NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the general public that the Pima County Community College District Board of Governors will hold a REGULAR MEETING on the 13th day of January 2010, at 7:00 p.m. The meeting will be held in the Community/Board Room, District Office, 4905 E. Broadway, Tucson, Arizona 85709-1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4817. Copies of the Board Packets are available in the Campus Libraries.

Dated this 7th day of January 2010.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: Roy Flores

Distribution:

Buildings: City
County

Campuses: Community
Desert Vista
Downtown
East
Maintenance and Security
Northwest
West
Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order
2. Pledge of Allegiance

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment

4. Staff Representatives
   Barbara Byrnes
   Laura Rutkoski

5. Student Representatives
   Hector Araujo
   Brittany Beasley

6. Faculty Representatives
   Kimlisa Duchicela
   Rick Rosen

7. Report — Chairperson of the Board
   • Authorization of Executive Session on February 17, 2010
General Matters (Continued)

8. Report — Secretary of the Board
9. Report — Chancellor

Information Items

11. Separations from Employment
12. Student Aide Hires

Action Items

13. Approval of Minutes
   Special Meeting of December 9, 2009
14. Consent Agenda
   14.1 New Appointments
   14.2 Administrator Appointments
   14.3 Temporary Appointments
   14.4 Adjunct Faculty Appointments
   14.5 Grant Proposal/Sub-recipient Award: United States Department of Labor Recovery Act: State Energy Sector Partnerships (SESP) and Training Grants
   14.6 Grant Proposal/Sub-recipient Award: Helios Education Foundation Adelante Performance Based Award Program
   14.7 Intergovernmental Agreement: Pima County Sheriff’s Department
Adjournment

Regular Meeting
February 17, 2010, 7:00 p.m.
District Office
Community Board Room
4905 East Broadway
Tucson, AZ 85709-1010
TO: Board of Governors
FROM: Chancellor
SUBJECT: General Matters/Reports

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   • Authorization of Executive Session on February 17, 2010
8. Report—Secretary of the Board
9. Report—Chancellor
TO: Board of Governors           DATE: 1/13/10
FROM: Chancellor                ITEM NO: 10

Recommendation:

Attached are the financial statements showing preliminary 2009/10 fiscal year results through November 2009. The fiscal year 2009 Comprehensive Annual Financial Report will be summarized. Time will be provided to discuss college fiscal matters.

OPERATIONAL SUMMARY

Pima Community College continues the year as expected, with positive net assets reported through the end of November. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $28.8 million. This is higher than the November 2008 net assets increase of $27.0 million and consistent with our expectations.

In terms of operational performance, General Fund revenues and expenditures are consistent with budget and our expectations. Personal services expenditures and commitments are 79.3 percent of the budget, which is slightly higher than the previous year. Services and supplies expenditures and commitments are approximately 56.7 percent of the budget, which is also slightly higher than the previous year.

Statement of Net Assets

As shown in The Statement of Net Assets, total net assets at the end of November are $216.0 million, which is an increase of $20.1 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long term debt.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Finance and Administration (206-4519)

Dr. Roy Flores, Chancellor
### Statement of Net Assets

#### 30-Nov-09

(Preliminary)

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>CURRENT FUNDS</th>
<th>Total All Funds</th>
<th>Prior Year Totals as of November 30, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>FY 2009/10</td>
<td>FY 2008/09</td>
<td></td>
</tr>
<tr>
<td></td>
<td>General</td>
<td>Aux. &amp; Restricted</td>
<td>Plant &amp; Other Funds</td>
</tr>
<tr>
<td>1</td>
<td>Cash and Cash Equivalents</td>
<td>$77,525,126</td>
<td>$4,765,194</td>
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<tr>
<td>2</td>
<td>Receivables</td>
<td>3,329,722</td>
<td>647,457</td>
</tr>
<tr>
<td>3</td>
<td>Accounts (net of allowances)</td>
<td>10,290,859</td>
<td>2,521</td>
</tr>
<tr>
<td>4</td>
<td>Government Grants and Contracts</td>
<td>0</td>
<td>1,347,897</td>
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<tr>
<td>5</td>
<td>Student Loans (net of allowances)</td>
<td>0</td>
<td>5,525</td>
</tr>
<tr>
<td>6</td>
<td>Other</td>
<td>1,535,597</td>
<td>172,066</td>
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<tr>
<td>7</td>
<td>Inventories</td>
<td>201,701</td>
<td>201,701</td>
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<tr>
<td>8</td>
<td>Prepaid Expenses</td>
<td>170,343</td>
<td>0</td>
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<td>9</td>
<td>Total Current Assets</td>
<td>$93,053,348</td>
<td>$6,285,157</td>
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<tr>
<td>10</td>
<td>Restricted Cash and Cash Equivalents</td>
<td>8,657,549</td>
<td>8,657,549</td>
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<tr>
<td>11</td>
<td>Notes Receivable (net of allowances)</td>
<td>1,677,543</td>
<td>1,677,543</td>
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<tr>
<td>12</td>
<td>Other Long-term Investments</td>
<td>1,911,589</td>
<td>548,473</td>
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<tr>
<td>13</td>
<td>Capital Assets</td>
<td>15,291,311</td>
<td>15,291,311</td>
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<td>14</td>
<td>Land</td>
<td>105,699,262</td>
<td>105,699,262</td>
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<tr>
<td>15</td>
<td>Buildings &amp; Leasehold improvements (net of depreciation)</td>
<td>325,611</td>
<td>325,611</td>
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<td>16</td>
<td>Construction in Progress</td>
<td>4,002,710</td>
<td>4,002,710</td>
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<td>17</td>
<td>Equipment (net of depreciation)</td>
<td>1,957,411</td>
<td>1,957,411</td>
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<td>18</td>
<td>Library Books (net of depreciation)</td>
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<td>0</td>
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<td>19</td>
<td>Total Noncurrent Assets</td>
<td>1,911,589</td>
<td>0</td>
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<td>20</td>
<td>Total Assets</td>
<td>$94,964,937</td>
<td>$6,285,157</td>
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<table>
<thead>
<tr>
<th>LIABILITIES</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
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<tbody>
<tr>
<td></td>
<td>General</td>
<td>Aux. &amp; Restricted</td>
</tr>
<tr>
<td>20</td>
<td>Accrued Payroll and Benefits</td>
<td>$1,383,297</td>
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<tr>
<td>21</td>
<td>Accounts Payable and Accrued Liabilities</td>
<td>$1,341,360</td>
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<tr>
<td>22</td>
<td>Deposits Held in Custody</td>
<td>506,010</td>
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<tr>
<td>23</td>
<td>Current Portion of Long-term Liabilities</td>
<td>4,261,805</td>
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<td>24</td>
<td>Total Current Liabilities</td>
<td>$6,986,462</td>
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<td>25</td>
<td>Deferred Revenue</td>
<td>5,400</td>
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<td>26</td>
<td>Long-term Liabilities</td>
<td>2,995,697</td>
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<td>27</td>
<td>Total Noncurrent Liabilities</td>
<td>$3,001,097</td>
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<td>28</td>
<td>Total Liabilities</td>
<td>$9,987,559</td>
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<table>
<thead>
<tr>
<th>NET ASSETS</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>Aux. &amp; Restricted</td>
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<tr>
<td>29</td>
<td>Invested in Capital Assets (net of related debt)</td>
<td>$95,761,305</td>
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<tr>
<td>30</td>
<td>Loans</td>
<td>1,722,194</td>
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<td>31</td>
<td>Debt Service</td>
<td>9,311,569</td>
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<td>32</td>
<td>Other (Capital Projects)</td>
<td>0</td>
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<tr>
<td>33</td>
<td>Grants and Contracts</td>
<td>(413,770)</td>
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<td>34</td>
<td>Unrestricted</td>
<td>$84,977,378</td>
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<tr>
<td>35</td>
<td>Total Net Assets</td>
<td>$84,977,378</td>
</tr>
</tbody>
</table>
## Statement of Revenues, Expenses and Changes in Net Assets
For Five Months Ending November 30, 2009

<table>
<thead>
<tr>
<th>OPERATING REVENUES</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees</td>
<td>$31,136,304</td>
<td>$27,176,281</td>
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<tr>
<td>Contracts</td>
<td>1,698,444</td>
<td>1,738,304</td>
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<tr>
<td>Auxiliary Enterprises</td>
<td>0</td>
<td>0</td>
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<tr>
<td>Commission and Rents</td>
<td>15,000</td>
<td>185,939</td>
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<td>Other Operating Revenues</td>
<td>262,397</td>
<td>858,600</td>
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<tr>
<td>Total Operating Revenues</td>
<td>33,152,145</td>
<td>35,584,137</td>
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<table>
<thead>
<tr>
<th>OPERATING EXPENSES</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>20,978,589</td>
<td>21,534,007</td>
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<tr>
<td>Academic Support</td>
<td>9,907,663</td>
<td>10,826,720</td>
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<tr>
<td>Student Services</td>
<td>8,051,845</td>
<td>8,384,275</td>
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<tr>
<td>Institutional Support</td>
<td>11,522,883</td>
<td>12,652,087</td>
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<tr>
<td>Operation and Maintenance of Plant</td>
<td>4,633,110</td>
<td>5,798,410</td>
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<tr>
<td>Depreciation</td>
<td>0</td>
<td>3,026,088</td>
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<tr>
<td>Student Financial Aid</td>
<td>726,639</td>
<td>19,337,916</td>
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<tr>
<td>Auxiliary Enterprises</td>
<td>0</td>
<td>74,854</td>
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<tr>
<td>Total Operating Expenses</td>
<td>55,820,729</td>
<td>85,314,009</td>
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</table>

<table>
<thead>
<tr>
<th>NET NONOPERATING REVENUES (EXPENSES)</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriations</td>
<td>$7,971,050</td>
<td>$9,437,050</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>42,070,076</td>
<td>48,537,558</td>
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<tr>
<td>Federal Grants</td>
<td>21,562</td>
<td>49,029,962</td>
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<tr>
<td>State and Local Grants</td>
<td>0</td>
<td>19,665,876</td>
</tr>
<tr>
<td>State Shared Sales Taxes</td>
<td>0</td>
<td>741,328</td>
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<tr>
<td>Gifts</td>
<td>0</td>
<td>636,676</td>
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<tr>
<td>Investment Income</td>
<td>227,158</td>
<td>287,283</td>
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<tr>
<td>Interest on Capital Asset (related debt)</td>
<td>0</td>
<td>482,826</td>
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<tr>
<td>Total Net Nonoperating Revenues</td>
<td>50,290,348</td>
<td>71,148,820</td>
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</table>

<table>
<thead>
<tr>
<th>INCOME BEFORE OTHER REVENUES, EXPENSES, GAINS, OR LOSSES</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>$27,621,764</td>
<td>$27,016,883</td>
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</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRANSACTIONS</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transfers</td>
<td>7,558,967</td>
<td>12,182,883</td>
</tr>
<tr>
<td></td>
<td>(2,638,234)</td>
<td>3,201,672</td>
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<tr>
<td>Capital Appropriations</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Capital Gifts and Grants</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>INCREASE (DECREASE) IN NET ASSETS</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Increase (Decrease) in Net Assets</td>
<td>20,062,797</td>
<td>27,016,883</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>NET ASSETS</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Assets - Beginning of Year</td>
<td>64,914,581</td>
<td>168,915,089</td>
</tr>
<tr>
<td>Net Assets - End of Period</td>
<td>84,977,378</td>
<td>195,531,972</td>
</tr>
</tbody>
</table>
### PIMA COUNTY COMMUNITY COLLEGE DISTRICT

**Summary of Expenditures and Encumbrances - General Fund - Budget and Actual**

**For Five Months Ending November 30, 2009**

#### EXPENDITURES BY FUNCTION

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Educational and General</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>$52,606,980</td>
<td>$36,475,369</td>
<td>69.3%</td>
<td>$16,131,611</td>
<td>$36,432,088</td>
</tr>
<tr>
<td>Academic Support</td>
<td>26,945,445</td>
<td>20,245,733</td>
<td>75.1%</td>
<td>6,699,712</td>
<td>20,544,086</td>
</tr>
<tr>
<td>Student Services</td>
<td>20,653,203</td>
<td>16,686,767</td>
<td>80.7%</td>
<td>3,984,436</td>
<td>16,318,526</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>29,638,205</td>
<td>20,985,077</td>
<td>70.7%</td>
<td>8,680,128</td>
<td>20,972,491</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>12,566,522</td>
<td>8,918,789</td>
<td>71.0%</td>
<td>3,647,733</td>
<td>7,673,364</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>2,006,000</td>
<td>726,639</td>
<td>36.2%</td>
<td>1,279,361</td>
<td>1,041,608</td>
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<tr>
<td><strong>Other Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers</td>
<td>7,559,000</td>
<td>7,559,966</td>
<td>100.0%</td>
<td>34</td>
<td>6,265,729</td>
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<tr>
<td>Fund balance reserved for contingency</td>
<td>3,726,645</td>
<td>0</td>
<td>0.0%</td>
<td>3,726,645</td>
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<tr>
<td><strong>Total Expenditures by Function</strong></td>
<td>$155,702,000</td>
<td>$111,552,340</td>
<td>71.6%</td>
<td>$44,149,660</td>
<td>$109,247,882</td>
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</tbody>
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#### EXPENDITURES BY ACCOUNT

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personal Services</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Personnel</td>
<td>$6,293,505</td>
<td>$6,293,505</td>
<td>100.0%</td>
<td>$0</td>
<td>$6,883,468</td>
</tr>
<tr>
<td>Faculty</td>
<td>23,368,913</td>
<td>20,384,964</td>
<td>87.2%</td>
<td>2,935,949</td>
<td>21,849,722</td>
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<tr>
<td>Classified Staff</td>
<td>37,586,000</td>
<td>36,134,749</td>
<td>96.1%</td>
<td>1,451,251</td>
<td>35,773,197</td>
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<tr>
<td>Additional Compensation - Faculty</td>
<td>1,062,077</td>
<td>780,312</td>
<td>73.5%</td>
<td>281,765</td>
<td>776,944</td>
</tr>
<tr>
<td>Other Compensation</td>
<td>4,648,549</td>
<td>4,648,549</td>
<td>100.0%</td>
<td>0</td>
<td>4,766,816</td>
</tr>
<tr>
<td>Adjunct Faculty</td>
<td>13,360,452</td>
<td>9,735,928</td>
<td>73.0%</td>
<td>3,606,524</td>
<td>8,627,553</td>
</tr>
<tr>
<td>Student Employment / Workstudy</td>
<td>117,355</td>
<td>80,367</td>
<td>70.1%</td>
<td>36,988</td>
<td>114,730</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>22,945,656</td>
<td>8,666,870</td>
<td>37.8%</td>
<td>14,278,786</td>
<td>7,759,032</td>
</tr>
<tr>
<td><strong>Total Personal Services</strong></td>
<td>$109,382,507</td>
<td>$86,723,244</td>
<td>79.3%</td>
<td>$22,659,263</td>
<td>$86,551,462</td>
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<tr>
<td><strong>Services and Supplies</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communications and Utilities</td>
<td>6,134,112</td>
<td>2,424,347</td>
<td>39.5%</td>
<td>3,709,765</td>
<td>2,098,516</td>
</tr>
<tr>
<td>Travel</td>
<td>2,716,892</td>
<td>698,826</td>
<td>25.7%</td>
<td>2,018,066</td>
<td>737,817</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>9,978,621</td>
<td>7,615,627</td>
<td>76.3%</td>
<td>2,362,994</td>
<td>7,784,829</td>
</tr>
<tr>
<td>Supplies and Materials</td>
<td>5,888,937</td>
<td>3,411,190</td>
<td>57.9%</td>
<td>2,477,747</td>
<td>2,587,080</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>2,006,000</td>
<td>726,639</td>
<td>36.2%</td>
<td>1,279,361</td>
<td>1,044,532</td>
</tr>
<tr>
<td>Current Fixed Charges</td>
<td>2,969,560</td>
<td>1,963,227</td>
<td>66.1%</td>
<td>1,006,333</td>
<td>1,710,397</td>
</tr>
<tr>
<td><strong>Total Services and Supplies</strong></td>
<td>$29,694,122</td>
<td>$16,839,856</td>
<td>56.7%</td>
<td>$12,854,266</td>
<td>$15,963,171</td>
</tr>
<tr>
<td><strong>Capital Equipment</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers</td>
<td>546,000</td>
<td>161,775</td>
<td>29.6%</td>
<td>384,225</td>
<td>215,940</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>7,559,000</td>
<td>7,558,966</td>
<td>100.0%</td>
<td>0</td>
<td>6,265,729</td>
</tr>
<tr>
<td>Contingency and Reserves</td>
<td>1,165,871</td>
<td>268,499</td>
<td>23.0%</td>
<td>897,372</td>
<td>251,580</td>
</tr>
<tr>
<td><strong>Total Expenditures by Account</strong></td>
<td>$155,702,000</td>
<td>$111,552,340</td>
<td>71.6%</td>
<td>$44,149,660</td>
<td>$109,247,882</td>
</tr>
</tbody>
</table>

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Note: percentages rounded to one decimal place.
Recommendation:

For your information, the Chancellor submits the following separations from employment:

Retirements

Gee, Joyce
Support Specialist
DO-College Foundation
Effective: 1/29/10

Joyce began her career at Pima Community College in 1985 as Funding Data Analyst for the Department of Planning and Development. In 1990, she became a Support Specialist for the Foundation.

Edberg, Roggie
Educational Support Faculty
WC-Counseling and Advising
Effective: 12/18/09

Roggie began her career at the College in 1984 as a Counselor at West Campus. She also served as the Coordinator of Counseling.

Youmans, Adele
Instructor
CC-Pima College Adult Education
Effective: 1/8/10

In 1997, Adele began her career as Instructor with the Pima County Adult Education, which joined the College in 2000.
Separations from Employment

Dyer, Kimberly E.
Instructor
DV-Center for Training & Development
Effective: 11/6/09
Reason: Other employment

Linden, Bret
Information Technology Specialist
EC-Computer Services
Effective: 1/7/10
Reason: Other employment

Romo, Ana
Laboratory Specialist
WC-Biology
Effective: 12/24/09
Reason: Failure to pass probation

Vasilius, Nicholas
Fiscal Analyst
DO-Finance Operations
Effective: 12/11/09
Reason: Pursue education

Wills, Matthew
Materials Handler Technician
WC-Administrative Services
Effective: 11/5/09
Reason: Other employment

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 1/13/10
ITEM NO: 12
SUBJECT: Student Aide Hires

Recommendation:

The Chancellor submits the following list of appointments for student aides.

Billson Brendan
Bours-Zaragoza Fernando
Brooks Kristin
Brownstead Kassandra
Carpena Daniel
Casares Jose
Castillo Raul
Garcia Jose
Garside Matthew
Gonzalez Jose
Lomawunu Raquel
Mahan Andrew
Martinez Leila
Matthews Joshua
Nguyen Minh
Raymond Clara
Serrano Cynthia
Soto Angel
Soto Jose
Soto Marissa
Turner Tasheena
Valdivia Arelis
Webber Michele
Weber Jessica

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 1/13/10
FROM: Chancellor  ITEM NO: 13
SUBJECT: Unapproved Minutes of the Special Meeting December 9, 2009

Background:

The unapproved minutes of the Special Meeting of December 9, 2009 are submitted for approval.
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Special Meeting of the Pima County Community College District Board of Governors was held on Wednesday, December 9, 2009 at 3:15 p.m., in the Studio – C-102, Community Campus, 401 N. Bonita Avenue, Tucson, AZ 85709-5000.

BOARD MEMBERS

Brenda Even, Chair
Sherryn Marshall, Secretary
Marty Cortez, Member
Scott Stewart, Member

Absent

Richard Fimbres, Member

BOARD REPRESENTATIVES

Barbara Byrnes, Staff
Kimlisia Duchicela, Faculty
Rick Rosen, Faculty

RECORDING SECRETARY

Christie Sexton

ADMINISTRATION

Roy Flores, Chancellor
Lou Albert, President, West Campus
Christal Albrecht, President, Desert Vista Campus
Doreen Armstrong, Executive Director of Employee Consulting and Personnel Services
David Bea, Executive Vice Chancellor, Finance and Administration
Johnson Bia, President, Downtown Campus
Imelda Cuyugan, Assistant Vice Chancellor for Federal Initiatives
Teresita Flores, Executive Director of Employment/Legal Affairs
Charlotte Fugett, President, East Campus
Donna Gifford, Assistant Vice Chancellor
Rachelle Howell, Assistant Vice Chancellor for Marketing
Kirk Kelly, Vice Chancellor, Information Technology
Jana Kooi, President, Northwest Campus
Sylvia Lee, President, Community Campus
Lorraine Morales, Assistant Vice Chancellor, Student Services
Brigid Murphy, Vice Provost and Assistant Vice Chancellor, Academic Services
Raul Ramirez, Vice Chancellor for Community Relations and Institutional Outreach
Anna Reese, Executive Director, Financial Aid
Ted Roush, Vice President of Instruction
Nancy Russell, Vice President of Instruction/Workforce and Business Development
Edgar Soto, Executive Director, Athletics
Stan Steinman, Senior Assistant to the Provost
Anne Vosberg, Vice President of Student Development
Lynne Wakefield, Assistant Vice Chancellor, Human Resources
GENERAL MATTERS

Call to Order

Brenda Even called the meeting to order at 3:25 p.m.

Pledge of Allegiance

Sherryn Marshall led the Pledge of Allegiance.

Report — October Financial Statements

Dr. Bea gave a financial overview through October and stated we are in line with our expectations.

Information Items

Separations from Employment

Dr. Even noted that Foster Smith was retiring and wished him well in the future.

Dr. Even called for a moment of silence to acknowledge the recent passing of David Drum, instructional faculty, and Jack Redavid, PCC retiree.

Action Items

Acceptance of Board Member Fimbres’ Resignation

The Chancellor recommended that the Board of Governors accept the resignation of Board Member Richard Fimbres.

Motion No. 6916

Scott Stewart – M, Marty Cortez – S, to accept the resignation of Board Member Richard Fimbres.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adoption of Resolution Honoring Board Member Fimbres

The Resolution was read by Board Member, Scott Stewart. Mr. Fimbres was absent and unable to accept the plaque, which will be delivered to him.
Motions to Adopt
Resolution Honoring
Board Member Fimbres

Motion No. 6917
Sherryn Marshall – M, Marty Cortez – S, to endorse the resolution in recognition of Mr. Richard Fimbres’ long service to the College as a Governing Board Member.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Approval of Minutes

Motion No. 6918

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Temporary Appointments

Motion No. 6919
Scott Stewart – M, Marty Cortez – S, to approve Temporary Appointments.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Board Policy 2503: Use of Facilities – Final Reading

The Chancellor recommended that the Board of Governors approve Board Policy 2503.

Motion No. 6920

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Meet and Confer Forms and Related Memo

The Board of Governors recommended approval of the Meet and Confer Forms and cover memo.

Motion No. 6921

Marty Cortez – M, Scott Stewart – S, to approve the forms related to the Meet and Confer process and cover memo.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 3:40 p.m.

Secretary

Date
TO: Board of Governors                        DATE: 1/13/10
FROM: Chancellor                             ITEM NO: 14
SUBJECT: Consent Agenda

Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

14.1 New Appointments
14.2 Administrator Appointments
14.3 Temporary Appointments
14.4 Adjunct Faculty Appointments
14.5 Grant Proposal/Sub-recipient Award: United States Department of Labor Recovery Act: State Energy Sector Partnerships (SESP) and Training Grants
14.6 Grant Proposal/Sub-recipient Award: Helios Education Foundation Adelante Performance Based Award Program
14.7 Intergovernmental Agreement: Pima County Sheriff's Department

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 1/13/10
ITEM NO: 14.1
SUBJECT: New Appointments

Recommendation:

The Chancellor recommends that the Board of Governors approve these new appointments.

Background:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Staff:

**Islas, Mia**
**Support Technician**
Hourly Rate: $13.36
Effective: 1/19/10
Education: Coursework, General Studies, Pima Community College
Experience: Ms. Islas has over two years administrative office experience with Stevens Realty and Tax Service and Pima Community College.

Recruitment Overview:
An external recruitment was conducted. Eighty-five complete applications were received and reviewed. The finalists were interviewed by the Provost.

**Melton, Dawn**
**Support Specialist**
Hourly Rate: $16.67
Effective: 1/19/10
Education: Certificate, Brodsky School of Real Estate, Tucson, Arizona
Experience: Ms. Melton has two years experience as a Support Specialist with the College, nine years experience as an Escrow Officer at Lawyers Title, and seven years in real estate sales.

Recruitment Overview:
An external recruitment was conducted. Fifty four complete applications were received and reviewed. The finalists were interviewed by the Executive Vice Chancellor for Finance and Administration.

**Simpson, Nason**
**IT Specialist**
Hourly Rate: $17.22
Effective: 1/19/10
Education: Coursework, Small Computer Systems Administration/Networking, Pima Community College

(Continued)
Experience: Mr. Simpson has three years experience as a Student Services Technician and seven months as an Information Technology Specialist, both with the College.

Recruitment Overview:
An external recruitment was conducted. Thirty-four complete applications were received and reviewed. The finalists were interviewed by the Vice Chancellor for Information Technology.

Wilson, Diana K.  
Advanced Program Coordinator, Early Childhood Education

Salary: $29,946 (pro-rated) Desert Vista Campus  
Effective: 1/19/10 Selected to fill a new position  
Education: Bachelor of Arts, Communication, University of Arizona; Master of Arts, Student Development in Postsecondary Education/Counseling  
Experience: Ms. Wilson previously worked as a coordinator for Career and Job Placement for Pima Community College 1996-1997. She also was employed by the University of Arizona as Assistant Director of Orientation 1998-1999; Coordinator for Major Exploration 1999-2007.

Recruitment Overview:
An external recruitment was conducted. Seventeen complete applications were received and reviewed. The finalists were interviewed by the Campus President.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
Addendum
New Appointments
Item No. 14.1
BOG 01/13/10

Jessee, April  
Program Specialist
Salary: $47,187  
District Office
Effective: 2/01/10  
Selected to fill an open position
Education: Bachelor of Science, Exercise Science, Arizona State University; Master of Science, Athletic Training, A.T. Still University
Experience: Ms. Jessee has six years experience as a Head Athletic Trainer with the College of Santa Fe and four years experience as a Graduate Assistant Athletic Trainer for Phoenix College.
Recruitment Overview:
An external recruitment was conducted. Four complete applications were received and reviewed. The finalists were interviewed by the Provost and Executive Vice Chancellor.

House, Laurence  
Fiscal Analyst Advanced
Salary: $52,736  
District Office
Effective: 1/19/10  
Selected to fill an open position
Education: Bachelor of Science, Business Administration, University of Arizona; Master of Arts, Organizational Management, University of Phoenix
Experience: Mr. House has fourteen years experience as Director of Finance at the University of Phoenix. He has also taught accounting courses as adjunct faculty at the University of Phoenix.
Recruitment Overview:
An external recruitment was conducted. A total of 30 complete applications were received and reviewed. The finalists were interviewed by the Executive Vice Chancellor for Administration.

Kingman, Denise  
Program Manager, Upward Bound
Salary: $59,684  
Northwest Campus
Effective: 2/01/10  
Selected to fill an open position
Education: Bachelor of Science, Family Studies, University of Arizona; Master of Science, Education, Northern Arizona University
Experience: Ms. Kingman has four years experience as a case manager with both the state and CODAC Behavioral Health Services. She has worked for Tucson Unified School District for the past ten years in various capacities: guidance counselor, site coordinator, administrative dean, post secondary counselor, prevention education coordinator, and life skills program coordinator. Ms. Kingman has also worked for Pima College as an adjunct faculty for two years.
Recruitment Overview:
An external recruitment was conducted. A total of 58 complete applications were received and reviewed. The finalists were interviewed by the Campus President.

McCain, Veronica  
Library Services Technician
Hourly Rate: $14.41  
Downtown Campus
Effective: 1/19/10  
Selected to fill an open position
Education: Coursework, Pima Community College

(Continued)
Experience: Ms. McCain has served as a temporary employee in the library at Pima Community College for the last two years.

Recruitment Overview:
An internal recruitment was conducted. One hundred and thirty-four complete applications were received and reviewed. The finalists were interviewed by the Campus President.

Panico, Loreli  Fiscal Analyst Advanced
Salary: $52,736  District Office
Effective: 1/19/10  Selected to fill an open position
Education: Bachelor of Science, Business Administration, University of Arizona
Experience: Ms. Panico has fifteen years experience in accounting at the University of Arizona, including seven years as Senior Business Manager.

Recruitment Overview:
An external recruitment was conducted. A total of 30 complete applications were received and reviewed. The finalists were interviewed by the Executive Vice Chancellor for Administration.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 1/13/10
FROM: Chancellor  ITEM NO: 14.2
SUBJECT: Administrator Appointment

Recommendation:

The Chancellor recommends that the Board approve this Administrator appointment and requests that the Board authorize the Chancellor or designee to sign the employment contract on behalf of the College District.

Gers, Simone Mouton  Acting Division Dean of Instruction
Salary: $28,927*  Desert Vista-Occupational Programs
Effective: 2/1/10 - 5/20/10  Acting appointment
*Pro-rated

Education: Bachelor of Arts, Literature, Master of Arts, Literature, University of Houston

Experience: Ms. Gers was an instructor at The Art Institute of Houston in 1996 and Adjunct Instructor at San Jacinto Junior College Central in 1996. She was an Executive Secretary to the Associate Vice President for Academic Affairs at the University of Houston-Clear Lake 1994-1995. Ms. Gers has been a Pima Community College Instructional Faculty member since 1998 and is currently teaching at East Campus. She was formerly Acting Division Dean of Instruction of the Desert Vista Campus Occupational Programs 2007-2008.

Recruitment Overview:
The College conducted an Opportunity for Acting search. There were six applicants interviewed by the Campus President and recommended to the Chancellor.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO: Board of Governors DATE: 1/13/10
FROM: Chancellor ITEM NO: 14.3
SUBJECT: Temporary Appointments

Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Background:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent, as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments, subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

Boles, Arjetta E. Workforce Trainer CC
Hourly Rate: $25.00
Education: Bachelor of Arts, Psychology, University of Akron; Bachelor of Science in Nursing, Kent State University; Master of Science in Nursing, University of Phoenix
Experience: Ms. Boles currently serves as an adjunct instructor in the Nursing Program at Pima Community College, West Campus. Her certificates include: American Heart Association (AHA) Certificate for Cardiopulmonary Resuscitation (CPR) & Automated External Defibrillator (AED); AHA Certificate as Advanced Cardiac Life Support (ACLS) provider. She is also a Clinical Instructor for the Registered Nurse program at University of Phoenix. Ms. Boles will teach for the Geriatric/Elder Care program to assist the community in providing at-home care.

Carbajal, Alicia Tutor I NW
Hourly Rate: $7.25
Education: Coursework, Spanish Education, Pima Community College
Experience: Ms. Carbajal has worked in the fast food industry for the past three years. She has been referred by faculty for the Tutor I position based on her skills and knowledge in Spanish.

(Continued)
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Rate</th>
<th>Education</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carrillo, Jenny P.</td>
<td>Workforce Trainer CC</td>
<td>$20.00</td>
<td>Bachelor of Arts, Public Affairs and Public Communication, American University; Master of Arts, Philanthropy and Development, St. Mary’s University-Minnesota</td>
<td>Ms. Carrillo has worked with non-profit organizations for 18 years and has been an independent consultant in Tucson for nearly 7 years. She has held a Certified Fund Raising Executive (CFRE) credential since 2002. She has presented highly reviewed workshops and classes for the Volunteer Center of Southern Arizona, the Association of Fundraising Professionals and the Pima County Library. Ms. Carrillo is recommended for this position to teach Grant Writing within our Career &amp; Professional Development course offerings.</td>
</tr>
<tr>
<td>Cassabaum, Michael</td>
<td>Instructor CC</td>
<td>$23.00</td>
<td>Emergency Medical Technology, Basic and Emergency Medical Technology, Paramedic, Pima Community College; Coursework, Electrical and Computer Engineering, University of Arizona</td>
<td>Mr. Cassabaum is currently a Firefighter Paramedic for Rincon Valley Fire District. Since 2005, Mr. Cassabaum worked as a Paramedic for Southwest Ambulance. He is also certified by the American Heart Association in Pediatric Advanced Life Support and Advanced Cardiovascular Life Support. He will work as an instructor in the Paramedic program.</td>
</tr>
<tr>
<td>Catlan, Stefan</td>
<td>Office Aide DC</td>
<td>$7.25</td>
<td>Coursework, Business, Pima Community College</td>
<td>Mr. Catlan worked as a Guest Service Associate for Bally Total Fitness, a Sales Representative for Digital Zone and a Student Aide for the Downtown Campus Assessment and Testing Center. Previous work experience demonstrates customer service skills, organizational and computer skills needed for this position in the Assessment and Testing Center.</td>
</tr>
<tr>
<td>Chaney, Ryan</td>
<td>Tutor II DV</td>
<td>$8.50</td>
<td>Coursework, Engineering, Pima Community College</td>
<td>Mr. Chaney is currently a full-time student at Pima Community College. He was selected to tutor high school students at Sunnyside and Desert View High Schools, specifically in Math. Based on his experience and knowledge of Math, he is recommended for this position.</td>
</tr>
<tr>
<td>Cowley, Charlene</td>
<td>Instructor DV</td>
<td>$31.95</td>
<td>Associate of Applied Science in Nursing, Scottsdale Community College; Bachelor of Science in Nursing, Weber State University; Master of Science in Nursing, Brigham Young University</td>
<td>Charlene Cowley has been employed since 1995 as a Pediatric Nurse Practitioner at two Level I pediatric hospitals, Primary Children’s Hospital, Salt Lake City, (Continued)</td>
</tr>
</tbody>
</table>
and Phoenix Children’s Hospital in Phoenix. She specialized in children’s pain management. She authored or co-authored seven papers on pediatric pain management in professional, peer-reviewed journals and wrote the script for an educational video on managing pain in children. Ms. Cowley was selected to teach Pediatric Nursing for the Practical Nurse for the Nursing Professions Program. Based on her education and experience, she is qualified for the Nursing instructor position.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Rate</th>
<th>Education</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fine, Ann</td>
<td>Tutor I EC</td>
<td>$7.50</td>
<td>Associates of Arts, Central Florida Community College; Bachelors of Arts, English and Creative Writing, University of Tampa; Masters of Fine Arts, Poetry, Bennington College</td>
<td>Ms. Fine is currently teaching Writing as an Adjunct at Pima Community College. Prior to working at the College, she was an Adjunct English Instructor at Cincinnati State Technical and Community College. In addition, she held positions at InkTank Incorporated, Casa Libre en la Solana, The University of Arizona Poetry Center, and The Scarsdale Inquirer. Ms. Fine has published a full-length book of poetry, and has received several awards and honors for her writing. Based on her experience and education, she is recommended as Tutor I.</td>
</tr>
<tr>
<td>Frank, Neal</td>
<td>Workforce Trainer CC</td>
<td>$23.00</td>
<td>Bachelor of Arts, Communication, University of Arizona; Master of Arts, Administration of Justice and Security, University of Phoenix</td>
<td>Mr. Frank has been a Police Officer for the Tucson Police Department since October 2006. He is a certified instructor through the Arizona Peace Officer Standards and Training Board and is a general instructor at the Southern Arizona Law Enforcement Training Center. Mr. Frank will use his education and experience as trainer in the Law Enforcement Academy.</td>
</tr>
<tr>
<td>Grant, Kathleen</td>
<td>Tutor I EC</td>
<td>$7.50</td>
<td>Bachelor of Science, Geography, Brigham Young University; Masters of Library Science, University of Maryland</td>
<td>Ms. Grant’s experience includes private tutoring, substitute teaching, and a position as a Graduate Assistant at the University of Maryland. Ms. Grant is currently at student at Pima Community College and has received two recommendations from Faculty for the Tutor I position for Mathematics.</td>
</tr>
</tbody>
</table>
| Grigsby, Justin | Tutor I WC | $7.50 | Graduate, Phoenix School for the Deaf; Bachelor of Arts, Recreation and Leisure, Gallaudet University | Mr. Grigsby worked one year as a coach at the Arizona School for the Deaf and Blind. He assisted students by honing their physical education skills and techniques, and developing activities targeting specific learning objectives. He has also worked as a camp counselor in a camp for the Deaf where he planned and...

(Continued)
carried out activities, peer counseling, and supervised a small staff. Based on his experience with American Sign Language, he is recommended as a tutor.

Hensley, Michelle  
**Workforce Trainer**  
CC  

**Hourly Rate:** $20.00  
**Education:** Bachelor of Arts, Communication, Antioch College; Post Baccalaureate Teaching Certification, Prescott College  
**Experience:** Ms. Hensley has four years teaching experience at Hand Pre-School in Tucson. Additionally, she taught at the elementary level for Highland Free School, Oyama Elementary and Cragin Elementary, all in Tucson, for a combined period of six years. Currently, Ms. Hensley teaches conservation outreach classes in Tucson elementary schools through the Environmental Education Exchange. She will provide instruction and training for the community in the Pima for Kids Program.

Keller, Antone P.  
**Workforce Trainer**  
CC  

**Hourly Rate:** $20.00  
**Education:** Bachelor of Arts, Business, University of Oregon  
**Experience:** Mr. Keller has been in the financial advising business for over 40 years, currently working for Raymond James. Based on his experience and education, Mr. Keller will be teaching investment courses in our Finance area dealing with the stock market and other investment arenas.

Kirk, James  
**Workforce Trainer**  
CC  

**Hourly Rate:** $23.00  
**Education:** Bachelor of Science, Business Administration, University of Arizona  
**Experience:** Mr. Kirk has been an employee of the Tucson Police Department for 21 years and currently holds the title of Sergeant. His expertise is on the behavioral sciences element of law enforcement. Sergeant Kirk is an Arizona Peace Officer Standards and Training (AZPOST) Board certified general instructor. He will instruct courses in Law Enforcement and Community Development.

Kiyota, Narihiro  
**Tutor I**  
NW  

**Hourly Rate:** $7.25  
**Education:** Coursework, General Studies, Pima Community College  
**Experience:** Mr. Kiyota is a high school graduate from Kobe City, Japan and is a native Japanese language speaker. He is recommended by faculty for tutoring Japanese.

Lucio, Jessica Marie  
**Support Assistant**  
WC  

**Hourly Rate:** $12.71  
**Education:** Coursework, Sign Language Interpreter, Pima Community College  
**Experience:** Ms. Lucio was previously employed as a Federal Work Study Student Aide at Disabled Student Resources, Desert Vista Campus in 2008 and 2009. Based on her experience, Ms. Lucio is recommended as Support Assistant in Disabled Student Resources.

Musick, Matthew  
**Tutor I**  
NW  

**Hourly Rate:** $7.25  
**Education:** Coursework, Materials Science, Pima Community College

(Continued)
Experience: Mr. Musick has worked in the home repair and welding industries for the past five years. He is recommended by Faculty for a tutor position on his demonstrated skills and content knowledge in Mathematics.

Parkinson, Scott  
**Trainer/Facilitator**  
CC

Hourly Rate: $60.00

Education: Bachelor of Science, Mechanical Engineering, Cornell University; Master of Business Administration, University of New Mexico

Experience: Mr. Parkinson is currently the general manager of the San Pedro and Southwestern Railroad (2005-Present) in Benson, Arizona. He serves in the United States Navy Reserve (1988-Present) as the Executive Officer of Navy Reserve Tactical Air Control Squadron providing reserve augmentation to amphibious and expeditionary forces afloat and ashore. Mr. Parkinson will instruct contract logistics and supply chain management classes with the Workforce and Business Development department.

Pitpitan, Consuelo Lopez  
**Workforce Trainer**  
CC

Hourly Rate: $20.00

Education: Bachelor of Arts, Speech & English as a Second Language, Masters of Science, Education, Bilingual Education, University of Arizona

Experience: Ms. Pitpitan has been working as a translator and Spanish/English educator since 1974. She was an English as a Second Language (ESL), Spanish and Math teacher for Apollo Middle School in Tucson for 25 years. She taught the Spanish for Medical Personnel credited course at Pima Community College for 22 years. Based on her experience and education, Ms. Pitpitan is recommended to teach the course, Spanish for Medical Personnel, as one of our Professional Development offerings.

Riel, Louis  
**Tutor I**  
EC

Hourly Rate: $7.25

Education: Coursework, University High School

Experience: Mr. Riel has has been recommended by University High School instructors and Math Faculty based on his academic excellence in Math courses.

Silvas, Mario  
**Student Aide**  
WC

Hourly Rate: $7.25

Education: Coursework, Digital Arts, Pima Community College

Experience: Mr. Silvas has worked for Pima Community College as a Federal Work Study lab aid for the Digital Arts program since January 2009. He has worked in the Service Bureau for Digital Arts, overseeing and monitoring equipment used by students to complete their projects. Based on his experience, Mr. Silvas is recommended for this position.

Six, Brenda  
**Tutor I**  
EC

Hourly Rate: $7.25

Education: Coursework, Pima Community College

Experience: Ms. Six is currently a student at the College and has received a recommendation from Writing Faculty based on her knowledge.

(Continued)
Temporary Appointments

Thindwa, Tiffany  
**Office Aide**  
DC  

**Hourly Rate:** $7.25  
**Education:** The London College of Printing, Certificate in Journalism, Pima Community College  
**Experience:** Ms. Thindwa has worked as an Administrative Assistant for the Other Marin Jewish Community Center in California and as a Student Aide in the Downtown Campus Career Center and Counseling departments. Her previous work experience demonstrates customer service skills, organizational and computer skills needed for this position.

Treat, James  
**Tutor II**  
NW  

**Hourly Rate:** $7.75  
**Education:** Certificate, Field Archaeology, Pima Community College; Bachelor of Science, Physics, University of Arizona; Master of Education, Educational Administration, University of Arizona  
**Experience:** Mr. Treat retired as a high school teacher from Desert View High School in 2007 after teaching Physics, Earth Sciences, Physical Sciences, Chemistry, Biology, and Archaeology. He is currently working seasonally as an Archaeological Field Technician at various sites throughout the Southwest. Based on his educational background teaching mathematics and physics, he is recommended as a Tutor II.

Valencia, Sonia  
**Special Projects**  
DO  

**Hourly Rate:** $23.00  
**Education:** Bachelor of Arts, Elementary Education, Prescott College  
**Experience:** Ms. Valencia has three years experience as a program compliance auditor for the Arizona Department of Liquor where she audited complex operations and activities of the agency and related financial systems. She has been selected to perform a full audit of an occupational program.

Yenderrozos, Jose  
**Tutor I**  
EC  

**Hourly Rate:** $7.25  
**Education:** Coursework, Pima Community College, Everett Community College, Campbell University  
**Experience:** Mr. Yenderrozos is currently a student at the College and is recommended by Chemistry and Writing Faculty as a tutor for Writing based on his knowledge.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
SUBJECT: Adjunct Faculty Appointments

Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Background:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial academic discipline(s) in which adjunct faculty members are certified and the initial campus where they will teach. Adjuncts may also teach in other disciplines if additional certifications are awarded, or as temporary non-credit instructors in areas for which they are qualified.

Bader, Stephanie M.
Discipline(s): Business (Academic), Management (Academic), Business Management Systems (Occupational/Workforce), Finance (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Science, Agriculture; Master of Business Administration, University of Arizona
Experience: Ms. Bader is currently the Director of Service Delivery at Intuit. Previously, she was the Director of Marketing for Lux Scientific. She has no formal teaching experience.

Bjerke, Susan G.
Discipline(s): Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Mathematics/Music, Rochester Institute of Technology (formerly Eisenhower College), Seneca Falls, New York
Experience: Ms. Bjerke has been a private Math Tutor for several years. She worked as a Math Tutor for Pima Community College’s West Campus in 2005 and 2006.

(Continued)
Bolin, Damon J.
Discipline(s): Respiratory Therapy (Occupational/Workforce)
Salary: $710 per load hour
Education: Associate of Arts, Respiratory Therapy, Pima Medical Institute, Tucson, Arizona
Experience: Mr. Bolin is currently working for Northwest Medical Center as a Cardiopulmonary Supervisor. He has more than 15 years of experience in the Respiratory Care field. Mr. Bolin was a Respiratory Therapist Clinical Instructor at Pima Medical Institute for more than 2 years.

Bozzi, Bryan V.
Discipline(s): Game Design (Occupational/Workforce), Digital Arts (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Science, Computer Science, University of Arizona, Tucson, Arizona
Experience: Mr. Bozzi is currently the Lead Programmer and Manager of the Web Design Department at Dreamco Media, Inc. He also teaches and creates Flash game designs for the company. Mr. Bozzi has been employed with Dreamco Media Incorporated for more than four years.

Brewer, Brandon C.
Discipline(s): Spanish (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Media Arts and Spanish, University of Arizona, Tucson, Arizona; Master of Arts, Spanish, Bowling Green State University, Bowling Green, Ohio
Experience: Mr. Brewer worked in Acapulco, Mexico as an English as a Second Language Instructor for two years. He also taught Spanish and English as a Second Language at Bowling State University.

Browning-Aiken, Anne, Ph.D.
Discipline(s): Anthropology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, English, Northwestern University, Chicago, Illinois; Master of Arts, English, University of North Carolina at Chapel Hill, Chapel Hill, North Carolina; Doctor of Philosophy, Anthropology, University of Arizona, Tucson, Arizona
Experience: Dr. Browning-Aiken has taught Anthropology at the University of Arizona for 10 years. She is involved with multiple Anthropology research projects in conjunction with the University of Arizona.

Carino, Theresa M.
Discipline(s): Writing (Developmental), English as a Second Language (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Education, English, University of Arizona, Tucson, Arizona; Master of Education, Bilingual and Multicultural Education, Northern Arizona University, Flagstaff, Arizona
Experience: Ms. Carino is currently the Principal at Hiaki High School in Tucson and taught English courses there as well.
Carrasco, Stephanie A.
Discipline(s): Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, English, New Mexico State University, Las Cruces, New Mexico; Master of Arts, English, Northern Arizona University, Flagstaff, Arizona
Experience: Ms. Carrasco is currently a high school English Teacher. She taught English and Journalism at Luz Guerrero Early College and Developmental Writing at Arizona Western College.

Chavez, Winton E.
Discipline(s): Fitness and Wellness (Occupational/Workforce)
Salary: $710 per load hour
Education: Arizona Virtual Academy High School, General Studies, Tucson, Arizona
Experience: Ms. Chavez has been a Martial Arts Instructor at the American Institute of Kenpo since June of 2003. She teaches Kickboxing and Kenpo Karate.

Clemons, Nicole L.
Discipline(s): Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, English, California State University-Fullerton, Fullerton, California
Experience: Ms. Clemons was a Teaching Associate at San Diego State University. She taught both upper and lower division writing courses. She also worked as a Writing Tutor at San Diego State University.

Duisberg, Stephanie, Ph.D.
Discipline(s): French (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Education, Colorado College, Colorado Springs, Colorado; Master of International Business, Thunderbird School of Global Management, Glendale, Arizona; Doctor of Philosophy, Second Language Acquisition and Teaching, University of Arizona, Tucson, Arizona
Experience: Dr. Duisberg has been teaching foreign languages at the high school and college level for more than 30 years. She is a member of many organizations that deal with teaching foreign languages. Dr. Duisberg has taught multiple languages and is fluent in Spanish, French and German.

Fernstrom, Eric L.
Discipline(s): Art (Academic)
Salary: $710 per load hour
Education: Bachelor of International Studies, School of International Training, Brattleboro, Vermont; Master of Arts, Photography, Barry University, Miami Shores, Florida
Experience: Mr. Fernstrom has been self-employed as a Photographer since 2002. He worked as an instructor of record teaching photography, darkroom and Photoshop at the University of Arizona from 2007 to 2009.
Adjunct Faculty Appointments

Date: 1/13/10
Page 4

Fisher, Paul S.
Discipline(s): Nursing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science, Nursing, Regis University, Denver, Colorado
Experience: Mr. Fisher progressed from an Intensive Care Unit Charge Nurse to a Registered Nurse Case Manager to his current position as the Director of Nursing for Heartland Hospice in Tucson.

Fraboni, Michael J.
Discipline(s): Mathematics (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Mathematics, Ithaca College, New York, New York; Master of Arts, Mathematics, University at Buffalo, Buffalo, New York
Experience: Mr. Fraboni is currently a Substitute Teacher for the Sahuarita Unified School District. He has more than 34 years of experience in teaching Calculus, Math, Geometry, Algebra, and Middle School Math.

Gentry, John A.
Discipline(s): Building and Construction Technology (Occupational/Workforce)
Salary: $710 per load hour
Education: Associate of Business, Business Administration, Pima Community College, Tucson, Arizona; Bachelor of Science, Commerce, University of Arizona, Tucson, Arizona
Experience: Mr. Gentry is currently working for the City of Tucson as a Survey Supervisor. He has more than 22 years of experience as a Surveyor. He is also a registered Land Surveyor with the State of Arizona. Mr. Gentry has no formal teaching experience.

Golston, Margaret S.
Discipline(s): Writing (Academic), Literature (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts and Master of Fine Arts, Creative Writing, University of Arizona, Tucson, Arizona
Experience: Ms. Golston piloted and taught an Introduction to Poetry Writing class, designed and taught a first year composition course and evaluated writing samples from incoming freshman at the University of Arizona. Her previous teaching experience was at the University of Utah were she taught Poetry Writing, Creative Writing and Intermediate Composition courses.

Green, Alice S., Ph.D.
Discipline(s): Biology (Academic), Food Science and Nutrition (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Animal Science, Cornell University, Ithaca, New York; Doctor of Philosophy, Nutritional Biology, University of California, Davis, California
Experience: Dr. Green is currently a Postdoctoral Research Associate at the University of Arizona. Previously, she taught as a Teaching Assistant at the University of California, Davis and at Cornell University.

(Continued)
Harding, Jarrod D.
Discipline(s): Mathematics (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Statistics and Bachelor of Arts, Psychology, Walsh University, North Canton, Ohio; Master of Science, Statistics, University of Akron, Akron, Ohio
Experience: Mr. Harding is currently working at the University of Arizona as a Research Assistant in the Math Department. He taught Math as a Teaching Assistant at the University of Akron and as a Substitute Teacher for the Massillon City School District.

Hoskisson, Tamora M.
Discipline(s): History (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, History, Brigham Young University, Provo, Utah; Master of Arts, Utah State University, Logan, Utah; Master of Library Science, Indiana University, Bloomington, Indiana
Experience: Ms. Hoskisson is currently working on a doctorate degree in History from Northern Arizona University. She taught for the History Department at Northern Arizona University for more than four years. Prior to teaching, she worked as a Librarian and a History Subject Specialist.

Jorgensen, Ronald J.
Discipline(s): Psychology (Academic), Student Success (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Sociology and Master of Education, Counseling, Northern Arizona University, Flagstaff, Arizona
Experience: Mr. Jorgensen is currently an Independent Counselor. Previously, he worked for the Tucson Unified School District as a School Counselor. He has also been an Orientation Counselor for an Employee Assistance Program. He has no formal teaching experience.

Karlberg, Kathy
Discipline(s): Nursing (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Nursing, Northern Arizona University, Flagstaff, Arizona; Master of Science, Nursing, Grand Canyon University, Glendale, Arizona
Experience: Ms. Karlberg has been a Registered Nurse for more than 20 years. For the past 5 years, she has been a Clinical Supervisor and Trainer.

Kirk, Jason D., Ph.D.
Discipline(s): Geology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Geology, University of Iowa, Iowa City, Iowa; Master of Science, Geosciences and Doctor of Philosophy, Geosciences, University of Arizona, Tucson, Arizona

(Continued)
Experience: Dr. Kirk is currently self-employed as a web site developer. He was a Teaching Assistant at the University of Arizona for more than three years. He taught Introduction to Geochemistry, instructed lab sessions in Oceanography and Physical Geology and lectured in Introduction to Chemistry.

Martinez, Ignacio
Discipline(s): History (Academic)
Salary: $710 per load hour
Education: Bachelor of University Studies, University Studies and Master of Arts, Latin American Studies, University of New Mexico, Albuquerque, New Mexico
Experience: Mr. Martinez is currently working for the University of Arizona as a Teaching Assistant in the History Department. He has experience teaching the following courses: Mexico Since Independence and Modern Latin America. Previously, he worked at the Arizona State Museum as a Research Assistant and as an Assistant Editor.

Minke, Mary, Ph.D.
Discipline(s): Mathematics (Academic), Physics (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Engineering Physics, Colorado School of Mines, Golden, Colorado; Master of Science, Materials Science and Engineering, University of Arizona, Tucson, Arizona; Doctor of Philosophy, Materials Science and Engineering, University of Arizona, Tucson, Arizona
Experience: Dr. Minke is currently working for the University of Arizona as a Research Associate in the Chemical and Materials Engineering Department. She has more than three years of teaching experience. She has taught Chemistry and Physical and Optical Properties of Materials courses.

Moll, Edward, Ph.D.
Discipline(s): Biology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Liberal Arts and Sciences, University of Illinois at Urbana-Champaign, Urbana, Illinois; Master of Science, Zoology, University of Illinois at Urbana-Champaign, Urbana, Illinois; Doctor of Zoology and Entomology, University of Utah, Salt Lake City, Utah
Experience: Dr. Moll taught Biology and Entomology at Eastern Illinois University. He is currently working as a Docent/Naturalist at Tohono Chul Park, Mason Audubon Center, and at Patagonia Sonoita Creek Preserve.

Pewitt, William
Discipline(s): Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, English, Trinity University, San Antonio, Texas
Experience: Mr. Pewitt is currently working on his Master of Fine Arts in Writing at the University of Arizona. He is currently teaching as a graduate Teaching Assistant at the University of Arizona.
Rosenkranz, Erin
Discipline(s): Russian (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Psychology, Foreign Language, Central Washington University, Ellensburg, Washington; Master of Arts, Russian, University of Arizona, Tucson, Arizona
Experience: Ms. Rosenkranz taught Russian at the University of Arizona for two years. Currently, she works as a bilingual telephone interviewer for the United States Census Bureau.

Schleining, Natalie K.
Discipline(s): Psychology (Academic), Student Success (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Family Studies, University of Arizona, Tucson, Arizona; Master of Education, Counseling, Northern Arizona University, Flagstaff, Arizona
Experience: Ms. Schleining is an Intake Clinician for Pantano Behavioral Health in Tucson. Previously, she worked as a Case Manager and a Placement Counselor for adults with developmental disabilities. She has no formal teaching experience.

Strand, Sarah I.
Discipline(s): Sociology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Judaic Studies and Master of Arts, Sociology, University of Arizona, Tucson, Arizona
Experience: Ms. Strand is currently working as a graduate Teaching Associate at the University of Arizona and is working towards completing her Doctor of Philosophy degree in Sociology. Ms. Strand has experience in teaching both undergraduate and graduate sociology courses in gender, sexuality, and social statistics and research.

Taylor, Bonnie K.
Discipline(s): Human Resources Management (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Science, General Business Management, University of Arizona, Tucson, Arizona
Experience: Ms. Taylor has worked in the Human Resource and Business field for more than 15 years. Her employer and clients included Health Net and La Paloma Family Services, Incorporated in Tucson.

Tullis, Martha
Discipline(s): Engineering (Academic), Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Biology, Radcliffe College, Cambridge, Massachusetts; Bachelor of Science, Electrical Engineering, Rensselaer University, Troy, New York; Master of Science, Electrical Engineering, Virginia Tech, Blacksburg, Virginia

(Continued)
Experience: Ms. Tullis was as a Project Manager and Electrical Engineer for Ridgetop Group. Prior to this position, she worked at Ventana Medical Systems as an Electrical Engineer II for two years. Ms. Tullis was also a high school Science Teacher in Boca Raton, Florida for three years.

Valdez, Gabriela R.
Discipline(s): Spanish (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Spanish, Sociology, Psychology, University of Arizona, Tucson, Arizona; Master of Education, Human Relations, Northern Arizona University, Flagstaff, Arizona; Master of Arts, Hispanic Language, Literature, & Culture, Universidad de Alcalá de Henares, Madrid, Spain
Experience: Ms. Valdez worked as an English and Spanish Teacher in Spain and the Dominican Republic. She also worked as a Spanish Teacher in Tucson, Arizona.

Walz, Cara L.
Discipline(s): Art (Academic)
Salary: $710 per load hour
Education: Bachelor of Fine Arts, Painting, University of Kansas, Lawrence, Kansas; Master of Fine Arts, School of the Art Institute of Chicago, Chicago, Illinois
Experience: Ms. Walz taught Drawing and Painting courses as an Adjunct Faculty member at Johnson County Community College in Overland Park, Kansas for eight years.

Williams, Walter H., Ph.D., MD.
Discipline(s): Chemistry (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Chemistry, University of Missouri, Kansas City, Missouri; Doctor of Philosophy, Chemistry, Purdue University, West Lafayette, Indiana; Doctor of Medicine, Yale University, New Haven, Connecticut
Experience: Dr. Williams taught Chemistry at California State University in Los Angeles. He taught nuclear medicine and radiology at Harvard Medical School and the University of Arizona. He retired as a professor at the University of Arizona, Radiology Department.

Wright, Seth L.
Discipline(s): Sociology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts and Master of Arts, Sociology, University at Albany SUNY, Albany, New York
Experience: Mr. Wright taught Sociology courses at the University of Arizona, Cornell College and at the University of New York at Albany. His teaching career began during the spring 2005 semester as a Teaching Assistant at the University of New York at Albany.
Zeller, Hiroko
Discipline(s): Japanese (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Arts, Japanese Literature, Fukuoka Women’s University, Fukoka, Japan (transcript evaluated by American Association of Collegiate Registrars and Admissions Officers (AACRAO))
Experience: Ms. Zeller is currently working for the University of Arizona as a Research Assistant for the Department of Language, Reading, and Culture. Ms. Zeller volunteered as a Japanese Language Assistant for Japanese classes at Pima Community College. She also taught Japanese/English at the Tokyo Center of Language and Culture, and at the International Rainbow Tokyo Language Academy, Tokyo, Japan.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve the Recovery Act: State Energy Sector Partnerships (SESP) and Training Grants grant proposal to the United States Department of Labor in the amount of $903,643, and if funded, acceptance of the sub-recipient award from the Governor’s Council on Workforce Policy for the period of January, 2010 through December, 2012.

Background

The Governor’s Council on Workforce Policy (GCWP), as Arizona’s State Workforce Investment Board, has developed and submitted a statewide grant proposal to the United States Department of Labor to develop a green workforce through new training programs. New training programs will focus in two energy efficient and renewable energy industries: a) Industry Sector One - energy-efficient building; green construction; retrofit industries; solar water heating; and energy efficiency assessment industry serving residential; commercial, or industrial; and b) Industry Sector Two - the electric power industry, including renewable energy: Smart Grid, solar, and thermal power.

The curriculum center will not only oversee the development of new curriculum for the entire state, but it will also incorporate opportunities for professional development resources for teachers, exchange of Best Practices, program development, curriculum exchanges, and industry standards and industry involvement. The tangible deliverables could include curricula, training modules, and outreach materials in the following green energy areas: alternative energy, construction, hybrids, solar, and water.

Pima Community College (PCC) will establish and maintain a Statewide Green Energy Curriculum Center (GECC) for secondary and postsecondary green energy curriculum development and certification. PCC will collaborate with educational institutions at the secondary and postsecondary levels, with employers in the industry as well as community networks in workforce development. The GECC will supplement the existing curriculum activities in green technology of each participating educational institution. The GECC will help establish and maintain green energy curriculum and resources for participating high schools, community colleges and universities. The GECC will focus on development of new courses, certificate and degrees in green technology, and to foster consistency in green technology curriculum statewide and transferability.

(Continued)
The GCWP is Arizona’s State Workforce Investment Board. The Arizona Department of Economic Security (DES) serves as acting fiscal agent for the grant application.

College Plan Initiative:

The Recovery Act: State Energy Sector Partnerships (SESP) and Training Grants supports the Pima Community College Plan 2008-2011 by addressing:

- **Initiative 1: Provide Evidence of Student Learning**
  - Strategy 1.3: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.
    - 1.3.1 Increase business and industry customization and innovation through contracts.
    - 1.3.2 Develop projects for Teacher Training with university and college partners.
    - 1.3.3 Increase partnerships college-wide.

- **Initiative 4: Create Foundations for Creativity and Innovation**
  - Strategy 4.3: Expand and develop community connections
    - 4.3.1 Expand and enliven outreach activities to established service areas and to inadequately serviced remote locations.
    - 4.3.4 Enhance community liaisons with strong public visibility through College-hosted open houses, competitions and clinics.

- **Initiative 6: Master Technology**
  - Strategy 6.2: Improve use of technology
    - 6.2.5 Provide access to innovative teaching resources that allow faculty to experiment with new technology, support mentoring and technology demonstrations, and promote the exploration and research of new pedagogies.

Financial Considerations:

The total grant amount being requested is $903,643. The table below illustrates the expense items to be supported by the grant.

<table>
<thead>
<tr>
<th>Expense Items</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Total Project</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personnel</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Curriculum Center Manager (1 FTE)</td>
<td>$61,188</td>
<td>$61,188</td>
<td>$61,188</td>
<td>$183,565</td>
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<tr>
<td>Program Assistant (1 FTE)</td>
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<td>36,712</td>
<td>36,712</td>
<td>110,136</td>
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<td><strong>Total Personnel</strong></td>
<td>97,900</td>
<td>97,900</td>
<td>97,900</td>
<td>293,700</td>
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<tr>
<td><strong>Fringe</strong></td>
<td>31,516</td>
<td>32,296</td>
<td>33,109</td>
<td>96,921</td>
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</tbody>
</table>

(Continued)
Travel

In-State Travel (Project staff)
(2 staff, 500 mi. per yr @ $.445/mi, 36 days per diem @ $54/day, and 24 overnight hotel stays at $109/day)

In-State Travel (PCC partners)
(10 staff traveling 500 miles per year at $.445/mile, with 3 days per diem at $54 for each staff per year and 3 nights of hotel stays at $109/night)

Out-of-State Travel
(4 trips for 1 staff to Washington DC, includes airfare, per diem, transportation and hotel costs)

<table>
<thead>
<tr>
<th></th>
<th>19,690</th>
<th>19,690</th>
<th>19,690</th>
<th>58,837</th>
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<tr>
<td><strong>Total Travel</strong></td>
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</tr>
<tr>
<td><strong>Equipment</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Electronic Storage media for curriculum storage</td>
<td>25,000</td>
<td>0</td>
<td>0</td>
<td>25,000</td>
</tr>
<tr>
<td><strong>Total Equipment</strong></td>
<td>25,000</td>
<td>0</td>
<td>0</td>
<td>25,000</td>
</tr>
<tr>
<td><strong>Supplies</strong></td>
<td>2,000</td>
<td>7,000</td>
<td>7,000</td>
<td>16,000</td>
</tr>
<tr>
<td>Training supplies for staff and participants</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>(classroom materials, books, etc.), reproduction supplies and copier costs</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Supplies</strong></td>
<td>2,000</td>
<td>7,000</td>
<td>7,000</td>
<td>16,000</td>
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<td><strong>Contractual</strong></td>
<td>51,667</td>
<td>51,667</td>
<td>51,667</td>
<td>155,000</td>
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<tr>
<td>Development of curriculum and training</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Contractual</strong></td>
<td>51,667</td>
<td>51,667</td>
<td>51,667</td>
<td>155,000</td>
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<tr>
<td><strong>Total Direct Costs</strong></td>
<td>225,141</td>
<td>208,520</td>
<td>211,798</td>
<td>645,459</td>
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<td><strong>Indirect @ 40%</strong></td>
<td>90,150</td>
<td>83,315</td>
<td>84,719</td>
<td>258,184</td>
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<td><strong>Total Costs</strong></td>
<td>$315,291</td>
<td>$291,835</td>
<td>$296,517</td>
<td>$903,643</td>
</tr>
</tbody>
</table>

No matching funds or institutionalization of the program are required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and had determined they do not represent an undue liability.

Contact Person:

Johnson Bia  
12/17/09  
Dr. Johnson Bia, President, Downtown Campus (206-7100)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Grant Proposal/Sub-recipient Award:
        Helios Education Foundation
        Adelante Performance Based Award Program

Recommendation:

The Chancellor recommends that the Board of Governors approve the Adelante Performance Based Award Program grant proposal to the Helios Education Foundation in the amount of $2,000,000, and if funded, acceptance of the sub-recipient award from MDRC for the period of January 2010 through December 2012.

Background

MDRC, a non-profit, non-partisan research company, requested Pima Community College to partner with them and the Helios Education Foundation in researching the benefits of a Performance Based Approach in the persistence of PELL eligible male Hispanic students attending Pima Community College. The overarching goal is to examine if performance based awards provided in addition to federal and state needs-based aid can improve the persistence and academic achievement for students. The College will identify eligible students who will be randomly selected to participate in the research by MDRC. The program will begin in January 2010 as a pilot with 50 students. In the following two semesters, additional students will be selected--gradually increasing the number of participants to 500. An additional 500 students will participate as a control group and will not receive any funding. Performance is only rewarded by meeting the program’s criteria for success. This includes satisfactory completion of identified support activities and achievement of the prescribed grade point average. Amounts of awards will differ - $600 for part-time enrollment (6-11 credits) and $1500 for full-time (12 or more credits).

For the pilot, full-time students must be enrolled in at least six credits at either Desert Vista and/or West Campus. Part-time students must have at least one class at either Desert Vista and/or West Campus. In fall 2010, students may be enrolled at any of the six campuses.

MDRC, a non-profit, non-partisan research company, serves as acting fiscal agent for the grant application.

Additionally, the Kresge Foundation is a funding partner for the pilot. Kresge has approved $650,000 to support the first eighteen months of the evaluation of this program. The Kresge support is a gift through MDRC for which Pima did not have to submit an application.

(Continued)
College Plan Initiative:

The Adelante Performance Based Award Program supports the Pima Community College Plan 2008-2011 by addressing:

• Initiative 1: Provide Evidence of Student Learning and Teaching Effectiveness
  o Strategy 1.3: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.
    - 1.3.4 Develop partnerships and grants to increase student scholarships.

• Initiative 2: Improve Student Success in Developmental Education
  o Strategy 2.3: Design and implement effective instructional models for developmental courses
    - 2.3.3 Deliver Learning Center options for developmental mathematics, reading, writing, and ESL courses.

Financial Considerations:

The total grant amount awarded is $2,000,000. The table below illustrates the expense items to be supported by the grant.

Expense Items

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Total Program</th>
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</thead>
<tbody>
<tr>
<td>Advanced Program Coordinator (1FTE)</td>
<td>$47,187</td>
<td>$48,603</td>
<td>$38,882</td>
<td>$134,672</td>
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<td>Student Services Adv Specialist (1 FTE)</td>
<td>$41,308</td>
<td>$42,547</td>
<td>$34,038</td>
<td>$117,893</td>
</tr>
<tr>
<td>Support Technician (1 FTE)</td>
<td>$27,789</td>
<td>$28,623</td>
<td>$22,898</td>
<td>$79,310</td>
</tr>
<tr>
<td>Student Services Specialist (2@.5 FTE=1FTE)</td>
<td>$35,818</td>
<td>$36,893</td>
<td>$29,514</td>
<td>$102,225</td>
</tr>
<tr>
<td>Faculty Counselor (.5 FTE)</td>
<td>$21,294</td>
<td>$21,933</td>
<td>$17,786</td>
<td>$61,013</td>
</tr>
<tr>
<td>Temporary Staff</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$5,000</td>
<td>$25,000</td>
</tr>
<tr>
<td><strong>Total Salaries and Wages</strong></td>
<td>$183,396</td>
<td>$188,599</td>
<td>$148,118</td>
<td>$520,113</td>
</tr>
<tr>
<td>Employee-Related Expenses (33%)</td>
<td>$60,521</td>
<td>$62,238</td>
<td>$48,879</td>
<td>$171,637</td>
</tr>
<tr>
<td>Training</td>
<td>$4,500</td>
<td>$4,500</td>
<td>$2,000</td>
<td>$11,000</td>
</tr>
<tr>
<td>Supplies and Equipment</td>
<td>$33,500</td>
<td>$33,500</td>
<td>$17,500</td>
<td>$84,500</td>
</tr>
<tr>
<td>Communication</td>
<td>$6,500</td>
<td>$6,500</td>
<td>$6,500</td>
<td>$19,500</td>
</tr>
<tr>
<td>Printing</td>
<td>$11,500</td>
<td>$11,500</td>
<td>$8,500</td>
<td>$31,250</td>
</tr>
<tr>
<td>Travel and Related Meetings</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$3,500</td>
<td>$23,500</td>
</tr>
<tr>
<td>Scholarships</td>
<td>$250,000</td>
<td>$500,000</td>
<td>$250,000</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>In-Kind Expenses</td>
<td>$40,000</td>
<td>$40,000</td>
<td>$20,000</td>
<td>$100,000</td>
</tr>
<tr>
<td>Other (Contractual Services)</td>
<td>$8,500</td>
<td>$8,500</td>
<td>$3,500</td>
<td>$20,500</td>
</tr>
<tr>
<td>Other (Hospitality)</td>
<td>$7,000</td>
<td>$7,000</td>
<td>$4,000</td>
<td>$18,000</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td>$615,417</td>
<td>$872,336</td>
<td>$512,247</td>
<td>$2,000,000</td>
</tr>
</tbody>
</table>

(Continued)
No matching funds or institutionalization of the program are required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and had determined they do not represent an undue liability.

Contact Person:

Dr. Suzanne L. Miles, Provost & Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO:       Board of Governors       DATE: 1/13/10
FROM:    Chancellor                ITEM NO: 14.7
SUBJECT: Intergovernmental Agreement:
         Pima County Sheriff’s Department

Recommendation:

The Chancellor recommends that the Board of Governors approve an Intergovernmental
Agreement with Pima County Sheriff’s Department from January 13, 2010 through June 30,
2010. This IGA permits four additional one-year extensions through June 30, 2014.

Background:

Pima Community College has been providing educational programs operated by the Community
Campus Public Safety and Emergency Services Institute (PSESI) with partner agencies. The
College seeks to renew the Agreement with the Pima County Sheriff’s Department (PCSD). The
original agreement approved in 2005 consisted of a general base contract with addenda to
participate in partnership programs and added new classes when needed. This umbrella format
has provided increased flexibility and responsiveness so the College may develop and deliver
educational classes to the agencies.

This Intergovernmental Agreement renewal will continue to allow leveraging resources to
provide credit courses mutually agreed upon by the College and PCSD in corrections and law
enforcement. Classes will be offered either in an academy format, which will consist of a series
of courses designed to enable a cohort of students to obtain necessary certifications or
credentials, or on an individual basis as requested by the PCSD.

The College has evaluated the risks associated with the proposed activities and has determined
they do not present an undue liability. The base umbrella IGA has been reviewed by Community
Campus and District Office personnel and has been approved as to form by College legal
counsel.

College Plan Initiative:

Entering into this Agreement supports the following elements of the College Plan 2008-2011:
• Initiative #1 Provide Evidence of Student Learning and Teaching Effectiveness.
  o Strategy 1.3 Develop and enhance effective educational and business partnerships
to increase learning opportunities for students.
    ▪ Action 1.3.1 Increase business and industry customization and innovation
      through contracts.
    ▪ Action 1.3.3 Increase partnerships college-wide.

(Continued)
Financial Considerations:

The College will invoice PCSD for tuition and fees, and PCSD will invoice the College for its cost of instruction up to but not to exceed the total tuition and fee amount.

As new programs are developed and incorporated into the Intergovernmental Agreements through addenda, financial considerations specific to these programs will be specified in the addenda.

Contact Person:

Sylvia M. Lee
Dr. Sylvia Lee, President, Community Campus (206-6577)

Roy Flores
Dr. Roy Flores, Chancellor
TO: Board of Governors  
DATE: 1/13/10

FROM: Chancellor  
ITEM NO: 14.8


Recommendation:

Per Board Policy 2310, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following program inactivation: Magnetic Resonance Imaging Certificate for Direct Employment.

Background:

The Magnetic Resonance Imaging Certificate was designed to train registered radiologic technologists in the use of MRI equipment. West Campus recommends inactivating this program because there is no longer an identified community need for the certificate or courses. Graduation rates over the past three years are as follows: seven graduates in 2007; two graduates in 2008; and no graduates in 2009.

This action supports the 2008-2011 Pima Community College Plan, specifically Initiative 4, Action 4.1.4 which states: Accelerate the curriculum process to be more responsive to new program development and changing market needs.

Financial Considerations

None.

Contact Person:

Dr. Suzanne L. Miles, Provost & Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor