NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the
general public that the Pima County Community College District Board of Governors will hold a
REGULAR MEETING on the 10th day of March 2010, at 7:00 p.m. The meeting will be held in
the Community/Board Room, District Office, 4905 E. Broadway, Tucson, Arizona 85709-1010.
A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made
for individuals with disabilities when a minimum of five working days advance notice is given.
Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4817.
Copies of the Board Packets are available in the Campus Libraries.

Dated this 4th day of March 2010.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: Roy Flores

Distribution:

Buildings: City
County

Campuses: Community
Desert Vista
Downtown
East
Maintenance and Security
Northwest
West
Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order
2. Pledge of Allegiance

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment

4. Staff Representatives
   Barbara Byrnes
   Shari Dill

5. Student Representatives
   Hector Araujo
   Brittany Beasley

6. Faculty Representatives
   Kimlisa Duchicela
   Rick Rosen

7. Report — Chairperson of the Board
   • Authorization of Executive Session on April 14, 2010
General Matters (Continued)

8. Report — Secretary of the Board
9. Report — Chancellor

Information Items

11. Separations from Employment
12. Student Aide Hires

Action Items

13. Approval of Minutes
   Regular Meeting of February 17, 2010
14. Consent Agenda
   14.1 New Appointments
   14.2 Adjunct Faculty Appointments
   14.3 Temporary Appointments
   14.4 Administrator Appointment
   14.5 Administrator Contracts 2010/2011
   14.6 Summer Work Schedule 2010
   14.7 Contract: Campus Core Data Switch Replacement
   14.8 Department of Public Safety Classification Schedule

Adjournment

Regular Meeting
April 14, 2010, 7:00 p.m.
District Office
Community Board Room
4905 East Broadway
Tucson, AZ 85709-1010
1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   • Authorization of Executive Session on April 14, 2010
8. Report—Secretary of the Board
9. Report—Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Report — January 2010 Financial Statements

DATE: 3/10/10
ITEM NO: 10

Recommendation:

Attached are the financial statements showing preliminary 2009/10 fiscal year results through January 2010. Time will be provided to discuss college fiscal matters.

OPERATIONAL SUMMARY

Pima Community College continues the year as expected, with positive net assets reported through the end of January. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $22.6 million. This is somewhat lower than the January 2009 net assets increase of $25.8 million but consistent with our expectations. The difference is principally due to the reduction in state aid and state shared sales tax revenues.

In terms of operational performance, General Fund revenues and expenditures are consistent with budget and our expectations. Personal services expenditures and commitments are 88.2 percent of the budget, which is higher than the previous year as a result of adjunct contracts being entered into the system earlier than in the prior year. Services and supplies expenditures and commitments are approximately 65.7 percent of the budget, which is slightly higher than the previous year.

Statement of Net Assets

As shown in The Statement of Net Assets, total net assets at the end of January are $209.8 million, which is an increase of $15.1 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long term debt.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Finance and Administration (206-4519)

Dr. Roy Flores, Chancellor
## PIMA COUNTY COMMUNITY COLLEGE DISTRICT

**Statement of Net Assets**

31-Jan-10  
(Preliminary)

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT FUNDS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auxiliary and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restricted</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Plant and</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Funds</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total All Funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Noncurrent Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>**Total Current Funds</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Current Liabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accrued Payroll and</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Benefits</td>
<td>$2,794,057</td>
<td>$2,794,057</td>
</tr>
<tr>
<td>Accounts Payable and</td>
<td>$511,276</td>
<td>$511,276</td>
</tr>
<tr>
<td>Accrued Liabilities</td>
<td>17,937</td>
<td>17,937</td>
</tr>
<tr>
<td>Deposits Held in</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Custody</td>
<td>627,537</td>
<td>627,537</td>
</tr>
<tr>
<td>**Total Current</td>
<td>$7,567,138</td>
<td>$7,567,138</td>
</tr>
<tr>
<td>Liabilities</td>
<td>17,937</td>
<td>17,937</td>
</tr>
<tr>
<td>**Noncurrent</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Liabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Deferred Revenue</td>
<td>5,900</td>
<td>5,900</td>
</tr>
<tr>
<td>Long-term Liabilities</td>
<td>2,995,697</td>
<td>2,995,697</td>
</tr>
<tr>
<td>**Total Noncurrent</td>
<td>$3,001,597</td>
<td>$3,001,597</td>
</tr>
<tr>
<td>Liabilities</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>NET ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Invested in Capital</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Assets (net of related debt)</td>
<td>$94,034,900</td>
<td>$94,034,900</td>
</tr>
<tr>
<td>Restricted for:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Loans</td>
<td>1,721,413</td>
<td>1,721,413</td>
</tr>
<tr>
<td>Debt Service</td>
<td>9,555,084</td>
<td>9,555,084</td>
</tr>
<tr>
<td>Other (Capital Projects)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Grants and Contracts</td>
<td>(2,855,762)</td>
<td>(2,855,762)</td>
</tr>
<tr>
<td><strong>Total Net Assets</strong></td>
<td>$85,041,194</td>
<td>$85,041,194</td>
</tr>
</tbody>
</table>

**Prior Year Totals as of January 31, 2009**
## Statement of Revenues, Expenses and Changes in Net Assets
For Seven Months Ending January 31, 2010

### Operating Revenues

<table>
<thead>
<tr>
<th>Current Funds</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>Auxiliary and Restricted</td>
<td>Plant and Other Funds</td>
</tr>
<tr>
<td>1</td>
<td>Tuition and Fees</td>
<td>$42,806,988</td>
</tr>
<tr>
<td>2</td>
<td>Contracts</td>
<td>2,329,573</td>
</tr>
<tr>
<td>3</td>
<td>Auxiliary Enterprises</td>
<td>841,546</td>
</tr>
<tr>
<td>4</td>
<td>Commission and Rents</td>
<td>15,000</td>
</tr>
<tr>
<td>5</td>
<td>Other Operating Revenues</td>
<td>390,634</td>
</tr>
<tr>
<td>6</td>
<td>Total Operating Revenues</td>
<td>45,542,195</td>
</tr>
</tbody>
</table>

### Operating Expenses

<table>
<thead>
<tr>
<th>Educational and General</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>29,109,204</td>
<td>2,023,306</td>
</tr>
<tr>
<td>Academic Support</td>
<td>13,467,691</td>
<td>1,313,905</td>
</tr>
<tr>
<td>Student Services</td>
<td>11,204,915</td>
<td>1,301,696</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>15,331,793</td>
<td>(44,002)</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>6,697,970</td>
<td>339,607</td>
</tr>
<tr>
<td>Depreciation</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>1,243,539</td>
<td>30,291,284</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>0</td>
<td>150,565</td>
</tr>
<tr>
<td>Total Operating Expenses</td>
<td>77,055,112</td>
<td>35,376,361</td>
</tr>
</tbody>
</table>

### Nonoperating Revenues (Expenses)

<table>
<thead>
<tr>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prior Year Totals as of January 31, 2009</td>
<td></td>
</tr>
</tbody>
</table>

### Income before Other Revenues, Expenses, Gains, or Losses

<table>
<thead>
<tr>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>$27,685,580</td>
<td>$1,890,002</td>
</tr>
</tbody>
</table>

### Income before Other Revenues, Expenses, Gains, or Losses

<table>
<thead>
<tr>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>$27,685,580</td>
<td>$1,890,002</td>
</tr>
</tbody>
</table>

### Increase (Decrease) in Net Assets

<table>
<thead>
<tr>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>$20,126,614</td>
<td>$4,528,236</td>
</tr>
</tbody>
</table>

### Net Assets

<table>
<thead>
<tr>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>$85,041,194</td>
<td>$3,872,684</td>
</tr>
</tbody>
</table>

### General Information

- PIMA COUNTY COMMUNITY COLLEGE DISTRICT
- STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET ASSETS
- FOR SEVEN MONTHS ENDING JANUARY 31, 2010
# Pima County Community College District

## Summary of Expenditures and Encumbrances - General Fund - Budget and Actual

For Seven Months Ending January 31, 2010

### Expenditures by Function

<table>
<thead>
<tr>
<th>Education and General</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>$55,757,844</td>
<td>$38,967,154</td>
</tr>
<tr>
<td>Academic Support</td>
<td>26,991,783</td>
<td>21,733,526</td>
</tr>
<tr>
<td>Student Services</td>
<td>20,798,635</td>
<td>17,186,189</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>26,289,772</td>
<td>22,383,618</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>12,572,321</td>
<td>8,861,478</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>2,006,000</td>
<td>1,538,445</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$155,702,000</td>
<td>$116,936,138</td>
</tr>
</tbody>
</table>

### Expenditures by Account

<table>
<thead>
<tr>
<th>Services and Supplies</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>$55,757,844</td>
<td>$38,967,154</td>
</tr>
<tr>
<td>Academic Support</td>
<td>26,991,783</td>
<td>21,733,526</td>
</tr>
<tr>
<td>Student Services</td>
<td>20,798,635</td>
<td>17,186,189</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>26,289,772</td>
<td>22,383,618</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>12,572,321</td>
<td>8,861,478</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>2,006,000</td>
<td>1,538,445</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$155,702,000</td>
<td>$116,936,138</td>
</tr>
</tbody>
</table>

### Total Expenditures by Function

<table>
<thead>
<tr>
<th>Total Expenditures by Function</th>
<th>ADJUSTED BUDGET</th>
<th>TOTAL COMMITED AMOUNT</th>
<th>AVAILABLE BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational and General</td>
<td>$155,702,000</td>
<td>$124,133,348</td>
<td>$31,568,652</td>
</tr>
<tr>
<td>Personal Services</td>
<td>$6,368,351</td>
<td>$6,368,351</td>
<td>$0</td>
</tr>
<tr>
<td>Communications and Utilities</td>
<td>3,347,870</td>
<td>54.6</td>
<td>2,780,628</td>
</tr>
<tr>
<td>Travel</td>
<td>892,764</td>
<td>32.9</td>
<td>1,821,260</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>8,088,941</td>
<td>81.1</td>
<td>1,889,704</td>
</tr>
<tr>
<td>Supplies and Materials</td>
<td>3,807,983</td>
<td>64.9</td>
<td>2,061,907</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>1,243,539</td>
<td>62.0</td>
<td>762,461</td>
</tr>
<tr>
<td><strong>Total Services and Supplies</strong></td>
<td>$29,636,427</td>
<td>$19,456,810</td>
<td>$10,179,617</td>
</tr>
<tr>
<td>Capital Equipment</td>
<td>233,959</td>
<td>43.6</td>
<td>302,041</td>
</tr>
<tr>
<td>Transfers</td>
<td>7,558,966</td>
<td>100.0</td>
<td>34</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>312,279</td>
<td>26.9</td>
<td>848,921</td>
</tr>
<tr>
<td>Contingency and Reserves</td>
<td>7,354,500</td>
<td>0.0</td>
<td>7,354,500</td>
</tr>
<tr>
<td><strong>Total Expenditures by Account</strong></td>
<td>$155,702,000</td>
<td>$124,133,348</td>
<td>$31,568,652</td>
</tr>
</tbody>
</table>
COMMITMENTS FOR INSTITUTIONAL SUPPORT

FY 10 $22.7M
FY 09 $22.4M

COMMITMENTS FOR OPERATION & MAINTENANCE OF PLANT

FY 10 $9.9M
FY 09 $8.9M

COMMITMENTS FOR STUDENT FINANCIAL AID

FY 09 $1.5M
FY 10 $1.2M
TO: Board of Governors
FROM: Chancellor
DATE: 3/10/10
ITEM NO: 11
SUBJECT: Separations from Employment

Recommendation

For your information, the Chancellor submits the following separations from employment:

Retirements

Bezusko, Michael L.
Instructional Faculty
DV-Mathematics
Effective: 12/17/10

Michael Bezusko began employment with the College in 1999 as Instructional Faculty in the Mathematics Department. He is also an Adjunct Faculty member for the College.

Soto, Juan
Vice President of Student Development
DV-Enrollment Services
Effective: 5/28/10

Juan Soto began employment with the College in 1977 as an Outreach Aide in Student Services at West Campus, where he also became High School/College Relations Outreach Coordinator. He was Educational Support Faculty, Department Chair, Program Manager, and Acting Dean of Student Development. He later became Vice President of Student Development.

Warfield, Joan
Program Manager
CC-Adult Education
Effective: 3/4/10

Joan Warfield began employment with the College in 2000 as an Educational Vocational Program Coordinator with Pima College Adult Education. She has worked with Adult Education since 1983 and has served as the El Rio Learning Center Manager for the past 21 years. She began her career in Adult Education as a part-time instructor in the Refugee Education Project and taught at the El Rio Learning Center which later became the El Pueblo Liberty Learning Center. In 2002, Joan became Program Manager for Pima College Adult Education.

(Continued)
Separations from Employment

Colmenero, Sonia
Support Coordinator
DV-President’s Office
Effective: 3/5/10
Reason: Other employment

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 3/10/10
ITEM NO: 12
SUBJECT: Student Aide Hires

Recommendation:

The Chancellor submits the following list of appointments for student aides.

<table>
<thead>
<tr>
<th>Audain</th>
<th>Jahvecia</th>
<th>Moraila</th>
<th>Gina</th>
<th>Francisco</th>
</tr>
</thead>
<tbody>
<tr>
<td>Billson</td>
<td>Brendan</td>
<td>Moreno</td>
<td>Moreno</td>
<td>Amanda</td>
</tr>
<tr>
<td>Bramlett</td>
<td>Anthony</td>
<td>Morrison</td>
<td>Oddo</td>
<td>Marcus</td>
</tr>
<tr>
<td>Campos</td>
<td>Jacqueline</td>
<td>Perez Hermosillo</td>
<td>Prieto</td>
<td>Daniella</td>
</tr>
<tr>
<td>Esquer</td>
<td>Ernesto</td>
<td>Prieto</td>
<td>Ramirez</td>
<td>Olivia</td>
</tr>
<tr>
<td>Gonzalez</td>
<td>Jose</td>
<td>Reynoso</td>
<td>Roper</td>
<td>Jose</td>
</tr>
<tr>
<td>Griffin</td>
<td>Heather</td>
<td>Roberson</td>
<td>Saavedra</td>
<td>Deysi</td>
</tr>
<tr>
<td>Hammann</td>
<td>Mark</td>
<td>Roper</td>
<td>Salcido</td>
<td>Kimberly</td>
</tr>
<tr>
<td>Henderson</td>
<td>Lawrence</td>
<td>Roper</td>
<td>Sanchez</td>
<td>Michael</td>
</tr>
<tr>
<td>Hernandez</td>
<td>Raimundo</td>
<td>Roper</td>
<td>Sanchez</td>
<td>Laura</td>
</tr>
<tr>
<td>Herrera</td>
<td>Vanessa</td>
<td>Saavedra</td>
<td>Sanchez</td>
<td>Ruby</td>
</tr>
<tr>
<td>Leyva</td>
<td>Soraida</td>
<td>Salcido</td>
<td>Spektor</td>
<td>Manuel</td>
</tr>
<tr>
<td>Lopez</td>
<td>Ana</td>
<td>Sanchez</td>
<td>Sylvester</td>
<td>Artur</td>
</tr>
<tr>
<td>Lopez</td>
<td>Christian</td>
<td>Sylvestor</td>
<td>Thomas</td>
<td>Melissa</td>
</tr>
<tr>
<td>Martin</td>
<td>Samuel</td>
<td>Spektor</td>
<td>Thomas</td>
<td>Amber</td>
</tr>
<tr>
<td>McCormick</td>
<td>Alan</td>
<td>Valenzuela</td>
<td>Clarissa</td>
<td></td>
</tr>
<tr>
<td>McNeil</td>
<td>Autumn</td>
<td>Verdugo</td>
<td>Astrid</td>
<td></td>
</tr>
<tr>
<td>Mendez</td>
<td>Christopher</td>
<td>Wallace</td>
<td>Korey</td>
<td></td>
</tr>
<tr>
<td>Mendoza</td>
<td>Rosalba</td>
<td>Ward, Jr.</td>
<td>Sylvester</td>
<td></td>
</tr>
<tr>
<td>Milam</td>
<td>Wray</td>
<td>Xu</td>
<td>Yan</td>
<td></td>
</tr>
<tr>
<td>Mindt</td>
<td>Garrett</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Unapproved Minutes of the Regular Meeting February 17, 2010

Background:

The unapproved minutes of the Regular Meeting of February 17, 2010 are submitted for approval.
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, February 17, 2010 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Sherryn Marshall, Chair
Marty Cortez, Secretary
Brenda Even, Member
David Longoria, Member
Scott Stewart, Member

BOARD REPRESENTATIVES
Barbara Byrnes, Staff
Shari Dill, Staff
Hector Araujo, Student
Kimlisa Duchicela, Faculty
Rick Rosen, Faculty

RECORDING SECRETARY
Christie Sexton

ADMINISTRATION
Roy Flores, Chancellor
Lou Albert, President, West Campus
Christal Albrecht, President, Desert Vista Campus
David Bea, Executive Vice Chancellor, Finance and Administration
Johnson Bia, President, Downtown Campus
Vicky Cook, Vice President of Instruction
Teresita Flores, Executive Director of Employment/Legal Affairs
Charlotte Fugett, President, East Campus
Donna Gifford, Vice President of Instruction/Adult Education
Mary Beth Ginter, Division Dean Instruction

Diane Groover, Assistant Vice Chancellor for Finance
Jerry Haynes, Vice President of Student Development
Kirk Kelly, Vice Chancellor, Information Technology
Jana Kooi, President, Northwest Campus
Sylvia Lee, President, Community Campus
Mary Ann Martinez Sanchez, Vice President of Instruction
Leticia Menchaca, Vice President of Student Development
Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services
Lorraine Morales, Assistant Vice Chancellor, Student Services
Harry Muir, Vice President of Instruction
Brigid Murphy, Vice Provost and Assistant Vice Chancellor, Academic Services
Raul Ramirez, Vice Chancellor for Community Relations and Institutional Outreach
Anna Reese, Executive Director, Financial Aid
Nicola Richmond, Executive Director for Institutional Research
Ted Roush, Vice President of Instruction
Nancy Russell, Vice President of Instruction/Workforce and Business Development
Nancee Sorenson, Vice President of Student Development
Stan Steinman, Senior Assistant to the Provost
Tom Tomasky, Acting Assistant Vice Chancellor
Anne Vosberg, Vice President of Student Development
Lynne Wakefield, Assistant Vice Chancellor, Human Resources
Bill Ward, Assistant Vice Chancellor for Facilities
Call to Order

Sherryn Marshall called the meeting to order at 7:10 p.m.

Pledge of Allegiance

David Longoria led the Pledge of Allegiance.

Public Comment

Mayra Rodriguez addressed the Board to thank Chancellor Flores for Family Literacy funding. Her family presented home-made plaques to Dr. Flores and each Board member.

Staff Representatives

Barbara Byrnes and Shari Dill provided the Staff Council report for the February 5 meeting. Highlights included the following: Provost’s report: Bill Scurrah gave an update on the upcoming Evaluators visit. Liaison Report: Exempt and Non-Exempt Staff Evaluations are due the end of February. Foundation report: Cheryl House presented an overview of the Staff Council Fundraisers for the past four years, supporting Youth on Their Own, Progress Program and the General Scholarship Fund. Staff Council has raised a total of $13,634.28 for those programs. AFSCME: Meet and Confer has begun with a deadline of February 23 to submit proposals. ACES: The Meet and Confer format has been standardized across the three bargaining units. By-laws are being updated.

Student Representatives

Hector Araujo reported on all five campus activities. Following are highlights from those reports: Community Campus: Ambassador Reception to celebrate El Pueblo Liberty’s tenth anniversary was a big success with 200 attendees. Desert Vista Campus: Two DVC students were nominated and received scholarships from the All USA/Phi Theta Kappa competition. Downtown Campus: Student Life/Student Government sponsored the “Welcome Week” Jan. 19-21. Student Life helped sponsor the Vets4Vets Club BBQ Feb. 2, and they hosted a tour of the Downtown Campus for Palo Verde Magnet High School in January.
East Campus: Student Life will be sending 27 students to the National Collegiate Leadership Conference February 19-21 at the University of Arizona as part of their Level 2 experience through Pima’s Leadership Institute. Northwest Campus: Student Government President was selected to represent the College at the American Association of Community Colleges Annual Legislative Summit in Washington, DC February 6-10. Student Life is sponsoring 14 students to attend the National Collegiate Leadership Conference February 19-21. West Campus: Student Life will be sponsoring three events in honor of Black History Month. Student Life is sponsoring 22 students to attend the National Collegiate Leadership Conference.

Faculty Representatives

Faculty Senate representatives Rick Rosen and Kimlisa Duchicela reported on the Faculty Senate meeting of January 13. Following are highlights from that report: President Diann Porter welcomed new Faculty Senators. Provost Miles gave a brief update on reaccreditation activities, and suitable resource rooms will be set up at the District Office and each campus. The self-study visit will be September 13-15. The Chancellor’s report outlined new organizational changes, in addition to an update on the financial well being of the College. Election of open Senate officer positions was completed, with the following positions filled: VP, Erin Eichelberger, BOG Representative, Kimlisa Duchicela and Secretary, Pat Townsend. A report on PCCEA activities was given by Ana Jimenez and Meet and Confer begins January 29.

Report — Chairperson of the Board

David Longoria was welcomed as the new member of the Board of Governors, replacing Richard Fimbres. Dr. Even was congratulated on her appointment by the Governor to the Arizona Community College Council.

Motion to Authorize Executive Session
PASSES

Motion No. 6928

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report by the Secretary.

Chancellor’s Report

Michael Racy, President of Racy Associates Inc., and Lobbyist presented a report on the Arizona legislature activities and state of Arizona’s economy.

Meet and Confer teams for the three employee groups, ACES, AFSCME and PCCEA, were introduced and presentations were made by each group outlining their activities and proposals for the coming year.

Report — December 2009 Financial Statements

We are continuing much as expected. There was an increase in net assets due to an increase in tuition revenues.

Information Items

Separations from Employment

Chairperson Marshall acknowledged the retirements of: Kenneth Chiaro, Ronnie Doran, Terry Forster, Gregory Jamieson, Helen Johnson, Bruce Karam and Ann Wheeler.

Student Aide Hires

These items were noted as information items.

Action Items

Approval of Minutes

Motion No. 6929

Motion to Approve
Consent Agenda
PASSES

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Board Member Even requested that Items 14.10 Intergovernmental Agreements: City of Tucson; 14.11 Intergovernmental Agreements: Drexel Heights Fire District; 14.12 Intergovernmental Agreements: Northwest Fire District and 14.13 Intergovernmental Agreements: Tubac Fire District be pulled from the consent agenda and voted on separately.

Motion No. 6930

Brenda Even – M, Marty Cortez – S, to approve the Consent Agenda.

14.1 New Appointments
14.2 Acting Administrator Appointments
14.3 Temporary Appointments
14.4 Adjunct Faculty Appointments
14.5 Faculty Regular Appointments 2010/2011 Fiscal Year
14.6 Grant Proposal: United States Department of Education Student Support Services: Student Opportunities for Achievement and Retention (SOAR)
14.7 Grant Proposal: United States Department of Education Student Support Services: Graduation, Retention, Academic Standing, and Transfer (GReAT) Program
14.8 Grant Proposal: United States Department of Education Student Success Services: Project Aspire
14.9 Contract: Carondelet Health Network Associate of Applied Science Degree in Nursing Program
14.14 Intergovernmental Agreement: Southern Arizona Foster Care Youth Mentoring Project State of Arizona on behalf of the Arizona Commission for Postsecondary Education
14.15 Employee Pay System Analysis and Redesign Consultant

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Motion to Approve Intergovernmental Agreements

PASSES

Intergovernmental Agreements: City of Tucson
Intergovernmental Agreements: Drexel Heights Fire District
Intergovernmental Agreements: Northwest Fire District
Intergovernmental Agreements: Tubac Fire District

Motion No. 6931

Scott Stewart – M, Marty Cortez – S, to approve the Intergovernmental Agreements with the City of Tucson; Drexel Heights Fire District; Northwest Fire District and the Tubac Fire District.

Vote: All Board members present voted "aye" by voice vote. Brenda Even — Abstained. Motion carried.

Adjournment

The meeting adjourned at 8:45 p.m.

______________________________
Secretary

______________________________
Date
TO: Board of Governors
FROM: Chancellor
SUBJECT: Consent Agenda

Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

14.1 New Appointments
14.2 Adjunct Faculty Appointments
14.3 Temporary Appointments
14.4 Administrator Appointment
14.5 Administrator Contracts 2010/2011
14.6 Summer Work Schedule 2010
14.7 Contract: Campus Core Data Switch Replacement
14.8 Department of Public Safety Classification Schedule

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: New Appointments

DATE: 3/10/10
ITEM NO: 14.1

This is a placeholder in the event searches come to closure and the Chancellor has recommendations for the Board.

Contact Person:
Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Background:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial academic discipline(s) in which adjunct faculty members are certified and the initial campus where they will teach. Adjuncts may also teach in other disciplines if additional certifications are awarded, or as temporary non-credit instructors in areas for which they are qualified.

Butler, Margaret
Discipline(s): Early Childhood Education (Occupational)
Salary: $710 per load hour
Education: Bachelor of Science, Early Childhood Education, Wheelock College, Boston, Massachusetts; Master of Education, Special Education, University of Arizona, Tucson, Arizona
Experience: Ms. Butler recently retired from the Southern Arizona Association for the Education of Young Children as a Coordinator/past President. She has more than twenty years experience in Early Childhood Education. She was an adjunct instructor for Central Arizona College and for Pima Community College teaching Child Development courses.

Crosby, Leslie G.
Discipline(s): Nursing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science, Nursing, University of Virginia, Charlottesville, Virginia
Experience: Ms. Crosby is a Nursing Assistant Instructor for Direct Caregiver Institute and a Senior Research Nurse for the College of Pharmacy at the University of Arizona, both in Tucson, Arizona.
Cruz, Valerie M.
Discipline(s): Nursing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Associate of Applied Science, Nursing, Pima Community College, Tucson, Arizona; Bachelor of Science, Nursing, University of Phoenix, Phoenix, Arizona
Experience: Ms. Cruz currently works at University Medical Center, Tucson, Arizona as a Clinical Leader. She has been working as a nurse for more than 22 years. She does not have formal teaching experience.

Donnelly, Giuliana M., Ph.D.
Discipline(s): Italian (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science, Aeronautics, San Jose State University, San Jose, California, Master of Arts, Romance Languages and Doctor of Philosophy, Spanish, both from Texas Tech University, Lubbock, Texas
Experience: Dr. Donnelly has taught as an adjunct for the University of Arizona since 2002 in the Spanish and Portuguese Department.

Lucero, Cynthia M.
Discipline(s): Nursing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science, Nursing, University of Arizona, Tucson, Arizona
Experience: Ms. Lucero is currently working as a registered nurse at Saint Joseph’s Hospital, Tucson, Arizona. For the past two years, she has worked in the Neurological Unit of the hospital. She does not have teaching experience.

McBride, III, Charles J.
Discipline(s): Sign Language (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Art, Psychology, Rutgers University, Camden, New Jersey
Experience: Mr. McBride’s first language is American Sign Language. He has been a Vocational Program Specialist since 2006 where he counsels deaf and hard of hearing people seeking employment. His teaching experience was as a Substitute Teacher with the American School for the Deaf in Connecticut.

McRae, Bart L.
Discipline(s): Biology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Biology, University of Arizona, Tucson, Arizona; Doctor of Medicine, The Medical College of Wisconsin, Milwaukee, Wisconsin
Experience: Dr. McRae has been an Emergency Department Physician at Sage Memorial Hospital, Benson Hospital, Nogales Holy Cross Hospital, and Tucson Hospital, all located in Arizona, for the past 18 years.
Pachis, Karen A.
Discipline(s): Nursing (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Nursing, COE, Cedar Rapids, Iowa; Master of Science in Nursing, Community Health Nursing, Indiana University, Indianapolis, Indiana
Experience: Ms. Pachis worked for twenty years as an Assistant Professor at Mennonite College of Nursing at Illinois State University in Normal, Illinois. In addition, she was a Nursing Instructor at Luke’s School of Nursing in Cedar Rapids, Iowa.

Roan, Dawn M.
Discipline(s): Reading (Developmental)
Salary: $710 per load hour
Education: Bachelor of Science, Social Psychology, Park University, Parkville, Missouri; Master of Education, Curriculum and Instruction Technology, Grand Canyon University, Glendale, Arizona
Experience: Ms. Roan has been working as a Special Education teacher for more than seven years. She is a part of the Tucson Education Association and the Council for Exceptional Children. She does not have adult education teaching experience.

Satterlee, Thomas E.
Discipline(s): Sign Language (Academic Limited Exemption)
Salary: $710 per load hour
Education: GED from California State Board of Education
Experience: Mr. Satterlee works as a Staff Interpreter for the Community Outreach Program for the Deaf in Tucson, Arizona. He has also been a Video Relay Interpreter and Classroom Interpreter. He has no formal teaching experience.

Starkovich, Britt
Discipline(s): Anthropology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Anthropology/Biology, University of Wyoming, Laramie, Wyoming; Master of Arts, Anthropology, University of Arizona, Tucson, Arizona
Experience: Ms. Starkovich is currently working for the University of Arizona as a Teaching Assistant for the Department of Anthropology. She has more than three years teaching experience for the University of Arizona.

Yildirim, Hayri T.
Discipline(s): Turkish (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science, Operations Management, University of Arizona, Tucson, Arizona; Master of Science, Management and Policy, University of Arizona, Tucson, Arizona
Experience: Mr. Yildirim is a native of Turkey who is currently employed the University of Arizona as the Assistant Director of Operations for the Main Library. He is in the doctorate program at the University of Arizona for Near Eastern Studies and has no formal teaching experience.

(Continued)
Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Background:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent, as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments, subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

Arvizu, Denise  
Event Assistant II  
WC
Hourly Rate: $10.00  
Education: Bachelor of Arts, Business Education, University of Phoenix  
Experience: Ms. Arvizu currently works as a Financial Service Specialist for the University of Arizona. Her responsibilities include payment approvals and customer service assistance. She also has experience as a cashier and customer service associate at Mervyn’s Department Store. She is recommended as Event Assistant II based on her education and customer service skills.

Case, Chris P.  
Information Technology Specialist EC
Hourly rate: $18.90  
Education: Coursework, Pima Community College  
Experience: Mr. Case has 20 years experience in the Information Technology field and 16 years as owner and operator of Ultramedia Computers in Tucson. He is A+ Certified, Net+ Certified, Cisco Certified Network Associate Certified, and Server+ Certified and Security+ Certified. Based on his experience, Mr. Case is recommended for the temporary backfill of the vacant Information Technology Specialist position.

(Continued)
Temporary Appointments

Chen, Tingting  Tutor II  DC
Hourly rate: $7.50 per hour
Education: Bachelor of Science, Life Sciences, Anhui University; Master of Science, Life Sciences, Microbiology & Biochemical Pharmacology, Nanjing University
Experience: Mr. Chen worked as a research assistant in plant cell and molecular biology laboratory at the Institute of Functional Biomolecules, State Key Laboratory of Pharmaceutical Biotechnology at Nanjing University. Based on his education and experience, Mr. Chen is recommended as a math, biology and chemistry tutor.

Engle, Cherice  Laboratory Aide  WC
Hourly Rate: $7.25
Education: Coursework, Pima Community College
Experience: Ms. Engle has had Photography coursework wet and digital labs, qualifying her to move between the two labs. Coursework includes ART 140 Photography I, ART 128 Digital Photography I, ART 143 Commercial Photography, ART 147 Alt. Processes in Photography, ART 230 History of Photography, ART 232 Digital Photography II. She is knowledgeable concerning processes and procedures specific to the Photography and Digital Arts. Ms. Engle is recommended based on her experience.

Hess, Debra  Sign Language Lab - Tutor  NW
Hourly Rate: $7.50
Education: High School Diploma, Mansfield High School, Mansfield, Ohio
Experience: Ms. Hess is deaf and is a native American Sign Language speaker. She previously worked at Walmart, Interstate Optical, Hi-Stat Manufacturing, and the United States Post Office. Her previous job required customer service skills, ability to work independently, proficient time management, effective communication skills and responsible decision-making. She is recommended by the Sign Language Lead Faculty.

Miller, Allison  Instructor  DC
Hourly Rate: $20.53
Education: Bachelor of Fine Arts, City University of New York
Experience: Ms. Miller is currently a substitute teacher in TUSD and liaison for Arts for All in Tucson where she has been employed for the past two years. Based on her education and experience, she is recommended to instruct art classes for Upward Bound students.

Molina, Dylan  Tutor II  DC
Hourly Rate: $7.50 per hour
Education: Bachelor of Science, Math Education, University of Arizona; Bachelor of Arts, Spanish, University of Arizona
Experience: Mr. Molina is currently a peer Advisor and College Algebra Skills Coach at the University of Arizona. Based on his education and experience, he is recommended as a tutor for Mathematics.

(Continued)
Temporary Appointments

Morales, William

CPR Instructor

CC

Hourly Rate: $23.00

Education: Fire Science Academy and Emergency Medical Technician-Paramedic Academy, Pima Community College; Coursework, University of Arizona

Experience: Mr. Morales is currently a Firefighter for the Tucson Fire Department. He is certified as a Firefighter, Emergency Medical Technician-Paramedic, Cardio Pulmonary Resuscitation Provider, and Technical Rescue Technician. Mr. Morales is recommended as an instructor teaching Advanced Medical Life Support for the Emergency Medical Technology program and is qualified based on his education and experience.

Robles, Ivette

Auxiliary Aide

EC

Hourly Rate: $7.25

Education: Coursework, Pima Community College

Experience: Ms. Robles is a student at Pima Community College and working on courses for transfer. Her first language is Spanish and her level of fluency qualifies her to assist a student in Disabled Student Resources. Based on her experience, she is recommended as Auxiliary Aide in Disabled Student Resources.

Schulte, Sean

Tutor I

EC

Hourly Rate: $7.25

Education: Coursework, Pima Community College.

Experience: Mr. Schulte is currently is employed as a cook at Rancho Del Lago in Vail, Arizona. He was recommended by his Math and Chemistry faculty for a peer tutoring position based on his education.

Scullary, Christine

Instructor

DV

Hourly Rate: $32.40

Education: Associate of Applied Science, Nursing, Community College of Denver; Bachelor of Science in Nursing, Excelsior College; Master of Science, Nursing and Clinical Systems Management, Excelsior College

Experience: Ms. Scullary was employed from 1991 until 2004 as a Staff Nurse and Clinical Nurse Educator at St. Joseph’s Carondelet Hospital. From 2004 until 2008, she was the Manager of Network Performance for Carondelet Health Network. From 2008 until 2009, she was Team Leader for Clinical Systems at University Medical Center. Based on her education, she is qualified for this position to teach the Practical Nurse Refresher Course.

Smith, James Alex

Event Assistant

WC

Hourly Rate: $10.00

Education: Associate of Fine Arts, Theatre Arts, Pima Community College

Experience: Mr. Smith is currently a technical support staff member and cashier for the National Traffic Safety Institute in Tucson. He is also a bonded cashier. He has worked extensively with the Pima Community College Theatre Department as a performer and backstage crew member. Additionally, Mr. Smith’s leadership skills include his work as a camp counselor for Iroquois Springs in 2008. He is recommended as Event Assistant based on his education and experience.

(Continued)
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Rate</th>
<th>Education</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Villalobos, Gladyz</td>
<td>Tutor NW</td>
<td>$7.50</td>
<td>High School Diploma, Arizona School for the Deaf and Blind</td>
<td>Ms. Villalobos is a student and a native American Sign Language speaker. She is currently a full-time student at Pima Community College. She has the language skills necessary to work in the Sign Language Lab. She is recommended by the Sign Language Lead Faculty based on her experience.</td>
</tr>
<tr>
<td>Wheeler, Ann</td>
<td>Program Specialist DC</td>
<td>$23.24</td>
<td>Bachelor of Art, Counseling, Queens University; Master of Arts, Counseling, University of Arizona</td>
<td>Ms. Wheeler’s experience includes positions as a career counselor, adjunct faculty, retention specialist, advisor and temporary counselor at Pima Community College. She retired from the College as an Advanced Student Services Specialist. Based on her education and experience, Ms. Wheeler is recommended as Program Specialist in Disabled Student Resources.</td>
</tr>
<tr>
<td>Woods, Jerry</td>
<td>Art Model EC</td>
<td>$10.00</td>
<td>Coursework, Pima Community College</td>
<td>Mr. Woods has 15 years of modeling experience at Pima Community College and many art institutions in the Tucson area. He worked for 18 years as a stuntman at Old Tucson and is presently the choreographer of stunts in Trail Dust Town. Mr. Woods is recommended based on his experience.</td>
</tr>
<tr>
<td>Woods, Heather</td>
<td>Art Model EC</td>
<td>$10.00</td>
<td>Coursework, Pima Community College</td>
<td>Ms. Woods has three years of experience in modeling at many art institutions in the Tucson area and four years as stunt person at Trail Dust Town. Based on her experience in modeling, Ms. Woods is recommended as an art model.</td>
</tr>
</tbody>
</table>

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 3/10/10
FROM: Chancellor  ITEM NO: 14.4
SUBJECT: Administrator Appointment

Recommendation

The Chancellor recommends to the Board the following appointment of an administrator. The Chancellor also requests that the Board authorize the Chancellor or designee to sign the employment contracts on behalf of the College District.

Bay, Stella A.  Executive Director of the Department of Public Safety
Salary: $28,927*  DO – Department of Public Safety
Effective: 03/12/10  Reclassified
*This is the prorated salary for the balance of the fiscal year (3/12/10 – 6/30/10)

Education: Bachelor of Arts, Elementary Education, University of Arizona; Master of Education, Educational Leadership; Northern Arizona University

Experience: Chief Bay was hired by the College in June 2006. She came to the College from the Tucson Police Department where she started as police records clerk in 1975, progressed to police officer in 1979, police detective in 1978, police sergeant in 1988, and, police lieutenant in 1997.

Chief Bay is responsible for ensuring that all members of the department maintain the necessary state certification required for police officers in the State of Arizona. Chief Bay has applied and received several grants from the Governor’s Office of Highway Safety since coming to the College. She also created the emergency preparedness guidelines and provided training to all College personnel. Chief Bay ensures that the college is in compliance with the mandatory Clery Act requirements. Chief Bay is a member of the Pima County Emergency Operations group and will assist the College during a disaster to provide updated information to the College community. Chief Bay works with all the other law enforcement agencies to include local, state and federal. Chief Bay also has community involvement with 88-Crime as the secretary and with Safe Kids, Tucson, as their President.

While at the Tucson Police Department, Chief Bay’s administrative assignments included: patrol commander of the West Patrol Division (120 employees consisting of ten uniform patrol squads, one tactical squad and one bicycle patrol squad; oversaw the Neighborhood Crimes Section (seven sergeants and 74 employees assigned to five substations) and served as project manager for Truancy Roundup in 1998; directed all negotiations responses to barricaded and suicidal subjects in the Hostage Crisis Negotiation Unit and coordinated quarterly training for all negotiators in Southern Arizona; directed the gathering, evaluation,
maintenance and dissemination of information related to criminal activity involving traditional and non-traditional organized crime groups and created accounting guidelines for under cover monetary expenditures in the Special Investigations Section; as Executive Officer to the Chief, she responded to all correspondence received by the Chief of Police, coordinated Mayor and Council agenda items, oversaw the supervisor of the Research and Analysis Unit and, developed a 40-hour Crisis Intervention Training program for officers to assist in dealing with persons with a mental illness and developmentally disabled individuals; was responsible for administering an $11 million budget utilized mainly for vehicles, building maintenance, supply items and equipment in the Administrative Resources Section; supervisor for the Traffic Enforcement Section (consisting of seven sergeants, five detectives, 46 officers, one non-sworn and two volunteer personnel) with budget administration and grants.

Recruitment Overview:
This position was reclassified based on institutional need.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO:      Board of Governors      DATE:      3/10/10
FROM:    Chancellor          ITEM NO.     14.5
SUBJECT: Administrator Contracts 2010/2011

Recommendation:

The Chancellor recommends that the Board of Governors approve the following administrator regular appointments for 2010/2011. Furthermore, the Chancellor recommends that the Board authorize the Chancellor, or designee, to sign the employment contracts for administrator personnel on behalf of the College District.

Background:

In accordance with Board policy, an administrator shall be offered a new contract for the ensuing fiscal year unless he or she is otherwise notified in writing on or before April 1. Contracts are normally prepared for a fiscal year but may, in some circumstances, be for a shorter period of time. This list is current as of the date submitted; however, additional names may be presented to the Board at a later date.

It is essential to clarify that while the appointment of each administrator may be for the full fiscal year, his or her assignment may be changed during the course of the year in accordance with the applicable Board policy. The administrators listed on the attached pages are recommended for a regular appointment for 2010/2011.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor

(Continued)
Name: Albert, Louis S.
Job Title: Campus President
Education: Doctor of Philosophy, Higher Education Administration, University of Maryland; Master of Science, Zoology, University of Maryland; Bachelor of Science, Biology, Loyola College of Maryland; Doctor of Humane Letters (Honoris Causa), Cuttington University College (Liberia)
Experience: Hired as the Campus President, West Campus, June 2003.

Name: Albrecht, Christal M.
Job Title: Campus President
Education: Doctor of Education, Allied Health Education and Administration, University of Houston; Master of Arts, Medical Technology and Lab Science, Norwich University; Bachelor of Science, Medical Technology, Syracuse University
Experience: Hired as the Campus President, Desert Vista Campus, January 2008.

Name: Armstrong, Doreen
Job Title: Executive Director of Employee Consulting and Personnel Services
Education: Master of Arts in Education, Counseling, Northern Arizona University; Bachelor of Science, Psychology, Northern Arizona University.
Experience: Hired as the Director of Compensation, Employment, and Human Resources Information Systems, April 1993. Currently is serving as the Executive Director for Employee Consulting and Personnel Services.

Name: Bea, David
Job Title: Executive Vice Chancellor for Finance and Administration
Education: Doctor of Philosophy, Education, Master of Arts, Education, Claremont Graduate University; Bachelor of Arts, Psychology, Colgate University
Experience: Hired as the Assistant Vice Chancellor for Finance in December 2004. Currently is serving as the Executive Vice Chancellor for Finance and Administration.

Name: Bia, Johnson
Job Title: Campus President
Education: Doctor of Philosophy, Agricultural Education, Iowa State University; Master of Science, Agricultural Education, Bachelor of Science, Agricultural Education, University of Arizona.
Experience: Hired as the Dean of the Skill Center in November 1992. Currently is serving as the Campus President, Downtown Campus.

(Continued)
Name: Cook, Victoria
Job Title: Vice President of Instruction
Education: Master of Science, United States and Asian History; Bachelor of Arts, History, University of Arizona
Experience: Hired as an Instructional Faculty member in 1997. Currently is serving as the Vice President of Instruction, Northwest Campus.

Name: Cuyugan, Imelda
Job Title: Assistant Vice Chancellor for Federal Initiatives
Education: Master of Public Administration, Public Administration, California State University, Northridge; Bachelor of Arts, Economics, Divine Word University of Tacloban.
Experience: Hired as the Director of Grants Office in March 2005. Currently serves as the Assistant Vice Chancellor for Federal Initiatives.

Name: Flores, Teresita M.
Job Title: Executive Director of Employment/Legal Affairs
Education: Juris Doctor, Bachelor of Science, Architectural Design, University of Arizona.
Experience: Hired as Grants Development Program Manager in 1999. Currently is serving as Executive Director of Employment/Legal Affairs.

Name: Fugett, Charlotte A.
Job Title: Campus President
Education: Master of Business Administration, Business Administration, University of Richmond; Bachelor of Science, History, Longwood College
Experience: Hired as the Vice Chancellor for Human Resources in July 1998. Currently is serving as the Campus President, East Campus.

Name: Gifford, Donna H.
Job Title: Vice President of Instruction
Education: Master of Science, Astronomy, Bachelor of Arts, Education, University of Arizona
Experience: Hired as Instructional Faculty in 1999. Currently is serving as the Vice President of Instruction at Community Campus.
Name: Gilliland, Mary
Job Title: Division Dean of Instruction
Education: Doctor of Philosophy, Master of Arts, University of California, San Diego; Bachelor of Arts, Bryn Mawr College
Experience: Hired as Instructional Faculty in August 1988. Currently is serving as Instructional Division Dean, West Campus.

Name: Gillis, John E.
Job Title: Division Dean of Instruction
Education: Master of Arts, Industrial Relations, University of Minnesota; Bachelor of Science (Teaching), Social Studies, Minnesota State University, Mankato
Experience: Hired in 2005 as Advanced Program Manager at the Community Campus, Public Safety and Emergency Services Institute. Currently is serving as Instructional Division Dean, East Campus.

Name: Ginter, Mary Beth
Job Title: Division Dean of Instruction
Education: Doctor of Philosophy, Higher Education, University of Arizona; Master of Arts, Languages and International Trade, Eastern Michigan University; Bachelor of Science, Spanish and Human Resource Development, Oakland University
Experience: Hired as the Executive Assistant to the West Campus President in 2003. Currently is serving as a Division Dean of Instruction, West Campus.

Name: Groover, Diane
Job Title: Assistant Vice Chancellor of Finance
Education: Master of Business Administration, Technology Management, Karl Eller Graduate School of Management, University of Arizona; Bachelor of Science, Information Systems, University of Phoenix, Bachelor of Science in Business and Public Administration, Accounting, University of Arizona.
Experience: Hired as the Assistant Vice Chancellor of Finance in April 2007.

Name: Haynes, Jerry
Job Title: Vice President of Student Development
Education: Master of Education, Curriculum and Administration, Miami University; Bachelor of Science in Education, Speech and Hearing Therapy, Bowling Green University

(Continued)
Experience: Hired as the Dean of Student Development, Community Campus in June 2005. Currently is serving as Vice President of Student Development, Downtown Campus.

Name: **Hernandez, Luisa I.**
Education: Division Dean of Pima College Adult Education
Education: Master of Public Administration, Troy State University, European Campus; Bachelor of Arts and Sciences, Secondary Education, English as a Second Language, Aguadilla Campus, Universidad InterAmerican de Puerto Rico
Experience: Hired in 1983 as a Program Coordinator with Pima College Adult Education. Since October 2008 serving as the Division Dean of Adult Education, Community Campus.

Name: **House, Cheryl M.**
Job Title: Executive Director for PCC Foundation
Education: Bachelor of Science, Journalism, Bowling Green University
Experience: Hired as the Executive Director for PCC Foundation, September 2003.

Name: **Howell, Anne Rochelle**
Job Title: Assistant Vice Chancellor for Marketing
Education: Master of Business Administration, Our Lady of the Lake University; Bachelor of Business Administration, Marketing and Travel/Tourism, University of New Mexico
Experience: Hired as the Assistant Vice Chancellor for Marketing in September 2008.

Name: **Houston, Patricia G.**
Job Title: Division Dean of Instruction
Education: Master of Arts, Spanish Language and Literature, Universidad de la Americas, Mexico City; Bachelor of Arts, Spanish, Syracuse.
Experience: Hired in 1992 as Instructional Faculty in Spanish. Currently is serving as the Division Dean of Instruction, Northwest Campus.

Name: **Kelly, Kirk**
Job Title: Vice Chancellor for Information Technology
Education: Master of Information Technology, University of Phoenix; Bachelor of Arts, Management Information Systems, Washington State University
Experience: Hired as Information Technology Director in April 2002. Currently is serving as Vice Chancellor for Information Technology.

(Continued)
Name: **Kooi, Jana B.**  
Job Title: Campus President  
Education: Master of Arts, Educational Leadership, Western Michigan University; Bachelor of Arts, Speech Communication, Calvin College  
Experience: Hired as the Provost at Community Campus in October 1991. Currently is serving as the Campus President, Northwest Campus.

Name: **Lammers, Darla J.**  
Title: Vice President of Instruction  
Education: Juris Doctor, Bachelor of Arts in Education, Elementary Education, University of Arizona  
Experience: Hired as Instructional Faculty in the Paralegal Program at the Downtown Campus in 1995. Currently is serving as the Vice President of Instruction, West Campus.

Name: **Lee, Sylvia M.**  
Job Title: Campus President  
Education: Doctor of Philosophy, Higher Education, Arizona State University; Master of Education, Counseling and Guidance; Bachelor of Arts, Psychology, University of Arizona; Associate of Applied Science, Respiratory Therapy, Pima Community College  
Experience: Hired as the Dean of Student Development, Desert Vista Campus in November 1996. Currently is serving as Campus President, Community Campus.

Name: **Leible, Arthur P.**  
Job Title: Assistant Vice Chancellor for Information Technology  
Education: Master of Business Administration, Business Information Systems, City University; Bachelor of Science, History, University of Wisconsin Oshkosh  
Experience: Hired in April 2008 as the Assistant Vice Chancellor for IT and currently serving in this capacity.

Name: **Martinez Sanchez, Mary Ann**  
Job Title: Vice President of Instruction  
Education: Doctor of Philosophy, Psychology, Master of Arts, Psychology, University of Notre Dame; Bachelor of Arts, Psychology and Economics, Duke University  
Experience: Hired as an Instructional Faculty member in 1996. Currently is serving as the Vice President of Instruction, East Campus.
Name: Mayhew, Marty
Job Title: Division Dean of Instruction
Education: Master of Science, Education, University of Southern California; Master of Science, Nursing, University of Colorado; Bachelor of Science, Nursing, University of Nevada, Las Vegas
Experience: Hired as a faculty member in 1996. Currently is serving as the Division Dean of Instruction for Nursing, West Campus.

Name: Menchaca, Leticia I.
Job Title: Vice President of Student Development
Education: Master of Education, Educational Counseling, Bachelor of Science, Business Administration, University of Phoenix; Associate of Arts, Social Services, Pima Community College
Experience: Hired as a Clerk Specialist II, February 1979. Currently is serving as the Vice President of Student Development, West Campus.

Name: Miles, Suzanne L.
Job Title: Provost/Executive Vice Chancellor for Academic and Student Services
Education: Doctor of Philosophy, Communication, University of Arizona; Master of Arts Communication, Arizona State University; Bachelor of Arts, Speech, Northwestern University
Experience: Hired as the Associate Dean of Instruction, East Campus, 1992. Currently is serving as the Provost/Executive Vice Chancellor for Academic and Student Services.

Name: Morales, Lorraine
Job Title: Assistant Vice Chancellor for Student Development
Education: Doctor of Philosophy, Educational Leadership, Northern Arizona University; Master of Arts, Higher Education Student Development, University of Arizona; Bachelor of Science, Human Services, Western New Mexico University
Experience: Hired as a Student Services Specialist in August 2002. Currently is serving as the Assistant Vice Chancellor for Student Development, Office of the Provost.

Name: Muir, Harry P.
Job Title: Vice President of Instruction
Education: Doctor of Philosophy, Higher Education Administration, Kansas State University; Master of Science in Engineering, Higher Education (Continued)
Administration, Bachelor of Science in Engineering, Social Studies, University of Kansas

Experience: Hired as the Dean of Instruction, Community Campus, June 1994. Currently is serving as the Vice President of Instruction, Downtown Campus.

Name: Murphy, Brigid K.
Job Title: Assistant Vice Chancellor for Academic Services and Vice Provost
Education: Master of Arts, English, University of Texas at El Paso; Bachelor of Arts, English, Montana State University
Experience: Hired as Instructional Faculty member in August 1994. Currently is serving as the Vice Provost and Assistant Vice Chancellor for Academic Services.

Name: Ramirez, Raul
Job Title: Vice Chancellor for Community Relations and Institutional Outreach
Education: Doctor of Education, Educational Management, New Mexico State University; Master of Science, Biological Sciences, Bachelor of Arts, Psychology, University of Texas at El Paso.
Experience: Hired as the Campus President, East Campus, May 2004. Currently is serving as the Vice Chancellor for Community Relations and Institutional Outreach.

Name: Reese, Anna
Job Title: Executive Director of Financial Aid
Education: Master of Public Administration, Bachelor of Arts in Psychology, Bachelor of Arts in Sociology, Fairleigh Dickinson University, New Jersey
Experience: Hired as Director of Financial Aid in May 2006. Currently is serving as the Executive Director of Financial Aid.

Name: Richmond, Nicola C.
Job Title: Executive Director for Institutional Research
Education: Doctor of Philosophy, Philosophy, University College London; Bachelor of Science, Geophysics, University of Southampton.
Experience: Hired in January 2008 as Research Project Manager. Currently is serving as the Executive Director for Institutional Research.

Name: Roush, Ted A.
Job Title: Vice President of Instruction
Education: Master of Science, Business Administration, Boston University; Bachelor of Science, Behavioral Science, United States Air Force Academy

(Continued)
Experience: Hired as the Educational Program Coordinator for Davis-Monthan Air Force Base in September 2000. Currently is serving as Vice President of Instruction, Desert Vista Campus.

Name: **Russell, Nancy L.**
Job Title: Vice President of Instruction
Education: Master of Education, Educational Administration, Master of Business Administration, Management and Finance, Texas A&M; Bachelor of Science, Construction Management, Michigan State University
Experience: Hired as the Program Manager of the Small Business Center in July 2001. Currently is serving as the Vice President of Workforce and Business Development.

Name: **Sorenson, Nancee J.**
Job Title: Vice President of Student Development
Education: Master of Science, Agency Counseling, Bachelor of Science, Psychology, Indiana State University
Experience: Hired as Campus Admissions Director in November 1992. Currently is serving as Vice President of Student Learning Support Services, East Campus.

Name: **Soto, Edgar F.**
Job Title: Executive Director of Athletics
Education: Master of Education, Bilingual and Multicultural Education, Northern Arizona University; Bachelor of Arts, Sociology, University of New Mexico
Experience: Hired as Sports Marketing Coordinator in 1999. Currently is serving as the Executive Director of Athletics.

Name: **Steinman, Stan**
Job Title: Senior Assistant to the Provost and Executive Vice Chancellor
Education: Master of Public Administration, Public Administration, George Washington University; Bachelor of Arts, Political Science, University of Arizona
Experience: Hired as an Education Coordinator in August 1997. Currently serves as the Senior Assistant to the Provost and Executive Vice Chancellor for Academic and Student Services.
Name: **Tilson, Heather**  
**Job Title:** Division Dean of Instruction  
**Education:** Doctor of Philosophy, Educational Leadership and Learning Technologies, Drexel University; Master of Business Administration, Management, West Chester University; Bachelor of Science, Business Administration, Marketing, Management, East Carolina University  
**Experience:** Hired as the Executive Director for Research and Planning, January 2006. Currently is serving as the Division Dean of Instruction Workforce and Business Development, Community Campus.

Name: **Vosberg, Anne M.**  
**Job Title:** Vice President of Student Development  
**Education:** Doctor of Education, Educational Leadership, Northern Arizona University; Master of Education, Counseling/Guidance, University of Arizona; Bachelor of Arts, Psychology, Smith College  
**Experience:** Hired as a Human Resources Analyst/Coordinator, October 1994. Currently is serving as the Vice President of Student Development for Community and Northwest Campuses.

Name: **Wakefield, Lynne**  
**Job Title:** Assistant Vice Chancellor for Human Resources  
**Education:** Bachelor of Arts, Mass Communications, Arizona State University  
**Experience:** Hired as Communications Specialist in August 1976. Currently is serving as Assistant Vice Chancellor for Human Resources.

Name: **Ward, William**  
**Job Title:** Assistant Vice Chancellor for Facilities  
**Education:** Bachelor of Science, Career and Technical Education, Indiana State University; Associate of Arts, Business, St. Petersburg College  
**Experience:** Hired as Superintendent of Operations in August 2000. Currently is serving as Assistant Vice Chancellor for Facilities.

Name: **Wright, Daniel C.**  
**Job Title:** Division Dean of Instruction  
**Education:** Doctor of Philosophy, Botany, University of Maryland; Master of Business Administration, Information Systems, Pace University; Bachelor of Science, Biology, West Virginia University  
**Experience:** Hired as Division Dean, Downtown Campus, January 2000.
Recommendation:

The Chancellor recommends that the Board of Governors approve a flexible work scheduling provision for non-exempt, exempt staff, and administrative employees. This provision includes a four-day workweek schedule starting the week of May 24, 2010, and ending August 13, 2010. The following provisions will apply during this period:

1. Summer operations for core academic and business services will continue Monday through Friday with an open scheduling provision for a flexible four-day workweek. This provision may be initiated by area or department and approved through administration based on operating needs.

2. An extended four-day workweek schedule will begin and end at the appropriate hours designated by the administration to meet operating business needs.

3. Employees working a flexible four-day work schedule will continue to work the same number of hours per week.

4. A 45-minute lunch break will be observed for individuals working a four-day workweek. The one-hour lunch break will continue to be observed for individuals working the standard five-day workweek.

5. In order to provide equitable holiday pay for employees on a flexible work schedule, eligible employees will return to their normal schedule during weeks in which a holiday is observed (i.e., Memorial Day - May 31 and Independence Day - July 5 (observed)).

Background:

Pima Community College has successfully operated on a four-day workweek schedule for the past thirty-one summers. Pima Community College employee groups have supported this practice.

In the past, district office support operations and campus support operations elected to use a flexible four-day workweek schedule. Offices that use this schedule permitted staff the flexibility of working a four-day workweek schedule while still providing core services Monday through Friday. Offices that utilized this option have expanded their core business hours of service.

(Continued)
Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 3/10/10
FROM: Chancellor  ITEM NO: 14.7
SUBJECT: Contract: Campus Core Data Switch Replacement

Recommendation:

The Chancellor recommends that the Board of Governors approve the replacement of the current core data equipment for several Pima Community College campuses. Equipment will be purchased from Qwest Communications in an amount not to exceed $350,000.

Background:

The current data switch hardware located in the main distribution rooms at West Campus, Downtown Campus, Community Campus and Maintenance & Security are six years old and have become unreliable due to the age of the equipment. This hardware is required to provide all data and phone connectivity between the College data center and the campuses listed. Failure of the current hardware will cause significant instructional and operational problems for students, faculty, and staff on these campuses.

Qwest Communications offers pricing from the State of Arizona Department of Purchasing contract, which is competitive and includes free shipping of all equipment.

Financial Considerations:

This equipment replacement will be funded from the Capital Budget Plan for Fiscal Years 2010-2011, dated May 13, 2009, Item 18, line 77, Network Equipment Replacement approved by the Board of Governors on May 19, 2009. The cost will be $350,000.

Contact Person:

Kirk Kelly  2-22-10
Kirk Kelly, Vice Chancellor for Information Technology (206-4809)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 3/10/10
ITEM NO: 14.8
SUBJECT: Department of Public Safety Classification Schedule

Recommendation:

The Chancellor recommends that the Board of Governors approve the Department of Public Safety Classification Schedule as presented.

Background:

In recent years, the College has had difficulty recruiting entry-level Police Officers and retaining officers and sergeants after they are trained. The current pay schedule is below comparable pay schedules at other agencies and is characterized by small hourly rate differences between police officer (grade B24) and sergeant positions (grade B25), which have substantially different responsibilities. In order to evaluate the pay schedule issues, the College surveyed other area agencies, including the Town of Marana, Oro Valley, Pima County, Sahuarita, South Tucson, the Tucson International Airport, the City of Tucson, and the University of Arizona, to obtain salary and pay practice information. The salary survey results indicate that the College's hiring wage for officers was approximately 6 percent below market and for sergeants was closer to 40 percent below market. Additionally, some of the agencies hire individuals above the minimum step and grant steps after successfully completing training periods.

The proposed schedule adds a training classification for recruits who are attending the Police Academy or completing field training at the College, adds a classification for Corporal to address the need for formalized lead officers in the field, and adjusts the new pay schedule to be closer to market compensation for all positions. The proposed schedule results in a 10 percent increase to the police officer schedule and a 29 percent increase to the sergeant schedule. College policy for placing employees on new schedules moves employees to the new schedule step that is closest to the current wage rate but not lower. As such, the average increase for the police officers will be 4.6 percent and the average increase for sergeants will be 3.7 percent.

Financial Considerations:

The proposed changes will result in increased wages of approximately $54,000 per year.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
## Department of Public Safety Classification Schedule Proposal

### Current vs. Proposed Hours

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