NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the
general public that the Pima County Community College District Board of Governors will hold a
REGULAR MEETING on the 18th day of November, 2009, at 7:00 p.m. The meeting will be
held in the Community/Board Room, District Office, 4905 E. Broadway, Tucson, Arizona
85709-1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made
for individuals with disabilities when a minimum of five working days advance notice is given.
Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4817.
Copies of the Board Packets are available in the Campus Libraries.

Dated this 12th day of November 2009.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: Roy Flores

Distribution:

Buildings: City
County

Campuses: Community
Desert Vista
Downtown
East
Maintenance and Security
Northwest
West
Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order

2. Pledge of Allegiance

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment

4. Staff Representatives
   Barbara Byrnes
   Laura Rutkoski

5. Student Representatives
   Hector Araujo
   Brittany Beasley

6. Faculty Representatives
   Kimlisa Duchicela
   Rick Rosen

7. Report — Chairperson of the Board
   • Authorization of Executive Session on January 13, 2010
General Matters (Continued)

8. Report — Secretary of the Board

9. Report — Chancellor
   • Board of Governors Recognition Awards


Information Items

11. Separations from Employment
12. Student Aide Hires
13. BP-2503: Use of Facilities – Second Reading

Action Items

14. Approval of Minutes
   A. Special Meeting of October 14, 2009
   B. Regular Meeting of October 14, 2009

15. Consent Agenda

   15.1 New Appointments
   15.2 Adjunct Faculty Appointments
   15.3 Temporary Appointments
   15.4 2010-2011 Academic Calendar
   15.5 Contract: Network Attached Storage Solution
   15.6 Contract: Flexible Student Registration System
   15.7 Curriculum Recommendations – New Occupational Programs:
      Logistics and Supply Chain Management -Basic Certificate
   15.8 Curriculum Recommendations – New Occupational Programs:
      Logistics and Supply Chain Management – Advanced Certificate
   15.9 Curriculum Recommendations – New Occupational Programs:
      Logistics and Supply Chain Management AAS
Adjournment

Annual Meeting
January 13, 2010, 5:00 p.m.
District Office
Community Board Room
4905 East Broadway
Tucson, AZ 85709-1010

Regular Meeting
January 13, 2010, 7:00 p.m.
District Office
Community Board Room
4905 East Broadway
Tucson, AZ 85709-1010
TO: Board of Governors
FROM: Chancellor
DATE: 11/18/09
ITEM NO: 1-9
SUBJECT: General Matters/Reports

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   • Authorization of Executive Session on January 14, 2010
8. Report—Secretary of the Board
9. Report—Chancellor
TO: Board of Governors       DATE: 11/18/09
FROM: Chancellor            ITEM NO: 10
SUBJECT: Report — September 2009 Financial Statements

Recommendation:

Attached are the financial statements showing preliminary 2009/10 fiscal year results through September 2009. Time will be provided to discuss college fiscal matters.

OPERATIONAL SUMMARY

Pima Community College continues the year much as expected, with positive net assets reported through the end of September. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $2.7 million, which is lower than the September 2008 net assets increase of $4.8 million. The difference between the two years is principally a timing issue with property tax revenues. Tax bills were mailed later this year as the County was waiting for information from the State related to State school equalization tax. This delay resulted in lower revenues through month end. The County Treasurer has indicated that revenues will catch up in October and November.

In terms of operational performance, General Fund revenues and expenditures are consistent with budget and our expectations. Personal services expenditures and commitments are 73.3 percent of the budget, which is slightly higher than at the same point last year. Services and supplies expenditures and commitments are approximately 47.2 percent of the budget, which is also slightly higher than the previous year.

Statement of Net Assets

As shown in The Statement of Net Assets, total net assets at the end of September are $189.8 million, which is an increase of $16.2 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long term debt.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Finance and Administration (206-4519)

Dr. Roy Flores, Chancellor
# Statement of Net Assets

**30-Sep-09**

(Preliminary)

## CURRENT FUNDS

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
<th>Prior Year Totals as of September 30, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Cash and Cash Equivalents</td>
<td>$60,146,202</td>
<td></td>
<td>$4,964,118</td>
<td>$20,423,975</td>
<td>$75,606,059</td>
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<tr>
<td>3 Accounts (net of allowances)</td>
<td>$3,530,905</td>
<td></td>
<td></td>
<td>$2,521</td>
<td>$3,553,426</td>
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<tr>
<td>5 Student Loans (net of allowances)</td>
<td></td>
<td></td>
<td></td>
<td>$10,624</td>
<td>$10,624</td>
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<tr>
<td>6 Other</td>
<td>$1,555,015</td>
<td></td>
<td></td>
<td>$408,853</td>
<td>$1,963,868</td>
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<tr>
<td>7 Inventories</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>8 Prepaid Expenses</td>
<td>$201,701</td>
<td></td>
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<tr>
<td><strong>Total Current Assets</strong></td>
<td>$68,948,299</td>
<td></td>
<td>$5,795,504</td>
<td>$21,084,577</td>
<td>$95,828,380</td>
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<tr>
<td><strong>Noncurrent Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>9 Restricted Cash and Cash Equivalents</td>
<td>2,508,549</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>10 Notes Receivable (net of allowances)</td>
<td>1,741,884</td>
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<td></td>
<td></td>
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<tr>
<td>11 Other Long-term Investments</td>
<td>1,994,173</td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td><strong>Capital Assets</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>12 Land</td>
<td>15,291,311</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>13 Buildings &amp; Leasehold improvements (net of depreciation)</td>
<td>106,553,309</td>
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<td></td>
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<tr>
<td>14 Construction in Progress</td>
<td>325,612</td>
<td></td>
<td></td>
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<tr>
<td>15 Equipment (net of depreciation)</td>
<td>4,292,057</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>16 Library Books (net of depreciation)</td>
<td>1,957,411</td>
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<td></td>
<td></td>
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<tr>
<td><strong>Total Noncurrent Assets</strong></td>
<td>1,994,173</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$70,942,472</td>
<td></td>
<td>$5,795,504</td>
<td>$21,084,577</td>
<td>$231,041,159</td>
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## LIABILITIES

<table>
<thead>
<tr>
<th>LIABILITIES</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
<th>Prior Year Totals as of September 30, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>20 Accrued Payroll and Benefits</td>
<td>$503,372</td>
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<tr>
<td>21 Accounts Payable and Accrued Liabilities</td>
<td>$1,240,963</td>
<td>$21,412</td>
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<td>$210,290</td>
<td>$1,472,665</td>
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<td>22 Deposits Held in Custody</td>
<td>455,198</td>
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<tr>
<td>23 Current Portion of Long-term Liabilities</td>
<td>225,000</td>
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<td></td>
<td></td>
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<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>$6,006,140</td>
<td>$21,412</td>
<td></td>
<td>$890,488</td>
<td>$6,918,604</td>
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<tr>
<td><strong>Noncurrent Liabilities</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25 Deferred Revenue</td>
<td>5,400</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>26 Long-term Liabilities</td>
<td>31,290,000</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td><strong>Total Noncurrent Liabilities</strong></td>
<td>30,097,797</td>
<td></td>
<td></td>
<td></td>
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<tr>
<td><strong>Total Liabilities</strong></td>
<td>$90,007,237</td>
<td></td>
<td>$21,412</td>
<td>$32,180,488</td>
<td>$41,209,137</td>
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</table>

## NET ASSETS

<table>
<thead>
<tr>
<th>NET ASSETS</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
<th>Prior Year Totals as of September 30, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>29 Invested in Capital Assets (net of related debt)</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>30 Loans</td>
<td>$1,726,128</td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>31 Debt Service</td>
<td>3,162,419</td>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>32 Other (Capital Projects)</td>
<td></td>
<td></td>
<td></td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>33 Grants and Contracts</td>
<td></td>
<td>$172,667</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Unrestricted</strong></td>
<td>$61,935,235</td>
<td>$5,947,759</td>
<td>20,329,448</td>
<td>88,211,442</td>
<td>77,514,112</td>
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<td><strong>Total Net Assets</strong></td>
<td>$61,935,235</td>
<td>$5,974,092</td>
<td>$122,122,095</td>
<td>$189,832,022</td>
<td>$173,662,590</td>
</tr>
</tbody>
</table>
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Revenues, Expenses and Changes in Net Assets
For Three Months Ending September 30, 2009

<table>
<thead>
<tr>
<th>OPERATING REVENUES</th>
<th>FY 2009/10</th>
<th>Total Operating Revenues</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees</td>
<td>$22,640,783</td>
<td>$23,295,702</td>
</tr>
<tr>
<td>Contracts</td>
<td>1,069,784</td>
<td>1,069,784</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>0</td>
<td>77,696</td>
</tr>
<tr>
<td>Commission and Rents</td>
<td>0</td>
<td>140,261</td>
</tr>
<tr>
<td>Other Operating Revenues</td>
<td>171,001</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$23,881,568</strong></td>
<td><strong>$25,300,512</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OPERATING EXPENSES</th>
<th>FY 2009/10</th>
<th>Prior Year Totals as of September 30, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>8,570,460</td>
<td>8,971,718</td>
</tr>
<tr>
<td>Academic Support</td>
<td>5,472,570</td>
<td>6,162,478</td>
</tr>
<tr>
<td>Student Services</td>
<td>3,947,351</td>
<td>4,282,655</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>6,524,304</td>
<td>6,919,222</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>2,577,608</td>
<td>3,950,665</td>
</tr>
<tr>
<td>Depreciation</td>
<td>0</td>
<td>1,826,584</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>654,256</td>
<td>18,559,684</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>0</td>
<td>18,070</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td><strong>$27,746,549</strong></td>
<td><strong>$50,709,977</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NONOPERATING REVENUES (EXPENSES)</th>
<th>FY 2009/10</th>
<th>Prior Year Totals as of September 30, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriations</td>
<td>$3,985,525</td>
<td>$4,718,525</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>4,247,214</td>
<td>8,360,636</td>
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<tr>
<td>Federal Grants</td>
<td>21,562</td>
<td>18,203,701</td>
</tr>
<tr>
<td>State and Local Grants</td>
<td>0</td>
<td>494,669</td>
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<tr>
<td>State Shared Sales Taxes</td>
<td>0</td>
<td>265,798</td>
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<tr>
<td>Gifts</td>
<td>500</td>
<td>35,875</td>
</tr>
<tr>
<td>Investment Income</td>
<td>189,801</td>
<td>199,572</td>
</tr>
<tr>
<td>Interest on Capital Asset (related debt)</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Nonoperating Revenues</strong></td>
<td><strong>$8,444,602</strong></td>
<td><strong>$28,166,724</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>INCREASE (DECREASE) in Net Assets</th>
<th>FY 2009/10</th>
<th>Prior Year Totals as of September 30, 2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Assets - Beginning of Year</td>
<td>64,914,580</td>
<td>168,909,881</td>
</tr>
<tr>
<td>Net Assets - End of Period</td>
<td>$61,935,235</td>
<td>$173,662,500</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NET ASSETS</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
<td>$5,858,525</td>
<td>$5,981,584</td>
</tr>
<tr>
<td>Auxiliary and Restricted</td>
<td>$18,203,701</td>
<td>$18,203,701</td>
</tr>
<tr>
<td>Plant and Other Funds</td>
<td>$3,950,665</td>
<td>$3,950,665</td>
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<tr>
<td><strong>Total Funds</strong></td>
<td><strong>$25,300,512</strong></td>
<td><strong>$50,709,977</strong></td>
</tr>
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</table>
### Summary of Expenditures and Encumbrances - General Fund - Budget and Actual

For Three Months Ending September 30, 2009

#### EXPENDITURES BY FUNCTION

<table>
<thead>
<tr>
<th>Function</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Adjusted</td>
<td>Total Committed</td>
</tr>
<tr>
<td>Educational and General</td>
<td></td>
<td>%</td>
</tr>
<tr>
<td>1 Instruction</td>
<td>52,617,370</td>
<td>32,875,208</td>
</tr>
<tr>
<td>2 Academic Support</td>
<td>26,938,000</td>
<td>19,033,726</td>
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<tr>
<td>3 Student Services</td>
<td>20,652,258</td>
<td>15,148,906</td>
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<tr>
<td>4 Institutional Support</td>
<td>29,637,167</td>
<td>19,074,532</td>
</tr>
<tr>
<td>5 Operation and Maintenance of Plant</td>
<td>12,566,522</td>
<td>7,623,191</td>
</tr>
<tr>
<td>6 Student Financial Aid</td>
<td>2,006,000</td>
<td>654,256</td>
</tr>
<tr>
<td>Other Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 Transfers</td>
<td>7,559,000</td>
<td>7,559,000</td>
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<tr>
<td>8 Fund balance reserved for contingency</td>
<td>3,726,645</td>
<td>0</td>
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<tr>
<td>Total Expenditures by Function</td>
<td>155,700,962</td>
<td>101,968,819</td>
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#### EXPENDITURES BY ACCOUNT

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 2009/10</th>
<th>FY 2008/09</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Adjusted</td>
<td>Total Committed</td>
</tr>
<tr>
<td>Personal Services</td>
<td></td>
<td>%</td>
</tr>
<tr>
<td>10 Administrative Personnel</td>
<td>6,229,000</td>
<td>6,063,514</td>
</tr>
<tr>
<td>11 Faculty</td>
<td>23,324,000</td>
<td>20,432,559</td>
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<tr>
<td>12 Classified Staff</td>
<td>37,586,000</td>
<td>35,624,291</td>
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<tr>
<td>13 Additional Compensation - Faculty</td>
<td>1,021,640</td>
<td>685,706</td>
</tr>
<tr>
<td>14 Other Compensation</td>
<td>4,463,811</td>
<td>4,368,537</td>
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<tr>
<td>15 Adjunct Faculty</td>
<td>13,428,000</td>
<td>8,674,919</td>
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<tr>
<td>16 Student Employment / Workstudy</td>
<td>114,226</td>
<td>63,275</td>
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<tr>
<td>17 Fringe Benefits</td>
<td>23,170,544</td>
<td>4,192,803</td>
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<tr>
<td>Total Personal Services</td>
<td>109,337,221</td>
<td>80,105,604</td>
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<tr>
<td>Services and Supplies</td>
<td></td>
<td>%</td>
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<tr>
<td>19 Communications and Utilities</td>
<td>6,134,321</td>
<td>1,504,452</td>
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<td>20 Travel</td>
<td>2,716,361</td>
<td>482,591</td>
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<tr>
<td>21 Contractual Services</td>
<td>9,987,970</td>
<td>6,988,236</td>
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<tr>
<td>22 Supplies and Materials</td>
<td>5,889,890</td>
<td>2,695,372</td>
</tr>
<tr>
<td>23 Student Financial Aid</td>
<td>2,006,000</td>
<td>654,256</td>
</tr>
<tr>
<td>24 Current Fixed Charges</td>
<td>2,990,301</td>
<td>1,693,210</td>
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<tr>
<td>Total Services and Supplies</td>
<td>29,724,843</td>
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<td>Capital Equipment</td>
<td>546,000</td>
<td>150,683</td>
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<td>Transfers</td>
<td>7,559,000</td>
<td>7,559,000</td>
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<tr>
<td>Other Expenditures</td>
<td>1,179,398</td>
<td>135,415</td>
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<td>Total Expenditures by Account</td>
<td>155,700,962</td>
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</table>

Note: Percentages are rounded to the nearest decimal point.
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

COMMITMENTS FOR INSTRUCTION

FY 09 $32.6 M
FY 10 $32.9 M

COMMITMENTS FOR ACADEMIC SUPPORT

FY 10 $19.0 M
FY 09 $19.2 M

COMMITMENTS FOR STUDENT SERVICES

FY 09 $14.9 M
FY 10 $15.1 M
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

COMMITMENTS FOR INSTITUTIONAL SUPPORT

COMMITMENTS FOR OPERATION & MAINTENANCE OF PLANT

COMMITMENTS FOR STUDENT FINANCIAL AID
TO: Board of Governors
FROM: Chancellor
SUBJECT: Separations from Employment

Recommendation:

For your information, the Chancellor submits the following separations from employment:

Retirements

Baker, Robert
Educational Support Faculty
CC-Instructional/Academic Services
Effective: 1/15/10

Robert Baker was hired by the College in 1990 as Assistant Vice President for Library Services. He served the College in the following positions before his retirement: Senior Assistant for Policy and Information Services, Senior Assistant for Policy and Library Technology, Adjunct Faculty, Educational Support Faculty - Librarian and Library Director.

Merren, John
Division Dean of Instruction
DC-Instruction
Effective: 6/30/10

Dr. Merren was hired by the College in 1990 as District Coordinator Occupation Education. Over the years, he was also Adjunct Faculty teaching classes in justice administration and writing. In 1998, Dr. Merren was selected as Division Dean of Instruction for Business and Liberal Arts at Downtown Campus.

Wheeler, Elizabeth
Division Dean of Instruction
DV-Instruction
Effective: 1/4/10

Elizabeth Wheeler was hired by Pima Community College in 2000 as Instructional Faculty teaching English as a Second Language. During this time, she served as Department Chair for Language Arts and Communication. She was selected as Division Dean of Instruction at Desert Vista Campus in 2001.
Separations from Employment

Ali, Levi D.
Laboratory Specialist
NW-Laboratory
Effective: 10/16/09
Reason: Personal

Fitzgerald, Shannon
Support Coordinator
DC-Campus President
Effective: 11/2/09
Reason: Other employment

Lamar, Chris
Advanced Program Manager
CC-Center for Learning Technologies
Effective: 11/13/09
Reason: Other employment

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 11/18/09  
ITEM NO: 12  
SUBJECT: Student Aide Hires

Recommendation:

The Chancellor submits the following list of appointments for student aides.

Adun  Dafenone  Leuty  Amber  
Aylestock  Rachel  Maken  Amanda  
Bispo  Sarah  Martinez  Leila  
Bours Zaragoza  Fernando  Maziane  Joleen  
Brena  Rachel  Meda  Ramona  
Brownstein  Kassandra  Medina  Francisco  
Chacon  Sara  Mendez  Christopher  
Curiel  Nicole  Mendibles  Andrea  
Danielle  Shawn  Molinar  Ayerim  
Douglas  Charrann  Partida  Javier  
Doyle  Dana  Payne  Ronald  
Espinoza  Sandy  Petz  Amy  
Fakhouri  Ahmad  Pineda  Michelle  
Fielder  Justin  Raymond  Clara  
Figueroa  Abel  Reyes  Maria  
Figueroa  Gustavo  Ryan  Heather  
Garcia  Daniel  Salcedo  Samantha  
Garcia  Laura  Shay  Kevin  
Gray  Craig  Silva  Cynthia  
Griffin  Heather  Silva  Dario  
Honyumptewa  Monica  Valenzuela  Perla  
Howard  John  Verdugo  Astrid  
Keech  Anthony  Yantis  Mary  
Kellerman  Christine  

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Board Policy 2503: Use of Facilities – Second Reading

Recommendation:

This is the second reading of the revised Board Policy 2503: Use of Facilities. The Chancellor recommends that the Board of Governors approve the policy.

Background:

As part of the College Plan Initiative 7, the College is developing a calendar to ensure that policies and procedures are regularly reviewed and updated. The following revised Policy has been updated to reflect regulatory changes and has been edited for clarity. The revised Board Policy has been taken to the Chancellor’s Cabinet and the Faculty Senate.

Financial Considerations

There are no additional funds associated with this action.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Finance and Administration (206-4519)

Dr. Roy Flores, Chancellor
The Board of Governors affirms that College facilities may be used for educational, cultural, and recreational activities. The Board of Governors authorizes the Chief Executive Officer to regulate the use of College facilities by faculty, staff, students, governmental agencies, and community groups provided the activities are lawful and consistent with the rules and regulations of the State Board of Directors for Community Colleges in Arizona, provided the activities conducted therein are lawful and consistent with applicable policies, guidelines, laws, rules, and regulations.
Use of Facilities

<table>
<thead>
<tr>
<th>Board Policy Title:</th>
<th>BP-2503</th>
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<tr>
<td>Adoption Date:</td>
<td>10/22/80</td>
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<td>Revision Date(s):</td>
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<td>Executive Vice Chancellor for Finance and Administration</td>
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<td>Motion Number:</td>
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<tr>
<td>Legal Reference:</td>
<td>A.R.S. § 15-1408(E); Guidelines Use of Community College District Resources to Influence the Outcome of Elections Arizona Attorney General’s Office 2006</td>
</tr>
</tbody>
</table>

The Board of Governors affirms College facilities may be used for educational, cultural, and recreational activities. The Board of Governors authorizes the Chief Executive Officer to regulate the use of College facilities, provided the activities conducted therein are consistent with applicable policies, guidelines, laws, rules, and regulations.
TO: Board of Governors  
FROM: Chancellor  
SUBJECT: Unapproved Minutes of the Special Meeting October 14, 2009

Background:

The unapproved minutes of the Special Meeting of October 14, 2009 are submitted for approval.
A Special Meeting of the Pima County Community College District Board of Governors was held on Wednesday, October 14, 2009 at 2:30 p.m. at the District Office, Room D-225, 4905 E. Broadway, Tucson, AZ 85709-1005.

BOARD MEMBERS

Marty Cortez  
Dr. Brenda Even  
Richard Fimbres  
Sherryn Marshall  
Scott Stewart

RECORDING SECRETARY

Christie Sexton

ADMINISTRATION

Dr. Roy Flores, Chancellor  
Dr. Suzanne Miles, Provost and Executive Vice Chancellor  
Dr. David Bea, Executive Vice Chancellor for Administration  
Donna Gifford, Assistant Vice Chancellor

Chancellor reported on the following:

- Reviewed press interviews and articles of the past couple of months.

- Visit by the Organization for Economic Cooperation and Development (OECD). Purpose: Reviews of higher education in regional and city development. He briefly explained the purpose of their visit which included visits to Downtown and West campuses. They were pleased with PCC and feel that what we are doing is good. No mention was made of where the College should improve. They will be sending a final report of their findings.

- A report on the development of a new accountability system, Voluntary Framework of Accountability (VFA) for community colleges was shared with the Board. The project is being funded by the Bill & Melinda Gates Foundation and Lumina Foundation for
Education. The purpose is to ensure that the effectiveness and contributions of these colleges are properly measured.

A presentation on learning in the online environment was given by faculty member Kimlisa Duchicela. Kimlisa also provided hands-on on-line training to the Board members, which was very well received.

A three-part presentation was given by Dr. Nicola Richmond on the interactive dashboard, decision support data and developmental education. Discussion ensued.

The meeting adjourned at 5:30 p.m.
TO: Board of Governors  DATE: 11/18/09
FROM: Chancellor  ITEM NO: 14B
SUBJECT: Unapproved Minutes of the Regular Meeting October 14, 2009

Background:

The unapproved minutes of the Regular Meeting of October 14, 2009 are submitted for approval.
A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, October 14, 2009 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Brenda Even, Chair
Sherryn Marshall, Secretary
Marty Cortez, Member
Richard Fimbres, Member
Scott Stewart, Member

BOARD REPRESENTATIVES
Barbara Byrnes, Staff
Laura Rutkoski, Staff
Hector Araujo, Student
Brittany Beasley, Student
Kimlisa Duchicela, Faculty
Rick Rosen, Faculty

RECORDING SECRETARY
Christie Sexton

ADMINISTRATION
Roy Flores, Chancellor
Lou Albert, President, West Campus
Christal Albrecht, President, Desert Vista Campus
David Bea, Executive Vice Chancellor, Finance and Administration
Johnson Bia, President, Downtown Campus
Charlotte Fugett, President, East Campus
Donna Gifford, Assistant Vice Chancellor
Diane Groover, Assistant Vice Chancellor for Finance
Jerry Haynes, Vice President of Student Development
Cheryl House, Executive Director, PCC Foundation
Jana Kooi, President, Northwest Campus
Dee Lammers, Division Dean of Instruction
Sylvia Lee, President, Community Campus
Arthur Leible, Assistant Vice Chancellor, Information Technology
Mary Ann Martinez Sanchez, Vice President of Instruction
Leticia Menchaca, Vice President of Student Development
Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services
Lorraine Morales, Assistant Vice Chancellor, Student Services
Harry Muir, Vice President of Instruction
Brigid Murphy, Vice Provost and Assistant Vice Chancellor, Academic Services
Anna Reese, Executive Director, Financial Aid
Nicola Richmond, Executive Director, Institutional Research
Ted Roush, Vice President of Instruction
Nancy Russell, Vice President of Instruction/Workforce and Business Development
Terry Sawma, Vice President of Instruction/Adult Education
Nancee Sorenson, Vice President of Student Learning Support Services
Juan Soto, Vice President of Student Development
Stan Steinman, Senior Assistant to the Provost
Anne Vosberg, Vice President of Student Development
Lynne Wakefield, Assistant Vice Chancellor, Human Resources
Call to Order

Brenda Even called the meeting to order at 7:15 p.m.

Pledge of Allegiance

Sherryn Marshall led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

Barbara Byrnes and Laura Rutkoski reported on the last Staff Council meeting of October 2, 2009. Highlights included: the Provost’s report (1) staffing review of student services as part of Initiative 3 of the College plan. Final recommendations will be shared by November 2. (2) informal discussions were held with Student Services staff, (3) Faculty Senate is working on student responses received as part of the Institutional Climate Survey. The Liaison Report included information on an Adjunct Faculty Job Fair. The AFSCME Report included information on the October newsletter, non-exempt list-serve, staff hardships with 40-hr. workweek. The ACES report included October fundraising barbeques, and Nov. 3 Meet and Confer general meeting. Also, Staff representatives stated all AVIVA back-to-school drive collections were delivered; the election committee has met and will be submitting nomination forms. East Campus is seeking volunteers for the Safe Halloween event.

Student Representatives

Hector Araujo and Brittany Beasley reported on campus activities: Community Campus highlights: PCC Adult Education student leaders participated in advanced training on representational leadership. Center for Learning Technology hosted a technology showcase. Desert Vista highlights: Student Life Office conducted student elections and the officer positions have been filled. Focus is on community service and fundraising this year. Downtown Campus highlights: The White House Initiative on Education
for Hispanic Americans was held. DC Student Government offices and Advisor attended the American Student Government Association National Summit in Washington DC. East Campus highlights: Student Government is preparing to host the Annual Safe Halloween event, partnering with the US Army. The first Blood Drive of the season was held, exceeding their goal of 30 units. Northwest Campus highlights: Student Life will support Earth Day Fair Oct. 14; the NW campus will partner with YMCA to create a safe environment for children to trick-or-treat for Halloween. West Campus highlights: Children’s Harvest Festival Oct. 30.

Faculty Representatives

Rick Rosen and Kimlisa Duchicela reported on the September 11 and October 2 Faculty Senate. In the September report, issues included (1) the removal of course homepages and course materials from MyPima, commencing October 26. (2) Upcoming workshops for discipline leaders and with discipline participants at future workshops. (3) Express Course Modality. (4) PCCEA report which included new representative, new faculty survey for full-time faculty, new faculty contracts were sent out. (5) Chancellor’s report identifying several challenges including increased need for technology, double digit increases in student enrollment and financial constraints within the community. (6) the Provost’s report highlighted a desire for a Distinguished Speaker Series, the new “TAG” Transfer Admissions Guarantee program with ASU, series of campus discussions regarding the modification of faculty contracts; White House Initiative on the state of education for Hispanics.

October 2 report included discussion with Vice Presidents of Instruction regarding the process for getting approval to develop a course with an instructional designer. Michael Tulino discussed the academic calendar. Donna Gifford presented BP-2503 (Use of Facilities) for its first reading. The PCCEA report was given and the Provost’s report was given highlighting: the Even Exchange program, Academic Standard Progress reporting process, planned simultaneous ribbon cutting at each campus at the grand opening of the new Student Service Centers. The Chancellor’s Report highlighted the White House Initiative on Excellence for Hispanic Students and the Organization for Economic Cooperation and Development who are conducting a study
concentrating on the economic development of specific regions.

Report — Chairperson of the Board

Chairperson Even gave a brief update of the Chancellor’s and her attendance at ACCT in San Francisco. The take-away was that it is an exciting time for community colleges.

Motion No. 6908


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

Secretary Marshall reminded everyone Halloween was this month and to be safe.

Chancellor’s Report

Mary Rowley, Chair, Board of Directors of the PCC Foundation was introduced by Cheryl House, Executive Director of PCC Foundation. Ms. Rowley gave a presentation which included the following highlights:

- Foundation is made up of 32 business and community leaders.
- Mission “Develop Resources to Provide Learning Opportunities at Pima Community College”.
- Going hand-in-hand with College Plan.
- They generate and provide resources for growth and improvement of PCC. Nearly 1500 scholarships processed in 2008-09. Total of $1.03 million awarded. Desert Vista Endowment balance increased to $120,000.
- Demonstrate leadership and accountability to donors, College, students and community. Portfolio is up 6% as of June 2009.
• Plans for 09-10 include building and maintaining relationships in community; promote Desert Vista Endowment Campaign; increase PCC Foundation visibility; promote giving opportunities; assist Alumni Association.

The Chancellor introduced Michael Racy, President of Racy Associates Inc., Lobbyist and good advocate for PCC. Mr. Racy presented his view on state issues and how they might affect the College. Large issue is that the Legislature and the Governor are still disagreeing with each other. Deficit continues to grow. Revenues are falling behind August projections. Budget package is the most complicated in state’s history. Governor is holding firm on one percent (1%) increase in sales taxes. Legislature is insisting on no new revenues. The economy will come back, but not in the next 12-24 month period. We will be presented with some very real challenges next year.

The Chancellor closed the Chancellor’s Report with the following comments:
1. It’s clear we have serious financial challenges. The strategy we have embarked on has kept the College whole.
2. We will continue to use that path strategically, as there is no reason to change. By working together, we will still be able to meet the challenges; will still have double-digit enrollment.

Monthly Financial Statements through September 2009

Dr. Bea gave a financial overview through September and stated we were on track in meeting budget expectations.

Information Items

Separations from Employment

Dr. Even congratulated two retiring employees on their years of service; Betty Elasowich for 34 years and Amalia Olivarez for 32 years.

Student Aide Hires

These items were noted as information items.
Action Items

Motions to Approve Meeting Minutes

PASSES

Approval of Minutes

Motion No. 6909


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda


Motion No. 6910

Scott Stewart - M, Richard Fimbres - S, to approve the Consent Agenda, with Addenda to Item 15.1 New Appointments.

15.1 New Appointments
15.2 Adjunct Faculty Appointments
15.3 Temporary Appointments
15.4 Legal Services
15.5 Grant Award: Arizona Department of Education GED Marketing Pilot Initiative
15.6 Extension of Subrecipient Agreement: Sunnyside Unified School District Pima Community College Adult Education Family Literacy Program.
15.7 Intergovernmental Agreement: Pima County Community College District and Arizona K-12 Schools Teacher-Intern Preparation Program

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.


Curriculum Recommendation – New Workforce Response Program: Logistics Basic Certificate for Direct Employment


Curriculum Recommendation – New Workforce Response Program: Logistics Associate of Applied Science for Direct Employment

Motion No. 6911
Richard Fimbres – M, Scott Stewart – S, to approve the New Workforce Response Programs.

Vote: Board members Even, Stewart, Fimbres and Cortez voted “aye” by voice vote. Board member Marshall abstained. Motion carried.

Employment Contract: Chancellor

The Chancellor’s employment contract was discussed and adds one year, to be consistent with renewal of all other employment contracts.

Motion No. 6912
Richard Fimbres – M, Marty Cortez – S, to approve the Employment Contract: Chancellor

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Adjournment

The meeting adjourned at 8:40 p.m.

Secretary

Date
TO: Board of Governors
FROM: Chancellor
SUBJECT: Consent Agenda

Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

15.1 New Appointments
15.2 Adjunct Faculty Appointments
15.3 Temporary Appointments
15.4 2010-2011 Academic Calendar
15.5 Contract: Network Attached Storage Solution
15.6 Contract: Flexible Student Registration System
15.7 Curriculum Recommendations – New Occupational Programs: Logistics and Supply Chain Management - Basic Certificate
15.8 Curriculum Recommendations – New Occupational Programs: Logistics and Supply Chain Management - Advanced Certificate
15.9 Curriculum Recommendations – New Occupational Programs: Logistics and Supply Chain Management AAS

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: New Appointments

DATE: 11/18/09
ITEM NO: 15.1

Recommendation:

The Chancellor recommends that the Board of Governors approve these new appointments.

Background:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Staff:

Port, Andrew
Hourly Rate: $17.22
Effective: 11/16/09
Selected to fill an open position
Education: Bachelor of Science, Biochemistry and Molecular Biophysics, University of Arizona
Experience: Mr. Port has worked as a research technician with the Arizona Cancer Center for nine months. He previously worked as a student researcher with the University of Arizona.

Recruitment Overview:
An external recruitment was conducted. Thirty-five complete applications were received and reviewed. The finalists were interviewed by the Campus President.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Background:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial academic discipline(s) in which adjunct faculty members are certified and the initial campus where they will teach. Adjuncts may also teach in other disciplines if additional certifications are awarded, or as temporary non-credit instructors in areas for which they are qualified.

Bergstrom, Barbara J.
Discipline(s): Art (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Secondary Education, Vanderbilt University, Nashville, Tennessee; Bachelor of Fine Arts, Art, School of the Art Institute of Chicago, Chicago, Illinois; Master of Education, General Education, Grand Valley State University, Allendale, Michigan; Master of Fine Arts, Art, University of Arizona, Tucson, Arizona
Experience: Ms. Bergstrom is a Designer at the Crate & Barrel home furnishings retail store. She is responsible for designing the visual marketing plans for the merchandise. Her previous work experience includes working as an Adjunct Faculty member at the University of Arizona teaching drawing, ceramics, 3-D design and figure modeling.

Barischoff, Erich J.
Discipline(s): Respiratory Therapy (Occupational/Workforce)
Salary: $710 per load hour
Education: Associate of Arts, Respiratory Therapy, Santa Monica College, Santa Monica, California
Experience: Mr. Barischoff progressed over a 13-year period from a Respiratory Therapist I to a Respiratory Therapist III at UCLA Medical Center. Recently, he was a Clinical
Education Specialist training intensive care unit therapists. He has no formal
teaching experience at the college level.

**Boulds, Jared S.**  
**Discipline(s):** Chemistry (Academic)  
**Salary:** $710 per load hour  
**Education:** Bachelor of Science, Chemistry, Southern Illinois University, Carbondale, Illinois;  
**Experience:** Mr. Boulds is currently working for Southern Illinois University, Carbondale, Illinois as a Teaching Assistant. His previous work experience includes working as a Tutor and Supplemental Instructor.

**DeFotis, Irene**  
**Discipline(s):** Mathematics (Developmental)  
**Salary:** $710 per load hour  
**Education:** Bachelor of Science, Mathematics, Grand Valley State University, Allendale, Michigan  
**Experience:** Ms. DeFotis has been in education for more than 20 years. She has taught both secondary and primary level Mathematics to adults. In addition to her teaching experience, she has also accomplished multiple research projects concerning teaching strategies with Horizon Research for the National Mathematics and Science Foundation.

**Dever, Raymond L.**  
**Discipline(s):** Accounting (Academic)  
**Salary:** $710 per load hour  
**Education:** Bachelor of Business Administration, Accounting; Master of Business Administration, Accounting, both degrees obtained from Wayne State University, Detroit, Michigan  
**Experience:** Mr. Dever is a Certified Public Accountant. He retired from PriceWaterHouseCoopers, LLP as the firm’s co-leader. He worked as an Accountant and held other senior positions for over twenty years. Mr. Dever has no formal teaching experience.

**Eagleton, Margaret B., Ph.D.**  
**Discipline(s):** Reading, Special Education, English as a Second Language, and Educational Technology (Academic)  
**Salary:** $710 per load hour  
**Education:** Bachelor of Arts, Religious Studies, Lewis and Clark College, Portland, Oregon; Doctor of Philosophy, Language, Reading, and Culture, University of Arizona, Tucson, Arizona  
**Experience:** Dr. Eagleton is currently working for the University of Arizona as an Adjunct Associate Professor for the Language, Reading, and Culture Department. She has more than twelve years of teaching experience. Previously, she taught at Flowing Wells High School in Tucson, Arizona and at Creston Elementary School in Portland, Oregon.

(Continued)
Adjunct Faculty Appointments

Heed, Emily R.
Discipline(s): Medical Assistant (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Arts, Spanish, Northern Arizona University, Flagstaff, Arizona
Experience: Ms. Heed earned a Medical Coding Certification from the American Academy of Professional Coders. She has been working at the Tucson Surgery Center as a Medical Coder for six years.

Hitchcock, Dawn H.
Discipline(s): Reading and Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Education, English, University of Arizona, Tucson, Arizona; Master of Arts, Language, Reading and Culture, University of Arizona, Tucson, Arizona
Experience: Ms. Hitchcock has been involved with Special Education at the high school and state level. She was the manager of a Reading and Learning Center where she designed and administered academic testing for reading and math.

Hopkinson, Sandra H.
Discipline(s): Education (Academic), Reading (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Elementary Education; Master of Education, Educational Administration, both degrees obtained from the University of Arizona, Tucson, Arizona
Experience: Ms. Hopkinson was a self-employed Educational Consultant who provided educational consulting services and educational advocacy to various schools in Arizona. Her previous work experience includes planning, directing and coordinating state-wide comprehensive curriculum for all of the Arizona K-12 public schools with the Arizona Department of Education. She also taught for 13 years with the Tucson Unified School District.

Keller, Kazuyo
Discipline(s): Japanese (Academic)
Salary: $710 per load hour
Education: Master of Arts, East Asian Studies, University of Arizona, Tucson, Arizona
Experience: Ms. Keller taught Japanese as a Graduate Teaching Assistant at the University of Arizona for two years. She previously worked as a Translator for the Japanese Christian Community of Tucson and the Tokyo Baptist Church. Ms. Keller translated the Sunday sermons from Japanese to English.

Kutzler, Kary L.
Discipline(s): Medical Assistant (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Science, Nursing, Tennessee State University, Nashville, Tennessee; Certificate, Nursing, Arizona Board of Nursing, Phoenix, Arizona
Experience: Ms. Kutzler has more than 14 years of experience as a Registered Nurse. She has worked as a nurse for Eloy Detention Center and for Northwest Medical Center. No previous teaching experience.

(Continued)
Lide, Hampton H.
Discipline(s): Aviation Technology (Occupational/Workforce)
Salary: $710 per load hour
Education: Certificate, Aircraft Mechanic, United States Federal Aviation Administration, Washington, District of Colombia
Experience: Mr. Lide worked for Leading Edge Detailing for two years as an aircraft Mechanic. Additionally, he has more than six years experience as an aircraft Mechanic working for Florida Tech Aviation and the United States Army. No previous teaching experience.

Lucas, Kathryn L.
Discipline(s): Humanities (Academic)
Salary: $710 per load hour
Education: Associate of Business Administration, General Business, Associate of Arts, Arts and Sciences, both degrees awarded by Macomb Community College, Warren, Michigan; Bachelor of Business Administration, Management, Baker College, Flint, Michigan; Bachelor of Science, Individualized Studies, Charter Oak State College, New Britain, Connecticut; Master of Arts, Humanities, California State University, Dominguez Hills, California
Experience: Ms. Lucas is currently an Instructor for the Goodwill Employment and Training Center and Dorsey Business School. She also manages and directs five community resource websites as a self-employed Community Resource Website Developer.

McIlroy, Christopher G.
Discipline(s): Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, English, Pomona College, Claremont, California; Master of Fine Arts, Creative Writing, University of Arizona, Tucson, Arizona
Experience: Mr. McIlroy is an ArtsReach Instructor for Tucson Unified School District teaching fiction and non-fiction writing and poetry to K-12 students. He also taught fiction writing as faculty at Warren Wilson College and was an adjunct faculty member at the University of Arizona.

Rios, Manuel J.
Discipline(s): Building and Construction Technology (Occupational/Workforce)
Salary: $710 per load hour
Education: High School Diploma, Clifton High School, Clifton, Arizona
Experience: Mr. Rios is a professional Electrician. He entered this career field as a Journeyman and worked his way to his current position, Electrician Foreman. He has no formal teaching experience.
Adjunct Faculty Appointments

Silvestri, Holly Ann, Ph.D.
Discipline(s): French (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Romance Languages: Spanish, Dartmouth College, Hanover, New Hampshire; Bachelor and Master of Arts, French and Literature, both degrees awarded by the University of Paris III- Sorbonne Nouvelle, Paris, France; Doctor of Modern Languages, French, Middlebury College, Middlebury, Vermont
Experience: Dr. Silvestri, most recently, taught Spanish and French for the Cave Creek Unified School District in Crave Creek, Arizona. She has taught both French and Spanish for more than 15 years.

Tesch, Aaron
Discipline(s): Psychology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Biology, Macalester College, Saint Paul, Minnesota; Master of Arts, Psychology, University of Arizona, Tucson, Arizona
Experience: Mr. Tesch is currently working as a Research Methods Laboratory Instructor at the University of Arizona. He has been an Instructor in this laboratory for the past 5 years.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO:       Board of Governors       DATE:       11/18/09
FROM:    Chancellor       ITEM NO:       15.3
SUBJECT:   Temporary Appointments

Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once
authorized by the Board of Governors, these individuals may be used as a pool of employees for
current and future temporary assignments.

Background:

Temporary employees, by practice and policy, are defined as employees who are assigned to
work full-time, part-time or on an intermittent, as-needed basis for a specific period of time.
With Board approval, these names will be added to the approved list of individuals to provide a
pool of temporary employees for current and future temporary assignments, subject to continued
satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are
hired, their names will be brought forward to the Board for approval prior to beginning
employment with all other new appointments. The following summaries contain individual
background information and show the initial campus and temporary position for which the
individual is recommended. Temporary employees may also be employed in other positions in
the future as the needs of the College change.

Abdulhameed, Hala       Instructor       DC
Hourly Rate:  $20.53
Education:  Bachelor of Science, Civil Engineering, University of Bagdad; Master of Science,
Civil Engineering, University of Bagdad
Experience:  Ms. Abdulhameed has taught civil engineering for the past two years at the
University of Technology in Bagdad, Iraq. She was also employed as a site
engineer during this time with Bechtel International. Beginning in 2002, she
taught engineering at the University of Bagdad for three years. Based on her
experience and education, Ms. Abdulhameed is recommended for the instructor
position teaching math and engineering for Upward Bound.

Bader, Stephanie       Trainer/Facilitator       CC
Hourly Rate:  $60.00
Education:  Bachelor of Science, Pre-Veterinary Medicine, University of Arizona; Master in
Business Administration, University of Arizona
Experience:  Ms. Bader has 15 years experience as Senior Manager of the Six Sigma Black
Belt program at Intuit, Incorporated in Tucson, as Director of Service Delivery
Improvement, and as both Manager and Supervisor of customer support

(Continued)
personnel. She also worked as Senior Leader and Teacher facilitating Leading Change at Intuit and Front-Line Leadership classes. Ms. Bader will teach a one-credit workforce essential management skills course through a contract with a local company.

**Brooke, Margaret M.**  
**Workforce Trainer**  
**CC**  
**Hourly Rate:** $20.00  
**Education:** Bachelor of Arts, Elementary Education, Carroll College  
**Experience:** Ms. Brooke has taught Elementary School in Crosby, North Dakota for 30 years. She also taught seventh grade language arts at Sahuarita Middle School for two years. Ms. Brooke has five years of experience writing courses and writing a column for a local newspaper. She is a published author of children’s books and has facilitated workshops on writing. Based on her experience and education, Ms. Brooke is recommended to teach a writing class to assist local writers in learning or updating their skills.

**Bustamante, Elizabeth**  
**Support Assistant**  
**WC**  
**Hourly Rate:** $12.71  
**Education:** Associates of Arts, General Studies, Saddleback Community College; Bachelor of Arts, Geography, California State University-Northridge  
**Experience:** Ms. Bustamante is self-employed, specializing in website development and administrative support. She worked as an Information Services Special Projects Manager for the Tucson Pima Arts Council 2003-2007 and as a Senior Research Analyst for the University of Arizona 1998-2002. Based on her experience, Ms. Bustamante is recommended as Support Assistant for Disabled Student Resources.

**Butler-Morton, Emily M.**  
**Workforce Trainer**  
**CC**  
**Hourly Rate:** $20.00  
**Education:** Bachelor of Science, Psychology, Western Baptist College  
**Experience:** Ms. Butler-Morton has worked for 18 years in different positions at retirement communities in California and Oregon. She is now self-employed, working as a consultant for senior living communities and facilitates seminars on senior living. She taught courses on senior living in Medford, Oregon. In Continuing Education, Ms. Butler-Morton will teach a class to provide assistance to caregivers and families in our community on how to select senior living facilities.

**Escalante, Antonio**  
**Support Assistant**  
**WC**  
**Hourly Rate:** $12.75  
**Education:** Coursework, Computer Information Systems, Pima Community College and University of Arizona  
**Experience:** As a dual enrollment high school student, Mr. Escalante obtained credit for microcomputer courses from Pima Community College. Based on his education in computer information systems and technical skills, Mr. Escalante is recommended for the support assistant position. He will convert text to e-text for the visually impaired through the Department of Disabled Student Resources.
Federico, Arnold  Tutor II  EC
Hourly Rate: $9.50
Education: Coursework, Emergency Medical Technician-Basic, Pima Community College
Experience: Mr. Federico has 26 years of experience working in the emergency medical services field which includes planning and coordinating all Emergency Medical Service training and re-certification for firefighters within the department; preparing and teaching approximately 120 classes on all aspects of emergency training; and implementing the National Paramedic Institute training modules for the Tucson Airport Fire Department. Mr. Federico is a Fire and Emergency Service Instructor I and a Certified Department of Health Services Lead Instructor. Based on his education and experience, he is recommended as a tutor and evaluator in the Emergency Medical Technician (EMT) Department by EMT adjunct faculty.

Fisher, Dwight W.  Workforce Trainer  CC
Hourly Rate: $20.00
Education: Coursework, Business and Engineering, Washington State University
Experience: Mr. Fisher has co-skipped a 30-foot sailboat from Seattle, Washington to Key West, Florida via the Panama Canal, explored the U.S. intra-coastal waterway from Tampa, Florida southwards via sailboat, traveled through the northern part of the U.S. intra-coastal waterway on a small sailboat, and spent three seasons navigating the waterways of France. Mr. Fisher, with his wife, Frances Donohue Fisher, will use their experience and knowledge to instruct courses in cruising and navigating the waterways of Europe.

Fisher, Frances D.  Workforce Trainer  CC
Hourly Rate: $20.00
Education: Coursework, General Studies, Santa Monica City College
Experience: Ms. Fisher is a published writer of articles for various sailing magazines. She has co-skipped a 30-foot sailboat from Seattle, Washington to Key West, Florida via the Panama Canal, explored the U.S. intra-coastal waterway from Tampa, Florida southwards via sailboat, traveled through the northern part of the U.S. intra-coastal waterway on a small sailboat, and spent three seasons navigating the waterways of France. Ms. Fisher and her husband, Dwight Fisher, will use their experience and knowledge to instruct courses in cruising and navigating the waterways of Europe.

Gest, Don E.  Workforce Trainer  CC
Hourly Rate: $20.00
Education: Bachelor of Arts, Geology, Oberlin College; Master of Science, Geology, University of Oregon
Experience: Mr. Gest has been a teaching assistant for Geology at Oberlin College and at the University of Oregon. He also taught classes for Pima Community College West Campus in Spring 1983 and as an adjunct instructor 2007-2009. Mr. Gest taught "Geology for Fun" in Community Education in the late 1980's. He has a State of Arizona teaching certificate from the University of Arizona. Based on his experience and education, Mr. Gest is recommended to teach non-credit geology courses.

(Continued)
Guido, Francesca  
**Instructor**  
**DC**  

**Hourly Rate:** $20.53  
**Education:** Coursework, Liberal Arts, Pima Community College  
**Experience:** Ms. Guido has performed locally and nationally with award-winning performances for poetry and has previous experience working with students creating and performing their poems. Based on her experience and education, Ms. Guido is recommended to instruct students in poetry and writing through Upward Bound.  

Gutierrez, David  
**Trainer/Facilitator**  
**CC**  

**Hourly Rate:** $60.00  
**Education:** Bachelor of Arts, Political Science with a minor in Economics, University of Arizona  
**Experience:** After 28 years of service in the Tucson sector office and the Nogales station, David Gutierrez retired in 2006 from his position as Assistant Chief Patrol Agent in the United States Customs and Border Patrol. He implemented and instructed the Tucson Sector Border Patrol Pursuit Policy and Controlled Deflation Device Policies. He trained Policia Preventiva police units in the Mexican Liaison Program in San Diego and Nogales, Arizona. Mr. Gutierrez will teach a course on border security careers.  

Leigh, Karon  
**Workforce Trainer**  
**CC**  

**Hourly Rate:** $20.00  
**Education:** Coursework, Art, Sculpture and Printmaking, University of Nevada; Bachelor of Science, Computer Information Systems, DeVry Institute of Technology  
**Experience:** Ms. Leigh is an encaustic and mixed media artist who has participated in more than 20 group and solo shows and ten exhibitions. She received a second place award in Mixed Media from Art Merchant International Arty Gras. Ms. Leigh has taught encaustic painting, printmaking, mixed media and web design classes for almost two years in St. David and has also worked as a sales representative for a commercial printing company, and was a self-employed print broker for six years. In Continuing Education, Ms. Leigh will teach courses on encaustic painting and mixed media to introduce these areas of the art world to the community.  

Magaletti, Enzio  
**IT Technician**  
**CC**  

**Hourly Rate:** $20.00  
**Education:** Bachelor of Business Administration, Pace University  
**Experience:** With more than nine years as Instructor at Pima Community College's Wilmot Prison facility, Mr. Magaletti built and maintained an intranet system utilizing Windows 2003 server and workstations with the Pima Educational Hub at the prison. His position included servicing and repairing various types of computer equipment for the College and for the Arizona Department of Corrections. Based on his experience, Mr. Magaletti is recommended as Information Technology Technician to install and maintain hardware and software systems at various campus sites.  

(Continued)
Moore, Dr. Steven T.  
**Instructor**  
**DC**  
**Hourly Rate:** $20.53  
**Education:** Bachelor of Science, Biology, Southern Illinois University; Master of Arts, Business, University of Illinois; Doctor of Philosophy, Environmental Science, University of Arizona  
**Experience:** Dr. Moore has been the Chief Executive Officer since 2003 for Science Approach, LLC, of Tucson, which receives grants for various science projects. He previously was the Executive Director for the Center for Image Processing and was Evaluator for New Frontiers of Tucson. Based on his experience and education, Dr. Moore is recommended to provide instruction on environmental sciences to Upward Bound students.

Padilla-Williams, Annette  
**Tutor II**  
**NW**  
**Hourly Rate:** $7.75  
**Education:** Bachelor of Arts, Elementary Education, Western New Mexico University; Master of Education, Deaf Education, University of Arizona  
**Experience:** Ms. Padilla-Williams is employed by the Arizona State Schools for the Deaf and Blind (ASDB) as a Communication Specialist working with deaf and blind students to support curriculum with speech and language, auditory, and communication skills. She was a teacher and a supervising teacher at ASDB. She is proficient in American Sign Language and is recommended as Tutor II in the Sign Language Lab.

Pincus, Stephanie  
**Workforce Trainer**  
**CC**  
**Hourly Rate:** $20.00  
**Education:** Bachelor of Arts, Sociology, Lecturing, Temple University  
**Experience:** Ms. Pincus practiced social work with children, families, the elderly and their caregivers for more than 25 years in Philadelphia and Florida. She has written and initiated therapy programs for the elderly. Ms. Pincus is also a practicing artist. In Continuing Education, she will utilize her experience and skills to teach water color classes at retirement communities.

Schneider, Steve  
**Workforce Trainer**  
**CC**  
**Hourly Rate:** $20.00  
**Education:** Bachelor of Arts, Psychology, University of Arizona; Master of Education, Educational Psychology, University of Arizona; Master of Business Administration, Marketing, University of Arizona  
**Experience:** Mr. Schneider has been self-employed as a Certified Financial Planner and tax preparer for 29 years. He has also worked as a writer for McGraw-Hill/Prentice-Hall for 19 years. As a faculty member at Pima Community College, he has taught finance courses for 12 years, along with psychology and business courses for 32 years. In Continuing Education, Mr. Schneider, a certified financial planner, will teach an informational course about Social Security to update and inform the community.

(Continued)
Temporary Appointments

Stevenson, Alexis  Tutor I  NW
Hourly Rate: $7.50
Education: Coursework, Journalism, Pima Community College
Experience: Ms. Stevenson is currently employed at Target as a Garden Center team member. In 2008, she graduated from Mountain View High School, Tucson, Arizona. She has completed writing coursework and has been recommended by faculty for tutoring in Reading and Writing.

Woodward, Heather A. Workforce Trainer CC
Hourly Rate: $20.00
Education: Coursework, Journalism, Graphic Design, Ventura Community College
Experience: Ms. Woodward has been working for eleven years as a contracted writer for Schiffer Publishing in Pennsylvania. She also owns the Chalice Metaphysical Store in Tucson and is the founder and lead psychic of Paranormal Investigations of Southern Arizona where she performs psychic profiling and investigations, establishes protocol and methodology, and teaches psychic education and psychic development courses. In Continuing Education, Ms. Woodward will teach a practical psychic development class.

Wright, Alan Instructor DC
Hourly Rate: $20.53
Education: Bachelor of Arts, Political Science, University of Florida
Experience: Mr. Wright is currently the Chief Executive Officer for El Barrio Market Institute in Tucson. He was the Senior Vice President at La Prairie Cosmetics in New York 1986-2008 and Manager and Director of Marketing for Colgate-Palmolive 1970-1986. Mr. Wright will provide instruction in multiculturalism to Upward Bound students.

Wright, Joseph Workforce Trainer CC
Hourly Rate: $20.00
Education: Bachelor of Arts, Finance, Rider University
Experience: Mr. Wright has worked for more than 20 years as a Financial Advisor for Thomson McKinnon Securities and Prudential Bach Securities in New York City. He also managed accounts for Cambridge Investments, A.G. Edwards, and Raymond James. He holds professional licenses in General Securities, National Commodity Futures, Registered Options Principal, Branch Manager Futures, Futures Medium Funds and Uniform Securities. Mr. Wright will teach a class on investment strategies in Continuing Education.

Zurlindem, Krista Public Safety Dispatcher MS
Hourly Rate: $14.68
Education: Coursework, Criminal Justice, Chapparal College
Experience: Ms. Zurlindem has three years experience as a 911 dispatcher with the Pima County Sheriff Department and is certified as an Arizona Criminal Justice Information System Network Terminal Operator. She also has more than three years of experience as an intake support specialist with the Pima County Sheriff’s Department. She was chosen based on her experience as a dispatcher.

(Continued)
Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 11/18/09
ITEM NO: 15.4

SUBJECT: 2010-2011 Academic Calendar

Recommendation:

The Chancellor recommends that the Board of Governors accept the proposed 2010-2011 Academic Calendar. The calendar may be subject to revision if necessary.

Background:

Beginning with the 1999 – 2001 academic years, the College has published a two year academic calendar. It has been carefully constructed to maintain an equitable number of days of instruction among the various terms at the College. The calendar also includes add/drop, withdrawal and refund dates, as well as identification of the 45th day for the spring and fall terms of each year. It was recommended during the 2005-2006 academic year that the College publish a two year rolling calendar by adding a new academic year to the existing calendar each year. The 2010-2011 calendar has been reviewed by the Pima Community College Faculty Senate and approved by the Academic Calendar Standing Committee and Chancellor’s Cabinet.

The academic calendar is a planning tool for students, faculty, administrators and staff and delineates the beginning and ending dates of all primary academic events within the College. The academic calendar is also organized, as is feasible, to coincide with other educational entities in the community.

The two-year rolling calendar supports the 2008-2011 College Plan Initiative 1: Provide Evidence of Student Learning and Teaching Effectiveness; Initiative 7: Strengthen Administrative Operations.

Financial Considerations:

None.

Contact Person:

Dr. Suzanne L. Miles, Provost & Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
### 2010-2011 Academic Calendar as of Sep 21, 2009

**Fall 2010**

<table>
<thead>
<tr>
<th>Event/Deadline</th>
<th>Date Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Inst. Faculty Accountability Days Begin</td>
<td>Wed. Aug. 18</td>
</tr>
<tr>
<td>ALL COLLEGE DAY (College Closed)</td>
<td>Fri. Aug. 20 (closed until 1:00pm)</td>
</tr>
<tr>
<td>Holidays and Breaks</td>
<td></td>
</tr>
<tr>
<td>Labor Day Holiday (College Closed)</td>
<td>Mon. Sep. 6</td>
</tr>
<tr>
<td>Veterans Day Observed (College Closed)</td>
<td>Thu. Nov. 11</td>
</tr>
<tr>
<td>Thanksgiving Holiday (College Closed)</td>
<td>Thu. Nov. 25 - Sun. Nov. 28</td>
</tr>
<tr>
<td>College Offices Closed</td>
<td>Fri. Dec. 24 (closed at noon) - Sat. Jan. 1</td>
</tr>
<tr>
<td>Early Registration Payment Deadline</td>
<td>Fri. Aug. 13</td>
</tr>
<tr>
<td>Financial Aid - Last day for students to add/drop for enrollment consideration</td>
<td>Tue. Aug. 31</td>
</tr>
</tbody>
</table>

**16 Week Traditional Semester**

<table>
<thead>
<tr>
<th>Event/Deadline</th>
<th>Date Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classes Begin</td>
<td>Wed. Aug. 25</td>
</tr>
<tr>
<td>Add Week</td>
<td>Wed. Aug. 25 - Tue. Aug. 31</td>
</tr>
<tr>
<td>Drop/Refund/Audit Deadline</td>
<td>Tue. Sep. 7</td>
</tr>
<tr>
<td>Student Withdrawal Deadline</td>
<td>Wed. Nov. 10</td>
</tr>
<tr>
<td>End of Traditional Semester</td>
<td>Sun. Dec. 19</td>
</tr>
<tr>
<td>Final Grades Due</td>
<td>Thu. Dec. 23</td>
</tr>
</tbody>
</table>

**1st 8 Week Session**

<table>
<thead>
<tr>
<th>Event/Deadline</th>
<th>Date Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st 8 week session begins</td>
<td>Wed. Aug. 25</td>
</tr>
<tr>
<td>Add/Drop/Refund/Audit Deadline</td>
<td>Tue. Aug. 31</td>
</tr>
<tr>
<td>Student Withdrawal Deadline</td>
<td>Fri. Oct. 1</td>
</tr>
<tr>
<td>1st 8 week session ends</td>
<td>Wed. Oct. 20</td>
</tr>
<tr>
<td>1st 8 week Final Grade Due</td>
<td>Tue. Oct. 26</td>
</tr>
</tbody>
</table>

**2nd 8 Week Session**

<table>
<thead>
<tr>
<th>Event/Deadline</th>
<th>Date Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd 8 week session begins</td>
<td>Thu. Oct. 21</td>
</tr>
<tr>
<td>Add/Drop/Refund/Audit Deadline</td>
<td>Wed. Oct. 27</td>
</tr>
<tr>
<td>Student Withdrawal Deadline</td>
<td>Mon. Nov. 29</td>
</tr>
<tr>
<td>2nd 8 week session ends</td>
<td>Sun. Dec. 19</td>
</tr>
<tr>
<td>2nd 8 week Final Grade Due</td>
<td>Thu. Dec. 23</td>
</tr>
</tbody>
</table>

**1st 5 Week Session**

<table>
<thead>
<tr>
<th>Event/Deadline</th>
<th>Date Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st 5 week session begins</td>
<td>Wed. Aug. 25</td>
</tr>
<tr>
<td>Add Deadline</td>
<td>Thu. Aug. 26</td>
</tr>
<tr>
<td>Drop/Refund/Audit Deadline</td>
<td>Mon. Aug. 30</td>
</tr>
<tr>
<td>Student Withdrawal Deadline</td>
<td>Fri. Sep. 17</td>
</tr>
<tr>
<td>1st 5 week session ends</td>
<td>Wed. Sep. 29</td>
</tr>
<tr>
<td>1st 5 weeks Final Grades due</td>
<td>Tue. Oct. 5</td>
</tr>
</tbody>
</table>

**2nd 5 Week Session**

<table>
<thead>
<tr>
<th>Event/Deadline</th>
<th>Date Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd 5 week session begins</td>
<td>Thu. Sep. 30</td>
</tr>
<tr>
<td>Add Deadline</td>
<td>Fri. Oct. 1</td>
</tr>
<tr>
<td>Drop/Refund/Audit Deadline</td>
<td>Mon. Oct. 4</td>
</tr>
<tr>
<td>Student Withdrawal Deadline</td>
<td>Fri. Oct. 22</td>
</tr>
<tr>
<td>2nd 5 week session ends</td>
<td>Wed. Nov. 3</td>
</tr>
<tr>
<td>2nd 5 weeks Final Grades due</td>
<td>Tue. Nov. 9</td>
</tr>
</tbody>
</table>

**3rd 5 Week Session**

<table>
<thead>
<tr>
<th>Event/Deadline</th>
<th>Date Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>3rd 5 week session begins</td>
<td>Thu. Nov. 4</td>
</tr>
<tr>
<td>Add Deadline</td>
<td>Fri. Nov. 5</td>
</tr>
<tr>
<td>Drop/Refund/Audit Deadline</td>
<td>Mon. Nov. 8</td>
</tr>
<tr>
<td>Student Withdrawal Deadline</td>
<td>Tue. Nov. 30</td>
</tr>
<tr>
<td>3rd 5 week session ends</td>
<td>Tue. Dec. 14</td>
</tr>
<tr>
<td>3rd 5 weeks Final Grades Due</td>
<td>Thu. Dec. 23</td>
</tr>
</tbody>
</table>

**14 Week 'Late Start' Term**

<table>
<thead>
<tr>
<th>Event/Deadline</th>
<th>Date Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>14 Week 'Late Start' Term begins</td>
<td>Thu. Sep. 9</td>
</tr>
<tr>
<td>Add/Drop/Refund/Audit Deadline</td>
<td>Wed. Sep. 15</td>
</tr>
<tr>
<td>Student Withdrawal Deadline</td>
<td>Mon. Nov. 15</td>
</tr>
<tr>
<td>14 week 'Late Start' session ends</td>
<td>Sun. Dec. 19</td>
</tr>
<tr>
<td>14 week 'Late Start' Final Grade Due</td>
<td>Thu. Dec. 23</td>
</tr>
</tbody>
</table>

**45th Day Census**

<table>
<thead>
<tr>
<th>Event/Deadline</th>
<th>Date Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Web Registration Opens</td>
<td>Mon. Nov. 8</td>
</tr>
<tr>
<td>In person Reg. for Continuing Students</td>
<td>Mon. Nov. 15</td>
</tr>
<tr>
<td>New Students</td>
<td>Mon. Nov. 29</td>
</tr>
</tbody>
</table>

**Spring Financial Aid Priority Deadline**

<table>
<thead>
<tr>
<th>Event/Deadline</th>
<th>Date Details</th>
</tr>
</thead>
</table>

**Faculty Accountability Days End**

<table>
<thead>
<tr>
<th>Event/Deadline</th>
<th>Date Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fri. Dec. 17</td>
<td></td>
</tr>
</tbody>
</table>

**Winter Intersession 2010-2011**

<table>
<thead>
<tr>
<th>Event/Deadline</th>
<th>Date Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Classes Begin</td>
<td>Mon. Dec. 20</td>
</tr>
<tr>
<td>Add Deadline</td>
<td>Mon. Dec. 20</td>
</tr>
<tr>
<td>Drop/Refund/Audit Deadline</td>
<td>Tue. Dec. 21</td>
</tr>
<tr>
<td>Student Withdrawal Deadline</td>
<td>Mon. Jan. 3</td>
</tr>
<tr>
<td>No Classes</td>
<td>Fri. Dec. 24, Sat. Dec. 25</td>
</tr>
<tr>
<td>Classes End</td>
<td>Fri. Dec. 31, Sat. Jan. 1</td>
</tr>
<tr>
<td>Final Grades Due</td>
<td>Thu. Jan. 13</td>
</tr>
</tbody>
</table>

Refer students to "MyPima" MySchedule channel for specific course drop/refund/withdrawal deadlines.
Spring 2011

Inst. Faculty Accountability Days Begin Mon. Jan. 10
College Offices Re-open Mon. Jan. 3
All Faculty Day Wed. Jan. 12

Holidays and Breaks
MLK, Jr. Holiday (College Closed) Mon. Jan. 17
Rodeo Holiday (College Closed) Thu. Feb. 24 - Fri. Feb. 25
(college offices open Mon - Fri 8:15am - 4:45pm)

Early Registration Payment Deadline Fri. Jan. 7
Financial Aid - Last day for students to add/drop for enrollment consideration Mon. Jan. 24

Spring 2011 Academic Calendar as of Sep 21, 2009

2nd 5 Week Session
2nd 5 week session begins Mon. Feb. 28
Add Deadline Tue. Mar. 1
Drop/Refund/Audit Deadline Thu. Mar. 3
Student Withdrawal Deadline Mon. Mar. 8
2nd 5 week session ends Sun. Apr. 10
2nd 5 weeks Final Grades due Thu. Apr. 14

3rd 5 Week Session
3rd 5 week session begins Mon. Apr. 11
Add Deadline Tue. Apr. 12
Drop/Refund/Audit Deadline Thu. Apr. 14
Student Withdrawal Deadline Tue. May 3
3rd 5 week session ends Sun. May 15
3rd 5 weeks Final Grades Due Mon. May 23

14 Week 'Late Start' Term
14 Week 'Late Start' Term begins Tue. Feb. 1
Add/Drop/Refund/Audit Deadline Mon. Feb. 7
Student Withdrawal Deadline Tue. Apr. 12
14 week 'Late Start' session ends Tue. May 17
14 week 'Late Start' Final Grade Due Mon. May 23

45th Day Census Thu. Mar. 3
Spring Graduation Application Deadline Wed. Feb. 23

Summer Registration Dates
Web Registration Opens Mon. Mar. 14
In Person/All Students Mon. Mar. 21

Fall Registration Dates
Web Registration Opens Mon. Apr. 4
In person Reg. for Continuing Students Mon. Apr. 11
New Students Mon. Apr. 25
Fall Financial Aid Priority Deadline TBD

Graduation Thu. May. 19
Faculty Accountability Days End Tue. May 17

1st 8 Week Session
1st 8 week session begins Tue. Jan. 18
Add/Drop/Refund/Audit Deadline Mon. Jan. 24
Student Withdrawal Deadline Wed. Feb. 23
1st 8 week session ends Sun. Mar. 13
1st 8 week Final Grade Due Thu. Mar. 24

2nd 8 Week Session
2nd 8 week session begins Mon. Mar. 21
Add/Drop/Refund/Audit Deadline Mon. Mar. 28
Student Withdrawal Deadline Wed. Apr. 27
2nd 8 week session ends Sun. May 15
2nd 8 week Final Grade Due Mon. May 23

1st 5 Week Session
1st 5 week session begins Tue. Jan. 18
Add Deadline Wed. Jan. 19
Drop/Refund/Audit Deadline Fri. Jan. 21
Student Withdrawal Deadline Wed. Feb. 9
1st 5 week session ends Mon. Feb. 21
1st 5 weeks Final Grades due Tue., Mar. 1

Note: Graduation is a Faculty Day of Accountability

Refer students to "MyPima" MySchedule channel for specific course drop/refund/withdrawal deadlines.
NOTE: TUSD 2010/2011 academic calendar not yet available. Summer dates subject to change.

Refer students to "MyPima" MySchedule channel for specific course drop/refund/withdrawal deadlines.
TO: Board of Governors        DATE: 11/18/09
FROM: Chancellor              ITEM NO: 15.5
SUBJECT: Contract: Network Attached Storage Solution

Recommendation:

The Chancellor recommends that the Board of Governors approve the replacement of the current data storage device with a Network Attached Storage Solution (NAS).

Background:

The College’s current Storage Area Network (SAN), a Hitachi 9980 storage device, supports the institution’s enterprise systems such as Banner, MyPima, Workflow, DegreeWorks, BlackBoard Vista and more than 20 Oracle databases, several Microsoft SQL databases and numerous file shares. The NAS solution will replace the current Hitachi 9980 storage device which will reach its end of service life in August 2010. A Request for Proposals was issued and five responses were received. Each response was evaluated and Allied Computer Solutions was chosen based on technical merit and total cost of ownership over a five-year period.

Financial Considerations:

This contract will be funded from the Capital Budget Plan for Fiscal Years 2010-2011, dated May 13, 2009, Item 18, line 48, Datacenter Systems Replacement/Expansion approved by the Board of Governors on May 19, 2009. The cost will be $450,000.

Contact Person:

Kirk Kelly, Vice Chancellor for Information Technology

Dr. Roy Flores, Chancellor
TO:        Board of Governors        DATE:        11/18/09
FROM:      Chancellor                 ITEM NO:      15.6
SUBJECT:   Contract: Flexible Student Registration System

Recommendation:

The Chancellor recommends that the Board of Governors approve the purchase of the Flexible Student Registration System from SunGardHE.

Background:

The Community Campus Continuing Education current registration process for non-credit students is cumbersome and requires extraordinary manual management of student enrollments to monitor payments and registrations. Purchase of a non-credit registration solution would replace inadequate systems and integrate the enrollment of non-credit students with Banner. It would also result in substantial reduction in expenses for publication printing and distribution.

The SunGard SCT product is Web-based, allows easy registration and payment and integrates with the College’s existing Banner software.

Financial Considerations:

This contract will be funded from the Capital Budget Plan for Fiscal Years 2010-2011, dated May 13, 2009, Item 18, line 49, Non-credit Student Registration Process Solution approved by the Board of Governors on May 19, 2009. The cost will be $125,000.

Contact Person:

Kirk Kelly, Vice Chancellor for Information Technology

Dr. Roy Flores, Chancellor
Recommendation:

Per Board Policy 2310, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following new Occupational program: Logistics and Supply Chain Management Associate of Applied Science for Direct Employment.

Background:

The Logistics and Supply Chain Management Basic Certificate, along with the proposed Logistics and Supply Chain Management Advanced Certificate and the proposed Logistics and Supply Chain Management Associate of Applied Science (AAS), was created under an intergovernmental agreement (IGA) with the Pima County One Stop to provide training under the Community Based Job Training (CBJT). The goal of the grant is to start students under workforce/contractual programs in Logistics and transition them to these occupational programs. The contractual Logistics programs were approved at the October 2009 Board of Governors meeting.

The three programs offer training topics to include customer service, supply chain security, inventory control, warehousing, transportation, and traffic management. Grant goals include graduating 180 students by the end of 2011 from the three programs combined. The first cohort of 20-25 students in the Workforce Response programs is tentatively planned to begin October 26th, 2009. If the occupational programs are approved by the Board, this cohort will transfer to the occupational programs by the spring semester.

Graduates of this certificate will be prepared to secure entry-level positions in logistics such as shipping, receiving and traffic clerks. Graduates may also choose to continue their studies in pursuit of the Logistics and Supply Chain Management Advanced Certificate and/or the Logistics and Supply Chain Management AAS degree.

This proposed program supports the 2008-2011 College Plan Initiative 1, Strategy 1.3, which states: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.

Financial Considerations

The three proposed Logistics and Supply Chain Management programs will create a total of $9500 in library expenses.
Contact Person:

Dr. Suzanne L. Miles, Provost & Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
Recommendation:

Per Board Policy 2310, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following new Occupational program: Logistics and Supply Chain Management Associate of Applied Science for Direct Employment.

Background:

The Logistics and Supply Chain Management Advanced Certificate, along with the proposed Logistics and Supply Chain Management Basic Certificate and the proposed Logistics and Supply Chain Management Associate of Applied Science (AAS), was created under an intergovernmental agreement (IGA) with the Pima County One Stop to provide training under the Community Based Job Training (CBJT). The goal of the grant is to start students under workforce/contractual programs in Logistics and transition them to these occupational programs. The contractual Logistics programs were approved at the October 2009 Board of Governors meeting.

The three programs offer training topics to include customer service, supply chain security, inventory control, warehousing, transportation, and traffic management. Grant goals include graduating 180 students by the end of 2011 from the three programs combined. The first cohort of 20-25 students in the Workforce Response programs is tentatively planned to begin October 26th, 2009. If the occupational programs are approved by the Board, this cohort will transfer to the occupational programs by the spring semester.

Graduates of this certificate will be prepared to secure entry-level positions in logistics such as cargo and freight agents, as well as shipping, receiving, and traffic clerks. Graduates may also choose to continue their studies in pursuit of the Logistics and Supply Chain Management AAS degree.

This proposed program supports the 2008-2011 College Plan Initiative 1, Strategy 1.3, which states: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.

Financial Considerations

The three proposed Logistics and Supply Chain Management programs will create a total of $9500 in library expenses.
Contact Person:

Dr. Suzanne L. Miles, Provost & Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
Recommendation:

Per Board Policy 2310, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following new Occupational program: Logistics and Supply Chain Management Associate of Applied Science for Direct Employment.

Background:

The Logistics and Supply Chain Management Associate of Applied Science, along with the proposed Logistics and Supply Chain Management Basic and Advanced Certificates, was created under an inter-governmental agreement (IGA) with the Pima County One Stop to provide training under the Community Based Job Training (CBJT). The goal of the grant is to start students under workforce/contractual programs in Logistics and transition them to these occupational programs. The contractual Logistics programs were approved at the October 2009 Board of Governors meeting.

The three programs offer training topics to include customer service, supply chain security, inventory control, warehousing, transportation, and traffic management. Grant goals include graduating 180 students by the end of 2011 from the three programs combined. The first cohort of 20-25 students in the Workforce Response programs is tentatively planned to begin October 26th, 2009. If the occupational programs are approved by the Board, this cohort will transfer to the occupational programs by the spring semester.

Graduates of this degree will be prepared to secure entry-level to supervisory level positions in inventory control, transportation and warehouse management. Job titles may include transportation, storage and distribution managers; cargo and freight agents; and shipping, receiving and traffic clerks.

This proposed program supports the 2008-2011 College Plan Initiative 1, Strategy 1.3, which states: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.

Financial Considerations

The three proposed Logistics and Supply Chain Management programs will create a total of $9500 in library expenses.
Contact Person:

Dr. Suzanne L. Miles, Provost & Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor