NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the
general public that the Pima County Community College District Board of Governors will hold a
REGULAR MEETING on the 17th day of February 2010, at 7:00 p.m. The meeting will be held
in the Community/Board Room, District Office, 4905 E. Broadway, Tucson, Arizona 85709-
1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made
for individuals with disabilities when a minimum of five working days advance notice is given.
Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4817.
Copies of the Board Packets are available in the Campus Libraries.

Dated this 11th day of February 2010.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: Roy Flores

Roy Flores

Distribution:
Buildings: City County

Campuses: Community Desert Vista Downtown East Maintenance and Security Northwest West
Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order
2. Pledge of Allegiance

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment

4. Staff Representatives
   Barbara Byrnes
   Shari Dill

5. Student Representatives
   Hector Araujo
   Brittany Beasley

6. Faculty Representatives
   Kimlisa Duchicela
   Rick Rosen

7. Report — Chairperson of the Board
   • Authorization of Executive Session on March 10, 2010
General Matters (Continued)

8. Report — Secretary of the Board

9. Report — Chancellor
   - Michael Racy, President of Racy Associates Inc., and Lobbyist
   - Employee Group Presentations (ACES, AFSCME and PCCEA)


Information Items

11. Separations from Employment

12. Student Aide Hires

Action Items

13. Approval of Minutes
   A. Annual Meeting of January 13, 2010
   B. Regular Meeting of January 13, 2010

14. Consent Agenda
   14.1 New Appointments
   14.2 Acting Administrator Appointments
   14.3 Temporary Appointments
   14.4 Adjunct Faculty Appointments
   14.5 Faculty Regular Appointments 2010/2011 Fiscal Year
   14.6 Grant Proposal: United States Department of Education
      Student Support Services: Student Opportunities for Achievement and Retention (SOAR)
   14.7 Grant Proposal: United States Department of Education
      Student Support Services: Graduation, Retention, Academic Standing, and Transfer (GReAT) Program
   14.8 Grant Proposal: United States Department of Education
      Student Success Services: Project Aspire
   14.9 Contract: Carondelet Health Network
      Associate of Applied Science Degree in Nursing Program
14.10 Intergovernmental Agreements: City of Tucson
14.11 Intergovernmental Agreements: Drexel Heights Fire District
14.12 Intergovernmental Agreements: Northwest Fire District
14.13 Intergovernmental Agreements: Tubac Fire District
14.14 Intergovernmental Agreement: Southern Arizona Foster Care Youth Mentoring Project State of Arizona on behalf of the Arizona Commission for Postsecondary Education
14.15 Employee Pay System Analysis and Redesign Consultant

Adjournment

Regular Meeting
March 10, 2010, 7:00 p.m.
District Office
Community Board Room
4905 East Broadway
Tucson, AZ 85709-1010
TO: Board of Governors
FROM: Chancellor
DATE: 2/17/10
ITEM NO: 1-9
SUBJECT: General Matters/Reports

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   • Authorization of Executive Session on March 10, 2010
8. Report—Secretary of the Board
9. Report—Chancellor
Recommendation:

Attached are the financial statements showing preliminary 2009/10 fiscal year results through December 2009. Time will be provided to discuss college fiscal matters.

OPERATIONAL SUMMARY

Pima Community College continues the year as expected, with positive net assets reported through the end of December. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $26.2 million. This is higher than the December 2008 net assets increase of $25.1 million and consistent with our expectations.

In terms of operational performance, General Fund revenues and expenditures are consistent with budget and our expectations. Personal services expenditures and commitments are 81.3 percent of the budget, which is the same as the previous year. Services and supplies expenditures and commitments are approximately 60.5 percent of the budget, which is slightly higher than the previous year.

Statement of Net Assets

As shown in The Statement of Net Assets, total net assets at the end of December are $213.4 million, which is an increase of $19.4 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long term debt.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Finance and Administration (206-4519)

Dr. Roy Flores, Chancellor
# Statement of Net Assets

**31-Dec-09**

*(Preliminary)*

## ASSETS

<table>
<thead>
<tr>
<th>Current Assets</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>Auxiliary and Restricted</td>
</tr>
<tr>
<td>1</td>
<td>$71,886,414</td>
<td>$5,818,167</td>
</tr>
<tr>
<td>2</td>
<td>3,329,722</td>
<td>647,457</td>
</tr>
<tr>
<td>3</td>
<td>14,581,436</td>
<td>0</td>
</tr>
<tr>
<td>4</td>
<td>0</td>
<td>477,446</td>
</tr>
<tr>
<td>5</td>
<td>1,482,081</td>
<td>207,388</td>
</tr>
<tr>
<td>6</td>
<td>201,701</td>
<td>201,701</td>
</tr>
<tr>
<td>7</td>
<td>226,190</td>
<td>226,190</td>
</tr>
<tr>
<td>Total Current Assets</td>
<td>$91,797,544</td>
<td>6,503,001</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Noncurrent Assets</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restricted Cash and Cash Equivalents</td>
<td>8,526,864</td>
<td>8,526,864</td>
</tr>
<tr>
<td>Notes Receivable (net of allowances)</td>
<td>1,702,141</td>
<td>1,702,141</td>
</tr>
<tr>
<td>Other Long-term Investments</td>
<td>1,871,509</td>
<td>2,419,982</td>
</tr>
<tr>
<td>Capital Assets</td>
<td>15,291,311</td>
<td>15,291,311</td>
</tr>
<tr>
<td>Land</td>
<td>105,272,239</td>
<td>105,272,239</td>
</tr>
<tr>
<td>Buildings &amp; Leasehold improvements (net of depreciation)</td>
<td>325,611</td>
<td>325,611</td>
</tr>
<tr>
<td>Equipment (net of depreciation)</td>
<td>3,384,580</td>
<td>3,384,580</td>
</tr>
<tr>
<td>Library Books (net of depreciation)</td>
<td>1,957,411</td>
<td>1,957,411</td>
</tr>
<tr>
<td>Total Noncurrent Assets</td>
<td>1,871,509</td>
<td>0</td>
</tr>
</tbody>
</table>

## LIABILITIES

<table>
<thead>
<tr>
<th>Current Liabilities</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accrued Payroll and Benefits</td>
<td>$2,261,241</td>
<td>$2,261,241</td>
</tr>
<tr>
<td>Accounts Payable and Accrued Liabilities</td>
<td>256,038</td>
<td>15,701</td>
</tr>
<tr>
<td>Deposits Held in Custody</td>
<td>387,397</td>
<td>387,397</td>
</tr>
<tr>
<td>Current Portion of Long-term Liabilities</td>
<td>4,261,805</td>
<td>225,000</td>
</tr>
<tr>
<td>Total Current Liabilities</td>
<td>6,779,084</td>
<td>15,701</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Noncurrent Liabilities</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deferred Revenue</td>
<td>5,450</td>
<td>5,450</td>
</tr>
<tr>
<td>Long-term Liabilities</td>
<td>31,290,000</td>
<td>31,290,000</td>
</tr>
<tr>
<td>Total Noncurrent Liabilities</td>
<td>30,001,477</td>
<td>0</td>
</tr>
</tbody>
</table>

## NET ASSETS

<table>
<thead>
<tr>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invested in Capital Assets (net of related debt)</td>
<td>$94,716,152</td>
</tr>
<tr>
<td>Restricted for:</td>
<td></td>
</tr>
<tr>
<td>Loans</td>
<td>1,721,413</td>
</tr>
<tr>
<td>Debt Service</td>
<td>9,281,565</td>
</tr>
<tr>
<td>Other (Capital Projects)</td>
<td>0</td>
</tr>
<tr>
<td>Grants and Contracts</td>
<td>(197,571)</td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$83,798,822</td>
</tr>
</tbody>
</table>

## Total Net Assets

<table>
<thead>
<tr>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>$83,798,822</td>
<td>$6,487,300</td>
</tr>
</tbody>
</table>
## Statement of Revenues, Expenses and Changes in Net Assets

For Six Months Ending December 31, 2009

<table>
<thead>
<tr>
<th>OPERATING REVENUES</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees</td>
<td>$37,484,346</td>
<td>$33,122,115</td>
</tr>
<tr>
<td>Contracts</td>
<td>2,094,383</td>
<td>2,071,156</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>0</td>
<td>543,509</td>
</tr>
<tr>
<td>Commission and Rents</td>
<td>15,000</td>
<td>188,980</td>
</tr>
<tr>
<td>Other Operating Revenues</td>
<td>327,785</td>
<td>490,834</td>
</tr>
<tr>
<td>Total Operating Revenues</td>
<td>39,921,514</td>
<td>36,416,594</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OPERATING EXPENSES</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational and General</td>
<td>$25,853,198</td>
<td>$26,705,735</td>
</tr>
<tr>
<td>Instruction</td>
<td>11,687,023</td>
<td>12,903,065</td>
</tr>
<tr>
<td>Student Services</td>
<td>9,612,813</td>
<td>9,976,543</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>13,446,128</td>
<td>15,211,039</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>5,743,654</td>
<td>7,803,499</td>
</tr>
<tr>
<td>Depreciation</td>
<td>0</td>
<td>4,204,169</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>784,113</td>
<td>11,246,791</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>0</td>
<td>128,431</td>
</tr>
<tr>
<td>Total Operating Expenses</td>
<td>67,128,929</td>
<td>88,179,272</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NON OPERATING REVENUES (EXPENSES)</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriations</td>
<td>$7,971,050</td>
<td>$9,437,050</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>45,392,643</td>
<td>52,073,036</td>
</tr>
<tr>
<td>Federal Grants</td>
<td>827,680</td>
<td>1,018,717</td>
</tr>
<tr>
<td>State and Local Grants</td>
<td>816,252</td>
<td>2,060,424</td>
</tr>
<tr>
<td>State Shared Sales Taxes</td>
<td>420,201</td>
<td>578,843</td>
</tr>
<tr>
<td>Gifts</td>
<td>330,235</td>
<td>583,602,225</td>
</tr>
<tr>
<td>Interest on Capital Asset (related debt)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Total Nonoperating Revenues</td>
<td>53,650,623</td>
<td>76,886,899</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Income before Other Revenues, Expenses, Gains, or Losses</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>$26,443,208</td>
<td>25,124,221</td>
<td></td>
</tr>
</tbody>
</table>

| Transfers                                               | (7,558,966)| 0          |
| Capital Appropriations                                 | 0          | 0          |
| Capital Gifts and Grants                                | 0          | 0          |

<table>
<thead>
<tr>
<th>Increase (Decrease) in Net Assets</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>$18,884,242</td>
<td>$25,124,221</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Net Assets - Beginning of Year</th>
<th>64,914,580</th>
<th>168,915,089</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Assets - End of Period</td>
<td>$83,798,822</td>
<td>$194,039,311</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NET ASSETS</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>$83,798,822</td>
<td>$25,124,221</td>
<td></td>
</tr>
</tbody>
</table>
### Summary of Expenditures and Encumbrances - General Fund - Budget and Actual

For Six Months Ending December 31, 2009

#### FY 2009/10

<table>
<thead>
<tr>
<th>EXPENDITURES BY FUNCTION</th>
<th>ADJUSTED BUDGET</th>
<th>TOTAL COMMITTED AMOUNT</th>
<th>AVAILABLE BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational and General</td>
<td>$52,823,097</td>
<td>$37,448,655</td>
<td>$15,374,442</td>
</tr>
<tr>
<td>1 Instruction</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Academic Support</td>
<td>$26,789,640</td>
<td>$20,680,830</td>
<td>$6,108,810</td>
</tr>
<tr>
<td>3 Student Services</td>
<td>$20,764,507</td>
<td>$17,152,878</td>
<td>$3,611,629</td>
</tr>
<tr>
<td>4 Institutional Support</td>
<td>$29,471,259</td>
<td>$21,883,668</td>
<td>$7,587,591</td>
</tr>
<tr>
<td>5 Operation and Maintenance of Plant</td>
<td>$12,561,852</td>
<td>$9,421,893</td>
<td>$3,139,959</td>
</tr>
<tr>
<td>6 Student Financial Aid</td>
<td>$2,006,000</td>
<td>$784,113</td>
<td>$1,221,887</td>
</tr>
<tr>
<td>Other Expenses</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 Transfers</td>
<td>$7,559,000</td>
<td>$7,559,000</td>
<td>-</td>
</tr>
<tr>
<td>8 Fund balance reserved for contingency</td>
<td>$3,726,645</td>
<td>0</td>
<td>0.0</td>
</tr>
</tbody>
</table>

Total Expenditures by Function: $155,702,000

#### FY 2008/09

<table>
<thead>
<tr>
<th>EXPENDITURES BY ACCOUNT</th>
<th>TOTAL COMMITTED AMOUNT</th>
<th>AVAILABLE BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational and General</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Personal Services</td>
<td>$6,254,356</td>
<td>$2,993,744</td>
</tr>
<tr>
<td>Faculty</td>
<td>$23,324,000</td>
<td>$35,777,442</td>
</tr>
<tr>
<td>Classified Staff</td>
<td>$37,586,000</td>
<td>$1,330,483</td>
</tr>
<tr>
<td>Additional Compensation - Faculty</td>
<td>$980,446</td>
<td>$145,925</td>
</tr>
<tr>
<td>Other Compensation</td>
<td>$4,767,011</td>
<td>$5,176,177</td>
</tr>
<tr>
<td>Adjunct Faculty</td>
<td>$13,429,917</td>
<td>$9,031,558</td>
</tr>
<tr>
<td>Student Employment / Workstudy</td>
<td>$115,510</td>
<td>$54,378</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$22,870,544</td>
<td>$9,239,272</td>
</tr>
</tbody>
</table>

Total Personal Services: $109,327,584

<table>
<thead>
<tr>
<th>Services and Supplies</th>
<th>TOTAL COMMITTED AMOUNT</th>
<th>AVAILABLE BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communications and Utilities</td>
<td>$6,128,416</td>
<td>$3,268,163</td>
</tr>
<tr>
<td>Travel</td>
<td>$2,712,785</td>
<td>$1,920,798</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$9,978,964</td>
<td>$1,974,726</td>
</tr>
<tr>
<td>Supplies and Materials</td>
<td>$5,969,482</td>
<td>$2,394,914</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>$2,006,000</td>
<td>$1,221,887</td>
</tr>
<tr>
<td>Current Fixed Charges</td>
<td>$2,968,069</td>
<td>$961,667</td>
</tr>
</tbody>
</table>

Total Services and Supplies: $29,763,716

| Capital Equipment      | $536,000              | $350,424         |
| Transfers              | $7,559,000            | $6,265,729       |
| Other Expenditures     | $1,161,200            | $265,591         |
| Contingency and Reserves | $7,354,500       | 0.0 |

Total Expenditures by Account: $155,702,000

Note: The table provides a breakdown of expenditures and encumbrances for the specified periods, categorized by function and account, with budgeted and actual amounts and percentages for comparison.
TO: Board of Governors
FROM: Chancellor
SUBJECT: Separations from Employment

DATE: 2/17/10
ITEM NO: 11

Recommendation:

For your information, the Chancellor submits the following separations from employment:

Retirements

Chiaro, Kenneth
Instructional Faculty
DC-Social Sciences
Effective: 5/20/10

Ken Chiaro began employment with the College in 1975 as Instructional Faculty teaching History. He served as Adjunct Faculty and was Department Chair of Social Sciences.

Doran, Ronnie
Laboratory Specialist
WC-Computer Science
Effective: 2/1/10

Ronnie Doran began employment with the College in 2003 as a Laboratory Specialist at West Campus.

Forster, Terry T.
Division Dean of Instruction
DC-Industrial and Technical Education
Effective: 6/30/10

Terry Forster began employment with the College in 1995 as Adjunct Faculty and served as Instructional Faculty for the Machine Tool Technology Program in 1996. He was Acting Division Dean in 2000 and was hired as a Division Dean for Industry and Technology Education in 2001.

Jamieson, Gregory
IT Advanced Analyst
DO-Information Technology Network Staff
Effective: 2/16/10

Greg Jamieson began employment with the College in 1993 in Information Technology as Advanced Analyst.

(Continued)
Separations from Employment

Johnson, Helen
Fiscal Supervisor
EC-Administrative Services
Effective: 1/4/10

Helen Johnson began employment with the College in 1987 as a student aide. She was hired as Accounting Technician at East Campus in 1990 and became Fiscal Supervisor in 1998.

Karam, Bruce
Education Support Faculty Counselor
WC-Advising and Counseling
Effective: 6/30/10

Bruce Karam began employment with the College in 1986 as Ed Support Faculty Counselor.

Wheeler, Ann
Student Services Advanced Specialist
WC-Enrollment Services
Effective: 2/5/10

Ann Wheeler began employment with the College serving in temporary positions in 1992. She served as Adjunct Faculty, Ed Support Faculty, Program Developer, and Retention Specialist. Ann was hired as Student Services Advanced Specialist at West Campus in 2005.

Separations from Employment

Callahan, Jon P.
Program Coordinator
WC-Enrollment Services
Effective: 12/24/09
Reason: Personal

Lantz-Leppert, Edie A.
Instructor
CC-Adult Education
Effective: 12/16/09
Reason: Other employment

McCright, Patrick
Fiscal Analyst
DO-Purchasing Operations
Effective: 1/22/10
Reason: Other employment
Separations from Employment

Sanchez, Susannah D.
Instructional Designer
CC-Center for Learning Technology
Effective: 2/5/10
Reason: Other employment

Shambo, Thomas J.
Small Business Development Principal Analyst
CC-Small Business Development
Effective: 12/24/09
Reason: Expiration of grant

Tapia, Rachel Anne
Fiscal Support Specialist
DO-Accounts Receivable
Effective: 1/29/10
Reason: Family

Tweedy, Craig
Program Specialist
DO-Athletic Operations
Effective: 12/17/09
Reason: Other employment

Urbina, Alma
Support Specialist
DV-Division Dean of Instruction
Effective: 1/4/10
Reason: Family

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors

FROM: Chancellor

DATE: 2/17/10

ITEM NO: 12

SUBJECT: Student Aide Hires

Recommendation:

The Chancellor submits the following list of appointments for student aides.

<table>
<thead>
<tr>
<th>Abdulahi</th>
<th>Abdikadir</th>
<th>Fielder</th>
<th>Justin</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adun</td>
<td>Dafenone</td>
<td>Figueroa</td>
<td>Abel</td>
</tr>
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<td>Alvarez</td>
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Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors                  DATE: 2/17/10
FROM: Chancellor                    ITEM NO: 13A
SUBJECT: Unapproved Minutes of the Annual Meeting January 13, 2010

Background:

The unapproved minutes of the Annual Meeting of January 13, 2010 are submitted for approval.
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

The Annual Meeting of the Pima County Community College District Board of Governors was held on Wednesday, January 13, 2010 at 5:00 p.m., in the Community/Board Room, District Central Office, 4905 C. E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Brenda Even, Chair
Sherryn Marshall, Secretary
Marty Cortez, Member
Scott Stewart, Member

RECORDING SECRETARY

Christie Sexton

ADMINISTRATION

Roy Flores, Chancellor
Lou Albert, President, West Campus
Christal Albrecht, President, Desert Vista Campus
Doreen Armstrong, Executive Director of Employee Consulting and Personnel Services
David Bea, Executive Vice Chancellor, Finance and Administration
Teresita Flores, Executive Director of Employment/Legal Affairs
Donna Gifford, Assistant Vice Chancellor
Rachelle Howell, Assistant Vice Chancellor, Marketing
Kirk Kelly, Vice Chancellor, Information Technology
Jana Kooi, President, Northwest Campus
Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services
Brigid Murphy, Vice Provost and Assistant Vice Chancellor, Academic Services
Anna Reese, Executive Director, Financial Aid
Stan Steinman, Senior Assistant to the Provost
Lynne Wakefield, Assistant Vice Chancellor, Human Resources
Call to Order

Brenda Even called the meeting to order at 5:05 p.m.

Pledge of Allegiance

Sherryn Marshall led the Pledge of Allegiance.

Election of Board of Governors' Officers For 2010

Motion No. 6922


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Motion No. 6923

Brenda Even – M, Scott Stewart – S, that Marty Cortez serve as Secretary of the Board of Governors of the Pima County Community College District in 2010.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Proposed Annual Calendar of Regular Board Meetings, 2010

Motion No. 6924

Sherryn Marshall – M, Scott Stewart – S, to approve the Board of Governors Meeting Calendar for 2010.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Adjournment

The meeting adjourned at 5:10 p.m.

__________________________________
Secretary

__________________________________
Date
TO: Board of Governors  
FROM: Chancellor  
SUBJECT: Unapproved Minutes of the Regular Meeting January 13, 2010

Background:

The unapproved minutes of the Regular Meeting of January 13, 2010 are submitted for approval.
A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, January 13, 2010 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Sherryn Marshall, Chair
Marty Cortez, Secretary
Brenda Even, Member
Scott Stewart, Member

BOARD REPRESENTATIVES

Shari Dill, Staff
Cliff Shuttleworth, Staff
Hector Araujo, Student
Brittany Beasley, Student
Kimlisa Duchicela, Faculty
Rick Rosen, Faculty

RECORDING SECRETARY

Christie Sexton

ADMINISTRATION

Roy Flores, Chancellor
Lou Albert, President, West Campus
Christal Albrecht, President, Desert Vista Campus
Doreen Armstrong, Executive Director of Employee Consulting and Personnel Services
David Bea, Executive Vice Chancellor, Finance and Administration
Johnson Bia, President, Downtown Campus
Vicky Cook, Vice President of Instruction
Imelda Cuyugan, Assistant Vice Chancellor for Federal Initiatives
Charlotte Fugett, President, East Campus
Donna Gifford, Assistant Vice Chancellor
Mary Beth Ginter, Division Dean Instruction

Diane Groover, Assistant Vice Chancellor for Finance
Jerry Haynes, Vice President of Student Development
Kirk Kelly, Vice Chancellor, Information Technology
Jana Kooi, President, Northwest Campus
Dee Lammers, Division Dean of Instruction
Sylvia Lee, President, Community Campus
Mary Ann Martinez Sanchez, Vice President of Instruction
Marty Mayhew, Division Dean of Instruction
Leticia Menchaca, Vice President of Student Development
Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services
Lorraine Morales, Assistant Vice Chancellor, Student Services
Harry Muir, Vice President of Instruction
Brigid Murphy, Vice Provost and Assistant Vice Chancellor, Academic Services
Anna Reese, Executive Director, Financial Aid
Ted Roush, Vice President of Instruction
Nancy Russell, Vice President of Instruction/Workforce and Business Development
Nancee Sorenson, Vice President of Student Development
Edgar Soto, Executive Director, Athletics
Juan Soto, Vice President of Student Development
Stan Steinman, Senior Assistant to the Provost
Heather Tilson, Division Dean of Workforce & Business Development
Anne Vosberg, Vice President of Student Development
Lynne Wakefield, Assistant Vice Chancellor, Human Resources
Call to Order

Sherryn Marshall called the meeting to order at 7:05 p.m.

Pledge of Allegiance

Scott Stewart led the Pledge of Allegiance.

Brenda Even called for a moment of silence for the passing of Ms. Marshall’s great-grandson.

Public Comment and Reports

Public Comment

Faculty member, Diane Lussier, addressed the Board to thank them for the sabbatical opportunity she was able to participate in. She proceeded to outline some of the ways she felt the sabbatical experience benefited her and feels it is a wonderful program for PCC faculty. During that time, she took on-line courses with NAU, working on a degree in Public Policy. She was especially pleased with the student services portal and was able to receive one-on-one assistance when needed.

Staff Representatives

Cliff Shuttleworth and Shari Dill gave a report from the last Staff Council meeting. A report was given by the Senior Assistant to the Provost, Stan Steinman, highlighting an overview of the State budget. It was noted that the College continues to explore options for expanding access to four-year degrees. Lynn Wakefield reported that the Meet & Confer process has begun. Newly elected Staff Council members are: Chair – Shawnee Hanzlick, Vice-Chair – Wendy Dosch, Secretary – Sandra Hallenbeck, Historian – Mary Lou Rosas, Roll-keeper – Norma Gutierrez, Board Rep – Shari Dill. The outgoing officers were thanked for their service.

Student Representatives

Hector Araujo and Brittany Beasley reported on recent campus activity. Highlights included: Desert Vista – A successful CORE anti-discrimination project was completed, which concluded with a $10,000 grant from Every Voice in Action. East Campus – Student Life at both East and West
Campuses sent 15 students to Anytown USA in Prescott, AZ for their Spring 2010 Social Justice Program. Northwest Campus – Student Life will be hosting a variety of Welcome Week activities. Also, the Student Life Office completed their move from the A Building to D Building. West Campus – Holiday baskets were distributed to eleven student families by the Social Services Student Organization. Phi Theta Kappa induction ceremony was held in December for new members.

Faculty Representatives

Rick Rosen shared information from the last Faculty Senate meeting. Included in the report was a presentation on marketing the Pima website. A new website is in the redesign phase. IT reported on the update of student email services to Google. The final reading of BP-2503 was presented. A report was given by the PCCEA representative. Reports were given by both the Chancellor and Provost, highlighting enrollment continues to exceed expectations, distinguished Speaker Series brochures were shared, and the Academic Standards Standing Committee is working on several projects. A report was given. Senate elections were ongoing at DC, EC and DV.

Report — Chairperson of the Board

Ms. Marshall thanked everyone for their warm wishes and concerns with the passing of her great-grandson.

Motion No. 6925


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report by the Secretary.
Chancellor’s Report

The College is a finalist for Bellwether Award for the Student Services redesign at the 2010 Community College Futures Assembly in Orlando, Florida January 23-27. A 7-minute clip from the video presentation by PCC was aired.

The Chancellor gave brief updates on the following:

- Currently, the College is conducting a search for the replacement of Richard Fimbres on the Board of Directors.

- Chamberlain College of Nursing Articulation Agreement (on-line RN to BSN). They will apply 80 credits toward their 128 credit BSN degree for RNs who complete Pima’s AAS in Nursing program.

- Increase in enrollment numbers were discussed, which will result in double-digits throughout the campuses.

- The College has successfully instituted a new payment plan, which primarily applies to students not on financial aid. Details were outlined.

- Thanks were given to the Provost and Faculty Senate for putting together the new Speaker Series which begins on February 16 and runs through November 30.

- Career Focus will be sent out to Pima County residents this week. Thanks went out to all those involved.

- TUSD and PCC have signed a partnership agreement for John Carroll to temporarily fill the open position of Chief Operating Officer at TUSD. The agreement is effective 1/11/10. John will serve in that capacity until that position is filled permanently.

- The College, East and Community campuses, received Certificates of Appreciation from Pima County OneStop Career Center for participation in helping the workforce of Pima County achieve new career opportunities.

Dr. Bea gave a financial overview presentation. We are continuing as expected. Board members were encouraged to read through the Comprehensive Annual Financial Report showing comparisons between 2008 and 2009. If they have questions, they can contact Dr. Bea.

Information Items

Separations from Employment

Retirees Joyce Gee, Roggie Edberg and Adele Youmans were acknowledged by Ms. Marshall.

Student Aide Hires

These items were noted as information items.

Action Items

Approval of Minutes

Motion No. 6926

Brenda Even - M, Marty Cortez - S, to approve the Minutes of the Special Meeting of December 9, 2009.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Motion No. 6927

Scott Stewart - M, Brenda Even - S, to approve the Consent Agenda, with Addenda to Item 14.1 New Appointments.

14.1 New Appointments
14.2 Administrator Appointments
14.3 Temporary Appointments
14.4 Adjunct Faculty Appointments
14.5 Grant Proposal/Sub-recipient Award: United States Department of Labor Recovery Act: State Energy Sector Partnerships (SESP) and Training Grants
14.6 Grant Proposal/Sub-recipient Award: Helios Education Foundation Adelante Performance Based Award Program

14.7 Intergovernmental Agreement: Pima County Sheriff's Department


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:15 p.m.

______________________________
Secretary

______________________________
Date
Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

14.1 New Appointments
14.2 Acting Administrator Appointments
14.3 Temporary Appointments
14.4 Adjunct Faculty Appointments
14.5 Faculty Regular Appointments 2010/2011 Fiscal Year
14.6 Grant Proposal: United States Department of Education Student Support Services: Student Opportunities for Achievement and Retention (SOAR)
14.7 Grant Proposal: United States Department of Education Student Support Services: Graduation, Retention, Academic Standing, and Transfer (GReAT) Program
14.8 Grant Proposal: United States Department of Education Student Success Services: Project Aspire
14.9 Contract: Carondelet Health Network Associate of Applied Science Degree in Nursing Program
14.10 Intergovernmental Agreements: City of Tucson
14.11 Intergovernmental Agreements: Drexel Heights Fire District
14.12 Intergovernmental Agreements: Northwest Fire District
14.13 Intergovernmental Agreements: Tubac Fire District
14.14 Intergovernmental Agreement: Southern Arizona Foster Care Youth Mentoring Project State of Arizona on behalf of the Arizona Commission for Postsecondary Education
14.15 Employee Pay System Analysis and Redesign Consultant

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 2/17/10
ITEM NO: 14.1
SUBJECT: New Appointments

Recommendation:

The Chancellor recommends that the Board of Governors approve these new appointments.

Background:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Faculty

Malyszko, Kenneth  Instructional Faculty
Salary: $18,648*  Downtown Campus-Computer Aided Drafting
Effective: 02/01/10  One-semester administrative appointment
*Pro-rated until the end of semester
Education: Associate of Applied Science, Computer-Aided Drafting/Mechanical, Pima Community College; Bachelor of Science, Education, Chicago State University
Experience: Mr. Malyszko has previously been an Administrative Appointment for Pima Community College. He has served as adjunct faculty at Pima Community College, ITT Technical Institute and as an instructor at the Art Center Design College and the Associated Design School of Drafting.
Recruitment Overview:
Mr. Malyszko was selected in 2006, 2007 and 2008 as the Administrative Appointment from a pool of candidates. He was again recommended by the Campus President for this one-semester appointment.

Staff

Bartkowski, Edmund  Lab Specialist
Hourly Rate: $17.22  Northwest Campus
Effective: 2/15/10  Selected to fill an open position
Education: Bachelor of Science, Biological Sciences, Purdue University; Master of Science, Agronomy, University of Arizona; Doctor of Philosophy, Plant Science/Biochemistry, University of Arizona
Experience: Mr. Bartkowski is currently an Adjunct Instructor with Pima Community College. He has nine months experience working as a Lab Specialist and extensive experience in management and inventory control.

(Continued)
Recruitment Overview:

An external recruitment was conducted. Twenty complete applications were received and reviewed. The finalists were interviewed by the Campus President.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 2/17/10
ITEM NO: 14.2
SUBJECT: Acting Administrator Appointments

Recommendation

The Chancellor recommends to the Board the following appointments for acting administrators. These positions are currently in a recruitment and selection process for regular employment. The Chancellor also requests that the Board authorize the Chancellor or designee to sign the employment contracts on behalf of the College District.

Simpson, Robert B. Division Dean of Instruction, Acting (Administrator)
Salary: $31,490*
Effective: On or after January 21, 2010
*This is the prorated salary for the balance of the fiscal year (1/21/10 - 6/30/10)

Education: Bachelor of Science, Physics, University of Illinois; Master of Business Administration, Business, University of California; Master of Arts, Physics, Harvard University; Doctor of Philosophy, Biophysics, Harvard University

Experience: Dr. Simpson has previously served as an acting division dean, for the Community Campus from September 2008 to February of 2009. Since 2005, Dr. Simpson has been the Biology – Distance Education, Instructional Faculty and Department Chair for Community Campus. Prior to joining Pima Community College, he was Director of Science and Mathematics at University of California, Berkeley Extension and Biology Instructor for Contra Costa College. He also has ten years experience as a Program Manager Plant Cell Research Institute, and a Microbiology Senior Fellow at the University of Washington.

Recruitment Overview:
This was an internal opportunity for acting. Eleven applications were received. Four candidates were interviewed by the West Campus President and the Chancellor.

Tomasky, Thomas Assistant Vice Chancellor, Senior Assistant to the Chancellor, Acting (Deputy Executive Administrator)
Salary: $45,790*
Effective: 02/01-6/30/10
**This is the prorated salary for the balance of the fiscal year (2/1/10 – 6/30/10)

Education: Bachelor of Science, Industrial Arts, Millersville University (Pennsylvania) Master of Vocational Education, Vocational Education, Northern Arizona University

(Continued)
Experience: Mr. Tomasky is currently a member of the Computer Aided Drafting (CAD) faculty at the Downtown Campus. Prior to this, he was a division dean at the East Campus. He has previous experience serving as the Senior Assistant to the Chancellor, starting in August of 2006, when he competed for and was selected for the regular placement in this position.

He joined Pima Community College in 2001 as an instructional faculty member in Computer-Aided Design and Drafting. In 2002, he served as Faculty Senate President.

Prior to his employment with Pima Community College, Mr. Tomasky was a Computer-Aided Design and Drafting instructor at Eastern Arizona College from 1997 to 2001. While at Eastern Arizona College, Mr. Tomasky was Vice President of the Faculty Association and a pitching coach for the baseball team.

Prior experiences include drafting instructor at Sunnyside School District (Desert View High School) from 1996 to 1997; technology instructor at Ephrata Area School District (Pennsylvania) from 1985 to 1996; technical trainer for Kulicke and Soffa Industries (Pennsylvania) from 1984 to 1985; and, industrial arts instructor for Wayne Highlands School District (Pennsylvania) from 1978 to 1984.

Mr. Tomasky also has experience as a general contractor and is a nationally certified building inspector for single and multi-family homes.

Recruitment Overview: This was an internal opportunity for acting. Eight persons applied. Candidates were interviewed by the Chancellor.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
ITEM NO: 14.3
SUBJECT: Temporary Appointments

Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Background:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent, as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments, subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

**Acosta-Zavala, Kathy**
- **Tutor I**
- **WC**
- **Hourly Rate:** $7.25
- **Education:** Coursework, Writing, Pima Community College
- **Experience:** Ms. Acosta Zavala was a tutor at her high school in Peru, 2002-2008. On the recommendation of writing and math faculty at the College, it is recommended that Ms. Acosta Zavala be employed as a Writing, Math, French, Spanish, and History tutor at the West Campus Learning Center based on her experience and education.

**Belknap, Kaya S.**
- **Laboratory Assistant**
- **DC**
- **Hourly Rate:** $12.71
- **Education:** Bachelor of Arts, History with a minor in Health, University of Arizona
- **Experience:** Ms. Belknap is currently a research technician in Family & Community Medicine at the University of Arizona. Ms. Belknap’s work as a research technician gives her background in proper laboratory procedure. Based on her experience and education, which included courses in health, and her previous work in customer service, she is recommended as Laboratory Assistant.
Bourland, Adam J.  
Laboratory Assistant  
DC
Hourly Rate: $12.71  
Education: Coursework, Mechanical Engineering, Pre-Pharmacy, Pima Community College and University of Arizona  
Experience: Mr. Bourland is currently working as a pharmacy technician. He has taken numerous biology and related classes including classes taught in the Biology Learning Center. His experience as a student in the Biology Learning Center will be beneficial as a laboratory assistant position since he will work directly with students as they complete their lab work.

Federico, Edward  
Student Services Specialist  
DC
Hourly Rate: $17.66  
Education: Bachelor of Science, Social Behavioral Sciences, University of Arizona  
Experience: Mr. Federico has worked with students at the high school level since 1992. Currently employed by Catalina High School, he teaches law-related education to high school students under the School Safety Program. He also acts as a liaison for the Probation Department for the Pima County Juvenile Court. Based on education and experience, Mr. Federico is recommended as Student Services Specialist for two staff members located at Catalina High School.

Grigsby, Justin  
Tutor I  
WC
Hourly Rate: $7.50  
Education: Bachelor of Arts, Recreation and Leisure, Gallaudet University  
Experience: Mr. Grigsby graduated from Phoenix School for the Deaf in 2004. He worked one year as a coach at the Arizona School for the Deaf and Blind. He assisted students with physical education skills and techniques, developing activities targeting specific learning objectives. He has also worked as Camp Counselor in a camp for the deaf in which he planned and carried out activities, supervised a small staff and did some peer counseling. He has been signing his entire life and is recommended as a Sign Language tutor.

Kaucher, Janine  
Workforce Trainer  
CC
Hourly Rate: $25.00  
Education: Associate in Arts, Legal Studies, Phoenix College; Bachelor of Arts, Political Science and Sociology, University of New Mexico  
Experience: Ms. Kaucher is the current owner of Clear View Business Solutions, LLC, where she is a certified QuickBooks Professional Advisor. She has experience training with QuickBooks at the Small Business Development Center through the College and has held numerous one-on-one sessions with small business owners and employees, training them to achieve their record-keeping goals utilizing QuickBooks. Ms. Kaucher will train students in our Professional Development Program in developing skills in QuickBooks and is recommended for this position based on her education and experience.

(Continued)
**King, Melodi**  
Tutor I  
WC  
Hourly Rate: $ 7.25  
Education: Bachelor of Science, Chemical Engineering, University of Arizona  
Experience: Ms. King’s experience includes tutoring at Howenstine High Magnet School, 2006-2007, the Center for Strategic Alternative Learning Techniques in 2004, the Center for Recruitment and Retention of Math Teachers at the University of Arizona, 2003-2004, and working as a freelance math tutor since 2007. Based on education and experience, it is recommended that Ms. King be employed as a math and chemistry tutor at the West Campus Learning Center.

**Lloyd, Pamela**  
Tutor I  
WC  
Hourly Rate: $ 7.25  
Education: Bachelor of Arts, English Literature, University of Arizona  
Experience: Technical writer for AOL (TEK systems), 2005-2006, technical writer for Misys Healthcare Systems, Incorporated, 2006-2007, and instructor at Tucson College in 2009. Based on education and experience, it is recommended that she fill a vacant writing tutor position at the West Campus Learning Center.

**Martinson, Liz**  
Tutor I  
EC  
Hourly Rate: $ 7.50  
Education: Coursework, Math, University of Arizona; Bachelor of Arts, German, Seattle Pacific College; Master of Arts, German, University of Washington  
Experience: Ms. Martinson has been an adjunct instructor in Mathematics at Pima Community College for twenty years. Prior to that position, she was a master tutor in the Pima Community College Learning Center. Based on her education and experience, she is recommended as Tutor I.

**Marum, Brock**  
Instructor  
CC  
Hourly Rate: $15.00  
Education: Fire Science Academy, Emergency Medical Technology (EMT)-Basic, Pima Community College; Coursework, Interdisciplinary Studies, University of Arizona  
Experience: Mr. Marum has served as a Firefighter for Tucson Fire Department since 2005. He is certified as an Emergency Medical Technician-Basic, Firefighter I and II, and as a Hazardous Materials Technician. He will work in the Fire Science and Emergency Medical Technology programs as a teacher’s assistant and instructor and is recommended based on education and experience.

**McIntosh, Penny**  
Student Services Specialist  
EC  
Hourly Rate: $17.66  
Education: Bachelor of Arts, Communication Arts, Bellevue University  
Experience: Ms. McIntosh was employed by Bellevue University 2003-2005 as a student services staff member in Enrollment Management Department where she advised students, completed admissions and registration processes, and conducted degree audits. She was also employed as Human Resources Assistant and Trainer during 2006 at Davis-Monthan Air Force Base where she processed applications and

(Continued)
Temporary Appointments

Date: 2/17/10
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maintained a payroll system. Based on her education and experience, she is recommended for this position.

Mendibles, Andrea
Laboratory Assistant
EC
Hourly Rate: $12.71
Education: Coursework, Nursing, Pima Community College, University of Arizona
Experience: Ms. Mendibles has worked as an Emergency Medical Technician student aide, and a Certified Nursing Assistant performing basic patient care. She has the following certificates: Emergency Medical Technician, Cardiopulmonary Resuscitation, and Certified Nursing Assistant and Patient Care Technician. Ms. Mendibles' work experiences and education, along with customer service skills, demonstrate sufficient occupational knowledge and abilities to perform required work.

Moraga, Crystal
Program Manager
NW
Hourly Rate: $29.43
Education: Bachelor of Arts, Elementary Education, University of Arizona
Experience: Since 2005, Ms. Moraga has worked at Pima Community College, Northwest Campus, in support specialist roles and most recently as Master Scheduler. Based on her skills in organization, communication, attention to details, knowledge of the programs, and the complexities of successful scheduling, she is recommended as a Program Manager in the role of Clinical Trial Coordinator.

Murphy, Garrett
Tutor II
EC
Hourly Rate: $9.50
Education: Coursework, Emergency Medical Technician (EMT)-Basic, Pima Community College
Experience: Mr. Murphy’s certifications include EMT-Basic (State and National) and Cardio Pulmonary Resuscitation. He currently works for Southwestern International Raceway as an Emergency Medical Technician. Mr. Murphy is recommended by faculty as Tutor II based on education, experience and certifications.

Myers, Dawn M.
Laboratory Assistant
DC
Hourly Rate: $12.71
Education: Coursework, Health Sciences and Biology, Northern Arizona University
Experience: Ms. Myers has worked as a lab assistant in the Emergency Medical Technician and Paramedic program at the College and has also worked as a paramedic for Southwest Ambulance. Ms. Myers experience as a paramedic and as a lab assistant in the Emergency Medical Technician and Paramedic program gives her excellent Anatomy and Physiology background with which to assist the largest percentage of our students in the Biology Learning Center.

Myers, Kurt
Tutor I
WC
Hourly Rate: $7.25
Education: Bachelor of Science, Accounting, Northern Arizona University
Experience: Mr. Myers has been a tutor at Penn State University, 1996-1998, and at Northern Arizona University, 1998-2003. He has been employed as Market Analyst at Jupiter Images Corporation since 2004. Based on education and experience, Kurt

(Continued)
Myers is recommended as an Accounting, Economics, Chemistry, Biology tutor at the West Campus Learning Center.

**Partington, Ercilia**

*Child Care Assistant*

**DO**

- **Hourly Rate:** $12.71
- **Education:** Bachelor of Arts, Bilingual Education, University of Arizona
- **Experience:** Ms. Partington has 18 years of teaching experience with Tucson Unified School District including developing curriculum for children, working with special education children, and directing art classes. Based on education and experience, she is recommended for this on-call position to maintain staffing levels.

**Patterson, Shelly**

*Tutor II*

**EC**

- **Hourly Rate:** $9.50
- **Education:** Coursework, Emergency Medical Technician (EMT)-Basic, Pima Community College
- **Experience:** Ms. Patterson has been employed by Southwest Ambulance since 2009. She worked for Davis-Monthan Base Exchange 2005-2007 as Loss Prevention Associate. Ms. Patterson is recommended by a faculty member as tutor for the EMT program based on education and experience.

**Phillips, Jamie**

*Fiscal Assistant*

**NW**

- **Hourly Rate:** $13.70
- **Education:** Associate of Applied Science, Accounting, Pima Community College
- **Experience:** Ms. Phillips has over four years experience in finance including lead cashier, collections and bookkeeping. She worked as a collector at Anfi and at Citicards. In addition, she has bookkeeping experience at NorthWest Alano Club and was lead cashier at Brueggers Bagels. Based on her education and experience, she is recommended as Fiscal Assistant.

**Pires, Alyssa**

*Tutor I*

**EC**

- **Hourly Rate:** $7.25
- **Education:** Coursework, Science, Pima Community College
- **Experience:** Ms. Pires has been recommended by her Math and Chemistry faculty for a peer tutoring position due to academic excellence. The Tutor I position will be Ms. Pires’ first job.

**Reid, Ryan R.**

*Tutor II*

**EC**

- **Hourly Rate:** $9.50
- **Education:** Coursework, Emergency Medical Technician (EMT)-Basic, Pima Community College
- **Experience:** Mr. Reid’s certifications include EMT-Basic (State and National), State of Arizona Fire Certifications I & II, and Cardio Pulmonary Resuscitation. He currently volunteers for Helmet Peak Fire Department as a firefighter and EMT, and as a tutor and evaluator for the East Campus EMT Department. Based on education, experience and certifications, Mr. Reid is recommended for this position by adjunct faculty teaching EMT.
Temporary Appointments

Reed, Rachel

Tutor I
DV
Hourly Rate: $ 7.25
Education: Coursework, Education and Literature, Pima Community College
Experience: Ms. Reed has worked in customer service for 18 months. Ms. Reed has demonstrated knowledge and understanding of writing concepts, and has shown an ability to effectively explain these concepts to her peers while spending time in the learning center. She was recommended to the Learning Center as a tutor by her writing instructor.

Rory, Marsha

Tutor I
WC
Hourly Rate: $ 7.25
Education: Bachelor of Science, Accounting, Walsh College; Master of Science, Management, Central Michigan University
Experience: Since 2006, Ms. Rory has been employed as an accounting instructor at Pima Community College. She has experience teaching accounting at both Pima Community College, 2006 to present, Troy University, 2006 to present, and Notre Dame College in Cleveland, Ohio, 2001 to 2004. Based on her education and experience, it is recommended that she fill the vacant accounting tutor position at the West Campus Learning Center.

Salaz, Lindsey

Community Service Officer
MS
Hourly Rate: $10.00
Education: High School Diploma
Experience: Ms. Salaz has six months experience as a mentor and tutor at CATS (Commitment to the Athlete's Total Success) Academics at the University of Arizona, one year volunteer experience with Pima County Sheriff's Department, three months experience as a case analyst intern with Pima County Pre-Trial Services, and one month experience as a cold case intern with the Mississippi Highway Patrol. She is recommended as Community Service Officer based on her Crime Scene Management certification and involvement in law enforcement.

Soto, Nicolas A.

Tutor II
EC
Hourly Rate: $ 9.50
Education: Coursework, Emergency Medical Technician (EMT)-Basic, Pima Community College
Experience: Mr. Soto's certifications include EMT-Basic (State and National) and Cardio Pulmonary Resuscitation. He currently works for Health Care Innovations as an Emergency Medical Technician. He also has more than three months experience has a volunteer tutor and evaluator for the East Campus EMT Department. Based on experience and knowledge, Mr. Soto is recommended for this position.

Spahr, Stacey

Tutor I
WC
Hourly Rate: $ 7.25
Education: Bachelor of Arts, Classics, University of Arizona
Experience: Ms. Spahr is currently a substitute teacher for Tucson Unified School District and Tanque Verde School District. She is currently completing a Master of

(Continued)
Education in Elementary Education, pending completion of student teaching. Based on her education and experience, Ms. Spahr is recommended for the vacant writing tutor position at the West Campus Learning Center.

**Tovar, Daniel W.**  
**Tutor II**  
**EC**

- **Hourly Rate:** $9.50
- **Education:** Coursework, Emergency Medical Technician (EMT)-Basic, Pima Community College
- **Experience:** Mr. Tovar’s certifications include EMT-Basic (State and National) and Cardio Pulmonary Resuscitation. He is a newly certified Emergency Medical Technician and is recommended by faculty based on his education and certifications.

**Vasquez, Peter**  
**Community Service Officer**  
**MS**

- **Hourly Rate:** $10.00
- **Education:** Coursework, Electrical Engineering, Pima Community College
- **Experience:** Mr. Vasquez has fifteen months experience at the Office Depot working in stocking, receiving, sales and cashiering. He has three months experience as a manufacturing associate, two years experience as a teacher’s assistant, tutor and janitor assistant, and has also been an executive editor for two months for the Arizona Tourist News. He is recommended as Community Service Officer for his customer service experience.

**Contact Person:**

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors                  DATE: 2/17/10
FROM: Chancellor                        ITEM NO: 14.4
SUBJECT: Adjunct Faculty Appointments

Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Background:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial academic discipline(s) in which adjunct faculty members are certified and the initial campus where they will teach. Adjuncts may also teach in other disciplines if additional certifications are awarded, or as temporary non-credit instructors in areas for which they are qualified.

Ackermann, Katherine J.
Discipline(s): Art (Academic)
Salary: $710 per load hour
Education: Associate in Arts, Liberal Arts Humanities and Social Science, Ulster County Community College, Stone Ridge, New York; Bachelor of Fine Arts, Professional Photographic Illustration, Rochester, New York; Master of Arts, Art Education, University of Arizona, Tucson, Arizona
Experience: Ms. Ackermann currently teaches digital photography and video production classes at Flowing Wells High School in Tucson, Arizona. She also taught as a Graduate Teaching Assistant with the University of Arizona’s School of Art Department.

Adem, Seid M.
Discipline(s): Chemistry (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Chemistry, Asmara University, Ethiopia, Africa; Master of Science, Chemistry, Addis Ababa University, Ethiopia, Africa (both transcripts were evaluated by the American Association of Collegiate Registrars and Admissions Officers)
Experience: Mr. Adem is currently working on his Doctorate in Chemistry at the University of Arizona. He worked as a Teaching Assistant for the Chemistry Department at the University of Arizona for two years.

Aguirre, Adam O.
Discipline(s): Anthropology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Philosophical Anthropology, Southwestern University, Georgetown, Texas; Master of Liberal Arts, Social Science, St. Edwards University, Austin, Texas
Experience: Mr. Aguirre worked for Austin Montessori School in Austin, Texas as an after-school leader. He was responsible for preparing the school environment and guiding school-aged children 3 to 11 years of age in after school education and recreation activities.

Alviar, Ramiro F.
Discipline(s): Translation Studies (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Arts, Letters and Philosophy, Saint John’s Seminary, Brighton, Massachusetts; Master of Education, Religious Education, Boston College, Chestnut Hill, Massachusetts
Experience: Mr. Alviar currently works for the Pima County Juvenile Court as a Court Interpreter. Prior to that, he was a Freelance Interpreter. His previous work experience also includes teaching English to middle school-aged non-native English speakers as an English Language Learner Instructor.

Arnell, Sabrina J.
Discipline(s): Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Business Management, University of Phoenix, Tucson, Arizona; Master of Administration, Northern Arizona University, Flagstaff, Arizona
Experience: Ms. Arnell currently works as a Paralegal for the Pima County Attorney’s Office. She also teaches writing and business classes part-time for the International Institute of Americas in Tucson, Arizona.

Barca, Deborah J.
Discipline(s): Education (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Psychology and Sociology, Southern Connecticut State University, New Haven, Connecticut; Master of Arts, Elementary and Childhood Education, Teachers College Columbia University, New York, New York
Experience: Ms. Barca has been employed as an elementary school Teacher since 1998. Her experience includes working as an Intersession Coordinator at Lawrence Elementary School, Tucson, Arizona where she not only taught but also participated in the administration of the school.

(Continued)
**Bartkowski, Edmund J., Ph.D.**

**Discipline(s):** Chemistry (Academic), Biology (Academic)

**Salary:** $710 per load hour

**Education:** Bachelor of Science, General Biology, Purdue University, West Lafayette, Indiana; Master of Science, Agronomy and Doctor of Philosophy, Agronomy and Plant Genetics, both degrees awarded by the University of Arizona, Tucson, Arizona

**Experience:** Dr. Bartkowski worked as a Temporary Biology Specialist for Pima Community College's East Campus and as a Temporary Chemist Specialist for Pima Community College's Northwest Campus. Dr. Bartkowski has more than 20 years of hands-on management experience from laboratory bench experimentation to corporate management of research, operations and supply chain.

**Basgen, Melinda**

**Discipline(s):** Early Childhood Education (Academic)

**Salary:** $710 per load hour

**Education:** Bachelor of Arts, Psychology, Bradford College, Bradford, Massachusetts; Master of Education, Integrated Studies, Cambridge College, Cambridge, Massachusetts

**Experience:** Ms. Basgen worked as an Early Childhood Teacher in Tucson, Arizona. She also worked as a Developmental Specialist for Easter Seals Blake Foundation in Tucson, Arizona.

**Bertine, Kathryn E.**

**Discipline(s):** Writing (Academic), Literature (Academic)

**Salary:** $710 per load hour

**Education:** Bachelor of Arts, English, Colgate University, Hamilton, New York; Master of Fine Arts, Creative Writing, University of Arizona, Tucson, Arizona

**Experience:** Ms. Bertine is an online Columnist for ESPN.com and recently wrote a book that will be released in April of 2010. Her previous work experience includes teaching as a substitute for the Boulder County School District in Colorado.

**Bieging, Carrie E.**

**Discipline(s):** Humanities (Academic), Latin (Academic)

**Salary:** $710 per load hour

**Education:** Bachelor of Arts and Master of Arts, Classics, both degrees were awarded by the University of Arizona

**Experience:** Ms. Bieging worked for the University of Arizona as a Teaching Assistant for the Classics Department and as an instructor for the Latin Department.

**Brandstatt, Kenneth W.**

**Discipline(s):** Building and Construction Technology (Occupational/Workforce)

**Salary:** $710 per load hour

**Education:** Associate of Applied Science (in progress), Building Construction Technology, Pima Community College, Tucson, Arizona; Pest Management Certificate, State of Arizona, Phoenix, Arizona; Storm Water Pollution, State of Arizona, Phoenix, Arizona

**Experience:** Mr. Brandstatt has more than 15 years experience in the Building and Construction Industry. He worked for Brav, Foreman, and Lazar (BFL)

(Continued)
Adjunct Faculty Appointments

Construction, Tucson, Arizona and for Arizona Pest Control Service, Tucson, Arizona. He has no previous teaching experience.

Carlton, Autumn E.
Discipline(s): Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Science, Mathematics, University of Arizona
Experience: Ms. Carlton is currently working as an Engineer for Raytheon Missile Systems in Tucson, Arizona.

Castillo, Elis P.
Discipline(s): Sociology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Justice Studies, and Master of Arts, Sociology, both degrees awarded by Arizona State University, Tempe, Arizona
Experience: Ms. Castillo worked as a Teaching Assistant in the Sociology Department with Arizona State University for two years. She currently works as a Program Specialist for the Arizona Supreme Court Foster Care Review Board in mediation.

Cowie, Sarah E., Ph.D.
Discipline(s): Anthropology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Archaeology, Mount Holyoke College, South Hadley, Massachusetts; Master of Science, Industrial Archaeology, Michigan Technological University, Houghton, Michigan; Doctor of Philosophy, Anthropology, University of Arizona, Tucson, Arizona
Experience: Dr. Cowie was an Instructor for the University of Arizona, Tucson, Arizona for more than three years. During the past four years, she has been performing Anthropological Research for academic grants and scholarships.

Curran, Robert E.
Discipline(s): Building and Construction Technology (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Fine Arts, Cooper Union School of Art and Architecture, New York, New York
Experience: Mr. Curran is the owner of Curran Building and Construction Company, L.L.C., Tucson, Arizona. He has worked as a general Contractor in Arizona and Pennsylvania since 1987.

Dolle, Ethan M.
Discipline(s): Astronomy (Academic), Physics (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Physics, Astronomy; and Master of Science, Physics, both degrees awarded by the University of Arizona
Experience: Mr. Dolle has worked as a Teaching Assistant for the University of Arizona since the fall semester of 2002. He has taught undergraduate physics labs and other topics in physics to undergraduates.

(Continued)
Drury, Diane C.
Discipline(s): Writing (Academic Limited Exemptions)
Salary: $710 per load hour
Education: Bachelor of Science, Education; and Master of Education, Educational Leadership, both degrees awarded by Northern Arizona University, Flagstaff, Arizona
Experience: Ms. Drury has worked as a middle school Teacher for more than 15 years. She has a Reading and Structured English Immersion specialty.

Dundon, Terry C., D.D.S.
Discipline(s): Dental Hygiene (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Arts, Biology, The College of Wooster, Wooster, Ohio; Doctor of Dental Surgery, Dentistry, Case Western Reserve University School of Dentistry, Cleveland, Ohio
Experience: Dr. Dundon is a Dentist at the Tucson Veterans Administration Hospital. Dr. Dundon has more than 23 years of experience practicing general dentistry.

Dvoskin, Jennifer L.
Discipline(s): Psychology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Liberal Studies, San Diego State University, San Diego, California; Master of Arts, Psychology, Argosy University, Phoenix, Arizona
Experience: Ms. Dvoskin is currently working on her Doctor of Psychology degree at Argosy University, Phoenix, Arizona. She taught briefly in 2008 as a Pre-Doctoral Intern for the State University of New York At Albany.

Ferguson, Krista S.
Discipline(s): Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, English and Master of Arts, English, both degrees were awarded from Northern Arizona University
Experience: Ms. Ferguson taught as a Graduate Assistant in the English Department at University of Nebraska-Lincoln for five years. She also worked as a Fiction Screener and Editor.

Finerson, Jacqueline A.
Discipline(s): Nursing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science, Nursing, Grand Canyon University, Glendale, Arizona
Experience: Ms. Finerson has been working as a Nurse in Arizona since 2005. Previously, she worked as a Nurse and a Nurse Trainer in Syracuse, New York. Ms. Finerson has more than 20 years of experience with on the job training of newly hired nurses. She has no formal experience teaching college courses.
Flint, Elizabeth F.
Discipline(s): Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, English, Georgetown University, Washington, District of Columbia; Master of Fine Arts, Creative Writing, University of Virginia, Charlottesville, Virginia; Master of Science, Scientific & Technical Communication, University of Minnesota-Twin Cities, Minnesota
Experience: Ms. Flint is currently working as a Web Designer at the National Endowment for Democracy where she designs and maintains their website content. Prior to that, she worked as a Technical Writer for various organizations.

Gharbiah, Macy M., Ph.D.
Discipline(s): Biology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Biochemistry & Molecular Biophysics; Doctor of Philosophy, Molecular & Cellular Biology, both degrees were awarded from the University of Arizona
Experience: Dr. Gharbiah worked as a Graduate/Teaching Assistant in a research lab. Her teaching experience at the University level included courses in Cell Biology, Molecular Biology and Bioethics.

Guevara, Michelle A.
Discipline(s): Paralegal (Occupational/Workforce)
Salary: $710 per load hour
Education: Associate in Science, Paralegal, North Hennepin Community College, Brooklyn Park, Minnesota
Experience: Ms. Guevara is currently working for the Tucson City Attorney’s Office as a Paralegal. She has more than five years of experience as a Paralegal. She volunteered as an English as a Second Language Instructor for more than two years for the Urban Communities Association of Minneapolis, Minnesota.

Harris, Joan
Discipline(s): Paralegal (Occupational/Workforce)
Salary: $710 per load hour
Education: Associate of Applied Science, Legal Assistant, Pima Community College, Tucson, Arizona; Bachelor of Applied Science, Public Agency Service, Northern Arizona University
Experience: Ms. Harris is currently working for the Pima County Attorney’s Office as a Paralegal. She has more than 11 years of experience as a Paralegal. No previous teaching experience.

Hays, Allison M., Ph.D.
Discipline(s): Biology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Education/Physical Education, Idaho State University, Pocatello, Idaho; Master of Science, Physiological Sciences and Doctor of

(Continued)
Philosophy, Cell Biology & Anatomy, both degrees awarded by the University of Arizona.

Experience: Dr. Hays is currently a Post Doctoral Research Associate studying cancer drugs at the University of Arizona. Dr. Hays has taught both Anatomy and Physiology lab sections as well as Heart, Blood Vessel and Lung lectures at the University of Arizona. Dr. Hays also taught at the high school level. She taught Physical Science, Earth Science and Biology at Kofa High School in Yuma, Arizona.

Hernandez, Carlos A.
Discipline(s): Social Services (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Social Welfare, University of Wisconsin, Madison, Wisconsin; Master of Arts, Social Service Administration, University of Chicago, Chicago, Illinois.
Experience: Mr. Hernandez works as a Quality Management Director for Pantano Behavioral Health Services in Tucson, Arizona where he monitors and evaluates clinical services. His teaching experience includes working as an adjunct faculty member for Arizona State University teaching both undergraduate and graduate courses in social work.

Ireland, Merry L.
Discipline(s): Special Education (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Education, and Master of Arts, Special Education, both degrees awarded by the University of Arizona.
Experience: Ms. Ireland worked as a Special Education Teacher for the Tucson Unified School District and for the Sahuarita Unified School District.

Jindrick, Holly A., Ph.D.
Discipline(s): Psychology (Academic)
Salary: $710 per load hour
Education: Bachelor of Art, Psychology, University of Arizona; Master of Arts, Clinical Psychology, University of Denver, Denver, Colorado; Doctor of Psychology, University of Denver, Denver, Colorado.
Experience: Dr. Jindrick is the Clinical Director at VisionQuest in Tucson. She is also an adjunct faculty member at Brown Mackie College in Tucson where she teaches Psychology courses.

Johnson, Christopher R.
Discipline(s): Culinary Arts (Occupational/Workforce)
Salary: $710 per load hour
Education: Associate of Science, Business, Pima Community College
Experience: Mr. Johnson is currently a Senior Pastry Chef at the JW Marriott Starr Pass Resort in Tucson, Arizona. He has been employed with them since 2004. Previously, he was an Executive Pastry Chef at Loews Ventana Canyon Resort in Tucson, Arizona. Mr. Johnson has no formal teaching experience.
Johnston, Jennifer E.
Discipline(s): Chinese (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Arts, East Asian Studies, Indiana University, Bloomington, Indiana
Experience: Ms. Johnston has been self-employed as a Chinese (Mandarin) Instructor since 2004. She also teaches English to employees of Texas Instruments in Tucson, Arizona.

Kissler, John M., Ph.D.
Discipline(s): Music (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Music, University of Nebraska, Omaha, Nebraska; Master of Music and Doctor of Philosophy, Music Theory, both degrees awarded by the University of Arizona
Experience: Dr. Kissler has been a music Instructor for Kissler Piano Studio in Tucson, Arizona since 2001. He has worked as a music Instructor for 25 years. Dr. Kissler has been involved with many professional affiliations including but not limited to: Society for Music Theory, American Musicological Association, College Music Society and the National Music Teachers Association.

Kuhlman, Erik D., D.D.S.
Discipline(s): Dental Hygiene (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Science, Molecular and Cellular Biology, University of Arizona; Doctor of Dental Surgery, Dentistry, University of Southern California, Los Angeles, California
Experience: Dr. Kuhlman is a Resident at the El Rio Dental Clinic in Tucson, Arizona. He has no formal teaching experience.

Lang, Susan L.
Discipline(s): Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, English and Master of Arts, English, both degrees were awarded by the University of California, Riverside, California
Experience: Ms. Lang is currently teaching at Yavapai Community College as a writing Instructor. She has more than 30 years experience as an English Instructor. Previously, she has taught for the University of Arizona, University of California at Riverside, and for Dine College.

Leblanc, Blasie W., Ph.D.
Discipline(s): Chemistry (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Chemistry; Master of Science, Chemistry; Doctor of Philosophy, Chemistry, University of New Orleans, Louisiana
Experience: Dr. Leblanc conducted agricultural research for the United States Department of Agriculture, Tucson, Arizona. He was also a Research Biochemist for the Armed

(Continued)
Forces Radiobiology Research Institute, Bethesda, Maryland and a Teaching Assistant at the University of New Orleans for more than four years.

Lenell, Elizabeth A., Ph.D.
Discipline(s): Writing (Academic), Education (Academic), Psychology (Academic) Reading (Developmental)
Salary: $710 per load hour
Education: Bachelor of Science, Journalism, University of Wyoming, Laramie, Wyoming; Doctor of Philosophy, Cognitive Science and Educational Psychology, University of Colorado, Boulder, Colorado
Experience: Dr. Lenell taught Educational Psychology and Adolescent Development at the University of Colorado in Boulder for six years and English at the University of Colorado in Denver for two years.

Madeoy, Celia A.
Discipline(s): Theatre (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Performing Arts, American University, Washington, District of Columbia; Master of Fine Arts, Acting, DePaul University, Chicago, Illinois
Experience: Ms. Madeoy is currently teaching for the School of Theatre Arts at the University of Arizona. She has been an actress and acting instructor for more than 19 years.

Mak, Linda L., Ph.D.
Discipline(s): Accounting (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts; Master of Business Administration; Doctor of Philosophy, Zoology; all awarded by the University of California, Berkeley, California; Master of Science, Zoology; Master of Taxation, both degrees were awarded by Arizona State University
Experience: Dr. Mak is currently working as a Revenue Agent at the Internal Revenue Service (I.R.S.) in Phoenix, Arizona. Prior to working for the Internal Revenue Service, she worked for H & R Block in Tempe, Arizona as Office Manager and Tax Preparer. She also taught tax classes to employees at H&R block.

McCurdy, Lyle B., Ph.D.
Discipline(s): Computer Information Systems (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Science, Electronic Technology and Master of Science, Technology, both degrees were awarded from Arizona State University; Doctor of Philosophy, Education and Human Development, Texas A & M University, College Station, Texas
Experience: Dr. McCurdy taught technology courses for Cal Poly Pomona University, Pomona, California from 1986 until his retirement in 2009. His specialization is in technology and computer information systems.

Miller, Yvonne L.
Discipline(s): Respiratory Therapy (Occupational/Workforce)
Salary: $710 per load hour
Adjunct Faculty Appointments

Education: Associate of Occupational Science, Respiratory Therapy, Pima Medical Institute, Tucson, Arizona

Experience: Ms. Miller is a Respiratory Therapist at Northwest Medical Center in Tucson. She has more than 11 years of experience as a Respiratory Therapist.

Nelson, Erin N.
Discipline(s): Fitness and Wellness (Occupational Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Arts, Political Science, University of Arizona
Experience: Ms. Nelson is a certified personal trainer. She has been a fitness Trainer and aerobics Instructor since 1996.

Noriega, Lydia M.
Discipline(s): Spanish (Academic)
Salary: $710 per load hour
Education: Master of Arts, Spanish, University of Arizona, Tucson, Arizona
Experience: Ms. Noriega worked as a Spanish Teacher for Tanque Verde Unified School District for one year. Prior to that position, she was an Associate Teacher at the University of Arizona where she taught first and second year Spanish as well as intermediate conversation, grammar and composition Spanish.

O’Neill, Lisa M.
Discipline(s): Writing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Arts, English, The Catholic University of America, Washington, District of Columbia
Experience: Ms. O’Neill is currently working on her Master of Fine Arts in Creative Writing at the University of Arizona. Ms. O’Neill has experience in teaching both Writing 101 and Writing 102 classes at the University of Arizona. She has taught these courses for the past six semesters.

Panic, Jennifer A.
Discipline(s): Spanish (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Spanish, Marquette University, Milwaukee, Wisconsin; Master of Arts, Spanish, University of Arizona
Experience: Ms. Panic is currently working for Orange Grove Middle School, Tucson, Arizona as a Spanish Teacher. She also worked at the University of Arizona as a Spanish Instructor for the Spanish and Portuguese Department for two years.

Paschal, Madelaine P., Ed. D.
Discipline(s): Education (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Home Economics, Texas Tech University, Lubbock, Texas; Master of Education, Curriculum and Instruction, University of Houston, Houston, Texas; Doctor of Education, Texas A&M University, College Station, Texas

(Continued)
Experience: Dr. Paschal has been a high school English Teacher, Dean of the Extension Campus at Wayland University in Albuquerque and the Director of Education for Healthcare at Texas Tech as well as the Director of the Graduate Programs for the Texas Tech College of Business.

**Pitts, Patrick W.**

**Discipline(s):** Writing (Academic)  
**Salary:** $710 per load hour  
**Education:** Bachelor of Arts, English, California State University, Fresno, California; Master of Education, Educational Leadership, Northern Arizona University, Flagstaff, Arizona  
**Experience:** Mr. Pitts taught English Composition courses at California State University, Fresno, California for two years beginning in 2000. He is an affiliate of the Modern Language Association and the McNair’s Scholars Society. Mr. Pitts also participated in the America READS program for 4 years.

**Prasciunas, Mary M., Ph.D.**

**Discipline(s):** Anthropology (Academic), Archaeology (Academic)  
**Salary:** $710 per load hour  
**Education:** Bachelor of Arts, Anthropology, University of Arizona; Master of Arts, Anthropology and Doctor of Philosophy, Anthropology, both degrees awarded from the University of Wyoming, Laramie, Wyoming  
**Experience:** Dr. Prasciunas is an Archaeological Project Manager for Westland Resources, Inc. in Tucson, Arizona. She also taught Archaeology courses at the University of Wyoming.

**Rhodes, James E.**

**Discipline(s):** Psychology (Academic)  
**Salary:** $710 per load hour  
**Education:** Bachelor of Science, Master of Arts, Psychology; Master of Education, Northern Arizona University  
**Experience:** Mr. Rhodes is a Psychology Instructor for Coconino Community College in Flagstaff, Arizona where he has also served as the Department Chair in Social and Behavioral Sciences for 11 years.

**Saitta, Frances P., Ph.D.**

**Discipline(s):** Biology (Academic)  
**Salary:** $710 per load hour  
**Education:** Bachelor of Science, Education, Bloomsburg State College, Bloomsburg, Pennsylvania; Master of Science, Genetics, University of Maryland, College Park, Maryland; Doctorate of Philosophy, Biological Sciences, University of Rhode Island, Kingston, Rhode Island  
**Experience:** Dr. Saitta is a high school biology Teacher for Douglas Unified School District in Douglas, Arizona. He also worked as a Research Associate in several labs at John Hopkins University in Baltimore, Maryland.

(Continued)
Salcido, Francisco M.
Discipline(s): Building and Construction Technology (Occupational/Workforce Limited Exemption)
Salary: $710 per load hour
Education: High School Diploma, Pueblo High School, Tucson, Arizona; (In progress) Building and Construction Technology, Pima Community College
Experience: Mr. Salcido has more than 15 years experience as a Masonry/Concrete worker for Tucson Unified School District. No previous teaching experience.

Sanaghan, Edward J., Jr.
Discipline(s): Building and Construction Technology (Occupational/Workforce)
Salary: $710 per load hour
Education: Associate in Science, Air Conditioning & Refrigeration, Triton College, River Grove, Illinois
Experience: Mr. Sanaghan is the President/Owner of EMMCo, Inc., Heating, Ventilating, and Air Conditioning (HVAC) in Tucson, Arizona. Prior to owning his company, he was a Director of Physical Resources for the Canyon Ranch Resort & Spa in Tucson, Arizona and a Branch Manager for Environmental Concepts, Inc. in Mesa, Arizona. He has no previous teaching experience.

Schwabauer, Claudia L.
Discipline(s): Fitness and Wellness (Occupational/Workforce Limited Exemption)
Salary: $710 per load hour
Education: Fitness Instructor Certification, Zumba Fitness, Aerobics and Fitness Association of America, Sherman Oaks, California
Experience: Ms. Schwabauer is currently a Zumba Instructor at the Ladies Workout Express gym for both the Tucson, Arizona and Sahuarita, Arizona locations.

Senter, Vanessa
Discipline(s): Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Creative Writing, University of Arizona, Tucson, Arizona; Master of Fine Arts, Creative Writing, Oregon State University, Corvallis, Oregon
Experience: Ms. Senter worked as an Instructor/Teaching Assistant at Oregon State University where she taught both writing and English courses. She also volunteered as a writing Tutor for a community college in Oregon.

Shapiro, Erik A.
Discipline(s): Business (Academic), Economics (Academic), Geography (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Oriental Studies; Master of Business Administration, Business Administration; Master of Arts, Geography, all degrees awarded by the University of Arizona, Tucson, Arizona
Experience: Mr. Shapiro worked for Leo J. Shapiro and Associates as a Senior Research Analyst. He has more than 25 years of experience in business, economics, and marketing research. No previous teaching experience.

(Continued)
Sicurello, Michael J.
Discipline(s): Computer Software Applications (Occupational/Workforce)
Salary: $710 per load hour
Education: Associate of Arts, Fine Arts, Pima Community College; Bachelor of Arts, General Studies, University of Arizona
Experience: Mr. Sicurello has worked as a Webmaster, Network Operations Manager and Computer Applications Specialist over the last 13 years. He has no formal teaching experience.

Sienko, Catherine E.
Discipline(s): American Sign Language (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Arts, Political Science, University of Arizona
Experience: Ms. Sienko is a Research Assistant working in the College of Nursing at the University of Arizona where she gives instructions to deaf clients. She has also been a Camp Counselor in Michigan where she supervised deaf girls.

Smale, Tracy W.
Discipline(s): Logistics Management (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Arts, Economics, Cornell College, Mount Vernon, Iowa; Master of International Management, Thunderbird School of Global Management, Glendale, Arizona
Experience: Mr. Smale is the President and owner of HyperTrades, Incorporated, Pearce, Arizona. HyperTrades has been conducting business and providing business training and consulting nationally and internationally since 2003.

Srinivasan, Daphne D.
Discipline(s): Art (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, History, Amherst College, Amherst, Maine
Experience: Ms. Srinivasan is currently self-employed as an Associate for Etherton Gallery, Tucson, Arizona. Previously, she taught as a Graduate Teaching Assistant for the University of Arizona for more than 4 years. Graduate work is in progress in Art History, University of Arizona.

Stiehl, Richard B., Ph.D.
Discipline(s): Biology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Biology and Master of Science, General Studies, both degrees awarded from Southern Oregon University, Ashland, Oregon; Doctor of Philosophy, Environmental Sciences and Resources, Portland State University, Portland, Oregon
Experience: Dr. Stiehl was an Associate Professor of Biology at Alice Lloyd College in Pippa Passes, Kentucky for more than four years. He taught Zoology, Environmental Biology, Ecology, Field Biology, General Biology, Human Anatomy and Physiology, and Advanced Physiology.

(Continued)
Symons, Jennifer A.
Discipline(s): History (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Justice Studies, Arizona State University, Tempe, Arizona; Master of Arts, Sociology, Arizona State University, Tempe, Arizona
Experience: Ms. Symons was an Adjunct Faculty member at Springfield College-Benedictine University in Springfield, Illinois for two years. She currently works as a Quality Coach for MedQuist.

Teeters, Wenzel J.
Discipline(s): American Sign Language (Academic Limited Exemption)
Salary: $710 per load hour
Education: High School Graduate
Experience: Mr. Teeters is a native Signer and has been the Sign Language Lab Supervisor at Pima Community College’s West Campus since 2007.

Tullgren, Cathy L.
Discipline(s): Social Services (Academic)
Salary: $710 per load hour
Education: Bachelor of Social Work and Master of Social Work, both degrees awarded by the Arizona State University
Experience: Ms. Tullgren started a family business, Alpha to Omega Transportation & Family Services, in 2009. Prior to that, she was employed by Aviva Children’s Services in Tucson, Arizona as a Child Protective Services & Visitation Program Coordinator. She has no formal teaching experience.

Turcotte, Robert B.
Discipline(s): Computer Aided Design/Drafting (Occupational/Workforce)
Salary: $710 per load hour
Education: Associate of General Studies, General Studies, Pima Community College, Tucson, Arizona
Experience: Mr. Turcotte has worked in the Computer Aided Drafting field for 20 years. He was an Architectural Project Manager for a variety of high tech clients such as Raytheon, Intel and Texas Instruments. He is proficient in using design development software such as REVIT, AutoCad and Arch T. Mr. Turcotte has no formal teaching experience.

Vogler, Ana P.
Discipline(s): Nursing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science, Nursing, University of Arizona, Tucson, Arizona
Experience: Ms. Vogler has worked at the Northwest Medical Center, Tucson, Arizona as a Registered Nurse for the past four years. The majority of her clinical experience has been in the labor and delivery and critical care unit. She does no formal teaching experience.

(Continued)
Watson, Lindsay K.
Discipline(s): Dental Hygiene (Occupational/Workforce)
Salary: $710 per load hour
Education: Associate of Applied Science, Dental Hygiene, Pima Community College, Tucson, Arizona; Dental Hygiene Certification, Arizona State Board, Phoenix, Arizona
Experience: Ms. Watson is currently working at Chiropractic USA, Tucson, Arizona as an Office Manager. She has more than five years of experience as a Dental Hygienist. She has no formal teaching experience.

Winslow, Andrew J., Ph.D.
Discipline(s): Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Psychology; Master of Arts, English; Doctor of Philosophy, Rhetoric, Comprehension & Teaching of English; all degrees awarded by the University of Arizona
Experience: Dr. Winslow is currently working as a Graduate Associate at the University of Arizona. He is currently teaching writing courses.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve the following faculty regular appointments for the 2010/2011 Fiscal Year. Furthermore, the Chancellor recommends that the Board authorize the Chancellor, or designee, to sign the employment contracts for faculty personnel on behalf of the College District.

Background:

As stated in the 2009/2010 Faculty Personnel Policy Statement, “a faculty member shall be offered a new contract for the ensuing academic or fiscal year unless s/he received notice otherwise on or before March 1.”

Instructional and Educational Support Faculty have been evaluated through student feedback. This part of the program will be followed by an annual performance evaluation conducted by supervising deans. The ongoing feedback and evaluation process is designed to strengthen instruction and educational support services at Pima Community College. The evaluation emphasizes responsiveness to student needs, support of successful instructional, counseling and library methods, and provides guidance toward continual improvement in teaching and other faculty work.

The Instructional and Educational Support Faculty listed on the attached pages are current full-time regular faculty and are recommended for regular appointment for the 2010/2011 Fiscal Year. The contract, when issued, will stipulate appropriate terms and conditions, including but not limited to, salary, days of accountability and designation of instructional or educational support faculty status.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor

(Continued)
Adamson, Alice L
Aguilar, Darla J
Alvine, Ceanne Gale
Amavizca, Carmen F
Anderson, Michele
Andujar, Emilia
Arbogast, Jean Marie
Armenta, Barbara C
Arroyo, Antonio P
Atwell, Max R
Backes, Mark
Baddar, Maha
Bandaranayake PhD, Hema Anura
Barr, Stu I
Basford PhD, Tori R
Becker, Charles H
Beckman, Kristina I
Beitz, Robert P
Bejarano, Sandra M
Bennett, Rebecca
Berger, James B
Bessette, Bruce D
Bezusko, Michael L
Bice, Kenneth J
Bishop, David R
Blake PhD, Cheryl K
Bock, Donald C
Boguszak, Matej
Brewer, Joseph McAdams
Brito, Monica Jean
Bronneck PhD, Katherine L
Brown, Gigi
Brown, Theresa A
Brubaker, Galen W
Brumbaugh, Kelly F
Buck-Rodriguez, Margaret R
Bulikowski, Ellyn E
Burge, April A
Burke PhD, Lonnie Dean
Caldwell, Ellen Ferrell
Campbell PhD, Teresa
Carranza PhD, Olga
Carreras, Mariana
Carter, P Michael
Casper, Roberta L
Castillo, Guadalupe

Castro-Salazar EdD, Ricardo
Chang, Juhsin
Chavez, Gustavo A
Cheatwood, Rana Janette
Christensen PhD, Ann
Christie PhD, Nancy G
Christofferson, Carol
Clark, Bruce C
Cochran, Joshua Daniel
Cohen, Rebecca Andrea
Collins, John S
Comport, Eric R
Cooper PhD, Al L
Corbett PhD, Karen S
Corson, Nina
Cortes, Barbara
Cortes-Torres PhD, Mayra Eliz
Crabtree, Ronald D
Cramer PhD, Amy S
Croft PhD, Steven Kent
Cruikshank PhD, Guadalupe A
Dal Pra, Joseph
Davis, Amy Catherine
De La Rosa PhD, James
Deering, Susan Jo
Delaune, James
Delgado-Duran, Francisco
Denfeld, Mic
DeNoon DVM, Daniel A
Desjardin, Suzanne J
Di Pierro, Kathryn A
Dings, Randall D
Dobyns PhD, Susan D
Dorsey, Shelly K
Duchicela, Kimlisa S
Duek PhD, Jody Lee
Duran-Cerda PhD, Dolores M
Duwel, Matthias
Eichelberger, Erin
Elgutaa, Barbara E
Erickson, Vernone H
Evans PhD, Ronald J
Evans, John J
Farler, Janet J
Fay PhD, Noah P
Felty, Christina

(Continued)
Feuling, Katherine I
Fiello, Julia B
Fiero DA, Brad C
Figueroa, Patricia
Fike, Carolyn Gay
Files, Margaret K
Fimbres, Georgeanne R
Fitzpatrick, Joseph B
Flasch, Paul A
Flattley, Rita V
Foeger, Andrea
Foster-Strauss PhD, Gale
Foth, Robert A
Fox, Vicci L
Frailey, Martha L
Franklin, Anne R
Franz, Melinda E
Fraychineaud, Kathy A
Fried, Margaret M
Gabbitas, Jeffrey W
Gaida, Duff C
Gall, Joy G
Gardiner, Patricia A
Garrick, Earl D
Gers, Simone M
Gonzales PhD, Gail L
Gousseva PhD, Julia V
Graham, Darryl E
Grajeda, Elena M
Grede, Stephen T
Grill, Mischa A
Grimm, Lori
Guajardo, Jennifer L
Gutierrez, Guadalupe A
Haber, Ann E
Hacker PhD, Wayne
Hale, Ronald D
Halvorson, Emily Margaret
Hamadou, Nancy
Han PhD, Chien
Harmelink, Virginia Ann
Heinrich, Susan L
Hellman PhD, Shawn I
Henderson EdD, Andrea K
Hermann, Cynthia P
Heywood, Mark R
Higgins, Perry
Hinojosa PhD, Manuel Matthew

Holland EdD, Doug
Holmberg, Maria A
Hong PhD, Lazaro M
Howe, Cynthia M
Iadevaia, David G
Ibanez-Murphy PhD, Carolina
Infuso, Barry T
James Hernandez, Francisca L
Jensen, Susan T
Jimenez, Ana Marie
Johnson, Jeremiah William
Jones, Mary Ann
Jordan DC, Thomas Todd
Jordan, Sharon A
Jurkowitz, Lisa A
Katcher, Jennifer B
Katz, David A
Kaye, Debra Ann
Kelley PhD, Colleen
Kidd, Billy D
Knapp PhD, Jessica L
Knight, James Lawrence
Koerber, Kathryn Lynch
Kolchens PhD, Silvia
Kooshian, Andrea R
Kordich, John A
Kosanke, Jody A
Kracen, Laurel R
Kuklin, Susan Beverly
Kusnir, Stephen J
Labuda, Joseph K
Lam, Nghi
Lancaster, Cynthia A
Landry, Dennis C
Lang, William John
Lenihan, Nancy R
Leon, Luis A
Levendusky, Mickey
Leverentz, Patricia L
Lewis EdD, Alvin D
Ley, Sandra Jean
Lin, Ying
Lohse, Patricia
Lopez, Irene R
Lorette, Brooke D
Lovio, Roxanna C
Lowe, Cynthia A
Ludt, Cydnee

(Continued)
Lussier, Diane Cass
Mackie, Steven A
Malanga, Paul
Maluf PhD, Linda Y
Manion, Sharin
Mantilla PhD, Ana M
Marcus, Sarah A
Marks, Linda C
Martin, William B
Martinez, Evelyn L
Martinez, Uvaldo
Maxfield, Shelley A
McCloy, Molly A
McIlwaine PhD, MaryKris
McLaughlin, Barbara J
McLaughlin, Robert J
McNearney, Christina
Mechler PhD, Gary E
Meeks EdD, Denise
Mehtlan, Kirk D
Meier PhD, Cynthia M
Meinke, Geraldine
Mellor, Jessie Kosorok
Melton, Philip D
Meriwether, Lillian L
Mertes, Jacquelyn
Mertes, John B
Meyers PhD, Karie A
Miller JD, John A
Miller, Jeffrey J
Miller, Patricia L
Miller, Tommie Regena
Milliken, Josie L
Mills, Darrell K
Mitchell, Karrie Denise
Modica, Robert I
Moore, Becky J
Morales, Rosa I
Morris, Frank Stanton
Morrison, Deborah K
Morrison, Eric
Munsen EdD, Randal H
Munter, Kathleen A
Murray, Patricia A
Nair PhD, Padma
Nelson DMA, Mark A
Neubauer PhD, Jeffrey P
Ngovo EdD, Bernard L
Niederriter EdS, Sandy
Nunes PhD, Luvy
O'Brien, Catherine M
O'Donnell, Joy D
O'Hara, Sarah
Olson, Steven J
Osborne, James G
Otero, Inoka Hapugoda
Padilla, Bardo Daniel
Padilla, Charlotte T
Park, Claire C
Paulick, Sandra R
Pawlicki, Reinhard S
Perry, Eileen P
Petrites, Taralynn
Pickard PhD, Frank
Pitocco PhD, Anthony P
Popova, Mary Margaret
Porter DA, Diann Renee
Pritchett, Susan M
Pyevich PhD, Caroline Marie
Quiroga, Ernest V
Radiolf PhD, Michael E
Ramsey, Terry
Randolph Jr, Wright N
Rangel, Liz Consuelo
Raymond, David J
Redig, Kevin A
Reeve, Catharine J
Repp, Dianna L
Richardson-Delgado PhD, Jodi
Michele
Riel, Theresa M
Roberts Sr, Donald R
Romaniello, Stephen
Rosen, Richard P
Ross, Eric W
Rousos, Linda A
Saavedra, Linda D
Sadatmousavi, Mehdi
Salazar, Tommy Moreno
Salmoni PhD, Steven Jay
Sampogna, Michael
San Jule PhD, Susan J
Sandmann, Lloyd J
Sandoval, Yvonne M
Santo, Julia
Saphir, Erich

(Continued)
Schmidt PhD, Nancy
Schmidt, Susi
Schoonmaker, Duke G
Schuler, Nancy Lou
Scurrah, William L
Segura, Abbie S
Selegue PhD, Thomas J
Sharp PhD, Leta
Shayevich PhD, Alexander
Shelor EdD, Mary D
Sibayan, Mary F
Siddall, Delisa Y
Simmons-Myers, Ann
Simpson PhD, Robert B
Smith, Edward D
Smith, Matthew Price
Solorzano, Rosalia
Sotomayor, Carlos D
Sotto, Remedios Romula
Soulon, Virginia
Sparks, Raymond E
Speer PhD, Thomas M
Stack, Michael T
Stanley PhD, Clarence H
Stanley, Theresa C
Steinberg, Robin J
Stephen PhD, David V
Stephenson, David E
Stogsdill, Daniel D
Sulger, Pamela Paige
Sutherland, Dottie K
Swank, Kris
Sweeney, Rosanne M
Talbot, Michael R
Tam, Karen K
Tarr, Julie C
Tashima, Hirotsune
Taylor, Agustin A
Taylor, Leslie
Thomas, Lynta
Thompson JD, Barbara
Tomasky, Thomas J
Tossell PhD, Renee F
Toussen, Charlotte A
Townsend, Patricia C
Truitt, Pamela B
Tveten, Michael S
Valdivia, Laura E
Van Etten, Laura Nadine
Van Zandt PhD, Tineke
Villalobos, Nadia
Vizard, Janet Karen
Vorndran PhD, Kenneth R
Wakefield, Robert Lewis
Walkinshaw PhD, Mary
Walkinshaw, Robert Boyd
Wallace PhD, Lillian Marie
Walter, Pamela Anne
Wasserberg, Gaynelle M
Watry, Judith A
Weeks, Wendy L
Welch, George R
Welsh PhD, Paul J
Werbylo, Roger T
Werner PhD, Lisa A
Wikrent, Pollyanna
Williamson, David J
Willis, Georgann Zachary
Wilson, Julianna C
Wing, David L
Winkel, Claire
Yager, Catherine
Yoklic, Deborah P
Youngo, Margarita
Yrun-Calenti, Cindy
Zhang PhD, Charles
Zimmerman, Gretchen Lou
Zsitvay PhD, Tamas
Zurita, Teresiana
Recommendation:

The Chancellor recommends that the Board of Governors approve the Student Support Services: Student Opportunities for Achievement and Retention (SOAR) grant proposal to the United States Department of Education in the amount $220,000 annually for five years and if funded, acceptance of the award for the period of September 1, 2010 through August 31, 2015.

Background:

The Student Support Services: Student Opportunities for Achievement and Retention Project will address the unmet academic and student support needs of 100 students annually with disabilities at the East Campus. The purpose of the project is to improve the rates of retention and persistence, as well as to improve good academic standing, graduation and transfer rates for this special population within the five year period. Of the target population, not less than 30% will be low-income students with disabilities.

The Student Support Services: Student Opportunities for Achievement and Retention Project addresses the barriers most directly linked to the persistence of students with disabilities which are: lower-levels of academic preparation, lower academic self-confidence; lower self-advocacy skills, lack of adequate transition and/or orientation programs; inadequacies in the availability of financial aid due to longer time needed for completion; and lower than needed levels of staffing to meet the needs of these students.

The Student Support Services: Student Opportunities for Achievement and Retention Project is an expansion to the instructional support and accommodation plans provided to these students through the Office of Disabled Resources. It will augment and strengthen student achievement by providing the required services of academic tutoring (specially trained to address the learning needs of students with disabilities); enhanced advising; assistance in applying for financial aid and improving financial literacy; and enhanced assistance and activities to promote transfer four-year colleges and universities. Specialized permissible services will include: an intensive orientation program; assessments to identify and strengthen motivational and self-efficacy concerns; and the formation of learning community clusters to improve achievement through collaborative academic work with peers. From this plan, the project has crafted ambitious and attainable goals in student performance outcomes.
The Student Support Services: Student Opportunities for Achievement and Retention (SOAR) Project supports the Pima Community College Plan 2008-2011 by addressing:

- **Initiative 2: Provide Evidence of Student Learning**
  - Strategy 2.2: Develop effective strategies to help developmental students successfully complete coursework
    - 2.2.7 Develop an early intervention plan to identify and assist students having difficulties in developmental courses.
    - 2.2.8 Increase involvement of retention specialists with developmental students.

**Financial Considerations:**

The total grant amount being requested is $1.1 million for the entire five-year project. Each year's award would amount to $220,000. The table below illustrates the expense items to be supported by this grant on a year-to-year basis.

### Expense Items

<table>
<thead>
<tr>
<th>LINE ITEM</th>
<th>ITEM COST</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personnel</strong></td>
<td></td>
</tr>
<tr>
<td>Program Manager (1 @ 1.0 FTE for 12 months)</td>
<td>59,684</td>
</tr>
<tr>
<td>Student Services Advanced Specialist (1 @ 80% FTE for 12 months)</td>
<td>33,047</td>
</tr>
<tr>
<td>Support Specialist (1 @ .5 FTE for 12 months)</td>
<td>16,900</td>
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<tr>
<td>Tutors (4 @ $9.50/hour x 16 hours/week x 50 weeks)</td>
<td>36,179</td>
</tr>
<tr>
<td><strong>Total Personnel</strong></td>
<td><strong>$140,031</strong></td>
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<tr>
<td><strong>Fringe (Calculated @ 33%)</strong></td>
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</tr>
<tr>
<td>Program Manager</td>
<td>19,696</td>
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<tr>
<td>Student Services Advanced Specialist</td>
<td>10,906</td>
</tr>
<tr>
<td>Support Specialist</td>
<td>5,577</td>
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<tr>
<td>Tutors (Calculated at 18%)</td>
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</tr>
<tr>
<td><strong>Total Fringe</strong></td>
<td><strong>$41,651</strong></td>
</tr>
<tr>
<td><strong>Travel</strong></td>
<td></td>
</tr>
<tr>
<td>Program Manager – One National TRiO Conference</td>
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</tr>
<tr>
<td>Transportation (Air/ground @ $500); Lodging ($200 per day x 4 days = $800); Registration ($320); Per diem ($70 per day x 4 days = $280)</td>
<td>1,900</td>
</tr>
<tr>
<td>Program Manager – One Regional Conference</td>
<td></td>
</tr>
<tr>
<td>Transportation (Air/ground @ $583); Lodging ($135 per day x 2 days = $270); Registration ($300); Per diem ($60 per day x 3 days = $180)</td>
<td>1,333</td>
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<tr>
<td>Project Staff (2) - Regional TRiO Training Event</td>
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<tr>
<td>Transportation (Air/ground $400 x 2 staff = $800); Lodging ($150 x 3 days x 2 staff = $900); Registration ($200 x 2 staff = $400); Per diem ($40 x 3 days x 2 staff = $240)</td>
<td>2,340</td>
</tr>
<tr>
<td><strong>Total Travel</strong></td>
<td><strong>$6,800</strong></td>
</tr>
</tbody>
</table>

(Continued)
Grant Proposal: United States Department of Education
Student Opportunities for Achievement and Retention (SOAR)

<table>
<thead>
<tr>
<th>Supplies</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Consumable office supplies</td>
<td>1,470</td>
</tr>
<tr>
<td>Instructional Supplies</td>
<td>1,473</td>
</tr>
<tr>
<td>Assessment materials and workshop supplies ($50/each x 100 participants)</td>
<td>5,000</td>
</tr>
<tr>
<td>PDAs</td>
<td>600</td>
</tr>
<tr>
<td>Blumen 9.0 Tracking software and training</td>
<td>4,995</td>
</tr>
<tr>
<td>Printing (cartridges, orientation packets, reports)</td>
<td>1,200</td>
</tr>
<tr>
<td>Postage</td>
<td>500</td>
</tr>
<tr>
<td><strong>Total Supplies</strong></td>
<td><strong>$15,238</strong></td>
</tr>
</tbody>
</table>

| Other                                         |       |
| Recognition luncheon with Campus President (109 participants @ $12) | **$1,308** |

| Total Direct Costs                            | **$202,493** |
| Indirect Costs (Calculated at 8%)             | **$16,199** |
| **Total Program Costs**                       | **$220,000** |

No matching funds or institutionalization of the program are required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability.

**Contact Person:**

*Charlotte Fugett*  
1/25/10  
Charlotte Fugett, East Campus, (206-7619)

[Signature]

Dr. Roy Fibres, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve the Student Support Services Project: Graduation, Retention, Academic Standing, and Transfer (GReAT) Program grant proposal to the United States Department of Education in the amount of $220,000 annually for five years and if funded, acceptance of the award for the period of September 1, 2010 through August 31, 2015.

Background:

Pima Community College - Desert Vista Campus seeks to establish a Student Support Services (SSS) Project to identify and meet the individual needs of first-generation, low-income and/or disabled participants. The Desert Vista Campus proposes to establish a case management model of service to 140 selected participants utilizing existing college programs and resources in connection with anticipated grant funds to develop a comprehensive SSS program.

The project will address three prescribed objectives, including: 1) 65% of all participants served by the SSS project will persist from one academic year to the beginning of the next academic year or graduate and/or transfer from a 2-year to a 4-year institution during the academic year; 2) 80% of all enrolled participants served by the SSS project will meet the performance level required to stay in good academic standing at the grantee institution; and 3) 25% of new participants served each year will graduate with an associate's degree or certificate within four (4) years, and 18% of new participants served each year will transfer with an associate's degree or certificate within four (4) years.

The primary focus of the SSS program will be on three critical areas: (1) enhancing opportunities for academic development of disadvantaged students; 2) assisting and supporting students with basic college requirements; and 3) sustaining students toward persistence, academic performance, and graduation and transfer. In addition, several important components of the SSS program will focus on assessment of student needs and selection of student interventions to achieve identified program objectives and strategies.

College Plan Initiative:

The Student Support Services Project: Graduation, Retention, Academic Standing, and Transfer (GReAT) Program supports the Pima Community College Plan 2008-2011 by addressing:

(Continued)
Grant Proposal: United States Department of Education
Student Support Services Project: Graduation, Retention, Academic Standing, and Transfer (GReAT) Program

- **Initiative 1: Provide Evidence of Student Learning and Teaching Effectiveness**
  - Strategy 1.1: Create goals for student learning outcomes that are clearly stated for each education program and make effective assessment possible.
    - 1.1.5: Strengthen student preparation in mathematics, writing and science.

- **Initiative 2: Improve Student Success in Developmental Education**
  - Strategy 2.5: Establish an advising system for students who are required to retake a developmental course.
    - 2.5.2: Develop supplemental activities (workshops, self-paced, online) for students retaking Development Education classes.
    - 2.5.3: Develop a Peer Mentor Program for Developmental Education students.

**Financial Considerations:**

The total grant amount being requested is $1.1 million for the entire five-year project. Each year’s award would amount to $220,000. The table below illustrates the expense items to be supported by this grant on a year-to-year basis.

**Expense Items**

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Line Item</th>
<th>Item Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Manager (1 @ 1.0 FTE for 12 months)</td>
<td>$61,475</td>
<td></td>
</tr>
<tr>
<td>Student Services Specialist (1 @ 1.0 FTE for 12 months)</td>
<td>$36,890</td>
<td></td>
</tr>
<tr>
<td>Support Technician (1 @ 1.0 FTE for 12 months)</td>
<td>$27,516</td>
<td></td>
</tr>
<tr>
<td>Tutors (4 @ $8.00/hour x 10 hours per week x 30 weeks)</td>
<td>$9,600</td>
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<tr>
<td><strong>Total Personnel</strong></td>
<td><strong>$135,481</strong></td>
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<tr>
<td>Fringe (Calculated at 33% for full-time staff)</td>
<td></td>
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<tr>
<td>Program Manager</td>
<td>$20,287</td>
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<tr>
<td>Student Services Specialist</td>
<td>$12,174</td>
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<td>Support Technician</td>
<td>$9,080</td>
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<tr>
<td>Tutors (Calculated at 18%)</td>
<td>$1,728</td>
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<tr>
<td><strong>Total Fringe</strong></td>
<td><strong>$43,269</strong></td>
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<td>Travel</td>
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<tr>
<td>Program Manager - One National Conference</td>
<td>$1,800</td>
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<tr>
<td>Transportation (Air/ground @ $500); Lodging ($225 per day x 3 days = $675); Registration ($385); Per diem ($60 per day x 4 days = $240)</td>
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</tr>
<tr>
<td>Program Manager - One Regional Conference</td>
<td>$1,333</td>
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</tr>
<tr>
<td>Transportation (Air/ground @ $583); Lodging ($135 per day x 2 days = $270); Registration ($300); Per diem ($60 per day x 3 days = $180)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Services Specialist - One Regional Conference</td>
<td>$1,333</td>
<td></td>
</tr>
<tr>
<td>Transportation (Air/ground @ $583)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Lodging ($135 per day x 2 days = $270); Registration ($300); Per diem ($60 per day x 3 days = $180)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

(Continued)
Grant Proposal: United States Department of Education  
Student Support Services Project: Graduation, Retention, Academic Standing, and Transfer (GReAT) Program

Support Technician - One Regional Conference | $1,334
Transportation (Air/ground @ $584); Lodging ($135 per day x 2 days = $270); Registration ($300); Per diem ($60 per day x 3 days = $180)  
Total Staff Travel | $5,800
Participant travel (2,248 miles x .445 cents per mile) | $1,000
Total Travel | $6,800

Supplies
Consumable office supplies | $2,723
Assessment and testing materials | $2,000
Printer/copier | $3,000
Computer supplies (Blumen software and training support) | $2,320
Materials and supplies for activities | $4,111
Food for student activities and events: 4 events x $250 per event | $1,000
Postage | $500
Telephone | $500
Duplication and printing | $2,000
Total Supplies | $18,154

Total Direct Costs | $203,704
Indirect Costs (Calculated at 8%) | $16,296
Total Program Costs | $220,000

No matching funds or institutionalization of the program are required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and had determined they do not represent an undue liability.

Contact Person:

Christal Albrecht  1/25/10
Dr. Christal M. Albrecht, President, Desert Vista Campus (206-5001)

Dr. Roy Flores, Chancellor
Recommended:

The Chancellor recommends that the Board of Governors approve the Student Support Services: Project Aspire grant proposal to the United States Department of Education in the amount $220,000 annually for five years and if funded, acceptance of the award for the period of September 1, 2010 through August 31, 2015.

Background

The Student Support Services: Project Aspire at the West Campus seeks to serve a total of 140 active participants each year over a five-year period who are low-income, first-generation students and/or students with disabilities. Project Aspire will provide intensive services designed to increase student retention, academic achievement, and persistence toward graduation or transfer within a four-year timeframe.

To meet the needs of Student Support Services eligible students, Project Aspire will introduce new services that leverage existing resources and supplement them with the following Student Support Services strategies that will guide them through their entire college career from entry to graduation, certificate, and/or transfer. These innovative services include the following:

- Strengths-based academic assistance and career planning to help students identify their talents and use these positive traits to succeed in college and their careers;
- Structured career coaching, educational planning and advising, with a focus on student accountability and self-motivation;
- Supplemental tutoring for disciplines not provided by existing tutoring services;
- Education on financial literacy and increased assistance in seeking financial aid, scholarships and other assistance that reduces dependence on student loans;
- Grant aid to a limited number of students to attend summer session; and
- Transfer information and assistance for students planning to go to four-year institutions.

College Plan Initiative:

The Student Support Services: Project Aspire supports the Pima Community College Plan 2008-2011 by addressing:

- Initiative 1: Provide Evidence of Student Learning and Teaching Effectiveness
  - Strategy 1.2: Create effective learning environments to assure student success.
- Initiative 2: Improve Student Success in Developmental Education

(Continued)
Strategy 2.2: Develop effective strategies to help developmental students successfully complete coursework.
- 2.2.7 Develop an early intervention plan to assist students having difficulty with developmental courses.

Strategy 2.5: Establish an advising system for students who are required to retake a developmental course.

Financial Considerations:

The total grant amount being requested is $1.1 million for the entire five-year project. Each year’s award would amount to $220,000. The table below illustrates the expense items to be supported by this grant on a year-to-year basis.

Expense Items

<table>
<thead>
<tr>
<th>Salaries</th>
<th>$131,093</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Director (1.0 FTE)</td>
<td>$59,683</td>
</tr>
<tr>
<td>Career Coach (1.0 FTE)</td>
<td>40,040</td>
</tr>
<tr>
<td>Support Technician (.5 FTE)</td>
<td>13,700</td>
</tr>
<tr>
<td>Tutors (6 @ $9.50/hour x 10 hours/week)—28 weeks (2 semesters)</td>
<td>15,960</td>
</tr>
<tr>
<td>Tutors (3 @9.50/hour x 10 hours/week,—6 weeks (summer)</td>
<td>1,710</td>
</tr>
</tbody>
</table>

Fringe Benefits: 40,611
- Project Director, Career Coach, Support Technician @ 33% of salaries
- Tutors (18% of $17,670)

Travel: 5,910
- Project Director @ National TRiO Conference
- Project Director/Career Coach @ Regional TRiO Meeting
- Local Travel (mileage reimbursement @44.5 cents/mile x 2000 miles)

Supplies: 10,201
- Consumable office supplies (paper, filing supplies, pens, etc.)
- Career assessments and StrengthsQuest materials—$50 x 140 participants
- Color laser printer, fax, copier (based on price of HP L7680 All-in-One)
- Printer to connect to Banner financial system

Printing, Postage, Communications: 2,000

Indirect Costs (Calculated at 8%): 15,815

Grant Aid to Students (30 students @ $500 for summer grant aid): 15,000

Total Annual Budget: $220,000

No matching funds or institutionalization of the program are required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and had determined they do not represent an undue liability.

(Continued)
Contact Person:

Dr. Louis Albert 1/25/10
Dr. Louis Albert, President, West Campus (206-6752)

[Signature]

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 2/17/10
FROM: Chancellor  ITEM NO: 14.9
SUBJECT: Contract:
Carondelet Health Network
Associate of Applied Science Degree in Nursing Program

Recommendation:

The Chancellor recommends that the Board of Governors enter into an agreement between the College and the Carondelet Health Network to offer an accelerated associate degree nursing program to 30 Carondelet Health Network employees. The contract will cover the period from August 25, 2010 through December 31, 2011.

Background:

Pima Community College (the College) and the Carondelet Health Network (the Agency) have been engaged in a cooperative agreement to provide an Associate of Applied Science Nursing program for Carondelet Health Network employees. This will be the 9th cohort of Agency employees to participate in the program since its inception in 2006. Two-hundred and twenty-four (224) Agency employees have enrolled in the first eight cohorts. Ninety-eight (98) have completed the program to date, and an additional 93 employees are currently enrolled. The College and the Agency are proposing a new contract to provide an educational program for an additional cohort of 30 employees, beginning August 25, 2010 and ending on December 31, 2011. The Agency will reimburse the College for both the cost of tuition and fees and additional fixed costs of operating the program.

Under this contract, the College will offer its Associate of Applied Science Degree nursing program at a Carondelet Health Network facility. Under approval from the Arizona State Board of Nursing, the College’s West Campus will teach its standard associate degree nursing courses to one cohort of 30 students over the course of the contract. The Agency will be responsible for procuring facilities, instructional equipment and supplies for this program.

Entering into this agreement supports the following College goals:

• To prepare a highly skilled workforce.
• To create partnerships with business and industry, the local schools, government, and other constituencies that enhance the community.

The contract is similar to past activities and does not present an undue liability.
Financial Considerations

The Carondelet Health Network will reimburse the College a total of $332,434 paid in quarterly payments over the period of the contract. This amount covers tuition and fees as well as fixed program costs.

Contact Person:

Louis Albert 2/2/10
Dr. Louis Albert, President, West Campus (206-6752)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Intergovernmental Agreement: City of Tucson

Recommendation:

The Chancellor recommends that the Board of Governors approve an Intergovernmental Agreement with the City of Tucson from March 1, 2010 through February 28, 2015.

Background:

Pima Community College has been providing educational programs operated by the Community Campus Public Safety and Emergency Services Institute (PSESI) with partner agencies. The College seeks to renew the Intergovernmental Agreement with the City of Tucson on behalf of Tucson Fire and Police Departments. The previously approved agreement consisted of a general base contract with addenda to participate in partnership programs and add new classes when needed. This umbrella format has provided increased flexibility and responsiveness so the College may develop and deliver educational classes to the City of Tucson.

This Intergovernmental Agreement renewal will continue to allow leveraging resources to provide credit courses mutually agreed upon by the College and the City of Tucson. Classes will be offered either in an academy format, which will consist of a series of courses designed to enable a cohort of students to obtain necessary certifications or credentials, or on an individual basis as requested by the City of Tucson.

The College has evaluated the risks associated with the proposed activities and has determined they do not present an undue liability. The base umbrella IGA has been reviewed by Community Campus and District Office personnel and has been approved as to form by College legal counsel.

The Intergovernmental Agreement has Addendum 1 delineating each party's responsibilities in the partnership arrangement where the College and the City of Tucson contribute resources of substantially equivalent value to the programs.

Addendum 2 provides for customized courses for an agreed upon price.

College Plan Initiative:

Entering into this Agreement supports the following elements of the College Plan 2008-2011:
- Initiative #1 Provide Evidence of Student Learning and Teaching Effectiveness.
  - Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students.

(Continued)
• Action 1.3.1 Increase business and industry customization and innovation through contracts.
• Action 1.3.3 Increase partnerships college-wide.

Financial Considerations:

Addendum 1
The parties acknowledge that the value of the College credit for specific courses completed by agency participants is substantially equivalent to the value of the instructional services and materials provided by the City of Tucson. No funds will be exchanged and neither party will be invoiced for tuition or services provided to participants.

Addendum 2
To deliver the Emergency Medical Technology - Paramedic Academy, 57 credits, the College will invoice the agency $128,280 for a cohort of 24 students. If the cohort size changes, the price will change accordingly. Each year the new price will be communicated to the agency via a quote letter.

Addendum 2 also includes the continuation of an existing agreement to provide training through 2012. Training includes Advanced Life Support continuing education courses, EMT 251, EMT 259, EMT 141 and EMS 141. For the period July 1, 2009 through June 30, 2012, the College will invoice the agency for $104,500. Classes will not exceed 32 Tucson Fire Department employees.

As new programs are developed and incorporated into the Intergovernmental Agreement through addenda, financial considerations specific to these programs will be specified in the addenda.

Contact Person:

Dr. Sylvia Lee, President, Community Campus (206-6577)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 2/17/10
FROM: Chancellor  ITEM NO: 14.11
SUBJECT: Intergovernmental Agreement: Drexel Heights Fire District

Recommendation:

The Chancellor recommends that the Board of Governors approve an Intergovernmental Agreement with Drexel Heights Fire District from March 1, 2010 through February 28, 2015.

Background:

Pima Community College has been providing educational programs operated by the Community Campus Public Safety and Emergency Services Institute (PSESI) with partner agencies. The College seeks to renew the Intergovernmental Agreement with Drexel Heights Fire District. The previously approved agreement consisted of a general base contract with addenda to participate in partnership programs. This umbrella format has provided increased flexibility and responsiveness so the College may develop and deliver educational classes to the Drexel Heights Fire District.

This Intergovernmental Agreement renewal will continue to allow leveraging resources to provide credit courses mutually agreed upon by the College and the agency. Classes will be offered either in an academy format, which will consist of a series of courses designed to enable a cohort of students to obtain necessary certifications or credentials, or on an individual basis as requested by the agency.

The College has evaluated the risks associated with the proposed activities and has determined they do not present an undue liability. The base umbrella IGA has been reviewed by Community Campus and District Office personnel and has been approved as to form by College legal counsel.

The Intergovernmental Agreement has a partnership Addendum delineating each party’s responsibilities in the partnership arrangement where the College and the agency contribute resources of substantially equivalent value to the programs.

College Plan Initiative:

Entering into this Agreement supports the following elements of the College Plan 2008-2011:

- Initiative #1 Provide Evidence of Student Learning and Teaching Effectiveness.
  - Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students.
    - Action 1.3.1 Increase business and industry customization and innovation through contracts.
    - Action 1.3.3 Increase partnerships college-wide.

(Continued)
Financial Considerations:

Addendum 1
The College will invoice the agency for tuition and fees, and the agency will invoice the College for its cost of instruction up to but not to exceed the total tuition and fee amount.

As new programs are developed and incorporated into the Intergovernmental Agreement through addenda, financial considerations specific to these programs will be specified in the addenda.

Contact Person:

Dr. Sylvia Lee, President, Community Campus (206-6577)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 2/17/10
FROM: Chancellor  ITEM NO: 14.12
SUBJECT: Intergovernmental Agreement: Northwest Fire District

Recommendation:

The Chancellor recommends that the Board of Governors approve the Intergovernmental Agreement with the Northwest Fire District from March 1, 2010 through February 28, 2015.

Background:

Pima Community College has been providing educational programs operated by the Community Campus Public Safety and Emergency Services Institute (PSESI) with partner agencies. The College seeks to renew the Intergovernmental Agreement with the Northwest Fire District. The previously approved agreements consisted of a general base contract with addenda to participate in partnership programs and add new classes when needed. This umbrella format has provided increased flexibility and responsiveness so the College may develop and deliver educational classes to the Northwest Fire District.

This Intergovernmental Agreement renewal will continue to allow leveraging resources to provide credit courses mutually agreed upon by the College and the agency. Classes will be offered either in an academy format, which will consist of a series of courses designed to enable a cohort of students to obtain necessary certifications or credentials, or on an individual basis as requested by the agency.

The College has evaluated the risks associated with the proposed activities and has determined they do not present an undue liability. The base umbrella IGA has been reviewed by Community Campus and District Office personnel and has been approved as to form by College legal counsel.

The Intergovernmental Agreement has Addendum 1 delineating each party’s responsibilities in the partnership arrangement where the College and the Northwest Fire District contribute resources of substantially equivalent value to the programs.

Addendum 2 provides for customized courses for an agreed upon price.

College Plan Initiative:

Entering into this Agreement supports the following elements of the College Plan 2008-2011:

- Initiative #1 Provide Evidence of Student Learning and Teaching Effectiveness.
  - Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students.

(Continued)
Action 1.3.1 Increase business and industry customization and innovation through contracts.
Action 1.3.3 Increase partnerships college-wide.

Financial Considerations:

Addendum 1
The College will invoice the agency for tuition and fees, and the agency will invoice the College for its cost of instruction up to but not to exceed the total tuition and fee amount.

Addendum 2
With permission from the Tucson Fire Department, Northwest Fire District employees may participate in the Tucson Fire Department Emergency Medical Technology - Paramedic Academy (57 credits). If the overall academy cohort consists of 24 students, the College will invoice the agency $5345 per student. If the overall cohort size changes, the price will change accordingly. Each year the new price will be communicated to the agency via a quote letter.

As new programs are developed and incorporated into the Intergovernmental Agreements through addenda, financial considerations specific to these programs will be specified in the addenda.

Contact Person:

Sylvia M. Lee
Dr. Sylvia Lee, President, Community Campus (206-6577)

Roy Flores
Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve the Intergovernmental Agreement with Tubac Fire District from March 1, 2010 through February 28, 2015.

Background:

Pima Community College has been providing educational programs operated by the Community Campus Public Safety and Emergency Services Institute (PSESI) with partner agencies. The College seeks to renew the Intergovernmental Agreement with Tubac Fire District. The previously approved agreement consisted of a general base contract with addenda to participate in partnership programs. This umbrella format has provided increased flexibility and responsiveness so the College may develop and deliver educational classes to the Tubac Fire District.

This Intergovernmental Agreement renewal will continue to allow leveraging resources to provide credit courses mutually agreed upon by the College and the agency. Classes will be offered either in an academy format, which will consist of a series of courses designed to enable a cohort of students to obtain necessary certifications or credentials, or on an individual basis as requested by the agency.

The College has evaluated the risks associated with the proposed activities and has determined they do not present an undue liability. The base umbrella IGA has been reviewed by Community Campus and District Office personnel and has been approved as to form by College legal counsel.

The Intergovernmental Agreement has Addendum I delineating each party's responsibilities in the partnership arrangement where the College and the agency contribute resources of substantially equivalent value to the programs.

College Plan Initiative:

Entering into this Agreement supports the following elements of the College Plan 2008-2011:

- Initiative #1 Provide Evidence of Student Learning and Teaching Effectiveness.
  - Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students.
    - Action 1.3.1 Increase business and industry customization and innovation through contracts.
    - Action 1.3.3 Increase partnerships college-wide.

(Continued)
Financial Considerations:

Addendum 1

The College will invoice the agency for tuition and fees, and the agency will invoice the College for its cost of instruction up to but not to exceed the total tuition and fee amount.

As new programs are developed and incorporated into the Intergovernmental Agreement through addenda, financial considerations specific to these programs will be specified in the addenda.

Contact Person:

Sylvia M. Lee

Dr. Sylvia Lee, President, Community Campus (206-6577)

Roy Flores, Chancellor
TO: Board of Governors
DATE: 2/17/10

FROM: Chancellor
ITEM NO: 14.14

SUBJECT: Intergovernmental Agreement:
Southern Arizona Foster Care Youth Mentoring Project
State of Arizona on behalf of the Arizona Commission for Postsecondary Education

Recommendation:

The Chancellor recommends this agreement with the Arizona Commission for Postsecondary Education (ACPE) in the amount of $12,500 to provide infrastructure support for the continuation of the Southern Arizona Foster Care Youth Mentoring Project from January 15, 2010 through June 20, 2010.

Background:

The contract will fund mentoring, college preparedness training for students, professional development for counselors and consulting with the Maricopa County Community Colleges District for the life of the contract. This is the second year of the contract. During year one, PCC was able to interface with at least 100 foster youth and youth aging out of foster care. Through partnerships with the foster community and juvenile courts, PCC sponsored college and foster alumni mentoring, career exploration, college readiness and financial aid opportunity education for teen youth in the Pima County area.

The overarching goal of this project is to provide coordinated support for foster care youth as they transition to postsecondary education at PCC or the institution of their choice. In addition, because PCC was the first in the state to implement outreach with this population, a portion of the funds will be used to support a partnership with MCCCD to assist in implementing a program in Maricopa County.

The funding will also help with training counselors from both districts in the special circumstances of foster youth. This will enable counselors to better serve this population.

The proposed project addresses the following components of the 2008-2011 College Plan:

- Initiative 1: Provide Evidence of Student Learning
  - Strategy 1.5 Develop and enhance learning and educational resources to support student learning and effective teaching.
- Initiative 4: Create Foundations for Creativity and Innovation
  - Strategy 4.1: Expand College access and outreach.

(Continued)
Financial Considerations

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Contact Person:

Johnson Bia                2/8/10
Dr. Johnson Bia, President, Downtown Campus (206-7100)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 2/17/10
FROM: Chancellor  ITEM NO: 14.15
SUBJECT: Employee Pay System Analysis and Redesign Consultant

Recommendation:

The Chancellor recommends that the Board of Governors approve a contract with Exeter Group, Inc. for an analysis and redesign of the employee pay system processes, and authorize the Chancellor or his designee to execute the appropriate agreements for an amount not to exceed $500,000.00.

Background:

The 2008 – 2011 College Plan contains a major initiative to strengthen administrative operations. Essential administrative operations that revolve around the employee pay system include the following: employee job administration, payroll administration, benefit administration, Enterprise Database Management (SCT Banner), and position control.

The purpose of the project is to review and redesign the College’s employee pay processes to improve efficiency, cost effectiveness, organizational accountability, and service delivery.

The consultant will provide project management plans for implementation of employee pay process redesign improvements, staffing types, and staffing levels to maintain redesigned initiatives, and will identify the necessary skills required by College employees to successfully implement and follow-through on redesigned processes.

To evaluate potential vendors, a College workgroup, consisting of representatives from Provost’s Office, Human Resources and Administration, recommended Exeter from among two responses.

Exeter specializes in the evaluation of higher education business processes and implementations of enterprise-wide systems, including SunGard HE Banner. Exeter has had numerous successful experiences working with colleges and universities of different sizes and structures to identify and implement improved business processes and systems, including Miami-Dade Community College, the City University of New York (CUNY) system, and Fordham University. Exeter completed a successful student services redesign project for Pima Community College in 2007-08.

Financial Considerations

Exeter’s proposal provides the staffing and support necessary to conduct the project for a fixed price-per-month of $72,000.00 plus out-of-pocket expenses for travel, lodging, etc. It is anticipated that the project will take four to six months to fully review current processes and to provide process recommendations and business transformation plans. The total costs are not anticipated to exceed $500,000.00, and were included in the 2009-10 budget.

(Continued)
Contact Person:

Dr. David Bea, Executive Vice Chancellor for Finance and Administration (206-4519)

Dr. Roy Flores, Chancellor