NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the general public that the Pima County Community College District Board of Governors will hold a REGULAR MEETING on the 8th day of December, 2010, at 7:30 p.m. The meeting will be held in the A-109/112 Conference Room, Community Campus, 401 North Bonita Avenue, Tucson, Arizona 85709-5000. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4530. Copies of the Board Packets are available in the Campus Libraries.

Dated this 3rd day of December 2010.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: Roy Flores

Distribution:

Buildings: City
County

Campuses: Community
Desert Vista
Downtown
East
Maintenance and Security
Northwest
West
Regular Meeting

7:30 p.m.
Community Campus
A-109/112
401 N. Bonita Avenue
Tucson, AZ 85709-5000

General Matters/Reports

1. Call to Order

2. Pledge of Allegiance

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment

4. Staff Representatives
   Rose Bolz
   Shari Dill

5. Student Representatives
   Mary Carroll
   Khutso Choshi

6. Faculty Representatives
   Kimlisa Duchicela

7. Report — Chairperson of the Board
   • Authorization of Executive Session on January 11, 2011

8. Report — Secretary of the Board
Board of Governors Agenda

General Matters (Continued)

9. Report — Chancellor


Information Items

11. Separations from Employment

12. Student Aide Hires

13. Unclassified Pay Rates and Arizona Minimum Wage Increase

Action Items

14. Approval of Minutes
   Regular Meeting of November 10, 2010

15. Consent Agenda

   15.1 New Appointments

   15.2 Adjunct Faculty Appointments

   15.3 Temporary Appointments

   15.4 Grant Proposal: NAFTA-Preneur: Developing Student International
       Entrepreneurial Skills Within a Cross-Cultural Environment

   15.5 Teacher Preparation Agreement: Pima County Community College
       District and Arizona K-12 School Teacher-Intern Preparation Program

Other Action Items

16. Meet and Confer Management Team

17. Meet and Confer Economic Parameters

Adjournment

Annual Meeting
January 11, 2011, 5:00 p.m.
District Office
Community Board Room
4905C East Broadway
Tucson, AZ 85709-1010

Regular Meeting
January 11, 2011, 7:00 p.m.
District Office
Community Board Room
4905C East Broadway
Tucson, AZ 85709-1010
Meeting Date: 12/8/10

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   * Authorization of Executive Session on January 11, 2011
8. Report—Secretary of the Board
9. Report—Chancellor

Approval

Chancellor

Dr. Roy Flores

(206-4747)
Recommendation:

Attached are the financial statements showing preliminary 2010/11 fiscal year results through October 2010. Time will be provided to discuss College fiscal matters.

Justification:

Pima Community College continues the year as expected, with positive net assets reported through the end of October. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $18.7 million. This is less than the October 2009 net assets increase of $20.6 million but still consistent with our expectations.

In terms of operational performance, General Fund revenues and expenditures are in line with budget and our expectations. Personal services expenditures and commitments are 76.5 percent of the budget, which is slightly lower than the previous year. Services and supplies expenditures and commitments are approximately 52.4 percent of the budget, which is slightly lower than the previous year.

Statement of Net Assets

As shown in The Statement of Net Assets, total net assets at the end of October are $218.0 million, which is an increase of $10.2 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long term debt.

Approvals

Contact Person: Dr. David Bea

Chancellor: Dr. Roy Flores
## Statement of Net Assets

31-Oct-10
(Preliminary)

### ASSETS

<table>
<thead>
<tr>
<th>CURRENT FUNDS</th>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>Auxiliary and Restricted</td>
</tr>
<tr>
<td>Cash and Cash Equivalents</td>
<td>$62,403,035</td>
<td>$1,502,409</td>
</tr>
<tr>
<td>Receivables</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>3,465,128</td>
<td>0</td>
</tr>
<tr>
<td>Accounts (net of allowances)</td>
<td>4,213,621</td>
<td>(13,710)</td>
</tr>
<tr>
<td>Government Grants and Contracts</td>
<td>0</td>
<td>4,666,538</td>
</tr>
<tr>
<td>Student Loans (net of allowances)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Other</td>
<td>1,341,491</td>
<td>85,002</td>
</tr>
<tr>
<td>Inventories</td>
<td>222,846</td>
<td>0</td>
</tr>
<tr>
<td>Prepaid Expenses</td>
<td>181,776</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>$71,827,897</td>
<td>6,240,239</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NONCURRENT FUNDS</th>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restricted Cash and Cash Equivalents</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Notes Receivable (net of allowances)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Other Long-term Investments</td>
<td>1,467,569</td>
<td>0</td>
</tr>
<tr>
<td>Investments in Real Estate</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Capital Assets</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Land</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Buildings &amp; Leasehold improvements (net of depreciation)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Construction in Progress</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Equipment (net of depreciation)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Library Books (net of depreciation)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Noncurrent Assets</strong></td>
<td>1,467,569</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$73,295,466</td>
<td>6,240,239</td>
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</tbody>
</table>

### LIABILITIES

<table>
<thead>
<tr>
<th>CURRENT LIABILITIES</th>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accrued Payroll and Benefits</td>
<td>$3,393,406</td>
<td>0</td>
</tr>
<tr>
<td>Accounts Payable and Accrued Liabilities</td>
<td>(563,780)</td>
<td>13,713</td>
</tr>
<tr>
<td>Deposits Held in Custody</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Current Portion of Long-term Liabilities</td>
<td>4,379,027</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>$7,208,653</td>
<td>13,713</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NONCURRENT LIABILITIES</th>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deferred Revenue</td>
<td>5,650</td>
<td>0</td>
</tr>
<tr>
<td>Long-term Liabilities</td>
<td>3,012,269</td>
<td>0</td>
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<tr>
<td><strong>Total Noncurrent Liabilities</strong></td>
<td>3,017,919</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>$10,226,572</td>
<td>13,713</td>
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</table>

### NET ASSETS

<table>
<thead>
<tr>
<th>NET ASSETS</th>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invested in Capital Assets (net of related debt)</td>
<td>$103,626,369</td>
<td>$103,626,369</td>
</tr>
<tr>
<td>Restricted for:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Loans</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Debt Service</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Other (Capital Projects)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Grants and Contracts</td>
<td>($382,389)</td>
<td>0</td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$63,068,894</td>
<td>6,608,915</td>
</tr>
<tr>
<td><strong>Total Net Assets</strong></td>
<td>$63,068,894</td>
<td>6,622,526</td>
</tr>
</tbody>
</table>
### Statement of Revenues, Expenses and Changes in Net Assets

For Four Months Ending October 31, 2010

#### OPERATING REVENUES

<table>
<thead>
<tr>
<th>Source</th>
<th>FY 2010/10</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees</td>
<td>$26,051,109</td>
<td>$23,804,311</td>
</tr>
<tr>
<td>Contracts</td>
<td>797,676</td>
<td>1,294,125</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>591,988</td>
<td>719,842</td>
</tr>
<tr>
<td>Commission and Rents</td>
<td>81,229</td>
<td>160,129</td>
</tr>
<tr>
<td>Other Operating Revenues</td>
<td>406,832</td>
<td>798,669</td>
</tr>
<tr>
<td><strong>Total Operating Revenues</strong></td>
<td>26,928,834</td>
<td>26,777,076</td>
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#### OPERATING EXPENSES

<table>
<thead>
<tr>
<th>Category</th>
<th>FY 2010/10</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>15,901,992</td>
<td>17,299,239</td>
</tr>
<tr>
<td>Academic Support</td>
<td>7,410,886</td>
<td>8,936,246</td>
</tr>
<tr>
<td>Student Services</td>
<td>6,627,370</td>
<td>7,195,668</td>
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<tr>
<td>Institutional Support</td>
<td>9,691,871</td>
<td>9,172,183</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>3,636,246</td>
<td>5,933,070</td>
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<tr>
<td>Depreciation</td>
<td>0</td>
<td>2,426,337</td>
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<tr>
<td>Student Financial Aid</td>
<td>747,653</td>
<td>19,074,146</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>269,803</td>
<td>50,272</td>
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<tr>
<td><strong>Total Operating Expenses</strong></td>
<td>26,427,097</td>
<td>26,777,076</td>
</tr>
</tbody>
</table>

#### NONOPERATING REVENUES (EXPENSES)

<table>
<thead>
<tr>
<th>Source</th>
<th>FY 2010/10</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriations</td>
<td>7,971,050</td>
<td>7,971,050</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>27,581,915</td>
<td>35,959,798</td>
</tr>
<tr>
<td>Federal Grants</td>
<td>26,759,562</td>
<td>26,787,089</td>
</tr>
<tr>
<td>State and Local Grants</td>
<td>319,470</td>
<td>319,470</td>
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<tr>
<td>State Shared Sales Taxes</td>
<td>397,991</td>
<td>397,991</td>
</tr>
<tr>
<td>Gifts</td>
<td>209</td>
<td>209</td>
</tr>
<tr>
<td>Investment Income</td>
<td>21,827</td>
<td>219,075</td>
</tr>
<tr>
<td>Interest on Capital Asset (related debt)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Net Nonoperating Revenues</strong></td>
<td>35,694,397</td>
<td>63,904,752</td>
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</tbody>
</table>

#### Income before Other Revenues, Expenses, Gains, or Losses

<table>
<thead>
<tr>
<th>Source</th>
<th>FY 2010/10</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income before Other Revenues</td>
<td>18,715,916</td>
<td>20,594,667</td>
</tr>
<tr>
<td>Transfers</td>
<td>30,868,650</td>
<td>0</td>
</tr>
<tr>
<td>Capital Appropriations</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Capital Gifts and Grants</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Increase (Decrease) in Net Assets</strong></td>
<td>$18,715,916</td>
<td>$20,594,667</td>
</tr>
</tbody>
</table>

#### NET ASSETS

<table>
<thead>
<tr>
<th>Source</th>
<th>FY 2010/10</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Assets - Beginning of Year</td>
<td>72,842,068</td>
<td>187,158,764</td>
</tr>
<tr>
<td><strong>Net Assets - End of Period</strong></td>
<td>$63,068,894</td>
<td>$207,753,431</td>
</tr>
</tbody>
</table>
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

Summary of Expenditures and Encumbrances - General Fund - Budget and Actual
For Four Months Ending October 31, 2010

<table>
<thead>
<tr>
<th>EXPENDITURES BY FUNCTION</th>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ADJUSTED</td>
<td>TOTAL COMMITTED</td>
</tr>
<tr>
<td>Educational and General</td>
<td>BUDGET</td>
<td>AMOUNT</td>
</tr>
<tr>
<td>Instruction</td>
<td>$62,398,704</td>
<td>$36,785,666</td>
</tr>
<tr>
<td>Academic Support</td>
<td>26,273,055</td>
<td>18,527,337</td>
</tr>
<tr>
<td>Student Services</td>
<td>22,269,976</td>
<td>18,318,847</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>28,811,102</td>
<td>22,032,127</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>12,639,743</td>
<td>8,434,284</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>1,345,438</td>
<td>747,653</td>
</tr>
<tr>
<td>Other Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers</td>
<td>27,879,000</td>
<td>27,878,650</td>
</tr>
<tr>
<td>Fund balance reserved for contingency</td>
<td>5,986,982</td>
<td>0</td>
</tr>
<tr>
<td>Total Expenditures by contingency</td>
<td>$187,604,000</td>
<td>$132,724,563</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENDITURES BY ACCOUNT</th>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ADJUSTED</td>
<td>TOTAL COMMITTED</td>
</tr>
<tr>
<td></td>
<td>BUDGET</td>
<td>AMOUNT</td>
</tr>
<tr>
<td>Personal Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Personnel</td>
<td>$6,612,000</td>
<td>$6,245,865</td>
</tr>
<tr>
<td>Faculty</td>
<td>24,095,000</td>
<td>21,718,172</td>
</tr>
<tr>
<td>Additional Compensation - Faculty</td>
<td>1,156,797</td>
<td>734,679</td>
</tr>
<tr>
<td>Adjunct Faculty</td>
<td>15,362,600</td>
<td>9,642,284</td>
</tr>
<tr>
<td>Classified Staff</td>
<td>37,751,000</td>
<td>36,502,376</td>
</tr>
<tr>
<td>Other Compensation</td>
<td>4,830,542</td>
<td>4,820,542</td>
</tr>
<tr>
<td>Student Employment / Workstudy</td>
<td>31,274</td>
<td>19,065</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>25,052,264</td>
<td>8,206,452</td>
</tr>
<tr>
<td>Total Personal Services</td>
<td>$114,891,477</td>
<td>$87,899,435</td>
</tr>
<tr>
<td>Services and Supplies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communications and Utilities</td>
<td>6,171,805</td>
<td>1,911,402</td>
</tr>
<tr>
<td>Travel</td>
<td>2,841,672</td>
<td>532,128</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>10,166,581</td>
<td>8,656,535</td>
</tr>
<tr>
<td>Supplies and Materials</td>
<td>8,226,308</td>
<td>3,095,838</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>1,345,438</td>
<td>747,653</td>
</tr>
<tr>
<td>Current Fixed Charges</td>
<td>3,172,134</td>
<td>1,778,559</td>
</tr>
<tr>
<td>Total Services and Supplies</td>
<td>$31,923,938</td>
<td>$16,722,115</td>
</tr>
</tbody>
</table>

| Total Expenditures by Account     | $187,604,000| $132,724,563| 70.7      | $54,879,437| $107,566,230| 69.1      |
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

COMMITMENTS FOR INSTRUCTION

FY 10 $35.2 M
FY 11 $36.8 M

COMMITMENTS FOR ACADEMIC SUPPORT

FY 10 $19.9 M
FY 11 $18.5 M

COMMITMENTS FOR STUDENT SERVICES

FY 10 $16.1 M
FY 11 $18.3 M
INFORMATION ITEM

Meeting Date: 12/8/10

Item Title: Separations from Employment

Contact Person: Janet L. May, Vice Chancellor for Human Resources (206-4624)

Recommendation:

For your information, the Chancellor submits the following separations from employment:

Retirements

Franz, Philip E.
Police Sergeant
DO-Department of Public Safety Operations
Effective: 12/9/10

Phil Franz began employment in 1987 with the College as Police Sergeant with the Department of Public Safety. He also served as Acting Police Commander and Adjunct Faculty.

Leyvas, Angelina
Support Technician
DO-Marketing
Effective: 10/29/10

Angie Leyvas began employment in 2000 with the College as Administrative Aide in the Information Center at the District Office. She also worked in the College’s program, Pima for Kids.

Separations from Employment

Albrecht, Christal
Campus President
DV-President
Effective: 1/7/11
Reason: Other employment

(Continued)
Separations from Employment

Angersbach, Bruce S.
Laboratory Supervisor
DV-Biology
Effective: 10/22/10
Reason: Other employment

Barton, Jessica
Support Technician
WC-Academic Services
Effective: 10/28/10
Reason: Other employment

Nickerson, Connie
Business Systems Principal Analyst
DO-Human Resources
Effective: 11/12/10
Reason: Family

Pyle, Allison D.
Advanced Program Coordinator
WC-Adelante
Effective: 11/12/10
Reason: Relocation

Approvals

Contact Person  Janet L. May         11/19/10
                Janet L. May

Chancellor    Dr. Roy Flores
              Dr. Roy Flores
INFORMATION ITEM

Meeting Date: 12/8/10

Item Title
Student Aide Hires

Contact Person
Janet L. May, Vice Chancellor for Human Resources (206-4624)

Recommendation:
The Chancellor submits the following list of appointments for student aides.

Mendez
Serrano

Christopher
Cynthia

Approvals
Contact Person
Janet L. May

Janet L. May

11/19/10

Chancellor
Dr. Roy Flores
Meeting Date: 12/8/10

Item Title

Unclassified Pay Rates and Arizona Minimum Wage Increase

Item Number: 13

Contact Person

Janet L. May, Vice Chancellor for Human Resources (206-4624)

Recommendation:

The Chancellor submits the following information on the increase for the Arizona Minimum Wage:

Effective January 1, 2011 the minimum wage within the state will be increased to $7.35 per hour. In order to comply with the change, the Unclassified Pay Schedule that exists to compensate temporary employees for work that does not fall within the College’s classification system has been increased as noted below. This increase only affects the Unclassified Pay Schedule since the regular employee pay schedule begins at $12.39 per hour.

<table>
<thead>
<tr>
<th>Title</th>
<th>Current Rate</th>
<th>Adjusted Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Courier Driver</td>
<td>$7.25</td>
<td>$7.35</td>
</tr>
<tr>
<td>Instructional Aide</td>
<td>$7.25</td>
<td>$7.35</td>
</tr>
<tr>
<td>Office Aide</td>
<td>$7.25 - $8.00</td>
<td>$7.35 - $8.00</td>
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<tr>
<td>Auxiliary Aide</td>
<td>$7.25 - $8.00</td>
<td>$7.35 - $8.00</td>
</tr>
<tr>
<td>Tutor I</td>
<td>$7.25 - $8.00</td>
<td>$7.35 - $8.00</td>
</tr>
<tr>
<td>Classroom Model</td>
<td>$7.25 - $10.00</td>
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<tr>
<td>Residential Assistant</td>
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<td>$7.35</td>
</tr>
<tr>
<td>Event Assistant I</td>
<td>$7.25</td>
<td>$7.35</td>
</tr>
<tr>
<td>Production Assistant I</td>
<td>$7.25 - $10.00</td>
<td>$7.35 - $10.00</td>
</tr>
</tbody>
</table>

All other unclassified pay rates remain unchanged. Definitions of the various levels also remain unchanged and are contained within the Unclassified Pay Schedule for Temporary Employees.
Financial Consideration:

It is expected that current funding sources will be sufficient as allocated or accommodated through appropriate budget adjustments for the remainder of this fiscal year.

Approvals

Contact Person  Janet L. May  11/19/10  
Janet L. May

Chancellor  Dr. Roy Flores
ACTION ITEM

Meeting Date: 12/8/10

Item Title

<table>
<thead>
<tr>
<th>Item</th>
<th>Item Number: 14</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unapproved Minutes of the Regular Meeting of November 10, 2010</td>
<td>Chancellor’s Office (206-4747)</td>
</tr>
</tbody>
</table>

Recommendation:

The unapproved minutes of the Regular Meeting of November 10, 2010 are submitted for approval.

Approval

Chancellor
Dr. Roy Flores
A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, November 10, 2010 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

**BOARD MEMBERS**
Sherryn Marshall, Chair  
Marty Cortez, Secretary  
Brenda Even, Member  
David Longoria, Member  
Scott Stewart, Member  

**BOARD REPRESENTATIVES**
Rose Bolz, Staff  
Shari Dill, Staff  
Kimlisa Duchicela, Faculty  
Mary Carroll, Student  
Khutso Choshi, Student  

**RECORDING SECRETARY**
Courtney Lugo  

**ADMINISTRATION**
Roy Flores, Chancellor  
Lou Albert, President, West Campus  
Doreen Armstrong, Executive Director, Employee Consulting & Personnel Services  
David Bea, Executive Vice Chancellor, Finance and Administration  
Johnson Bia, President, Downtown Campus  
Vicki Cook, Vice President of Instruction  
Charlotte Fugett, President, East Campus  
Donna Gifford, Vice President of Instruction  
Mary Beth Ginter, Academic Dean  
Jerry Haynes, Vice President of Student Development  
Rachelle Howell, Assistant Vice Chancellor for Marketing  
Kirk Kelly, Vice Chancellor, Information Technology  
Jana Kooi, President, Northwest Campus  
Dee Lammers, Vice President of Instruction  
Sylvia Lee, President, Community Campus  
Mary Ann Martinez Sanchez, Vice President of Instruction  
Janet May, Vice Chancellor for Human Resources  
Marty Mayhew, Academic Dean  
Leticia Menchaca, Vice President of Student Development  
Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services  
Lorraine Morales, Assistant Vice Chancellor, Student Services  
Brigid Murphy, Vice Provost and Assistant Vice Chancellor, Academic Services  
Raul Ramirez, Vice Chancellor for Community Relations and Institutional Outreach  
Anna Reese, Executive Director, Financial Aid  
Ted Roush, Vice President of Instruction  
Nancy Russell, Vice President of Instruction / Workforce and Business Development  
Nancee Sorenson, Vice President of Student Development  
Edgar Soto, Executive Director of Athletics  
Stan Steinman, Academic Dean  
Heather Tilson, Senior Assistant to the Provost  
Anne Vosberg, Vice President of Student Development  
Deborah Yoklic, Assistant Vice Chancellor  
Darla Zirbes, Vice President of Student Development
Call to Order

Sherryn Marshall called the meeting to order at 7:10 p.m.

Pledge of Allegiance

David Longoria led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

Rose Bolz and Shari Dill reported on the November 5 Staff Council Meeting. Highlights included the following: In the Provost Report, Dr. Miles welcomed Janet May, the College's new Vice Chancellor for Human Resources. A newsletter was recently sent from the Provost's office regarding the reorganization. The liaison report included an update on Human Resources recruitment statistics and the cyclical review process; the state minimum wage rate will increase to $7.35 per hour in January, and an updated salary schedule for unclassified staff will be included in the December Board report. The next Staff Council meeting will be held on December 3rd at the Desert Vista Campus.

Student Representatives

Mary Carroll and Khutso Choshi reported on recent events from each campus. Highlights included: Community Campus: Student Leadership Council members and staff from three learning centers and AES held a "Student Leadership Council Meet Yourself" picnic on October 2 at Reid Park. Desert Vista Campus: Student Government & Student Life partnered with the Desert Vista Childcare Center to celebrate fall with the Harvest Festival for Children on October 28. Downtown Campus: Student Government sponsored 25 participants for the "Making Strides Against Breast Cancer" event at Tucson Electric Park on October 31. East Campus: Student Life and Student Services partnered with TUSD's African American Studies Program in hosting the 1st Annual Parent University at Santa Rita High School. Northwest Campus: Student Life sponsored a pancake breakfast on
November 10 to honor and recognize veterans and active military personnel. *West Campus:* 28 PCC students will be participating in AmeriCorps’ Project Ayuda Service Learning Initiative, in which they complete 300 volunteer service hours and receive scholarship opportunities.

**Faculty Representatives**

Kimlisa Duchicela shared information from the November 5 Faculty Senate meeting. Following are highlights from that report: Rachelle Howell gave a marketing update. Josie Milliken gave a presentation on reading requirement standards; Faculty Senate passed a resolution on the subject. A resolution was passed by Faculty Senate regarding SB 1070. *PCCEA Report:* Ana Jimenez gave a PCCEA report and update. *Chancellor’s Report:* Dr. Flores discussed the Grand Canyon Diploma legislation, which is now signed into law. Dr. Flores then discussed Occupational Education programs and Developmental Education. Dr. Flores also discussed differential tuition with respect to program demand and cost of delivery. *Provost’s Report:* Deborah Yoklic gave the Provost’s Report and extended congratulations on behalf of Dr. Miles for the creation and implementation of the Center for Integrated Learning under Title V.

**Recognition Awards**

Chairperson Marshall indicated that part of the agenda would be taken out of order to recognize and present awards to students, employees and community members.

**Report — Chairperson of the Board**


**Motion to Authorize Executive Session**

PASSES

**Motion No. 6976**

David Longoria – M, Brenda Even – S, to authorize an Executive Session of the Board of Governors on December 8, 2010.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Report — Secretary of the Board

Board Member Cortez recognized Board Member Stewart and congratulated him on his successful re-election to represent District 4. Board Member Longoria was also recognized as being newly elected and sworn in to represent District 2.

Chancellor’s Report

Chancellor Flores yielded the floor to Board Members Stewart and Longoria. Board Member Stewart remarked on the opportunity that campaigning provides to highlight the College, as well as to talk with voters about their concerns. Board Member Longoria noted that he is honored to be able to serve on the Board of Governors.

Chancellor Flores noted that the failure of Propositions 301 and 302 on November 2 has resulted in a larger budget deficit for the State of Arizona, as the State had formulated its budget with the assumption that both propositions would pass. This will most likely result in cuts to the funding of higher education and other areas of government.

The College is continuing to focus on seeking out federal sources of funding.

Chancellor Flores announced that Vice Presidents of Student Development will be reporting directly to their respective campuses by July 1, 2011, while also ensuring that coordinative mechanisms remain in place. This shift will strengthen student services.

Report — September 2010 Financial Statements

Dr. David Bea, Executive Vice Chancellor for Finance and Administration, reviewed the financial statements for the period ending September 30, 2010. He noted we are continuing as expected, with an increase in net assets of approximately $7.7 million through the end of the month.
Information Items

Separations from Employment

Chairperson Marshall acknowledged the retirements of: John Mertes, William Scurr, Laura Valdavia and Dr. Tamas Zsitvay and wished them well in their future endeavors. Chairperson Marshall also acknowledged the departure of Nicole Herd, who has a book being published at the end of the year and has moved to New York to pursue her writing career.

Student Aide Hires

These items were noted as information items.

Action Items

Approval of Minutes

Motion No. 6977


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Board Member Even requested that Item 14.9 Curriculum Recommendations - New Occupational Program: Law Enforcement Academy - Associate of Applied Science be pulled from the consent agenda and voted on separately.

Motion No. 6978

Brenda Even - M, Scott Stewart - S, to approve the Consent Agenda with addenda to 14.1 New Appointments and the revised 14.4 Temporary Appointments.

14.1 New Appointments
14.2 Administrator Appointment
14.3 Adjunct Faculty Appointments
14.4 Temporary Appointments
14.5 Intergovernmental Agreement: Pima Community College for the Pima County Joint Technological Educational District for the Tech Prep Articulated Credit Program
14.6 Intergovernmental Agreement for Funds Granted Under the American Recovery and Reinvestment Act of 2009

14.7 Contract: Pima Community College Website Redesign

14.8 Public Safety Personnel Retirement System Local Board Membership


14.15 Curriculum Recommendations – New Center for Training & Development Program: Health Information Technology – Practice Workflow and Information Management Redesign Specialist Certificate


14.17 Curriculum Recommendations – New Center for Training & Development Program: Health Information Technology – Clinician/Practitioner Consultant Certificate

14.18 Curriculum Recommendations – New Center for Training & Development Program: Health Information Technology – Implementation Manager Certificate

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Motion to Approve
Curriculum Recommendations – New Occupational Program: Law Enforcement Academy – Associate of Applied Science

Motion No. 6979

Vote: All Board members present voted “aye” by voice vote. Brenda Even – Abstained. Motion carried.

Ventana Medical Systems, Inc. Foreign Trade Zone Agreement

Motion No. 6980
Marty Cortez – M, Brenda Even – S, to approve the Ventana Medical Systems, Inc. Foreign Trade Zone Agreement.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment
The meeting adjourned at 8:15 p.m.

Secretary

Date
**ACTION ITEM**

**Meeting Date:** 12/8/10  
**Item Number:** 15

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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</thead>
<tbody>
<tr>
<td>Consent Agenda</td>
<td>Chancellor’s Office (206-4747)</td>
</tr>
</tbody>
</table>

**Recommendation:**

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

15.1 New Appointments  
15.2 Adjunct Faculty Appointments  
15.3 Temporary Appointments  
15.4 Grant Proposal: NAFTA-Preneur: Developing Student International Entrepreneurial Skills Within a Cross-Cultural Environment  
15.5 Teacher Preparation Agreement: Pima County Community College District and Arizona K-12 Schools Teacher-Intern Preparation Program

**Approval**

Chancellor  
Dr. Roy Flores
**Meeting Date:** 12/8/10 **Item Number:** 15.1

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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<tbody>
<tr>
<td>New Appointments</td>
<td>Janet L. May, Vice Chancellor for Human Resources (206-4624)</td>
</tr>
</tbody>
</table>

**Recommendation:**

The Chancellor recommends that the Board of Governors approve these new appointments.

**Justification:**

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

**Staff:**

1. **Gallivan, Rebecca**
   - **Salary:** $74,956
   - **Effective:** 12/13/10
   - **Education:** Bachelor of Science, Purchasing and Logistics Management and Master of Business Administration, Arizona State University; Master of Arts, Information Resources and Library Science, University of Arizona
   - **Experience:** Ms. Gallivan has been the technical services manager at the Yavapai College Library for the last four years. She has over two years experience as the community librarian at the Yavapai County Library District and seven months experience as a library assistant and volunteer coordinator at the Phoenix Public Library.
   - **Recruitment Overview:** An external recruitment was conducted. Twelve complete applications were received and reviewed. Five candidates were invited to interview. The finalists were interviewed by Dr. Suzanne Miles, Provost and Executive Vice Chancellor for Academic and Student Services.

2. **Landsinger, Diane-Marie**
   - **Salary:** $47,187
   - **Effective:** 12/13/10
   - **Education:** Bachelor of Science, Administration of Justice, Southern Illinois University, Carbondale, Illinois
   - **Human Resource Analyst**
   - **Employee Relations**
   - **Selected to fill a vacant position**

(Continued)
Experience: Ms. Landsinger has twelve years experience in employee relations and human resources at The Boeing Company. She has six years experience as a human resource consultant and trainer at International Partnerships.

Recruitment Overview:
An external recruitment was conducted. Sixty-eight complete applications were received and reviewed. Eleven candidates were invited to interview. The finalists were interviewed by Janet May, Vice Chancellor for Human Resources and Doreen Armstrong, Assistant Vice Chancellor for Employee Services.

Approvals

Contact Person  Janet L. May  11/19/10  
Janet L. May

Chancellor  Dr. Roy Flores
Adjunct Faculty Appointments

Janet L. May, Vice Chancellor for Human Resources (206-4624)

Recommendation:
The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Justification:
On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial academic discipline(s) in which adjunct faculty members are certified and the initial campus where they will teach. Adjuncts may also teach in other disciplines if additional certifications are awarded, or as temporary non-credit instructors in areas for which they are qualified.

Domas, Rhonda A.
Discipline(s): Psychology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Psychology, Eastern Michigan University, Ypsilanti, Michigan; Master of Science, Psychology, Capella University, Minneapolis, Minnesota
Experience: Ms. Domas has worked as a psychology treatment specialist for the Federal Bureau of Prisons in Tucson for the last year. She was a supplemental instruction leader at Eastern Michigan University when she was a student.

Jackson, Megan R.
Discipline(s): History (Academic), Art (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, History, University of Alabama, Birmingham, Alabama; Master of Arts, History, University of Tennessee, Knoxville, Tennessee; with 18 graduate credits in Art from Georgetown University, Washington, D.C.
Experience: Ms. Jackson taught history courses as a graduate student at the University of Tennessee for one year. More recently, she has been pursuing a master's degree at Georgetown University in art and museum studies, including completing internships at Meridian International Center in Washington, D.C., the Urban Art Commission and the Memphis Brooks Museum of Art in Memphis, Tennessee, as a part of her studies.

Jie, Wenyan A., J.D.
Discipline(s): Accounting (Academic), Administration of Justice (Academic)
Salary: $710 per load hour
Education: Bachelor of Economics, University of Sydney, Sydney, Australia; Master of Science, Accounting, State University of New York, Albany, New York; Juris Doctor, William Mitchell College of Law, St. Paul, Minnesota
Experience: Dr. Jie was a senior tax manager for International Tax Services in Minneapolis, Minnesota, for a period of four years. She was a law clerk to the Honorable Justice Alan C. Page, of the Minnesota Supreme Court, for one year. She has no formal teaching experience.

Mackey, Eric W.
Discipline(s): Therapeutic Massage (Occupational/Workforce)
Salary: $710 per load hour
Education: Massage Certificate, Desert Institute of Healing Arts
Experience: Mr. Mackey is currently co-owner and director of training for Wildcat CrossFit. His duties include leading group workouts and individual training. He has worked as a massage therapist contractor for Sonoran Spa at the Westward Look Resort since 2004 and taught massage courses at Cortiva Institute for two years.

Reilly, Denise N.
Discipline(s): Psychology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Education, University of Arizona; Master of Education, Counseling, Northern Arizona University with 18 graduate credits in educational psychology
Experience: Ms. Reilly was previously an adjunct teaching psychology for Pima Community College. Currently she teaches psychology and sociology for Flowing Wells High School.

Ruiz Luna, Maria Luisa.
Discipline(s): Biology (Academic)
Salary: $710 per load hour
Education: Unevaluated undergraduate courses, Universidad Peruana Cayetano Heredia, Lima, Peru; Master of Science, Neuroscience, University of Arizona
Experience: For three years, Ms. Ruiz Luna taught chemistry and advanced scientific research for City High School. She also worked as a research assistant for two summers for Arizona Partners in Science Program.
Sedig, Jason
Discipline(s): Computer Information Systems (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Science, Mechanical Engineering, University of Arizona
Experience: Mr. Sedig currently works as a computer lab technician for Pima Community College. He has been working in the lab for more than six years. His duties include helping students with software and network issues as well as assisting with hardware and CPU repairs.

Young, Krista K.
Discipline(s): Chemistry (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Chemistry, University of Arizona with more than 24 graduate credits in chemistry. She is currently working on a dissertation for a Doctor of Philosophy degree, majoring in chemistry.
Experience: Ms. Young is currently working on completing her doctorate degree in chemistry. She has also taught chemistry lab courses for four years at the University of Arizona.

Approvals
Contact Person  Janet L. May  11/19/10
Janet L. May

Chancellor  Dr. Roy Flores
Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Justification:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent, as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments, subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

Apostol, Christobel  
Child Care Assistant  
WC
Hourly Rate: $12.71  
Child Development Center  
Education: Associate of Arts, Liberal Arts, Pima Community College  
Experience: Ms. Apostol has one year experience as a teacher’s assistant at Craycroft Elementary School. Her volunteer work includes one year at the Boys and Girls Club of Tucson and two years at Project SOAR. She received the Meschter Scholarship Award for her volunteer work.

Beck, Christina  
Instructor  
DC
Hourly Rate: $20.53  
Health Information Technology  
Education: Associate of Nursing, Portland Community College, Portland, Oregon; Bachelor of Arts, Russian and German, University of Missouri, Columbia, Missouri  
Experience: Ms. Beck has five months experience as a treatment nurse at Oak Villa Skilled Nursing Facility in Hillsboro, Oregon; nine years as a staff registered nurse in clinical education at Southwest Washington Medical Center in Vancouver,
Temporary Appointments

Date: 12/8/10
Page 2

Washington; three years as a staff registered nurse in cardiopulmonary rehabilitation at Legacy Meridian Park Hospital in Tualatin, Oregon; and six years as a staff registered nurse at Carondelet Saint Joseph’s Hospital in Tucson. She is licensed by the Arizona State Board of Nursing and has a teacher’s certificate from the state of Texas.

Bertone, Michael  
Assistant Track and Field Coach  
WC
Hourly Rate: $10.00  
West Campus
Education: Coursework, Community College of the Air Force
Experience: Mr. Bertone has four years experience as an assistant coach for Boy’s Track and Field and two years experience as a volunteer Track and Field coach at Sahuaro High School.

Cammarano, John  
Workforce Trainer  
CC
Hourly Rate: $23.00  
Public Safety and Emergency Services Institute
Law Enforcement
Education: Associate of Applied Science, Computer Robotics Technology, ABC Technical and Trade School
Experience: Mr. Cammarano has twenty-one years experience as a corrections officer, a reserve deputy and a police officer at the Pima County Sheriff’s Department, the Marana Police Department and the Tucson Police Department.

Campos, Deanna  
Substitute Instructor  
CC
Hourly Rate: $20.53  
Pima College Adult Education – English Language, Basic Education and GED Preparation for Adults
Education: Bachelor of Arts, Education, University of Arizona; Master of Arts, Education, Northern Arizona University
Experience: Ms. Campos has four years experience as an adjunct instructor teaching structured english immersion classes at Pima Community College and four years experience teaching education classes at Prescott College.

Cordier, Rebecca  
Accompanist  
WC
Hourly Rate: $18.00  
Piano - Spring Musical Auditions
Education: Bachelor of Fine Arts, Choral Music Education, University of Arizona; Master of Arts, Educational Administration, Grand Canyon University
Experience: Ms. Cordier has twenty-four years experience as a middle school music teacher at Green Fields Country Day School. She has over twenty-five years experience playing the piano.

Cruz, Vilma  
Substitute Instructor  
CC
Hourly Rate: $20.53  
Pima College Adult Education – English Language, Basic Education and GED Preparation for Adults
Education: Bachelor of Science, Education and English, and Master of Arts, Linguistics, University of Santo Tomas, Manila, Philippines
Experience: Ms. Cruz has five months experience teaching English as a second language to adults at the International Language School for Children and Adults in Claremont, California. She has an Arizona Adult Teaching Certificate.

(Continued)
**Dudikoff, Sydney**

**Substitute Instructor**

**CC**

**Pima College Adult Education – English Language, Basic Education and GED Preparation for Adults**

**Hourly Rate:** $20.53

**Education:** Bachelor of Arts, English, and Master of Arts, Education, Arizona State University

**Experience:** Ms. Dudikoff has eleven years experience teaching English, language arts, English as a second language, and English language acquisition and development at several schools in Southern Arizona.

**Gal, Reut**

**Tutor**

**WC**

**Sign Language Lab**

**Hourly Rate:** $7.50

**Education:** Associate of Applied Science, Administrative Support Technology, National Institute for the Deaf, Rochester Institute of Technology, Rochester, New York; Bachelor of Arts, Deaf Studies and Deaf Community Services, California State University, Northridge, California

**Experience:** Ms. Gal has two years experience in assistive technologies and sign language programs at the Resource Centers and American Sign Language laboratories at California State University in Northridge, California.

**Gonzalez, Veronica**

**Substitute Instructor**

**CC**

**Pima College Adult Education – English Language, Basic Education and GED Preparation for Adults**

**Hourly Rate:** $20.53

**Education:** Bachelor of Arts, Social and Rehabilitation Services and Elementary Education, Assumption College, Worcester, Massachusetts; Master of Arts, Reading, Bridgewater State College, Bridgewater, Massachusetts

**Experience:** Ms. Gonzalez has nine years experience teaching English language arts and literacy at several schools in Massachusetts. She has one year as a substitute teacher in Walpole, Massachusetts and eleven years as a private tutor in multiple subjects.

**Hosford, Frank**

**Workforce Trainer**

**CC**

**Public Safety and Emergency Services Institute Law Enforcement**

**Hourly Rate:** $23.00

**Education:** Associate of Arts, Criminal Justice, Portland Community College, Portland, Oregon

**Experience:** Mr. Hosford has twenty-seven years experience as a deputy marshal with the United States Marshal Service. He has one year experience as a range officer at Marksman Pistol Institute II.

**Howard-Rodrigues, Rebecca**

**Office Aide**

**DC**

**Student Services Center**

**Hourly Rate:** $7.25

**Education:** Coursework, Pima Community College

**Experience:** Ms. Howard-Rodrigues has four months of customer service experience as a student ambassador in the Student Services Center at Downtown Campus.
Temporary Appointments

Date: 12/8/10
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Hoyos, Daniel  
**Workforce Trainer**  
**CC**  
Hourly Rate: $23.00  
Public Safety and Emergency Services Institute  
Law Enforcement  
Education: Certificate, Central Arizona Regional Law Officers Training Academy, Central Arizona College  
Experience: Mr. Hoyos has six years experience as a police officer at the Oro Valley Police Department.

Isla, Genevie  
**Support Assistant**  
**CC**  
Hourly Rate: $12.39  
Family Literacy Program  
Education: Coursework, Pima Community College  
Experience: Ms. Isla has one year experience as an AmeriCorps member working with the Family Literacy Program.

Landsinger, Diane-Marie  
**Human Resource Analyst**  
**DO**  
Hourly Rate: $22.69  
Employee Relations  
Education: Bachelor of Science, Administration of Justice, Southern Illinois University, Carbondale, Illinois  
Experience: Ms. Landsinger has twelve years experience in employee relations and human resources at The Boeing Company. She has six years experience as a human resource consultant and trainer at International Partnerships.

Lisetskaya, Oksana  
**Substitute Instructor**  
**CC**  
Hourly Rate: $20.53  
Pima College Adult Education – English Language, Basic Education and GED Preparation for Adults  
Education: Master of Arts, Teaching English and Spanish as a Second Language, Kiev Linguistic University, Ukraine  
Experience: Ms. Lisetskaya has twenty-four years experience teaching language arts, including English, at various schools in Europe and the United States. She has five years experience as a private language tutor, three years as a translator and interpreter and is currently a volunteer tutor in English as a second language at Pima Community College.

Lucero, Olivia  
**Production Assistant II**  
**CC**  
Hourly Rate: $15.00  
Center for Learning Technology  
Education: Associate of Science, Digital Arts, Graphic Design, Pima Community College; Bachelor of Arts, Social and Behavioral Science, Northern Arizona University  
Experience: Ms. Lucero has three years experience as house manager and support technician for the Center for the Arts at Pima Community College. She has training and experience with digital and graphic technology. She will be a temporary pool employee on call for the Community Campus Center for Learning Technology.

Marrama, Michael  
**Production Assistant II**  
**CC**  
Hourly Rate: $15.00  
Center for Learning Technology  
Education: Associate of Science, Music Business and Audio Engineering, California Recording Institute, San Francisco, California

(Continued)
Experience: Mr. Marrama has three years experience as a master control operator and audio engineer at KESQ TV3 in Palm Desert, California. He has six months experience as a laboratory instructor at California Recording Institute in San Francisco, California and one year experience as an audio engineer at the Palm Springs Follies live performance show in Palm Springs, California. He will be a temporary pool employee on call for the Community Campus Center for Learning Technology.

Martzolf, Brandi  Child Care Assistant  WC
Hourly Rate: $12.71  Substitute – Child Development Center
Education: Coursework, Pima Community College
Experience: Ms. Martzolf has over one hundred hours experience as a college intern at the Child Development Center at the West Campus. She was interviewed by the staff and recommended for hire by the program coordinator.

McGann, Kieran  Tutor  NW
Hourly Rate: $7.25  Upward Bound - Mathematics
Education: Bachelor of Arts, Mathematics, University of Arizona
Experience: Mr. McGann has a mathematics degree that he will use as a tutor in the Upward Bound program. He was interviewed by the staff and recommended for hire by the program manager.

Moore, Jac’queline  Office Aide  DC
Hourly Rate: $7.25  Student Development
Education: Coursework, Pima Community College
Experience: Ms. Moore has fourteen years of administrative experience, including training, clerical and customer interaction, at various businesses in New Mexico, Tennessee, Kansas, Alabama and Arizona. She has four months experience as a student aide in the Federal Work-Study program with Student Development at the Downtown Campus.

Moser, Michael  Workforce Trainer  CC
Hourly Rate: $23.00  Public Safety and Emergency Services Institute
Education: Coursework, Saint Joseph’s Calumet College, Hammond, Indiana
Experience: Mr. Moser has twenty-five years experience as a police officer and detective at the Lake County Sheriff’s Department in Crown Point, Indiana and the Tucson Police Department.

Ortiz, Chrystabel  Office Aide  DC
Hourly Rate: $7.25  Student Development
Education: Coursework, Pima Community College
Experience: Ms. Ortiz has four months experience assisting students as a student ambassador in Student Services at the Downtown Campus.
Temporary Appointments

**Parrish, Lois Anne**
- **Support Technician**
- Hourly Rate: $13.70
- Education: Coursework, Pima Community College
- Experience: Ms. Parrish has thirty-one years experience as an office manager and bookkeeper at Casa Adobes Construction in Tucson.

**Paul, James K.**
- **Workforce Trainer**
- Hourly Rate: $23.00
- Education: Bachelor of Arts, Criminal Justice Administration, University of Phoenix
- Experience: Mr. Paul has eight years experience as a patrol supervisor and sergeant at the Marana Police Department.

**Rouille, Doreen**
- **Instructor**
- Hourly Rate: $20.53
- Education: Bachelor of Fine Arts, University of Arizona
- Experience: Ms. Rouille has ten years experience as an English, journalism, newspaper and yearbook teacher at Sunnyside High School. She has two years experience as an English and journalism teacher at Ironwood High School in Oro Valley. She has a secondary education certificate from the University of Phoenix. She is a teacher at an Upward Bound program at a target school.

**Townsend, Noel**
- **Production Assistant II**
- Hourly Rate: $15.00
- Education: Bachelor of Arts, Community and Media Studies, Colorado State University, Fort Collins, Colorado
- Experience: Mr. Townsend has two years experience as a learning coordinator and family literacy specialist with AmeriCorps at S.T.A.R. Academic Center and Make Way for Books in Tucson. These positions included creating videos and documentaries. He will be a temporary pool employee on call for the Community Campus Center for Learning Technology.

**Tran, Chuong**
- **Laboratory Assistant**
- Hourly Rate: $12.71
- Education: Bachelor of Science, Electrical Engineering, University of Arizona
- Experience: Mr. Tran is a volunteer tutor for the Emergency Medical Technician course at East Campus and a volunteer in the Emergency Department at Saint Joseph’s Hospital in Tucson. He has basic emergency medical technician (national) and cardio pulmonary resuscitation certification.

**Valencia, Yadira**
- **Office Aide**
- Hourly Rate: $7.25
- Education: Coursework, Pima Community College
- Experience: Ms. Valencia has four months experience assisting students as a student ambassador in student services at the Downtown Campus.

(Continued)
Weber, John Warren  Tutor  WC
Hourly Rate:  $7.25  Writing
Education:  Bachelor of Arts and Master of Arts, Political Science, Lamar University, Beaumont, Texas
Experience:  Mr. Weber has eight years experience as a news editor for Tucson Newspapers Inc. and one year experience as an adjunct faculty in media communications at Pima Community College.

Approvals

Contact Person  Janet L. May  11/19/10
Janet L. May

Chancellor

Dr. Roy Flores
Meeting Date: 12/8/10

Item Title | Contact Person
--- | ---
Grant Proposal: NAFTA-Preneur: Developing Student International Entrepreneurial Skills Within a Cross-Cultural Environment | Jana Kooi, President Northwest Campus (206-2111)

Recommendation:

The Chancellor recommends that the Board of Governors approve the NAFTA-Preneur: Developing Student International Entrepreneurial Skills Within a Cross-Cultural Environment grant proposal, and, if funded, acceptance of the grant award from the United States Department of Education to increase students accessibility to, and understanding of, partnering nations with a focus on entrepreneurship and second language proficiency. The term of the grant will be from September 1, 2010 to October 31, 2014.

Justification:

The Northwest Campus NAFTA-Preneur: Developing Student International Entrepreneurial Skills within a Cross-Cultural Environment grant proposal is designed to create an innovative program of study that will best serve students from each country; NAFTA-Preneur will incorporate entrepreneurial training while allowing students to experience other cultures and customs. This pioneering program will strengthen ties among the six partnering institutions as well as many innovative companies, and it will ultimately create a foundation for lasting educational and business partnerships.

St. Philip’s College (lead U.S. institution), Pima Community College in Arizona (U.S. partner institution), Centennial College in Toronto (lead Canadian institution), Cégep de Sherbrooke in Quebec (partner Canadian institution), Universidad Tecnologica de Tulancingo in the state of Hidalgo (lead Mexican institution) and Universidad Tecnologica de Cancun in the state of Quintana Roo (partner Mexican institution) propose to develop a collaborative project that will prepare students with a background in entrepreneurial skills relative to the NAFTA region. Community colleges play an important role based on their experience in offering applied programs with an emphasis on developing the skills necessary for their students to succeed in their chosen careers or to continue their education. Each specific school falls within a region and we can meet the specific needs of business and industry regions by creating this consortium.

Over a four-year period, 16 students from the United States, 16 from Canada and 16 from Mexico will participate in exchange program. There will be three options for students; a certificate program in Entrepreneurship, in which students enroll for minimum of 12 credit hours for two semesters and at the conclusion of the semesters, a certificate of completion is awarded. Students will also have a semester exchange program option and a green entrepreneurial option.
The consortium members will develop a standardized curriculum that will focus on theoretical and practical knowledge related to trade in the NAFTA region from an entrepreneurial perspective. The subject areas will focus on customs and tariffs, business opportunities in each country, entrepreneurship and innovative strategies. Throughout the program, a cultural theme will address social issues and relationships. A NAFTA Business Opportunity Information center will be located at Centennial College where all partners will contribute consumer profiles to a virtual meeting area, which will allow economic, political and social data to be accessible to the students and faculty. Articulation of courses, faculty exchanges, and long-term academic relationships will be additional components.

College Plan Initiative:

The NAFTA-Preneur: Developing Student International Entrepreneurial Skills Within a Cross-Cultural Environment grant proposal supports the 2008-2011 College Plan by addressing: College Plan Initiative 1, Strategies 1.3, 1.5; Initiative 2, Strategies 2.1, and Initiative 4, Strategies 4.1, 4.3.

Financial Considerations:

The total grant amount being requested is $189,127 for 4 years. The table below illustrates the expense items to be supported by the grant:

<table>
<thead>
<tr>
<th></th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Totals</th>
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<td>$54,646</td>
<td>$49,776</td>
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Approvals

Contact Person: Jana Kooi

Chancellor: Dr. Roy Flores
Teacher Preparation Agreement:
Pima County Community College District and Arizona K-12 School Teacher-Intern Preparation Program

Contact Person
Dr. Sylvia Lee, President, Community Campus (206-6577)

Recommendation:
The Chancellor recommends that the Board of Governors approve the Intergovernmental Agreement with the individual school district listed below. This agreement does not involve a commitment of specific funds. The term of the agreement will be from December 10, 2010 through June 30, 2015.

Justification:
In August 2006, the Board originally approved Agreements with 24 high-need school districts throughout Arizona requesting the College’s Teacher Preparation Program. School districts are working to meet the need for highly-qualified teachers as required by the federal mandates embedded in the K-12, No Child Left Behind Act (NCLB) legislation. Arizona classroom instructors must be considered highly qualified teachers. The Arizona Department of Education (ADE) has severely limited emergency teaching certifications. Thus, school districts must contract with a state-approved teacher preparation program. Pima Community College is a state-approved program.

Districts are seeking to replace current emergency certifications with intern certification through the Teacher Preparation Program. It is anticipated the demand for this program will continue to increase.

We seek to extend an Intergovernmental Agreement with the following school district to support this program:

Whiteriver Unified School District

College Plan Initiative:
This contract agreement supports the following College Plan, 2008-2011: Initiative 1, Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students, Strategy 1.5 Develop and enhance learning and educational resources to support student learning and effective teaching.
The College has engaged in programs with local school districts for several years and recognizes no new or unusual exposures associated with the proposed activities. This Agreement has been reviewed by College staff.

Financial Considerations:

There are no additional funds associated with this action.

Approvals

Contact Person

Dr. Sylvia Lee

Chancellor

Dr. Roy Flores
ACTION ITEM

Meeting Date: 12/8/10  
Item Number: 16.0

<table>
<thead>
<tr>
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<th>Contact Person</th>
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<tr>
<td>Meet and Confer Management Team</td>
<td>Janet L. May, Vice Chancellor for Human Resources (206-4624)</td>
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Motion:

The Board of Governors directs the Chancellor to establish the Board Management Team for this year's meet and confer process and to include an external manager as one of the members of the Team.

Approvals

Contact Person: Janet L. May  
Janet L. May  

Chancellor: Dr. Roy Flores
The Board of Governors directs the College to adopt the following economic parameters during the Meet and Confer process:

Pima Community College has a history of providing raises to its employees. These raises have typically been a combination of step increases and percentage lifts to the salary schedules.

As we know, the national, state and local economies continue to struggle. U.S. and Arizona unemployment rates have been holding steady at approximately ten percent since early 2009 and are greater than 17 percent in some Arizona counties. Arizona has lost a total of 310,000 jobs since December 2007.

The housing market data are equally bleak. There are approximately 40,000 Arizona properties in foreclosure, with another 110,000 with past due balances. Since 2005, home prices have declined approximately 36 percent in Arizona and 33 percent in Pima County.

As a result of the economy, state general revenues have decreased from $9.6 billion in 2007 to $6.3 billion in 2010. While tax revenues have increased somewhat as a result of the 1 cent sales tax increase, the state is still facing a budget deficit of $825 million in the current year. While education funding is currently at the minimum required by the federal American Recovery and Reinvestment Act, legislative leaders are indicating that they may choose to ignore or challenge these federal maintenance of effort requirements. Senator Russell Pearce, Mesa, and Representative John Kavanagh, Fountain Hills, have both indicated that major education cuts are likely.

As such, the College may experience a budget cut this year, and certainly will in 2012 with the expiration of the maintenance of effort provision. The state’s structural budget deficit for 2012 is currently projected at $2.7 billion in 2012, including more than $1 billion in suspended statutory formula allocations.

Given these circumstances, the Board wants employees to know we will not be in a position this year to grant traditional pay raises or entertain proposals that increase our structural budget. We also want the employees to know that the administration will continue to closely
monitor the situation and determine if we can continue to hold employees harmless in terms of expected increases in retirement contributions and in the cost of medical benefits.

Approvals

Contact Person  Janet L. May  11/29/10
Janet L. May

Chancellor  Dr. Roy Flores