NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the general public that the Pima County Community College District Board of Governors will hold a REGULAR MEETING on the 11th day of August, 2010, at 7:00 p.m. The meeting will be held in the Community/Board Room, District Office, 4905 E. Broadway, Tucson, Arizona 85709-1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4530. Copies of the Board Packets are available in the Campus Libraries.

Dated this 6th day of August 2010.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: ____________________________

Roy Flores

Distribution:

Buildings: City
County

Campuses: Community
Desert Vista
Downtown
East
Maintenance and Security
Northwest
West
Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order

2. Pledge of Allegiance

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment

4. Staff Representatives
   Rose Bolz
   Shari Dill

5. Student Representatives

6. Faculty Representatives
   Kimlisa Duchicela
   Rick Rosen

7. Report — Chairperson of the Board
   • Authorization of Executive Session on September 8, 2010

8. Report — Secretary of the Board
General Matters (Continued)

9. Report — Chancellor


Information Items

11. Separations from Employment

12. Student Aide Hires

Action Items

13. Approval of Minutes
   A. Special Meeting/Working Session of June 9, 2010
   B. Public Hearing of June 9, 2010
   C. Special Meeting of June 9, 2010
   D. Regular Meeting of June 9, 2010
   E. Special Meeting/Working Session of July 14, 2010
   F. Special Meeting of July 14, 2010

14. Consent Agenda
   14.1 New Appointments
   14.2 Administrative Appointment
   14.3 Adjunct Faculty Appointments
   14.4 Temporary Appointments
   14.5 Grant Proposal: Tohono O'odham Nation 12% Gaming Distribution Pima County Community College – Davis Monthan Air Force Base
   14.6 Teacher Preparation Agreements: Pima County Community College District and Arizona K-12 Schools Teacher-Intern Preparation Program
   14.7 Intergovernmental Agreement: Pima Community College to Provide Reporting for Arizona Community College Presidents’ Council
   14.8 Intergovernmental Agreement: Tucson Unified School District for the Aztec Middle College Program
   14.9 Lease: Lifelong Learning Research Institute, Inc.
Action Items (Continued)

<table>
<thead>
<tr>
<th>Page #</th>
</tr>
</thead>
<tbody>
<tr>
<td>14.10</td>
</tr>
<tr>
<td>14.11</td>
</tr>
</tbody>
</table>

Adjournment

Regular Meeting
September 8, 2010, 7:00 p.m.
District Office
Community Board Room
4905C East Broadway
Tucson, AZ 85709-1010
## GENERAL MATTERS/REPORTS

**Meeting Date:** 8/11/10  
**Item Number:** 1-9

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Matters/Reports</td>
<td>Chancellor's Office</td>
</tr>
<tr>
<td></td>
<td>(206-4747)</td>
</tr>
</tbody>
</table>

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board  
   * Authorization of Executive Session on September 8, 2010
8. Report—Secretary of the Board
9. Report—Chancellor

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**Approval**

Chancellor  
Dr. Roy Flores
Date: 8/11/10

Item Title: Report — June 2010 Financial Statements

Contact Person: Dr. David Bea
Executive Vice Chancellor for Finance and Administration
(206-4519)

Recommendation:
Attached are the financial statements showing preliminary 2009/10 fiscal year results through June 2010. Time will be provided to discuss College fiscal matters.

Justification:
Pima Community College continues the year as expected, with positive net assets reported through the end of June. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $15.4 million. This is higher than the June 2009 net assets increase of $10.0 million and consistent with our expectations.

In terms of operational performance, General Fund revenues and expenditures are consistent with budget and our expectations. Personal services expenditures and commitments are 99.2 percent of the budget, which is higher than the previous year. Services and supplies expenditures and commitments are approximately 90.7 percent of the budget, which is higher than the previous year.

Statement of Net Assets
As shown in The Statement of Net Assets, total net assets at the end of June are $202.6 million, which is an increase of $23.6 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long term debt.

Approvals
Contact Person: Dr. David Bea
Chancellor: Dr. Roy Flores
<table>
<thead>
<tr>
<th>ASSETS</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Cash and Cash Equivalents</td>
<td>$78,471,249</td>
<td>$85,471,811</td>
</tr>
<tr>
<td>2 Receivables</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Property Taxes</td>
<td>3,329,722</td>
<td>3,274,670</td>
</tr>
<tr>
<td>4 Accounts (net of allowances)</td>
<td>2,714,280</td>
<td>2,187,988</td>
</tr>
<tr>
<td>5 Government Grants and Contracts</td>
<td>0</td>
<td>633,670</td>
</tr>
<tr>
<td>6 Other Loans (net of allowances)</td>
<td>0</td>
<td>17,906</td>
</tr>
<tr>
<td>7 Inventories</td>
<td>201,701</td>
<td>200,638</td>
</tr>
<tr>
<td>8 Prepaid Expenses</td>
<td>193,684</td>
<td>278,412</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>$87,120,664</td>
<td>$93,564,873</td>
</tr>
<tr>
<td><strong>Noncurrent Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10 Restricted Cash and Cash Equivalents</td>
<td>0</td>
<td>1,112,810</td>
</tr>
<tr>
<td>11 Notes Receivable (net of allowances)</td>
<td>0</td>
<td>1,746,724</td>
</tr>
<tr>
<td>12 Other Long-term Investments</td>
<td>1,614,132</td>
<td>2,700,953</td>
</tr>
<tr>
<td>13 Capital Assets</td>
<td>0</td>
<td>3,709,53</td>
</tr>
<tr>
<td>14 Land</td>
<td>0</td>
<td>15,291,311</td>
</tr>
<tr>
<td>15 Buildings &amp; Leasehold improvements</td>
<td>0</td>
<td>15,291,311</td>
</tr>
<tr>
<td>16 Construction in Progress</td>
<td>0</td>
<td>255,736</td>
</tr>
<tr>
<td>17 Equipment (net of depreciation)</td>
<td>0</td>
<td>2,280,378</td>
</tr>
<tr>
<td>18 Library Books (net of depreciation)</td>
<td>0</td>
<td>1,917,932</td>
</tr>
<tr>
<td><strong>Total Noncurrent Assets</strong></td>
<td>1,614,132</td>
<td>133,548,769</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$88,734,796</td>
<td>$227,113,642</td>
</tr>
<tr>
<td><strong>LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20 Accrued Payroll and Benefits</td>
<td>$4,650,979</td>
<td>$4,140,724</td>
</tr>
<tr>
<td>21 Accounts Payable and Accrued Liabilities</td>
<td>1,300,774</td>
<td>1,744,136</td>
</tr>
<tr>
<td>22 Deposits Held in Custody</td>
<td>0</td>
<td>402,367</td>
</tr>
<tr>
<td>23 Current Portion of Long-term Liabilities</td>
<td>4,261,805</td>
<td>3,660,817</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>10,213,588</td>
<td>10,948,044</td>
</tr>
<tr>
<td><strong>Noncurrent Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25 Deferred Revenue</td>
<td>84,126</td>
<td>2,205,612</td>
</tr>
<tr>
<td>26 Long-term Liabilities</td>
<td>2,995,697</td>
<td>35,038,411</td>
</tr>
<tr>
<td><strong>Total Noncurrent Liabilities</strong></td>
<td>3,079,823</td>
<td>37,244,023</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>$13,293,381</td>
<td>$48,192,067</td>
</tr>
<tr>
<td><strong>NET ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>29 Invested in Capital Assets (net of related debt)</td>
<td></td>
<td>$96,473,282</td>
</tr>
<tr>
<td>Restricted for:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>30 Loans</td>
<td>1,662,245</td>
<td>1,714,514</td>
</tr>
<tr>
<td>31 Debt Service</td>
<td>1,981,341</td>
<td>1,833,422</td>
</tr>
<tr>
<td>32 Other (Capital Projects)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>33 Grants and Contracts</td>
<td>$3,382,064</td>
<td>(58,993)</td>
</tr>
<tr>
<td><strong>Unrestricted</strong></td>
<td>$75,441,415</td>
<td>78,959,350</td>
</tr>
<tr>
<td><strong>Total Net Assets</strong></td>
<td>$75,441,415</td>
<td>$178,921,575</td>
</tr>
</tbody>
</table>
## Statement of Revenues, Expenses and Changes in Net Assets

For Twelve Months Ending June 30, 2010

### CURRENT FUNDS

<table>
<thead>
<tr>
<th>OPERATING REVENUES</th>
<th>GENERAL</th>
<th>AUXILIARY AND RESTRICTED</th>
<th>PLANT AND OTHER FUNDS</th>
<th>TOTAL ALL FUNDS</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Tuition and Fees</td>
<td>$49,937,257</td>
<td>$0</td>
<td>$888,098</td>
<td>$50,825,355</td>
</tr>
<tr>
<td>2 Contracts</td>
<td>5,003,495</td>
<td>0</td>
<td>0</td>
<td>5,003,495</td>
</tr>
<tr>
<td>3 Auxiliary Enterprises</td>
<td>0</td>
<td>1,527,064</td>
<td>0</td>
<td>1,527,064</td>
</tr>
<tr>
<td>4 Commission and Rents</td>
<td>30,000</td>
<td>227,063</td>
<td>0</td>
<td>257,063</td>
</tr>
<tr>
<td>5 Other Operating Revenues</td>
<td>728,702</td>
<td>818,009</td>
<td>53,151</td>
<td>1,599,862</td>
</tr>
<tr>
<td>6 Total Operating Revenues</td>
<td>55,699,454</td>
<td>2,572,126</td>
<td>941,249</td>
<td>59,212,839</td>
</tr>
</tbody>
</table>

### OPERATING EXPENSES

<table>
<thead>
<tr>
<th>EDUCATIONAL AND GENERAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 Instruction</td>
</tr>
<tr>
<td>8 Academic Support</td>
</tr>
<tr>
<td>9 Student Services</td>
</tr>
<tr>
<td>10 Institutional Support</td>
</tr>
<tr>
<td>11 Operation and Maintenance of Plant</td>
</tr>
<tr>
<td>12 Depreciation</td>
</tr>
<tr>
<td>13 Student Financial Aid</td>
</tr>
<tr>
<td>14 Auxiliary Enterprises</td>
</tr>
<tr>
<td>15 Total Operating Expenses</td>
</tr>
<tr>
<td>16 Net Operating Loss</td>
</tr>
</tbody>
</table>

### NONOPERATING REVENUES (EXPENSES)

| STATE APPROPRIATIONS | 15,942,100 |
| PROPERTY TAXES | 83,496,004 |
| FEDERAL GRANTS | 21,561 |
| STATE AND LOCAL GRANTS | 0 |
| STATE SHARED SALES TAXES | 0 |
| GIFTS | 12,495 |
| INVESTMENT INCOME | 339,110 |
| INTEREST ON CAPITAL ASSET (RELATED DEBT) | 0 |
| TOTAL NONOPERATING REVENUES | 99,811,270 |

| INCOME BEFORE OTHER REVENUES, EXPENSES, GAINS, OR LOSSES | 18,085,800 |
| TRANSFERS | (7,558,966) |
| CAPITAL APPROPRIATIONS | 0 |
| CAPITAL GIFTS AND GRANTS | 0 |
| TOTAL INCREASE (DECREASE) IN NET ASSETS | 10,526,834 |

### NET ASSETS

| NET ASSETS - BEGINNING OF YEAR | 64,914,581 |
| NET ASSETS - END OF PERIOD | 75,441,415 |

Prior Year Totals as of June 30, 2009:

<table>
<thead>
<tr>
<th>GENERAL</th>
<th>AUXILIARY AND RESTRICTED</th>
<th>PLANT AND OTHER FUNDS</th>
<th>TOTAL ALL FUNDS</th>
<th>NET OPERATING LOSS</th>
<th>NONOPERATING REVENUES (EXPENSES)</th>
<th>INCOME BEFORE OTHER REVENUES, EXPENSES, GAINS, OR LOSSES</th>
<th>INCREASE (DECREASE) IN NET ASSETS</th>
<th>NET ASSETS - END OF PERIOD</th>
</tr>
</thead>
<tbody>
<tr>
<td>$42,915,084</td>
<td>$4,120,453</td>
<td>$1,122,562</td>
<td>$1,133,556</td>
<td>$15,942,100</td>
<td>$83,496,004</td>
<td>$21,561</td>
<td>0</td>
<td>$25,613</td>
</tr>
<tr>
<td>$54,917,866</td>
<td>$26,831,822</td>
<td>$21,480,361</td>
<td>$30,336,494</td>
<td>$26,831</td>
<td>$181,793</td>
<td>$10,197,200</td>
<td>$3,673,450</td>
<td>$75,441,415</td>
</tr>
</tbody>
</table>

Note: The table above represents the financial statements for Pima County Community College District for the fiscal year ending June 30, 2010. The revenues and expenses are divided into operational and non-operational categories, and the net operating loss is calculated after considering transfers, capital appropriations, and capital gifts and grants. The net assets are reported at the beginning and end of the fiscal year.
## PIMA COUNTY COMMUNITY COLLEGE DISTRICT

Summary of Expenditures and Encumbrances - General Fund - Budget and Actual
For Twelve Months Ending June 30, 2010

### EXPENDITURES BY FUNCTION

<table>
<thead>
<tr>
<th></th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ADJUSTED</td>
<td>TOTAL COMMITTED</td>
</tr>
<tr>
<td></td>
<td>BUDGET</td>
<td>AMOUNT</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>$55,824,192</td>
<td>$53,184,433</td>
</tr>
<tr>
<td>Academic Support</td>
<td>27,027,740</td>
<td>24,253,918</td>
</tr>
<tr>
<td>Student Services</td>
<td>20,959,696</td>
<td>20,672,057</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>27,313,079</td>
<td>27,313,079</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>12,634,591</td>
<td>12,634,591</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>2,006,000</td>
<td>1,555,994</td>
</tr>
<tr>
<td>Other Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers</td>
<td>7,559,000</td>
<td>7,559,000</td>
</tr>
<tr>
<td>Fund balance reserved for contingency</td>
<td>2,377,702</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>$155,702,000</td>
<td>$147,173,072</td>
</tr>
<tr>
<td></td>
<td>$137,625,057</td>
<td>88.2</td>
</tr>
</tbody>
</table>

### EXPENDITURES BY ACCOUNT

<table>
<thead>
<tr>
<th></th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ADJUSTED</td>
<td>TOTAL COMMITTED</td>
</tr>
<tr>
<td></td>
<td>BUDGET</td>
<td>AMOUNT</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personal Services</td>
<td>$6,431,474</td>
<td>$6,431,474</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Faculty</td>
<td>23,166,723</td>
<td>22,795,923</td>
</tr>
<tr>
<td></td>
<td>1,099,986</td>
<td>1,099,986</td>
</tr>
<tr>
<td>Adjunct Faculty</td>
<td>16,752,981</td>
<td>16,734,358</td>
</tr>
<tr>
<td>Classified Staff</td>
<td>37,574,351</td>
<td>37,107,619</td>
</tr>
<tr>
<td>Other Compensation</td>
<td>5,275,174</td>
<td>5,264,970</td>
</tr>
<tr>
<td>Student Employment / Workstudy</td>
<td>103,977</td>
<td>103,977</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>22,101,653</td>
<td>22,097,335</td>
</tr>
<tr>
<td>Total Personal Services</td>
<td>112,506,319</td>
<td>111,635,642</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Services and Supplies</td>
<td>$5,910,109</td>
<td>$5,551,947</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Travel</td>
<td>2,838,221</td>
<td>1,543,664</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>10,556,489</td>
<td>10,356,489</td>
</tr>
<tr>
<td>Supplies and Materials</td>
<td>5,790,523</td>
<td>5,624,283</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>2,006,000</td>
<td>1,555,994</td>
</tr>
<tr>
<td>Current Fixed Charges</td>
<td>2,923,108</td>
<td>2,408,211</td>
</tr>
<tr>
<td>Total Services and Supplies</td>
<td>30,024,450</td>
<td>27,240,588</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Capital Equipment</td>
<td>621,156</td>
<td>421,493</td>
</tr>
<tr>
<td>Transfers</td>
<td>7,559,000</td>
<td>7,559,000</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>1,111,327</td>
<td>316,349</td>
</tr>
<tr>
<td>Contingency and Reserves</td>
<td>3,879,748</td>
<td>0</td>
</tr>
<tr>
<td>Total Expenditures by Account</td>
<td>$155,702,000</td>
<td>$147,173,072</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>$137,625,057</td>
<td>88.2</td>
</tr>
</tbody>
</table>
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

COMMITMENTS FOR INSTITUTIONAL SUPPORT

COMMITMENTS FOR OPERATION & MAINTENANCE OF PLANT

COMMITMENTS FOR STUDENT FINANCIAL AID
INFORMATION ITEM

Date: 8/11/10
Item Title: Separations from Employment
Contact Person: Doreen Armstrong, Acting Assistant Vice Chancellor for Human Resources (206-4624)

Recommendation:

For your information, the Chancellor submits the following separations from employment:

Retirements

Fimbres, Georgeanne R.
Instructional Faculty
WC-Fashion Design and Clothing
Effective: 5/20/10

Georgeanne Fimbres was hired by the College in 1971 as Instructional Faculty and served as Substitute Instructor, Department Chair, and Adjunct Faculty.

Flynn, Virginia
Director
DO-Finance Vice Chancellor Operations
Effective: 6/30/10

Virginia Flynn began employment with the College in 1992 as Director of Procurement at the District Office. She also served as Acting Director of Plant Operations and Director of Contracts Administration.

Friedman, Debbie
Instructor
CC-Adult Education
Effective: 6/30/10

Debbie Frieman began employment in 2000 as Instructor with Pima College Adult Education. She also served as an agency-wide Substitute Instructor.

(Continued)
Gaytan, Irene G.
Student Services Specialist
CC-Adult Education
Effective: 6/30/10

Irene Gaytan began employment with the College in 2000 as Testing Center Facilitator with Adult Education. She worked for Adult Education since 1978.

Garcia, Ramona
Program Coordinator
CC-Workforce and Business Development
Effective: 6/30/10

Ramona Garcia was hired by the College in 1979 as Clerk Typist for the Skill Center. During her employment, she served as Administrative Secretary, Acting Program Coordinator, Support Specialist, Program Assistant, and Program Coordinator for the Center for Training and Development at Desert Vista Campus.

Litsky, Anke
Student Services Technician
CC-Adult Education
Effective: 6/30/10

Anke Litsky began employment with the College in 2000 as Administrative Aide for Adult Education. She also served as Support Technician and Student Services Technician.

Maturana, Leonardo
Instructor
CC-Adult Education, El Pueblo Liberty
Effective: 6/15/10

Leonardo Maturana began employment with the College in 2000 as Instructor for Adult Education.

Morice, Judith
Support Technician
CC-Workforce and Business Development
Effective: 8/31/10

Judith Morice began employment with the College in 2001 as Administrative Clerk in Business and Industry Training at Community Campus.

(Continued)
Padgett, Beatriz
Student Services Advanced Specialist
WC-Student Development
Effective: 6/30/10

Beatriz Padgett was hired by the College in 1991 as Administrative Aide at the Education Center South. She served as Administrative Assistant II, Advisement Specialist in the International Students Office, and Advanced Student Services Specialist at West Campus.

Separations from Employment

Appleman, Scott D.
Laboratory Specialist
DV-Academic Services
Effective: 7/21/10
Reason: Other employment

Brunk, Blanche
Advanced Program Manager
WC-Nursing
Effective: 7/23/10
Reason: Other employment

Bury, Kristin J.
Program Coordinator
NW-Student Services
Effective: 6/11/10
Reason: Personal

Dahlen, Sarah P.
Instructor
CC-Family Literacy
Effective: 7/16/10
Reason: Other employment

Graseck, Abigail
Instructor
CC-Adult Education
Effective: 6/30/10
Reason: Reduction in workforce due to external funding

Helmus, Jason D.
Laboratory Specialist
NW-Science and Math
Effective: 7/28/10
Reason: Other employment

(Continued)
Kelly, Caryn N.
Program Coordinator
CC-Teacher Prep Program Prop 301
Effective: 6/16/10
Reason: Relocation

McGuire, Michael S.
Advanced Program Coordinator
CC-Adult Education
Effective: 6/30/10
Reason: Reduction in workforce due to external funding

Panico, Loreli L.
Fiscal Advanced Analyst
DO-Budget and Reporting Operations
Effective: 6/18/10
Reason: Other employment

Radcliffe-Meyers, Lori
Student Services Advanced Specialist
DC-Enrollment Services
Effective: 7/30/10
Reason: Educational pursuit

Richardson-Delgado, Jodi
Educational Support Faculty
CC-Enrollment Services
Effective: 7/13/10
Reason: Family

Robinson, Sheila K.
Advanced Program Coordinator
CC-Instruction/Academic Services
Effective: 7/16/10
Reason: Relocation

Rorabaugh, Michele E.
Support Specialist
CC-Community Education
Effective: 6/30/10
Reason: Reduction in workforce due to external funding

Scheder, Wendy A.
Instructor
CC-Adult Education
Effective: 6/25/10
Reason: Other employment

(Continued)
Stitt, Jerry L.
Program Coordinator
DO-Athletics
Effective: 6/30/10
Reason: Position eliminated

White, Leslie Dionne
Executive Assistant
WC-President's Office
Effective: 8/12/09
Reason: Other employment

Approvals
Contact Person
Doreen Armstrong

Chancellor
Dr. Roy Flores
INFORMATION ITEM

Meeting Date: 8/11/10
Item Number: 12

Item Title: Student Aide Hires
Contact Person: Doreen Armstrong, Acting Assistant Vice Chancellor for Human Resources (206-4624)

Recommendation:
The Chancellor submits the following list of appointments for student aides.

<table>
<thead>
<tr>
<th>Adun</th>
<th>Dafenone</th>
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<tr>
<td>Alvarez</td>
<td>Elaine</td>
<td>Henriquez</td>
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<td>Arbelaez</td>
<td>Juan</td>
<td>Herrera</td>
<td>Damien</td>
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<td>Audain</td>
<td>Jahvecia</td>
<td>Hiol-Hiol</td>
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<td>Barker</td>
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<td>Brown</td>
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<td>Lujano</td>
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<td>Raul</td>
<td>McGinnis</td>
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<td>McNeil</td>
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<td>Steven</td>
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<td>Gustavo</td>
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<td>Francisco</td>
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<td>Maria</td>
<td>Moreno</td>
<td>Mayra</td>
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<tr>
<td>Gonzales</td>
<td>Genevieve</td>
<td>Mustain</td>
<td>Esmeralda</td>
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(Continued)
Separations from Employment

Nichol Crista
Oddo Marcus
Olvera Jesus
Ortiz Chrystabell
Pena Martha
Perez Hermosillo Daniella
Phillips Julie
Ramirez Paloma
Raymond Clara
Reynoso Deysi
Robles Mercedes
Rodriguez Matthew
Saba Reem
Sainz Nicole
Salcido Ruby
Serrano Cynthia
Soto Angel
Soto Marissa
Stillman Kurt
Suarez Julieta
Sylvester Melissa
Tureaud Dior
Uriarte Leonsio
Valdez Berenice
Valenzuela Clarissa
Vazquez Cinthya
Vega Oscar
Villasenor Vincent
Xu Yan

Approvals

Contact Person

Doreen Armstrong

Chancellor

Dr. Roy Flores
**>Action Item

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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<tr>
<td>Unapproved Minutes of the Special Meeting of June 9, 2010</td>
<td>Chancellor's Office (206-4747)</td>
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</table>

**Recommendation:**

The unapproved minutes of the Special Meeting/Working Session of June 9, 2010 are submitted for approval.

---

**Approval**

Chancellor

Dr. Roy Flores
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Special Meeting/Working Session of the Pima County Community College District Board of Governors was held on Wednesday, June 9, 2010 at 3:30 p.m. in the Catalina Vista Conference Room, at the District Office, 4905 E. Broadway, Tucson, AZ 85709-1005.

BOARD MEMBERS

Sherryn Marshall, Chair
Marty Cortez, Secretary
Brenda Even, Member
David Longoria, Member
Scott Stewart, Member

RECORDING SECRETARY

Courtney Lugo

Administration

Roy Flores, Chancellor

Board Chair Sherryn Marshall called the meeting to order at 3:45 p.m.

Chancellor Flores provided a retrospective review of Pima Community College’s accomplishments during the 2009-2010 academic year. Mr. Stewart expressed his appreciation for everything that the College and the Chancellor have accomplished this year.

Chancellor Flores discussed possible sources of future funding for Adult Education and gave an update on developmental education, noting that the College has increased its retention rates in this area. He noted that the strategy is to secure the necessary funding for the continuation of the Adult Education program, and to then link it with developmental education. Additionally, the College is exploring the possibility of new and innovative approaches to developmental education that are less labor intensive and more cost-efficient.

Chancellor Flores noted that the College continues to train faculty on delivering distance education in an effective way.

Chancellor Flores discussed the possibility of creating a type of university transfer center, which would be a space for representatives from various four-year universities to provide information to Pima Community College students about articulation agreements and transfer requirements.

The meeting adjourned at 5:00 p.m.
## ACTION ITEM

**Meeting Date:** 8/11/10  
**Item Number:** 13B

<table>
<thead>
<tr>
<th>Item Title</th>
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<td>Unapproved Minutes of the Public Hearing of June 9, 2010</td>
<td>Chancellor’s Office</td>
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<td>(206-4747)</td>
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</table>

**Recommendation:**

The unapproved minutes of the Public Hearing of June 9, 2010 are submitted for approval.

---

**Approval**

Chancellor

Dr. Roy Flores
A Public Hearing of the Pima County Community College District Board of Governors was held on Wednesday, June 9, 2010 at 6:30 p.m., in the Community/Board Room, District Central Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Sherryn Marshall, Chair
Marty Cortez, Secretary
Brenda Even, Member
David Longoria, Member
Scott Stewart, Member

BOARD REPRESENTATIVES
Shari Dill, Staff
Rick Rosen, Faculty

RECORDING SECRETARY
Courtney Lugo

ADMINISTRATION
Roy Flores, Chancellor
Lou Albert, President, West Campus
Christal Albrecht, President, Desert Vista Campus
Doreen Armstrong, Executive Director, Employee Consulting & Personnel Services
Stella Bay, Executive Director, Department of Public Safety
David Bea, Executive Vice Chancellor, Finance and Administration
Johnson Bia, President, Downtown Campus
Vicki Cook, Vice President of Instruction
Imelda Cuyugan, Assistant Vice Chancellor for Federal Initiatives
Charlotte Fugett, President, East Campus
Donna Gifford, Vice President of Instruction
Dianne Groover, Assistant Vice Chancellor for Finance
Jerry Haynes, Vice President of Student Development

Jana Kooi, President, Northwest Campus
Dee Lammers, Vice President of Instruction
Sylvia Lee, President, Community Campus
Mary Ann Martinez Sanchez, Vice President of Instruction
Leticia Menchaca, Vice President of Student Development
Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services
Harry Muir, Vice President of Instruction
Anna Reese, Executive Director, Financial Aid
Nicola Richmond, Executive Director, Institutional Research
Nancy Russell, Vice President of Instruction/Workforce and Business Development
Nancee Sorenson, Vice President of Student Development
Edgar Soto, Executive Director of Athletics
Tom Tomasky, Acting Assistant Vice Chancellor
Anne Vosberg, Vice President of Student Development
Lynne Wakefield, Assistant Vice Chancellor for Human Resources
Deborah Yoklic, Assistant Vice Chancellor
Call to Order

Sherryn Marshall called the meeting to order at 6:35 p.m.

Pledge of Allegiance

David Longoria led the Pledge of Allegiance.

Truth in Taxation (TNT) – Notice of Tax Increase

Chancellor Flores gave a short summary of the tax rate changes from the perspective of an average property owner, emphasizing that while the primary property tax will increase by 2%, the secondary tax rate will decrease, resulting in a net decrease of 1.5% in property taxes levied by Pima Community College.

Executive Vice Chancellor Bea then followed up with an overview of the Truth in Taxation requirements.

Adoption of Fiscal Year 2010/2011 Proposed Budget

Executive Vice Chancellor Bea presented the proposed 2010/11 Budget. The proposed budget is $277.5 million for all funds.

Public Comment

Mr. James Schuh addressed the Board with concerns about the increase in the primary tax rate and the proposed 2010/11 Budget.

Adjournment

The meeting adjourned at 7:35 p.m.
ACTION ITEM

Meeting Date: 8/11/10

<table>
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<td>Unapproved Minutes of the Special Meeting of June 9, 2010</td>
<td>Chancellor’s Office</td>
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<td>(206-4747)</td>
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Recommendation:

The unapproved minutes of the Special Meeting of June 9, 2010 are submitted for approval.

Approval

Chancellor

Dr. Roy Flores
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Special Meeting of the Pima County Community College District Board of Governors was held on Wednesday, June 9, 2010 at 6:45 p.m., in the Community/Board Room, District Central Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Sherryn Marshall, Chair
Marty Cortez, Secretary
Brenda Even, Member
David Longoria, Member
Scott Stewart, Member

Jerry Haynes, Vice President of Student Development
Jana Kooi, President, Northwest Campus
Dee Lammers, Vice President of Instruction
Sylvia Lee, President, Community Campus
Mary Ann Martinez Sanchez, Vice President of Instruction
Leticia Menchaca, Vice President of Student Development
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Tom Tomasky, Acting Assistant Vice Chancellor
Anne Vosberg, Vice President of Student Development
Lynne Wakefield, Assistant Vice Chancellor for Human Resources
Deborah Yoklic, Assistant Vice Chancellor

BOARD REPRESENTATIVES
Shari Dill, Staff
Rick Rosen, Faculty

RECORDING SECRETARY
Courtney Lugo

ADMINISTRATION
Roy Flores, Chancellor
Lou Albert, President, West Campus
Christal Albrecht, President, Desert Vista Campus
Doreen Armstrong, Executive Director, Employee Consulting & Personnel Services
Stella Bay, Executive Director, Department of Public Safety
David Bea, Executive Vice Chancellor, Finance and Administration
Johnson Bia, President, Downtown Campus
Vicki Cook, Vice President of Instruction
Imelda Cuyugan, Assistant Vice Chancellor for Federal Initiatives
Charlotte Fugett, President, East Campus
Donna Gifford, Vice President of Instruction
Dianne Groover, Assistant Vice Chancellor for Finance
Call to Order

Sherryn Marshall called the meeting to order at 7:35 p.m.

Truth in Taxation (TNT) – Notice of Tax Increase

Motion No. 6956

Scott Stewart – M, Brenda Even – S, to approve the Pima County Community College District’s increase in primary property tax rate for FY 2011.


Adoption of Fiscal Year 2010/2011 Proposed Budget

Motion No. 6957

David Longoria – M, Marty Cortez – S, to adopt the proposed budget for the Pima County Community College District for the Fiscal Year July 1, 2010 through June 30, 2011.


Adjournment

The meeting adjourned at 7:40 p.m.

__________________________
Secretary

__________________________
Date
UNAPPROVED MINUTES OF THE REGULAR MEETING OF JUNE 9, 2010

RECOMMENDATION:

The unapproved minutes of the Regular Meeting of June 9, 2010 are submitted for approval.

Approval

Chancellor

Dr. Roy Flores
A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, June 9, 2010 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Sherryn Marshall, Chair
Marty Cortez, Secretary
Brenda Even, Member
David Longoria, Member
Scott Stewart, Member

BOARD REPRESENTATIVES
Shari Dill, Staff
Rick Rosen, Faculty

RECORDING SECRETARY
Courtney Lugo

ADMINISTRATION
Roy Flores, Chancellor
Lou Albert, President, West Campus
Christal Albrecht, President, Desert Vista Campus
Doreen Armstrong, Executive Director, Employee Consulting & Personnel Services
Stella Bay, Executive Director, Department of Public Safety
David Bea, Executive Vice Chancellor, Finance and Administration
Johnson Bia, President, Downtown Campus
Vicki Cook, Vice President of Instruction
Imelda Cuyugan, Assistant Vice Chancellor for Federal Initiatives
Charlotte Fugett, President, East Campus
Donna Gifford, Vice President of Instruction
Dianne Groover, Assistant Vice Chancellor for Finance
Jerry Haynes, Vice President of Student Development
Jana Kooi, President, Northwest Campus
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Nicola Richmond, Executive Director, Institutional Research
Nancy Russell, Vice President of Instruction / Workforce and Business Development
Nancee Sorenson, Vice President of Student Development
Edgar Soto, Executive Director of Athletics
Tom Tomasky, Acting Assistant Vice Chancellor
Anne Vosberg, Vice President of Student Development
Lynne Wakefield, Assistant Vice Chancellor for Human Resources
Deborah Yoklic, Assistant Vice Chancellor
GENERAL MATTERS

Call to Order

Sherryn Marshall called the meeting to order at 7:45 p.m.

Public Comment

There were no requests to address the Board.

Staff Representatives

Shari Dill reported on the June 3 Staff Council Meeting. Highlights included the following: Dr. Flores noted that Lynne Wakefield will be retiring from her position as Assistant Vice Chancellor for Human Resources, but she will remain with Pima Community College as legal liaison. The title of Division Dean has been changed to Academic Dean. Dr. Miles noted that the Self-Study Report was sent to the Higher Learning Commission team on May 28. The Higher Learning Commission team will be here for reaccreditation September 13-15. The next Staff Council Meeting will be held on July 1 at the District Office.

Student Representatives

There was no report.

Faculty Representatives

There was no report. The next faculty report will be after the next Faculty Senate meeting, scheduled for All College Day.

Report — Chairperson of the Board

Motion to Authorize

Executive Session

PASSES

Motion No. 6958


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Report — Secretary of the Board

There was no report.

Chancellor’s Report

Karen Liersch, Deputy Associate Superintendent of Adult Education Services for the State of Arizona, gave an update on the State’s Adult Education programs. She discussed the two sources of funding received for Adult Education, both federal and state. Ms. Liersch noted that the State now has the resources it needs to maintain level funding through June 30, 2012. She also highlighted the Arizona GED Testing Program. Ms. Liersch recognized Chancellor Flores as a leader in securing the necessary funding for the State, and expressed her appreciation for the Chancellor’s efforts in this regard. Board Member Cortez recognized faculty, staff, and students involved in the Adult Education program.

Chancellor Flores noted that retrospectively it has been a very exciting and productive year for Pima Community College.

Motion No. 6959


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — April 2010 Financial Statements

Dr. David Bea, Executive Vice Chancellor for Finance and Administration, reviewed the financial statements for the period ending April 30, 2010, and noted we are continuing as expected with an increase in net assets of approximately $17.8 million through the end of the month. He also noted that Standard & Poor’s has raised the debt rating for the College from AA- to AA, due to the District’s consistent strong financial performance and flexibility to raise revenue and manage costs.
Information Items

Separations from Employment

Chairperson Marshall acknowledged the retirements of: Alice Adamson, Robert Beitz, Hue Blair, Inga Cristi, Daniel DeNoon, Phyllis Lim, Kenneth Massanari, Peggy McCollester, Ann Shubitz and Helen Tschirhart and wished them well in their future endeavors.

Student Aide Hires

BP-3117: General Education - First Reading

Provost Miles provided background information on the first reading of the revised Board Policy on General Education. She informed the Board that the change is a reduction of text in the Board Policy.

Action Items

Approval of Minutes

Motion No. 6960

Marty Cortez - M, David Longoria - S, to approve the Minutes of the Regular Meeting of May 12, 2010.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Board Member Even requested that Items 15.5 Employment Contract: Chancellor, 15.18 Intergovernmental Agreement: City of South Tucson Fire Department and 15.19 Intergovernmental Agreement: Golder Ranch Fire District be pulled from the consent agenda and voted on separately.

Motion No. 6961

Scott Stewart - M, Marty Cortez - S, to approve the Consent Agenda with addenda to 15.1 New Appointments.

15.1 New Appointments
15.2 Administrator Appointments
15.3 Adjunct Faculty Appointments
15.4 Temporary Appointments
15.6 Unclassified Pay Rate for Temporary Employment
15.7 Legal Services
15.8 Public Safety Personnel Retirement System Local Board Membership
15.9 Grant Proposal: Department of Homeland Security, United States Citizenship and Immigration Services, Citizenship and Integration Direct Services Grant Program
15.10 Grant Proposal: Rocky Mountain Regional Solar Training Provider/Salt Lake Community College, Solar Instructor Training Network Grant
15.11 Grant Award: Arizona Commission for Postsecondary Education, United States Department of Education Leveraging Educational Assistance Partnership Program and Special Leveraging Educational Assistance Partnership Program
15.12 Intergovernmental Agreement: Northern Arizona University School for Hotel Restaurant Management
15.13 Intergovernmental Agreement: Pima County Board of Supervisors
15.14 Intergovernmental Agreement: Pima County Sheriff’s Department and Pima Community College Adult Education
15.15 Intergovernmental Agreement: U.S. Department of Health and Human Services and Arizona Department of Economic Security
15.16 Intergovernmental Agreement: Arizona Department of Economic Security, Division of Developmental Disabilities
15.17 Intergovernmental Agreement: Pima County Community Services Department, Workforce Development Education
15.20 Intergovernmental Agreement: Arizona K-12 Schools Teacher-Intern Preparation Program
15.21 Intergovernmental Agreement for Funds Granted Under the American Recovery and Reinvestment Act of 2009
15.22 Contract: Combined Credit/Non-Credit Schedules of Classes for Fiscal Year 2010/2011
15.23 Contract: Marketing Services
15.24 Contracts: Information Technology Replacement – FY11
15.25 Contracts: Information Technology Maintenance, Licensing and Services – FY11
15.26 Contract: Financial Aid Expanded Call Center
15.27 Contract: Workers' Compensation Insurance
15.28 Contract: Group Purchase Participation Agreement for Property Insurance
Motion to Approve Employment Contract: Chancellor

PASSES

Motion to Approve Intergovernmental Agreement: City of South Tucson Fire Department

PASSES

Motion to Approve Intergovernmental Agreement: Golder Ranch Fire District

PASSES

Personnel Policy Statements, 2010/2011 Fiscal Year

East Campus President Charlotte Fugett gave a brief presentation to the Board, detailing the process of the work group that reviewed the Personnel Policy Statements for College Employees. She highlighted some of the suggested changes that resulted from this process and acknowledged those employees who had participated in the work group.
Motion to Table Personnel Policy Statements, 2010/2011 Fiscal Year
PASSES

Motion No. 6964

David Longoria - M, Scott Stewart - S, to table the approval of the changes to the Personnel Policy Statements for the following employee groups to the next Board of Governors meeting, to allow the Board time to review the changes:
- Classified Non-Exempt
- Classified Exempt
- Administrative
- Faculty
- College Employees

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:40 p.m.

______________________________
Secretary

______________________________
Date
### ACTION ITEM

**Meeting Date:** 8/11/10

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<td>Unapproved Minutes of the Special Meeting of July 14, 2010</td>
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<td>(206-4747)</td>
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**Recommendation:**

The unapproved minutes of the Special Meeting/Working Session of July 14, 2010 are submitted for approval.

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**Approval**

Chancellor  

Dr. Roy Flores
A Special Meeting/Work Session of the Pima County Community College District Board of Governors was held on Wednesday, July 14, 2010 at 12:00 p.m. in the Catalina Vista Conference Room, at the District Office, 4905 E. Broadway, Tucson, AZ 85709-1005.

BOARD MEMBERS

Sherryn Marshall, Chair
Marty Cortez, Secretary
Brenda Even, Member
David Longoria, Member
Scott Stewart, Member

RECORDING SECRETARY

Courtney Lugo

Administration

Roy Flores, Chancellor
Doreen Armstrong, Acting Assistant Vice Chancellor, Human Resources
David Bea, Executive Vice Chancellor, Finance and Administration
Kirk Kelly, Vice Chancellor, Information Technology
Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services
Deborah Yoklic, Assistant Vice Chancellor

Board Chair Sherryn Marshall called the meeting to order at 12:05 p.m.

Chancellor Flores provided an update on several job searches, including the Vice Chancellor for Human Resources and the Men’s Basketball and Baseball Coach positions for the men’s basketball and baseball teams.

Ms. Cortez discussed the “Make a Difference for Arizona” organization, which is working to get voters informed about which legislators in their districts have voting records in support of education. Ms. Cortez also discussed the “Protect Arizona’s Freedom” coalition, which is working to raise awareness about the possible negative consequences of Referendum 107, the “Arizona Civil Rights Initiative,” noting that the title of the Referendum is misleading.

Chancellor Flores provided an update on meetings with several members of Congress, the American Association of Community Colleges, and the Hispanic Association of Colleges and Universities. He also highlighted Pima Community College’s Fiscal Year 2011 Federal Appropriations Agenda, and provided updates on where each item is in the legislative process for
possible funding. Additionally, Chancellor Flores discussed the American Council on Education’s Presidential Roundtable, which he was a participant in.

Michele Betzen, Program Manager, gave a brief presentation to the Board regarding internships and Workplace Learning programs within the College. She gave an overview of a College-wide Internship policy that will convert Workplace Learning to a hybrid program, and will resolve several key issues. Highlights included College-wide standards for student participation and internship documentation, a College-approved liability statement, and a revised “Definition of a Unit of Credit” for Workplace Learning Laboratory that is more appropriate for internships.

Provost Miles gave a brief update on several items. Highlights included the upcoming Self-Study renewal visit, an updated list of the College’s transfer partnerships with several universities and colleges, and the expanded availability of services on the College Employee Intranet.

Kirk Kelly gave a brief presentation to the Board regarding the Information Technology Department’s major accomplishments for 2009/2010. Highlights included the move to Google email and applications, the upgrade to Banner 8.0, electronic workflow improvements, and the enterprise server and storage replacement. Mr. Kelly also discussed upcoming projects and priorities for 2010/2011.

Dr. Bea gave a brief presentation to the Board regarding the Finance and Administration Department’s highlights for 2009/2010, which included facilities projects, finance projects, and College police staffing. Additionally, Dr. Bea discussed priorities for the 2010/2011 year. Highlights included the Finance Department’s reorganization and staffing, student accounts improvements, a payroll process redesign, and major construction projects.

Chancellor Flores noted that the American Association of Community Colleges has selected a new President and CEO to replace George Boggs, who is retiring at the end of 2010. The incoming President and CEO, Dr. Walter Bumphus, will begin in January 2011.

The Board discussed the Personnel Policy Statements in preparation for the Special Meeting to vote on the changes submitted for approval by the working group, which East Campus President Charlotte Fugett had previously presented at the June Board Meeting.

The meeting adjourned at 3:05 p.m.
ACTION ITEM

Meeting Date: 8/11/10

Item Title: Unapproved Minutes of the Special Meeting of July 14, 2010
Contact Person: Chancellor’s Office (206-4747)

Recommendation:
The unapproved minutes of the Special Meeting of July 14, 2010 are submitted for approval.

Approval

Chancellor
Dr. Roy Flores
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Special Meeting of the Pima County Community College District Board of Governors was held on Wednesday, July 14, 2010 at 3:30 p.m., in the Community/Board Room, District Central Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Sherryn Marshall, Chair
Marty Cortez, Secretary
Brenda Even, Member
David Longoria, Member
Scott Stewart, Member

BOARD REPRESENTATIVES

Shari Dill, Staff
Rose Bolz, Staff
Kimlisa Duchicela, Faculty

RECORDING SECRETARY

Courtney Lugo

ADMINISTRATION

Roy Flores, Chancellor
Doreen Armstrong, Acting Assistant Vice Chancellor for Human Resources
David Bea, Executive Vice Chancellor, Finance and Administration
Charlotte Fugett, President, East Campus
Donna Gifford, Vice President of Instruction
Rachelle Howell, Assistant Vice Chancellor for Marketing
Kirk Kelly, Vice Chancellor, Information Technology
Sylvia Lee, President, Community Campus
Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services
Lorraine Morales, Assistant Vice Chancellor, Student Services
Brigid Murphy, Vice Provost and Assistant Vice Chancellor, Academic Services
Nancy Russell, Vice President of Instruction / Workforce and Business Development

Stan Steinman, Senior Assistant to the Provost
Deborah Yoklic, Assistant Vice Chancellor
General Matters

Call to Order

Sherryn Marshall called the meeting to order at 3:35 p.m.

Pledge of Allegiance

Scott Stewart led the Pledge of Allegiance.

Action Items

Personnel Policy Statement for College Employees, 2010/2011 Fiscal Year

Administrative Personnel Policy Statement, 2010/2011 Fiscal Year

Classified Exempt Personnel Policy Statement, 2010/2011 Fiscal Year

Classified Non-Exempt Personnel Policy Statement, 2010/2011 Fiscal Year

Faculty Personnel Policy Statement, 2010/2011 Fiscal Year

Motion No. 6965

Marty Cortez – M, Brenda Even – S, to approve the Personnel Policy Statements for 2010/2011 Fiscal Year

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 3:40 p.m.

________________________________________
Secretary

________________________________________
Date
**Pima County Community College District**  
**Board of Governors**  
4905C East Broadway, Tucson, Arizona 85709-1010

**ACTION ITEM**

<table>
<thead>
<tr>
<th>Item Number</th>
<th>Item Title</th>
<th>Contact Person</th>
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<tbody>
<tr>
<td></td>
<td>Consent Agenda</td>
<td>Chancellor's Office (206-4747)</td>
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</tbody>
</table>

**Meeting Date:** 8/11/10

**Item Number:** 14

**Recommendation:**

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

14.1 New Appointments  
14.2 Administrative Appointment  
14.3 Adjunct Faculty Appointments  
14.4 Temporary Appointments  
14.5 Grant Proposal: Tohono O’odham Nation 12% Gaming Distribution Pima County Community College – Davis Monthan Air Force Base  
14.6 Teacher Preparation Agreements: Pima County Community College District and Arizona K-12 Schools Teacher-Intern Preparation Program  
14.7 Intergovernmental Agreement: Pima Community College to Provide Reporting for Arizona Community College Presidents’ Council  
14.8 Intergovernmental Agreement: Tucson Unified School District for the Aztec Middle College Program  
14.9 Lease: Lifelong Learning Research Institute, Inc.  
14.10 Contract: Architects Selection for Multi-term Open-Ended Contracts  
14.11 Contract: Arizona Department of Corrections Educational Program

**Approval**

Chancellor

Dr. Roy Flores
ACTION ITEM

Date: 8/11/10

Item Title: New Appointments
Contact Person: Doreen Armstrong, Acting Assistant Vice Chancellor for Human Resources (206-4624)

Recommendation:

The Chancellor recommends that the Board of Governors approve these new appointments.

Justification:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Staff:

Johnson, Daniel E.  
Campus Facilities and Operations Manager  
Salary: $47,187  
Desert Vista Campus  
Effective: 8/30/10  
Selected to fill a vacant position  
Education: Associate in Specialized Technology, Refrigeration, Heating, Ventilation and Air Conditioning, Triangle Institute of Technology  
Experience: Mr. Johnson has six years experience at St. Mary's Hospital as a stationary engineer/refrigeration specialist/pneumatic control technician, twenty-four years experience as a field service technician for McQuay Factory Service, and one year of experience as a building engineer for Coldwell Banker. He has also has one year experience as an instructor at ABC Technical Institute teaching refrigeration and air conditioning curriculum. Mr. Johnson has been an active member of the Refrigeration Service Engineers Society for more than thirty years.

Recruitment Overview:

An external recruitment was conducted. Sixteen complete applications were received and reviewed. Seven candidates were invited to interview. The finalists were interviewed by the Executive Vice Chancellor for Finance and Administration.

Petti, Anne M.  
Assistant Program Manager  
Salary: $52,736  
Community Campus  
Effective: 8/12/10  
Selected to fill a new position  
Education: Bachelor of Arts, English/French, John Carroll University; Master of Arts, Teaching English to Speakers of Other Languages, Michigan State University

(Continued)
Experience: Ms. Petti has more than seven years experience as an instructor in various countries including Hungary, Brazil, and Mexico. She has over six years experience writing and editing teachers' guides for McGraw-Hill.

Recruitment Overview:
An external recruitment was conducted. Thirty-six complete applications were received and reviewed. Four candidates were invited to interview. The finalists were interviewed by the Campus President.

Quijada, Rigoberto M. Trades/Maintenance Technician
- Hourly Rate: $12.39
- Effective: 8/16/10
- Education: High School Diploma
- Experience: Mr. Quijada has two years experience as a groundskeeper with the City of Tucson and three years experience as a landscaping foreman for the Sunflower Community Association.

Recruitment Overview:
An external recruitment was conducted. Ten complete applications were received and reviewed. Five candidates were invited to interview. The finalists were interviewed by the Executive Vice Chancellor for Finance and Administration.

Approvals

Contact Person

Doreen Armstrong

Chancellor

Dr. Roy Flores
### Pima County Community College District

**Board of Governors**

4905C East Broadway/Tucson, Arizona 85709-1010

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## ACTION ITEM

**Meeting Date:** 8/11/10

**Item Number:** 14.2

<table>
<thead>
<tr>
<th>Item Title</th>
<th>Contact Person</th>
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<tr>
<td>Administrative Appointment</td>
<td>Doreen Armstrong, Acting Assistant Vice Chancellor for Human Resources (206-4747)</td>
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</table>

### Recommendation:

This is a placeholder in the event administrative searches for a Vice Chancellor for Human Resources come to closure and the Chancellor has a recommendation for the Board.

### Justification:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

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### Approvals

- **Contact Person**
  - Doreen Armstrong

- **Chancellor**
  - Dr. Roy Flores
Date: 8/11/10

Item Title: Adjunct Faculty Appointments

Contact Person: Doreen Armstrong, Acting Assistant Vice Chancellor for Human Resources (206-4624)

Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Justification:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial academic discipline(s) in which adjunct faculty members are certified and the initial campus where they will teach. Adjuncts may also teach in other disciplines if additional certifications are awarded, or as temporary non-credit instructors in areas for which they are qualified.

Bakehouse, Derek

Discipline(s): Aviation Technology (Occupational/Workforce)
Salary: $710 per load hour
Education: Aviation Mechanic License, Federal Aviation Administration, Washington, District of Columbia
Experience: Mr. Bakehouse has worked with different types of engines from cars to airplanes for more than 35 years. Recently, he worked for the International Airline Teaching Academy in Tucson, Arizona. No previous teaching experience.

Bell, Constance E.

Discipline(s): Business, Culinary Arts (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Science, Business Management, University of Phoenix, Phoenix, Arizona
Experience: Since 2004, Ms. Bell has been the Head Chief and Founder of Plan B Event Productions, Tucson, Arizona. Since 1992 to present, she has been the Catering Manager for Gourmet to Go at Tohono Chul Tea Room, Tucson, Arizona. Ms. Bell has been a substitute teacher at Catalina Foothills School District since 2006.

(Continued)
Bowie Treacy, Kimberly A.
Discipline(s): Education (Academic), Business Management Systems (Occupational)
Salary: $710 per load hour
Education: Bachelor of Science, Mass Communication, Southeast Missouri State, Cape Girardeau, Missouri; Master of Science in Education, Higher Education, Drake University, Des Moines, Iowa
Experience: Ms. Bowie Treacy has been a sales representative for both pharmaceutical products and language services for a total of five years. No previous teaching experience.

Catalano, GianLuigi
Discipline(s): Italian (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Arts, French/Spanish, University of Nebraska, Omaha, Nebraska; Master of Arts, English as a Second Language, University of Arizona, Tucson, Arizona
Experience: Mr. Catalano is currently working as a Spanish Instructor at St. Gregory's College Preparatory in Tucson, Arizona. He worked for the University of Arizona, Tucson, Arizona, as an Italian instructor for more than two years.

Chavez, Monica
Discipline(s): Fitness and Wellness (Occupational)
Salary: $710 per load hour
Education: High School Diploma, Salpointe High School, Tucson, Arizona; Certificate, Martial Arts Instructor, American Institute of Kenpo, Tucson, Arizona
Experience: Ms. Chavez is currently working as a martial arts instructor for American Institute of Kenpo, Tucson, Arizona. She has more than seven years experience in the Martial Arts field. She has taught physical education and karate at the American Institute of Kenpo, Tucson, Arizona.

Damiani, Mary
Discipline(s): Education (Academic), Reading (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Elementary Education, University of Arizona, Tucson, Arizona; Master of Arts, Elementary Education, The University of New Mexico, Albuquerque, New Mexico
Experience: Ms. Damiani is currently working as a 5th grade teacher for Copper Creek Elementary School, Tucson, Arizona. She has more than 20 years experience teaching reading, math, and being a substitute teacher.

De La Ossa, Javier
Discipline(s): Crime Scene Management (Occupational/Workforce)
Salary: $710 per load hour
Education: High School Diploma, Pueblo High School
Experience: Mr. De La Ossa has been working as a Crime Scene Specialist for the City of Tucson for more than six years. He does not have formal teaching experience.
DelSordi, Nicholas C., PhD.
Discipline(s): Sociology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, General Management, Arizona State University, Tempe, Arizona; Master of Arts, Sociology, Arizona State University, Tempe, Arizona; Doctor of Philosophy, Sociology, Arizona State University, Tempe, Arizona
Experience: Dr. DelSordi is the Education Programs Supervisor for the La Palma Correctional Center, Eloy, Arizona. He has also been a teaching associate at Arizona State University in the departments of Sociology and Social and Family Dynamics.

Dorathy, Brandon
Discipline(s): Sign Language (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Special Education and Rehabilitation, University of Arizona, Tucson, Arizona; Master of Arts, Special Education and Rehabilitation, University of Arizona, Tucson, Arizona; Master of Education, Educational Leadership, Northern Arizona University, Flagstaff, Arizona
Experience: Mr. Dorathy is currently working for the Vail School District teaching the hearing impaired. He has more than six years teaching experience. Previously, he was an educational interpreter for the Arizona Schools for the Deaf and Blind, Tucson, Arizona.

Ebner, Jeffrey A.
Discipline(s): Automotive Technology (Occupational/Workforce)
Salary: $710 per load hour
Education: Associate of Applied Science, Auto Tech-Auto Mechanics, Chemeketa Community College, Salem, Oregon
Experience: Mr. Ebner is the owner of HARE Automotive in Tucson, Arizona. He was a Journeyman/Aerospace Maintenance for the United States Air Force at Davis Monthan Air Force Base, Tucson, Arizona. No previous teaching experience.

Escandon, Gilberto S.
Discipline(s): Automotive Technology (Occupational/Workforce)
Salary: $710 per load hour
Education: High School Diploma
Experience: Mr. Escandon is currently working as an automotive technician for Jim Click Dodge, Tucson, Arizona. He has more than four years of experience in automotive repairs. No previous teaching experience.

Gordon, Kelly J., Ph.D.
Discipline(s): Biology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Molecular & Cellular Biology, University of Arizona, Tucson, Arizona; Doctor of Philosophy, Pharmacology, Duke University, Durham, North Carolina
Experience: Dr. Gordon is currently working as a post-doctoral fellow for Arizona Cancer Center, Tucson, Arizona. She was a post-doctoral fellow for Igen, Phoenix,
Arizona. Dr. Gordon has more than eight years research experience. No previous teaching experience.

**Greene, Patricia, D.M.D.**

Discipline(s): Biology (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Science, University of California, Berkeley, California; Doctor of Medical Dentistry, Tufts University School of Dental Medicine, Boston, Massachusetts  
Experience: Dr. Greene has been working as resident faculty in the Dental Hygiene Department at Mohave Community College for more than two years. She also works as a general dentist for Fort Mohave Indian Dental Center, Mohave Valley, Arizona.

**Hall, Valarie**

Discipline(s): Paralegal (Occupational)  
Salary: $710 per load hour  
Education: Bachelor of Science, Social Work, San Diego State University, San Diego, California; Paralegal Certificate, University of San Diego, San Diego, California  
Experience: Ms. Hall is currently working as a Paralegal for Lewis and Roca LLP, Tucson, Arizona. She has more than 20 years experience as a Paralegal. Previously, she worked as a senior probate analyst for Chickasaw Nation Industries, Albuquerque, New Mexico. No previous teaching experience.

**Hinds, Heloise**

Discipline(s): Sign Language (Academic Limited Exemption)  
Salary: $710 per load hour  
Education: High School Diploma, California School for the Deaf and Blind, Berkeley, California  
Experience: Ms. Hinds is currently working for Pima Community College as an American Sign Language (ASL) tutor at the East Campus. She has more than 15 years teaching experience in sign language. Her teaching experience includes being an ASL Tutor, an ASL Teacher for the Community Outreach Program for the Deaf, and an ASL Home Tutor.

**Ingram, Constance**

Discipline(s): Computer Software Applications, Computer Information Systems (Occupational)  
Salary: $710 per load hour  
Education: Bachelor of Science, Business Administration, University of Phoenix, Arizona  
Experience: Ms. Ingram is currently a co-owner and operates a systems development consulting business, Kern Consulting, LLC, Tucson, Arizona. She has more than eight years experience in the computer information field. She provides comprehensive training on computer software applications, customer service training, and permissions on software utilization.
Jackson, Melissa
Discipline(s): Writing, Literature (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, English, University of Texas, San Antonio, Texas; Master of Arts, English, Our Lady of the Lake University, San Antonio, Texas
Experience: Ms. Jackson is currently teaching English at Howenstine High School, Tucson, Arizona. She has more than eight years experience as an English instructor. Previously, she has taught for Midland College, Midland, Texas, and for Northwest Vista College, San Antonio, Texas.

Keller, Nancy
Discipline(s): Education and Special Education (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, English, University of Wisconsin, Eau Clair, Wisconsin; Master of Science, Special Education, Emporia State University, Emporia, Kansas
Experience: Ms. Keller is currently working as an English teacher for Howenstine High School, Tucson, Arizona. She has more than six years teaching experience. Previously, she worked as a Special Education teacher for Lawrence High School, Lawrence, Kansas.

Khawam, Jean-Claude R.
Discipline(s): Business, International Business, Management (Academic), Logistics (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Science, Management, Arizona State University, Tempe, Arizona; Master of Business Administration, Thunderbird School of Global Management, Glendale, Arizona
Experience: Since 2009, Mr. Khawam is the principal consultant at Dorado Consulting. He advises small businesses on bookkeeping, accounting, web designs and international trade. Prior to setting up his own company, he was the chief financial officer for 19 years at Advanced Calibration Designs, Incorporated in Tucson, Arizona.

LaPointe, Stacie A
Discipline(s): Education (Academic). Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Science, General Biology, University of Arizona, Tucson, Arizona; Master of Education, Teaching and Teacher Education, University of Arizona, Tucson, Arizona
Experience: Ms. LaPointe has four years experience as a secondary school teacher in Tucson, Arizona.

Leavitt, John A.
Discipline(s): Administration of Justice (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Arts, Political Science, University of Arizona, Tucson, Arizona; Master of Education, Leadership, Northern Arizona University, Flagstaff, Arizona

(Continued)
Experience: Mr. Leavitt is the Assistant Chief of Police for the Tucson Police Department, Tucson, Arizona where he has worked for 17 years. No previous teaching experience.

Ledbetter, Lisa C.
Discipline(s): Radiology (Occupational/Workforce)
Salary: $710 per load hour
Education: Associate of Applied Science, Radiologic Technology, Pima Community College, Tucson, Arizona
Experience: Ms. Ledbetter has been working as a mammographer for Carondelet Health Network, Tucson, Arizona for more than 15 years. She has been an active member and planner of events for the American Society of Radiologic Technologists for more than 17 years.

Lopez, Sergio M.
Discipline(s): Business, Management (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Administration-Information Management, California State University, San Bernardino, California; Master of Business Management, University of Phoenix, Phoenix, Arizona
Experience: Mr. Lopez has been the distribution center manager for several businesses since 1996. He has been with the Chamberlain Group, Tucson, Arizona, since 2006. No previous teaching experience.

Lorette, Ronald D.
Discipline(s): Writing (Academic), Literature (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, English, San Francisco State University, San Francisco, California; Master of Arts, English, California State University, Sacramento, California
Experience: Mr. Lorette is currently an English Composition Instructor for the University of Arizona, Tucson, Arizona. He has more than seven years teaching experience. Previously, he taught for Cosumnes River College, Sacramento, California and for Yuba College, Marysville, California.

Lundy, Johanna E.
Discipline(s): Music (Academic)
Salary: $710 per load hour
Education: Bachelor of Music, Performance, Oberlin College, Oberlin, Ohio; Master of Music, French Horn Performance, Boston, Massachusetts
Experience: Ms. Lundy has worked for the Tucson Symphony Orchestra for more than four years. She performs concerts with the symphony and with the woodwind Quintet. She has also been giving private music lessons for more than 12 years.
Lybarger, Sunny K.
Discipline(s): Sociology (Academic), American Indian Studies (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Sociology, Oklahoma State University, Stillwater, Oklahoma; Master of Arts, Sociology University of Oklahoma, Norman, Oklahoma
Experience: Ms. Lybarger is a graduate teaching assistant for American Indian Studies at the University of Arizona, Tucson, Arizona. She was also a graduate teaching assistant for Sociology at the University of Oklahoma, Norman, Oklahoma.

Maddern, Emeline Y.
Discipline(s): Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Science, Systems Engineering, University of Arizona, Tucson, Arizona
Experience: Ms. Maddern is currently a technology teacher for the Fountain of Life Christian School, Tucson, Arizona. She has worked in the technology field for the last 23 years.

Mendoza, Irene Alvarez
Discipline(s): Chemistry, Biology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Spanish, University of Arizona, Tucson, Arizona; Bachelor of Science, Chemistry, University of Arizona, Tucson, Arizona; Candidate for Doctor of Pharmaceutical Science, University of Arizona, Tucson, Arizona
Experience: Ms. Alvarez Mendoza is currently working on completing her dissertation. She has worked as an undergraduate research assistant and Biology Research Program graduate mentor where she taught workshops and presented seminars at the University of Arizona, Tucson, Arizona.

Monberg, Cary N.
Discipline(s): Mathematics (Developmental)
Salary: $710 per load hour
Education: Associate in Engineering Technology, York Technical College, Rock Hill, South Carolina; Associate of Science, Science, Pima Community College, Tucson, Arizona; Bachelor of Science, Meteorology, Metropolitan State College of Denver, Littleton, Colorado
Experience: Mr. Monberg worked as a tutor teaching mathematics courses for high school students at the Tutoring Club of Highlands Ranch, Highlands Ranch, Colorado. He was also a math tutor at Pima Community College, Desert Vista Campus for one year.

Rhule-Smith, Ava, Ph.D.
Discipline(s): Biology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Chemistry and Food Chemistry, University of The West Indies, Mona, Jamaica; Doctor of Pharmacology, Pharmacology and Pharmaceutical Sciences, University of Montana, Missoula, Montana

(Continued)
Experience: Dr. Rhule-Smith is currently working as a scientist for Bio-Vidra Inc., Tucson, Arizona. Previously, she had a post-doctoral fellow appointment for Penn State University, College of Medicine, Hershey, Pennsylvania. She has more than five years teaching experience as a teaching assistant at the University of Montana in Missoula, Montana.

Sasiadek, Susan M., Ph.D.
Discipline(s): Business (Academic), Management (Academic)
Salary: $710 per load hour
Education: Bachelor of Fine Arts, Fine Arts Studies, University of Arizona, Tucson, Arizona; Master of Business Administration, University of Phoenix, Phoenix, Arizona; Doctor of Philosophy, Organization and Management, Capella University, Minneapolis, Minnesota
Experience: Dr. Sasiadek teaches as an Online Instructor for Virginia College, Birmingham, Alabama, Bellevue University, Bellevue, Nebraska, Southwestern College, Wichita, Kansas and Ashford University, San Diego, California.

Scott, Kenneth T., D.C.
Discipline(s): Biology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Anatomy, Parker College of Chiropractic, Dallas, Texas; Doctor of Chiropractic, Parker College of Chiropractic, Dallas, Texas
Experience: Dr. Scott has been a self-employed Locum Tenens Doctor. He taught a tobacco cessation class for Pima County Health Department from 2007–2008.

Stahl, Jessica
Discipline(s): Psychology, Education, Student Success (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Computer Information Systems/Management, Arizona State University, Tempe, Arizona; Master of Counseling, Counseling, Arizona State University, Phoenix, Arizona; Master of Education, Educational Technology, Northern Arizona University, Flagstaff, Arizona
Experience: Ms. Stahl is currently working for the Health and Wellness Management Department for Arizona State University, Tempe, Arizona. Previously, she worked for Canyon Physician as a behavioral health consultant in Mesa, Arizona. She has more than ten years teaching experience. She taught as an adjunct faculty for Paradise Valley Community College, Arizona State University, and Mesa Community College.

Vunk, Elizabeth L.
Discipline(s): Education (Academic), Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, English, University of Memphis, Memphis, Tennessee; Master of Arts in Teaching, Instruction and Curriculum Leadership, University of Memphis, Memphis, Tennessee
Experience: Ms. Vunk is a Middle School English Language Development Teacher for Tucson Unified School District, Tucson, Arizona. For eight years, she was also a

(Continued)
Curriculum Coordinator for the New York City Department of Education, Brooklyn, New York.

Walter, Janine
Discipline(s): Fitness and Wellness, Wellness Education, Therapeutic Massage (Occupational)
Salary: $710 per load hour
Education: Associate of Arts, Liberal Arts, Pima Community College, Tucson, Arizona; Massage Therapy License, State of Arizona, Tucson, Arizona; Therapeutic Massage and Bodywork, National Certification Board, Oakbrook Terrace, Illinois
Experience: Ms. Walter is currently self-employed as a massage therapist. She has more than five years experience as a massage therapist. Previously, she taught wellness courses for the Desert Institute of the Healing Arts, Tucson, Arizona.

Webster, Wendy
Discipline(s): Office and Administrative Professions (Occupational)
Salary: $710 per load hour
Education: Bachelor of Science, History, University of Arizona, Tucson, Arizona; Master of Science, Human Resource Development, Georgia State University, Atlanta, Georgia
Experience: Ms. Webster is currently the owner and president of Around to It Concierge Service, Tucson, Arizona. She has more than 15 years experience in computer support in college, corporate, and volunteer settings. Previously, she taught office automation and computer application courses for more than eight years for Central Arizona College, Coolidge, Arizona.

Wilbur, John S., Ph.D.
Discipline(s): Biology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Biology, Whitman College, Walla Walla, Washington; Doctor of Philosophy, Microbiology, Oregon Health & Science University, Portland, Oregon
Experience: Dr. Wilbur was a recent post-doctoral fellow at the University of California, Santa Barbara, California where he conducted molecular biology research. He also taught an upper division biology course for both undergraduate and graduate students at the same university.

Approvals
Contact Person __

Chancellor __
Dr. Roy Flores
ACTION ITEM

Date: 8/11/10  
Item Number: 14.4  

Item Title  
Temporary Appointments  

Contact Person  
Doreen Armstrong, Acting Assistant Vice Chancellor for Human Resources (206-4624)

Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Justification:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent, as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments, subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

Baird, Erik C.  
Tutor I  
DC
Hourly Rate: $7.25  
Education: Coursework, Pima Community College; Coursework, Embry-Riddle Aeronautical University  
Experience: Mr. Baird has experience in computer technical support with Intuit and as a computer technician working in education. He completed Telecommunications Certification at Perry Technical Institute. Based on his coursework and experience, he will be working as a Tutor I in writing and computers.

Barton, Robert  
Workforce Trainer  
CC
Hourly Rate: $23.00  
Education: Bachelor of Science, Public Administration, University of Arizona  
Experience: Mr. Barton is a retired Police Sergeant from the Tucson Police Department. He has over 28 years experience in the law enforcement field and was certified by the Arizona Peace Officer Standards and Training Board as both a general instructor and firearms instructor. Based on his experience as a Police Sergeant,
Temporary Appointments

Benda, Jon T.  
Classroom Model  
WC  

- **Hourly Rate:** $10.00  
- **Education:** Bachelor of Arts, Speech-Theatre, University of Northern Iowa  
- **Experience:** Mr. Benda has experience as an art model. He also has experience as a part-time actor.

Brimmer, Lauren  
Tutor I  
WC  

- **Hourly Rate:** $7.25  
- **Education:** Coursework, Pima Community College  
- **Experience:** Ms. Brimmer is highly recommended as a writing tutor by her instructor.

Bummer, Jeannie  
Workforce Trainer  
CC  

- **Hourly Rate:** $15.00  
- **Education:** Coursework, Administration of Justice, Pima Community College  
- **Experience:** Ms. Bummer is a Police Officer with the Tucson Police Department. She has more than 16 years experience in the law enforcement field. Based on her experience as a Police Officer, she has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

Ceballos, Roxanne  
Office Aide  
NW  

- **Hourly Rate:** $8.00  
- **Education:** High School Diploma, Rincon High School  
- **Experience:** Ms. Ceballos has customer service skills, ability to work independently, proficient time management, effective communication skills, and responsible decision making. She possesses computer and organizational skills applicable to the job skills needed for this position. She is recommended for Office Aide.

Choshi, Khutso  
Office Aide  
NW  

- **Hourly Rate:** $8.00  
- **Education:** High School Diploma, Ironwood Ridge High School  
- **Experience:** Mr. Choshi was a Student Ambassador for Pima Community College. He has customer service skills, ability to work independently, proficient time management, effective communication skills, and responsible decision making. He possesses computer and organizational skills applicable to the job skills needed for this position.

Christison, Gail  
Tutor I  
DV  

- **Hourly Rate:** $7.25  
- **Education:** Coursework, Texas State University San Marcos; Coursework, Pima Community College  
- **Experience:** Ms. Christison has displayed exemplary performance in her science courses at Pima Community College, including anatomy/physiology. She is highly recommended by the department chair of Sciences and Fitness as a Tutor I in biology (anatomy and physiology).
Coffman, Rebecca
Office Aide
NW
Hourly Rate: $8.00
Education: High School Diploma, Mountain View High School
Experience: Ms. Coffman has customer service skills, ability to work independently, proficient time management, effective communication skills, and responsible decision making. She possesses computer and organizational skills applicable to the job skills needed for this position. She is recommended for work in Student Life.

Cushman, Fred
Workforce Trainer
CC
Hourly Rate: $23.00
Education: Associate of Applied Science, Criminal Justice, Bergman Community College
Experience: Mr. Cushman is a retired Police Officer from the Tucson Police Department. He has more than 26 years experience in the law enforcement field and was certified by the Arizona Peace Officer Standards and Training Board as a General Instructor. Based on his experience as a Police Officer, he has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

DiDomizio, Adrien
Tutor I
NW
Hourly Rate: $7.25
Education: Coursework, Pima Community College
Experience: Mr. DiDomizio has been recommended by Math and Chemistry faculty for a peer tutoring position due to academic excellence in the mentioned subjects.

Duarte, Carla
Tutor I
DV
Hourly Rate: $7.25
Education: Associate of Science, Civil Engineering, Pima Community College
Experience: Ms. Duarte has work experience in the area of debt control and has used the accounting software package QuickBooks, which prepared her as a Tutor I in math.

Dursema, Ezra
Tutor II
EC
Hourly Rate: $9.50
Education: Coursework, Emergency Medical Technician-Basic, Medtech Training Academy
Experience: Mr. Dursema’s current certifications include Emergency Medical Technician-Basic (State of Arizona and National Registry) and American Heart Association Cardiopulmonary Resuscitation. He is currently the Emergency Medical Services Captain with Arivaca Volunteer Fire Department.

Gallaher, Jacques
Office Aide
NW
Hourly Rate: $8.00
Education: High School Diploma, London, United Kingdom
Experience: Mr. Gallaher currently volunteers as a computer technician. He has customer service skills, ability to work independently, proficient time management, effective communication skills, and responsible decision making. He possesses computer and organizational skills applicable to the job skills needed for this position. He is recommended for work in Student Life.
Temporary Appointments

Gary, Roderick
Head Basketball Coach WC
Salary: $5,000/season West Campus
Education: Bachelor of Science, Journalism and Mass Communications, Northern Arizona University
Experience: Mr. Gary’s basketball experience includes a year and a half with Pima Community College as Assistant Men’s Basketball Coach as a volunteer and seven years with Sahuaro High School as Assistant Boy’s Basketball Coach, and one year with Pima Community College as Assistant Men’s Basketball Coach.

Gonzales, Thomas
Workforce Trainer CC
Hourly Rate: $23.00
Education: Associate of Science, Business Administration, Pima Community College; Bachelor of Arts in History, University of Arizona; Master of Arts in Public Administration/Management, Troy University
Experience: Mr. Gonzales is a Police Officer with the Tucson Police Department. He has more than ten years experience in the law enforcement field and is an Arizona Peace Officer Standards and Training Board certified General, Defensive Tactics and Driver Training Instructor. Based on his education and experience as a Police Officer, he has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

Grande, Regina C.
Classroom Model WC
Hourly Rate: $10.00
Education: Bachelor of Fine Arts, Printmaking, Art Academy of Cincinnati
Experience: Ms. Grande has worked as an art model for figure drawing classes and for private sculpture classes.

Hale, Matthew
Tutor I DV
Hourly Rate: $7.25
Education: Coursework, Pima Community College; Associate of Applied Science, Mental Health Services, Community College of the Air Force
Experience: Mr. Hale is highly recommended by his Writing 102 instructor and has demonstrated excellent ability to write in an academic setting. These skills have prepared him as a Tutor I in writing.

Harris, Roy
Tutor I DC
Hourly Rate: $7.25
Education: Coursework, Pima Community College
Experience: Mr. Harris has completed Math 173 and Math 174. He is recommended by both his accounting instructor and his business math instructor as a Tutor I in accounting and business mathematics.

Harrison, Nathaniel J.
Tutor I EC
Hourly Rate: $7.25
Education: Associate, General Studies, Pima Community College
Experience: Mr. Harrison received recommendations from Math and Writing faculty for a peer tutoring position due to his academic excellence in the mentioned subjects.

(Continued)
Temporary Appointments

Hatoum, Imad
Office Aide  NW
Hourly Rate: $8.00
Education: High School Diploma, Ironwood Ridge High School
Experience: Mr. Hatoum is currently working for Haslett and Associates Insurance as well as American Valet Company. He has customer service skills, ability to work independently, proficient time management, effective communication skills, and responsible decision making. He possesses computer and organizational skills applicable to the job skills needed for this position. He is recommended for work in Student Life.

Heller, Joel
Classroom Model  WC
Hourly Rate: $10.00
Education: Bachelor of Arts, Psychology, Wichita State University; Juris Doctor, Law, Washburn University
Experience: Mr. Heller has prior experience as an art model.

Hisey, Jason R.
Head Baseball Coach  WC
Salary: $2,000/month
Education: Bachelor of Science, Exercise Sports Science, University of Arizona; Master of Science, Sports Administration, University of Arizona
Experience: Mr. Hisey was a professional baseball pitcher for the St. Louis Cardinals Baseball Organization from 1991 to 1993. His baseball coaching experience includes ten years with Catalina Foothills High School as a Head Baseball Coach, three years with Pima Community College as an Associate Head Baseball Coach, two years with Ironwood Ridge High School as a Head Baseball Coach, and seven years with USA Baseball as Coach.

Hodge, Laura A.
Tutor I  DC
Hourly Rate: $7.25
Education: Coursework, Pima Community College
Experience: Ms. Hodge is recommended as a Tutor I in writing, based on the recommendation of her writing instructor.

Jenkins, Vance
Tutor I  DV
Hourly Rate: $7.25
Education: Coursework, Pima Community College
Experience: Mr. Jenkins is currently enrolled in the engineering program at Pima Community College and was enrolled in the following math courses: MAT 151, MAT 182, MAT 220, MAT 231, and MAT 241. These prepared him as a Tutor I in math.

Kirkham, Jeffrey
Workforce Trainer  CC
Hourly Rate: $23.00
Education: Associate of Arts, Business Administration, Mesa Community College; Bachelor of Science, Business Administration and Personnel Management, Arizona State University; Master of Arts, Organizational Management, University of Phoenix
Experience: Mr. Kirkham is Chief of Police for the Nogales Police Department. He has more than 22 years experience in the law enforcement field and is an Arizona Peace Officer Standards and Training Board certified General Instructor. Based on his

(Continued)
education and experience as Chief of Police, he has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

**Kleinman, David**  
Workforce Trainer  
CC  
Hourly Rate: $23.00  
Education: Associate of Arts, Criminal Justice, Valencia Community College  
Experience: Mr. Kleinman is a Police Officer with the Arizona Department of Public Safety. He has more than 26 years experience in the law enforcement field and is an Arizona Peace Officer Standards and Training Board certified General Instructor, Defensive Tactics, Driver Training, Physical Fitness and Firearms Training Instructor. Based on his experience as a Police Officer, he has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

**Kreamer, William**  
Assistant Football Coach  
WC  
Hourly Rate: $15.00  
Education: Bachelor of Education, University of Arizona; Master of Secondary Education, University of Arizona  
Experience: Mr. Kreamer has been the Head Football Coach at Santa Rita High School, Sahuaro High School and Tucson High School. He also served as Assistant Principal and Athletic Director at both Ironwood Ridge High School and Sabino High School. Most recently, he was the Assistant Football Coach for Italy’s Rhinos Milano Professional Football Team. Mr. Kreamer will be coaching the offensive line and tight ends. Based on his education and direct football coaching experiences, he is recommended for the Assistant Football Coach opportunity.

**Landers, Janelle**  
Instructor - CPR  
CC  
Hourly Rate: $10.00  
Education: Associate Degree, Arts and Sciences, Tacoma Community College  
Experience: Ms. Landers is certified as an Emergency Medical Technician-Basic. She is also certified in Cardiopulmonary Resuscitation, Automated External Defibrillator and Basic Life Support.

**Lester, Jr., David**  
Tutor I  
DV  
Hourly Rate: $7.25  
Education: Coursework, Pima Community College; Coursework, University of Arizona  
Experience: Mr. Lester has successfully completed Pima Community College mathematics courses. He is currently taking Calculus III and one of our current math tutors has recommended him as tutor in math due to his ability to be successful in his own coursework and to assist other classmates.

**McCarthy, Terrence**  
Workforce Trainer  
CC  
Hourly Rate: $23.00  
Education: Bachelor of Arts, English, University of Arizona  
Experience: Mr. McCarthy is a Police Officer for the Tucson Police Department. He has more than ten years experience in the law enforcement field and is an Arizona Peace Officer Standards and Training Board certified General Instructor, Firearms and

(Continued)
Driver Training Instructor. Based on his experience as a Police Officer, he has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

Miller, Austin T. Tutor I DC
Hourly Rate: $7.25
Education: Coursework, Pima Community College; Coursework, Northland Pioneer Community College
Experience: Mr. Miller has been recommended by his writing instructor and lead faculty of the Writing Center as a writing tutor.

Monberg, Cary Tutor I WC
Hourly Rate: $7.25
Education: Associate of Science, Pima Community College; Bachelor of Science, Meteorology, Metropolitan State College
Experience: Mr. Monberg has seven years of experience as a science tutor.

Moreno, Enrique Tutor I DV
Hourly Rate: $7.25
Education: Coursework, Pima Community College
Experience: Mr. Moreno has work experience in management, dealing with financial data. He has also been recommended by a math faculty member.

Moslem, Mobeen Lab Assistant DC
Hourly Rate: $12.71
Education: Coursework, Pima Community College; Coursework, Molecular and Cellular Biology and Pharmacy, University of Arizona
Experience: Mr. Moslem has taken several courses offered by the Biology Learning Center. He also has one class left to earn a Bachelor of Science degree in Molecular and Cellular Biology at the University of Arizona, where he has also completed coursework toward a Doctor of Philosophy in Pharmacy. He also has work experience as a pharmacy intern.

Munsen, Margarita Office Aide NW
Hourly Rate: $8.00
Education: High School Diploma, Mountain View High School
Experience: Ms. Munsen has customer service skills, ability to work independently, proficient time management, effective communication skills, and responsible decision making. She possesses computer and organizational skills applicable to the job skills needed for this position. She is recommended for work in Student Life.

Pavlich, Michael Tutor I WC
Hourly Rate: $7.25
Education: Bachelor of Arts, English, Regis University; Master of Arts, English/American Literature, Regis University
Experience: Mr. Pavlich has current experience as a Pima Community College adjunct faculty.
Temporary Appointments

**Pollock, Matthew**

**Lab Assistant**

DC

Hourly Rate: $12.71

Education: Coursework, Biology, Pima Community College; Coursework, University of Arizona

Experience: Mr. Pollock is currently working towards a Bachelor of Science degree in Natural Resource Management at the University of Arizona, College of Agriculture. He has taken numerous biology and science lab-related courses, including Chemistry and Geology, and Biology 181.

**Ponzio, Russell**

**Workforce Trainer**

CC

Hourly Rate: $23.00

Education: High School Diploma, Canyon Del Oro High School

Experience: Mr. Ponzio is a Commissioned Training Supervisor for the Pima County Sheriff's Department. He has more than 18 years experience in the law enforcement field and is an Arizona Peace Officer Standards and Training Board certified General, Firearms, Defensive Tactics, Physical Fitness and Driver Training Instructor. He has a certificate in Law Enforcement. Based on his experience as a Training Supervisor, he has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

**Raymond, Jason**

**Workforce Trainer**

CC

Hourly Rate: $15.00

Education: Bachelor of Arts, Criminology, John Jay College

Experience: Mr. Raymond is a Firefighter with the Tucson Fire Department. He has two years experience in the field and is certified as an Emergency Medical Technician-Basic. Based on his education and experience as a Firefighter, he has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

**Schaller, Brandon R.**

**Tutor I**

DC

Hourly Rate: $7.25

Education: Coursework, Pima County Community College; Coursework, Owens Community College

Experience: Mr. Schaller successfully completed Writing 281 (Beginning Workshop in Tutoring Composition) and has received a recommendation from the lead faculty member for the Writing Center. These courses prepared him as a Tutor I in writing.

**Schuh, Michael**

**Workforce Trainer**

CC

Hourly Rate: $23.00

Education: Associate of Applied Science, Administration of Justice, Mohave Community College; Bachelor of Science, Management, University of Phoenix; Master of Science, Educational Leadership, Northern Arizona University

Experience: Mr. Schuh is a Police Sergeant for the Oro Valley Police Department. He has over 22 years experience in the law enforcement field and is an Arizona Peace Officer Standards and Training Board certified General Instructor and Driver Training Instructor. Based on his education and experience as a Police Sergeant,
he has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

**Sloane, George**  
**Workforce Trainer**  
**CC**  
Hourly Rate: $23.00  
Education: Coursework, Pima Community College  
Experience: Mr. Sloane is a retired Police Sergeant from the Tucson Police Department. He has over 34 years experience in the law enforcement field and is an Arizona Peace Officer Standards and Training Board certified General Instructor and Firearms Instructor. Based on his experience as a Police Sergeant, he has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

**Tchoffo, Astride**  
**Tutor I**  
**WC**  
Hourly Rate: $7.25  
Education: Coursework, Pima Community College; Coursework, University of Arizona  
Experience: Ms. Tchoffo has previous experience as a tutor and was recommended by her math instructor.

**Todd, Jeffrey**  
**Workforce Trainer**  
**CC**  
Hourly Rate: $23.00  
Education: Associate of Arts, Administration of Justice, Pima Community College; Bachelor of Science, Business and Public Administration, University of Arizona  
Experience: Mr. Todd is a retired Police Officer from the Tucson Police Department. He has 26 years experience in the law enforcement field and is an Arizona Peace Officer Standards and Training Board certified General Instructor, Defensive Tactics and Driver Training Instructor. Based on his education and experience as a Police Officer, he has demonstrated the qualifications to provide training in the Public Safety and Emergency Services Institute (PSESI).

**Tracht, Scott**  
**Tutor I**  
**WC**  
Hourly Rate: $7.25  
Education: Bachelor of Science, Chemistry, Central Missouri State University; Doctor of Philosophy, Analytical Chemistry, University of Illinois  
Experience: Mr. Tracht has 20 years of experience in the pharmaceutical and bio-tech industries. He has been volunteering as a chemistry and math tutor at West Campus Learning Center for the previous six months.

**Trester, Mary F.**  
**Tutor I**  
**EC**  
Hourly Rate: $7.25  
Education: Bachelor of Science, Education/English, Loyola University; Master of Science, Education/English, University of Wisconsin  
Experience: Ms. Trester has six years experience teaching in a classroom setting.
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Rate</th>
<th>Education</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Valdes-Chavarria, Carlos</td>
<td>Instructional Aide WC</td>
<td>$7.25</td>
<td>Coursework, Pima Community College</td>
<td>Mr. Valdes-Chavarria was selected due to his experience and performance in the digital dark room. He has demonstrated reliability as a Federal Work Study student and is the most qualified student to fulfill the requirements of the position. This opportunity is for sixteen hours per week for five weeks.</td>
</tr>
<tr>
<td>Vitale, Christian</td>
<td>Assistant Football Coach WC</td>
<td>$10.00</td>
<td>High School Diploma, Sabino High School; Coursework, Pima Community College</td>
<td>Mr. Vitale has been a District Manager with Wendy's in Davisburg, Michigan for 14 years, overseeing five store locations. He has led football camps and been a speaker since 2007. From 2005-2009, he was varsity special teams coordinator and wide receiver coach for Waterford Mott High School, Waterford, Michigan; Freshmen Head Coach 2003-2005. He is recommended for this assistant coach opportunity.</td>
</tr>
<tr>
<td>Zawada, Robert</td>
<td>Fiscal Advanced Analyst DO</td>
<td>$35.84</td>
<td>Bachelor of Arts, Business and Management, Northeastern Illinois University; Master of Education, Northern Arizona University</td>
<td>Mr. Zawada is a Certified Public Accountant, certified by the State of Arizona, State Board of Accounting. He began employment with the College in 1985 as an Accountant Supervisor. Mr. Zawada served as Assistant Comptroller for Accountant Systems, Fund Accountant II and Fiscal Advanced Analyst at the Central Office.</td>
</tr>
</tbody>
</table>

Approvals

Contact Person

Chancellor

Dr. Roy Flores
ACTION ITEM

Date: 8/11/10

Item Title

| Grant Proposal: Tohono O'odham Nation 12% Gaming Distribution Pima County Community College – Davis Monthan Air Force Base |
| Contact Person |
| Dr. Sylvia Lee, President, Community Campus (206-6577) |

Recommendation:

The Chancellor recommends that the Board of Governors approve the Tohono O'odham Nation 12% Gaming grant proposal from the Tohono O'odham Nation, and, if funded acceptance of the grant award to improve the Davis Monthan Education Science Lab with fume-extraction hoods to enhance the lab experience of almost 300 students annually. The term of the grant will be from September 1, 2010 through November 30, 2011.

Justification:

The Tohono O’odham Nation has provided funding for the Arizona revised gaming Statute 5-601-02. In 2002, Arizona voters approved Proposition 202, which implemented a new requirement that Tribal/State Gaming Compacts must include a provision that the compacting tribe will contribute a portion of its annual net gaming revenues (the “Annual Contribution”) for the benefit of the general public. The Tohono O’odham Nation has elected to offer grants in the areas of: Education, Health Care, Public Safety, Child Advocacy, Economic Development and Cultural & Environmental Development and Protection.

This grant proposal is to request funding under the Education portion of these tribal grants for the Davis Monthan Air force Base Education Center. At this center, Pima Community College provides academic transfer classes for students, including science courses (Biology, Chemistry, Astronomy, Physics and Geology). If funded, this request will allow Pima Community College to supply additional fume-extraction hoods enhancing the ventilation in the science lab, which is used by almost 300 students annually.

College Plan Initiative:

The Pima Community College Tohono O’odham nation 12% Gaming Distribution grant proposal supports the 2008-2011 year plan by addressing Initiative 1, Strategy 1.3: Develop and enhance effective educational and business partnerships increase learning opportunities for students, Action 1.3.1 Increase business and industry customization and innovation through contracts, Action 1.3.3 Increase partnerships college-wide.; Initiative 2, Strategy 2.1 Leverage Community Resources.
Financial Considerations:

The total grant amount being requested is $135,000. The table below illustrates the expense items to be supported by the grant:

Expense Items

<table>
<thead>
<tr>
<th>Projected Costs</th>
<th>Amount Requested</th>
<th>In-Kind Contribution</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel</td>
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<td></td>
</tr>
<tr>
<td>Advanced Program Manager</td>
<td>$0</td>
<td>$3,573</td>
</tr>
<tr>
<td>Fringe @ 34%</td>
<td>$0</td>
<td>$1,215</td>
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<tr>
<td>Total Personnel Costs</td>
<td>$0</td>
<td>$4,788</td>
</tr>
<tr>
<td>Supplies and Materials</td>
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<td>$140,000</td>
</tr>
<tr>
<td>Equipment</td>
<td>$135,000</td>
<td>$0</td>
</tr>
<tr>
<td>Total Direct Costs</td>
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<td>$144,788</td>
</tr>
<tr>
<td>TOTAL COSTS</td>
<td>$135,000</td>
<td>$144,788</td>
</tr>
</tbody>
</table>

The College has invested in-kind funding for an Advanced Program Manager for administrative oversight and reporting in the amount of $4,788. The College has invested in classroom and lab equipment (telescopes, lab top computers) in the amount of $140,000.

Institutionalization of the program is not required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and had determined they do not represent an undue liability.

Approvals

Contact Person

Dr. Sylvia Lee

Chancellor

Dr. Roy Flores
ACTION ITEM

Date: 8/11/10

Item Title
Teacher Preparation Agreements: Pima County Community College District and Arizona K-12 Schools Teacher-Intern Preparation Program

Contact Person
Dr. Sylvia Lee, President, Community Campus (206-6577)

Recommendation:

The Chancellor recommends that the Board of Governors approve the four Intergovernmental Agreements and the three Contract Agreements with three individual school districts and schools listed below. These agreements do not involve a commitment of specific funds. The term of the agreements will be from July 1, 2010 through June 30, 2015.

Justification:

In August 2006, the Board originally approved Agreements with 24 high-need school districts throughout Arizona requesting the College's Teacher Preparation Program. School districts are working to meet the need for highly-qualified teachers as required by the federal mandates embedded in the K-12, No Child Left Behind Act (NCLB) legislation. Arizona classroom instructors must be considered highly qualified teachers. The Arizona Department of Education (ADE) has severely limited emergency teaching certifications. Thus, school districts must contract with a state-approved teacher preparation program. Pima Community College is a state-approved program.

Districts are seeking to replace current emergency certifications with intern certification through the Teacher Preparation Program. It is anticipated the demand for this program will continue to increase.

The following School Districts have requested the Teacher Preparation Program be made available to their employees:

Intergovernmental Agreements
Duncan Unified School District #2
Indian Oasis Baboquivari Unified School District
Williams Unified School District
Joint Technological Education District

Contract Agreements
Arizona State Schools for the Deaf and Blind
Tucson International Academy
Wildcat Charter School

College Plan Initiative:

This contract agreement supports the following College Plan, 2008-2011: Initiative 1, Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students, Strategy 1.5 Develop and enhance learning and educational resources to support student learning and effective teaching.

(Continued)
The College has engaged in programs with local school districts for several years and recognizes no new or unusual exposures associated with the proposed activities. These Agreements have been reviewed by College staff.

Financial Considerations:

There are no additional funds associated with this action.

Approvals

Contact Person ___________________________  
Dr. Sylvia Lee

Chancellor _________________________________  
Dr. Roy Flores
Intergovernmental Agreement: Pima Community College to Provide Reporting for Arizona Community College Presidents’ Council

Recommendation:

The Chancellor recommends that the Board of Governors approve the Intergovernmental Agreement with the Arizona Community College Presidents’ Council (ACCPC), and with the Maricopa Community College District as the fiscal agent for the Council, to serve as the central coordinator of statewide reporting for the community colleges in the ten districts of the ACCPC, for the period of July 1, 2010 through June 30, 2013.

Justification:

The ten districts of the ACCPC provide legislatively-mandated and voluntary reports to the Arizona State Legislature, and one report to New Mexico related to a tuition reciprocity agreement. In order to comply with the joint reporting requirements, the districts through ACCPC have requested to contract with Pima Community College to prepare and forward the necessary reports on the districts’ behalf.

For the specified fee, Pima Community College will provide all services related to the preparation and filing of the joint district reports. If the Legislature increases or decreases the number of reports that are required during the term of the agreement, the parties involved will negotiate an adjustment in the fees and generate an amendment to the intergovernmental agreement.

Pima Community College may terminate the agreement if sufficient funds to support the program are not appropriated by the Board of Governors. The Maricopa Community College District may terminate the agreement if it does not receive adequate funding from the district members of the ACCPC.

College Plan Initiative:

This agreement supports the following College Plan, 2008-2011: Initiative 1, Strategy 1.3, Develop and enhance effective educational and business partnerships to increase learning opportunities for students; and Initiative 2, Strategy 2.1, Leverage community resources.

Financial Considerations:

For providing these services, Maricopa Community College District, as the fiscal agent for the ACCPC, will pay Pima Community College an amount not to exceed $84,154 annually. Pima (Continued)
will bill Maricopa monthly in arrears in 12 equal installments. The costs include the salary, fringe benefits and indirect costs for a full-time Project Manager position to coordinate the generation and filing of the reports.

Approvals

Chancellor

Dr. Roy Flores
Recommendation:

The Chancellor recommends that the Board of Governors approve the Intergovernmental Agreement between the Tucson Unified School District (AGENCY) and Pima County Community College District (COLLEGE) for the purpose of establishing the mutual responsibilities and rights of the respective parties to continue Aztec Middle College Program. The term of the agreement will be from August 15, 2010 through June 30, 2015.

Justification:

The Aztec Middle College is an innovative program that encourages at-risk high school students to pursue post-secondary education while completing their high school curriculum by taking college credit courses in a college campus setting. The program began in 1977 with students attending classes at the West Campus. Since then, it has expanded to the East, Desert Vista and Northwest campuses with each campus program serving 25-30 students per year.

The COLLEGE and the AGENCY agree to implement and administer educational courses and/or training programs for the Aztec Middle College.

Under the terms of the agreement the COLLEGE shall be responsible for providing space for the educational activities required to implement the agreement; to collaborate with the AGENCY to select COLLEGE credit courses to those students designated by the AGENCY to participate in the program and to provide related student development and academic support services; collaborate to enroll all designated students in a minimum of one COLLEGE credit course each semester; perform computer management and desktop support with the exception of content filtering software; provide and maintain internet connectivity and telephone services; and provide the Agency for purchasing purposes computer and printer specifications.

The AGENCY will be responsible for providing high school curriculum and instruction to participants and collaborate with the COLLEGE to enroll all designated students in a minimum of one COLLEGE credit per semester; provide administrative support for all high school educational activities including supervision of all AGENCY designated students while on COLLEGE premises and coordination and direction of all appropriate instructional faculty, academic support and student development personnel; purchase all computers and other related classroom equipment as required for support of the program and ensure that all such equipment meets the required specifications of the AGENCY and lease to the COLLEGE all such equipment during the terms of the agreement for $1 cost.

(Continued)
Intergovernmental Agreement: Tucson Unified School District for the Aztec Middle College Program

Date: 8/11/10
Page 2

**College Plan Initiative:**

This program supports the 2008-2011 College Plan Initiative 1, Strategy 1.2, which states: Create effective learning environments to ensure student success and Strategy 1.3 which states: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.

**Financial Considerations:**

The COLLEGE is responsible for maintaining a budget and funding for any aspect of the program for which it is responsible.

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**Approvals**

Contact Person

Dr. Suzanne Miles

Chancellor

Dr. Roy Flores
Date: 8/11/10

Item Title
Lease: Lifelong Learning Research Institute, Inc.

Contact Person
Dr. David Bea
Executive Vice Chancellor for Finance and Administration
(206-4519)

Recommendation:

The Chancellor recommends that the Board of Governors approve a lease agreement between Pima County Community College District and Lifelong Learning Research Institute, Inc. for the use of 5,560 square feet at Green Valley Community Learning Center for a period of five years. The monthly rent will initially be $12.00 per square foot per year or $66,720 for the year.

Justification:

The Green Valley Community Learning Center was established to be a multipurpose educational facility serving the greater Green Valley area. The Lifelong Learning Research Institute, Inc. has been successfully operating a charter school for eight years. They intend to open and operate Lifelong Learning Academy (Digital Technology Academy) Charter School and become a long term tenant at the Green Valley Community Learning Center. Lifelong Learning Research Institute, Inc. will initially utilize about 5,560 square feet of currently vacant space with the option to lease additional space if available. The initial lease period is five years with two five year renewal options.

College Plan Initiative:

Initiative 5 – Improve the Use of Physical Assets

Financial Considerations:

The initial minimum monthly rent is $5,560.00, plus rental tax or $12.00 per square foot. The annual rent will be increased three percent per year or an amount equal to the Federal Consumer Price Index, whichever is larger. The annual rent established by the agreement and paid by Lifelong Learning Research Institute, Inc. covers all operating and maintenance costs for the space.

Approvals

Dr. David Bea

Dr. Roy Flores
**Recommendation:**

The Chancellor recommends the Board of Governors approve the selection of BWS Architects, GLHN Architect and Engineers, Inc., Klimatic Architecture, NTD Architecture, and Sakellar Associates Architects & Planners, Inc. to provide architectural services for College capital projects.

**Justification:**

The College uses consulting architects to provide drawings, plans, specifications, estimates and construction observation for College construction projects that require architecture, engineering, assaying, geology, landscape architecture or land surveying. Because capital outlay projects have short timelines for completion, it is not practical to conduct architect selection process for each capital project.

Arizona Revised Statutes direct the selection process for architects to be based on qualifications. By statute, fees, price, man-hours, or any other cost information cannot be considered until after the highest qualified firm is determined. In accordance with state statutes and College policies, the College issued a Request for Proposals (RFP) for Multi-Term, Multi-Requirement Architectural Services. Multi-Term means that the selected architects are “on-call” to assist the College for a one-year term with the potential to be extended for four additional one-year terms. Multi-requirement means that each architect may be asked to assist with more than one project. The College has no obligation to extend the term, or to assign any projects to any of these firms.

The College received proposals from nineteen (19) architectural firms. A committee comprised of representatives from various College campuses and departments, including a licensed architect and a licensed contractor, screened the proposals using a structured evaluation form and open discussion. The committee subsequently selected seven firms for interviews. Upon completion of the interviews, the committee selected five firms based on criteria established by the committee, including: firm experience; strength of architectural and engineering teams; design methodology; project history; quality control procedures; firm size; project and schedule management; and references.
The five firms selected are:

- BWS Architects
- GLHN Architect and Engineers, Inc.
- Klimatic Architecture
- NTD Architecture
- Sakellar Associates Architects & Planners, Inc.

**College Plan Initiative:**

Initiative 5 – Improve the Use of Physical Assets
Annual Capital Budget

**Financial Considerations:**

The costs associated with this action are included with proposed capital outlay projects presented during the annual capital budget process.

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**Approvals**

Contact Person  
Dr. David Bea

Chancellor  
Dr. Roy Flores
The Chancellor recommends that the Board of Governors approve the contract with the Arizona Department of Corrections for the Pima County Community College District – Workforce and Business Development Division to provide Automotive, Construction, Heating Ventilation and Air Conditioning, Solar Installer, and academic programs. Pima County Community College District has provided educational programs for the Arizona Department of Corrections (ADC) for over twenty years. The terms of the agreement will be from October 21, 2010 through October 22, 2011. The College will be reimbursed $417,981 for occupational programs, and $39,071 for the academic program, totaling $457,052.

Justification:

This contract will permit the College to provide academic and occupational education programs for eligible inmates at the State Prison Complex in Tucson. Specific terms of the agreement include curriculum development, classroom instruction, student services and administrative support services. Specific educational offerings are negotiated annually.

College Plan Initiative:

This contract agreement supports the following College Plan, 2008-2011:

Initiative 1, Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students, Initiative 4, Strategy 4.1 Expand College access and outreach, Strategy 4.3 Expand and develop community connections.

The College has reviewed the contract, evaluated the risks associated with the proposed activities and determined they do not present an undue liability.

Financial Considerations:

The Arizona Department of Corrections will reimburse the College at the following negotiated rates. These rates are inclusive of all costs relevant to instruction, supplies and equipment, staff and administrative oversight.

(Continued)
Occupational Programs: $417,981
Automotive Technology
Construction Technology
Heating Ventilation and Air Conditioning Technology
Solar Installer

Academic Program: $39,071 (for four, three credit hour courses)

Total $457,052

These programs and rates will be renegotiated annually.

Approvals
Contact Person
Dr. Sylvia Lee

Chancellor
Dr. Roy Flores