 2013 at 5:30 p.m., in the Board Conference Room, Room C-228, District Central Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Brenda Even, Chair
David Longoria, Secretary
Sylvia Lee
Scott Stewart

RECORDING SECRETARY

Angela Wesson

ADMINISTRATION

Zelema Harris, Interim Chancellor

General Matters

Call to Order

Brenda Even called the meeting to order at 5:45 p.m.

Dr. Kay McClenny, Director of the Center for Community College Student Engagement, provided information to the Board on student success, the challenges for Community Colleges and Achieving the Dream. Board members posed questions to Dr. McClenny about what works for students and what matters most for Trustees.

Adjournment

The meeting adjourned at 8:15 p.m.

___________________________________________
Secretary

___________________________________________
Date
**ACTION ITEM**

**Meeting Date:** 8/14/13

<table>
<thead>
<tr>
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<td>Unapproved Minutes of the Special Meeting of June 19, 2013</td>
<td>Chancellor’s Office (206-4747)</td>
</tr>
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</table>

**Recommendation:**

The unapproved minutes of the Special Meeting of June 19, 2013 are submitted for approval.

---

**Approval**

Chancellor

Dr. Lee D. Lambert
A Special Meeting of the Pima County Community College District Governing Board was held on Wednesday, June 19, 2013 at 3:30 p.m. in the Catalina Vista Conference Room, D-225, at the District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-1005.

Persons in Attendance

Board Members:
Brenda Even, Chair
David Longoria, Secretary
Marty Cortez
Sylvia Lee
Scott Stewart

General Counsel
Jeffrey Silvyn

Recording Secretary
Gabriela De Echávarri

Administration/Staff
Zelema Harris
Dolores Durán-Cerda
Mary Ann Martinez Sanchez
Jerome Migler
Lorraine Morales
Nancee Sorenson

1. Call to Order
Brenda Even called the meeting to order at 3:40 pm.
Drs. Jerry Migler, Mary Ann Martinez Sanchez and Dolores Durán-Cerda presented on the following:

2. HLC Monitoring Report Information
Overview of the steps for HLC accreditation, reviewed the timeline for the accreditation process and gave an update on the HLC monitoring report.

3. Developmental Education Presentation/Discussion and Admissions History and SPG Presentation regarding Developmental Education, and review of SPG-3501/AA Admissions and Registration. The group reported the College will launch a Developmental Education
study in the Fall Semester 2013 and a Student Services review to help improve student success.

4. Student Enrollment Management and Retention Information/Prep Academy Data Discussion
   Gave a presentation about Prep Academy Cohort “2012” and talked about the enrollment options. They also informed the Prep Academy future is tied to outcomes that will be determined in the Developmental Education study.

**Motion to Recess into Executive Session**

**PASSES**

**Motion No. 7212**

Scott Stewart – M, Marty Cortez – S, to recess into Executive Session.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Recess into Executive Sessions**

The Board recessed into the above referenced Executive Sessions at 6:30 a.m.

**Resumption of Open Session**

The Board resumed Open Session at 8:00 p.m.

**Adjournment**

The meeting adjourned at 8:01 p.m.

__________________________________________
Secretary

__________________________________________
Date
### ACTION ITEM

**Meeting Date:** 8/14/13  
**Item Number:** 14N

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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<tbody>
<tr>
<td>Unapproved Minutes of the Special Meeting of June 25, 2013</td>
<td>Chancellor’s Office (206-4747)</td>
</tr>
</tbody>
</table>

**Recommendation:**

The unapproved minutes of the Special Meeting of June 25, 2013 are submitted for approval.

---

**Approval**

Chancellor

Dr. Lee D. Lambert
A Special Meeting of the Pima County Community College District Governing Board was held on Tuesday, June 25, 2013 at 4:00 p.m., in Room C-228, District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-5000.

Persons in Attendance

Board Members
Brenda Even, Chair
David Longoria, Secretary
Marty Cortez
Sylvia Lee
Scott Stewart

Recording Secretary
Gabriela De Echávarri

Call to Order
Brenda Even called the meeting to order at 4:00 pm.

Motion to conduct Executive Sessions
Motion No. 7213
Marty Cortez – M; David Longoria – S; to conduct Executive Sessions pursuant to A.R.S. § 38-431.03(A)(3) (legal advice).

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Resumption of Open Session
The Board resumed Open Session at 4:24 p.m.

Adjournment
The meeting adjourned at 4:25 p.m.

__________________________________________
Secretary

__________________________________________
Date
ACTIONS

Meeting Date: 8/14/13

Item Title
Unapproved Minutes of the Special Meeting of June 25, 2013

Contact Person
Chancellor’s Office (206-4747)

Recommendation:

The unapproved minutes of the Special Meeting of June 25, 2013 (4:30) are submitted for approval.

Approval

Chancellor ________________________________
Dr. Lee D. Lambert
A Special Meeting of the Pima County Community College District Governing Board was held on Tuesday, June 25, 2013 at 4:30 p.m. in the Community Board Room, C-105, at the District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-1005.

Persons in Attendance

Board Members:
Brenda Even, Chair
David Longoria, Secretary
Marty Cortez
Sylvia Lee
Scott Stewart

General Counsel
Jeffrey Silvyn

Recording Secretary
Gabriela De Echávarri

Administration/Staff
Zelema Harris, Interim Chancellor
Brian Basgen, AVC for Information Technology, Acting
Luba Chliwniak, President, Downtown Campus
Dolores Durán-Cerda, Senior Assistant to the Provost, Acting
Donna Gifford, Vice President of Instruction
Rachelle Howell, Assistant Vice Chancellor, Grants and Planning & Institutional Research
Mary Ann Martinez Sanchez, Vice Provost and Assistant Vice Chancellor, Academic Services
Keith McIntosh, Vice Chancellor for Information Technology
Leticia Menchaca, Assistant Vice Chancellor for Student Development
Jerome Migler, Provost/Executive Vice Chancellor
Brigid Murphy, Vice President of Instruction
Anna Reese, Executive Director of Financial Aid
Ted Roush, Vice President of Instruction
Stan Steinman, Academic Dean
Anne Vosberg, Vice President of Student Development
Deborah Yoklic, Assistant Vice Chancellor
General Matters

Call to Order
Brenda Even called the meeting to order at 4:35 p.m.

Pledge of Allegiance
David Longoria led the Pledge of Allegiance.

Update on areas reviewed during Fiscal Year 2012-13 and Board direction on further actions to be taken during Fiscal Year 2013-14

Motions to Approve Board Direction for FY 13-14

Motion No. 7214
Marty Cortez – M, Scott Stewart – S, to commit to timely and successful completion for Higher Learning Commission Reporting and Self Study requirements.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Motion No. 7215
Scott Stewart – M, Marty Cortez – S, to improve the work environment including the “Blueprint for Healing” process.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Motion No. 7216
Marty Cortez – M, Sylvia Lee – S, to review Developmental Education and analysis of Student Success Options.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Motion No. 7217
Brenda Even – M, David Longoria – S, to reaffirm Board Policy 3501 on Admissions and direct administration to revise implementing procedures, including SPG-3501/AA.
Vote: Board members present other than Board member Scott Stewart voted “aye” by voice vote. Scott Stewart voted “nay”. Motion carried.

Dr. Brenda Even presented Dr. Zelema Harris a resolution regarding her service as Interim Chancellor.

Adjournment

The meeting adjourned at 5:10 p.m.

______________________________
Secretary

______________________________
Date
## ACTION ITEM

**Meeting Date:** 8/14/13  
**Item Number:** 14P

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<td>Unapproved Minutes of the Special Meeting of July 12, 2013</td>
<td>Chancellor’s Office (206-4747)</td>
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</table>

**Recommendation:**

The unapproved minutes of the Special Meeting of July 12, 2013 are submitted for approval.

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**Approval**

Chancellor  
Dr. Lee D. Lambert
A Special Meeting of the Pima County Community College District Board of Governors was held on Friday, July 12, 2013 at 8:30 a.m., in the Conference Room at the 29th Street Coalition Center, 4355 E. Calle Aurora, Tucson, AZ 85709.

BOARD MEMBERS

Brenda Even, Chair
David Longoria, Secretary
Marty Cortez
Sylvia Lee
Scott Stewart

RECORDING SECRETARY

Gabriela De Echávarri

GENERAL COUNSEL

Jeffrey Silvyn
Call to Order

Brenda Even called the meeting to order at 8:30 a.m.

Action Items

New Appointments

Motion to Approve Motion No. 7218


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Temporary Appointments

Motion to Approve Motion No. 7219

Scott Stewart – M, Sylvia Lee – S, to approve Temporary Appointments.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Conduct Executive Sessions

Motion to conduct Motion No. 7220

Sylvia Lee – M; Scott Stewart– S; to conduct Executive Sessions pursuant to A.R.S. § 38-431.03 (A)(3) (Consultation for legal advice).

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Recess into Executive Sessions

The Board recessed into the above referenced Executive Sessions at 8:35 a.m.

Resumption of Open Session
The Board resumed Open Session at 8:55 a.m.

Adjournment

The meeting adjourned at 8:56 a.m.

__________________________________________
Secretary

__________________________________________
Date
ACTION ITEM

Meeting Date:  8/14/13

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<td>Chancellor’s Office (206-4747)</td>
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</tbody>
</table>

Recommendation:

The unapproved minutes of the Special Meeting of July 26, 2013 are submitted for approval.

Approval

Chancellor

Dr. Lee D. Lambert
A Special Meeting of the Pima County Community College District Governing Board was held on Friday, July 26, 2013 at 4:00 p.m., in Room C-228, District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-1005.

**Persons in Attendance**

**Board Members**  
Brenda Even, Chair  
David Longoria, Secretary  
Marty Cortez  
Sylvia Lee  
Scott Stewart

**Recording Secretary**  
Gabriela De Echávarri

**Call to Order**  
Brenda Even called the meeting to order at 4:05 pm.

**Motion to conduct Executive Sessions**  
**Motion No. 7221**  
Marty Cortez – M; David Longoria – S; to conduct Executive Sessions pursuant to A.R.S. § 38-431.03(A)(1) (personnel and employment).

Vote:  All Board members present voted “aye” by voice vote.  None were opposed.  Motion carried.

**Resumption of Open Session**  
The Board resumed Open Session at 6:30 p.m.

**Adjournment**  
The meeting adjourned at 6:31 p.m.

__________________________________________  
Secretary

__________________________________________  
Date
ACTIONS ITEM

Meeting Date: 8/14/13  Item Number: 15

Item Title  Contact Person
Consent Agenda  Chancellor’s Office (206-4747)

Recommendation:

The Interim Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

14.1 New Appointments
14.2 Adjunct Faculty Appointments
14.3 Temporary Appointments
14.4 Administrator Acting Assignments
14.5 Addendum: Tucson Medical Center – Associate of Applied Science Degree in Nursing Program
14.6 Intergovernmental Agreement: State of Arizona Department of Public Safety, Arizona Counter Terrorism Information Center
14.7 Intergovernmental Agreement: The Arizona Board of Regents on behalf of the University of Arizona for Joint Faculty Appointment Program

Approval

Chancellor ___________________________  
Dr. Lee D. Lambert


ACTION ITEM

Meeting Date: 8/14/13

Item Number: 15.1

Item Title | Contact Person
---|---
New Appointments | Vice Chancellor for Human Resources (206-4740)

Recommendation:

The Chancellor recommends that the Board of Governors approve the following new appointments.

Justification:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval. Employment is contingent upon candidates passing a criminal background check after offers have been made, accepted and before the first day of employment.

Faculty:

**Buttler, Ben**  
Instructional Faculty
Salary: $43,489  
Northwest Campus – Mathematics  
Effective: 8/21/13  
One-year Administrative Appointment  
Education: Bachelor of Science, Mathematics; Master of Science, Mathematics, Pittsburg State University, Pittsburg, Kansas  
Experience: Mr. Buttler has two years experience as an adjunct mathematics instructor for Pima Community College.

Recruitment Overview:

An external recruitment was conducted. Nineteen applications were received and reviewed. Six candidates were invited to interview. The finalists were interviewed by Dr. Alex Kajstura, former Northwest Campus President, and Brigid Murphy, Vice President of Instruction for Downtown Campus.

**Coker, Ph.D., Pamela**  
Instructional Faculty
Salary: $52,190  
West Campus – Biology  
Effective: 8/21/13  
One-year Administrative Appointment  
Education: Associate of Science, Medical Laboratory Technician, TriCounty Technical College, Pendleton, South Carolina; Bachelor of Arts, Biology, Southern Wesleyan University, Central, South Carolina; Master of Science, Doctor of Philosophy, Plant Physiology, Clemson University, Clemson, South Carolina

(Continued)
Experience: Ms. Coker has four years experience as adjunct faculty in sciences at Pima Community College, University of Arizona and University of Phoenix, all located in Tucson, Arizona. She also has three years experience as an adjunct instructor for Greenville Technical College in Taylors, South Carolina and Tri-County Technical College in Pendleton, South Carolina.

Recruitment Overview:
An external recruitment was conducted. Ten applications were received and reviewed. Three candidates were invited to interview. The finalists were interviewed by Dr. Louis Albert, West Campus President.

### Drewek, Amy

**Instructional Faculty**

| Salary: | $43,489 |
| Effective: | 8/21/13 |

**Education:** Bachelor of Science, Education, University of Arizona, Tucson, Arizona; Master of Arts, Interpretation, Gallaudet University, Washington, D.C.

**Experience:** Ms. Drewek has one semester experience as adjunct faculty in Sign Language at Pima Community College in Tucson, Arizona. She also has five years experience as a research assistant and interpreter consultant for the College of Nursing at the University of Arizona in Tucson, Arizona.

Recruitment Overview:
An external recruitment was conducted. Six applications were received and reviewed. Six candidates were invited to interview. The finalists were interviewed by Dr. Louis Albert, West Campus President.

### Gamboian, Ph.D. Nancy

**Instructional Faculty**

| Salary: | $52,190 |
| Effective: | 8/21/13 |

**Education:** Bachelor of Science, Broadcast Communications, State University of New York, Fredonia, New York; Master of Fine Arts, Dance, University of North Carolina, Greensboro, North Carolina; Doctor of Philosophy, Exercise and Movement Science, University of Oregon, Eugene, Oregon.

**Experience:** Dr. Gamboian has fourteen years experience as adjunct faculty in Fitness and Sport Sciences for Pima Community College in Tucson, Arizona.

Recruitment Overview:
An external recruitment was conducted. Seven applications were received and reviewed. Two candidates were invited to interview. The finalists were interviewed by Dr. Louis Albert, West Campus President.

### Gillette, Lynne

**Instructional Faculty**

| Salary: | $43,489 |
| Effective: | 8/21/13 |

**Education:** Bachelor of Science, Physics, Towson University, Towson, Maryland; Master of Science, Physics, Iowa State University, Ames, Iowa.

**Experience:** Ms. Gillette has one year experience as an adjunct physics instructor with Pima Community College and one year experience as a physics teacher with Vail High School in Tucson, Arizona.

Recruitment Overview:
An external recruitment was conducted. Eleven applications were received and reviewed. Three candidates were invited to interview. The finalists were interviewed by Dr. Lou Albert, West Campus President.

**Huey, Ph.D. David**  
**Instructional Faculty**

- **Salary:** $52,190  
- **Effective:** 8/21/13  
- **Education:** Bachelor of Science, Secondary Education, University of Tennessee, Martin, Tennessee; Master of Science, Biology, University of Memphis, Memphis, Tennessee; Doctor of Philosophy, Biological Sciences, University of North Texas, Denton, Texas
- **Experience:** Dr. Huey has twenty nine years experience as a biology professor with Louisiana State University Alexandria, Alexandria, Louisiana.

**Recruitment Overview:**  
An external recruitment was conducted. Eleven applications were received and reviewed. Three candidates were invited to interview. The finalists were interviewed by Dr. Lou Albert, West Campus President.

**Ketchersid, Ph.D., Richard**  
**Instructional Faculty**

- **Salary:** $52,190  
- **Effective:** 8/21/13  
- **Education:** Bachelor of Arts, Mathematics, Texas A & M University, College Station, Texas; Doctor of Philosophy, University of California at Berkeley, Berkeley, California
- **Experience:** Dr. Ketchersid has over seven years experience as an assistant professor for Boise State University in Boise, Idaho and Miami University in Oxford, Ohio.

**Recruitment Overview:**  
An external recruitment was conducted. Nineteen applications were received and reviewed. Six candidates were invited to interview. The finalists were interviewed by Dr. Alex Kajstura, former Northwest Campus President, and Brigid Murphy, Vice President of Instruction for Downtown Campus.

**Staff:**

**Bradley, Donald**  
**Laboratory Technician**

- **Hourly Rate:** $15.40  
- **Effective:** 8/19/13  
- **Education:** Associate General Studies, General Studies, Pima Community College
- **Experience:** Mr. Bradley has three years experience as a temporary support assistant, support technician and laboratory assistant with Pima Community College.

**Recruitment Overview:**  
An external recruitment was conducted. Forty two applications were received and reviewed. Six candidates were invited to interview. The finalists were interviewed by Dr. Louis Albert, West Campus President.
Byrne, Rochelle  
**Instructor - Nursing**
Salary: $68,296  
Effective: 8/19/13  
Education: Bachelor of Science, Nursing, University of Arizona, Tucson, Arizona.  
Experience: Ms. Byrne has three years experience as a research nurse for the University of Arizona in Tucson, Arizona and two years experience as a staff nurse for the Mayo Clinic Hospital in Phoenix, Arizona. She holds a certificate as a Registered Nurse.

Recruitment Overview:  
An external recruitment was conducted. Six applications were received and reviewed. Six candidates were invited to interview. The finalists were interviewed by Dr. Johnson Bia, Desert Vista Campus President.

Carlson, Carmen  
**Human Resources Analyst**
Salary: $49,736  
Effective: 8/19/13  
Education: Bachelor of Science, Recreation and Leisure Services Administration, Florida State University, Tallahassee, Florida; Master of Science, Human Resources Management, Nova Southeastern University, Davie, Florida  
Experience: Ms. Carlson has two years experience as a staffing specialist for Afni in Tucson, Arizona. She also has seven months experience as an assistant association manager for Platinum Management in Tucson, Arizona and two years experience as a clinical data assistant for Ventana Medical Systems in Tucson, Arizona.

Recruitment Overview:  
An external recruitment was conducted. Thirty five applications were received and reviewed. Five candidates were invited to interview. The finalists were interviewed by Irma Federico, Director of Human Resources Services and Strategies and Alison Colter-Mack, Director of Employee Relations and Policies.

Dill, Logan  
**Trades Maintenance Technician, Grounds**
Hourly Rate: $13.33  
Effective: 8/19/13  
Education: High School Diploma, Howenstine Magnet High School, Tucson, Arizona  
Experience: Mr. Dill has over five years experience as a landscaper for Bandalero Ranch and Dill’s Landscaping both located in Tucson, Arizona.

Recruitment Overview:  
An external recruitment was conducted. Fifteen applications were received and reviewed. Six candidates were invited to interview. The finalists were interviewed by Bill Ward, Vice Chancellor for Facilities.

Gant, Emery  
**Materials Management Supervisor**
Hourly Rate: $21.37  
Effective: 8/19/13  
Education: Coursework, Lansing Community College, Lansing, Michigan  
Experience: Mr. Gant has twenty four years experience as a supervisor for the United States Postal Service in Lansing, Michigan. He also has three years experience as a logistics mail specialist for Newell Rubbermaid in Atlanta, Georgia.

Recruitment Overview:  
(Continued)
An external recruitment was conducted. Fifteen applications were received and reviewed. Six candidates were invited to interview. The finalists were interviewed by Bill Ward, Vice Chancellor for Facilities.

**Jerue, Erik**  
**Information Technology Advanced Analyst**

Salary: $55,585  
Effective: 8/19/13  
Selected to fill an open position

Education: Coursework, Pima Community College, Tucson, Arizona

Experience: Mr. Jerue has six years experience as a director of information technology for IBA Associates in Tucson, Arizona. He also has four years experience as a systems engineer for NextWest Inc., one year experience as a systems administrator for Desert Technologies LLC. and one year experience as an information technology manager for i360, Inc; all located in Tucson, Arizona.

**Recruitment Overview:**

An external recruitment was conducted. Six applications were received and reviewed. Three candidates were invited to interview. The finalist was interviewed by Keith McIntosh, Vice Chancellor for Information Technology.

**Parker, Gary**  
**Student Services Coordinator**

Hourly Rate: $55,585  
Effective: 8/19/13  
Selected to fill an open position

Education: Master of Business Administration, Business Administration, University of Phoenix, Tucson, Arizona; Bachelor of Science, Management Studies, University of Maryland, European Division, Germany

Experience: Mr. Parker has twenty seven years experience in various munitions positions in the United States Air Force in various locations. He also has three years experience as an assistant operations manager, project analyst, and transportation officer with G4S Secure Solutions in Tucson, Arizona.

**Recruitment Overview:**

An external recruitment was conducted. Sixty applications were received and reviewed. Seven candidates were invited to interview. The finalists were interviewed by Leticia Menchaca, Assistant Vice Chancellor, Student Services.

**Rocci, Keith**  
**Instructional Designer**

Salary: $55,585  
Effective: 9/3/13  
Selected to fill an open position

Education: Bachelor of Science, Justice Studies, Arizona State University, Tempe, Arizona; Master of Arts, Information Resources and Library Science, University of Arizona, Tucson, Arizona; Master of Education, Educational Leadership, Northern Arizona University, Flagstaff, Arizona; Master of Education, Educational Technology, Northern Arizona University, Flagstaff, Arizona

Experience: Mr. Rocci has five years experience as a librarian for Washburn University in Topeka, Kansas and three years experience as a lecturer for Emporia State University in Emporia, Kansas. He also has a combined five years experience as an advising specialist and as an instructional designer for the University of Arizona in Tucson, Arizona.

**Recruitment Overview:**

(Continued)
An external recruitment was conducted. Seventeen applications were received and reviewed. Twelve candidates were invited to interview. The finalists were interviewed by Dr. Johnson Bia, Desert Vista Campus President.

**White, Karen**  
Fiscal Support Specialist  
Hourly Rate: $18.53  
Effective: 8/19/13  
Selected to fill an open position  
Education: Coursework, University of Arizona, Tucson, Arizona  
Experience: Ms. White has sixteen years experience as a senior office specialist, administrative assistant, accountant, and associate accountant at the University of Arizona in Tucson, Arizona.

Recruitment Overview:

An external recruitment was conducted. Twenty nine applications were received and reviewed. Eleven candidates were invited to interview. The finalists were interviewed by Dr. Davie Bea, Executive Vice Chancellor, Finance and Administration.

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**Approvals**

Contact Person **Jeffrey Silvyn**  
8/6/13

Jeffrey Silvyn

Chancellor  
Dr. Lee D. Lambert
Pima County Community College District
Board of Governors
4905C East Broadway/Tucson, Arizona 85709-1010

ACTION ITEM

Meeting Date: 8/14/13
Item Number: 15.2

Item Title: Adjunct Faculty Appointments
Contact Person: Vice Chancellor for Human Resources (206-4740)

Recommendation:
The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Justification:
On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance the needs of the College and passing a criminal background check.

The list contains individual background information and shows the initial academic discipline(s) in which adjunct faculty members are certified. Adjuncts may also teach in other disciplines if additional certifications are awarded, or as temporary non-credit instructors in areas for which they are qualified.

Name: Abel, Rebecca S.
Discipline(s): Education (Academic) Early Childhood Education (Academic)
Salary: $735 per load hour
Education: Bachelor of Arts, Organizational Management, Ashford University, Clinton, Iowa; Master of Arts, Education, Ashford University, Clinton, Iowa
Experience: Ms. Abel has been working as the Employee Development Manager at Bridgepoint Education in San Diego, California for more than one year. She has nine years of adult teaching experience.

Name: Back, Barbara
Discipline(s): Medical Assistant (Occupational/Workforce)
Salary: $735 per load hour
Education: Medical Assistant Certification, Apollo Medical and Dental College, Tucson, Arizona
Experience: Ms. Back has been working as a medical assistant and scheduler for more than thirty years. She has nine years of adult teaching experience.

(Continued)
Name: Barr, Stewart F.
Discipline(s): Humanities (Academic), Philosophy (Academic)
Salary: $735 per load hour
Education: Bachelor of Arts, Philosophy, University of Arizona, Tucson, Arizona; Master of Arts, Oriental Studies, University of Arizona, Tucson, Arizona.
Experience: Mr. Barr has more than 25 years as full time faculty for Pima Community College in Tucson, Arizona.

Name: Barraza, Ph.D., Nicole P.
Discipline(s): Spanish (Academic)
Salary: $735 per load hour
Education: Bachelor of Arts, Spanish, Wellesley College, Wellesley, Massachusetts; Master of Arts, Spanish, Stanford University, Stanford, California; Doctor of Philosophy, Iberian and Latin American Culture, Stanford University, Stanford, California.
Experience: Dr. Barraza has been working as a Spanish instructor for more than two years at Stanford, University in Stanford, California. She has more than five years of adult teaching experience.

Name: Brown, Ph.D., Sheena M.
Discipline(s): Biology (Academic)
Salary: $735 per load hour
Education: Bachelor of Science, Zoology, University of Otago, New Zealand; Doctor of Philosophy, Zoology, University of Otago, New Zealand.
Experience: Dr. Brown has been working as a staff scientist and adjunct faculty for over ten years with the University of Arizona in Tucson, Arizona. She has more than ten years of adult teaching experience.

Name: Canfield, Mary H.
Discipline(s): Writing (Academic), Literature (Academic)
Salary: $735 per load hour
Education: Bachelor of Arts, Anthropology, University of Arizona, Tucson, Arizona; Master of Fine Arts, Creative Writing, University of Memphis, Memphis, Tennessee.
Experience: Ms. Canfield has been teaching English courses for more than ten years for several universities. She has more than ten years of adult teaching experience.

Name: Chavez, Annette J.
Discipline(s): Nursing (Academic Limited Exemption)
Salary: $735 per load hour
Experience: Ms. Chavez has been working for St. Joseph’s Hospital in Tucson, Arizona as a registered nurse for more than thirteen years. She has four years of adult teaching experience.
Name: **Davis, Heather**
Discipline(s): Nursing (Academic Limited Exemption)  
Salary: $735 per load hour  
Education: Associates of Applied Science, Nursing, Pima Community College  
Experience: Ms. Davis has been working as a registered nurse for St. Joseph’s Hospital in Tucson, Arizona for more than nine years. She does not have formal adult teaching experience.

Name: **deClouet, Karen G.**
Discipline(s): Art (Academic), Art for Personal Development (Developmental)  
Salary: $735 per load hour  
Education: Bachelor of Fine Arts, Visual Arts, University of Louisiana, Lafayette, Louisiana; Master of Fine Arts, Art, University of Arizona, Tucson, Arizona  
Experience: Ms. deClouet was a drawing instructor for two years at the University of Arizona, in Tucson, Arizona and a dance instructor for three years at Gerami Academy of Fine Arts in Lafayette, Louisiana.

Name: **DeJong, Lewis D.**
Discipline(s): Writing (Academic), Literature (Academic)  
Salary: $735 per load hour  
Education: Bachelor of Arts, English, University of Northern Iowa, Cedar Falls, Iowa; Master of Arts, English, University of Missouri, Kansas City, Missouri; Master of Fine Arts, Creative Writing, University of Arizona, Tucson, Arizona  
Experience: Mr. DeJong has been working as a creative writing instructor for several universities in Kansas City, Missouri. He has seven years of adult teaching experience.

Name: **Decker, Alisa B.**
Discipline(s): Dance (Academic)  
Salary: $735 per load hour  
Education: Bachelor of Fine Arts, Dance, Towson State University, Towson, Maryland; Master of Fine Arts, Dance, State University of New York College, Brockport, New York  
Experience: Ms. Decker was a dancer for at least five years for several dance companies throughout the state of New York. She has more than four years of formal adult teaching experience.

Name: **Delio, D.D.S., Anthony F.**
Discipline(s): Dental Hygiene (Occupational/Workforce)  
Salary: $735 per load hour  
Education: Doctor of Dental Surgery, Dentistry, School of Dental Medicine  
Experience: Dr. Delio has been working as a private practice orthodontist in Montrose, Colorado for seventeen years. He does not have formal teaching experience.
Name: Dowdle-Simmons, Sara L.
Discipline(s): Nursing (Academic), Nursing Assistant (Occupational/Workforce)
Salary: $735 per load hour
Education: Bachelor of Science, Nursing, Grand Canyon University, Phoenix, Arizona; Master of Nursing, Education, Northern Arizona University, Flagstaff, Arizona
Experience: Ms. Dowdle-Simmons has worked as a registered nurse for over twelve years at various healthcare facilities in Arizona. She has more than four years of adult teaching experience.

Name: Epling, Sherri L.
Discipline(s): Medical laboratory Technician (Occupational/Workforce)
Salary: $735 per load hour
Education: Associate of Applied Science, Medical Laboratory Technician, Pima Community College, Tucson, Arizona; Associate of Arts, Liberal Arts, Pima Community College, Tucson, Arizona; Bachelor of Science, Heath Sciences-Allied Health, Northern Arizona University, Flagstaff, Arizona
Experience: Ms. Epling works as a certified medical laboratory technician at the University of Arizona Health Network-University campus in Tucson, Arizona. Ms. Epling has no formal adult teaching experience.

Name: Finney, Marie E.
Discipline(s): Medical Assistant (Occupational/Workforce)
Salary: $735 per load hour
Education: Licensed Practical Nurse, Ozarka College, Melbourne, Arkansas
Experience: Ms. Finney has been a triage nurse, site coordinator and medical staff trainer for Arizona Community Physicians in Tucson, Arizona over the last thirteen years. She does not have formal teaching experience.

Name: Freeland, Malcolm S.
Discipline(s): Sign Language (Academic Limited Exemption)
Salary: $735 per load hour
Education: Bachelor of Science, Recreation, California State University, Northridge, California
Experience: Mr. Freeland was a teacher assistant and student development coordinator over a period of five years for the Texas School for the Deaf in Austin, Texas. He has no formal adult teaching experience.

Name: Galloway, Neal
Discipline(s): Art (Academic), Art for Personal Development (Developmental)
Salary: $735 per load hour
Education: Bachelor of Arts, Art, University of Tulsa, Tulsa, Oklahoma; Master of Fine Arts, Art, University of Arizona, Tucson, Arizona
Experience: Mr. Galloway has been an instructor for three years in the visual arts program at the University of Arizona in Tucson, Arizona. He has more than five years of adult teaching experience.
Name: **Hargadon, Tamela S.**  
Discipline(s): Medical Assistant (Occupational/Workforce)  
Salary: $735 per load hour  
Education: Medical Assistant Program graduate, Tucson College, Tucson, Arizona  
Experience: Ms. Hargadon has been working as a Medical Assistant for over thirteen years at the Family Adult Medicine office in Tucson, Arizona. She has no formal adult teaching experience.

Name: **Hitchcock, Sharon C.**  
Discipline(s): Nursing (Academic)  
Salary: $735 per load hour  
Education: Bachelor of Science: Nursing, University of Arizona, Tucson, Arizona; Master of Science: Nursing, Grand Canyon University, Phoenix, Arizona  
Experience: Ms. Hitchcock has been working for Carondelet St Joseph Hospital in Tucson, Arizona for more than twenty-seven years. She does not have formal teaching experience.

Name: **Holmes, Sandra K.**  
Discipline(s): Sign Language (Academic Limited Exemption)  
Salary: $735 per load hour  
Education: Associates of Applied Science, Interpreter Training, Pima Community College, Tucson, Arizona  
Experience: Ms. Holmes has worked for more than four years as a sign language interpreter for Tucson Unified School District, Arizona State School for the Deaf and Blind and Pima Community College, all located in Tucson, Arizona. She has no formal adult teaching experience.

Name: **Jones, Darryl L.**  
Discipline(s): Accounting (Occupational/Workforce)  
Salary: $735 per load hour  
Education: Bachelor of Science, Business Administration, University of Phoenix, Phoenix, Arizona; Master of Arts, Education, Curriculum and Instruction, University of Phoenix, Phoenix, Arizona  
Experience: Mr. Jones was working in accounting and finance for the United States Army for eight years. He has more than five years of formal adult teaching experience.

Name: **Manion, Sharin E.**  
Discipline(s): Sign Language (Academic)  
Salary: $735 per load hour  
Education: Bachelor of Arts, Language Arts, State University College, Potsdam, New York; Master of Science, Audiology, Gallaudet University, Washington, District of Columbia; Master of Education, Counseling and Guidance, University of Arizona, Tucson, Arizona  
Experience: Ms. Manion retired as a full time faculty member teaching sign language and interpreter training classes for Pima Community College in Tucson, Arizona.
Name:  Manning, Daniel  
Discipline(s):  Fire Science (Occupational/Workforce)  
Salary:  $735 per load hour  
Education:  Master of Science, Leadership, Grand Canyon University, Phoenix, Arizona  
Experience:  Mr. Manning has been working as a Station Chief for the Fort Huachuca Fire Department for more than eight years. He does not have formal teaching experience.

Name:  Meyer, Laura W.  
Discipline(s):  Biology (Academic), Chemistry (Developmental)  
Salary:  $735 per load hour  
Education:  Bachelor of Science, Chemistry, University of Arizona, Tucson, Arizona; Master of Science, Molecular & Cellular Biology, University of Arizona, Tucson, Arizona  
Experience:  Ms. Meyer was a high school teacher for the last twenty-two years with the Tucson Unified School District in Tucson, Arizona. She has no formal adult teaching experience.

Name:  Mock Jundt, Sandra L.  
Discipline(s):  Accounting (Academic), Business (Academic), Management (Academic)  
Salary:  $735 per load hour  
Education:  Bachelor of Science, Biology, Benedictine University, Lisle, Illinois; Master of Business Administration, University of Mary Hardin Baylor, Belton, Texas  
Experience:  Ms. Mock Jundt has worked for H & R Block in Illinois, Oklahoma and Arizona over a three year period as a tax professional and client service coordinator. She has four years of formal teaching experience.

Name:  Palmer, Brittany  
Discipline(s):  Culinary Arts (Occupational/Workforce)  
Salary:  $735 per load hour  
Education:  Bachelor of Science, Culinary Arts, Johnson and Wales University, Denver, Colorado  
Experience:  Ms. Palmer has been working as an executive chef at Agustin Brasserie in Tucson, Arizona for more than a year. She has no have formal teaching experience.

Name:  Pitucco, Ph.D., Anthony  
Discipline(s):  Physics (Academic), Mathematics (Academic)  
Salary:  $735 per load hour  
Education:  Bachelor of Science, Physics, University of Arizona, Tucson, Arizona; Master of Science, Mathematics, University of Arizona, Tucson, Arizona; Master of Education, Foundations of Education, University of Arizona, Tucson, Arizona; Doctor of Philosophy, Applied Mathematics, University of Arizona, Tucson, Arizona  
Experience:  Dr. Pitucco taught for more than fourteen years as full time faculty for Pima Community College in Tucson, Arizona.
Name: Rosson, Heather A.  
Discipline(s): Religion (Academic), Mathematics (Developmental)  
Salary: $735 per load hour  
Education: Bachelor of Science, Mathematics, University of Arizona, Tucson, Arizona; Bachelor of Arts, Religious Studies, University of Arizona, Tucson, Arizona; Master of Arts, Practical Theology, Regent University, Virginia Beach, Virginia  
Experience: Ms. Rosson has been an elementary/middle school math teacher for more than five years for various school districts in Arizona. She has more than three years of teaching experience.

Name: Sardy, Marin  
Discipline(s): Writing (Academic), Literature (Academic)  
Salary: $735 per load hour  
Education: Bachelor of Arts, Biology, University of Oregon, Eugene, Oregon; Master of Arts, Liberal Studies, Dartmouth College, Hanover, New Hampshire  
Experience: Ms. Sardy is currently pursuing a Master of Fine Arts degree from Columbia University in New York. She has one year of adult teaching experience.

Name: Shivack, Judy  
Discipline(s): English as a Second Language (Developmental)  
Salary: $735 per load hour  
Education: Bachelor of Arts, City College of New York, New York, New York; Master of Arts, Teaching English, Adelphi University, Garden City, New York; Master of Business Administration, University of Phoenix, Phoenix, Arizona  
Experience: Ms. Shivack has been working for Brookline College in Tucson, Arizona as a Business Education Program Director for more than four years. She has four years of adult teaching experience.

Name: Smith, Ph.D., Jacquelyn R.  
Discipline(s): Biology (Academic)  
Salary: $735 per load hour  
Education: Bachelor of Arts, Biology, Mills College, Oakland, California; Bachelor of Science, Medical Technology, Old Dominion University, Norfolk, Virginia; Doctor of Philosophy, Biomedical Sciences/Biology, Old Dominion University, Norfolk, Virginia  
Experience: Dr. Smith taught biology as a full time faculty member for Pima Community College in Tucson, Arizona for more than ten years. She is returning to teach as adjunct faculty.

Name: Smyser, Heather M.  
Discipline(s): Russian (Academic)  
Salary: $735 per load hour  
Education: Bachelor of Arts, French, University of Evansville, Evansville, Indiana; Master of Arts, Russian, University of Arizona, Tucson, Arizona  
Experience: Ms. Smyser has been a volunteer for International Rescue Committee assisting job search applicants with English skills for applications and job interviews. She has one year of formal teaching experience.
Name: Urquhart, Michael R.
Discipline(s): Biology (Academic)
Salary: $735 per load hour
Education: Bachelor of Arts, Biology, St. Andrews University, Laurinburg, North Carolina; Master of Science, Biology, Northern Arizona University, Flagstaff, Arizona
Experience: Mr. Urquhart taught biology for two years at Desert Mosaic Charter School in Tucson, Arizona. He has more than four years of adult teaching experience.

Name: Vitulli, Vito
Discipline(s): Culinary Arts (Occupational/Workforce)
Salary: $735 per load hour
Education: Certificate Culinary Arts, Art Institute of New York City, New York, New York
Experience: Mr. Vitulli has been working as a pastry chef for more than nine years. He does not have formal adult teaching experience.

Name: Weirich, Ph.D., Sriura
Discipline(s): Reading (Academic), Education (Academic)
Salary: $735 per load hour
Education: Master of Education, Curriculum and Instruction, University of Missouri, Columbia, Missouri; Doctor of Philosophy, Multicultural Teaching and Child Education; University of New Mexico, Albuquerque, New Mexico
Experience: Dr. Weirich has been working as a human resource analyst for Pima Community College for more than four years. She has seven years of adult teaching experience.

Name: Wilson, Christine M.
Discipline(s): Culinary Arts (Occupational/Workforce)
Salary: $735 per load hour
Education: Bachelor of Science, Nutritional Sciences, University of Arizona, Tucson, Arizona
Experience: Ms. Wilson works as an outpatient dietitian at El Rio Community Healthcare center in Tucson, Arizona. She has two years of adult teaching experience.

Approvals

Contact Person _______ Jeffrey Silvyn 7/29/13 _______
Jeffrey Silvyn

Chancellor__________________________
Dr. Lee D. Lambert
ACTION ITEM

Meeting Date: 8/14/13  Item Number: 15.3

Item Title: Temporary Appointments  Contact Person: Vice Chancellor for Human Resources (206-4740)

Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Justification:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent, as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments, subject to continued satisfactory job performance and the needs of the College. When applicable, assignments are contingent upon candidates passing a criminal background check after offer has been made, accepted and before the first day of employment or addition to a pool.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

**Barthelemy, Tasha**  
**Tutor I**  
**DV**

- **Effective:** 8/15/13  
- **Mathematics**
- **Duration:** 2013-2014 Fiscal year
- **Hourly Rate:** $7.80
- **Education:** Associate of Arts, Mathematics, Pima Community College
- **Experience:** Ms. Barthelemy is currently pursuing her degree in mathematics education and has been interviewed and recommended by Luis Leon, Mathematics Instructional Faculty.

Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.
Bouchard, Francis  Workforce Instructor  CC  
**Effective:** 8/15/13  Business and Workforce Development  
**Duration:** 2013-2014 Fiscal year  
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.  
**Hourly Rate:** $21.10  
**Education:** Associate of Applied Science, Electrical Technology, State University of New York, Morrisville, New York; Bachelor of Science, Management of Human Resources, Roberts Wesleyan College, Rochester, New York  
**Experience:** Mr. Bouchard has sixteen years experience as a certified quality manager, consultant and president for Bouchard Quality Management in Tucson, Arizona.

Coleman, Kaitlin  Assistant Coach  WC  
**Effective:** 8/17/13  Women’s Soccer  
**Duration:** 2013-2014 Fiscal year  
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.  
**Hourly Rate:** $10.00  
**Education:** Bachelor of Science, Secondary Education, Butler University, Indianapolis, Indiana  
**Experience:** Ms. Coleman has three years experience as a substitute teacher and girls’ assistant soccer coach for the Tucson Unified School District in Tucson, Arizona. She also has two years experience as a soccer coach for Flowing Wells Unified School District in Tucson, Arizona.

Critchley, Margaret  Public Safety Dispatcher  MS  
**Effective:** 8/15/13  Public Safety  
**Duration:** 2013-2014 Fiscal year  
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.  
**Hourly Rate:** $17.49  
**Education:** High School Diploma, Canyon Del Oro High School, Oro Valley, Arizona  
**Experience:** Ms. Critchley has six years experience as an emergency 911 telecommunicator for the Town of Marana in Marana, Arizona.

Cross, Daron  Assistant Coach  WC  
**Effective:** 8/15/13  Men’s Basketball  
**Duration:** 2013-2014 Fiscal year  
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.  
**Hourly Rate:** $10.00  
**Education:** Bachelors of Human Services, Human Services, University of Phoenix, Tucson, Arizona  
**Experience:** Mr. Cross has eleven years experience as a boys’ varsity basketball coach for Flowing Wells Unified School District and Vail Unified School District, both located in Tucson, Arizona.
Daldrup, Krista    Public Safety Dispatcher    MS
Effective: 8/15/13    Public Safety
Duration: 2013-2014 Fiscal year
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.
Hourly Rate: $17.49
Education: Coursework, Chaparral College, Tucson, Arizona
Experience: Ms. Daldrup has nine years experience as a 911 dispatcher for the Pima County Sheriff’s Department in Tucson, Arizona.

Humphrey, Eric    Tutor II    EC
Effective: 8/15/13    Science
Duration: 2013-2014 Fiscal year
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.
Hourly Rate: $8.00
Education: Bachelor of Science, Finance, University of Arizona, Tucson, Arizona
Experience: Mr. Humphrey has four years experience as a para-rescuer for the United States Air Force Reserve. He was interviewed and recommended by Leslie Hargrove, Learning Center Coordinator and Dr. Lonnie Burke, Life and Physical Science Instructional Faculty.

Hussamaldeen, Raad    Tutor I    DC
Effective: 8/15/13    English as a Second Language
Duration: 2013-2014 Fiscal year
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.
Hourly Rate: $7.80
Education: Coursework, Pima Community College
Experience: Mr. Hussamaldeen has six months experience as a volunteer tutor for the Downtown Campus Language Laboratory. He was interviewed and recommended by Geselle Coe, Learning Center Coordinator and Shelly Dorsey, Writing Instructional Faculty.

Jones, Carter    Assistant Coach    WC
Effective: 8/17/13    Football
Duration: 2013-2014 Fiscal year
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.
Hourly Rate: $10.00
Education: Bachelor of Arts, Political Science, University of Arizona, Tucson, Arizona
Experience: Mr. Carter has one year experience as a high school assistant football coach for Desert View High School in Tucson, Arizona. He also has one year experience as a graduate assistant to the defensive coordinator for Pima Community College.
<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Effective</th>
<th>Duration</th>
<th>Education</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lane, Jennifer</td>
<td>Tutor II</td>
<td>8/15/13</td>
<td>2013-2014 Fiscal year</td>
<td>Bachelor of Arts, English, Florida State University, Tallahassee, Florida</td>
<td>Ms. Lane has two years experience as a writer for Tour Cycling in Tampa, Florida. She also has two years experience as an instructor for Miami Dade Community College in Miami, Florida. She was interviewed and recommended by Diane Deskin, Program Manager for the SOAR project.</td>
</tr>
<tr>
<td>Layno, Neah</td>
<td>Public Safety Dispatcher</td>
<td>8/15/13</td>
<td>2013-2014 Fiscal year</td>
<td>Bachelor of Science, Marketing, Arizona State University, Tempe, Arizona</td>
<td>Ms. Layno has six years experience as a police communications dispatcher for the Department of Public Safety in Tucson, Arizona. She also has five years experience as a communications specialist with the Benson Police Department in Benson, Arizona.</td>
</tr>
<tr>
<td>Le, Hoang</td>
<td>Tutor II</td>
<td>8/15/13</td>
<td>2013-2014 Fiscal year</td>
<td>Coursework, Pima Community College</td>
<td>Ms. Le is a current Pima Community College student and was interviewed and recommended by Leslie Hargrove, Learning Center Coordinator and Dr. Lonnie Burke, Life and Physical Science Instructional Faculty.</td>
</tr>
<tr>
<td>MacPherson, James</td>
<td>Assistant Coach</td>
<td>8/17/13</td>
<td>2013-2014 Fiscal year</td>
<td>Bachelor of Science, Business, Wake Forest University, Winston-Salem, North Carolina</td>
<td>Mr. MacPherson has two years experience as a quarterback for the Arena Football League in Atlanta, Georgia and Grand Rapids, Michigan, three years experience as a coach for the United Football League in Orlando, Florida and Sacramento, California. He also has five years experience as the offensive coordinator for Mountain View High School in Tucson, Arizona.</td>
</tr>
</tbody>
</table>
Meyer, Gabrielle  
**Public Safety Dispatcher**  
MS  
Effective: 8/15/13  
Duration: 2013-2014 Fiscal year  
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.  
Hourly Rate: $17.49  
Education: High School Diploma, Snowflake High School, Snowflake, Arizona  
Experience: Ms. Gabrielle has thirteen years experience as a dispatcher for the Show Low Police Department in Show Low, Arizona.

Morris, Misty  
**Library Service Technician**  
EC  
Effective: 8/15/13  
Duration: 2013-2014 Fiscal year  
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.  
Hourly Rate: $15.40  
Education: Associate of Applied Science, Accounting, Associate of General Studies, Pima Community College  
Experience: Ms. Morris has one year experience as administrative assistant for Pinnacle Concessions in Tucson, Arizona, and one year experience as Federal Work Study student aide in the Computer Commons for Pima Community College.

Nugent, Debra  
**Instructor**  
NW  
Effective: 8/15/13  
Duration: 2013-2014 Fiscal year  
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.  
Hourly Rate: $21.10  
Education: Bachelor of Arts, Education, Master of Arts, Mathematics, University of Arizona, Tucson, Arizona  
Experience: Ms. Nugent has sixteen years experience as an adjunct mathematics instructor for Pima Community College. She also has sixteen years experience as a mathematics teacher with Canyon Del Oro High School and Ironwood Ridge High School, both in Tucson, Arizona.

Olivito, Tony  
**Public Safety Dispatcher**  
MS  
Effective: 8/15/13  
Duration: 2013-2014 Fiscal year  
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.  
Hourly Rate: $17.49  
Education: High School Diploma, Amphitheater High School, Tucson, Arizona  
Experience: Mr. Olivito has seven years experience as a 911 dispatcher for the Town of Marana Police Department in Marana, Arizona. He also has five years experience as a police dispatcher for the City of South Tucson Police Department in South Tucson, Arizona.
Padilla, Christine  Support Technician  WC  
**Effective:** 8/15/13  Disabled Student Resources  
**Duration:** 2013-2014 Fiscal year  
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.  
**Hourly Rate:** $14.38  
**Education:** Associate of Applied Science, Business Administration and Administrative Assistant, Pima Community College, Tucson, Arizona  
**Experience:** Ms. Padilla has four years experience as a switchboard operator and human resources generalist for Golden Eagle Distributors in Tucson, Arizona.

Peterson, Jennie  Sign Language Interpreter  District Wide  
**Effective:** 8/15/13  
**Duration:** 2013-2014 Fiscal year  
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.  
**Hourly Rate:** $36.00  
**Education:** Bachelor of Science, Deaf Studies and Interpreting, University of Arizona, Tucson, Arizona  
**Experience:** Ms. Peterson has four years experience as an educational interpreter for the Arizona School for the Deaf and Blind in Tucson, Arizona. She also has two years experience as a video relay interpreter for Sorenson Communication in Tucson, Arizona. She holds a National Interpreter Certification.

Simmons, David  Tutor I  DC  
**Effective:** 8/15/13  Mathematics  
**Duration:** 2013-2014 Fiscal year  
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.  
**Hourly Rate:** $7.80  
**Education:** Associate of Science, Science, Pima Community College  
**Experience:** Mr. Simmons as six months experience as a volunteer tutor and has been interviewed and recommended by Geselle Coe, Learning Center Coordinator and Mickey Levendusky, Mathematics Department Chair.

Simoes, Beatriz  Public Safety Dispatcher  MS  
**Effective:** 8/15/13  Public Safety  
**Duration:** 2013-2014 Fiscal year  
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.  
**Hourly Rate:** $17.49  
**Education:** Coursework, Kingwood College, Kingwood, Texas  
**Experience:** Ms. Simoes has five years experience as a police dispatcher for the Town of Oro Valley in Oro Valley, Arizona.
Stewart, Jennifer  Tutor I  NW
Effective: 8/15/13  Computer Science
Duration: 2013-2014 Fiscal year
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.
Hourly Rate: $7.80
Education: Coursework, Pima Community College
Experience: Ms. Stewart is a current Pima Community College student and has been interviewed and recommended by Sandy Niederriter, Computer Systems Applications Instructional Faculty.

Turney, Richard  Tutor II  EC
Effective: 8/15/13  Science
Duration: 2013-2014 Fiscal year
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.
Hourly Rate: $8.00
Education: Bachelor of Science, Microbiology, Northern Arizona University, Flagstaff, Arizona
Experience: Mr. Turney was interviewed and recommended by Leslie Hargrove, Learning Center Coordinator and Dr. Lonnie Burke, Life and Physical Science Instructional Faculty.

Wang, Jingmin  Tutor I  WC
Effective: 8/15/13  Mathematics
Duration: 2013-2014 Fiscal year
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.
Hourly Rate: $7.80
Education: Bachelor of Science, Biomedical Engineering, Beijingjiaotong University, Beijing, China
Experience: Ms. Wang has one year experience as a teaching assistant for Beijingjiaotong University and one year experience as a classroom volunteer for Junior Achievement in China. She has been interviewed and recommended by Kai Lindstedt, Mathematics Laboratory Specialist.

Yescas, Alejandro  Tutor I  WC
Effective: 8/15/13  Mathematics
Duration: 2013-2014 Fiscal year
Additionally, at the end of the current assignment, employee will be placed in a temporary pool to be available for eighteen months.
Hourly Rate: $7.80
Education: Coursework, University of Arizona, Tucson, Arizona
Experience: Mr. Yescas is a current Pima Community College and University of Arizona student and has been interviewed and recommended by Kai Lindstedt, Mathematics Laboratory Specialist.
Approvals

Contact Person _______ **Jeffrey Silvyn** 7/29/13 _______
Jeffrey Silvyn

Chancellor_______________________________________________
Dr. Lee D. Lambert
## INFORMATION ITEM

**Meeting Date:** 8/14/13  
**Item Number:** 15.4

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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</thead>
<tbody>
<tr>
<td>Acting Administrator Appointment</td>
<td>Vice Chancellor for Human Resources (206-4740)</td>
</tr>
</tbody>
</table>

**Information:**

The Chancellor submits the following information for acting assignments:

**Amado, Manuel**  
**Salary:** $99,273  
**Effective:** 7/1/2013  
**Education:** Bachelor of Science, Administration of Criminal Justice, Mountain State University, Beckly, West Virginia; Master of Education, Human Relations, Northern Arizona University, Flagstaff, Arizona  
**Experience:** Mr. Amado has seventeen years experience in various public safety titles starting as a campus police officer and most recently as a police commander with Pima Community College. He also has six year experience as a homicide detective and narcotics investigator with the Pima County Sheriff’s Department in Tucson, Arizona.

* Acting assignments are normally for no more than six months or until the regular position is filled whichever comes first. Acting Assignments may be extended upon the approval of Chief Human Resources Officer dependent upon regular recruitment for the position and needs of the college.

## Approvals

**Contact Person**  
Jeffrey Silvyn  
7/29/13  
Jeffrey Silvyn

**Chancellor**  
Dr. Lee D. Lambert
Addendum: Tucson Medical Center
Associate of Applied Science Degree in Nursing Program

Recommendation:

The Chancellor recommends extension of an agreement with the Tucson Medical Center (TMC) in the amount of $310,125 to provide associate degree nursing education for 20 additional Tucson Medical Center employees.

Justification:

The contract will cover one 20-employee cohort beginning in January, 2014. This will be the eighth cohort of TMC employees to participate in the accelerated degree program since its inception in 2005. One-hundred and eighty one (181) TMC employees have enrolled in the first seven cohorts. One-hundred and forty eight (148) have completed the program to date and two (2) students from cohort seven are in the process of completing the program.

Under this contract, the College will offer its Associate of Applied Science Degree nursing program at a Tucson Medical Center site or a nearby facility to accommodate the hospital’s employees. The Arizona State Board of Nursing requires that the College have an executed contract with TMC to offer the nursing curriculum off College premises at an alternative site. The College’s West Campus will teach its standard associate degree nursing courses to one cohort of 20 students over the course of the contract. The Tucson Medical Center will be responsible for procuring facilities, instructional equipment and supplies for this program.

Entering into this agreement supports the following College goals:
• To prepare a highly skilled workforce.
• To create partnerships with business and industry, the local schools, government, and other constituencies that enhance the community.

The contract is similar to past activities and does not present an undue liability.

Financial Considerations

The Tucson Medical Center will reimburse the College a total of $310,125 paid in quarterly payments over the period of the contract. This amount covers tuition and fees as well as fixed program costs.
Approvals

Contact Person  **Louis Albert**  7/22/13
Louis Albert

Chancellor  

Lee Lambert
**ACTIONS ITEM**

**Meeting Date:** 8/14/13  
**Item Number:** 15.6

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
</tr>
</thead>
</table>
| Intergovernmental Agreement: State of Arizona Department of Public Safety, Arizona Counter Terrorism Information Center | Dr. David Bea  
Executive Vice Chancellor for Finance and Administration (206-4519) |

**Recommendation:**

The Chancellor recommends that the Board of Governors approve an intergovernmental agreement with the State of Arizona Department of Public Safety, Arizona Counter Terrorism Information Center for the purpose of enhancing the intelligence collection process and domestic preparedness response services concerning the activities of terrorism.

**Justification:**

The Arizona Counter Terrorism Information Center (ACTIC) is a joint effort between the Arizona Department of Public Safety, Arizona Department of Homeland Security, Federal Bureau of Investigation, and other participating agencies. The ACTIC was created to support the Arizona Homeland Security effort and became operational in October 2004. The Center operates on a 24/7 basis, providing both intelligence, investigative, and technical support to state, local, tribal and federal law enforcement agencies as well as other agencies critical to Arizona and the country’s homeland security efforts.

As part of this agreement, the College’s Department of Public Safety will assign a sworn police officer/law enforcement analyst who has been trained and certified by ACTIC to act as a Terrorism Liaison Officer (TLO). The TLO must work at least 20 hours per month related to the purpose of this agreement and will conduct activities related to domestic preparedness, response services, and any activities associated with terrorism awareness. The assigned police officer remains an employee of the College and is not required to leave his/her normal assignment to complete required duties.

**Financial Considerations:**

ACTIC covers the cost of training and certification for the TLO, and provides reimbursement for equipment and/or funding necessary to complete tasks assigned to the TLO. ACTIC does not reimburse the College for labor, including salary and benefits, of the employee assigned as the TLO. However, the individual who will be assigned the responsibility of being the TLO is a College employee whose associated costs are already part of the College budget, and any additional costs generated by this intergovernmental agreement should be minimal. In addition, the College benefits from this agreement by having an employee who is specifically trained in conducting activities related to domestic preparedness, response services, and any activities associated with terrorism awareness.

(Continued)
Approvals

Contact Person  

Dr. David Bea

Chancellor  

Dr. Lee D. Lambert
**ACTION ITEM**

**Meeting Date:** 8/14/13  
**Item Number:** 15.7

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intergovernmental Agreement: The Arizona Board of Regents on behalf of the University of Arizona for Joint Faculty Appointment Program</td>
<td>Vice Chancellor For Human Resources (206-4740)</td>
</tr>
</tbody>
</table>

**Recommendation:**

The Chancellor recommends that the Board of Governors approve an Intergovernmental Agreement (IGA) between the Arizona Board of Regents on behalf of the University of Arizona and Pima County Community College District for a Joint Faculty Appointment Program from August 1, 2013 to June 30, 2018. The IGA will mutually benefit the two institutions and serve as a master agreement for separate individual arrangements with specific College faculty members to be included as attachments.

**Justification:**

The University of Arizona and Pima County Community College District have agreed to jointly share certain existing College faculty members to teach, to provide academic services and to serve as liaisons between the two institutions for the 2013-14 academic year. The College will pay the full salary and benefits to two current faculty members according to the College’s regular compensation schedule; the University will reimburse the Provost’s Office directly for a pro rata portion of the salary and benefits of the shared faculty members proportional to their time spent teaching or providing other services at the University’s direction.

The IGA is similar in scope and intent to a previous IGA in place between the two institutions from 2007-2010 and may be terminated by either party with 30 days written notice. The specific responsibilities of the shared faculty members to each institution during the 2013-14 academic year are clearly indicated in attachments to the IGA: Attachment A for Ann Simmons-Myers (Photography) and Attachment B for Dr. Noah Faye (Geology). Several additional shared faculty appointments are contemplated prior to the expiration of the IGA in June of 2018; these future appointments will also be governed by the terms of this IGA through amendments and additional specific attachments to this agreement.

**Financial Considerations:**

The attachments governing the specific terms and conditions of the individual shared faculty members’ responsibilities clearly indicate the time and effort to be spent on behalf of each institution as well as the specific payments to be made by the University of Arizona to the Provost’s Office. All salary and benefits have been budgeted for the 2013-14 academic year to be paid from the General Fund. No incremental funding beyond that budgeted is anticipated at this point.
Approvals

Contact Person  ______________________  Jeffrey Silvyn  7/29/13
Jeffrey Silvyn

Chancellor  __________________________________________
Dr. Lee D. Lambert