NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the general public that the Pima County Community College District Board of Governors will hold a REGULAR MEETING on the 12th day of August, 2009, at 7:00 p.m. The meeting will be held in the Community/Board Room, District Office, 4905 E. Broadway, Tucson, Arizona 85709-1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4530. Copies of the Board Packets are available in the Campus Libraries.

Dated this 6th day of August 2009.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: Roy Flores

Distribution:

Buildings: City
County

Campuses: Community
Desert Vista
Downtown
East
Maintenance and Security
Northwest
West
Regular Meeting
7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order

2. Pledge of Allegiance

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment

4. Staff Representatives
   Barbara Byrnes
   Laura Rutkoski

5. Student Representatives

6. Faculty Representatives
   Kimlisa Duchicela
   Rick Rosen

7. Report — Chairperson of the Board
   • Authorization of Executive Session on September 9, 2009
General Matters *(Continued)*

8. Report — Secretary of the Board

9. Report — Chancellor
   • Moment of Silence for PCC Refugee Students
   • College Plan


Information Items

11. Separations from Employment

12. Student Aide Hires

Action Items

13. Approval of Minutes
   A. Public Hearing of June 10, 2009
   B. Special Meeting of June 10, 2009
   C. Regular Meeting of June 10, 2009
   D. Special Meeting of June 19, 2009

14. Consent Agenda
   14.1 New Appointments
   14.2 Administrator Appointment – Interim
   14.3 Adjunct Faculty Appointments
   14.4 Temporary Appointments
   14.5 Contract: SunGard Banner Document Management Suite
      Software License, Maintenance, and Services
   14.6 Curriculum Recommendation - New Workforce Response Program:
      Welding Certificate for Direct Employment
   14.7 Curriculum Recommendation - New Workforce Response Program:
      Production Machinist Certificate for Direct Employment
   14.8 Curriculum Recommendation - New Workforce Response Program:
      Entry-Level Photovoltaic Installer Certificate for Direct Employment


Other Action Items

15. Change in Official Operating Hours

Adjournment

Regular Meeting
September 9, 2009, 7:00 p.m.
District Office
Community Board Room
4905C East Broadway
Tucson, AZ 85709-1010
TO: Board of Governors
FROM: Chancellor
DATE: 8/12/09
ITEM NO: 1-9

SUBJECT: General Matters/Reports

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   • Authorization of Executive Session on September 9, 2009
8. Report—Secretary of the Board
9. Report—Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 8/12/09
ITEM NO: 10
SUBJECT: Report - June Financial Statements

Recommendation:

Attached are the financial statements showing preliminary 2008/09 fiscal year results through June 2009. Time will be provided to discuss college fiscal matters.

OPERATIONAL SUMMARY

Pima Community College continues the year as expected, with positive net assets reported through the end of June. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $10.0 million. This is slightly lower than the June 2008 net assets increase of $10.9 million and consistent with our expectations.

In terms of operational performance, General Fund revenues and expenditures are consistent with budget and our expectations. Personal services expenditures and commitments are 96.9 percent of the budget, which is slightly higher than at the same point last year. Services and supplies expenditures and commitments are approximately 81.9 percent of the budget, which is lower than the previous year.

Statement of Net Assets

As shown in The Statement of Net Assets, total net assets at the end of June are $178.9 million, which is an increase of $12.2 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long term debt.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)

Dr. Roy Flores, Chancellor
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Net Assets
As of 6/30/09
(Preliminary)

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Funds</td>
<td>Total All Funds</td>
</tr>
<tr>
<td>ASSETS</td>
<td>General</td>
<td>Auxiliary and Restricted</td>
</tr>
<tr>
<td>Current Assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and Cash Equivalents</td>
<td>$67,323,224</td>
<td>$4,851,027</td>
</tr>
<tr>
<td>Receivables</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property Taxes</td>
<td>2,741,970</td>
<td></td>
</tr>
<tr>
<td>Accounts (net of allowances)</td>
<td>2,152,229</td>
<td>4,841</td>
</tr>
<tr>
<td>Government Grants and Contracts</td>
<td></td>
<td>633,670</td>
</tr>
<tr>
<td>Student Loans (net of allowances)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>1,419,427</td>
<td>80,351</td>
</tr>
<tr>
<td>Inventories</td>
<td>200,638</td>
<td></td>
</tr>
<tr>
<td>Prepaid Expenses</td>
<td>245,304</td>
<td>33,108</td>
</tr>
<tr>
<td>Total Current Assets</td>
<td>$74,082,792</td>
<td>$5,602,997</td>
</tr>
<tr>
<td>Noncurrent Assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restricted Cash and Cash Equivalents</td>
<td>1,112,810</td>
<td></td>
</tr>
<tr>
<td>Notes Receivable (net of allowances)</td>
<td>1,746,724</td>
<td></td>
</tr>
<tr>
<td>Other Long-term Investments</td>
<td>2,152,480</td>
<td></td>
</tr>
<tr>
<td>Capital Assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>15,291,311</td>
<td></td>
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<tr>
<td>Construction in Progress</td>
<td>255,736</td>
<td></td>
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<tr>
<td>Equipment (net of depreciation)</td>
<td>2,280,378</td>
<td></td>
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<tr>
<td>Library Books (net of depreciation)</td>
<td>1,917,932</td>
<td></td>
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<tr>
<td>Total Noncurrent Assets</td>
<td>2,152,480</td>
<td></td>
</tr>
<tr>
<td>Total Assets</td>
<td>$76,235,272</td>
<td>$5,602,997</td>
</tr>
<tr>
<td>LIABILITIES</td>
<td>FY 2008/09</td>
<td>FY 2007/08</td>
</tr>
<tr>
<td>Accrued Payroll and Benefits</td>
<td>$4,140,697</td>
<td>$27</td>
</tr>
<tr>
<td>Accounts Payable and Accrued Liabilities</td>
<td>1,782,175</td>
<td>$57,721</td>
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<tr>
<td>Deposits Held in Custody</td>
<td>402,367</td>
<td></td>
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<tr>
<td>Current Portion of Long-term Liabilities</td>
<td>3,435,817</td>
<td>225,000</td>
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<td>Total Current Liabilities</td>
<td>9,358,689</td>
<td>$57,748</td>
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<tr>
<td>Noncurrent Liabilities</td>
<td></td>
<td></td>
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<tr>
<td>Deferred Revenue</td>
<td>2,205,612</td>
<td></td>
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<tr>
<td>Long-term Liabilities</td>
<td>3,748,411</td>
<td>31,290,000</td>
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<tr>
<td>Total Noncurrent Liabilities</td>
<td>5,954,023</td>
<td>31,290,000</td>
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<tr>
<td>Total Liabilities</td>
<td>$15,312,712</td>
<td>$57,748</td>
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<tr>
<td>NET ASSETS</td>
<td>FY 2008/09</td>
<td>FY 2007/08</td>
</tr>
<tr>
<td>Invested in Capital Assets (net of related debt)</td>
<td></td>
<td>$96,473,282</td>
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<tr>
<td>Restricted for:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Loans</td>
<td></td>
<td>1,714,514</td>
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<tr>
<td>Debt Service</td>
<td></td>
<td>1,833,422</td>
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<tr>
<td>Grants and Contracts</td>
<td></td>
<td>(58,993)</td>
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<tr>
<td>Unrestricted</td>
<td>$60,922,560</td>
<td>5,604,242</td>
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<tr>
<td>Total Net Assets</td>
<td>$60,922,560</td>
<td>$5,604,242</td>
</tr>
<tr>
<td>OPERATING REVENUES</td>
<td>FY 2008/09</td>
<td>FY 2007/08</td>
</tr>
<tr>
<td>--------------------</td>
<td>-------------</td>
<td>------------</td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>$41,690,017</td>
<td>$38,391,601</td>
</tr>
<tr>
<td>Contracts</td>
<td>3,810,327</td>
<td>3,463,660</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>0</td>
<td>1,122,562</td>
</tr>
<tr>
<td>Commission and Rents</td>
<td>28,850</td>
<td>1,421,209</td>
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<tr>
<td>Other Operating Revenues</td>
<td>869,889</td>
<td>25,613</td>
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<tr>
<td><strong>Total Operating Revenues</strong></td>
<td>$46,399,083</td>
<td>$44,441,501</td>
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</table>

<table>
<thead>
<tr>
<th>OPERATING EXPENSES</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational and General</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>50,028,603</td>
<td>53,331,424</td>
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<tr>
<td>Academic Support</td>
<td>24,159,486</td>
<td>27,055,139</td>
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<tr>
<td>Student Services</td>
<td>19,148,747</td>
<td>19,635,485</td>
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<td>Institutional Support</td>
<td>24,909,032</td>
<td>28,958,967</td>
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<tr>
<td>Operation and Maintenance of Plant</td>
<td>11,134,087</td>
<td>14,803,038</td>
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<tr>
<td>Depreciation</td>
<td>0</td>
<td>8,660,458</td>
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<tr>
<td>Student Financial Aid</td>
<td>1,861,460</td>
<td>7,804,932</td>
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<tr>
<td>Auxiliary Enterprises</td>
<td>454</td>
<td>4,836,073</td>
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<tr>
<td><strong>Total Operating Expenses</strong></td>
<td>$131,241,869</td>
<td>$170,765,262</td>
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</table>

<table>
<thead>
<tr>
<th>NONOPERATING REVENUES (EXPENSES)</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriations</td>
<td>$17,413,618</td>
<td>$19,593,500</td>
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<tr>
<td>Property Taxes</td>
<td>80,119,843</td>
<td>87,520,394</td>
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<td>Federal Grants</td>
<td>203,182</td>
<td>21,461,408</td>
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<td>State and Local Grants</td>
<td>8,385</td>
<td>2,659,271</td>
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<tr>
<td>State Shared Sales Taxes</td>
<td>0</td>
<td>2,649,694</td>
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<tr>
<td>Gifts</td>
<td>0</td>
<td>2,032,354</td>
</tr>
<tr>
<td>Investment Income</td>
<td>0</td>
<td>766</td>
</tr>
<tr>
<td>Interest on Capital Asset (related debt)</td>
<td>0</td>
<td>(2,032,354)</td>
</tr>
<tr>
<td><strong>Net Nonoperating Revenues</strong></td>
<td>$97,815,165</td>
<td>$133,962,822</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Income before Other Revenues, Expenses, Gains, or Losses</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>$12,972,379</td>
<td>$9,980,873</td>
<td>7,639,061</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Transfers</th>
<th>Capital Appropriations</th>
<th>Capital Gifts and Grants</th>
<th><strong>Increase (Decrease) in Net Assets</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>(6,383,119)</td>
<td>0</td>
<td>0</td>
<td>$6,589,260 (-1,005,088) $4,223,315 $10,006,487</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NET ASSETS</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Assets - Beginning of Year</td>
<td>54,333,300</td>
<td>168,915,088</td>
</tr>
<tr>
<td>Net Assets - End of Period</td>
<td>$60,922,560</td>
<td>$178,921,575</td>
</tr>
</tbody>
</table>

*PIMA COUNTY COMMUNITY COLLEGE DISTRICT*

Statement of Revenues, Expenses and Changes in Net Assets
For the Twelve Months Ending June 30, 2009

*General, Auxiliary and Restricted, Plant and Other Funds, Total All Funds*
## PIMA COUNTY COMMUNITY COLLEGE DISTRICT

Summary of Expenditures and Encumbrances - General Fund - Budget and Actual
For the Twelve Months Ending June 30, 2009

### EXPENDITURES BY FUNCTION

<table>
<thead>
<tr>
<th>Function</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational and General</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>$52,487,531</td>
<td>$47,997,792</td>
</tr>
<tr>
<td>Academic Support</td>
<td>28,593,026</td>
<td>24,154,314</td>
</tr>
<tr>
<td>Student Services</td>
<td>19,953,538</td>
<td>18,017,217</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>28,579,110</td>
<td>24,523,366</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>11,732,590</td>
<td>11,025,297</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>2,127,036</td>
<td>1,861,869</td>
</tr>
<tr>
<td>Other Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers</td>
<td>6,383,120</td>
<td>4,142,423</td>
</tr>
<tr>
<td>Fund balance reserved for contingency</td>
<td>6,592,049</td>
<td>0</td>
</tr>
</tbody>
</table>

Total Expenditures by Function $156,088,000 | $137,625,057 | 88.2 | $18,462,943 | $131,722,272 | 90.2

### EXPENDITURES BY ACCOUNT

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Personnel</td>
<td>$7,021,000</td>
<td>$6,599,853</td>
</tr>
<tr>
<td>Faculty</td>
<td>23,253,488</td>
<td>20,762,230</td>
</tr>
<tr>
<td>Classified Staff</td>
<td>37,884,386</td>
<td>34,732,910</td>
</tr>
<tr>
<td>Additional Compensation - Faculty</td>
<td>1,179,364</td>
<td>822,724</td>
</tr>
<tr>
<td>Other Compensation</td>
<td>5,722,436</td>
<td>5,217,681</td>
</tr>
<tr>
<td>Adjunct Faculty</td>
<td>15,695,623</td>
<td>14,695,757</td>
</tr>
<tr>
<td>Student Employment / Workstudy</td>
<td>188,949</td>
<td>260,981</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>19,725,600</td>
<td>18,926,789</td>
</tr>
</tbody>
</table>

Total Personal Services $110,220,846 | $102,019,925 | 96.5 |

| Services and Supplies                          |            |            |
| Communications and Utilities                   | 6,226,162  | 5,713,428  |
| Travel                                         | 2,606,174  | 1,600,784  |
| Contractual Services                           | 9,870,652  | 8,703,793  |
| Supplies and Materials                         | 5,484,923  | 4,127,840  |
| Student Financial Aid                          | 2,128,755  | 1,861,869  |
| Current Fixed Charges                          | 2,409,043  | 2,251,892  |

Total Services and Supplies $28,725,709 | $24,259,606 | 88.2 |

| Other Expenditures                              |            |            |
| Capital Equipment                               | 607,886    | 394,968    |
| Transfers                                      | 6,383,120  | 4,142,423  |
| Other Expenditures                             | 1,056,243  | 905,350    |
| Contingency and Reserves                        | 9,094,196  | 0          |

Total Expenditures by Account $156,088,000 | $137,625,057 | 88.2 | $18,462,943 | $131,722,272 | 90.2
COMMITMENTS FOR INSTITUTIONAL SUPPORT

COMMITMENTS FOR OPERATION & MAINTENANCE OF PLANT

COMMITMENTS FOR STUDENT FINANCIAL AID
Recommendation:

For your information, the Chancellor submits the following separations from employment:

Retirements

Coonce, Robert E.
IT Advanced Analyst
DO-Client Services
Effective: 07/31/09

Robert Coonce began his career with Pima Community College in 1979. He held the following positions before his retirement: Manager Computer Operations Network Management; Acting IT Manager and IT Advanced Analyst where he remained until his retirement.

Curtis, Eddie
Maintinance Specialist
MS-Plant Operations
Effective: 08/01/09

Eddie Curtis was hired in 1985 by Pima Community College as Custodian. He served the College as Maintenance Technician II and as Trades/Maintenance Specialist, where he remained until his retirement.

King, Brian
Instructional Faculty
DC-CAD and Interior Design
Effective: 05/21/09

Brian King began his career with Pima Community College in 1983. He served the College in the following positions before his retirement: Adjunct Faculty; Department Chair; Winter Session Coordinator; and full-time Instructional Faculty, where he remained until his retirement.
McCafferty, Cynthia  
Administrator  
CC-Division Dean of Instruction  
Effective: 08/15/09  

Cynthia McCafferty began her career with Pima Community College in 2001 after serving previously in a temporary capacity as Special Project Management. She was selected for the position of Division Dean of Instruction where she remained until her retirement.

Padgett, David W.  
Deputy Executive Administrator  
NW-Instruction/Academic Services  
Effective: 07/31/09  

Dave Padgett began his career with Pima Community College in 1983. He served the College in the following positions before his retirement: Adjunct Faculty; Acting Assistant Vice Chancellor for Educational Services; Director Art HS College Relations; Director, Curriculum and Articulation Services; and Administrator, where he remained until his retirement.

White, Dr. Kathleen  
Instructional Faculty  
CC-Instruction/Academic Services  
Effective: 05/21/09  

Kathleen White began her career with Pima Community College in 1976. Some of the positions she held before her retirement included Adjunct Faculty; Arts/Communication Department Chair; Associate Dean of Instruction; Associate Faculty; Interim Associate Dean of Arts and Sciences; and, District Project Coordinator-Women in the Curriculum. Dr. White is a Fulbright recipient, faculty mentor, Writing, Humanities and Philosophy CDAC (College-Wide Discipline Area Committee), and served on the College North Central Accreditation Steering Committee.

Separations from Employment

Blakely, Darren L.  
Police Officer  
DPS Operations  
Effective: 06/25/09  
Reason: Other Employment  

Durazo, Manual G.  
IT Specialist  
DC-Administrative Services  
Effective: 07/09/09  
Reason: Other Employment  

(Continued)
Hayes, Melissa
Public Safety Dispatcher
DO-DPS Operations
Effective: 07/24/09
Reason: Personal

Magaletti, Enzio T.
Instructor
CC-Workforce and Business Development
Effective: 07/14/09
Reason: Expiration of External Funds

McGuire, Joe P.
Materials Management Supervisor
Maintenance and Security Operations
Effective: 07/17/09
Reason: Relocation

Montes, Alma
Support Technician
CC-Education Programs and High School Sites
Effective: 07/19/09
Reason: Relocation

Mount, Randall M.
Instructor
CC-Workforce and Business Development
Effective: 07/14/09
Reason: Expiration of External Funds

Riza, Dr. Robert
Assistant Vice Chancellor for Student Development
DO-Student AVC Operations
Effective: 07/30/09
Reason: Relocation

Sallee, Todd M.
Trades Maintenance Specialist
Plant Operations
Effective: 07/08/09
Reason: Personal

(Continued)
Treacy, Michael J.
Advanced Program Manager
CC-Workforce and Business Development
Effective: 07/14/09
Reason: Expiration of External Funds

Velasquez, Federico
Instructor
CC-Workforce and Business Development
Effective: 07/14/09
Reason: Expiration of External Funds

Willer, Mark
Instructional Faculty
EC-Business, Computer Science
Effective: 05/21/09
Reason: Personal

Contact Person:
Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Róy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 8/12/09
ITEM NO: 12
SUBJECT: Student Aide Hires

Recommendation:

The Chancellor submits the following list of appointments for student aides.

<table>
<thead>
<tr>
<th>Ahmed</th>
<th>Jamal</th>
<th>Gonzalez</th>
<th>Jose</th>
<th>Mustain</th>
<th>Esmeralda</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alvarez</td>
<td>Elaine</td>
<td>Gray</td>
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Contact Person:
Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Unapproved Minutes of the Public Hearing June 10, 2009

Background:

The unapproved minutes of the Public Hearing of June 10, 2009 are submitted for approval.
A Public Hearing of the Pima County Community College District Board of Governors was held on Wednesday, June 10, 2009 at 6:30 p.m., in the Community/Board Room, District Central Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Brenda Even, Chair
Sherryn Marshall, Secretary
Marty Cortez, Member
Richard Fimbres, Member
Scott Stewart, Member

BOARD REPRESENTATIVES
Barbara Byrnes, Staff
Laura Rutkoski, Staff
Rick Rosen, Faculty
Kimlisa Duchicella, Faculty

RECORDING SECRETARY
Christie Sexton

ADMINISTRATION
Roy Flores, Chancellor
Lou Albert, President, West Campus
Christal Albrecht, President, Desert Vista Campus
Doreen Armstrong, Executive Director of Employee Consulting and Personnel Services
David Bea, Executive Vice Chancellor, Finance and Administration
Johnson Bia, President, Downtown Campus
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Donna Gifford, Assistant Vice Chancellor
Diane Groover, Assistant Vice Chancellor for Finance
Jerry Haynes, Vice President of Student Development

Rachelle Howell, Assistant Vice Chancellor, Marketing
Jana Kooi, President, Community Campus
Dee Lammers, Division Dean of Instruction
Sylvia Lee, President, Northwest Campus
Leticia Menchaca, Vice President of Student Development
Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services
Lorraine Morales, Vice President of Student Development
Harry Muir, Vice President of Instruction
Dave Padgett, Vice President of Instruction
Anna Reese, Executive Director, Financial Aid
Robert Riza, Assistant Vice Chancellor, Student Services
Ted Roush, Vice President of Instruction
Nancy Russell, Vice President of Instruction/Workforce and Business Development
Mary Ann Martinez Sanchez, Vice President of Instruction
Nancee Sorenson, Vice President of Student Learning Support Services
Edgar Soto, Executive Director of Athletics
Juan Soto, Vice President of Student Development
Stan Steinman, Senior Assistant to the Provost
Heather Tilson, Division Dean of Workforce & Business Development
Ann Vosberg, Vice President of Student Development
Lynne Wakefield, Assistant Vice Chancellor, Human Resources
<table>
<thead>
<tr>
<th>General Matters</th>
<th>Call to Order</th>
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<tr>
<td></td>
<td>Brenda Even called the meeting to order at 6:30 p.m.</td>
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<td>Pledge of Allegiance</td>
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<td>Richard Fimbres led the Pledge of Allegiance.</td>
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<tr>
<th>Public Comment</th>
<th>Public Comment</th>
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<td>There were no public comments.</td>
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<tr>
<th>Information/Discussion</th>
<th>Truth in Taxation (TNT) – Notice of Tax Increase</th>
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<td></td>
<td>Executive Vice Chancellor Bea gave a brief overview of the Truth in Taxation requirements.</td>
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<tr>
<th>Adoption of Fiscal Year 2009/2010 Proposed Budget</th>
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<tr>
<td>Executive Vice Chancellor Bea presented the proposed 2009/10 Budget, with a focus on the tax increase.</td>
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| Dr. Bea reviewed the Board’s directives regarding revenues and expenditures. |

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<tr>
<th>Adjournment</th>
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<tr>
<td>The meeting adjourned at 6:45 p.m.</td>
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Secretary

Date
TO: Board of Governors
FROM: Chancellor
SUBJECT: Unapproved Minutes of the Special Meeting of June 10, 2009

DATE: 8/12/09
ITEM NO: 13B

Background:

The unapproved minutes of the Special Meeting of June 10, 2009 are submitted for approval.
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Special Meeting of the Pima County Community College District Board of Governors was held on Wednesday, June 10, 2009 at 6:45 p.m., in the Community/Board Room, District Central Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Brenda Even, Chair
Sherryn Marshall, Secretary
Marty Cortez, Member
Richard Fimbres, Member
Scott Stewart, Member

BOARD REPRESENTATIVES

Barbara Byrnes, Staff
Laura Rutkoski, Staff
Rick Rosen, Faculty
Kimlisa Duchicella, Faculty

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Christie Sexton

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David Bea, Executive Vice Chancellor, Finance and Administration
Johnson Bia, President, Downtown Campus
Vicki Cook, Vice President of Instruction
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Charlotte Fugett, President, East Campus
Donna Gifford, Assistant Vice Chancellor
Diane Groover, Assistant Vice Chancellor for Finance

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Stan Steinman, Senior Assistant to the Provost
Heather Tilson, Division Dean of Workforce & Business Development
Ann Vosberg, Vice President of Student Development
Lynne Wakefield, Assistant Vice Chancellor, Human Resources
General Matters

Call to Order

Brenda Even called the meeting to order at 6:45 p.m.

Information/Discussion

Truth in Taxation Hearing (TNT) – Notice of Tax Increase

Motion No. 6872

Scott Stewart – M, Richard Fimbres – S, to approve Pima County Community College District’s increase in primary property tax rate for FY 2010.


Motion to Approve Adoption of Fiscal Year 2009/2010 Proposed Budget

Motion No. 6873

Richard Fimbres – M, Marty Cortez – S, to adopt the proposed budget for the Pima County Community College District for the Fiscal Year July 1, 2009 through June 30, 2010.


Adjournment

The meeting adjourned at 7:00 p.m.

Secretary

Date
TO: Board of Governors

FROM: Chancellor

SUBJECT: Unapproved Minutes of the Regular Meeting of June 10, 2009

Background:

The unapproved minutes of the Regular Meeting of June 10, 2009 are submitted for approval.
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, June 10, 2009 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Brenda Even, Chair
Sherryn Marshall, Secretary
Marty Cortez, Member
Richard Fimbres, Member
Scott Stewart, Member

Jerry Haynes, Vice President of Student Development
Rachelle Howell, Assistant Vice Chancellor, Marketing
Jana Kooi, President, Community Campus
Dee Lammers, Division Dean of Instruction
Sylvia Lee, President, Northwest Campus
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Vicki Cook, Vice President of Instruction
Imelda Cuyugan, Executive Director of Grants
Charlotte Fugett, President, East Campus
Donna Gifford, Assistant Vice Chancellor
Diane Groover, Assistant Vice Chancellor for Finance
Call to Order

Brenda Even called the meeting to order at 7:00 p.m.

Public Comment

There were no requests to address the Board.

Staff Representatives

Barbara Byrnes and Laura Rutkoski reported on the June meeting of the Staff Council. Highlights included a report by the Provost, Dr. Miles, in which she congratulated Staff Council for a productive year, including the success of the Chuy’s fund raiser. College Plan strategies were discussed, which include redesign of the Student Services Centers and changes to Financial Aid. A main focus has also been the reaccreditation self-study draft, presenting the first draft to June Chancellor’s Cabinet. Lynne Wakefield presented the Human Resources report, emphasizing the Non-Exempt Professional Development Day. Cindy Dooling will be the new ACES President for the coming year.

Student Representatives

There was no report.

Faculty Representatives

There was no report.

Report — Chairperson of the Board

Motion to Authorize Executive Session

PASSES

Motion No. 6872


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Report — Secretary of the Board

Sherryn Marshall commended the people who were helpful with the Amigos de Pima launch.

Chancellor’s Report

Year-end presentations were made by the employee groups. The PCCEA presentation provided a Meet and Confer overview listing the Memorandums of Understanding that were signed, items that were postponed and proposal items that were declined. Other PCCEA activities were briefly discussed and next steps were outlined. AFSCME discussed the results of a Non-Exempt Employee Survey. ACES gave a brief presentation in which team introductions were made, highlights of the previous year were outlined, including fundraisers such as Octoberfest BBQs and delivery of holiday food baskets to DMAFB families.

All the teams expressed gratitude to the Management Teams for their work and assistance during the Meet and Confer sessions.

Board member Scott Stewart thanked the employee groups for their understanding during these difficult economic times. He wanted to highlight to the public the College’s double-digit enrollment, demand for retraining, demand for education, and the fact that the resources to do these with are not going up.

Dr. Riza gave a brief year-end report on athletics covering 16 teams and 331 athletes. Highlights of the team standings included the NJCAA National Championship participation and the Women’s Basketball team 3rd place win; Region I Championship Play and region MVP, Abyee Maracigan; NJCAA All Americans, NJCAA Academic All Americans and Region/District/National Coach of the Year. A list of the Athletic Director’s Honor Roll teams were reviewed, and student-athlete transfers to universities, noting their GPA averages. Overall, he is very pleased with the department’s performance.

Chair Brenda Even stated they had done an outstanding job and it is a tribute to Dr. Riza and his staff. The Board also appreciates the fine job Edgar Soto and his fine coaching staff have done. Chancellor Flores congratulated the coaches,
student athletes and everyone supporting the program. He emphasized that no tax dollars were spent in support of the program. He is very proud of them and grateful to the community for their support.

Chancellor Flores thanked Faculty Senate for taking on the assignment of how to approach hiring adjuncts who did not live in Pima County; specifically other states and the question whether we should do that. Can we assure that our students will still receive the best instruction if they reside in other places? Faculty Senate looked at this very carefully and reached a conclusion that we did not want to do a disservice to the students, therefore, we need to hire the best adjuncts out there, even if they do not reside in Pima County.

Chancellor Flores touched on the reality of where the College will be in the next two to three years and the economy of Arizona, stating we need to be in a position to not just run the College, but to run it well, with a higher level of involvement. By working together, we will service the public and the employees well. We will continue to implement the best possible strategies and give people confidence and security. Chancellor Flores stated the center of political gravity has shifted toward higher education. Two separate acts were passed in Washington on higher education. The challenges will be new rules and regulations. He stated we have every incentive for paying attention to Washington DC and he will discuss with the Board and staff how we will position ourselves.

Monthly Financial Statements through April 2008

Dr. Bea gave a financial overview through April with the results continuing much as planned.

Information Items

Separations from Employment

Dr. Even congratulated and thanked the two retirees, Hazel Rahing for 22 years and David Tang for 36 years.

Student Aide Hires

These items were noted as information items.
Action Items

Motions to Approve Meeting Minutes
PASSES

Approval of Minutes

Motion No. 6873
Scott Stewart – M, Richard Fimbres – S, to approve the Minutes of the Regular Meeting of May 13, 2009 and the Special Meeting of May 13, 2009.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Board Member Fimbres requested that items 14.16 Contracts: Consolidated Schedule Pima County Community College District Adult Education (PCCAE) and 14.17 Intergovernmental Agreement: Pima County Community Services Department be pulled from the Consent Agenda and voted on separately.

Motion No. 6874
Marty Cortez – M, Sherryn Marshall – S, to approve the Consent Agenda, with Addenda to Items 14.1 New Appointments; and 14.3 Temporary Appointments.

14.1 New Appointments
14.2 Adjunct Faculty Appointments
14.3 Temporary Appointments
14.4 Grant Award: Arizona Commission for Postsecondary Education, United States Department of Education Leveraging Educational Assistance Partnership Program
14.5 Grant Proposal: SEMILLAS, Excelencia in Education
14.6 Grant Proposal: Title I Evensatrt and Arizona Family Literacy, Arizona Department of Education
14.7 Grant Proposal: Child Care Access Means Parents in School, United States Department of Education
14.8 Contract: Workers’ Compensation Insurance
14.9 Contract: Property Insurance
14.10 Contract: General Liability and Automobile Insurance
14.11 Contract: Custodial Services: ISS Facility Services
Motion to Approve Consolidated Schedule for PCCAE PASSES

14.13 Contract: Information Technology Maintenance, Licensing and Services
14.15 Contract: Marketing Services
14.18 Intergovernmental Agreement: Cochise College District
14.19 Intergovernmental Agreement: Cochise County Community College District Undergraduate Flight Training Program
14.20 Fiscal Year 2008/2009 Adopted Budget Reductions

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Contracts: Consolidated Schedule Pima County Community College District Adult Education (PCCAE).

Approve contract proposals with the Pima County Sheriff’s Office, the Arizona Department of Economic Security, and US Department of Health and Human Services, to provide Adult Education services.

Motion No. 6875

Scott Stewart – M, Marty Cortez – S, to approve the consolidated schedule PCCAE contract.

Vote: Board members Cortez, Even, Marshall and Stewart voted “aye” by voice vote. Richard Fimbres abstained. Motion carried.

Intergovernmental Agreement: Pima County Community Services Department

There was a brief presentation on the impact of job retraining stimulus funds to this ongoing agreement.

Motion No. 6876

Scott Stewart – M, Marty Cortez – S

Vote: Board members Cortez, Even, Fimbres and Stewart voted “aye” by voice vote. Sherryn Marshall abstained. Motion carried.
Personnel Policy Statements, 2009/2010 Fiscal Year

There was a brief presentation to summarize the proposed changes for each employee group and the policy statement applicable to all College employees.

Motion No. 6877

Richard Fimbres – M, Scott Stewart – S, to approve changes to the Personnel Policy Statements, 2009/2010 Fiscal Year for the following employee groups:
- Classified Non-Exempt
- Classified Exempt
- Administrative
- Faculty
- College Employees

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Unclassified Rates of Pay for Temporary Employment

The lists of unclassified rates of pay for temporary employees were reviewed. Each year Human Resources asks the Campus Directors for Administrative Services to submit suggestions for relevant changes to the unclassified salary schedule. This is to address changes in programs or discovered needs at the campuses.

Motion No. 6878

Richard Fimbres – M, Scott Stewart – S, to approve unclassified rates of pay for temporary employment.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:15 p.m.

Secretary

Date
TO: Board of Governors  DATE: 8/12/09
FROM: Chancellor  ITEM NO: 13D
SUBJECT: Unapproved Minutes of the Special Meeting of June 19, 2009

Background:

The unapproved minutes of the Specialist Meeting of June 19, 2009 are submitted for approval.
A Special Meeting of the Pima County Community College District Board of Governors was held on Friday, June 19, 2009 at 11:30 a.m., in the Board Conference Room, C-228, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Brenda Even, Chair
Sherryn Marshall, Secretary
Marty Cortez, Member
Richard Fimbres, Member
Scott Stewart, Member

RECORDING SECRETARY

Angela Wesson

ADMINISTRATION

Roy Flores, Chancellor
David Bea, Executive Vice Chancellor for Administration
Donna Gifford, Assistant Vice Chancellor

The meeting was called to order at 1:15 by Brenda Even.

Dr. Flores updated the Board on various issues including an update on facilities; articulation agreements; transfer data; College Plan and the 40th Anniversary. An update was also provided by Dr. David Bea, Executive Vice Chancellor.

The meeting adjourned at 5:15 p.m.
TO:          Board of Governors
FROM:       Chancellor
SUBJECT:    Consent Agenda

DATE:       8/12/09
ITEM NO:    14

Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

14.1 New Appointments
14.2 Administrator Appointment - Interim
14.3 Adjunct Faculty Appointments
14.4 Temporary Appointments
14.5 Contract: SunGard Banner Document Management Suite Software License, Maintenance, and Services
14.7 Curriculum Recommendation - New Workforce Response Program: Production Machinist Certificate for Direct Employment

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve these new appointments.

Background:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Faculty:

DeFrain, Erica  Educational Support Faculty
Salary: $40,950  Downtown Campus – Librarian
Effective: 8/13/09  One-year administrative appointment
Education: Master of Science, Educational Technology; Master of Arts, Information Resources and Library Science, University of Arizona; Bachelor of Arts, History, University of Nebraska
Experience: Ms. DeFrain has served as an Educational Technology Librarian for the University of Arizona College of Law for the last four years. She served as a Law Library Circulation and Electronic Services Assistant for two years.
Recruitment Overview:
Ms. DeFrain was selected as an Administrative Appointment from a pool of candidates and was recommended by the Campus President.

Federico, Melania  Educational Support Faculty
Salary: $38,769*  Downtown Campus – Counselor
Effective: 8/13/09  One-year administrative appointment
Education: Master of Education, Counseling, Northern Arizona University; Bachelor of Science, Family Studies and Consumer Resource Management, University of Arizona
Experience: Ms. Federico has worked for Pima Community College in various roles for the last nine years. She has served as a Student Services Specialist, Outreach Coordinator, Student Life Coordinator, and in Acting roles as a Counselor.
Recruitment Overview:
Ms. Federico was selected as an Administrative Appointment from a pool of candidates and was recommended by the Campus President.
*pro-rated contract for 160 days of accountability

(Continued)
Latack, Dr. Janina  
**Educational Support Faculty**  
Salary: $49,140  
Effective: 7/13/09  
Education: Doctor of Philosophy, Organizational Behavior; Master of Arts, College Student Personnel; Bachelor of Arts, Communication Arts, Michigan State University  
Experience: Dr. Latack served as a temporary Student Services Specialist for Pima Community College for five years. She has also done private and career counseling, as well as been adjunct faculty for the University of Arizona.  
Recruitment Overview:  
Dr. Latack was selected as an Administrative Appointment from a pool of candidates and was recommended by the Campus President.

Marcelli, Jolene  
**Instructional Faculty**  
Salary: $26,312  
Effective: 8/20/09  
Education: Bachelor of Science, Nursing, University of North Dakota  
Experience: Ms. Marcelli has worked for the Nursing Division as a clinical instructor for three years. She has been a registered nurse for more than eight years, serving as a Captain in the United States Army reserves. During this time she has also worked as a field nurse in home care, supervisor of a private duty nursing program and as a telemetry nurse. This is for a one-semester clinical and skills laboratory assignment that only requires the Bachelor of Science in Nursing.  
Recruitment Overview:  
Ms. Marcelli was selected as an Administrative Appointment from a pool of candidates and was recommended by the Campus President.

Staff:  

Nealon, Deanna D.  
**Support Specialist**  
Salary: $16.67  
Effective: 8/17/09  
Education: Associate of Applied Science, Legal Assistant, Pima Community College  
Experience: Ms. Nealon worked as a legal assistant for Kinert Beal Schmidt Dryer & Sethi, Snell & Wilmer and Rabinovitz & Associates. She also worked for three years as a corporate licensing and compliance specialist for First Magnus Financial Corporation.  
Overview: An external recruitment was conducted. One hundred forty-one applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Chancellor’s designee, Dianne Franklin, Advanced Program Manager for EEO.

Muñoz, Mary Ann  
**Student Services Technician**  
Salary: $14.68  
District Office  
(Continued)
New Appointments

Effective: 8/17/09
Education: Accountant Assistant, Colegio Lux, Hermosillo, Sonora Mexico
Experience: Ms. Muñoz has worked in student services for more than eight years at Pima Community College. She worked five years as an administrative assistant for the Chicago Music Store.
Overview: An external recruitment was conducted. One hundred and three applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Provost.

Romo, Ana
Salary: $17.66
Effective: 8/17/09
Education: Bachelor of Science, Chemistry, University of Sonora
Experience: Ms. Romo has five years experience as a laboratory coordinator with the Department of Health and Services in Sonora, Mexico, three years of research in nutrition and three years experience working in college laboratories.
Overview: An external recruitment was conducted. Twenty-one complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President, Dr. Lou Albert.

Laboratory Specialist - Biology

Sida, Lucy
Salary: $14.68
Effective: 8/17/09
Education: Associate of Arts, Liberal Arts, Pima Community College
Experience: Ms. Sida has worked in student services for five years at Pima Community College.
Overview: An external recruitment was conducted. One hundred and three applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Provost.

Student Services Technician

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board approve this Interim Administrator appointment and requests that the Board authorize the Chancellor or designee to sign the employment contract on behalf of the College District.

Leyba, Dr. José A.
Interim Vice President of Instruction
Salary: $116,544 *  
Effective: 09/21/09 - 12/31/09 or until recruitment of position is successfully completed  
*Salary to be prorated

Education:  
Doctor of Education, Educational Administration and Supervision, Arizona State University  
Master of Education, Educational Administration and Supervision, Arizona State University  
Bachelor of Arts, History/Secondary Education, Arizona State University

Experience: In 2005-06, on leave from the Maricopa County Community College District (MCCCD), Dr. Leyba served as Interim President of Mission College in the Los Angeles Community College District. Dr. Leyba is now retired from the MCCCD, however, while there, he served in a variety of senior leadership positions including Associate Vice Chancellor for Human Resources, Acting Vice Chancellor for Human Resources, Vice President for Development and Community Relations at Mesa College, and Vice President for Corporate Development for the MCCCD Foundation, and Provost. Prior to his work in the community college arena, Dr. Leyba taught middle school English and Social Studies, served as a Principal in the Roosevelt School District, and as Superintendent in the Isaac School District. Dr. Leyba’s experience also includes graduate teaching at both Northern Arizona University and Arizona State University

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 8/12/09
ITEM NO: 14.3
SUBJECT: Adjunct Faculty Appointments

Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Background:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial academic discipline(s) in which adjunct faculty members are certified and the initial campus where they will teach. Adjuncts may also teach in other disciplines if additional certifications are awarded, or as temporary non-credit instructors in areas for which they are qualified.

Alvarado, Alejandra
Discipline(s): Mathematics (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Applied and Computational Mathematics, San Jose State University, San Jose, California; Master of Science, Mathematics, The University of Arizona, Tucson, Arizona; Doctor of Philosophy (in progress), Mathematics, Arizona State University, Tempe, Arizona
Experience: Ms. Alvarado was a Research Assistant at Arizona State University. She did a study for the Center for Research on Education in Science, Mathematics, Engineering and Technology. She was also a Teaching Assistant in college algebra, pre-calculus and calculus at both the University of Arizona and Arizona State University.

Anderson, Robert
Discipline(s): Latin (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science, French, University of Nevada, Las Vegas, Nevada
Experience: Mr. Anderson has taught Latin at the University of Arizona for the last three years. He also worked as an outreach Latin Instructor at St. Cyril’s School and
Emily Gray Junior High School. He has also published three books about his many years of work with piano music.

**Armstrong, Earl F., Jr.**
Discipline(s): Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Science, Business Administration, University of Arizona, Tucson, Arizona; Master of Education, Teaching and Teacher Education, University of Arizona, Tucson, Arizona
Experience: Mr. Armstrong has taught 8th grade Mathematics in the Marana School District for the last five years.

**Beelen, Robin R.**
Discipline(s): Reading, Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, English, Western Michigan University, Kalamazoo, Michigan
Experience: Ms. Beelen has been an Elementary School Teacher and Reading Specialist in many of the public school districts in Tucson.

**Benjamin, Kirsten M.**
Discipline(s): Nursing (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Microbiology, Idaho State University, Pocatello, Idaho; Master of Science, Nursing, University of Phoenix, Phoenix, Arizona
Experience: Ms. Benjamin has been a registered Nurse for over ten years. She taught at Pima Community College as a Nursing Instructor in past years.

**Bialis, Jonathan G.**
Discipline(s): Business, Marketing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Psychology, University of Arizona, Tucson, Arizona; Master of Business Administration, Marketing, University of Phoenix, Phoenix, Arizona
Experience: Mr. Bialis has been a Business Analyst and Project Manager for several companies. He has also been a standardized test teacher/tutor for The Princeton Review.

**Birrer, Bret M., M.D.**
Discipline(s): Biology (Academic), Emergency Medical Technology (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Science, Nursing, University of Phoenix, Phoenix, Arizona; Doctor of Medicine, University of Washington, Seattle, Washington
Experience: Dr. Birrer worked as a Paramedic for two years before becoming a Doctor of Medicine. He also taught biology classes at Idaho State University.

**Boley, Charlotte**
Discipline(s): French (Academic)
Salary: $710 per load hour
Education: Master of Arts, French, University of Arizona, Tucson, Arizona

(Continued)
Experience: Ms. Boley has been teaching French at the University of Arizona for over two years. She received an “Excellence in Service” award while teaching at the University of Arizona.

Brar, Navneet K.
Discipline(s): Accounting (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Agriculture, Punjab Agricultural University, Ludhiana, Punjab, India; Master of Accounting, Accounting, University of Arizona, Tucson, Arizona
Experience: Ms. Brar is an Intern for the Audit Department of Keegan, Linscott & Kenon P.C. She has no formal teaching experience, but does have several years of research experience while living in India.

Brown, Robert V.
Discipline(s): Biology (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science, Molecular and Cellular Biology, University of Arizona, Tucson, Arizona
Experience: Mr. Brown is currently working for the University of Arizona as a Research Technician for the Department of Pharmacology and Toxicology. Previously, he was a Research Technician for the Department of Surgery and a Laboratory Assistant for the Department of Plant Sciences for the University of Arizona. He has no previous teaching experience.

Cardella, Eric E.
Discipline(s): Economics (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Economics, University of California, San Diego, California; Doctor of Philosophy (in progress), Economics, University of Arizona, Tucson, Arizona
Experience: Mr. Cardella is currently working for the University of Arizona as a Research Assistant. He has been teaching Economics courses for the University of Arizona since July 2008.

Cheney, Bill
Discipline(s): Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Sociology, Miami University, Oxford, Ohio; Master of Arts, English, University of Washington, Seattle, Washington
Experience: Mr. Cheney was a Composition and American Literature Professor for the College of Scholastica in Duluth Minnesota for two years. He also has experience as an editor of professional engineering and environmental documents.

Cherrington, Jerry D.
Discipline(s): Philosophy (Academic)
Salary: $710 per load hour

(Continued)
Adjunct Faculty Appointments

Education: Bachelor of Arts, Philosophy, Beloit College, Beloit, Wisconsin; Master of Arts, Philosophy, University of Maryland, College Park, Maryland

Experience: Mr. Cherrington has taught over 130 classes during his 17 years of college teaching. He taught full time for over two years at the University of Wisconsin-Platteville, two years at Eastern Kentucky University, and four years at California State College of Pennsylvania. He taught half-time for nine years at Northeastern University and two years at the University of Maryland.

Corbett, Alice M.
Discipline(s): Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Mathematics-Education, Northern Illinois University, Dekalb, Illinois; Master of Science in Education, Curriculum and Supervision, Northern Illinois University, Dekalb, Illinois
Experience: Ms. Corbett was the Director of Education for Sylvan Learning Center where she taught students and trained teachers.

Cushing, Lynn M.
Discipline(s): Radiologic Technology (Occupational/Workforce)
Salary: $710 per load hour
Education: Associates of Applied Science, Radiologic Technology, Pima Community College, Tucson, Arizona
Experience: Ms. Cushing is a Digital Subtraction Angiography Scrub Technologist for both Radiology Limited and St. Joseph’s Hospital. She was a Radiologic Technology Instructor for Pima Community College in 1998.

Dain, Cynthia K.
Discipline(s): Accounting (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Science, Business Administration, University of Arizona, Tucson, Arizona
Experience: Ms. Dain is a self-employed Accountant who has also been an Auditor for the Internal Revenue Service and the Auditor General’s Office. She has no formal teaching experience.

Diaz De Sandy, Mario Jr.
Discipline(s): Culinary Arts (Occupational/Workforce)
Salary: $710 per load hour
Education: Business Certificate, Cochise College, Douglas, Arizona; ServSafe Certification, National Restaurant Association
Experience: Chef Diaz De Sandy is currently employed by Café Julian at Torres Blancas as a Restaurant Manager. His previous work experience includes working as an Executive Chef at Spanky’s at the Hop, Twist and Shout, a 50’s Diner, ARAMARK and La Posada at Park Centre as a Sous Chef. He has no formal teaching experience.

Felix, Rosa A.
Discipline(s): Spanish (Academic)

(Continued)
Adjunct Faculty Appointments

Salary: $710 per load hour
Education: Bachelor of Arts, Spanish and Master of Arts, Spanish; both degrees earned at the University of Arizona, Tucson, Arizona
Experience: Ms. Felix is a Spanish teacher at the University of Arizona and has worked as an assistant in the ESL/Reading Lab for Pima Community College.

Foster, Edgar M., Jr.
Discipline(s): Hotel and Restaurant Management (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science, Hotel/Motel Management, Florida International University, Miami, Florida
Experience: Mr. Foster has over 34 years of experience in the areas of property (hotel or resort) management, sales and marketing management for both hotels and resorts, as well as property development expertise of hotels and resorts. He started Del Sol Corp. in Atlanta, Georgia in October of 1991, and was the Chief Operating Officer and Partner until June of 2003. His prior work experience also includes working as the Director of Operations for the Tohono O’Odham Gaming Enterprise, Vice President of Hotel Operations for HSL Properties, Vice President of Sales for Meridien Hotels in North America, Director of Marketing for Lowes Ventana Canyon Resort and the Director of National Offices & Sales for MGM Grand Hotels in Reno, Las Vegas. Mr. Foster has no formal teaching experience.

Goldman, Tiffany A.
Discipline(s): Nursing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Arts, Nursing, University of Arizona, Tucson, Arizona; Arizona State Board Registered Nursing License, Arizona
Experience: Ms. Goldman has been working as a Registered Nurse at the University Medical Center since July of 2001. She is currently working in a pediatric unit and plans to become a specialist.

Hickman, Bonnie L.
Discipline(s): Nursing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science, Nursing, Incarnate World College, San Antonio, Texas; Arizona State Board Registered Nursing License, Arizona
Experience: Ms. Hickman has over 20 years of nursing experience as a Registered Nurse in a variety of positions in hospital and clinic settings. Her hospital positions included medical/surgical, orthopedics and labor and delivery. Her clinical experience included teaching diabetics, caring for patients with various serious illnesses and telephone triage to determine patient needs and recommended appropriate actions.

Johns, Maureen A.
Discipline(s): Business, Management, Marketing (Academic)
Salary: $710 per load hour

(Continued)
Adjunct Faculty Appointments

Education: Bachelor of Science, Business Education, University of Arizona, Tucson, Arizona; Master of Business Administration, Business/Management, University of Phoenix, Phoenix, Arizona
Experience: Ms. Johns is the Director of Business Operations at Casa de los Ninos. Her previous work experience includes teaching menu planning for the State of Arizona's Department of Education and culinary arts for Pima Community College as well.

Lee, John S.
Discipline(s): Geology, Geography (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Geology, Oregon State University, Corvallis, Oregon; Master of Science, Geology, Washington State University, Pullman, Washington
Experience: Mr. Lee has over thirty-four years of experience exploring for and helping to develop metallic mineral deposits. He has explored and evaluated deposit categories in various countries around the world including Latin and South America, Jamaica, Scandinavian Countries, South Africa, Canada, Russia, China and Tibet. He recently retired from Phelps Dodge/Freeport McMoRan Exploration Corporation where he taught the newly hired Geologists practical field methods in mineralogy, core and RVC logging and prospect evaluation.

Marteny, Melissa A.
Discipline(s): Computer Aided Design/Drafting (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Arts, Integrative Arts, The Pennsylvania State University, University Park, Pennsylvania
Experience: Ms. Marteny is a Designer that helps determine commercial furniture needs and does space planning using AutoCAD software. She taught CAD classes for Pima Community College in 2006.

Mesik, Joel
Discipline(s): Computer Aided Design/Drafting (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Architecture, The University of Arizona, Tucson, Arizona
Experience: Mr. Mesik has been a Project Manager at WSM Architects, Inc. for over ten years but has worked in various capacities of architecture since 1989. He earned a certificate through the International Code Council to be a Building Plans Examiner.

Miller, Olivia N.
Discipline(s): Art (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Studio Art/Art History, The University of Arizona, Tucson, Arizona; Master of Arts, Art History, University of Oregon, Eugene, Oregon
Experience: Ms. Miller is currently a Gallery Associate at the Tucson Children's Museum. Her previous work experience includes working as a Graduate Teaching Fellow for the Department of Art History and the Department of Humanities at the University of Oregon.

(Continued)
Miles, Michelle M.
Discipline(s): Early Childhood Education (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Elementary Education, University of Arizona, Tucson, Arizona; Master of Education, Early Childhood, Arizona State University, Flagstaff, Arizona
Experience: Ms. Miles has over four years combined teaching experience with Marana Unified School District, Vail Unified School District, and Tucson Unified School District. Her students ranked from K-8th graders.

Mitstifer, Meredith R., Psy.D.
Discipline(s): Psychology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Psychology, Muhlenberg College, Allentown, Pennsylvania; Master of Arts, Community Counseling, Fairfield University, Fairfield, Connecticut; Master of Science, Clinical Psychology, Philadelphia College of Osteopathic Medicine, Philadelphia, Pennsylvania; Doctor of Psychology, Clinical Psychology, Philadelphia College of Osteopathic Medicine, Philadelphia, Pennsylvania
Experience: Dr. Mitstifer currently works for the United States Department of Justice as a Staff Psychologist. She worked as a Clinical Instructor at Philadelphia College of Osteopathic Medicine for two years.

Montez, Jana M.
Discipline(s): Nursing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science, Nursing, University of Arizona, Tucson, Arizona
Experience: Ms. Montez is a registered Nurse of over four years working at the University Medical Center. She does not have previous teaching experience.

Roland, Lisa P.
Discipline(s): Digital Arts (Occupational/Workforce)
Salary: $710 per load hour
Education: Diploma, Catalina High School, Tucson, Arizona
Experience: Ms. Roland has over 14 years of professional experience in graphic and web design. She has been a successful business owner of a digital graphics and marketing company for over nine years.

Rosales, Anne
Discipline(s): Medical Laboratory Technician (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Science, Medical Technology, University of Arizona, Tucson, Arizona
Experience: Ms. Rosales has over 15 years of experience as a Medical Technologist. She is employed by the University Physicians Healthcare Hospital at Kino as a Senior Medical Technologist and is currently in the position of Supervisor, Medical

(Continued)
Technology in the Immunohematology/Transfusion Medicine department where she is responsible for supervising all aspects of the blood bank.

Shanstrom, David E.
Discipline(s): Fitness and Wellness (Occupational/Workforce)
Salary: $710 per load hour
Education: Bachelor of Science, Psychology and Bachelor of Arts, Economics, both degrees awarded from The University of Arizona, Tucson, Arizona
Experience: Mr. Shanstrom is a fully accredited Instructor in the arts of Aikido and is the Lead Instructor at Martial Arts of Tucson, LLC. He is a 2009 candidate for a 3rd degree black belt and has mastered all requirements for the Aikido Federation and Ki Aikido International Systems. He is also proficient in the Aikido sword and staff arts. Mr. Shanstrom has over eight years of instructor experience in group classes, individual and private sessions.

Shelton, Diane R., Psy.D.
Discipline(s): Psychology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Psychology, California State University, Long Beach, California; Doctor of Psychology, Alliant International University, Alhambra, California
Experience: Dr. Shelton is a private practice Psychologist who has also worked as a Psychologist with the correctional system in Pima County and the prison system in California. She has taught both introductory and graduate level psychology courses at both private and community colleges.

Shroff, Homee F., Ph.D., J.D.
Discipline(s): Geography, Administration of Justice (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Architecture, University of Texas at Arlington, Arlington, Texas; Master of Architecture, Architecture, University of Kansas, Lawrence, Kansas; Doctor of Philosophy, Geography, Boston University, Boston, Massachusetts, Juris Doctor, DePaul University College of Law, Chicago, Illinois.
Experience: Dr. Shroff is an Attorney at law and has taught Economics and Geography as adjunct faculty at Pima Community College and George Mason University in the 1990s.

Strachan, Kelly J.
Discipline(s): Spanish (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Spanish, University of Arizona, Tucson, Arizona; Master of Arts, Spanish, University of Arizona, Tucson, Arizona
Experience: Ms. Strachan has been working as a Spanish instructor for over 15 years. She has put many years in the Pima County community with volunteer work and working for non-profit institutions.

Taranto, Dominic
Discipline(s): Philosophy (Academic)
Adjunct Faculty Appointments

Salary: $710 per load hour
Education: Bachelor of Arts, Biblical and Theological Studies, and Master of Arts, Philosophy of Religion/Ethics, both degrees awarded by Biola University, La Mirada, California
Experience: Mr. Taranto studied at Biola University from 1991 to 2002. He also worked at Biola as a Research Analyst and in the payroll department. He is currently teaching at Pusch Ridge Christian Academy.

Williams, Susan S.
Discipline(s): Nursing (Academic Limited Exemption)
Salary: $710 per load hour
Education: Bachelor of Science, Nursing, Fairfield University, Fairfield, Connecticut; Master of Arts, Applied Psychology, Fairfield University, Fairfield, Connecticut
Experience: Ms. Williams has been a registered Nurse for over ten years. She currently works in the long term care center for geriatric patients at Holy Cross Hospital.

Zamzow, Benjamin F.
Discipline(s): Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Science, Mathematics, University of Wisconsin, Oshkosh, Wisconsin; Master of Arts, Higher Education, University of Arizona, Tucson, Arizona
Experience: Mr. Zamzow is an Academic Advisor in the Communication Department at the University of Arizona. He tutored university students in mathematics while he was attending University of Wisconsin.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Background:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent, as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments, subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

Boror, Keith  
Tutor/Laboratory Assistant  
EC  
Hourly Rate: $12.71  
Education: Coursework, Emergency Medical Technician-Basic, Pima Community College  
Experience: Mr. Boror’s certifications include Emergency Medical Technician-Basic (State and National) and Cardiopulmonary Resuscitation. He was referred by the EMT Director. Evaluators and tutors are needed to meet Department of Health Services requirements regarding practical skills and assessment. By the time they begin work, they must have a minimum EMT Basic state certification and a valid CPR card at the Health Care Provider level.

Boror, Modesto  
Tutor/Laboratory Assistant  
EC  
Hourly Rate: $12.71  
Education: Coursework, Emergency Medical Technician-Basic, Pima Community College  
Experience: Mr. Boror’s certifications include Emergency Medical Technician-Basic (State and National) and Cardiopulmonary Resuscitation. He has one year of experience working as an Emergency Medical Technician for United Health Care and was referred by the EMT Director. Evaluators and tutors are needed to meet
Department of Health Services requirements regarding practical skills and assessment. By the time they begin work, they must have a minimum EMT Basic state certification and a valid CPR card at the Health Care Provider level.

**Breed, Carolyn M.**
- **Non-Credit Instructor**
- **CC**
- **Hourly Rate:** $20.00
- **Education:** Bachelor of Science, Human Development and Family Relations, University of Connecticut
- **Experience:** Ms. Breed has an extensive background in education and career counseling. She served as a Program Director for Romanian Children’s Relief in Bucharest, Romania. In 2008, she completed training to become a VantEdge Workshop Facilitator. She currently conducts career development workshops for recipients of temporary aide and will teach a workshop on career management.

**Carter, Drew E.**
- **Tutor/Laboratory Assistant**
- **EC**
- **Hourly Rate:** $12.71
- **Education:** Coursework, EMT-Basic, Pima Community College Bachelor of Science in Microbiology, University of Arizona
- **Experience:** Mr. Carter’s certifications include Emergency Medical Technician (EMT)-Basic (State and National) and Cardiopulmonary Resuscitation. He is a volunteer tutor for Pima Community College Emergency Medical Technician department, Summer 2009, and was referred by the EMT Director. Evaluators and tutors are needed to meet Department of Health Services requirements regarding practical skills and assessment. By the time they begin work, they must have a minimum EMT Basic state certification and a valid CPR card at the Health Care Provider level.

**Cruz, Timothy**
- **Tutor II**
- **WC**
- **Hourly Rate:** $7.25
- **Education:** Doctor of Medicine, University of California-Los Angeles
- **Experience:** Dr. Cruz worked as a Pediatrician 2003-2006 and was Adjunct Professor at the University of California-Los Angeles School of Medicine 2005-2007. Due to his educational background and certification to teach biology, we are recommending Dr. Cruz’ employment as a Biology Tutor.

**Farmer, Joseph P.**
- **Tutor/Laboratory Assistant**
- **EC**
- **Hourly Rate:** $12.71
- **Education:** Coursework, Emergency Medical Technician-Basic, Pima Community College
- **Experience:** Mr. Farmer’s certifications include Emergency Medical Technician-Basic (National) and Cardiopulmonary Resuscitation. He previously worked as a lifeguard and a competitive swim coach for three years at Ventana Canyon Country Club and he is currently a volunteer tutor for Pima Community College Emergency Medical Technician department, Summer 2009. He was referred by the EMT Director. Evaluators and tutors are needed to meet Department of Health Services requirements regarding practical skills and assessment. By the time they begin work, they must have a minimum EMT Basic state certification and a valid CPR card at the Health Care Provider level.

(Continued)
Temporary Appointments

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Fergus, Leandra
Non-Credit Instructor
CC
Hourly Rate: $ 20.00
Education: Bachelor of Arts, Elementary Education, English, Psychology, National Louis University
Experience: Ms. Fergus has been a school teacher for 12 years in Dallas, Texas. She has also been a teacher in Rio Rico for one year. Ms. Fergus has been the proprietor of an antique store for four years, during which time she traveled throughout France to collect merchandise. She has expertise in product research, merchandising, accounting, marketing, promotion, and art and will lead a discussion group on Claude Monet and French impressionism.

Fron, Amanda
Tutor II
EC
Hourly Rate: $ 7.25
Education: Coursework, Science and Math, Pima Community College
Experience: Ms. Fron has received A’s and B’s in upper level math courses. She has been recommended by her math instructor for this opportunity.

Garcia, Ramiro
Tutor II
EC
Hourly Rate: $ 7.25
Education: Associates in General Studies, College of Dupage; Coursework, Pre-Pharmacy, Pima Community College
Experience: Mr. Garcia has received A’s in his lower and upper level chemistry courses. He has been recommended by his Organic Chemistry instructor for this opportunity.

Gregory, Jason
Tutor II
EC
Hourly Rate: $ 7.25
Education: Coursework, Science for Transfer, Pima Community College
Experience: Mr. Gregory has received A’s in his lower and upper level chemistry, math, and physics courses. He has been recommended by his Organic Chemistry instructor for this opportunity.

Gwinnup, Chandra
Instructor
DV
Hourly Rate: $20.53
Education: Associate of Liberal Arts, Pima Community College; Bachelor of Science, Nursing, University of Arizona
Experience: Ms. Gwinnup has two years experience as a clinical nurse leader and three years experience in combat control in the United States Air Force. She meets the qualifications as an instructor for a new course that we are developing for non-licensed medical personnel, IV Therapy for Non-Licensed Personnel.

Heed, Emily
Instructor
DV
Hourly Rate: $20.53
Education: Bachelor of Arts, Spanish, Northern Arizona University
Experience: Ms. Heed is a certified medical coder with the AAPC and has twelve years experience as a medical coder/insurance verifier and unit secretary in a hospital. She will be hired to teach Medical Coding and Medical Office. Ms. Heed

(Continued)
previously worked at El Dorado Hospital as a unit clerk and with Arizona Oncology Associates as a medical coder and financial counselor.

**Huerta, Megan**  
**Community Service Officer**  
**M&S**  
**Hourly Rate:** $10.00  
**Education:** Coursework, Criminal Justice, Pima Community College  
**Experience:** Ms. Huerta has developed leadership ability as a softball coach with the Rillito Little League and has a strong interest in law enforcement.

**Hutchison, Christopher**  
**Tutor II**  
**EC**  
**Hourly Rate:** $7.25  
**Education:** Coursework, Science, Pima Community College, University of Maryland  
**Experience:** Mr. Hutchinson has received A's in chemistry and math. He has been recommended for this opportunity by his chemistry instructor.

**Isabelle-Berrier, Danielle J.**  
**Non-Credit Instructor**  
**CC**  
**Hourly Rate:** $20.00  
**Education:** Bachelor of Science, Home Economics and Family Services, University of Maine; Master of Education, Counseling-Human Relations, Northern Arizona University  
**Experience:** Ms. Isabelle-Berrien has 14 years experience as a vocational/career educator. She has served as an academic advisor at the University of Arizona for five years and worked in human resources for Alice Peck Day Memorial Hospital in New Hampshire. Ms. Isabelle-Berrien served two years in the Peace Corps. She currently owns and operates Open Horizons Coaching. She is scheduled to teach Coaching Children and Young Adults to Achieve Academic Success.

**Jackson, Claire E.**  
**Tutor II**  
**EC**  
**Hourly Rate:** $9.00  
**Education:** Coursework, Microbiology and Biosystems, University of Arizona  
**Experience:** Ms. Jackson is currently working as a Water Safety Instructor and Lifeguard at Tucson Clements Pool. She was highly recommended by an East Campus math faculty member. She has taken college algebra, geometry, and trigonometry. Ms. Jackson will begin her studies in Biomedical and Biosystems Engineering at the University of Arizona and has a continuing interest in the field of mathematics.

**Javier, Kelvin A.**  
**Non-Credit Instructor**  
**CC**  
**Hourly Rate:** $20.00  
**Education:** Bachelor of Science, Physics, University of California (Irvine); Bachelor of Science, Electrical Engineering, California State University  
**Experience:** Mr. Javier has 12 years experience teaching social dance at Armory Park in Tucson. He has perfected his Swing Dance (Lindy Hop) teaching methods to bring absolute beginners to the level of social dancers in six lessons. He will teach ballroom dance classes.

**Jost, Dori A.**  
**Non-Credit Instructor**  
**CC**  
**Hourly Rate:** $20.00  
**Education:** Bachelor of Arts, Elementary Education, Dowling College (New York)  

(Continued)
Temporary Appointments  
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Experience: Ms. Jost has one year experience teaching fifth grade for Sunnyside School District and one year experience teaching second grade at Southgate Academy. As an elementary teacher she is responsible for curriculum planning and instruction for science, reading, social studies, and mathematics. She will teach Camp Fun for the Pima for Kids program.

Kelley, Danielle  
Hourly Rate: $12.71  
Education: Coursework, Emergency Medical Technician-Basic, Pima Community College  
Experience: Ms. Kelley’s certifications include Emergency Medical Technician-Basic (State and National) and Cardiopulmonary Resuscitation and was referred by the EMT Director. Evaluators and tutors are needed to meet Department of Health Services requirements regarding practical skills and assessment. By the time they begin work, they must have a minimum EMT Basic state certification and a valid CPR card at the Health Care Provider level.

Kutzler, Kary  
Hourly Rate: $20.53  
Education: Bachelor of Science, Nursing, Tennessee State University  
Experience: Ms. Kutzler has 14 years experience as a registered nurse specializing in labor and delivery and employee health. She has worked as a nurse at the Eloy Detention Center and as a nurse at Northwest Medical Center, supervising and working with medical assistants. Ms. Kutzler will be hired to teach Medical Assisting.

Lamb, Dominique  
Hourly Rate: $10.00  
Education: Bachelor of Science, Public Health, University of Arizona  
Experience: Ms. Lamb currently coaches volleyball to ages 12-18 at Volleyball Club Dinamo in Tucson. She also coaches volleyball and serves as a camp counselor for ages 9-18 at the University of Arizona summer program since 2005. For the summers of 2008 and 2009, she was a volleyball coach for the All-American Volleyball Camps, working with high school volleyball teams from Arizona, Washington, and Oregon.

Lopez, Rafael R.  
Hourly Rate: $12.71  
Education: Coursework, Emergency Medical Technician-Basic, Pima Community College  
Experience: Mr. Lopez’s certifications include Emergency Medical Technician-Basic (State and National) and Cardiopulmonary Resuscitation. He was referred by the EMT Director. Evaluators and tutors are needed to meet Department of Health Services requirements regarding practical skills and assessment. By the time they begin work, they must have a minimum EMT Basic state certification and a valid CPR card at the Health Care Provider level.

Madden, Jamie  
Hourly Rate: $12.71  
Education: Coursework, Anthropology/Archaeology, Pima Community College

(Continued)
Temporary Appointments

Experience: Ms. Madden has one and one-half years of archaeology courses through the Pima Community College Archaeology Centre. She attended Burro Creek Field School. She will work in the Archaeology Laboratory.

Majesky, Betty Lou

Non-Credit Instructor

Hourly Rate: $20.00

Education: Coursework: Writing & Publishing for Genealogists, Samford University; Business/Accounting, Cleveland State University; Business, Marietta College,

Experience: Ms. Malesky has 45 years experience doing research; over ten years teaching and assisting others. She is former president and newsletter editor of Green Valley Genealogical Society. She is a bi-weekly columnist in the Green Valley News. Ms. Malesky has worked for eight years as an Assistant Finance Director in Mentor, Ohio and over 25 years in the business world. She will teach a class in family genealogy research.

Manion, Ray G.

Non-Credit Instructor

Hourly Rate: $20.00

Education: Canadian Golf Professional (CPGA)

Experience: Mr. Manion has been an owner and CEO of Silver Tee Golf Center in Windsor, Ontario, Canada for 34 years. He has also worked as a golf instructor for 25 years and as a men's golf team coach for 17 years at Saint Clair College in Windsor, Ontario, Canada. Mr. Manion was a golf instructor and Pro Shop manager for one year at the Woodall Golf Center in Windsor, Ontario, Canada and a golf professional and manager at the DaHaviland Golf Center in Toronto, Ontario, Canada for three years. He was also an assistant golf professional at Rosedale Golf and Country Club and Huntington Golf and Country Club in Toronto, Ontario, Canada for seven years. Mr. Manion will teach golf classes.

Meola, Dennis E.

Non-Credit/CEU Instructor

Hourly Rate: $25.00

Education: Bachelor of Science, Industrial Design Technology, Arizona State University; Master of Science, Administration, Georgia Southwestern College

Experience: Mr. Meola has had extensive experience in nonprofit operations, particularly in the areas of fundraising and marketing. Just some of the organizations he has worked for include: Habitat for Humanity (Communications Director, Media Coordinator); Avant (Director of Communications); and Ameritribes (Director of Partner Relations). Mr. Meola will teach non-profit marketing and fundraising.

Meyer, Carol

Non-Credit/CEU Instructor

Hourly Rate: $25.00

Education: Bachelor of Science, Transportation and Tourism, Niagara University

Experience: Ms. Meyer has worked in the hospitality industry for more than ten years. Currently, she is director of sales at the Hyatt Place, Tucson Airport. She also has extensive experience in education as an instructor in business, travel and tourism. At Austin Community College, she developed core subjects for hospitality and business programs. Ms. Meyer will teach meeting and event planning.

(Continued)
Mikrut, Sharon  
**Non-Credit/CEU Instructor**  
**CC**  
**Hourly Rate:** $25.00  
**Education:** Bachelor of Arts, Social Work, Michigan State University; Master of Social Work, Administration, University of Michigan  
**Experience:** Ms. Mikrut has an extensive background in corporate, public, and nonprofit management. She worked for four years as the associate director for Commission on Accreditation for Rehabilitation Facilities (CARF) and five years as president of Academy for Certification of Vision Rehabilitation and Education Professionals (ACVREP), both in Tucson. Ms. Mikrut serves as a consultant and life coach for many local businesses. She will teach an empowerment course and a strategic planning course.

Paraninfo, Robin  
**Tutor II**  
**EC**  
**Hourly Rate:** $7.25  
**Education:** Associates in Science, Respiratory Therapy, Pima Medical Institute; Coursework, Science, Pima Community College  
**Experience:** Ms. Paraninfo has received A’s in Chemistry, Math, and Writing. She has been recommended for this opportunity by her chemistry instructor.

Parsons, Charles  
**Non-Credit Instructor**  
**CC**  
**Hourly Rate:** $20.00  
**Education:** Bachelor of Science, Pulp & Paper Technology, University of Washington; Master of Science, Paper Chemistry, Lawrence University  
**Experience:** Mr. Parsons is a retired business leader with over 18 years of leadership responsibility. He has served as President, Vice President, and General Manager for various companies in Oregon, California, and Georgia. He is an avid gardener and volunteer Master Gardner for the University of Arizona/Pima County Cooperative Extension. He will teach gardening courses at the Green Valley Center.

Paulus, Ray G.  
**Instructor**  
**EC**  
**Hourly Rate:** $20.53  
**Education:** Bachelor of Arts, Political Science, University of Arizona  
**Experience:** Mr. Paulus is currently working as a Social Studies teacher for Pima Vocational High School. Previously, he has worked as a third grade teacher for Omega Academy, In-house suspension monitor for Douglas High school, Youth Counselor for JOLT leadership camp, and served as an elected school board member for Douglas Unified School District. He will be the instructor for preparation for AIMS and college preparatory testing.

Pfister, Carol J.  
**Non-Credit/CEU Instructor**  
**CC**  
**Hourly Rate:** $25.00  
**Education:** Bachelor of Science, Physical Education, Carthage College  
**Experience:** Ms. Pfister has worked in floral design and horticulture for more than 30 years. For 18 years she owned and operated a full service flower shop with ten employees. For the past 13 years, she has operated a consulting and design business called Pfister’s Pfloral Concepts. During this time, she also taught floral design and horticultural marketing at Gateway Technical College in Kenosha.

(Continued)
Wisconsin as both a credit and community education instructor. Ms. Pfister will teach classes in floral design.

Pytlak, Lester
Community Service Officer
M&S

Hourly Rate: $10.00
Education: Bachelor of Arts, Business Management and Accounting, Northeastern Illinois University
Experience: Mr. Pytlak is a retired postal service inspector with extensive law enforcement related experience.

Reiss, Angelika
Non-Credit Instructor
CC

Hourly Rate: $20.00
Education: Bachelor of Science, Personnel Management, Bachelor of Arts, Spanish, University of Arizona; Master of Business Administration, University of Houston,
Experience: Ms. Reiss has been working as an HR Employee and Career Advisor for the University of Arizona since 2006. She has also worked as an HR Manager for Receivable Management Services in Tucson for seven years and as a Program Coordinator for the University of Arizona for three years. Ms. Reiss will teach a class in career management.

Rosborough, James
Associate Basketball Coach
WC

Hourly Rate: $10.00
Education: Bachelor of Arts, Political Science, University of Iowa
Experience: Mr. Rosborough most recently was the Assistant Director of Athletics for Development at the University of Arizona. For 27 seasons, he was both Associate Head Men’s Basketball Coach and Assistant Men’s Basketball Coach, serving under Lute Olson for 18 seasons. In his 36 years as a basketball coach, Mr. Rosborough’s achievements include NCAA Championship, NCAA Final Four, NCAA Elite Eight, and Pac10 Conference Champions. He has participated in 64 NCAA tournament games, achieved 24 NCAA tournament berths, 18 of which were consecutive, and coached more than 50 All-American, All-Conference and future NBA players. He has a teaching certificate from Loyola University-Chicago.

Salzer, Michael
Tutor II
EC

Hourly Rate: $7.25
Education: Coursework, Political Science, Pima Community College
Experience: Mr. Salzer has received A’s in his writing courses, and has been recommended for this opportunity by his writing instructor.

Silvester, Katherine L.
Instructor
CC

Hourly Rate: $20.53
Education: Bachelor of Arts, English, College of Charleston; Master of Arts, English, West Virginia University
Experience: Ms. Silvester has both educational background and experience in teaching English as a Second Language. She is currently working on a doctorate in English Language and Linguistics. She taught courses in Teaching English as a Foreign Language.
Language in the Canadian Institute of Business and Teaching and in the United States Peace Corps in China. Currently, she is volunteering in PCCAE/Refugee Education Project helping teach refugee classes and will teach English as a Second Language at the College.

**Sisson, Karen**  
**Tutor II**  
EC  
**Hourly Rate:** $7.50  
**Education:** Bachelor of Science, Education, Northern Arizona University  
**Experience:** Ms. Sisson has worked for sixteen years as a teacher in grades K-8. Her public school experience includes positions at TUSD, Flowing Wells, and Amphitheater school districts. She also has experience at Tuller School, a local private school. Ms. Sisson has received A’s in math and chemistry courses, and has been recommended for this opportunity by her chemistry instructor.

**Spindler, Elaine C.**  
**Non-Credit Instructor**  
CC  
**Hourly Rate:** $20.00  
**Education:** Bachelor of Science, Elementary Education, William Paterson University; Master of Science, Special Education, Virginia Commonwealth University; Doctor of Education, Curriculum and Instruction, University of Montana  
**Experience:** Ms. Spindler has been a Special Education Director for 27 years in Great Falls, Montana. She has also taught yoga classes for three years in Mexico and Montana and will teach yoga for the College.

**Stern, Chris G.**  
**Non-Credit/CEU Instructor**  
CC  
**Hourly Rate:** $25.00  
**Education:** Bachelor of Science, Engineering Physics, University of Arizona; Master of Business Administration, University of Utah  
**Experience:** Mr. Stern has had several years experience as an engineer for various companies, including IBM and Alcoa. He has served as a process engineer and has held several positions for International Business Machines, such as assessment engineer, manufacturing manager, test engineer and team leader. He has taught writing classes for the University of Arizona and Pima College. Mr. Stern will be teaching in the area of project management, as well as for personal interest programs.

**Taylor, Bonnie K.**  
**Trainer/Facilitator**  
CC  
**Hourly Rate:** $50.00  
**Education:** Bachelor of Science, Business Administration, University of Arizona  
**Experience:** Ms. Taylor has 15 years experience as a human resources professional. She is currently a senior organizational effectiveness partner with HeathNet, Inc. (2004-present), where she manages the recruitment of senior medical and executive talent for the organization. Previously, she was the human resources director for Canyon Ranch (2000-2001), a senior HR coordinator for Intuit (1995-2000) and an HR manager for Shamrock Foods (1994-1995). She will be teaching Human Resource materials as part of a Workforce Certificate in Supervision.

(Continued)
Tweedy, Craig  
Program Specialist  
Hourly Rate: $ 23.37  
Education: Bachelor of Science, Kinesiology-Athletic Training, California State University-Fresno; Master of Arts, Teaching and Teacher Education, University of Arizona  
Experience: Mr. Tweedy has four years of experience as an Athletic Trainer at the University of Arizona, University of Colorado, Boulder, and The Community SPORTCenter in Fresno, California. Mr. Tweedy will be an Athletic Trainer for the College.

Uhl, Stephen  
Non-Credit Instructor  
Hourly Rate: $ 20.00  
Education: Licentiate of Sacred Theology, Catholic University of America; Master of Arts, Mathematics, Northwestern University; Master of Education, Educational Psychology, Loyola University; Doctor of Philosophy, Educational Psychology, Loyola University  
Experience: Dr. Uhl has an impressive educational background as well as life experiences relevant to many topics. Ten years in the priesthood, and 15 years as a psychologist in private practice give him a strong background on both sides of the Human Secularist issue. He will teach a class on human secularism.

Van Vlack, Wagner  
Non-Credit Instructor  
Hourly Rate: $ 20.00  
Education: Bachelor of Arts, Psychology and History, Washburn University; Master of Arts, Education, Washburn University  
Experience: Mr. Van Vlack was a high school principal for Catalina Foothills School District for ten years. He has also worked as a classroom teacher and a principal in Topeka for 25 years. Mr. Van Vlack is a bronze life master of the American Contract Bridge League and will be teaching Bridge classes.

Wakefield, Ashley  
Tutor II  
Hourly Rate: $ 7.25  
Education: Coursework, Elementary Education, Pima Community College  
Experience: Ms. Wakefield has received A’s in writing, and has been recommended by her writing instructor for this opportunity.

Wallace, Jo L.  
Substitute Instructor  
Hourly Rate: $ 20.53  
Education: Bachelor of Arts, Behavioral Science, Scarritt College  
Experience: Ms. Wallace has both educational background and experience working with people with developmental disabilities. She taught special education high school students in language arts, reading, writing, math and computer instruction. Currently, she provides direct care for adults with developmental disabilities in a group home setting. Ms. Wallace will be the instructor for the Project RAISE Program.

Whipple, Elizabeth A.  
Support Specialist  
Hourly Rate: $ 16.67  
Education: Associate of Applied Science, Accounting, Santa Fe Community College  
(Continued)
Experience: Ms. Whipple has twelve years office and administrative support experience.

<table>
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<tr>
<th>Whitehead, Joshua</th>
<th>Community Service Officer</th>
<th>M&amp;S</th>
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<tbody>
<tr>
<td>Hourly Rate: $10.00</td>
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<tr>
<td>Education: Coursework, American Sign Language, Mohave Community College</td>
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<tr>
<td>Experience: Mr. Whitehead has one year of security experience and one year of customer service experience, and has developed skills that are closely related to the duties of this position.</td>
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<tr>
<th>Wright, Benjamin</th>
<th>Laboratory Assistant</th>
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<tr>
<td>Hourly Rate: $12.71</td>
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<tr>
<td>Education: Coursework, Anthropology/Archaeology, Pima Community College</td>
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<td>Experience: Mr. Wright has one and one-half years of archaeology courses through the Pima Community College Archaeology Centre and will work as an assistant in the Archaeology Laboratory.</td>
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<tr>
<th>Zweifel, Jonathan R.</th>
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<td>Hourly Rate: $20.00</td>
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<td>Education: Bachelor of Science, Finance, Arizona State University</td>
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<td>Experience: Mr. Zweifel was a financial advisor in Phoenix, AZ for ten years. He has also taught courses at Scottsdale Community College and will teach classes in financial management at the College, particularly to retirees.</td>
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Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve the purchase of SunGard Banner Document Management Suite software license, maintenance, and service agreements.

Background:

Information Technology, in support of the Provost's Office, Financial Aid Office, and Admissions and Records and College Plan 7.3.6 “Improve Internal Operations,” proposes to amend the current SunGard contract to purchase the “Banner Document Management Suite (BDMS)” and associated implementation services. The purchase is consistent with efforts to sustain compatibility and continuity with existing systems in that the BDMS shares a common database, infrastructure and business logic with existing Banner modules and is integrated at the technical levels, such as security, that are not available in other software, into baseline Banner.

Imaging is an additional component of the Banner ERP system as referenced in the competitive bid and selection process already completed by the College. When a student needs Financial Aid or Admissions and Records assistance, the student must travel to either the District Office or the original campus location where they applied. Approval of this request will allow students to obtain assistance from any campus location because College staff will be able to access their records and files directly from Banner, and will provide enhanced security of student personal information not available in the current process.

Financial Considerations:

This contract will be funded from the Capital Budget Plan for Fiscal Years 2010-2011, dated May 13, 2009, Item 18, line 116, Imaging and Document Management System approved by the Board of Governors on May 19, 2009.

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<td>SunGard Higher Education</td>
<td>Banner Document Management Suite License,</td>
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<td>Maintenance, and Services</td>
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Contact Person:

Kirk Kelly, Vice Chancellor for Information Technology (206-4809)
Recommendation:

Per Board Policy 2310, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following new Workforce Response program: Welding Certificate for Direct Employment.

Background:

The Welding Certificate for Direct Employment is one of a series of short-term training programs designed to meet Workforce Investment Act criteria. The target audience will be adults transitioning into new career fields.

After completing the courses in this certificate, students will be prepared to obtain entry-level employment as a fabrication or erection welder. Expected enrollment for each cohort working towards this certificate is 10-12 students.

Graduates may continue their studies by completing the Welding and Fabrication AAS degree.

This proposed program supports the 2008-2011 College Plan Initiative 1, Strategy 1.3, which states: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.

Financial Considerations:

There are no additional requests for funding associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
Recommendation:

Per Board Policy 2310, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following new Workforce Response program: Production Machinist Certificate for Direct Employment.

Background:

The Production Machinist Certificate for Direct Employment is one of a series of short-term training programs designed to meet Workforce Investment Act criteria. The target audience will be adults transitioning into new career fields.

After completing the courses in this certificate, students will be prepared to obtain entry-level employment as a manual machinist, machinist apprentice, or production machinist. Expected enrollment for each cohort working towards this certificate is 12 students.

Graduates may continue their studies by completing the Computer Numerical Control Machinist Certificate, Machine Tool Technology AAS degree, or the Business and Industry Technology AAS degree.

This proposed program supports the 2008-2011 College Plan Initiative 1, Strategy 1.3, which states: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.

Financial Considerations:

There are no additional requests for funding associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 8/12/09
ITEM NO: 14.8


Recommendation:

Per Board Policy 2310, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following new Workforce Response program: Entry-Level Photovoltaic Installer Certificate.

Background:

The Entry-Level Photovoltaic Installer Certificate for Direct Employment is one of a series of short-term training programs designed to meet Workforce Investment Act criteria. The target audience will be adults transitioning into new career fields.

The certificate prepares students to sit for the North American Board of Certified Energy Practitioners (NABCEP) entry-level Certificate of Knowledge exam which shows that the recipient has achieved basic knowledge, comprehension, and application of key terms and concepts of photovoltaic (solar electric) systems operations. Graduates are prepared for entry-level work as a photovoltaic installer, and may choose to continue their studies by completing the proposed Advanced Photovoltaic Installer Certificate. Expected enrollment for each cohort working towards this certificate is 20 students.

This proposed program supports the 2008-2011 College Plan Initiative 1, Strategy 1.3, which states: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.

Financial Considerations:

There are no additional requests for funding associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

[Signature]
Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 8/12/09  
ITEM NO: 14.9


Recommendation:

Per Board Policy 2310, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following new Workforce Response program: Advanced Photovoltaic Installer Certificate.

Background:

The Advanced Photovoltaic Installer Certificate for Direct Employment is one of a series of short-term training programs designed to meet Workforce Investment Act criteria. The target audience will be adults transitioning into new career fields.

This certificate prepares students to sit for the North American Board of Certified Energy Practitioners (NABCEP) Photovoltaic Installer Advanced Certification exam, and for advanced-level employment as a photovoltaic installer. Expected enrollment for each cohort working towards this certificate is 20 students.

Students must complete the Entry-Level Photovoltaic Installer Certificate before enrolling in this advanced certificate program. Graduates may continue their studies by taking additional photovoltaic or building and construction technology courses, or by completing the Business and Industry Technology AAS degree.

This proposed program supports the 2008-2011 College Plan Initiative 1, Strategy 1.3, which states: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.

Financial Considerations:

There are no additional requests for funding associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
Recommendation:

Per Board Policy 2310, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following new Workforce Response program: HVAC Retrofit Certificate for Direct Employment.

Background:

The HVAC Retrofit Certificate for Direct Employment is one of a series of short-term training programs designed to meet Workforce Investment Act criteria. The target audience will be adults transitioning into new career fields.

After completing the courses in this certificate, students will be prepared to obtain entry-level employment as a HVAC technician, HVAC mechanic, or HVAC retrofit technician for sustainable improvements on existing structures. Expected enrollment for each cohort working towards this certificate is 12 students.

Graduates may continue their studies by completing the Building and Construction Technologies AAS degree.

This proposed program supports the 2008-2011 College Plan Initiative 1, Strategy 1.3, which states: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.

Financial Considerations:

There are no additional requests for funding associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Change in Standard Work Week Hours

Recommendation:

The Chancellor recommends that the Board of Governors approve an increase in staff and administrator work hours from 37.5 to 40 hours per week, and an increase of faculty campus accountability hours from 27 to 29 per week, beginning the week of September 12, 2009. Moreover, the Chancellor recommends the Board authorize adjustments to the salary schedules of these employees, the various leave accrual rates, and other related personnel policy details to reflect the change.

Background:

As a result of the ongoing state budget shortfalls along with the continuation of the real estate downturn, the College must align its budgetary structure to account for new revenue realities. State revenues have been cut by more than 30 percent during the past two years and projections suggest that state revenues may be cut further. Furthermore, it likely will be years before the College can depend on significant growth in property tax revenue as valuations have decreased and permits for new properties have stagnated.

The College’s strategy from the outset of the economic downturn has been to avoid furloughs and layoffs to general funded positions. In order to manage decreased state funding in the short term, the College has maintained a modified hiring freeze and has taken other measures to generate a vacancy rate of approximately 15 percent. Given the continuing recession, a more permanent structural solution is required to bring costs in line with the revenue outlook.

The College is proposing a 6.7 percent increase to the standard work week. The change in hours will enable the College to eliminate seven percent of the College’s budgeted staff positions and 14 percent of the budgeted administrative positions. I am further proposing an overall change in compensation of staff, administrator, and faculty resulting in a 4.0 percent increase in weekly pay to reflect the increase in work hours. As a result of these moves, the College will be better positioned to continue to provide quality services in the face of the historic economic decline and similarly historic enrollment increases.

Contact Person:

Dr. Roy Flores, Chancellor (206-4770)