NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the general public that the Pima County Community College District Board of Governors will hold a REGULAR MEETING on the 13th day of October, 2010, at 7:00 p.m. The meeting will be held in the Community/Board Room, District Office, 4905 E. Broadway, Tucson, Arizona 85709-1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4530. Copies of the Board Packets are available in the Campus Libraries.

Dated this 8th day of October 2010.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: Roy Flores

Distribution:

Buildings: City
County

Campuses: Community
Desert Vista
Downtown
East
Maintenance and Security
Northwest
West
Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order

2. Pledge of Allegiance

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment

4. Staff Representatives
   Rose Bolz
   Shari Dill

5. Student Representatives
   Mary Carroll
   Khutso Choshi

6. Faculty Representatives
   Kimlisa Duchicela
   Rick Rosen

7. Report — Chairperson of the Board
   • Authorization of Executive Session on November 10, 2010

8. Report — Secretary of the Board
General Matters (Continued)

9. Report — Chancellor


Information Items

11. Separations from Employment

12. Student Aide Hires

Action Items

13. Approval of Minutes
   Regular Meeting of September 8, 2010

14. Consent Agenda

   14.1 New Appointments
   14.2 Adjunct Faculty Appointments
   14.3 Temporary Appointments
   14.4 BP-3117: General Education – Final Reading
   14.5 Teacher Preparation Agreement: Pima County Community College District and Arizona K-12 School Teacher-Intern Preparation Program
   14.6 Intergovernmental Agreement: Pascua Yaqui Tribe
   14.7 Intergovernmental Agreement: Vail Unified School District

Other Action Items


Adjournment

Regular Meeting
November 10, 2010, 7:00 p.m.
District Office
Community Board Room
4905C East Broadway
Tucson, AZ 85709-1010
GENERAL MATTERS/REPORTS

Meeting Date: 10/13/10
Item Number: 1-9

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Matters/Reports</td>
<td>Chancellor's Office</td>
</tr>
<tr>
<td></td>
<td>(206-4747)</td>
</tr>
<tr>
<td>1. Call to Order</td>
<td></td>
</tr>
<tr>
<td>2. Pledge of Allegiance</td>
<td></td>
</tr>
<tr>
<td>3. Public Comment</td>
<td></td>
</tr>
<tr>
<td>4. Staff Representatives</td>
<td></td>
</tr>
<tr>
<td>5. Student Representatives</td>
<td></td>
</tr>
<tr>
<td>6. Faculty Representatives</td>
<td></td>
</tr>
<tr>
<td>7. Report—Chairperson of the Board</td>
<td></td>
</tr>
<tr>
<td>• Authorization of Executive Session on</td>
<td></td>
</tr>
<tr>
<td>November 10, 2010</td>
<td></td>
</tr>
<tr>
<td>8. Report—Secretary of the Board</td>
<td></td>
</tr>
<tr>
<td>9. Report—Chancellor</td>
<td></td>
</tr>
</tbody>
</table>

Approval

Chancellor

Dr. Roy Flores
Meeting Date: 10/13/10

Item Title | Contact Person
---|---
Report – August 2010 Financial Statements | Dr. David Bea
Executive Vice Chancellor for Finance and Administration
(206-4519)

Recommendation:

Attached are the financial statements showing preliminary 2010/11 fiscal year results through August 2010. Time will be provided to discuss College fiscal matters.

Justification:

Pima Community College continues the year as expected, with positive net assets reported through the end of August. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $8.4 million. This is lower than the August 2009 net assets increase of $11.3 million but is consistent with our expectations.

In terms of operational performance, General Fund revenues and expenditures are consistent with budget and our expectations. Personal services expenditures and commitments are 65.4 percent of the budget, which is lower than the previous year. Services and supplies expenditures and commitments are approximately 44.4 percent of the budget, which is higher than the previous year.

Statement of Net Assets

As shown in The Statement of Net Assets, total net assets at the end of August are $210.5 million, which is an increase of $17.3 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long term debt.

Approvals

Contact Person

Dr. David Bea

Chancellor

Dr. Roy Flores
## Statement of Net Assets

### 31-Aug-10

(Preliminary)

<table>
<thead>
<tr>
<th></th>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Funds</td>
<td>All Funds</td>
</tr>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and Cash Equivalents</td>
<td>$55,749,002</td>
<td>$88,273,028</td>
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<tr>
<td>Receivables</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Property Taxes</td>
<td>3,329,722</td>
<td>3,977,179</td>
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<tr>
<td>Accounts (net of allowances)</td>
<td>9,110,981</td>
<td>9,112,602</td>
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<tr>
<td>Government Grants and Contracts</td>
<td>0</td>
<td>11,283,506</td>
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<tr>
<td>Student Loans (net of allowances)</td>
<td>0</td>
<td>7,616,453</td>
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<tr>
<td>Other</td>
<td>1,173,078</td>
<td>1,229,319</td>
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<tr>
<td>Inventories</td>
<td>222,846</td>
<td>222,846</td>
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<tr>
<td>Prepaid Expenses</td>
<td>144,974</td>
<td>144,974</td>
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<tr>
<td><strong>Total Current Assets</strong></td>
<td>$69,729,703</td>
<td>$121,859,907</td>
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<tr>
<td><strong>Noncurrent Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restricted Cash and Cash Equivalents</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Notes Receivable (net of allowances)</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Other Long-term Investments</td>
<td>1,548,976</td>
<td>0</td>
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<tr>
<td>Capital Assets</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Land</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Buildings &amp; Leasehold improvements (net of depreciation)</td>
<td>0</td>
<td>0</td>
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<td>Construction in Progress</td>
<td>0</td>
<td>38,320</td>
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<td>Equipment (net of depreciation)</td>
<td>0</td>
<td>1,824,950</td>
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<tr>
<td>Library Books (net of depreciation)</td>
<td>0</td>
<td>1,938,438</td>
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<td><strong>Total Noncurrent Assets</strong></td>
<td>$1,548,976</td>
<td>$119,023,555</td>
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<td><strong>Total Assets</strong></td>
<td>$71,278,679</td>
<td>$240,883,442</td>
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<table>
<thead>
<tr>
<th></th>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
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</thead>
<tbody>
<tr>
<td><strong>LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accrued Payroll and Benefits</td>
<td>$2,231,427</td>
<td>$2,231,427</td>
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<tr>
<td>Accounts Payable and Accrued Liabilities</td>
<td>1,403,172</td>
<td>$434,149</td>
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<tr>
<td>Deposits Held in Custody</td>
<td>0</td>
<td>361,622</td>
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<td>Current Portion of Long-term Liabilities</td>
<td>4,379,027</td>
<td>4,619,027</td>
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<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>$8,013,625</td>
<td>9,051,639</td>
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<tr>
<td><strong>Noncurrent Liabilities</strong></td>
<td></td>
<td></td>
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<tr>
<td>Deferred Revenue</td>
<td>83,417</td>
<td>83,417</td>
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<tr>
<td>Long-term Liabilities</td>
<td>3,012,269</td>
<td>21,262,269</td>
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<tr>
<td><strong>Total Noncurrent Liabilities</strong></td>
<td>$3,095,686</td>
<td>21,345,686</td>
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<td><strong>Total Liabilities</strong></td>
<td>$11,109,311</td>
<td>30,397,325</td>
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<table>
<thead>
<tr>
<th></th>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
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<tbody>
<tr>
<td><strong>NET ASSETS</strong></td>
<td></td>
<td></td>
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<tr>
<td>Invested in Capital Assets (net of related debt)</td>
<td>$76,594,418</td>
<td>$76,594,418</td>
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<tr>
<td>Restricted for:</td>
<td></td>
<td></td>
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<tr>
<td>Loans</td>
<td>1,656,021</td>
<td></td>
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<tr>
<td>Debt Service</td>
<td>1,259,171</td>
<td></td>
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<tr>
<td>Other (Capital Projects)</td>
<td>(450,662)</td>
<td>14,959,496</td>
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<tr>
<td>Grants and Contracts</td>
<td>$2,131,777</td>
<td>12,827,719</td>
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<tr>
<td><strong>Unrestricted</strong></td>
<td>$60,169,367</td>
<td>56,247,966</td>
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<tr>
<td><strong>Total Net Assets</strong></td>
<td>$60,169,367</td>
<td>$210,486,118</td>
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</tbody>
</table>
### Statement of Revenues, Expenses and Changes in Net Assets

**For Two Months Ending August 31, 2010**

#### Operating Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees</td>
<td>$24,146,551</td>
<td></td>
<td>628,753</td>
<td>24,775,304</td>
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<tr>
<td>Contracts</td>
<td>154,338</td>
<td></td>
<td>0</td>
<td>154,338</td>
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<tr>
<td>Auxiliary Enterprises</td>
<td>0</td>
<td></td>
<td>59,670</td>
<td>59,670</td>
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<tr>
<td>Commission and Rents</td>
<td>0</td>
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<td>6,565</td>
<td>6,565</td>
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<tr>
<td>Other Operating Revenues</td>
<td>163,747</td>
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<td>50,394</td>
<td>214,142</td>
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<tr>
<td><strong>Total Operating Revenues</strong></td>
<td>24,464,636</td>
<td>116,629</td>
<td>628,753</td>
<td>25,210,018</td>
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</table>

#### Operating Expenses

**Educational and General**

<table>
<thead>
<tr>
<th>Description</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>4,042,523</td>
<td>436,936</td>
<td>213,018</td>
<td>4,692,477</td>
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<tr>
<td>Academic Support</td>
<td>3,194,626</td>
<td>262,111</td>
<td>90,681</td>
<td>3,547,419</td>
</tr>
<tr>
<td>Student Services</td>
<td>2,626,757</td>
<td>340,913</td>
<td>92,877</td>
<td>3,060,546</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>4,932,788</td>
<td>(11,186)</td>
<td>234,900</td>
<td>5,156,502</td>
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<tr>
<td>Operation and Maintenance of Plant</td>
<td>1,778,318</td>
<td>68,938</td>
<td>509,824</td>
<td>2,357,080</td>
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<tr>
<td>Depreciation</td>
<td>0</td>
<td>0</td>
<td>1,750,854</td>
<td>1,750,854</td>
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<tr>
<td>Student Financial Aid</td>
<td>671,170</td>
<td>11,977,244</td>
<td>0</td>
<td>12,594,414</td>
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<tr>
<td>Auxiliary Enterprises</td>
<td>0</td>
<td>171,535</td>
<td>0</td>
<td>171,535</td>
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<tr>
<td><strong>Total Operating Expenses</strong></td>
<td>17,192,183</td>
<td>13,245,490</td>
<td>2,892,154</td>
<td>33,330,827</td>
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#### Net Operating Gain (Loss)

<table>
<thead>
<tr>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>$7,272,454</td>
<td>$7,443,310</td>
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#### Nonoperating Revenues (Expenses)

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriations</td>
<td>$3,985,525</td>
<td>$3,985,525</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>1,299,373</td>
<td>1,521,925</td>
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<tr>
<td>Federal Grants</td>
<td>13,876</td>
<td>10,791,220</td>
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<td>State and Local Grants</td>
<td>0</td>
<td>800</td>
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<td>State Shared Sales Taxes</td>
<td>0</td>
<td>119,204</td>
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<td>Gifts</td>
<td>0</td>
<td>86</td>
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<tr>
<td>Investment Income</td>
<td>90,044</td>
<td>167,767</td>
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<tr>
<td>Interest on Capital Asset (related debt)</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>Net Nonoperating Revenues</strong></td>
<td>5,388,818</td>
<td>10,898,889</td>
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</table>

<table>
<thead>
<tr>
<th>Income before Other Revenues, Expenses, Gains, or Losses</th>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>$12,661,271</td>
<td>($2,024,582)</td>
<td>$8,405,718</td>
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</table>

<table>
<thead>
<tr>
<th>Transfers</th>
<th>TY 2010/11</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>(27,878,650)</td>
<td>($2,990,000)</td>
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<tr>
<td>Capital Appropriations</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Capital Gifts and Grants</td>
<td>0</td>
<td>0</td>
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</table>

<table>
<thead>
<tr>
<th>Increase (Decrease) in Net Assets</th>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>($15,217,379)</td>
<td>($5,220,972)</td>
<td>$8,405,718</td>
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</table>

#### Net Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Assets - Beginning of Year</td>
<td>75,386,746</td>
<td>9,867,620</td>
</tr>
<tr>
<td>Net Assets - End of Period</td>
<td>$60,169,367</td>
<td>$4,646,648</td>
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## Summary of Expenditures and Encumbrances - General Fund - Budget and Actual

For Two Months Ending August 31, 2010

<table>
<thead>
<tr>
<th>Function</th>
<th>FY 2010/11 Adj. Budget</th>
<th>Total Committed Amount</th>
<th>%</th>
<th>FY 2009/10 Total Committed Amount</th>
<th>%</th>
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</thead>
<tbody>
<tr>
<td><strong>Educational and General</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Instruction</td>
<td>$63,319,390</td>
<td>$27,782,980</td>
<td>43.9</td>
<td>$35,536,410</td>
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<tr>
<td>Academic Support</td>
<td>26,314,471</td>
<td>17,381,110</td>
<td>66.1</td>
<td>8,933,361</td>
<td>68.5</td>
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<tr>
<td>Student Services</td>
<td>21,079,785</td>
<td>15,707,459</td>
<td>74.5</td>
<td>5,372,326</td>
<td>70.4</td>
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<tr>
<td>Institutional Support</td>
<td>28,792,651</td>
<td>19,897,974</td>
<td>69.1</td>
<td>8,894,677</td>
<td>64.6</td>
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<tr>
<td>Operation and Maintenance of Plant</td>
<td>12,639,743</td>
<td>7,379,631</td>
<td>58.4</td>
<td>5,260,112</td>
<td>54.8</td>
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<td>Student Financial Aid</td>
<td>1,415,000</td>
<td>617,170</td>
<td>43.6</td>
<td>797,830</td>
<td>27.7</td>
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<tr>
<td><strong>Other Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers</td>
<td>27,879,000</td>
<td>27,878,650</td>
<td>100.0</td>
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<td>Fund balance reserved for contingency</td>
<td>6,163,960</td>
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<td>0.0</td>
<td>6,163,960</td>
<td>0.0</td>
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<tr>
<td><strong>Total Expenditures by Function</strong></td>
<td>$187,604,000</td>
<td>$116,644,973</td>
<td>62.2</td>
<td>$70,959,027</td>
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</table>

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 2010/11</th>
<th>FY 2009/10</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personal Services</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Personnel</td>
<td>$6,612,000</td>
<td>$5,938,977</td>
</tr>
<tr>
<td>Faculty</td>
<td>$24,095,000</td>
<td>$21,921,543</td>
</tr>
<tr>
<td>Additional Compensation - Faculty</td>
<td>$1,060,469</td>
<td>$196,139</td>
</tr>
<tr>
<td>Adjunct Faculty</td>
<td>$15,362,450</td>
<td>$4,650,782</td>
</tr>
<tr>
<td>Classified Staff</td>
<td>$37,751,000</td>
<td>$35,384,864</td>
</tr>
<tr>
<td>Other Compensation</td>
<td>$4,022,148</td>
<td>$3,981,243</td>
</tr>
<tr>
<td>Student Employment / Workstudy</td>
<td>$31,157</td>
<td>$36,009</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$24,902,504</td>
<td>$2,544,041</td>
</tr>
<tr>
<td><strong>Total Personal Services</strong></td>
<td>$113,836,728</td>
<td>$74,653,598</td>
</tr>
</tbody>
</table>

| **Services and Supplies**         |                                  |                                  |
| Communications and Utilities      | $6,172,000                        | $985,148                          |
| Travel                            | $2,738,547                        | $350,143                          |
| Contractual Services              | $10,036,147                       | $6,117,962                        |
| Supplies and Materials            | $8,371,482                        | $2,081,770                        |
| Student Financial Aid             | $1,415,000                        | $555,964                          |
| Current Fixed Charges             | $3,200,236                        | $1,626,077                        |
| **Total Services and Supplies**   | $31,933,412                       | $11,717,064                       |

| **Capital Equipment**             |                                  |                                  |
| Transfers                         | $548,000                          | $64,036                           |
| Other Expenditures                | $27,879,000                       | $7,558,966                        |
| Contingency and Reserves          | $12,221,860                       | $25,347                           |
| **Total Expenditures by Account** | $187,604,000                      | $70,959,027                       |
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

COMMITMENTS FOR INSTRUCTION

Percent of Budget

July August September October November December January February March April May June
FY 10 $28.8 M
FY 11 $27.8 M

COMMITMENTS FOR ACADEMIC SUPPORT

Percent of Budget

July August September October November December January February March April May June
FY 10 $17.9 M
FY 11 $17.4 M

COMMITMENTS FOR STUDENT SERVICES

Percent of Budget

July August September October November December January February March April May June
FY 11 $15.7 M
FY 10 $14.1 M
INFORMATION ITEM

Meeting Date: 10/13/10
Item Number: 11

Item Title: Separations from Employment
Contact Person: Doreen Armstrong, Acting Assistant Vice Chancellor for Human Resources (206-4624)

Recommendation:

For your information, the Chancellor submits the following separations from employment:

Retirements

Bentley, George W.
IT Principal Analyst
DO-Technical Services
Effective: 9/17/10

George Bentley began employment in 2007 as Information Technology Advanced Analyst at the District Office. He also served as IT Principal Analyst.

Haegar, Robin L.
Support Specialist
CC-Dean of Instruction
Effective: 10/11/10

Robin Haegar began employment with the College in 1986 as Clerk Specialist in Occupational Education at Downtown Campus. She served as Master Scheduler Specialist and as Support Specialist at Community Campus.

Quinn, Douglas
Instructor
CC-Truck Driver Training Program
Effective: 8/24/10

Douglas Quinn began employment with the College in 2000 as an instructor for the Truck Driving Program. He also served as Student Learning Outcomes (SLO) Discipline Leader.

(Continued)
Separations from Employment

Swindle, Robert
Laboratory Technician
DC-Automotive
Effective: 9/16/10
Reason: Personal

Approvals

Contact Person
Doreen Armstrong

Chancellor
Dr. Roy Flores
INFORMATION ITEM

Meeting Date: 10/13/10

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<th>Item Title</th>
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<tr>
<td>Student Aide Hires</td>
<td>Doreen Armstrong, Acting Assistant Vice Chancellor for Human Resources (206-4624)</td>
</tr>
</tbody>
</table>

Recommendation:

The Chancellor submits the following list of appointments for student aides.

- Edwards Carla
- Parker Martin
- Pomeroy Kitrina
- Roper Michael
- Serrano Cynthia
- Wu Chunxiang

Approvals

Contact Person  
Doreen Armstrong

Chancellor  
Dr. Roy Flores
### ACTION ITEM

**Meeting Date:** 10/13/10  
**Item Number:** 13

<table>
<thead>
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<th>Item Title</th>
<th>Contact Person</th>
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<td>Unapproved Minutes of the Regular Meeting September 8, 2010</td>
<td>Chancellor's Office (206-4747)</td>
</tr>
</tbody>
</table>

**Recommendation:**

The unapproved minutes of the Regular Meeting of September 8, 2010 are submitted for approval.

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**Approval**

Chancellor  
Dr. Roy Flores
A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, September 8, 2010 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

**BOARD MEMBERS**
- Sherryn Marshall, Chair
- Marty Cortez, Secretary
- Brenda Even, Member
- David Longoria, Member
- Scott Stewart, Member

**BOARD REPRESENTATIVES**
- Rose Bolz, Staff
- Shari Dill, Staff
- Kimlisa Duchicela, Faculty
- Rick Rosen, Faculty
- Mary Carroll, Student
- Khutso Choshi, Student

**RECORDING SECRETARY**
- Courtney Lugo

**ADMINISTRATION**
- Roy Flores, Chancellor
- Lou Albert, President, West Campus
- Christal Albrecht, President, Desert Vista Campus
- Doreen Armstrong, Executive Director, Employee Consulting & Personnel Services
- Stella Bay, Executive Director, Department of Public Safety
- David Bea, Executive Vice Chancellor, Finance and Administration
- Johnson Bia, President, Downtown Campus
- Vicki Cook, Vice President of Instruction
- Imelda Cuyugan, Assistant Vice Chancellor for Federal Initiatives
- Charlotte Fugett, President, East Campus
- Donna Gifford, Vice President of Instruction

Mary Beth Ginter, Academic Dean
Jerry Haynes, Vice President of Student Development
Rachelle Howell, Assistant Vice Chancellor for Marketing
Kirk Kelly, Vice Chancellor, Information Technology
Jana Kooi, President, Northwest Campus
Dee Lammers, Vice President of Instruction
Sylvia Lee, President, Community Campus
Mary Ann Martinez Sanchez, Vice President of Instruction
Leticia Menchaca, Vice President of Student Development
Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services
Lorraine Morales, Assistant Vice Chancellor, Student Services
Harry Muir, Vice President of Instruction
Brigid Murphy, Vice Provost and Assistant Vice Chancellor, Academic Services
Ann Parker, Vice President of Student Development
Raul Ramirez, Vice Chancellor for Community Relations and Institutional Outreach
Anna Reese, Executive Director, Financial Aid
Nicola Richmond, Executive Director, Institutional Research
Ted Roush, Vice President of Instruction
Nancy Russell, Vice President of Instruction / Workforce and Business Development
Nancee Sorenson, Vice President of Student Development
Stan Steinman, Senior Assistant to the Provost
Anne Vosberg, Vice President of Student Development
Daniel Wright, Academic Dean
Darla Zirbes, Vice President of Student Development
Call to Order

Sherryn Marshall called the meeting to order at 7:10 p.m.

Pledge of Allegiance

Marty Cortez led the Pledge of Allegiance.

Public Comment

There were no requests to address the Board.

Staff Representatives

Shari Dill gave a Staff Council fundraising update. Highlights included the following: The AVIVA fundraiser started on August 5th and will run through September 30th. Collection boxes have been put at several locations on each campus, benefiting local children in need of school supplies. Sodexho has agreed to give a .10 cent donation to Staff Council for a variety of combo meals during the first three weeks of class. The next Staff Council Meeting will be held on September 10th.

Student Representatives

Mary Carroll and Khutso Choshi reported on recent events from each campus. Highlights included: Community Campus: Student Leadership Councils are being reactivated with over 40 student participants at El Rio and Eastside Learning Centers. Desert Vista Campus: Welcome Week from August 23-31 featured activities to welcome new and returning students. Downtown Campus: Student Government and Student Life will be sponsoring an American Red Cross Blood Drive on September 20 in the Amethyst Room. East Campus: The Fall Back-to-School “All Clubs Week” was a big success, with large numbers of students signing up for several clubs. Northwest Campus: Student Life will be highlighting National Hispanic Heritage month from September 15-October 15 with several planned events and activities. West Campus: Student Life gave ten presentations during New Student Orientation, providing information on current student organizations and involvement opportunities.
Faculty Representatives

Kimlisa Duchicela shared information from the last Faculty Senate meeting. Following are highlights from that report: Bill Scurrah gave an update on the reaccreditation self-study report. Diann Porter described the progress of the various special projects presently underway. PCCEA Report: Ana Jimenez gave a PCCEA report and update. Provost’s Report: Dr. Miles discussed the upcoming visit from the North Central Association of Colleges and Schools. Chancellor’s Report: The Chancellor discussed developmental education issues.

Report — Chairperson of the Board

Chairperson Marshall noted that there would be events and displays at several campuses on September 17th in recognition of Constitution Day.

Motion No. 6969

Marty Cortez - M, Brenda Even - S, to authorize an Executive Session of the Board of Governors on October 13, 2010.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report.

Chancellor’s Report

Chancellor Flores noted that student enrollment has increased again this academic year, with the latest numbers reflecting an approximately 2% increase in full-time student equivalent. Chancellor Flores also gave a brief summary of several propositions that are on the ballot for the November election, noting that Propositions 301 and 302 will have an effect on the state budget.
Chancellor Flores noted that a video of John Zogby’s All College Day remarks is available on the College website.

Chancellor Flores discussed the possibility of looking into differential tuition, in line with the College’s goal of keeping tuition low and staying accessible to those in the community. He noted that some programs and courses are more expensive to provide than others in regards to student-teacher ratios and training equipment. Chancellor Flores also discussed differential tuition based on capacity, in order to provide incentives to take classes at non-peak days and times.

Report — July 2010 Financial Statements

Dr. David Bea, Executive Vice Chancellor for Finance and Administration, reviewed the financial statements for the period ending July 31, 2010, and noted we are continuing as expected with an increase in net assets of approximately $15.1 million through the end of the month.

Information Items

Separations from Employment


Student Aide Hires

BP-3117: General Education – Second Reading

These items were noted as information items.

Action Items

Approval of Minutes

Motion No. 6970


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Motion to Approve
Consent Agenda
PASSES

Consent Agenda

Motion No. 6971

Marty Cortez - M, Brenda Even - S, to approve the Consent Agenda with addenda to 15.1 New Appointments and the revised 15.2 Administrative Appointment.

15.1 New Appointments
15.2 Administrative Appointment
15.3 Adjunct Faculty Appointments
15.4 Temporary Appointments
15.5 Grant Proposal: United States Department of Education, Fund for the Improvement of Postsecondary Education (FIPSE) Comprehensive Program, the Southern Arizona Prior Learning Assessment Now (PLAN) Initiative
15.6 Grant Proposal: United States Department of Health and Human Services, Temporary Assistance for Needy Families (TANF), Pathways to Healthcare Professions
15.7 Grant Proposal: United States Department of Education, Strengthening Institutions Program (Title III), Thinking Outside the Box: Integrative, Engaged Flexible Learning
15.8 Intergovernmental Agreement: Sunnyside Unified School District and Pima Community College Adult Education Family Literacy program
15.9 Intergovernmental Agreement: Public Safety Communications Network
15.10 State of Arizona Consent Decree

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 7:40 p.m.

Secretary

Date
Meeting Date: 10/13/10

Item Title | Contact Person
---|---
Consent Agenda | Chancellor’s Office
(206-4747)

Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

14.1 New Appointments
14.2 Adjunct Faculty Appointments
14.3 Temporary Appointments
14.4 BP-3117: General Education – Final Reading
14.5 Teacher Preparation Agreement: Pima County Community College District and Arizona K-12 School Teacher-Intern Preparation Program
14.6 Intergovernmental Agreement: Pascua Yaqui Tribe
14.7 Intergovernmental Agreement: Vail Unified School District

Approval

Chancellor

Dr. Roy Flores
New Appointments

Doreen Armstrong, Acting Assistant Vice Chancellor for Human Resources (206-4624)

Recommendation:

The Chancellor recommends that the Board of Governors approve these new appointments.

Justification:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Staff:

**Anduaga, Michael**  
**Materials Handler Technician**  
Hourly Rate: $12.39  
Desert Vista Campus  
Effective: 10/18/10  
Selected for a vacant position  
Education: Coursework, Pima Community College  
Experience: Mr. Anduaga has three years experience as a materials and inventory control specialist in a temporary capacity at Pima Community College. He was also employed for ten years as a warehouse manager at Cascade Electric, Inc.

Recruitment Overview:  
An external recruitment was conducted. Thirty-two complete applications were received and reviewed. Five candidates were invited to interview. The finalists were interviewed by the Campus President.

**Desmarais, John P.**  
**Police Officer**  
Hourly Rate: $18.90  
Department of Public Safety  
Effective: TBD*  
Selected to fill a vacant position  
Education: Coursework, Westfield State College, Westfield, Massachusetts and Becker College, Worcester, Massachusetts  
Experience: Mr. Desmarais has twelve years experience as a patrol officer with the Spencer Police Department in Massachusetts and three years experience in military policing with the United States National Guard.
Recruitment Overview:
An external recruitment was conducted. Eighty-eight complete applications were received and reviewed. Thirty-three candidates were invited to interview. The finalists were interviewed by the Executive Vice Chancellor for Finance and Administration.

*This is a contingent offer of employment based on availability of police officer position funding and the successful completion of a background investigation, polygraph, medical and physical examinations.

Ellis, Jasmine
Lab Specialist
Hourly Rate: $17.22
Effective: 10/18/10 Selected to fill a vacant position
Education: Bachelor of Arts, English and Fine Arts, Ursinus College, Collegeville, Pennsylvania
Experience: Ms. Ellis has tutoring experience in math with Boyertown Aras School District and was a writing fellow with Ursinus College where she tutored students, worked with students giving them paper editing sessions, and completed coursework on tutoring pedagogy and writing center practices and goals.

Recruitment Overview:
An external recruitment was conducted. Thirty-seven complete applications were received and reviewed. Seven candidates were invited to interview. The finalists were interviewed by the Campus President.

Gerard, John J.
Instructor
Salary: $40,033**
Effective: 10/18/10 Selected for a vacant position
Education: Bachelor of Arts, Fine Arts, University of Arizona
Experience: Mr. Gerard has worked for two years as a vocational education teacher for adjudicated youth at Catalina Mountain School and ten years as a long-term substitute teacher for Catalina Foothills School District. He has more than four years experience building homes as a project manager for Gerard and Sons Custom Homes.

Recruitment Overview:
An external recruitment was conducted. Two complete applications were received and reviewed. The finalists were interviewed by the Campus President.

**Prorated based on a 37.5 hours per week schedule.

Hoy, John
Fiscal Advanced Analyst
Salary: $52,736
Effective: 10/18/10 Selected to fill a vacant position
Education: Bachelor of Science, Business Administration, and Master of Business Administration, University of South Dakota, Vermillion, South Dakota
Experience: Mr. Hoy has sixteen years experience as a senior loan officer with two local mortgage companies. He has also been a business owner for two years and the treasurer for a local leasing company for six years. Mr. Hoy’s other experiences include serving as a business broker, assistant vice-president and director of audit, personnel accounting manager, as well as a senior controller and senior accountant.

(Continued)
Recruitment Overview:
An external recruitment was conducted. Thirty-three complete applications were received and reviewed. Seven candidates were invited to interview. The finalists were interviewed by the Executive Vice Chancellor for Finance and Administration.

**Jaden, Joyce**

**Fiscal Advanced Analyst**

Salary: $52,736
Effective: 10/18/10
Selected to fill a vacant position
Education: Bachelor of Arts, Fine Arts, Indiana University, Bloomington, Indiana; Master of Business Administration, University of Arizona
Experience: Ms. Jaden has experience since 2006 as the executive director of a non-profit organization, chief financial officer of a small business, and bookkeeper. She previously owned and managed a bookkeeping business.

**Urbina, Desire D.**

**Police Officer**

Hourly Rate: $18.90
Effective: 10/14/10*
Selected to fill a vacant position
Education: Associate of Science, Criminal Justice, and Bachelor of Science, Criminal Justice, Chaparral College
Experience: Ms. Urbina has twelve years experience in the corrections field. She is currently a probation officer with the Pima County Adult Probation Department and was previously a surveillance officer and a detention officer with the Pima County Juvenile Court Center. She also spent two years as a corrections officer with the Arizona Department of Corrections.

Recruitment Overview:
An external recruitment was conducted. Eighty-eight complete applications were received and reviewed. Thirty-three candidates were invited to interview. The finalists were interviewed by the Executive Vice Chancellor for Finance and Administration.

*This is a contingent offer of employment based on the successful completion of a background investigation, polygraph, medical and physical examinations.

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**Approvals**

Contact Person: Doreen Armstrong
Chancellor: Dr. Roy Flores
Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Justification:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial academic discipline(s) in which adjunct faculty members are certified and the initial campus where they will teach. Adjuncts may also teach in other disciplines if additional certifications are awarded, or as temporary non-credit instructors in areas for which they are qualified.

Ahad, Shamim A.
Discipline(s): Chemistry (Academic)
Salary: $710 per load hour
Education: Bachelor of Science and Master of Science, Chemistry, University of Rajshahi, Rajshahi, Bangladesh
Experience: Ms. Ahad has been working as a pharmacy technician at Tucson Medical Center for more than four years. She worked as a chemistry instructor in India before moving to the United States.

Allen, Jacqiule L.
Discipline(s): Student Success (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Psychology and Master of Education, School Counseling, University of Arizona
Experience: Ms. Allen has been a career counselor for Rincon High School for the last two years where she teaches a Freshman Career Exploration course. Prior to her current position, Ms. Allen was an elementary school counselor in the Tucson Unified School District for three years.

Alobaidi, Watheq F., Ph.D.
Discipline(s): Arabic (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Arts, Islamic Jurisprudence and Master of Islamic Jurisprudence, Baghdad University, Baghdad, Iraq; Doctor of Philosophy, Islamic Studies, Daawa University, Iraq
Experience: Dr. Alobaidi was a volunteer teacher at the Islamic Center of Tucson for one year. As a volunteer teacher at Al Huda School, Tucson, Arizona, Dr. Alobaidi taught Arabic language. In Baghdad, Iraq, Dr. Alobaidi taught Islamic education and Arabic language at Abu Hamifa Mosque, Baghdad, Iraq.

Ashby, Jessica K.
Discipline(s): Reading (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Journalism with sufficient graduate credits in reading related fields, University of Arizona
Experience: Since 2002, Ms. Ashby worked as a freelance writer and a copy editor for Crosstown Trader, Tucson. She was a corporate communications communicator for Canyon Ranch Health Resort, Tucson, for three years.

Baird, Ramona R.
Discipline(s): Fashion Design and Clothing (Occupational/Workforce)
Salary: $710 per load hour
Education: Associate of Applied Science, Fashion Design and Associate of Applied Science, Legal Assistant, Pima Community College
Experience: Ms. Baird has been working in the areas of custom sewing, alterations, embroidery and sewing education since 1978. She also works for BERNINA as a contract educator for sales and events.

Belmore, Douglas J.
Discipline(s): Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, English and Master of Arts, English, California State University, Fullerton
Experience: Mr. Belmore was an English instructor at Chapman University for one year where he taught composition and literature. He also taught English at the College of Desert Colleges, Palm Desert, California; Copper Mountain College, Joshua Tree, California; and the University of New Mexico, Taos, New Mexico.

Block, Jennifer L.
Discipline(s): Journalism (Academic Limited Exemption)
Salary: $710 per load hour

(Continued)
Adjunct Faculty Appointments

Education: Bachelor of Arts, English and Bachelor of Science, English Education, Boston University, Boston, Massachusetts

Experience: Ms. Block has been a freelance journalist since 2001. She became a published author in 2007 writing articles and commentary for publications such as Time, The Village Voice and Salon.com. Ms. Block has also worked as a senior editor, contributing editor and an associate editor for various magazines.

Booth, Nancy D.
Discipline(s): Music (Academic), Theatre (Academic)
Salary: $710 per load hour
Education: Bachelor of Music, Voice and Master of Fine Arts, Drama, and Master of Science, Family and Consumer Resources, University of Arizona
Experience: Ms. Booth is currently working as a Tenured Associate Professor for the School of Music at Butler University, Indianapolis, Indiana. She has been teaching courses in song lyrics, theatre production, studio voice and musical theatre. She has 21 graduate credits in both music and theatre.

Brooks, Zachary S.
Discipline(s): Computer Software Applications (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Arts, Social Science, Tabor College, Hillsboro, Kansas; Master of Arts, Applied Linguistics, University of Massachusetts, Boston, Massachusetts
Experience: Mr. Brooks has worked in computer software and network engineering for more than seven years. He is currently working as a bilingual computer instructor for West Los Angeles College in California.

Browning, Timothy Daniel
Discipline(s): Business (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Business Management, University of Phoenix; Master of Business Administration, Ashford University, Clinton, Iowa
Experience: Mr. Browning works as a branch manager for Reliant Protective Services, Tucson. As a branch manager his responsibilities include managing the office, human resources, billing, payroll and client relations. He also owned his own pool service company in Tucson for five years.

Bus, Danielle E.
Discipline(s): English as a Second Language (Developmental), Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts in Education, English, University of Arizona; Master of Arts, Teaching of English, University of Illinois at Urbana, Champaign, Illinois
Experience: Ms. Bus was an academic writing instructor for two years at the University of Illinois at Urbana, Champaign, Illinois.

Carney, Kyle P.
Discipline(s): Fitness and Wellness (Occupational Limited Exemption)
Salary: $710 per load hour
Education: High School Diploma, Santa Rita High School

(Continued)
Experience: Mr. Carney works as a manager and personal trainer at FIT at the River, Tucson. He has been working as a personal trainer for more than three years.

**Colter-Mack, Alison M.**

**Discipline(s):** Management (Academic), Human Resources Management, Business Management Systems (Occupational)

**Salary:** $710 per load hour

**Education:** Bachelor of Science, Management/Human Resources, Park University, Parkville, Missouri; Master of Administration, Northern Arizona University

**Experience:** Ms. Colter-Mack has worked for the City of Tucson for more than ten years, most recently as a human resources program manager. She has no formal teaching experience.

**Creel, Melvin C., Ed.D.**

**Discipline(s):** Fitness and Sport Sciences, (Academic)

**Salary:** $710 per load hour

**Education:** Bachelor of Science in Education, Physical Education and Master of Education, Secondary Education, University of Nevada, Las Vegas, Nevada; Doctor of Education, Health/Physical Education, University of Alabama, Tuscaloosa, Alabama

**Experience:** Dr. Creel was an assistant professor of health, physical education and recreation for six years at Eastern New Mexico University in Portales, New Mexico. He was the owner/manager of Clovis Health Club in Clovis, New Mexico.

**Dalbello, Angela M.**

**Discipline(s):** Nursing (Academic Limited)

**Salary:** $710 per load hour

**Education:** Bachelor of Science, Nursing, Duquesne University, Pittsburgh, Pennsylvania

**Experience:** Ms. Dalbello has worked as a core staff member for a cardiac medical unit for three years at Tucson Medical Center. For seven years, she worked as a traveling nurse for Cross Country TravCorps, Boca Raton, Florida.

**Dawley, Martina M.**

**Discipline(s):** American Indian Studies (Academic)

**Salary:** $710 per load hour

**Education:** Bachelor of Arts, Anthropology and Master of Arts, American Indian Studies, University of Arizona

**Experience:** Ms. Dawley is a student intern for the Arizona State Museum in Tucson where she conducts inventory and performs data processing of pottery and jewelry artifacts. She was also a paraprofessional for the Tucson Unified School District where she assisted the teacher in developing fourth grade curriculum and teaching a Native American studies program.

**Elliott, Richard H.**

**Discipline(s):** Theatre (Academic)

**Salary:** $710 per load hour

**Education:** Bachelor of Arts, Dramatic Arts, West Virginia Wesleyan College, Buckhannon, West Virginia; Master of Fine Arts, Drama, University of Arizona

(Continued)
Experience: Mr. Elliott has been working as the Producing Artistic Director at Willows Theatre Company in Martinez, California for more than 24 years. He has no formal teaching experience.

Fambrough, Melinda A.
Discipline(s): French (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Journalism, Arizona State University; Master of Arts, French, University of Arizona
Experience: Ms. Fambrough has been a self-employed French tutor and translator since 2009. She is also a substitute teacher for grades K-12 in the Sunnyside Unified School District #12. For two years, Ms. Fambrough taught French at Maricopa High School, Maricopa, Arizona.

Fleming, Erik H.
Discipline(s): Fitness and Wellness – Dance (Occupational)
Salary: $710 per load hour
Education: High School Diploma, Tucson High Magnet School
Experience: Mr. Fleming has been the owner/operator of the dance studio Desert Tango in Tucson for almost three years. He also worked for eight years as a dance director for the Arizona Ballroom Company located in Tucson.

Grizzard, R. Philip, Ph. D.
Discipline(s): Mathematics (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Mathematics, University of Illinois, Urbana, Illinois; Master of Science, Mathematics, Illinois State University, Normal, Illinois; Doctor of Philosophy, Mathematics, University of Illinois, Chicago, Illinois
Experience: Dr. Grizzard has been teaching mathematics at the University of Arizona for the last three years. His experience with teaching and researching mathematics spans more than twelve years.

Gutierrez, Theresa S.
Discipline(s): Medical Assisting (Occupational/Workforce)
Salary: $710 per load hour
Education: High School Diploma, Sabino High School
Experience: Ms. Gutierrez works for Camp Lowell Surgery Center as a medical coder and biller. She has eight years of experience in medical billing and coding.

Hague, Elizabeth R.
Discipline(s): Culinary (Occupational Limited Exemption)
Salary: $710 per load hour
Education: High School Diploma, Pueblo High School
Experience: Ms. Hague has been teaching cake decorating for more than eight years. She is certified to instruct the “Wilton Method” and teaches these courses at Michael’s, Incorporated.

(Continued)
Adjunct Faculty Appointments

Hernandez Ruiz, Selene
Discipline(s): Fitness and Wellness – Kickboxing (Occupational)
Salary: $710 per load hour
Education: Bachelor of Science, Chemistry, University of the Incarnate Word, San Antonio, Texas
Experience: Ms. Hernandez Ruiz is a fitness coordinator for the University of Arizona Campus Recreation Center where she has taught kickboxing since 2006.

Hunt, Christopher D.
Discipline(s): Culinary Arts (Occupational/Workforce)
Salary: $710 per load hour
Education: Undergraduate coursework, West Kentucky Community and Technical College, Paducah, Kentucky
Experience: Mr. Hunt has been employed as the director of operations at Acacia at St. Phillips for one year. For four years, he worked as the assistant and general manager at Sullivan’s Steakhouse.

Jost, Dori A.
Discipline(s): Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Elementary Education/English, Dowling College, Oakdale, New York
Experience: Ms. Jost has taught the second grade for two years at Southgate Academy, Tucson. She was also a fifth grade substitute teacher, in all subject areas, for one year in the Sunnyside Unified School District #12.

Jwa, Soomin
Discipline(s): Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, English Language and Literature, Korea University, Seoul, Korea
Experience: Ms. Jwa is currently pursuing a master’s degree at the University of Arizona in Second Language Acquisition and Teaching. She is currently a Korean Instructor in the Critical Language Program. She previously was a writing teaching assistant for the graduate interdisciplinary program for one year.

Koch, Robert C.
Discipline(s): Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Science, Physiology/Chemistry, University of Arizona with sufficient credits in math
Experience: Mr. Koch is a mathematics, chemistry, biology, physics, reading and writing tutor for Pima Community College. He has no formal teaching experience.

Lake, Kristen N.
Discipline(s): English as a Second Language (Developmental)
Salary: $710 per load hour

(Continued)
Education: Bachelor of Arts, Ecology and Evolutionary Biology and Master of Arts, English as a Second Language, University of Arizona

Experience: Ms. Lake is currently working as a project coordinator for the University of Arizona. She has more than four years of teaching experience. She also has experience as a tutor for English as Second Language students at Pima Community College.

Lopez, Crescencio
Discipline(s): Spanish (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Spanish, University of California, Davis, California; Master of Arts, Spanish, California State University, Sacramento, California
Experience: Mr. Lopez has taught Spanish courses as a graduate teaching assistant for the last seven years at the University of Arizona.

Maher, Laura E.
Discipline(s): Humanities (Academic), Literature (Academic), Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, English, Creative Writing, University of Arizona; Master of Arts, University of Texas, Austin, Texas
Experience: Ms. Maher works as a program specialist for a local cable company in Tucson. She was a campus coordinator at Girls Empowerment Network in Austin, Texas for one year. As a teaching assistant at the Department of English at the University of Texas at Austin, Ms. Maher assisted the English faculty by facilitating weekly discussion sessions and grading student papers.

Mansager, Torrey M.
Discipline(s): Sign Language (Academic Limited Exemption)
Salary: $710 per load hour
Education: Associate of Applied Art, Interpreter Training, Pima Community College; Bachelor of Science in Education, Special Education, University of Arizona
Experience: Ms. Mansager currently works for Pima Community College as an American Sign Language interpreter. She has been working as an interpreter for more than three years. She has no formal teaching experience.

McCaffrey, Megan R.
Discipline(s): Reading (Developmental), Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Science, Education, Kutztown University of Pennsylvania, Kutztown, Pennsylvania; Master of Science, Reading and Language Arts, Central Connecticut State University, New Britain, Connecticut
Experience: Ms. McCaffrey was a reading specialist and literacy coach for three years at the University of Mississippi in Oxford, Mississippi. She has also worked for Riverview Elementary School, in Plainfield, Illinois, for a period of two years as a reading recovery teacher.
McCoskey, Sandra L.
Discipline(s): Truck Driver Training (Occupational)
Salary: $710 per load hour
Education: High School Diploma, Sahuarita High School, Sahuarita, Arizona
Experience: Ms. McCoskey has a commercial driver's license from the State of Arizona and has driven trucks for the last ten years as part of owning a construction business in Tucson. She has no formal teaching experience.

Meakin, Casey, Ph.D.
Discipline(s): Astronomy (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Astronomy, University of Massachusetts, Amherst, Massachusetts; Master of Arts, Astronomy and Doctor of Philosophy, Astronomy, University of Arizona
Experience: Dr. Casey is currently working for the University of Arizona as a research associate. Previously, he was a postdoctoral scholar at the University of Chicago, where he taught astronomy and astrophysics courses for three years.

Melton, Brooke H.
Discipline(s): Dance (Academic)
Salary: $710 per load hour
Education: Bachelor of Fine Arts, Dance, University of California, Irvine, California; Master of Fine Arts, Dance, University of Arizona
Experience: Ms. Melton has been working for the University of Arizona as a dance instructor for more than two years. She has been working as a dance instructor for more than fifteen years.

Merz, Stephanie
Discipline(s): Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, English/Latin American Studies, and Master of Arts, English, California State University, Chico, California
Experience: Ms. Merz is currently working as a graduate teaching assistant in the English Department at the University of Arizona. She has taught writing courses for six years.

Miller, Susan T.
Discipline(s): Writing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Arts, History and Master of Science, Geological Sciences, University of California, Riverside, California
Experience: Known as Susan Cummins Miller, Mrs. Miller has been a writer of fiction, nonfiction, and poetry. Her books are published by Texas Tech University Press, University of Utah Press, University of Texas-Austin, and Pima Community College. Her teaching experience includes teaching geology at College of San Mateo, San Mateo, California, and as a substitute mathematics teacher at St. Gregory College Preparation School.
Monahan, Patrick W.
Discipline(s): Social Services (Academic)
Salary: $710 per load hour
Education: Bachelor of Science in Education, Rehabilitation, University of Arizona; Master of Social Work, Arizona State University
Experience: Mr. Monahan has been working as the Clinical Director at the Marana Community Correctional Treatment Facility for more than five years. He manages the substance abuse program. He taught for one year at Arizona State University.

Moscato, Matthew G.
Discipline(s): Speech Communication (Academic), Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, English-Literacy Studies, Hendrix College, Conway, Arkansas; Master of Arts, Communication, University of Arkansas, Fayetteville, Arkansas
Experience: Mr. Moscato taught a fundamental communication course as a graduate assistant at the University of Arkansas for two academic years. He also worked as a teaching assistant in a film lecture course at the same university.

Murdock, Erik D., Ph.D.
Discipline(s): Geology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Geology, Earlham College, Richmond, Indiana; Master of Science, Arizona State University; Doctor of Philosophy, Natural Resources Studies, University of Arizona
Experience: Dr. Murdock is a self-employed Geology/GIS consultant for Murdock Environmental, LLC. For three years, he worked as a geologist/GIS analyst for Liberty Star Uranium & Metals Corp, Tucson. As a graduate assistant, Dr. Murdock taught ArcGIS modeling techniques and spatial analysis and scripting for two years at the University of Arizona.

Ohlrich, Debora L.
Discipline(s): Nursing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science, Nursing, University of Arizona
Experience: Ms. Ohlrich is a nurse consultant at Southwest Nursing Consultants, Tucson. She worked as a registered nurse at Sunrise Home Care, Tucson. Ms. Ohlrich was a staff registered nurse for 27 years at University Medical Center.

Olivares, Diana L.
Discipline(s): Mathematics (Academic), Librarian
Salary: $710 per load hour
Education: Bachelor of Arts, Latin American Studies/Mathematics, Oberlin College, Oberlin, Ohio; Master of Science, Mathematics, New Mexico State University, Las Cruces, New Mexico; Master of Arts, Information Resources, University of Arizona

(Continued)
Experience: Ms. Olivares is a librarian specialist at the Arizona State Museum. She taught math as an adjunct at El Paso Community College for two years and high school math at El Paso Independent School District for five years.

Owen, Laura C.
Discipline(s): Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Theatre Arts/English, Carleton College, Northfield, Minnesota; Master of Fine Arts, Creative Writing, University of Minnesota, Minneapolis, Minnesota
Experience: Ms. Owen worked as a graduate instructor for the University of Minnesota for three years. Her literary works, both fiction and non-fiction, have been published in a variety of magazines and newspapers.

Peacock, Ronnie J.
Discipline(s): History (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, History and English, University of Denver, Denver, Colorado; Master of Arts, History, University of Northern Colorado, Greeley, Colorado
Experience: Ms. Peacock is currently teaching online History courses as an adjunct faculty for the Community College of Aurora. She has been teaching history courses as an adjunct faculty member more than six years.

Pearmain, Stephanie R.
Discipline(s): Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Religious Studies, University of Arizona; Master of Fine Arts, Hollins University, Roanoke, Virginia, with sufficient graduate credits in writing
Experience: Ms. Pearmain has been working as an administrative associate at the University of Arizona, English Department. She edits and assembles dossier as well as performs some of the human resources duties such as hiring searches. Ms. Pearmain has taught physical education for first through eighth grades at Turning Point School, Tucson for eight years.

Pennington, Taneya J.
Discipline(s): Psychology (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Arts, Psychology, Fort Valley State University, Fort Valley, Georgia; Master of Education, School Psychology, Georgia Southern University, Statesboro, Georgia
Experience: Ms. Pennington was a graduate assistant at Georgia Southern University for two years in Statesboro, Georgia. She also taught language arts to students in the ninth through eleventh grades for the Upward Bound summer program in Statesboro, Georgia.

Perry, Garth J.
Discipline(s): Accounting (Academic)
Salary: $710 per load hour

(Continued)
Education: Bachelor of Arts, History/Sociology, Loyola University, New Orleans, Louisiana; Master of Accounting, Accounting, University of Arizona

Experience: Mr. Perry has been an associate accountant, accountant and now a senior accountant for the University of Arizona over the last five years. He has no formal teaching experience.

Prather, Jeffrey R.
Discipline(s): Fitness and Wellness – Martial Arts (Occupational)
Salary: $710 per load hour
Education: Bachelor of Arts, Political Science, University of Arizona
Experience: Mr. Prather is the owner/manager of the Yamaneko Dojo in Tucson, where he has been teaching the martial art Bujinkan Ninpo for more than 20 years.

Provencher, Laura E.
Discipline(s): Fitness and Wellness – Pilates (Occupational)
Salary: $710 per load hour
Education: Bachelor of Arts, Psychology, University of California, Davis, California
Experience: Ms. Provencher has taught Pilates classes at Desert Sports and Fitness and prior to that Darla’s Fitness for Women, both in Tucson for the last five years.

Reddy, Pavan K.
Discipline(s): Literature, Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, English and Master of Arts, English, University of Arizona
Experience: Mr. Reddy worked as a fulltime faculty at Sri Aurobindo International Center of Education, Pondicherry, India for three years.

Robinson, Andrew L.
Discipline(s): Computer Information Systems (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Arts, Liberal Studies, Northern Arizona University
Experience: Mr. Robinson has been working as an information technology analyst at Pima Community College for more than three years. He has more than eight years of experience working in the computer technology area of his career.

Rodriguez, Lawrence C.
Discipline(s): Medical Laboratory Technician (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Science, Micro Biology-Medical Technology, Northern Arizona University
Experience: Mr. Rodriguez is a manager at Laboratory Technician Services Department at Tucson Medical Center. He worked as the blood bank supervisor for one year at Sunrise Hospital Medical Center, Las Vegas, Nevada. He has no formal teaching experience.

Russell, Anja-Leigh
Discipline(s): Writing (Academic)
Salary: $710 per load hour

(Continued)
Education: Bachelor of Arts, English and Writing, and Master of Arts, English, California State University, Northridge, California

Experience: Ms. Russell has been working as a writing instructor for more than seven years. She is a member of the Academy of American Poets and International Women’s Writing Guild.

Salapski, Elizabeth C.
Discipline(s): Nursing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science, Nursing, Purdue University, West Lafayette, Indiana
Experience: Ms. Salapski worked as a registered nurse case manager at Porter Hospital (CHS), Valparaiso, Indiana for five years. Prior to that, she was a registered nurse case manager at Northwestern Memorial Hospital, Chicago, Illinois.

Schmidt, Russell W.
Discipline(s): Respiratory Therapy (Academic)
Salary: $710 per load hour
Education: Associate of Applied Science, Respiratory Care, Pima Community College; Bachelor of Science, Business Information Systems, University of Phoenix
Experience: Mr. Schmidt has been a respiratory care practitioner for Northwest Medical Center in Tucson for the last three years.

Scholz, Matthew J.
Discipline(s): Engineering (Academic)
Salary: $710 per load hour
Education: Bachelor of Science in Agriculture, Biochemistry and Master of Science, Environmental Engineering, University of Arizona
Experience: Mr. Scholz worked at the University of Arizona as a research assistant for more than six years. He specialized in molecular biology and environmental engineering research. He has no formal teaching experience.

Sekich, James A.
Discipline(s): Building and Construction Technology (Occupational)
Salary: $710 per load hour
Experience: Mr. Sekich has been a heating, venting and air conditioning technician for 12 years in Tucson, Arizona and 18 yrs in Skokie, Illinois. He has no formal teaching experience.

Sewell, James R.
Discipline(s): Education (Academic), Writing (Developmental), Reading (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, News/Political Science and Bachelor of Science, Secondary Education/English, Kent State University, Kent, Ohio; Master of Arts, Education, California State University, Chico, California; adequate coursework for reading certification

(Continued)
Experience: Mr. Sewell’s last job before relocating to Tubac was teaching English composition and literature courses at Kent State University in Ohio for a period of seven years.

Simpson, Sarah B.
Discipline(s): Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Creative Writing, Appalachian State University, North Carolina; Master of Fine Arts, Creative Writing, North Carolina State University, North Carolina
Experience: Ms. Simpson has been teaching English and creative writing courses at the community college level for three years. She won second place in North Carolina’s National Society of Arts and Letters’ Literature Competition for her stories “Remorse” and “First Response.”

Spiker, Kirk C.
Discipline(s): Economics, Education (Academic)
Salary: $710 per load hour
Education: Bachelor of Science and Master of Arts, Business Administration, University of Arizona with sufficient credits in economics
Experience: Mr. Spiker was an economics/social studies teacher for ten years at Mountain View High School. As an adjunct faculty at Pima Community College, Mr. Spiker taught economic courses from 1993-1998.

Thomas, Jeffery D.
Discipline(s): Truck Driving Training (Occupational)
Salary: $710 per load hour
Education: High School Diploma, Prairie Grove High School, Prairie Grove, Arkansas
Experience: Mr. Thomas is a licensed commercial driver and has been a truck driver for various companies in Kansas, Texas, Washington, Ohio, Nevada, California, Colorado, New York, Arkansas and Arizona over the last ten years. He has no formal teaching experience.

Valcic, Tomislav
Discipline(s): Business, Management (Academic), Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Science, Industrial Engineering, University of Puerto Rico, Mayaguez, Puerto Rico; Master of Business Administration, University of Wisconsin, Eau Claire, Wisconsin with sufficient credits in math
Experience: Mr. Valcic is currently working as a manufacturing engineer for Raytheon. Previously, he was a process engineer and a distribution operations analyst for Kimberly-Clark Corporation. He has no formal teaching experience.

Villarreal, Miguel L., Ph.D.
Discipline(s): Geography (Academic), Geospatial Information Studies (Academic)
Salary: $710 per load hour
Education: Master of Arts, Geography, and Doctor of Philosophy, Geography, University of Arizona

(Continued)
Experience: Dr. Villarreal has been working as a research associate at the University of Arizona for more than two years. He is conducting scientific research support for the United States Geological Survey, Biological Resources Discipline. While working on his master’s degree, he taught Geographic Information Systems courses for the University of Arizona.

Vinyard, Valerie L.
Discipline(s): Journalism (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Journalism and Master of Science, Journalism, Northwestern University, Evanston, Illinois
Experience: Since 2000, Ms. Vinyard has worked as an assistant features editor, and later, a senior writer for Arizona Daily Star, Tucson, Arizona. For four years, she taught writing for media, and/or history of mass communication courses as an adjunct faculty at Indiana University-Purdue University, Fort Wayne, Indiana.

Williams, Veronika A.
Discipline(s): Russian (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Russian, Novosibirsk State Technical University, Siberia, Russia (transcripts evaluated by Educational Credential Evaluators, Inc.); Master of Arts, Russian, University of Arizona
Experience: Ms. Williams has worked for the International School of Tucson planning and teaching Russian summer school and has worked as a graduate teaching assistant for the University of Arizona where she taught Russian language and history courses.

Witman, Tanya
Discipline(s): Therapeutic Massage (Occupational)
Salary: $710 per load hour
Education: Bachelor of Arts, Folklore and Folk life, University of Pennsylvania, Philadelphia, Pennsylvania
Experience: Ms. Witman has been a massage therapist in Tucson since 2007. She works for Midvale Chiropractic and Canyon Ranch. She has no formal teaching experience.

Wolfmeier, Marvin R.
Discipline(s): Automotive Technology (Occupational)
Salary: $710 per load hour
Education: Coursework, Automotive Technology, Pima Community College; Automotive Service Excellence Certified, National Institute, Leesburg, Virginia
Experience: Mr. Wolfmeier is currently working as a certified mechanic for the Vail School District. He has more than eight years experience as an automotive mechanic. He has no formal teaching experience.

Wong, Darryl K.
Discipline(s): Culinary Arts (Occupational)
Salary: $710 per load hour

(Continued)
Adjunct Faculty Appointments

Education: Serve Safe Food Protection Manager Certification, American National Standards Institute, Washington, District of Columbia

Experience: Mr. Wong is currently working as the general manager for Lotus Garden, Tucson. He has more than fifteen years experience in the culinary arts industry. He has no formal teaching experience.

Worthington, Evan M.

Discipline(s): Education (Academic), Reading (Developmental)

Salary: $710 per load hour

Education: Bachelor of Science, Education, University of Wisconsin, Madison, Wisconsin; Graduate coursework in reading related field, University of Arizona

Experience: Mr. Worthington has been a fourth grade teacher at Peter Howell Elementary School in Tucson since 2008. Prior to his current position, Mr. Worthington taught fourth grade at Cedar Lane Elementary School, Maryville, California.

Zimmer, Xavier

Discipline(s): Spanish (Academic), Translation Studies (Academic)

Salary: $710 per load hour

Education: Bachelor of Arts, German Studies and Master of Arts, Spanish, University of Arizona; Master of Arts, Translation and Localization Management, Monterey Institute of International Studies, Monterey, California

Experience: Mr. Zimmer is a translation project coordinator and Spanish editor for Richard Schneider Enterprises in Monterey, California. He has also been a freelance translator in Tucson and Bogotá, Colombia. Mr. Zimmer taught both Spanish and German at the University of Arizona.

Approvals

Contact Person

Doreen Armstrong

Chancellor

Dr. Roy Flores
**Meeting Date:** 10/13/10  
**Item Number:** 14.3

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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<tr>
<td>Temporary Appointments</td>
<td>Doreen Armstrong, Acting Assistant Vice Chancellor for Human Resources (206-4624)</td>
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</tbody>
</table>

**Recommendation:**

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

**Justification:**

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent, as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments, subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

**Abrams, Natalie**  
**Support Technician**  
**DO**

- **Hourly Rate:** $13.70  
- **Education:** Coursework, Saddleback College, Mission Viejo, California  
- **Experience:** Ms. Abrams has one year of experience as a receptionist at Stanbridge College in Irvine, California and three years of experience at The Financial Planning Ministry. She has a certificate from the San Diego Culinary Institute.

**Alavarado, Gabriel**  
**Tutor I**  
**DV**

- **Hourly Rate:** $7.25  
- **Education:** Associate of Science, Electrical Engineering, ITT Technical Institute  
- **Experience:** Mr. Alavarado has six years of experience as a tutor in mathematics at Pima Community College.

**Alvarez, Elaine**  
**Office Aide**  
**NW**

- **Hourly Rate:** $7.25  
- **Education:** High School Diploma, Rio Rico High School

(Continued)
Temporary Appointments

Experience: Ms. Alvarez worked as a Federal Work-Study office aide at the Northwest Campus Library for over one and a half years.

Aylestock, Nathan Office Aide NW
Hourly Rate: $7.25
Education: Coursework, Pima Community College
Experience: Mr. Aylestock has one year of customer service and inventory experience with KB Toys.

Burgette, Kaitlyn Office Aide NW
Hourly Rate: $7.25
Education: Coursework, Pima Community College
Experience: Ms. Burgette was a Federal Work-Study office aide at the Northwest Campus Library for seven months.

Carrazco, Edgar Office Aide DC
Hourly Rate: $7.25
Education: Coursework, Pima Community College
Experience: Mr. Carrazco has experience in customer service and sales with El Sapita Auto Parts in Nogales, Sonora, Mexico.

Dees, James Assistant Program Coordinator CC
Hourly Rate: $15.67
Education: Master of Arts, Education, University of Phoenix
Experience: Mr. Dees was a teacher at the Davis Education Center and Fort Lowell Elementary School for five years. He has been a substitute teacher for two years. He was a human services specialist with the Department of Economic Security in Tucson.

Ellis, Jasmine Lab Specialist DV
Hourly Rate: $17.66
Education: Bachelor of Arts, English and Fine Arts, Ursinus College, Collegeville, Pennsylvania
Experience: Ms. Ellis was a mathematics tutor with Boyertown Area School District in Boyertown, Pennsylvania and a writing fellow with Ursinus College where for three years she tutored students in writing papers.

Espinoza, Jesus Instructional Aide WC
Hourly Rate: $7.25
Education: Coursework, Pima Community College
Experience: Mr. Espinoza was a call center technical representative for one year.

Ferguson, Krista Tutor I WC
Hourly Rate: $7.25
Education: Bachelor of Arts, English, and Master of Arts, English, Northern Arizona University

(Continued)
Temporary Appointments

Experience: Ms. Ferguson is an adjunct faculty in writing for Pima Community College. She was a teaching assistant in composition at Northern Arizona University for almost two years and a graduate assistant in composition, creative writing and literature at the University of Nebraska-Lincoln for five years. She was interviewed by the Learning Center and assessed by the faculty for the position of tutor.

Figueroa, Javier  
Office Aide  
WC
Hourly Rate: $7.25  
Education: Coursework, Pima Community College  
Experience: Mr. Figueroa has experience as an assistant at Concrete Structures Incorporated for three months.

Gers, Warren T.  
Tutor I  
EC
Hourly Rate: $7.25  
Education: Associate of Arts, Liberal Arts and Business, Pima Community College  
Experience: Mr. Gers has been a volunteer mathematics tutor for vision impaired students at East Campus. He was interviewed by the Learning Center and assessed by the faculty for the position of tutor.

Hagemeier, Amy  
Classroom Model  
WC
Hourly Rate: $10.00  
Education: Bachelor of Arts, Studio Art and Spanish, University of Arizona  
Experience: Ms. Hagemeier has almost one year of experience as a model at Colectivo Nahual/Art Collective in Guadalajara, Mexico and at the California Design College in Los Angeles, California.

Harris, Marianne  
Librarian  
NW
Hourly Rate: $30.00  
Education: Associate of Science, Liberal Arts and Sciences, Pima Community College; Bachelor of Arts, English and Creative Writing, and Master of Arts, Information Resources and Library Science, University of Arizona  
Experience: Ms. Harris has been a teacher at Pueblo Magnet High School for eight years. She was an intern and a volunteer at a Pima Community College library.

Holley, Aaron  
Office Aide  
EC
Hourly Rate: $8.00  
Education: Coursework, Pima Community College  
Experience: Mr. Holley has five years of customer service experience at Infonyx, Sears Call Center and Arcade-in-a-Box in Tucson.

Huskey, Liberty  
Tutor I  
WC
Hourly Rate: $7.25  
Education: Associate of Arts, Liberal Arts, Pima Community College; Bachelor of Arts, Linguistics and German, University of Arizona  
Experience: Ms. Huskey was a young ambassador and an intern at a German university and company in Weisbaden, Germany for one year. She was interviewed by the Learning Center and assessed by the faculty for a German, Spanish and English Sign Language tutor.

(Continued)
Javeed, Aurya  
Tutor I  
EC  
Hourly Rate: $7.25  
Education: Coursework, University of Arizona  
Experience: Mr. Javeed was interviewed and assessed by the faculty for the role of tutor.

Jensen, Amy  
Tutor I  
WC  
Hourly Rate: $7.25  
Education: Associate of Arts, Liberal Arts, Pima Community College; Bachelor of Arts, Creative Writing and Psychology, University of Arizona  
Experience: Ms. Jensen was interviewed and assessed by the faculty for the role of writing tutor.

Kansagra, Kishorkumar  
Tutor I  
EC  
Hourly Rate: $7.25  
Education: Bachelor of Science, Chemistry, Saurashtra University, Rajkot (Gujarat), India  
Experience: Mr. Kansagra has over ten years of experience planning production and supervising chemists at Sanjay Organics Private Limited in Ahmedabad, India.

Liera, Claudett  
Instructional Aide  
WC  
Hourly Rate: $7.25  
Education: Coursework, Pima Community College  
Experience: Ms. Liera was interviewed and assessed as an instructional aide by the faculty for this position.

Litsky, Anke  
Student Services Technician  
CC  
Hourly Rate: $14.68  
Education: Adult Education Project, Tucson, Arizona  
Experience: Ms. Litsky was a student services technician at Pima Community College for ten years. She was an office manager for Pima County Adult Education for nine years.

Long, Russell  
Event Assistant  
WC  
Hourly Rate: $7.25  
Education: Coursework, Pima Community College  
Experience: Mr. Long has been a theater technical assistant for Flowing Wells High School since December 2009. He assists with set construction and maintenance of the auditorium and technical devices.

Manding, Nicole  
Office Aide  
NW  
Hourly Rate: $7.25  
Education: Coursework, Pima Community College  
Experience: Ms. Manding has customer service, inventory and transaction experience as a sales associate for Asian Designs.

Martineau, Zack  
Instructional Aide  
WC  
Hourly Rate: $7.25  
Education: Coursework, Pima Community College

(Continued)
Experience: Mr. Martineau was a quality technician for Rainbird for four months. He has a certificate in computer programming with visual basics.

Maucher, William  
Event Assistant  
WC
Hourly Rate: $7.25  
Education: Coursework, Pima Community College  
Experience: Mr. Maucher has ten months experience in building and maintenance for Flowing Wells School District.

McClurg, Philip  
Assistant Cross Country Coach  
WC
Hourly Rate: $10.00  
Education: Bachelor of Science, Biology, Seattle Pacific University, Seattle, Washington  
Experience: Mr. McClurg has four years of track and field coaching experience at Pima Community College, as a volunteer, through 2007.

McCoskey, Sandra L.  
Workforce Trainer  
CC
Hourly Rate: $15.60  
Education: High School Diploma, Sahuarita High School, Sahuarita, Arizona  
Experience: Ms. McCoskey has a commercial driver’s license from the State of Arizona and has driven trucks for the last ten years as part of owning a construction business in Tucson. She has no formal teaching experience.

McKay, Anjeanette M.  
Lab Assistant  
DC
Hourly Rate: $12.71  
Education: Coursework, Pima Community College  
Experience: Ms. McKay is a shipper for Fire Mecca, where she has customer service experience. She has experience as a mortgage loan processor and administrative shipping manager.

Nguyen, Nhu  
Instructional Aide  
WC
Hourly Rate: $7.25  
Education: Coursework, Pima Community College; Coursework, University of Arizona  
Experience: Mr. Nguyen has a technology certificate from Pima Community College. He was interviewed and assessed by the faculty for this position.

Ojeme, Osemene  
Instructional Aide  
WC
Hourly Rate: $7.25  
Education: Coursework, Pima Community College  
Experience: Ms. Ojeme was interviewed and assessed by the faculty for this position.

Olague, Jason A.  
Lab Assistant  
DC
Hourly Rate: $12.71  
Education: Bachelor of Science, General Biology, University of Arizona  
Experience: Mr. Olague has eleven months of classroom assistant and customer service experience at Providence Institute. He had four years of customer service and inventory experience at Starbucks.

(Continued)
Phipps, Penny  
**Support Specialist**  
Hourly Rate: $16.25  
Education: High School Diploma  
Experience: Ms. Phipps worked for four years as an administrative assistant for Casas Church, Emmanuel Baptist Church, and Christian Life Center; as a program coordinator for Arizona Children's Services for six years; and for eleven years as data entry, computer technician and as executive secretary for the Internal Revenue Service.

Raichert, Elizabeth  
**Instructor (Nursing)**  
Hourly Rate: $20.53  
Education: Coursework, Pima Community College; Bachelor of Science, Biology and Chemistry, Northern Arizona University  
Experience: Ms. Raichert was a science instructor at the Southern Arizona Community Academy for eight months. She was a genetics laboratory technician at Northern Arizona University for ten months, and a veterinary technician at Payson Pet Care and at Affordable Emergency Animal Clinic for over three years.

Rogers, Shawna  
**Instructional Aide**  
Hourly Rate: $7.25  
Education: Coursework, Pima Community College  
Experience: Ms. Rogers was interviewed and assessed by the faculty for this position.

Rosette, Joyce  
**Instructor**  
Hourly Rate: $31.15  
Education: Bachelor of Science, Nursing, and Master of Science, Adult Psychiatric Nursing, University of Arizona  
Experience: Over a 34-year career in nursing, Ms. Rosette has worked as a medical/surgical nurse, a nurse educator, a geriatric nurse practitioner and an adult psychiatric nurse practitioner. Recently, she worked as an adult psychiatric nurse practitioner at La Frontera.

Sanchez, Breeann  
**Office Aide**  
Hourly Rate: $7.25  
Education: Coursework, Pima Community College  
Experience: Ms. Sanchez has experience in customer service at Jamba Juice. She was interviewed and assessed to work in the library as an office aide.

Schwartz, Michael  
**Workforce Trainer**  
Hourly Rate: $23.00  
Education: Certificate, Lieutenants Academy, Rural/Metro Fire Department  
Experience: Mr. Schwartz has more than twelve years of experience with the Rural/Metro Fire Department as a Firefighter, Lieutenant, and Training Captain.

Thomas, Jeff  
**Workforce Trainer**  
Hourly Rate: $15.60  
Education: Coursework, University of Arkansas, Fayetteville, Arkansas

(Continued)
Experience: Mr. Thomas was a coach bus and tractor trailer driver for thirteen years and has four years experience as a local route driver for Yellow Freight/Roadway Express Terminals. He holds a Department of Transportation certificate from the United States Truck Driving Vocational School in Wheatridge, Colorado.

Trujillo, Ernesto  
Instructor  
DV
Hourly Rate: $20.53
Education: Bachelor of Fine Arts and Master of Fine Arts, University of Arizona
Experience: Mr. Trujillo was an instructor in printmaking for summer session at the University of Arizona.

Vanderslice, Roberta  
Special Project Professional  
WC
Hourly Rate: $16.26
Education: Bachelor of Arts, Radio-TV/Journalism, and Master of Arts, Radio-TV/Journalism, University of Arizona
Experience: Ms. Vanderslice is the owner of Vanderslice Media, a media coaching, publicity, and event firm. She spent twenty-seven years as radio talk host in New York, Philadelphia, San Francisco, Miami, Atlanta, and Washington, D.C. Her experience includes television production, reporting, feature writing, acting and stand-up comedy. She has extensive experience with social media and blogs.

Van Winkle, Martha  
Tutor I  
WC
Hourly Rate: $7.25
Education: Bachelor of Arts, Journalism and Music, University of Arizona
Experience: Ms. Van Winkle was a substitute teacher for Tucson Unified School District for five months. She worked as a writer for Nanowrimo for two years; as an instructor at Huazhong University of Science and Technology in Wuhan, China for nineteen months; and as a writer for Examiner.com from May 2010 to present. She holds a certificate in English as a Second Language from Oxford Seminars, Los Angeles, California. She was interviewed and assessed by the Learning Center and the faculty for the role of tutor.

Velasquez, Frank  
Student Services Specialist  
WC
Hourly Rate: $17.66
Education: Associate of Arts, Media Communication, Pima Community College; Bachelor of Arts, Liberal Studies, Northern Arizona University
Experience: Mr. Velasquez has worked as a training manager, manager of guest services and assistant manager of VIP services at various hotels. He is currently self-employed as a human resources training consultant. He has experience in responding to inquiries and requests for information and assistance in person, online and by telephone.

Weiss, Mark  
Workforce Trainer  
CC
Hourly Rate: $30.00
Education: Bachelor of Fine Arts, Iowa State University, Ames, Iowa; Master of Fine Arts, Arizona State University

(Continued)
Experience: Mr. Weiss has been a nationally certified motorcycle safety instructor/ridercoach for twenty-eight years and a nationally-certified ridercoach trainer for eight years. He is the only Arizona-based certified trainer for the Advanced RiderCourse: Sport Bike Techniques curriculum.

Wilson, Barry  
**Assistant Men’s Basketball Coach WC**

Hourly Rate: $10.00

Education: Associate of Arts, Liberal Arts, Pima Community College; Bachelor of Science, Social Sciences/Mathematics and Physical Education, University of Arizona; Master of Arts, Multi-Disciplinary Studies, University of Phoenix

Experience: Mr. Wilson was a coach in the Tucson Unified School District for twenty-seven years. He also coached basketball for the Indian Oasis-Baboquivari Unified School District.

Wu, Chunxiang  
**Tutor I WC**

Hourly Rate: $7.25

Education: Bachelor of Science, Metal Heat Treatment, Chag’an University, Xi’an, China

Experience: Ms. Wu was a teacher at the Shijiazhuang Construction Machinery factory Middle School in Shijiazhuang, China for eight years and an assistant teacher at the Shijiazhuang Language and Cultural Exchange College in Shijiazhuang, China for six years. She was interviewed and assessed by the faculty for the role of tutor in chemistry, nursing and pharmaceutical calculations.

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**Approvals**

Contact Person: [Signature]

Chancellor: [Signature]
ACTION ITEM

Meeting Date: 10/13/10

Item Title: BP-3117: General Education – Final Reading

Contact Person: Dr. Suzanne Miles, Provost and Executive Vice Chancellor (206-4999)

Recommendation:

This is the final reading of the revised Board Policy 3117– General Education. The Chancellor recommends that the Board of Governors approve the policy.

Justification:

This policy has been revised to reflect updated administrative titles, remove the reference to the Arizona State Board of Community Colleges, and remove sections more appropriate to the associated Regulation and SPG.

The policy was initially updated within Curriculum Services Department, with assistance from the Assistant Vice Chancellor for Academic Services and Vice Provost. It was then presented to the Academic Standards Committee and to Chancellor’s Cabinet. Finally, it was reviewed by the College legal team. All recommendations have been incorporated into this draft.

College Plan Initiative:

This recommendation for policy revision relates to Initiative 7 of the Pima Community College 2008-2011 Plan, which states: Strengthen Administrative Operations. It also relates to Action 4.1.4, which states: Accelerate the curriculum process to be more responsive to new program development and changing market needs.

Financial Considerations:

There are no additional funds associated with this action.

Approvals

Contact Person: Dr. Suzanne Miles

Chancellor: Dr. Roy Flores
General education will be the core of learning in associate degree and certificate programs. It demonstrates the College’s vision of an educated person and a commitment to education as a lifelong process.

The rationale for general education is:

General education requires that all students gain an understanding and appreciation of themselves; their own history and culture; the history and culture of the human species; the principles and impact of mathematics, science and technology; and the principles of effective communication. Through an understanding and appreciation of these elements, the students should come to a realization of the interrelationships.

General education is also designed to develop the following thinking skills:
comparing; interpreting; observing; summarizing; classifying; suggesting and
testing hypotheses; imagining and creating; criticizing and evaluating; designing
projects and investigations; identifying assumptions; applying principles in new
situations; gathering and organizing data; and coding for certain patterns of
thinking, reasoning, problem solving, and decision making. These skills are
aligned with the College Student Learning Outcomes: Learn, Communicate,
Innovate, Participate, and Aspire.
The Chancellor recommends that the Board of Governors approve the Intergovernmental Agreement with the individual school district listed below. This agreement does not involve a commitment of specific funds. The term of the agreement will be from October 1, 2010 through June 30, 2015.

Justification:

In August 2006, the Board originally approved Agreements with 24 high-need school districts throughout Arizona requesting the College’s Teacher Preparation Program. School districts are working to meet the need for highly-qualified teachers as required by the federal mandates embedded in the K-12, No Child Left Behind Act (NCLB) legislation. Arizona classroom instructors must be considered highly qualified teachers. The Arizona Department of Education (ADE) has severely limited emergency teaching certifications. Thus, school districts must contract with a state-approved teacher preparation program. Pima Community College is a state-approved program.

Districts are seeking to replace current emergency certifications with intern certification through the Teacher Preparation Program. It is anticipated the demand for this program will continue to increase.

We seek to extend an Intergovernmental Agreement with the following school district to support this program:

Toltec Elementary School District

College Plan Initiative:

This contract agreement supports the following College Plan, 2008-2011: Initiative 1, Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students, Strategy 1.5 Develop and enhance learning and educational resources to support student learning and effective teaching.
The College has engaged in programs with local school districts for several years and recognizes no new or unusual exposures associated with the proposed activities. This Agreement has been reviewed by College staff.

Financial Considerations:

There are no additional funds associated with this action.

Approvals

Contact Person

Dr. Sylvia Lee

Chancellor

Dr. Roy Flores
ACTION ITEM

Meeting Date: 10/13/10

Item Title: Intergovernmental Agreement: Pascua Yaqui Tribe

Contact Person: Dr. Sylvia Lee, President, Community Campus (206-6577)

Recommendation:

The Chancellor recommends that the Board of Governors approve a renewal of an umbrella Intergovernmental Agreement (IGA) between Pima County Community College District and the Pascua Yaqui Tribe. This renewed Intergovernmental Agreement allows the College to consolidate existing and future arrangements under one contract. The College will provide the Pascua Yaqui Tribe with educational and support programs. The term of the agreement will be from October 1, 2010 through September 30, 2015.

Justification:

Pima Community College and the Pascua Yaqui Tribe entered into the original umbrella Intergovernmental Agreement in October 2003 to consolidate existing and future arrangements under one contract. The creation of a single document simplified the contracting process for both parties and allowed the College to respond to the Tribe in a timely manner by incorporating specific program addenda into an existing agreement.

The following three addenda are incorporated under this Intergovernmental Agreement.

Addendum #1: Desert Vista Campus Center for Training and Development will offer training programs for Tribal TANF (Temporary Assistance for Needy Families) clients at a training facility located on the Pascua Yaqui reservation. This Addendum will allow both parties to leverage resources to provide clock-hours courses mutually agreed upon by the College and the Tribe.

Addendum #2: Community Campus Workforce and Business Development will offer Information Technology courses on the Pascua Yaqui reservation. This Addendum will allow both parties to leverage resources to provide credit courses mutually agreed upon by the College and the Tribe.

Addendum #3: Community Campus Workforce and Business Development will offer customized training to meet the Tribe’s needs for its employees through a Workforce Skills Program. The College will provide credit and non-credit courses as mutually agreed upon with the Tribe.

(Continued)
College Plan Initiative:

This Intergovernmental Agreement supports the College Plan 2008-2011:

Initiative 1, Strategy 1.2 Create effective learning environments to ensure student success, Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students, Strategy 1.5 Develop and enhance learning and educational resources to support student learning and effective teaching.

The College has reviewed the contract, evaluated the risks associated with the proposed activities and determined they do not present an undue liability.

Financial Considerations:

The umbrella Agreement will afford the College flexibility in designing financial arrangements specific to each program described in the separate addenda.

Addendum #1: The College will invoice the Tribe for clock-hour course fees, and the Tribe will invoice the College for the cost of instruction up to but not to exceed the total clock hour course fees amount. Additionally, the Tribe will reimburse the College for program management and oversight at a yearly fee of $14,000. The Tribe will reimburse the College separately for its use of College temporary instructor(s) or faculty at the current College rates for salary and fringe. The costs will be negotiated annually between both parties.

Addendum #2: The College will invoice the Tribe for tuition and fees, and the Tribe will invoice the College for the cost of instruction up to but not to exceed the total tuition and fee amount. Additionally, the Tribe will reimburse the College $700 for program coordination and administrative costs for each class. The price will be negotiated annually between both parties.

Addendum #3: The cost for each class offered under this Addendum will be determined based on the Tribe’s request and the number of students enrolled in the course. Rates will be inclusive of all costs relevant to instruction, supplies, equipment, staff and administrative oversight.

As new programs are developed and incorporated into the Agreement, financial considerations specific to these programs will be specified in separate addenda.

Approvals

Contact Person Dr. Sylvia Lee
Chancellor Dr. Roy Flores
The Chancellor recommends that the Board of Governors approve an umbrella Intergovernmental Agreement (IGA) between Pima County Community College District and the Vail Unified School District. This Intergovernmental Agreement allows the College to offer educational programming with the School District. The Community Campus Workforce and Business Development department will provide customized credit and non-credit training. The term of the agreement will be from November 1, 2010 through June 30, 2015.

Justification:

Since 2005, Pima Community College has maintained an Intergovernmental Agreement with Vail Unified School District to provide the training to their classified staff.

This new Intergovernmental Agreement between the College and the Vail Unified School District allows the College to provide educational programming, such as the Classified Staff Training Program. The Community Campus Workforce and Business Development department will provide customized credit and non-credit training.

The following addendum is incorporated under this Intergovernmental Agreement.

Addendum #1: The Classified Staff Training Program allows Vail Unified School District employees to take credit courses towards a degree. Course offerings include a variety of general education courses as agreed upon by administrators of Vail District and the College. The Intergovernmental Agreement and addendum also allows the Vail Unified School District to request non-credit training to further the professional development of the Classified Staff.

College Plan Initiative:

This Intergovernmental Agreement supports the College Plan 2008-2011:

Initiative 1, Strategy 1.2 Create effective learning environments to ensure student success, Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students, Strategy 1.5 Develop and enhance learning and educational resources to support student learning and effective teaching.

(Continued)
The College has reviewed the contract, evaluated the risks associated with the proposed activities and determined they do not present an undue liability.

**Financial Considerations:**

This new umbrella Agreement will afford the College flexibility in designing financial arrangements specific to each program described in the separate addendum. The cost for each class offered under this Addendum will be determined based on Vail Unified School District's request and the number of students enrolled in the course. The rates are inclusive of all costs relevant to instruction, supplies, equipment, staff and administrative oversight. The College will receive reimbursement for expenses incurred for curriculum development, on-line course development and other programmatic-related costs.

As new programs are developed and incorporated into the Intergovernmental Agreement through subsequent addenda, financial considerations for these programs will be specified.

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**Approvals**

Contact Person  
Dr. Sylvia Lee

Chancellor  
Dr. Roy Flores
ACTION ITEM

Meeting Date: 10/13/10

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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<tbody>
<tr>
<td>Personnel Policy Statement for College Employees, 2010/2011 Fiscal Year Changes</td>
<td>Doreen Armstrong, Acting Assistant Vice Chancellor for Human Resources (206-4624)</td>
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</tbody>
</table>

Recommendation:

The Chancellor recommends that the Board of Governors approve the attached changes to the Personnel Policy Statements for College Employees.

Justification:

In June 2009, the Board of Governors authorized a College-wide ad hoc review and advisory work group be established for a comprehensive review of the Common Policies. Changes to the policies submitted by this group were approved by the Board of Governors in July 2010.

A follow-up meeting was held in August to provide members with feedback on the Board’s approval of changes to the 2010/2011 Personnel Policy Statement for College Employees (Common Policy) and to seek members’ input on changes resulting from the meet and confer process to clarify a year of service for each employee group. Additionally, changes are also requested for compliance with the Patient Protection and Affordable Care Act regarding workplace accommodations for nursing mothers.

The language below summarizes the proposed update to the policy statement applicable to all College employees.

Financial Considerations:

None

Approvals

Contact Person

Doreen Armstrong

Chancellor

Dr. Roy Flores

(Continued)
Section II Employment
A. Employment Status and Compensation
  b. Employment Status and Years of Service
    o Clarified how a completed and partially completed year of service is determined for each employee group and what occurs when an employee moves from one employee group to another.

F. Lactation Time Away From Work
  o Add language to provide a reasonable break time for nursing mothers to express breast milk for her nursing child and an available space when needed by the employee for this purpose.

Section IV. Leaves
J. Leaves of Absence
  o Add a cross reference to Section II. F. Lactation Time Away from Work.