NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the general public that the Pima County Community College District Board of Governors will hold a REGULAR MEETING on the 8th day of September, 2010, at 7:00 p.m. The meeting will be held in the Community/Board Room, District Office, 4905 E. Broadway, Tucson, Arizona 85709-1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4530. Copies of the Board Packets are available in the Campus Libraries.

Dated this 3rd day of September 2010.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: Roy Flores

Distribution:

Buildings: City
County

Campuses: Community
Desert Vista
Downtown
East
Maintenance and Security
Northwest
West
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA
September 8, 2010

Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order 1

2. Pledge of Allegiance 1

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment 1

4. Staff Representatives 1
   Rose Bolz
   Shari Dill

5. Student Representatives 1
   Mary Carroll
   Khutso Choshi

6. Faculty Representatives 1
   Kimlisa Duchicela
   Rick Rosen

7. Report — Chairperson of the Board 1
   • Authorization of Executive Session on October 13, 2010

8. Report — Secretary of the Board 1
General Matters (Continued)

9. Report — Chancellor


Information Items

11. Separations from Employment

12. Student Aide Hires

13. BP-3117: General Education – Second Reading

Action Items

14. Approval of Minutes
   Regular Meeting of August 11, 2010

15. Consent Agenda
   15.1 New Appointments
   15.2 Administrative Appointment
   15.3 Adjunct Faculty Appointments
   15.4 Temporary Appointments
   15.5 Grant Proposal: United States Department of Education, Fund for the Improvement of Postsecondary Education (FIPSE) Comprehensive Program, the Southern Arizona Prior Learning Assessment Now (PLAN) Initiative
   15.6 Grant Proposal: United States Department of Health and Human Services, Temporary Assistance for Needy Families (TANF), Pathways to Healthcare Professions
   15.7 Grant Proposal: United States Department of Education, Strengthening Institutions Program (Title III), Thinking Outside the Box: Integrative, Engaged Flexible Learning
   15.8 Intergovernmental Agreement: Sunnyside Unified School District and Pima Community College Adult Education Family Literacy program
   15.9 Intergovernmental Agreement: Public Safety Communications Network
Acton Items (Continued)

15.10 State of Arizona Consent Decree

Adjournment

Regular Meeting
October 13, 2010, 7:00 p.m.
District Office
Community Board Room
4905C East Broadway
Tucson, AZ 85709-1010
# GENERAL MATTERS/REPORTS

**Meeting Date:** 9/8/10

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Matters/Reports</td>
<td>Chancellor’s Office</td>
</tr>
<tr>
<td></td>
<td>(206-4747)</td>
</tr>
</tbody>
</table>

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   - Authorization of Executive Session on October 13, 2010
8. Report—Secretary of the Board
9. Report—Chancellor

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**Approval**

Chancellor [Signature]

Dr. Roy Flores
Pima County Community College District
Board of Governors
4905 E. Broadway/Tucson, Arizona 85709-1010

GENERAL MATTERS/REPORTS

Date: 9/8/10  
Item Number: 10

Item Title | Contact Person
---|---
Report – July 2010 Financial Statements | Dr. David Bea  
Executive Vice Chancellor for Finance and Administration  
(206-4519)

Recommendation:

Attached are the financial statements showing preliminary 2010/11 fiscal year results through July 2010. Time will be provided to discuss College fiscal matters.

Justification:

Pima Community College has started the year as expected, with positive net assets reported through the end of July. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $15.1 million. This is lower than the July 2009 net assets increase of $18.2 million but is consistent with our expectations.

In terms of operational performance, General Fund revenues and expenditures are consistent with budget and our expectations. Personal services expenditures and commitments are 61.8 percent of the budget, which is higher than the previous year as a result of faculty contracts being entered into the system earlier than last year. Services and supplies expenditures and commitments are approximately 35.4 percent of the budget, which is higher than the previous year as a result of earlier insurance and maintenance payments compared with the prior year.

Statement of Net Assets

As shown in The Statement of Net Assets, total net assets at the end of July are $216.4 million, which is an increase of $21.2 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long term debt.

Approvals

Contact Person: Dr. David Bea

Chancellor: Dr. Roy Flores
## Statement of Net Assets

### 31-Jul-10

(*Preliminary* )

### (Finalized version)

#### FY 2010/11

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
<th>FY 2009/10 Prior Year Totals as of July 31, 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT FUNDS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Cash and Cash Equivalents</strong></td>
<td>$75,398,434</td>
<td>$7,615,257</td>
<td>$9,442,516</td>
<td>$92,456,207</td>
<td>$80,493,449</td>
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<tr>
<td><strong>Property Taxes</strong></td>
<td>3,329,722</td>
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<td>2,521</td>
<td>3,977,179</td>
<td>3,274,670</td>
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<tr>
<td><strong>Accounts (net of allowances)</strong></td>
<td>18,006,531</td>
<td>601,864</td>
<td>0</td>
<td>18,009,052</td>
<td>15,727,155</td>
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<tr>
<td><strong>Government Grants and Contracts</strong></td>
<td>0</td>
<td></td>
<td>0</td>
<td>601,864</td>
<td>1,068,202</td>
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<td><strong>Student Loans (net of allowances)</strong></td>
<td>0</td>
<td></td>
<td>17,907</td>
<td>17,907</td>
<td>17,906</td>
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<td><strong>Other</strong></td>
<td>1,705,806</td>
<td>70,671</td>
<td>25,613</td>
<td>1,802,090</td>
<td>1,768,680</td>
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<tr>
<td><strong>Inventories</strong></td>
<td>201,701</td>
<td></td>
<td>201,701</td>
<td></td>
<td>200,638</td>
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<tr>
<td><strong>Prepaid Expenses</strong></td>
<td>201,541</td>
<td></td>
<td>201,541</td>
<td></td>
<td>189,311</td>
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<tr>
<td><strong>Total Current Assets</strong></td>
<td>98,843,735</td>
<td>8,287,792</td>
<td>10,136,014</td>
<td>117,267,541</td>
<td>102,740,011</td>
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<tr>
<td><strong>Noncurrent Assets</strong></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td><strong>Restricted Cash and Cash Equivalents</strong></td>
<td>0</td>
<td>0</td>
<td>2,341,122</td>
<td>2,341,122</td>
<td>1,066,002</td>
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<tr>
<td><strong>Notes Receivable (net of allowances)</strong></td>
<td>0</td>
<td>0</td>
<td>1,222,172</td>
<td>1,222,172</td>
<td>1,677,862</td>
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<td><strong>Other Long-term Investments</strong></td>
<td>1,565,810</td>
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<td>1,565,810</td>
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<td>2,636,142</td>
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<td><strong>Capital Assets</strong></td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Land</strong></td>
<td>0</td>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Buildings &amp; Leasehold improvements (net of depreciation)</strong></td>
<td>0</td>
<td></td>
<td>0</td>
<td>0</td>
<td>0</td>
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<tr>
<td><strong>Construction in Progress</strong></td>
<td>0</td>
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<td>38,320</td>
<td>38,320</td>
<td>255,736</td>
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<td><strong>Equipment (net of depreciation)</strong></td>
<td>0</td>
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<td>2,137,810</td>
<td>2,137,810</td>
<td>2,065,930</td>
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<td><strong>Library Books (net of depreciation)</strong></td>
<td>0</td>
<td></td>
<td>1,957,411</td>
<td>1,957,411</td>
<td>1,917,932</td>
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<tr>
<td><strong>Total Noncurrent Assets</strong></td>
<td>1,565,810</td>
<td>0</td>
<td>125,414,167</td>
<td>126,979,977</td>
<td>132,403,627</td>
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<tr>
<td><strong>Total Assets</strong></td>
<td>$100,409,545</td>
<td>$8,287,792</td>
<td>$135,550,181</td>
<td>$244,247,518</td>
<td>$235,143,638</td>
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#### LIABILITIES

<table>
<thead>
<tr>
<th>LIABILITIES</th>
<th>FY 2010/11</th>
<th>FY 2009/10 Prior Year Totals as of July 31, 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Accrued Payroll and Benefits</strong></td>
<td>$994,059</td>
<td>$994,059</td>
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<tr>
<td><strong>Accounts Payable and Accrued Liabilities</strong></td>
<td>390,125</td>
<td>4,824</td>
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<tr>
<td><strong>Deposits Held in Custody</strong></td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Current Portion of Long-term Liabilities</strong></td>
<td>4,379,027</td>
<td>200,043</td>
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<td><strong>Total Current Liabilities</strong></td>
<td>5,763,221</td>
<td>4,824</td>
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<tr>
<td><strong>Noncurrent Liabilities</strong></td>
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<tr>
<td><strong>Deferred Revenue</strong></td>
<td>83,267</td>
<td>0</td>
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<td><strong>Long-term Liabilities</strong></td>
<td>3,012,269</td>
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<td><strong>Total Noncurrent Liabilities</strong></td>
<td>3,095,536</td>
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<tr>
<td><strong>Total Liabilities</strong></td>
<td>$8,858,747</td>
<td>$4,824</td>
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#### NET ASSETS

<table>
<thead>
<tr>
<th>NET ASSETS</th>
<th>FY 2010/11</th>
<th>FY 2009/10 Prior Year Totals as of July 31, 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Invested in Capital Assets (net of related debt)</strong></td>
<td></td>
<td>$93,636,821</td>
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<tr>
<td><strong>Restricted for:</strong></td>
<td></td>
<td></td>
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<tr>
<td><strong>Loans</strong></td>
<td></td>
<td>1,707,138</td>
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<tr>
<td><strong>Debt Service</strong></td>
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<td>1,707,138</td>
</tr>
<tr>
<td><strong>Other (Capital Projects)</strong></td>
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<td>1,707,138</td>
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<tr>
<td><strong>Grants and Contracts</strong></td>
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<td>1,707,138</td>
</tr>
<tr>
<td><strong>Unrestricted</strong></td>
<td>$91,550,798</td>
<td>$7,056,273</td>
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<tr>
<td><strong>Total Net Assets</strong></td>
<td>$91,550,798</td>
<td>$8,282,968</td>
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<tr>
<td>OPERATING REVENUES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------------</td>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>$18,364,534</td>
<td>$0</td>
</tr>
<tr>
<td>Contracts</td>
<td>31,402</td>
<td></td>
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<tr>
<td>Auxiliary Enterprises</td>
<td>0</td>
<td>(6,010)</td>
</tr>
<tr>
<td>Commission and Rents</td>
<td>0</td>
<td>2,447</td>
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<tr>
<td>Other Operating Revenues</td>
<td>20,960</td>
<td>16,227</td>
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<tr>
<td><strong>Total Operating Revenues</strong></td>
<td><strong>18,416,896</strong></td>
<td><strong>12,664</strong></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>OPERATING EXPENSES</th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational and General</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>1,189,196</td>
<td>140,090</td>
<td>24,828</td>
<td>1,334,114</td>
<td>1,311,110</td>
</tr>
<tr>
<td>Academic Support</td>
<td>1,468,277</td>
<td>88,567</td>
<td>78,985</td>
<td>1,635,829</td>
<td>1,616,892</td>
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<tr>
<td>Student Services</td>
<td>816,788</td>
<td>126,183</td>
<td>92,877</td>
<td>1,035,848</td>
<td>1,051,269</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>2,513,467</td>
<td>(5,848)</td>
<td>131,861</td>
<td>2,639,480</td>
<td>1,329,619</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>721,774</td>
<td>10,461</td>
<td>67,746</td>
<td>799,981</td>
<td>475,222</td>
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<tr>
<td>Depreciation</td>
<td>0</td>
<td>0</td>
<td>594,823</td>
<td>594,823</td>
<td>613,160</td>
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<tr>
<td>Student Financial Aid</td>
<td>120,877</td>
<td>115,812</td>
<td>0</td>
<td>236,689</td>
<td>139,741</td>
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<tr>
<td>Auxiliary Enterprises</td>
<td>0</td>
<td>10,274</td>
<td>0</td>
<td>10,274</td>
<td>(54,311)</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td><strong>6,830,379</strong></td>
<td><strong>485,539</strong></td>
<td><strong>991,120</strong></td>
<td><strong>8,307,038</strong></td>
<td><strong>6,482,702</strong></td>
</tr>
</tbody>
</table>

| Net Operating Loss | $11,586,517 | $472,875 | $316,216 | $10,797,426 | $12,885,316 |

| NONOPERATING REVENUES (EXPENSES) |  |  |  |  |  |
| Property Taxes       | 397,904 | $68,302 |  | 466,206 | 348,264 |
| Federal Grants       | 0 | (234,853) | 0 | (234,853) | 898,446 |
| State and Local Grants | 0 | 0 | 0 | 0 | 32,279 |
| State Shared Sales Taxes | 0 | 27,418 | 0 | 27,418 | 31,746 |
| Gifts                | 0 | 0 | 0 | 0 | 56,801 |
| Investment Income    | 16,482 | 740 | 2,605 | 19,827 | - |
| Interest on Capital Asset (related debt) | 0 | 0 | 0 | 0 | - |
| **Net Nonoperating Revenues** | **4,399,111** | **206,695** | **70,907** | **4,264,123** | **5,353,061** |

| Income before Other Revenues, Expenses, Gains, or Losses | $15,986,428 | (679,570) | (245,309) | 15,061,549 | 18,238,377 |
| Transfers         | 0 | 0 | 0 | 0 | 0 |
| Capital Appropriations | 0 | 0 | 0 | 0 | 0 |
| Capital Gifts and Grants | 0 | 25,613 | 25,613 | 0 | 0 |

| Increase (Decrease) in Net Assets | **$15,986,428** | **(679,570)** | **(219,696)** | **15,087,162** | **18,238,377** |

| NET ASSETS |  |  |  |  |  |
| Net Assets - Beginning of Year | 75,564,370 | 8,962,538 | 116,797,399 | 201,324,307 | 176,986,505 |
| **Net Assets - End of Period** | **$91,550,798** | **8,282,968** | **116,577,703** | **216,411,469** | **$195,224,882** |
### Summary of Expenditures and Encumbrances - General Fund - Budget and Actual
For Twelve Months Ending July 31, 2010

#### EXPENDITURES BY FUNCTION

| Instruction | $63,120,477 | $24,805,191 | 39.3 | $38,315,286 |
| Academic Support | $26,326,050 | $17,187,010 | 65.3 | $9,139,040 |
| Student Services | $21,090,219 | $14,466,466 | 68.6 | $6,623,753 |
| Institutional Support | $28,769,551 | $18,113,404 | 63.0 | $10,656,147 |
| Operation and Maintenance of Plant | $12,639,743 | $8,660,534 | 64.3 | $5,779,209 |
| Student Financial Aid | $1,415,000 | $120,877 | 8.6 | $1,294,123 |
| **Other Expenses** | | | | |
| Transfers | $27,879,000 | 0 | 0.0 | $27,879,000 |
| Fund balance reserved for contingency | $6,363,960 | 0 | 0.0 | $6,363,960 |
| **Total Expenditures by Function** | $187,604,000 | $81,553,482 | 43.5 | $106,050,518 |

#### EXPENDITURES BY ACCOUNT

| Administrative Personnel | $6,612,000 | $6,160,067 | 93.2 | $451,933 |
| Faculty | $24,095,000 | $20,630,490 | 85.6 | $3,464,510 |
| Additional Compensation - Faculty | $1,066,912 | $65,320 | 6.1 | $1,001,592 |
| Adjunct Faculty | $15,362,450 | $2,643,241 | 17.2 | $12,719,209 |
| Classified Staff | $37,601,000 | $36,084,752 | 96.0 | $1,516,248 |
| Other Compensation | $4,012,000 | $3,715,378 | 92.6 | $296,622 |
| Student Employment / Workstudy | $19,000 | $7,032 | 37.0 | $11,968 |
| Fringe Benefits | $24,849,659 | $893,362 | 3.6 | $23,956,297 |
| **Total Personal Services** | $113,618,021 | $70,199,642 | 61.8 | $43,418,379 |
| Communications and Utilities | $6,172,000 | $775,035 | 12.6 | $5,396,965 |
| Travel | $2,736,200 | $217,154 | 7.9 | $2,519,046 |
| Contractual Services | $9,997,775 | $6,593,039 | 65.9 | $3,404,736 |
| Supplies and Materials | $8,410,668 | $2,164,078 | 25.7 | $6,246,590 |
| Student Financial Aid | $1,415,000 | $120,877 | 8.5 | $1,294,123 |
| Current Fixed Charges | $3,197,376 | $1,428,030 | 44.7 | $1,769,346 |
| **Total Services and Supplies** | $31,929,019 | $11,298,213 | 35.4 | $20,630,806 |
| Capital Equipment | $548,000 | $23,230 | 4.2 | $524,770 |
| Transfers | $27,879,000 | 0 | 0.0 | $27,879,000 |
| Other Expenditures | $1,185,000 | $32,597 | 2.7 | $1,152,603 |
| Contingency and Reserves | $12,444,960 | 0 | 0.0 | $12,444,960 |
| **Total Expenditures by Account** | $187,604,000 | $81,553,482 | 43.5 | $106,050,518 |
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

COMMITMENTS FOR INSTRUCTION

FY 11 $ 24.8 M
FY 10 $ 8.9 M

COMMITMENTS FOR ACADEMIC SUPPORT

FY 10 $ 17.2 M
FY 11 $ 17.2 M

COMMITMENTS FOR STUDENT SERVICES

FY 11 $ 14.5 M
FY 10 $ 13.3 M
INFORMATION ITEM

Item Title: Separations from Employment

Date: 9/8/10

Item Number: 11

Contact Person: Doreen Armstrong, Acting Assistant Vice Chancellor for Human Resources (206-4624)

Recommendation:

For your information, the Chancellor submits the following separations from employment:

Retirements

Fenimore, Helga
Library Services Specialist
DO-Library Technical Services
Effective: 10/31/10

Helga Fenimore began employment with the College in 1977 as Secretary I in the Business Office. She served as Secretary II, Acting Administrative Assistant, and in 1979 began working as a specialist in Library Services.

Fox, Vicci L.
Instructional Faculty
EC-Reading
Effective: 5/20/10

Vicci Fox began employment with the College in 1993 and served as Adjunct Faculty, Lead Faculty, Mentor, and taught reading at East Campus.

Hernandez, Luisa I.
Academic Dean
CC-Adult Education
Effective: 9/3/10

Luisa Hernandez began employment with the College as Advanced Program Coordinator for Adult Education in 2000. She worked for Pima County Adult Education 1992-2000 prior to transitioning to the College. She also served as Program Manager and Academic Dean.
Ana Joseph began employment with the College in 1994 as Administrative Aide II and served as Support Technician at Maintenance and Security.

William Lamphere began employment with the College in 2005. He served as Educational Support Counselor, Adjunct Faculty, and Student Services Specialist at Downtown Campus.

Hiroshi Nakajima began employment with the College in 2005 as District Library Database Manager. He also served as Director of Library Services at the District Office.

Paul Welsh began employment with the College in 1976 at the Eastside Education Center as Instructional Faculty. Over the years, he served as Adjunct Faculty, Department Chair, Dean of Instruction, Acting Provost, Educational Support Faculty and served on various committees.

Tracey Armstrong began employment with the College in 2010 as Program Assistant in the DO-Transfer Operations. She was later promoted to Program Assistant in the DO-Transfer Operations. The reason for her separation on 8/2/10 was not provided.
Beardsley, Danielle
Curriculum Coordinator
DO-Transfer Operations
Effective: 8/2/10
Reason: Educational pursuits

Schuetze, Michael E.
Program Coordinator
CC-SPED Dual Certification Prop 301
Effective: 7/28/10
Reason: Relocation

Approvals
Contact Person
Doreen Armstrong

Chancellor
Dr. Roy Flores
INFORMATION ITEM

Meeting Date: 9/8/10

Item Title: Student Aide Hires

Contact Person: Doreen Armstrong, Acting Assistant Vice Chancellor for Human Resources (206-4624)

Recommendation:

The Chancellor submits the following list of appointments for student aides:

- Adan
- Katharine
- Martinez
- Martha
- Brown
- Jamie
- Martinez
- Paulette
- Butler
- Angela
- McGinnis
- Christine
- Campos
- Jacqueline
- Mendoza
- Leah
- Castillo-Lara
- Stephanie
- Mokhtar
- Asmaa
- Catalan
- Stefan
- Moore
- Jac'Queline
- Delgado
- Miguel
- Reynoso
- Deysi
- Douglas
- Derrick
- Roberson
- Kimberly
- Hodges
- Amber
- Sabaa
- Reem
- Keigley
- Patrick
- Suarez
- Julieta
- Lopez
- Maria
- Turner
- Tasheena
- Lopez-Vega
- Monica
- Valenzuela
- Jessica

Approvals

Contact Person: Doreen Armstrong

Chancellor: Dr. Roy Flores
### ACTION ITEM

**Date:** 9/8/10  
**Item Number:** 13

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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<tbody>
<tr>
<td>BP-3117: General Education – Second Reading</td>
<td>Dr. Suzanne Miles, Provost and Executive Vice Chancellor (206-4999)</td>
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</table>

**Recommendation:**

This is the second reading of the revised Board Policy 3117- General Education. The Chancellor recommends that the Board of Governors approve the policy.

**Justification:**

This policy has been revised to reflect updated administrative titles, remove the reference to the Arizona State Board of Community Colleges, and remove sections more appropriate to the associated Regulation and SPG.

The policy was initially updated within Curriculum Services Department, with assistance from the Assistant Vice Chancellor for Academic Services and Vice Provost. It was then presented to the Academic Standards Committee and to Chancellor’s Cabinet. Finally, it was reviewed by the College legal team. All recommendations have been incorporated into this draft.

**College Plan Initiative:**

This recommendation for policy revision relates to Initiative 7 of the Pima Community College 2008-2011 Plan, which states: Strengthen Administrative Operations. It also relates to Action 4.1.4, which states: Accelerate the curriculum process to be more responsive to new program development and changing market needs.

**Financial Considerations:**

There are no additional funds associated with this action.

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**Approvals**

- **Contact Person:** Dr. Suzanne Miles
- **Chancellor:** Dr. Roy Flores
General education will be the core of learning in associate degree and certificate degree programs. It demonstrates the College’s vision of an educated person and a commitment to education as a lifelong process.

The “Rationale for General Education” rationale for general education is:

General education requires that all students gain an understanding and appreciation of themselves; their own history and culture; the history and culture of the human species; the principles and impact of mathematics, science and technology; and the principles of effective communication. Through an understanding and appreciation of these elements, the students should come to a realization of the interrelationships.
The process of general education is also designed to develop the following thinking skills: comparing; interpreting; observing; summarizing; classifying; suggesting and testing hypotheses; imagining and creating; criticizing and evaluating; designing projects and investigations; identifying assumptions; applying principles in new situations; gathering and organizing data; and coding for certain patterns of thinking, reasoning, problem solving, and decision making. These skills are aligned with the College Student Learning Outcomes: Learn, Communicate, Innovate, Participate, and Aspire.

For Pima Community College's transfer degrees, the associate of arts and the associate of science degrees, a student fulfills the general education requirement by completing the statewide Arizona General Education Curriculum (AGEC) composed of thirty-five (35) credits. For the College’s direct employment degrees, the associate of applied science and workforce response degrees, the student is required to complete eighteen (18) general education credits. For the College’s direct employment certificates requiring thirty (30) or more credits, the student is required to complete six (6) general education credits. For certificates under thirty (30) credits, the student is not required to complete general education credits.

The thirty-five (35) credits of the AGEC are completed in English Composition, Humanities and Fine Arts, Mathematics, Biological and Physical Sciences, Social and Behavioral Sciences, and Other Requirements. The eighteen credits (18) of direct employment degree general education are completed in Communication, Analysis and Critical Thinking, Global Perspective, and Computer Literacy.

In order to graduate, students must complete the degree requirements, which include the completion of general education requirements. In order to enroll in general education credits, the student must meet one of the three reading requirements listed below:

- Students must test higher than REA 091;
- Students must have successfully completed REA 091 or
- Students must be concurrently enrolled in REA 091 during their first semester.

A student who tests into REA 081 may concurrently enroll in REA 081 and one general education course.

Individual associate degrees and certificates may require a higher level of reading.
General education will be the core of learning in associate degree and certificate programs. It demonstrates the College's vision of an educated person and a commitment to education as a lifelong process.

The rationale for general education is:

General education requires that all students gain an understanding and appreciation of themselves; their own history and culture; the history and culture of the human species; the principles and impact of mathematics, science and technology; and the principles of effective communication. Through an understanding and appreciation of these elements, the students should come to a realization of the interrelationships.

General education is also designed to develop the following thinking skills:
comparing; interpreting; observing; summarizing; classifying; suggesting and testing hypotheses; imagining and creating; criticizing and evaluating; designing projects and investigations; identifying assumptions; applying principles in new situations; gathering and organizing data; and coding for certain patterns of thinking, reasoning, problem solving, and decision making. These skills are aligned with the College Student Learning Outcomes: Learn, Communicate, Innovate, Participate, and Aspire.
Meeting Date: 9/8/10  
Item Title: Unapproved Minutes of the Regular Meeting August 11, 2010  
Contact Person: Chancellor's Office (206-4747)  

Recommendation:

The unapproved minutes of the Regular Meeting of August 11, 2010 are submitted for approval.

Approval

Chancellor

Dr. Roy Flores
A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, August 11, 2010 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

**BOARD MEMBERS**

Sherryn Marshall, Chair  
Marty Cortez, Secretary  
Brenda Even, Member  
David Longoria, Member  
Scott Stewart, Member  

**BOARD REPRESENTATIVES**

Rose Bolz, Staff  
Shari Dill, Staff  
Kimlisa Duchicela, Faculty

**RECORDING SECRETARY**

Courtney Lugo

**ADMINISTRATION**

Roy Flores, Chancellor  
Lou Albert, President, West Campus  
Christal Albrecht, President, Desert Vista Campus  
Doreen Armstrong, Executive Director, Employee Consulting & Personnel Services  
David Bea, Executive Vice Chancellor, Finance and Administration  
Johnson Bia, President, Downtown Campus  
Vicki Cook, Vice President of Instruction  
Charlotte Fugett, President, East Campus  
Donna Gifford, Vice President of Instruction  
Jerry Haynes, Vice President of Student Development  
Rachelle Howell, Assistant Vice Chancellor for Marketing  
Kirk Kelly, Vice Chancellor, Information Technology  
Jana Kooi, President, Northwest Campus  

Dee Lammers, Vice President of Instruction  
Sylvia Lee, President, Community Campus  
Mary Ann Martinez Sanchez, Vice President of Instruction  
Leticia Menchaca, Vice President of Student Development  
Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services  
Lorraine Morales, Assistant Vice Chancellor, Student Services  
Brigid Murphy, Vice Provost and Assistant Vice Chancellor, Academic Services  
Harry Muir, Vice President of Instruction  
Ann Parker, Vice President of Student Development  
Raul Ramirez, Vice Chancellor for Community Relations and Institutional Outreach  
Anna Reese, Executive Director, Financial Aid  
Nicola Richmond, Executive Director, Institutional Research  
Edgar Soto, Executive Director of Athletics  
Stan Steinman, Senior Assistant to the Provost  
Anne Vosberg, Vice President of Student Development  
Lynne Wakefield, Assistant Vice Chancellor for Human Resources  
Bill Ward, Assistant Vice Chancellor for Facilities  
Deborah Yoklic, Assistant Vice Chancellor  
Darla Zirbes, Vice President of Student Development
GENERAL MATTERS

Call to Order

Sherryn Marshall called the meeting to order at 7:10 p.m.

Pledge of Allegiance

David Longoria led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

Rose Bolz and Shari Dill reported on the August 5 Staff Council Meeting. Highlights included the following:  
Provost’s Report: Disabled Student Resources has been moved to the Provost’s area, under the direction of Stan Steinman. All College Day is on August 20th at the West Campus.  
ACES Report: Brian Basgen reported that ACES will be having their annual fundraising barbecue in October to benefit Davis Monahan Air Force Base families for the holidays, more details to come. Open Forum: Bill Scurrah discussed the upcoming Higher Learning Commission Self-Study Visit, which will be September 13-15. Rose Bolz is the new Staff Representative to the Board of Governors. Staff Council is partnering with AVIVA Children’s Services to collect school supplies for children in need, and have placed drop-off boxes from August 5 to September 30 at each campus. The next Staff Council Meeting will be held on September 10 at the Community Campus, pending approval.

Student Representatives

There was no report.

Faculty Representatives

There was no report.
Motion to Authorize Executive Session
PASSES

Report — Chairperson of the Board

Chairperson Marshall noted that the Pima Area Labor Federation is sponsoring a Labor Day picnic on September 6 at the Reid Park Band Shell from 10 am-2 pm and it is free and open to the public.

Motion No. 6966

Marty Cortez - M, Brenda Even - S, to authorize an Executive Session of the Board of Governors on September 8, 2010.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report.

Chancellor’s Report

Chancellor Flores noted that Pima Community College is hosting the Arizona Academic Administrators Association’s annual conference, with Dr. Juan Sepúlveda, the Director of the White House Initiative on Educational Excellence for Hispanic Americans, scheduled to address the conference. Chancellor Flores acknowledged the efforts of Vice President Mary Ann Martinez Sanchez in chairing the AAAA this year.

Chancellor Flores gave a reminder about the upcoming reaccreditation visit, and noted that more information can be found on the College website.

Chancellor Flores announced that the Desert Vista Campus and East Campus have each recently been awarded Title III grants totaling $1.1 million for each campus spread out over a 5-year period. The grant for the Desert Vista Campus will provide additional academic support services for at-risk students, while the grant for the East Campus will provide additional resources for disabled students.

Chancellor Flores, Provost Miles, Executive Vice Chancellor Bea, and Vice Chancellor Kelly gave an annual update on the 2008-2011 College Plan. Highlights included the following:
Chancellor Flores gave a short review of the purpose of the 2008-2011 College Plan, the Higher Learning Commission’s criteria for accreditation, and the second year completion status of the current College Plan, noting that 16 of the 38 Strategies were 100% completed in the second year. Provost Miles summarized the Strategies completed for Initiative 1: Provide Evidence of Student Learning and Teaching Effectiveness, Initiative 2: Improve Student Success in Developmental Education, and Initiative 3: Redesign Student Services. Chancellor Flores summarized the Strategies completed for Initiative 4: Create Foundations for Creativity and Innovation. Executive Vice Chancellor Bea summarized the Strategies completed for Initiative 5: Improve the Use of Physical Assets. Vice Chancellor Kelly summarized the Strategies completed for Initiative 6: Master Technology. Executive Vice Chancellor Bea summarized the Strategies completed for Initiative 7: Strengthen Administrative Operations. Chancellor Flores concluded by noting that all 27 Strategies due for completion in 2008-2009 and 2009-2010 have been successfully completed, and that there are 11 Strategies due for completion in 2010-2011.

Members of the Board asked about other approaches to Developmental Education, such as the inclusion of time management classes and other skill seminars. Provost Miles and Chancellor Flores gave examples of what Pima Community College is currently doing and what community college systems in other states are doing as well.

Report — June 2010 Financial Statements

Dr. David Bea, Executive Vice Chancellor for Finance and Administration, reviewed the financial statements for the period ending June 30, 2010, and noted we are continuing as expected with an increase in net assets of approximately $15.4 million through the end of the month.

Dr. Bea also noted that the State Auditor General would be sending an audit team to the College this month to conduct field work through November, and that their signed opinion would likely be sent in December.
Information Items

Separations from Employment

Chairperson Marshall acknowledged the retirements of: Georgeanne Fimbres, Virginia Flynn, Debbie Friedman, Irene Gaytan, Ramona Garcia, Anke Litsky, Leonardo Maturana, Judith Morice and Beatriz Padgett and wished them well in their future endeavors.

Student Aide Hires

These items were noted as information items.

Action Items

Approval of Minutes

Motion No. 6967


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Motion No. 6968


14.1 New Appointments
14.2 Administrative Appointment
14.3 Adjunct Faculty Appointments
14.4 Temporary Appointments
14.5 Grant Proposal: Tohono O’odham Nation 12% Gaming Distribution Pima County Community College – Davis Monthan Air Force Base
14.6 Teacher Preparation Agreements: Pima County Community College District and Arizona K-12 Schools Teacher-Intern Preparation Program
14.7 Intergovernmental Agreement: Pima Community College to Provide Reporting for Arizona Community College Presidents' Council
14.8 Intergovernmental Agreement: Tucson Unified School District for the Aztec Middle College Program
14.9 Lease: Lifelong Learning Research Institute, Inc.
14.10 Contract: Architects Selection for Multi-term Open-Ended Contracts
14.11 Contract: Arizona Department of Corrections Educational Program

Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:20 p.m.

Secretary

Date
Pima County Community College District
Board of Governors
4905C East Broadway/Tucson, Arizona 85709-1010

ACTION ITEM

Meeting Date: 9/8/10
Item Number: 15

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<th>Item Title</th>
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<tr>
<td>Consent Agenda</td>
<td>Chancellor's Office (206-4747)</td>
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Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

15.1 New Appointments
15.2 Administrative Appointment
15.3 Adjunct Faculty Appointments
15.4 Temporary Appointments
15.5 Grant Proposal: United States Department of Education, Fund for the Improvement of Postsecondary Education (FIPSE) Comprehensive Program, the Southern Arizona Prior Learning Assessment Now (PLAN) Initiative
15.6 Grant Proposal: United States Department of Health and Human Services, Temporary Assistance for Needy Families (TANF), Pathways to Healthcare Professions
15.7 Grant Proposal: United States Department of Education, Strengthening Institutions Program (Title III), Thinking Outside the Box: Integrative, Engaged Flexible Learning
15.8 Intergovernmental Agreement: Sunnyside Unified School District and Pima Community College Adult Education Family Literacy program
15.9 Intergovernmental Agreement: Public Safety Communications Network
15.10 State of Arizona Consent Decree

Approval

Chancellor

Dr. Roy Flores
Recommendation:

The Chancellor recommends that the Board of Governors approve these new appointments.

Justification:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Faculty:

Coen, Catherine

Salary: $42,588
Effective: 8/18/10
Education: Associate Degree of Applied Science in Veterinary Technology, Pima Community College; Associate Degree of Arts in Liberal Arts, Pima Community College; Certificate, Veterinary Assistant, Pima Medical Institute; Coursework, University of Arizona; Coursework, St. Petersburg College; Coursework, Eastern New Mexico University

Experience: Ms. Coen has been a Certified Veterinary Technician since 1994 and has more than ten years work experience in the veterinary field. She also has worked as adjunct faculty at Pima Community College since 2003 and possesses an additional three years of teaching experience as a Veterinary Assistant Program Instructor at Pima Medical Institute. Currently, Ms. Coen is working on two Bachelor degrees, both of which are expected to be awarded in 2011.

Recruitment Overview:

A competitive recruitment was conducted for this administrative appointment, with two applications received. One applicant did not meet the minimum requirements and was not selected to continue in the recruitment process. The second applicant participated in final interviews with both the advisory committee and the East Campus President.
Spaulding, Nancy  
Faculty  
Salary: $42,588  
Effective: 8/18/10  
Education: Bachelor of University Studies, University of Maine  
Experience: Ms. Spaulding currently serves as Adjunct Faculty and Program Manager in the Fashion Design Department of Pima Community College, where she received the Outstanding Adjunct Instructor of the Year award in Spring 2009. She has more than 15 years experience in the apparel industry and has pursued continuing education in the fashion design field. Ms. Spaulding also possesses experience in such software applications as PhotoShop CS, Illustrator CS4, Cameo 4 PatternDrafting and Dreamweaver 4.0.

Recruitment Overview:  
A competitive recruitment was conducted for this administrative appointment, with one application received. The applicant participated in final interviews with both the advisory committee and the West Campus President and Vice President.

Approvals  
Contact Person  
Doreen Armstrong  
Chancellor  
Dr. Roy Flores
Recommendation:

The Chancellor recommends that the Board approve this Administrative appointment and requests that the Board authorize the Chancellor or designee to sign the employment contract on behalf of the College District.

Background:

When Administrative vacancies occur, the recruitment process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and the name of the recommended candidate is brought forward to the Board for approval.

May, Janet

Salary: $155,387
Effective: On or after October 4, 2010

Education: Bachelor of Arts, English, McMurry University; Masters of Arts, Educational Administration, New Mexico State University

Experience: Since 2006, Ms. May has been the Assistant Vice President of Human Resources at Texas Tech University. From July 1999 until 2006, she was the Assistant Director of Human Resources and Employee Benefits for New Mexico State University. From 1996 until 1999, Ms. May was a Human Resources Assistant for EPT Management Company. Her experience also includes one year of experience as a sales representative for Metropolitan Life Insurance Company.

Recruitment Overview:

The position was advertised nationally; seventy-seven applications were received and forty-four completed applications reviewed by the Chancellor for minimum qualifications, thirteen were presented to an advisory committee for review. Following the review, eight candidates were invited to final interviews. Two candidates declined; subsequently an additional four candidates were invited to final interviews. The candidates were interviewed by the advisory committee,
participated in an open forum, and were interviewed by the Chancellor and the Acting Assistant Vice Chancellor for Human Resources.

Approvals

Contact Person

Chancellor

Dr. Roy Flores
Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Justification:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial academic discipline(s) in which adjunct faculty members are certified and the initial campus where they will teach. Adjuncts may also teach in other disciplines if additional certifications are awarded, or as temporary non-credit instructors in areas for which they are qualified.

Alonzo, Nathan W.
Discipline(s): Computer Information Systems (Occupational)
Salary: $710 per load hour
Education: Bachelor of Science, Business Administration/Management Information Systems, Wayland Baptist University, Plainview, Texas; Master of Information Systems, University of Phoenix, Phoenix, Arizona
Experience: Mr. Alonzo has been working in the Computer Information Systems area for more than four years. His current position is with the State of Alaska Department of Health and Social Services as a Microcomputer/Network Specialist in Anchorage, Alaska. He does not have formal teaching experience.

Ball, Corbie L.
Discipline(s): Biology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Molecular and Cell Biology, with sufficient graduate credits for Biology, University of Arizona, Tucson, Arizona

(Continued)
Experience: Ms. Ball is currently working on her Doctor of Philosophy degree in Cancer Biology at the University of Arizona. She currently works as a Laboratory Instructor at the University of Arizona.

Barbro, Kevin W.
Discipline(s): Art (Academic)
Salary: $710 per load hour
Education: Bachelor of Fine Arts, Fine Arts-Arts, University of Cincinnati, Cincinnati, Ohio; Master of Fine Arts, Art, University of Arizona, Tucson, Arizona
Experience: Since 2008, Mr. Barbro has been working as a Graphic Designer/Clerk for Toxic Ranch Records in Tucson, Arizona. As a graduate student, Mr. Barbro taught Figure Drawing I in Tucson, AZ at the University of Arizona.

Benander, Matthew S.
Discipline(s): Mathematics (Academic)
Salary: $710 per load hour
Education: Bachelor of Science in Education, Mathematics, Central Michigan University, Mt. Pleasant, Michigan; Master of Science, Mathematics, University of Kentucky, Lexington, Kentucky
Experience: Mr. Benander has taught math for four years in Michigan as an adjunct at Central Michigan University, Lexington Community College, and Lansing Community College. He also worked for two years as an Actuarial Technician for Auto-Owners Insurance Company in Lansing, Michigan.

Block, Jennifer L.
Discipline(s): Journalism (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Arts, English, Boston University, Boston, Massachusetts; Bachelor of Science, English Education, Boston University, Boston, Massachusetts
Experience: Ms. Block has been a freelance journalist and author for ten years. She writes articles and commentary for magazines including Time, ReadyMade, ELLE, Babble.com, the Walrus, the Guardian, and the Los Angeles Times. She was also an editor for various magazines. She has no prior teaching experience.

Bolles, Whitman
Discipline(s): Reading (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Self Designed Education, College of Santa Fe, Santa Fe, New Mexico; Master of Education, Adult and Community College, North Carolina State University, Raleigh, North Carolina; Master of Fine Arts, Creative Writing, North Carolina State University, Raleigh, North Carolina
Experience: Mr. Bolles was an English Instructor at Alamance Community College in Graham, NC since 2002. He was an adjunct instructor of academic writing at Albuquerque Technical Vocational Institute in Albuquerque, New Mexico.
Brown, David F.
Discipline(s): Art (Academic)
Salary: $710 per load hour
Education: Bachelor of Fine Arts, Art (Drawing), Arizona State University, Tempe, Arizona; Master of Fine Arts, Art, University of Arizona, Tucson, Arizona
Experience: Mr. Brown frames fine art for Lewis Framing Studio in Tucson, Arizona and worked for three years as a museum assistant for the University of Arizona Museum of Art. He has no formal teaching experience.

Byars, Catherine M.
Discipline(s): Nursing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science in Nursing, University of Tennessee, Chattanooga, Tennessee
Experience: Ms. Byars has been a clinical nurse leader at St. Mary's Hospital in Tucson, Arizona. Prior to that, she was a staff nurse at the same office for one year. She has no prior teaching experience.

Campbell, Sharon R.
Discipline(s): Computer Information Systems (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Arts, Psychology, University of Arizona, Tucson, Arizona
Experience: Ms. Campbell has been a small business owner in Tucson since 1999. She has worked in the computer field for more than 15 years and held positions such as Information Technology Manager and Computer Aided Drafting Production Manager. She does not have formal teaching experience.

Condit, Juanita.
Discipline(s): Reading (Developmental), English as a Second Language (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Elementary Education, University of Arizona, Tucson, Arizona; Master of Arts, Language, Reading, and Culture with sufficient credits for Reading and English as a Second Language certifications, University of Arizona, Tucson, Arizona.
Experience: Ms. Condit was the Principal at Ford Elementary School in Tucson, Arizona. She also worked as a teacher mentor for the Tucson Unified School District where she guided and helped new teachers to get a good start in their teaching career.

Crago, Michael K.
Discipline(s): Sign Language (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Arts, Philosophy, Gallaudet College, Washington, District of Columbia
Experience: Mr. Crago holds two certifications: Communication Service for the Deaf and American Sign Language Teaching. These were granted by South Dakota Association of the Deaf. He currently works as a tutor at the ASL Tutoring
Service, Tucson, Arizona. He has over five years experience working with the deaf and teaching sign language.

**Crane, Tracy E.**

**Discipline(s):** Biology (Academic), Food Science and Nutrition (Academic)

**Salary:** $710 per load hour

**Education:** Bachelor of Science, Nutritional Sciences, University of Arizona, Tucson, Arizona; Master of Science, Nutritional Sciences with sufficient credits for biology certification, University of Arizona, Tucson, Arizona.

**Experience:** Ms. Crane has been a project coordinator at the University of Arizona, Tucson, Arizona for dietary nutrition and cancer prevention research trials. As a teaching assistant at the University of Arizona, Ms. Crane taught nutritional courses, both online and in a traditional classroom environment.

**Drybrough, Pauline**

**Discipline(s):** English as a Second Language (Developmental)

**Salary:** $710 per load hour

**Education:** Bachelor of Arts, English, Skidmore College, Saratoga Springs, New York; Master of Professional Studies, Teaching English to Speakers of Other Languages, Manhattanville College, Purchase, New York

**Experience:** Since 2002, Ms. Drybrough taught English as a Second Language for Stamford Public Schools, Stamford, Connecticut. She was an adjunct faculty teaching English as a Second Language for adults at Manhattanville College in Purchase, New York.

**Durazo, Manny**

**Discipline(s):** Computer Software Applications, Computer Information Systems (Occupational)

**Salary:** $710 per load hour

**Education:** Bachelor of Science, Management Information Systems, University of Arizona, Tucson, Arizona; Master of Education, Educational Leadership, Northern Arizona University, Flagstaff, Arizona

**Experience:** Mr. Durazo worked as an information technology supervisor for Pima Community College for more than twelve years. Previously, he was adjunct faculty for computer sciences and a lab assistant for Pima Community College. He has extensive experience in computer software applications, customer service training, instructional seminars, and permissions on software utilization.

**Glowacka-Musial, Monika D.**

**Discipline(s):** Anthropology (Academic)

**Salary:** $710 per load hour

**Education:** Bachelor of Art, Polish Language and Literature, Warsaw University, Poland; Master of Arts, Polish Language and Literature, Warsaw University, Poland; Doctor of Philosophy, Anthropology, Temple University, Philadelphia, Pennsylvania

**Experience:** Dr. Glowacka-Musial worked as a Tutor of Polish as a Second Language at the University of Arizona for two years. She taught anthropology courses as a Teaching Assistant/Adjunct professor at Temple University for one year.

(Continued)
Gray, John D.
Discipline(s): Business (Academic), Management (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Economics, University of Arizona, Tucson, Arizona; Master of Business Administration, University of Colorado, Denver, Colorado
Experience: Mr. Gray has more than 17 years of professional management experience. He most recently worked for the Texas Department of Transportation as the Regional Manager. He does not have formal teaching experience.

Hahn, Victoria R.
Discipline(s): Mathematics (Academic), Computer Software Applications (Occupational), Computer Information Systems (Occupational)
Salary: $710 per load hour
Education: Bachelor of Arts, Chemistry, State University of New York at Binghamton, Binghamton, New York; Master of Science, Systems Science, State University of New York at Binghamton; Master of Education, University of Arizona, Tucson, Arizona with adequate credits to be certified in Math.
Experience: Ms. Hahn has almost 20 years of experience as a Systems Engineer. She worked most recently for Raytheon in Tucson as a Multi-Disciplined Engineer. Ms. Hahn has no formal teaching experience.

Harris, Rachel A.
Discipline(s): Economics (Academic), Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Economics/Mathematics, Western Washington University, Bellingham, Washington; Master of Arts, Economics, University of Arizona, Tucson, Arizona
Experience: Ms. Harris has been a graduate teaching associate in the discipline of Economics at the University of Arizona. She has been teaching since the fall of 2007.

Hong, Brian D.
Discipline(s): Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, no specialization, Thomas Aquinas College, Santa Paula, California; Coursework, Pima Community College, Tucson, Arizona with adequate credits to be certified in Math
Experience: Mr. Hong worked as a Dorm Repairs Supervisor for two years at Thomas Aquinas College, Santa Paula, California. He also worked as a Science/Math Tutor at the University of Arizona and Pima Community College, Tucson, Arizona.

Hunt, Vincent
Discipline(s): Engineering (Academic), Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Engineering, Mechanical Engineering, Stevens Institute of Technology, Hoboken, New Jersey; Master of Engineering, Mechanical Engineering, Stevens Institute of Technology, Hoboken, New Jersey

Experience: Mr. Hunt is currently working as an Administrator, Architecture and Engineering Division, for the City of Tucson, Arizona. He has worked for the City of Tucson since 1994. He has over 20 years experience in the Engineering Industry. Mr. Hunt does not have previous teaching experience.

Israel, LaShanya R.
Discipline(s): Sociology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Criminology, Arkansas State University, Fayetteville, Arkansas; Master of Arts, Sociology, Arkansas State University, Fayetteville, Arkansas
Experience: Ms. Israel has worked as a sex offender management specialist since 2008 for the Federal Bureau of Prisons, Tucson, Arizona. She counsels sex offenders in groups and on individual basis. Prior to that, she was a correctional officer at the same agency. She does not have prior teaching experience.

Jennings, Julianne
Discipline(s): Anthropology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Anthropology, Rhode Island College, Providence, Rhode Island; Master of Arts, Anthropology, Rhode Island College, Providence, Rhode Island
Experience: Ms. Jennings is currently working as an adjunct anthropology professor for Eastern Connecticut University, Willimantic, Connecticut. Previously, she was an adjunct anthropology professor for Quinbaug Valley Community College, Danielson, Connecticut and Rhode Island College, Providence, Rhode Island.

Jones, Tanner
Discipline(s): Writing (Academic), Literature (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, English, University of Northern Colorado, Greeley, Colorado; Master of Arts, Humanities/Environmental Literature, Prescott College, Prescott, Arizona
Experience: Mr. Jones is currently working as a Language Arts Teacher at La Paloma Academy, Tucson, Arizona. He has more than six years teaching experience. Previously, he was an Editor for The Mirror Newspaper, University of Northern Colorado, Greeley, Colorado.

Jonilonis, Jason W.
Discipline(s): Culinary Arts (Occupational)
Salary: $710 per load hour
Education: Servsafe Food Protection Manager Certification, American National Standards Institute, Washington, District of Columbia
Experience: Mr. Jonilonis is currently working as an executive chef for Sol Casinos, Tucson, Arizona. He has more than eleven years experience in the Culinary Arts Industry. Previously, he worked for Loews Ventana Canyon, Tucson, Arizona and for (Continued)
Westward Look Resort, Tucson, Arizona. He does not have previous teaching experience.

**Khalfan, Shabnam Virji, PhD.**
Discipline(s): Chemistry (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Chemistry and Biological Sciences, University of California, Irvine, California; Doctor of Philosophy, Chemistry, University of California, Los Angeles, California
Experience: Dr. Khalfan is currently working as a post-doctoral research assistant in the optical sciences department at the University of Arizona. She has two years of teaching experience when she worked as a teaching assistant in the department of chemistry at the University of California in Los Angeles, California.

**Lindsey, Brittany A, Ph.D.**
Discipline(s): Spanish (Academic), English as a Second Language and Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, English and Spanish, University of Mary Hardin-Baylor, Belton, Texas; Master of Arts, Spanish, Middlebury College, Middlebury, Vermont; Doctor of Philosophy, Second Language Acquisition, University of Arizona, Tucson, Arizona
Experience: Dr. Lindsey was a research assistant at the University of Arizona where she planned and conducted research in preparation for manuscripts for publication. Since 2009 she has been an adjunct faculty of Spanish courses and a Language Science course at the University of Arizona.

**Martinjak, Kathryn J.**
Discipline(s): Law Enforcement (Occupational)
Salary: $710 per load hour
Education: Bachelor of Science, Criminal Justice, Park University, Parkville, Missouri
Experience: Ms. Martinjak has worked for the last 29 years with the City of Tucson Police Department, most recently as a Police Crime Analyst. She has no formal teaching experience.

**McGlone, Kari L.**
Discipline(s): Nursing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Sciences, Nursing, University of Phoenix, Phoenix, Arizona in Tucson, AZ
Experience: Ms. McGlone is the Director of Emergency Services for Carondelet Health with over 30 years of experience as a nurse. She has no formal teaching experience.

**McNamee, Marianne B.**
Discipline(s): Culinary (Occupational/Workforce)
Salary: $710 per load hour
Education: Diploma, Sabino High School, Tucson, Arizona

(Continued)
Experience: Ms. McNamee will be teaching Contemporary Plated Desserts course for Pima in the fall. She is currently the corporate pastry chef for both the Kingfisher and the Blue Fin restaurants in Tucson, Arizona. She has been at these restaurants since 1998.

Murrieta, Roberto
Discipline(s): Computer Aided Drafting (Occupational)
Salary: $710 per load hour
Education: Associate in Applied Science, Construction Drafting, Phoenix College, Phoenix, Arizona; Bachelor of Science, Computer Information Systems, DeVry University, Phoenix, Arizona
Experience: Mr. Murrieta is a computer aided drafting mapping supervisor for Arizona Department of Transportation. He has no formal teaching experience.

Nash, Melissa R.
Discipline(s): English as a Second Language (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Anthropology, University of Arizona, Tucson, Arizona; Sufficient credits in English as a Second Language
Experience: Ms. Nash is currently working as a substitute English as Second Language Instructor for Pima Community College, Tucson, Arizona. She has more than four years of teaching experience. She has experience as a tutor for English, Geology, and Anthropology for the University of Arkansas.

Nicholas, Katrina E.
Discipline(s): Psychology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, General Biology and Linguistics, University of Arizona; Master of Arts, Psychology, University of Arizona, Arizona
Experience: Ms. Nicholas has been a graduate research assistant where she conducts research in cognitive science. As a graduate teaching assistant at the University of Arizona, she taught psychology and linguistic courses.

Norris, Francis G.
Discipline(s): History (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, History, University of Hawaii, Manoa, Hawaii; Master of Arts, History, University of Hawaii, Manoa, Hawaii
Experience: Mr. Norris is currently teaching history at the Tohono O’odham Community College. He has been teaching college history for more than fifteen years.

Pavlich, Michael S.
Discipline(s): Literature, Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Liberal Arts, Regis University, Denver, Colorado; Master of Arts, English, Regis University, Denver, Colorado
Experience: Mr. Pavlich worked as a locate technician for ELM Locating and Utility Services, Tucson, Arizona for two years. He was a chief warrant officer II/aviator with the

(Continued)
United States Army from 1998 – 2004 when he was honorably discharged. He has no prior teaching experience.

Purpura, Gaia, J.G.
Discipline(s): Italian (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Art, Art, California State University, Los Angeles, California
Experience: Ms. Purpura has substituted for Tucson Unified School District in various high school subjects. She retired from Los Lunas Public School where she taught English as a Second Language from 1995 to 2002.

Richardson, Marla V.
Discipline(s): Nursing (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Grand Canyon University, Glendale, Arizona; Master of Science, Nursing Leadership, Grand Canyon University, Glendale, Arizona
Experience: Ms. Richardson is currently working as a nurse leader/discharge planner at Carondelet St. Joseph’s Hospital, Tucson, Arizona. She has been working as a nurse since 1991 with specializations in pediatric nursing and psychiatric unit nursing.

Robert, Fain M.
Discipline(s): Art (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Art History, University of Rhode Island, Kingston, Rhode Island; Master of Arts, Art History, University of Arizona, Tucson, Arizona
Experience: Ms. Robert taught art courses for undergraduate students at the University of Arizona for two years. For four years, she was a tour guide at the gallery Night Providence in Providence, Rhode Island where she provided the gallery visitors information on museum exhibitions and the city’s historical information.

Tenen, David
Discipline(s): Theatre (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Fine Arts, Theatre Production, University of Arizona, Tucson, Arizona
Experience: Mr. Tenen is currently working for Catalina Foothills School District as a facility rental manager. He is responsible for lighting, sound and stage setup. He will be teaching a lighting course for Pima. He has no formal teaching experience.

Toro, Teresa P.O.
Discipline(s): Student Success (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts in Education, English, University of Arizona, Tucson, Arizona; Master of Arts in Educational Counseling, University of Phoenix, Phoenix, Arizona

(Continued)
Experience: Ms. Toro has been a high school and elementary school counselor for Tucson Unified School District for the last four years. She also taught English for Rincon High School in the Tucson Unified School District.

**Turner, Jessica A.**
Discipline(s): Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, English, University of Connecticut, Storrs, Connecticut; Master of Arts in Teaching, Educational Studies, Emory University, Atlanta, Georgia
Experience: Ms. Turner has been teaching primary and secondary English and Literature courses for more than ten years. She does not have teaching experience with adults.

**Van Roekel, Kate M.**
Discipline(s): English as a Second Language, Reading (Developmental)
Salary: $710 per load hour
Education: Bachelor of Science, Secondary Education, University of Missouri, Columbia, Missouri; Master of Arts, Language, Reading and Culture, University of Arizona, Tucson, Arizona
Experience: Ms. Van Roekel is currently working for Pima Community College as English as a Second Language (ESL) tutor. She has more than five years teaching experience. Previously, she worked as a French teacher at Canyon Del Oro High School, Oro Valley, Arizona. Additionally, she has experience as a trainer for the Peace Corps, Mauritania, West Africa and as a teacher intern at Rock Bridge High School, Columbia, Missouri.

**Woodworth, Sarah A.**
Discipline(s): Education (Academic), Childhood Development Associate, Early Childhood Education (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Arts, Interdisciplinary Studies (PreK-8), Western Governors University, Salt Lake City, Utah; Master of Science, Educational Leadership, Western Governors University, Salt Lake City, Utah.
Experience: Ms. Woodworth has worked as a special education teacher for preschoolers at Amphitheater School District (Prince Elementary School) since 2008. Previously, she co-taught Montessori (K-1st) at Khalsa Montessori School, Tucson, Arizona.

**Zinck, Karen L.**
Discipline(s): Education (Academic), Writing, English as a Second Language (Developmental), Childhood Development Associate, Early Childhood Education (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Arts, Secondary Education-English, Ottawa University, Ottawa, Kansas; Master of Education, Early Childhood Education, Northern Arizona University, Flagstaff, Arizona. She has sufficient units for certification in writing.
Experience: Ms. Zinck worked as a language arts teacher for Red Rock Elementary School, Red Rock, Arizona for five years. She has nine years teaching experience ranging (Continued)
from youths to adults. Additionally, she volunteers her time to teach adults basic language acquisition at the Boy Scout Camp, Mt. Lemon, Arizona.

Approvals

Contact Person
Doreen Armstrong

Chancellor
Dr. Roy Flores
**Temporary Appointments**

**Recommendation:**

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

**Justification:**

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent, as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments, subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

<table>
<thead>
<tr>
<th>Acuna, Victor</th>
<th>Assistant Baseball Coach</th>
<th>WC</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hourly Rate:</td>
<td>$10.00</td>
<td></td>
</tr>
<tr>
<td>Education:</td>
<td>Bachelor of Science, Justice Studies and Sociology, Arizona State University</td>
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<tr>
<td>Experience:</td>
<td>Mr. Acuna recently served as the associate head baseball coach of Salpointe Catholic High School. He also has eight years experience as the athletic director of Green Fields, where he scheduled and coordinated games and travel for interscholastic athletics.</td>
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<thead>
<tr>
<th>Barr, Joy</th>
<th>Instructor</th>
<th>DC</th>
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<tbody>
<tr>
<td>Hourly Rate:</td>
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<td></td>
</tr>
<tr>
<td>Education:</td>
<td>Bachelor of Arts, Management, University of Phoenix; Certification in Adult Education, Arizona Department of Education</td>
<td></td>
</tr>
<tr>
<td>Experience:</td>
<td>Ms. Barr’s experience includes eleven years at Presidio High School as transitional services coordinator and instructor, nineteen months of adult education experience, and one year with Tucson College as a computer instructor.</td>
<td></td>
</tr>
</tbody>
</table>

(Continued)
Temporary Appointments

She currently counsels students regarding scholarship searches and college applications. She will provide classes to Upward Bound students.

**Bass, Jessica**
- **Emergency Medical Technician**
- **CC**
- **Hourly Rate:** $23.00
- **Education:** Paramedic Certificate, Pima Community College; Emergency Medical Technician Certificate, Cosumnes River College
- **Experience:** Ms. Bass has over thirteen years in the medical field, including paramedicine and medical assisting. Current certifications include Advanced Cardiovascular Life Support Provider, Pediatric Advanced Life Support Provider, Basic Life Support Instructor, and National Registry for Emergency Medical Technician-Paramedic status.

**Blair, Mark**
- **Assistant Softball Coach**
- **WC**
- **Hourly Rate:** $10.00
- **Education:** Bachelor of Science, Physical Education and Biology, University of Texas; Master of Arts, Counseling, University of Phoenix
- **Experience:** Mr. Blair was a junior high school physical education instructor from 1976 until 1992. He was also the Flowing Wells High School girls’ varsity softball pitching coach for three years and was a school counselor for fourteen years.

**Blue, Charles**
- **Workforce Trainer**
- **CC**
- **Hourly Rate:** $23.00
- **Education:** Associate of Applied Science, Pima Community College; Bachelor of Science, Criminal Justice, Northern Arizona University
- **Experience:** Mr. Blue is a retired law enforcement officer from the Tucson Police Department. He has over fourteen years of experience in the law enforcement field and was certified by the Arizona Peace Officer Standards and Training Board as a general instructor. He has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

**Brauner, Henry**
- **Assistant Men’s Soccer Coach**
- **WC**
- **Hourly Rate:** $10.00
- **Education:** Bachelor of Science, Biotechnology, Worchester State University
- **Experience:** Mr. Brauner has volunteered as an assistant men’s soccer coach at Pima Community College for the past two years.

**Camacho, Hector**
- **Assistant Women’s Soccer Coach**
- **WC**
- **Hourly Rate:** $10.00
- **Education:** Coursework, Community College of the Air Force
- **Experience:** Mr. Camacho has fourteen years experience coaching youth and high school soccer. He obtained American Youth Soccer Organization Coaching Certification in 1996.

**Celaya, Viridiana**
- **Tutor I**
- **DC**
- **Hourly Rate:** $7.50
- **Education:** Coursework, Northern Arizona University; Associate of Applied Science, Pima Community College

(Continued)
Experience: Ms. Celaya has two years experience as an administrative assistant with Primavera Promotions. She is currently employed with Tucson Greyhound Park in the accounting department.

Chamberlain, Elizabeth
Art Model
WC
Hourly Rate: $10.00
Education: Coursework, Pima Community College
Experience: Ms. Chamberlain has worked as a patron services representative in which she assisted patrons of the Arizona Theatre Company. She has also worked at Target in customer service and general labor. She has previous experience as a runway model.

Chandler, Thomas
Tutor I
EC
Hourly Rate: $7.25
Education: Coursework, Pima Community College
Experience: Mr. Chandler has been recommended by chemistry faculty for a peer tutoring position due to academic excellence in the mentioned subject.

Cook, Douglas
Nursing Instructor Substitute
DV
Hourly Rate: $31.15
Education: Bachelor of Science, Nursing, University of Arizona; Master of Science, International Management, Troy State University
Experience: Mr. Cook has had a broad base of experience in nursing, education, and executive management over his twenty-one-year career as an Air Force nurse corps lieutenant colonel. As the deputy commander of the 86th Aeromedical Evacuation Squadron at Ramstein Air Base, Germany, he planned, initiated, and directed daily operations and flight activities for 320 missions to move more than 5,000 sick and wounded soldiers from Iraq, Afghanistan, and Africa. As the deputy Aeromedical Evacuation Branch chief for the United States Air Force School of Aerospace Medicine, he was responsible for curriculum development, implementation, and evaluation for the United States Air Force Flight Nurse course, Aeromedical Evacuation Technician course, and Critical Care Air Transport Team course.

Cruze, Cynthia
Child Care Assistant
DV
Hourly Rate: $12.71
Education: Coursework, Pima Community College
Experience: Ms. Cruze has six years experience as a pre-kindergarten teacher. She also staffed before- and after-school programs during her six-year tenure.

Dorame, Ricardo
Assistant Baseball Coach
WC
Hourly Rate: $10.00
Education: Associate of Arts, Pima Community College; Bachelor of Science, Sociology, Sports and Fitness, Colorado State University; Post-degree Teacher's Certification, Physical Education, Pima Community College
Experience: Mr. Dorame has multiple years of experience as a physical education teacher, in addition to more than five years experience coaching varsity baseball at Catalina.
Magnet School. He currently serves as the 520 Elite baseball coach and is a hitting and fitness instructor at Centerfield Baseball Academy.

Duarte, Freddy  
Instructional Aide  
WC  
Hourly Rate: $7.25  
Education: Coursework, Pima Community College  
Experience: Mr. Duarte has worked on various production projects in the community as a freelance camera operator and cinematographer. He recently worked on the movie "Necromentia," directed by Pearry Teo, which is being distributed by Lionsgate, and is currently awaiting release in the United States. Mr. Duarte has also worked as a freelance photographer and production assistant for Cable 12, City of Tucson.

Durazo, Ernesto  
Assistant Baseball Coach  
WC  
Hourly Rate: $10.00  
Education: Associate of Arts, Pima Community College  
Experience: Mr. Durazo served as an assistant baseball coach for several years with both Tucson High School and Salpointe Catholic High School. He also served for a year as a professional contract player with the Toronto Blue Jays Professional Baseball Club in Dunedin, Florida.

Ebner, Jeffrey A.  
Laboratory Assistant  
DC  
Hourly Rate: $12.71  
Education: Associate of Applied Science, Automotive Technology, Chemeketa Community College  
Experience: Mr. Ebner has extensive experience in mechanics, serving ten years in the United States Air Force as an aircraft mechanic. He will be working as a temporary lab assistant in the Automotive Department.

Echols, Brittain  
Assistant Baseball Coach  
WC  
Hourly Rate: $10.00  
Education: Bachelor of Science, Physical Education and Health Education, University of Arizona  
Experience: Mr. Echols has been employed by the Tucson Unified School District for more than four years teaching health and physical education to high school students. He also was voted 2009-2010 Teacher of the Year at Sahuaro High School.

Gamble, Scott  
Workforce Trainer  
CC  
Hourly Rate: $23.00  
Education: Coursework, Pima Community College; Coursework, University of Utah  
Experience: Mr. Gamble is currently a lieutenant with the Tohono O’odham Nation Police Department and a retired detective from the Tucson Police Department. He has over twenty-three years experience in the law enforcement field and is certified by the Arizona Peace Officer Standards and Training Board as a general instructor. He has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

(Continued)
Temporary Appointments

Gardner, Joshua          Laboratory Assistant         EC
Hourly Rate: $12.71
Education: Coursework, Pima Community College
Experience: Mr. Gardner has worked as a student life office aide with Pima Community College, beginning fall 2008 through spring 2009. As a student worker, he has also gained experience as a computer commons lab aide in fall 2009.

Gonzales, Eugene         Assistant Softball Coach       WC
Hourly Rate: $10.00
Education: Coursework, University of Arizona
Experience: Mr. Gonzales has volunteered as an assistant softball coach at Pima Community College for the past two years.

Gonzalez, Gabriela A.    Staff Instructor            DV
Hourly Rate: $20.53
Education: Bachelor of Arts, Education, University of Arizona
Experience: Ms. Gonzalez has three and a half years experience as a teacher with Pueblo High School and, most currently, with Ombudsman Charter School.

Haro, Marisela           Tutor II                      DV
Hourly Rate: $8.50
Education: Coursework, Pima Community College
Experience: Ms. Haro has volunteered as a math tutor and is currently taking Calculus II with Pima Community College.

Hernandez, Arned         Workforce Trainer           CC
Hourly Rate: $23.00
Education: Associate of Applied Science, Arizona Western College
Experience: Mr. Hernandez has been employed as a paramedic firefighter with the City of Tucson Fire Department since 1996. He holds multiple certifications including Firefighter III, Paramedic, Cardiopulmonary Resuscitation, Advanced Cardiac Life Support and Pediatric Advanced Life Support.

Humbarger, Deanna        Support Technician           WC
Hourly Rate: $13.70
Education: Associate of Applied Science, Pima Community College
Experience: Ms. Humbarger has volunteered with the Pima Community College Athletics Department, performing general office and clerical duties.

Kostenbader, Emily       Tutor II                      EC
Hourly Rate: $9.50
Education: Coursework, Pima Community College; Coursework, Northern Arizona University
Experience: Ms. Kostenbader's certifications include EMT-Basic (state and national) and Cardiopulmonary Resuscitation. She is currently employed by Dependable Home Health Services. Additionally she is a volunteer tutor for the EMT 100 course at Pima Community College.

(Continued)
Temporary Appointments

Kramkowski, John
Assistant Volleyball Coach
WC
Hourly Rate: $10.00
Education: Bachelor of Arts, Education and Social Science, Prescott College
Experience: Mr. Kramkowski has more than ten years experience as a volleyball coach, including serving as the athletic director for Sabino High School and the associate head volleyball coach at Desert Elite Volleyball Club. He is also a member of the American Volleyball Coaches Association.

Krantz, David R.
Tutor I
EC
Hourly Rate: $7.25
Education: Coursework, Pima Community College
Experience: Mr. Krantz has been recommended by mathematics faculty for a peer tutoring position due to academic excellence in the mentioned subject.

Lonergan, Robert
Workforce Trainer
CC
Hourly Rate: $23.00
Education: Bachelor of Science, Criminal Justice, National University
Experience: Mr. Lonergan is currently a sergeant with the Tucson Police Department. He has over eighteen years experience in the law enforcement field and is certified by the Arizona Peace Officer Standards and Training Board as a general, firearms, defensive tactics, physical fitness, and mobile field instructor. He has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

Lopez, Linda
Instructional Aide
WC
Hourly Rate: $7.25
Education: Coursework, Pima Community College
Experience: Ms. Lopez has been a volunteer with the Biotechnology Seminar and a co-chair and event planner for South Tucson Community Career Center's event in biotechnology.

Lopez, Thelma
Tutor I
EC
Hourly Rate: $7.25
Education: Coursework, Pima Community College; Coursework, University of Arizona
Experience: Ms. Lopez has been recommended by chemistry faculty for a peer tutoring position due to academic excellence in the mentioned subject.

Love, Jerry
Tutor II
EC
Hourly Rate: $9.50
Education: Coursework, Pima Community College
Experience: Mr. Love is a firefighter engineer with Rincon Valley Fire District. He has also served as a reserve with Corona de Tucson Fire for a year. He is a certified as an Emergency Medical Technician as well as in cardiopulmonary resuscitation.

(Continued)
Messenger, Susan  
**Tutor II**  
EC  
Hourly Rate: $9.50  
Education: Coursework, Pima Community College  
Experience: Ms. Messenger’s certifications include EMT-Basic (state and national) and Cardiopulmonary Resuscitation. She is a volunteer tutor for the EMT 100 course at Pima Community College. She was recommended by Patricia Lohse, EMT Faculty.

Orelup, Charles  
**Assistant Baseball Coach**  
WC  
Hourly Rate: $10.00  
Education: Bachelor of Arts, Fine Arts, University of Arizona  
Experience: Mr. Orelup has more than twelve years experience as a baseball coach, including serving as the head baseball coach for Wilson School and the associate head varsity coach at Ironwood Ridge High School. He is also a member of the National and Arizona Baseball Coaches Associations.

Papenfus, Melissa  
**Staff Instructor**  
DV  
Hourly Rate: $20.53  
Education: Bachelor of Arts, Education, University of Arizona  
Experience: Ms. Papenfus has three and a half years experience as a teacher with Pueblo High School and, most currently, with Ombudsman Charter School.

Petersen, Mickey  
**Workforce Trainer**  
CC  
Hourly Rate: $23.00  
Education: Associate of Applied Science, Pima Community College  
Experience: Mr. Petersen is currently a sergeant with the Tucson Police Department. He has fourteen years in the law enforcement field and is certified by the Arizona Peace Officer Standards and Training Board as a general, defensive tactics, physical fitness, and driving instructor. He has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

Pruyn, Reauel  
**Tutor I**  
WC  
Hourly Rate: $7.25  
Education: Associate of Applied Science, Jamestown Community College; Bachelor of Science, Philosophy, Canisius College  
Experience: Mr. Pruyn has two semesters of tutoring experience with Jamestown Community College.

Saavedra, Laura J  
**Instructional Aide**  
WC  
Hourly Rate: $7.25  
Education: Coursework, Pima Community College  
Experience: Ms. Saavedra has five semesters of tutoring experience in the disciplines of chemistry and biology as a student worker at Pima Community College.

Salapski, Elizabeth  
**Nursing Instructor Substitute**  
DV  
Hourly Rate: $31.15  
Education: Associate of Applied Science, Indiana University; Bachelor of Science, Nursing, Purdue University (Purdue Calumet)
Experience: Ms. Salapski has over twenty-seven years experience in nursing. She has worked in a variety of nursing settings, primarily in intensive care. Recently, she has worked as a case manager responsible for discharge planning and coordinating the care of multiple agencies and providers for patients with complex medical ailments.

Shorr, Veronica M.  
Student Services Technician  
WC
Hourly Rate: $14.68  
Education: Bachelor of Science, Social Work, Arizona State University  
Experience: Ms. Shorr worked for Pima Community College as a student aide, student life coordinator, and support assistant.

Soria-Galvarro, Bianca  
Child Care Assistant  
WC
Hourly Rate: $12.71  
Education: Coursework, Pima Community College  
Experience: Ms. Soria-Galvarro has eleven years experience as both a manager and child care provider. She also has eight years as a kindergarten teacher assistant.

St. Martin, Amy  
Tutor I  
EC
Hourly Rate: $7.25  
Education: Bachelor of Science, Business Marketing and Supply Chain Management, University of Wisconsin  
Experience: Ms. St. Martin has been recommended by chemistry faculty for a peer tutoring position due to academic excellence in the mentioned subject.

Stoeckel, Carl W.  
Tutor I  
WC
Hourly Rate: $7.25  
Education: Bachelor of Arts, English and German Literature, Luther College  
Experience: Mr. Stoeckel has twelve years experience working as a special education teacher and as an instructional technical assistant.

Stutz, Crystal  
Workforce Trainer  
CC
Hourly Rate: $23.00  
Education: Coursework, Pima Community College  
Experience: Ms. Stutz is currently a sergeant with the Arizona Department of Public Safety in Willcox. She has over seven years of experience in the law enforcement field and was certified by the Arizona Peace Officer Standards and Training Board as a general and firearms instructor. She has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

Velasquez, Chase  
Support Specialist  
DO
Hourly Rate: $16.67  
Education: Bachelor of Arts, Political Science, University of Arizona  
Experience: Mr. Velasquez has one year of experience as a peer information counselor with the University of Arizona. He has experience with data entry, bulk mailing, research and statistical analysis, answering phone calls, greeting individuals, contacting members, and processing special requests as an intern with Project Vote Smart.
Temporary Appointments

Wilhelmi, Douglas  
Program Coordinator  
CC
Hourly Rate: $20.53
Education: Coursework, Indiana Wesleyan; Coursework, Pima Community College
Experience: Mr. Wilhelmi has worked as a senior technology manager and a frontline support coach and supervisor for Intuit. He has also worked as a business and systems analyst, operations, and workforce assistant manager and supervisor for Afni, Inc.

Williams, Byrone  
Assistant Men's Basketball Coach  
WC
Hourly Rate: $10.00
Education: Bachelor of Science, Health and Physical Education, Eastern New Mexico University; Master of Science, Sports Administration, Eastern New Mexico University.
Experience: Mr. Williams has over four years of experience as an assistant basketball coach and has worked as a strength and conditioning coach for Pima Community College. In his most recent role, he served as sports enhancement specialist serving individuals and athletic teams for BTWHOOPS.

Wright, Karen  
Workforce Trainer  
CC
Hourly Rate: $23.00
Education: Bachelor of Science, Correctional Administration, University of Arizona
Experience: Ms. Wright is currently a detective with the Tucson Police Department. She has over thirty years of experience in the law enforcement field and was certified by the Arizona Peace Officer Standards and Training Board as a general instructor. She has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

Approvals

Contact Person  
Doreen Armstrong

Chancellor  
Dr. Roy Flores
**Pima County Community College District**  
**Board of Governors**  
4905C East Broadway/Tucson, Arizona 85709-1010

**ACTION ITEM**

<table>
<thead>
<tr>
<th>Date: 9/8/10</th>
<th>Item Number: 15.5</th>
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<tbody>
<tr>
<td><strong>Item Title</strong></td>
<td><strong>Contact Person</strong></td>
</tr>
<tr>
<td>Grant Proposal: United States Department of Education, Fund for the Improvement of Postsecondary Education (FIPSE) Comprehensive Program, The Southern Arizona Prior Learning Assessment Now (PLAN) Initiative</td>
<td>Dr. Sylvia Lee, President, Community Campus (206-6577)</td>
</tr>
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</table>

**Recommendation:**

The Chancellor recommends that the Board of Governors approve the Fund for the Improvement of Postsecondary Education (FIPSE) Comprehensive Program, The Southern Arizona Prior Learning Assessment Now (PLAN) Initiative grant proposal, and, if funded, acceptance of the grant award from the United States Department of Education. The FIPSE Program will expand Prior Learning Assessment offerings locally at the College and to other postsecondary institutions within the Southern Arizona region. The term of the grant will be from October 1, 2010 through September 30, 2014.

**Justification:**

The United States Department of Education, Fund for the Improvement of Postsecondary Education (FIPSE) Comprehensive Program is offering funding support for reforms, innovations, and improvements of postsecondary education that respond to problems and foster cooperative agreements. The College is pursuing this grant to address the deep economic downturn in Southern Arizona and its effect on education and the workforce. This will be accomplished by creating an array of tools and standards for Prior Learning Assessment (PLA). The outcome will be used as a resource to address socio-economic issues of poverty, lower educational attainment rates and lower levels of job preparedness.

The College will develop and expand PLA opportunities to encourage retention and graduation rates. PLA can shorten completion time for students, and can make education more affordable. Grant activities will include working with current partners, including the Pima County One-Stop, faculty assessors trained to develop grading practices for challenge exams, and developing standardized exams, non-collegiate evaluations, fee structures, staffing, marketing, transcription and financial aid. The College will develop Experiential Learning Assessments, also known as individualized student portfolios. This will involve a collaborative approach first within the College programs and campuses. Next, the tools and standards developed at PCC will be offered throughout the Southern Arizona region through an extensive PLA implementation plan.

**College Plan Initiative:**

The Fund for the Improvement of Postsecondary Education (FIPSE) Comprehensive Program, The Southern Arizona Prior Learning Assessment Now (PLAN) Initiative grant proposal supports the 2008-2011 College Plan by addressing: Initiative 1; Strategy 1.3: Develop and

(Continued)
Grant Proposal: United States Department of Education
Fund for the Improvement of Postsecondary Education (FIPSE) Comprehensive Program, The Southern Arizona Prior Learning Assessment Now (PLAN) Initiative

enhance effective educational and business partnerships increase learning opportunities for students, Action 1.3.1 Increase business and industry customization and innovation through contracts, Action 1.3.3 Increase partnerships college-wide; Initiative 2, Strategy 2.1 Leverage Community Resources.

Financial Considerations:

The total grant amount being requested is $735,238. The table below illustrates the expense items to be supported by the grant:

**Expense Items**

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adv. Program Coord. (C42) @ 1 FTE</td>
<td>39,323</td>
<td>48,603</td>
<td>50,061</td>
<td>$137,987</td>
</tr>
<tr>
<td>Fringe @ 34/35/36%</td>
<td>13,370</td>
<td>17,011</td>
<td>18,022</td>
<td>$48,403</td>
</tr>
<tr>
<td>Support Technician @ . 5 FTE</td>
<td>11,578</td>
<td>14,310</td>
<td>14,739</td>
<td>$40,627</td>
</tr>
<tr>
<td>Fringe @ 34/35/36%</td>
<td>3,937</td>
<td>5,009</td>
<td>5,306</td>
<td>$14,251</td>
</tr>
<tr>
<td>Faculty</td>
<td>18,480</td>
<td>5,800</td>
<td>5,800</td>
<td>$30,080</td>
</tr>
<tr>
<td>Fringe @ 30/31/32%</td>
<td>5,544</td>
<td>1,798</td>
<td>1,856</td>
<td>$9,198</td>
</tr>
<tr>
<td>Temporary Trainers</td>
<td>-</td>
<td>8,800</td>
<td>17,600</td>
<td>$26,400</td>
</tr>
<tr>
<td>Fringe @ 18%</td>
<td>1,584</td>
<td>3,168</td>
<td>3,168</td>
<td>$4,752</td>
</tr>
<tr>
<td><strong>Total Salaries and Fringe</strong></td>
<td>92,231</td>
<td>102,915</td>
<td>116,552</td>
<td><strong>$311,698</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Travel</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Out of State</td>
<td>1,600</td>
<td>1,600</td>
<td>1,600</td>
<td>4,800</td>
</tr>
<tr>
<td>In State</td>
<td>500</td>
<td>1,500</td>
<td>1,500</td>
<td>3,500</td>
</tr>
<tr>
<td><strong>Total Travel</strong></td>
<td>2,100</td>
<td>3,100</td>
<td>3,100</td>
<td><strong>$8,300</strong></td>
</tr>
</tbody>
</table>

| Supplies and Materials             | 5,000    | 3,250  | 4,750  | **$13,000** |

<table>
<thead>
<tr>
<th>Contractual Services</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational Institutions</td>
<td>2,000</td>
<td>26,400</td>
<td>-</td>
<td><strong>$28,400</strong></td>
</tr>
<tr>
<td>Evaluation Consultants</td>
<td>9,600</td>
<td>-</td>
<td>8,000</td>
<td><strong>$17,600</strong></td>
</tr>
<tr>
<td>Educational Consultants</td>
<td>75,500</td>
<td>82,000</td>
<td>30,000</td>
<td><strong>$187,500</strong></td>
</tr>
<tr>
<td><strong>Total Contractual Services</strong></td>
<td>87,100</td>
<td>108,400</td>
<td>38,000</td>
<td><strong>$233,500</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Other Expenses</th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Postage</td>
<td>100</td>
<td>100</td>
<td>100</td>
<td>300</td>
</tr>
<tr>
<td>Staff Training Courses</td>
<td>4,800</td>
<td>-</td>
<td>-</td>
<td>4,800</td>
</tr>
<tr>
<td><strong>Total Other Expenses</strong></td>
<td>4,900</td>
<td>100</td>
<td>100</td>
<td><strong>5,100</strong></td>
</tr>
</tbody>
</table>

| Total Direct Costs                  | 191,331  | 217,765| 162,502| **571,598** |
| Total Indirect Costs @ 40%          | 56,333   | 54,306 | 53,001 | **$163,639** |
| **TOTAL COST**                      | $247,664 | $272,071| $215,503| **$735,238** |

(Continued)
No matching funds or institutionalization of the program are required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and had determined they do not represent an undue liability.

**Approvals**

Contact Person ________________________  Dr. Sylvia Lee

Chancellor ____________________________  Dr. Roy Flores
Date: 9/8/10
Item Number: 15.6

Item Title
Grant Proposal: United States Department of Health and Human Services, Temporary Assistance for Needy Families (TANF), Pathways to Healthcare Professions

Contact Person
Dr. Christal Albrecht, President, Desert Vista Campus (206-5001)

Recommendation:

The Chancellor recommends that the Board of Governors approve the Temporary Assistance for Needy Families (TANF), Pathways to Healthcare Professions grant proposal, and, if funded, acceptance of the grant award from the United States Department of Health and Human Services to improve the access, completion and placement for TANF students into health related fields. The term of the grant will be from October 1, 2010 to September 30, 2015.

Justification:

The Desert Vista Campus Pathways to Healthcare Professions grant is designed to provide increased educational/training opportunities and support services to TANF recipients and other low-income residents of Pima County in order to prepare them for careers in high-demand healthcare fields. The grant includes activities for all six campuses, and a required partnership for recruitment and support services with the Pima County One Stop Center (PCOS).

The Pathways to Healthcare Professions grant will address the difficulties encountered by TANF recipients as well as the industry needs through:

1. Improving access through contextualized adult education, computer facilitated developmental courses, and tutoring assistance.
2. Improving retention through support services offered through PCOS and PCC in areas such as transportation, child care, community resource connections, career advising, and financial aid assistance.
3. Improving availability of courses through the updating of relevant curriculum, conversion or enhancement of courses into hybrid and online options, and increasing sections in weekend and evening timeframes.
4. Improving the pathway through the health career options by the creation of a seamless, clearly articulated career ladder/career lattice among its 15 healthcare programs. The programs have been identified as Level 1, 2, or 3, and PCC will work with Subject Matter Experts (SME) to carefully consider how Level 1 programs contribute to Level 2 programs and how to prepare and encourage students to continue their education on up the career ladder.
5. Improving completion and placement through the creation of an integrated clinical/externship database and a job placement tracking system.

(Continued)
College Plan Initiative:

The Pathways to Healthcare Professions grant proposal supports the 2008-2011 College Plan by addressing: College Plan Initiative 1, Strategies 1.1, 1.2, 1.3, 1.5; Initiative 2, Strategies 2.1, 2.2, 2.3, 2.4; and Initiative 4, Strategies 4.1, 4.3.

Financial Considerations:

The total grant amount being requested is $21,587,841 for 5 years. The table below illustrates the expense items to be supported by the grant:

<table>
<thead>
<tr>
<th></th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$846,819</td>
<td>$1,316,670</td>
<td>$1,401,759</td>
<td>$1,438,000</td>
<td>$1,148,104</td>
<td>$6,151,352</td>
</tr>
<tr>
<td>Fringe</td>
<td>$312,392</td>
<td>$485,719</td>
<td>$517,109</td>
<td>$530,478</td>
<td>$423,536</td>
<td>$2,269,234</td>
</tr>
<tr>
<td>Travel</td>
<td>$23,589</td>
<td>$21,364</td>
<td>$21,364</td>
<td>$21,364</td>
<td>$21,364</td>
<td>$109,043</td>
</tr>
<tr>
<td>Equipment</td>
<td>$100,540</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$100,540</td>
</tr>
<tr>
<td>Supplies</td>
<td>$416,526</td>
<td>$67,240</td>
<td>$73,203</td>
<td>$73,203</td>
<td>$73,203</td>
<td>$703,375</td>
</tr>
<tr>
<td>Contractual</td>
<td>$525,606</td>
<td>$745,042</td>
<td>$1,162,607</td>
<td>$1,002,982</td>
<td>$1,000,982</td>
<td>$4,437,219</td>
</tr>
<tr>
<td>Construction</td>
<td>$108,000</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$108,000</td>
</tr>
<tr>
<td>Other</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
<td>$ -</td>
</tr>
<tr>
<td><strong>Total Direct Costs</strong></td>
<td><strong>$2,333,471</strong></td>
<td><strong>$2,636,035</strong></td>
<td><strong>$3,176,042</strong></td>
<td><strong>$3,066,027</strong></td>
<td><strong>$2,667,188</strong></td>
<td><strong>$13,878,763</strong></td>
</tr>
<tr>
<td>Indirect @ 40%</td>
<td>$756,346</td>
<td>$759,597</td>
<td>$808,574</td>
<td>$825,618</td>
<td>$666,482</td>
<td>$3,816,618</td>
</tr>
<tr>
<td>Scholarships (tuition/fees)</td>
<td>$128,701</td>
<td>$534,660</td>
<td>$975,559</td>
<td>$1,073,115</td>
<td>$1,180,427</td>
<td>$3,892,461</td>
</tr>
<tr>
<td><strong>TOTAL COSTS</strong></td>
<td><strong>$3,218,518</strong></td>
<td><strong>$3,930,292</strong></td>
<td><strong>$4,960,175</strong></td>
<td><strong>$4,964,760</strong></td>
<td><strong>$4,514,097</strong></td>
<td><strong>$21,587,842</strong></td>
</tr>
</tbody>
</table>

Approvals

Contact Person: Dr. Christal Albrecht

Chancellor: Dr. Roy Flores
Date: 9/8/10

Item Title
Grant Proposal: United States Department of Education, Strengthening Institutions Program (Title III), Thinking Outside the Box: Integrative, Engaged Flexible Learning

Contact Person
Jana Kooi, President, Northwest Campus (206-2111)

Recommendation:
The Chancellor recommends that the Board of Governors approve the Northwest Campus’ Title III – Thinking Outside the Box grant proposal to strengthen the Campus’ ability to significantly improve student success, persistence and completion rates through integration of academics and support services; engaged/technology-mediated learning opportunities; and, flexible instructional modalities. The term of the agreement will be from October 1, 2010 through September 30, 2015.

Justification:
The Northwest Campus Title III grant is designed to “push the fragments” of instruction and student support together to address the problem of low academic success and a very low three-year graduation rate by implementing the following:

- Redesign Targeted High Risk Courses Across the Curriculum by: (1) building frequent academic assessments, monitoring, intervention, and support for at-risk students into instruction; (2) utilizing alternative learning spaces and expanding modalities for delivering instruction (e.g. online/hybrid); (3) accelerating progress in developmental courses with computer-mediated support and shorter sessions guided by frequent assessments; and (4) providing full-time and part-time faculty with focused, systematic, discipline-specific training and the tools to integrate 21st century instructional technologies and best practices in teaching and learning.

- Develop an “Engagement Center” designed as a multi-purpose space to support new learner-responsive strategies and a team-support approach. The Library/Computer Commons has been identified as the ideal space to become an “Engagement Center” (learning hub) to bringing together instructors, students, support staff, and peer tutors in the same space.

College Plan Initiative:
This program supports the following 2008-2011 College Plan Initiatives: 1.2, 1.5, 2.2, 2.3, 2.4, 4.4, 5.2, 6.1, and 6.2.

Financial Considerations:
The total grant amount being requested is $1,995,795. The table below illustrates the expense items to be supported by the grant:

(Continued)
<table>
<thead>
<tr>
<th></th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
<td>$179,383</td>
<td>$198,309</td>
<td>$192,359</td>
<td>$190,992</td>
<td>$184,150</td>
<td>$945,193</td>
</tr>
<tr>
<td>Fringe Benefits</td>
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<td>$62,406</td>
<td>$60,286</td>
<td>$58,907</td>
<td>$56,453</td>
<td>$296,354</td>
</tr>
<tr>
<td>Travel</td>
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<td>$2,250</td>
<td>$2,250</td>
<td>$2,250</td>
<td>$2,250</td>
<td>$11,250</td>
</tr>
<tr>
<td>Equipment</td>
<td>$5,000</td>
<td>$96,000</td>
<td>$54,527</td>
<td>$61,527</td>
<td>$59,320</td>
<td>$276,374</td>
</tr>
<tr>
<td>Supplies</td>
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<td>$77,717</td>
<td>$73,606</td>
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<td>$314,389</td>
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<tr>
<td>Contractual</td>
<td>$62,235</td>
<td>$10,000</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$96,235</td>
</tr>
<tr>
<td>Construction</td>
<td>$12,000</td>
<td>$12,000</td>
<td>$12,000</td>
<td>$12,000</td>
<td>$8,000</td>
<td>$56,000</td>
</tr>
<tr>
<td><strong>Total Direct Costs</strong></td>
<td><strong>$399,226</strong></td>
<td><strong>$399,218</strong></td>
<td><strong>$399,139</strong></td>
<td><strong>$399,282</strong></td>
<td><strong>$398,930</strong></td>
<td><strong>$1,995,795</strong></td>
</tr>
<tr>
<td>Indirect Costs</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Training Stipends</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Costs</strong></td>
<td><strong>$399,226</strong></td>
<td><strong>$399,218</strong></td>
<td><strong>$399,139</strong></td>
<td><strong>$399,282</strong></td>
<td><strong>$398,930</strong></td>
<td><strong>$1,995,795</strong></td>
</tr>
</tbody>
</table>

**Approvals**

Contact Person: [Signature]

Chancellor: [Signature]

Date: 9/8/10
### Action Item

**Date:** 9/8/10

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>Intergovernmental Agreement: Sunnyside Unified School District and Pima Community College Adult Education Family Literacy Program</td>
<td>Dr. Sylvia Lee, President Community Campus (206-6577)</td>
</tr>
</tbody>
</table>

**Item Number:** 15.8

**Recommendation:**

The Chancellor recommends that the Board of Governors approve the continuation of an Intergovernmental Agreement between Pima Community College and the Sunnyside Unified School District. This Intergovernmental Agreement allows Pima Community College to receive grant funds as a subrecipient from Sunnyside School District in the amount of $338,093. The Community Campus Adult Education Family Literacy Program will use this money to provide adult education to parents associated with the Sunnyside Head Start Program. This award is for the period of July 1, 2010 through June 30, 2011.

**Justification:**

This Intergovernmental Agreement will support the Pima Community College Adult Education Family Literacy program salaries for full time instructors, coordination staff, employee related benefits and provide child care stipends for the four Sunnyside Unified School District sites: Liberty Elementary School, Los Niño Elementary School, Mission Manor Elementary School, and the Rivera Elementary School. The Sunnyside Unified School District has been a long standing partner and offered a Family Program at the aforementioned sites through Pima Community College Adult Education Family Literacy Program.

**College Plan Initiative:**

This Intergovernmental Agreement support the following College Plan, 2008-2011: Initiative 1, Strategy 1 Strategy 1.1 Create goals for student learning outcomes that are clearly stated for each education program and make Effective assessment possible, Strategy 1.2 Create effective learning environments to ensure student success, Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students, Strategy 1.5 Develop and enhance learning and educational resources to support student learning and effective teaching

The College has reviewed the grant and associated activities, evaluated the risks associated with the proposed activities, and determined they do not present an undue liability.
Financial Considerations:

The total grant amount being requested is $338,093. The table below illustrates the expense items to be supported by the grant.

<table>
<thead>
<tr>
<th>Expense Items</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries for Adult Education Instructors &amp; Coordination Staff</td>
<td>$237,232</td>
</tr>
<tr>
<td>Adv. Prog. Coor.</td>
<td>22,917</td>
</tr>
<tr>
<td>Data Spec.</td>
<td>14,460</td>
</tr>
<tr>
<td>Instructor</td>
<td>45,965</td>
</tr>
<tr>
<td>Instructor</td>
<td>44,844</td>
</tr>
<tr>
<td>Instructor</td>
<td>45,965</td>
</tr>
<tr>
<td>Instructor, Lead</td>
<td>22,983</td>
</tr>
<tr>
<td>Instructor, GED</td>
<td>13,048</td>
</tr>
<tr>
<td>Support Staff</td>
<td>27,040</td>
</tr>
<tr>
<td>Employee Related Expenses (Benefits)</td>
<td>$76,215</td>
</tr>
<tr>
<td>ERE .33</td>
<td>$68,997</td>
</tr>
<tr>
<td>ERE .18</td>
<td>7,218</td>
</tr>
<tr>
<td>Child Care Stipends for 4 Sites</td>
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</tr>
<tr>
<td>Travel</td>
<td>$10,000</td>
</tr>
<tr>
<td>Supplies</td>
<td>$4,646</td>
</tr>
<tr>
<td>Training</td>
<td>$2,600</td>
</tr>
<tr>
<td>Local Evaluator</td>
<td>$3,000</td>
</tr>
<tr>
<td><strong>REIMBURSABLE TOTAL:</strong></td>
<td><strong>$338,093</strong></td>
</tr>
</tbody>
</table>

Approvals

Contact Person: [Signature]
Dr. Sylvia Lee

Chancellor: [Signature]
Dr. Roy Flores
Intergovernmental Agreement: Public Safety Communications Network

Dr. David Bea
Executive Vice Chancellor for Finance and Administration
(206-4519)

The Chancellor recommends that the Board of Governors approve an Intergovernmental Agreement for the joint use of facility space with Pima County to support a Public Safety Communications Network.

Justification:

The Pima County Sheriff’s Department has joined with thirty-one other public safety entities in a collaborative effort to develop a regional public safety radio communications system called the Pima County Wireless Integrated Network (PCWIN). The College’s Dispatch Center is requested to be part of this network. To participate, Pima Community College is only required to provide a site for the equipment that will support the College’s dispatch operations. Pima County will provide and install two dispatch consoles, computers, and networking equipment at no charge to the College.

College Plan Initiative:

Initiative 5: Improve the use of physical assets
   Strategy 5.4: Develop external partnerships

Financial Considerations:

There is no financial impact to the College. The cost of the program is funded through a County General Obligation Bond approved by voters in 2004.

Dr. David Bea
Dr. Roy Flores
Item Title: State of Arizona Consent Decree

Contact Person: Chancellor's Office (206-4519)

Recommendation:

The Chancellor and Legal Counsel recommend that the Board of Governors approve a Consent Decree with the State of Arizona for $24,000.

Justification:

Approval of this item authorizes the College administration to settle the Broadway Pantano wash environmental matter for $24,000, and authorizes the administration to sign all necessary documents related to such settlement. Although the College has and will continue to deny any liability with regard to environmental concerns related to the Broadway Pantano wash, settlement is recommended because the College administration and legal counsel have determined that the probable cost of defense of this matter would likely exceed the cost of settlement and settlement is therefore deemed prudent in order to avoid the burden that protracted litigation would impose on the College and its taxpayers and students.

College Plan Initiative:

Initiative 7 – Strengthen administrative operations.
Strategy 7.2 – Systematically assess and address College risk and liability.

Financial Considerations:

The amount specified in the Decree is $24,000, which in all probability will be much less than the expected cost of defense of litigation.

Approvals

Chancellor

Dr. Roy Flores