NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the
general public that the Pima County Community College District Board of Governors will hold a
REGULAR MEETING on the 18th day of February, 2009, at 7:00 p.m. The meeting will be held
in the Community/Board Room, District Office, 4905 E. Broadway, Tucson, Arizona 85709-1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4530. Copies of the Board Packets are available in the Campus Libraries.

Dated this 12th day of February 2009.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By:

Roy Flores

Distribution:

Buildings: City
           County

Campuses: Community
          Desert Vista
          Downtown
          East
          Maintenance and Security
          Northwest
          West
Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order
2. Pledge of Allegiance

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment

4. Staff Representatives
   Barbara Byrnes
   Laura Rutkoski

5. Student Representatives
   Cynthia Berens
   Andres Gabaldon

6. Faculty Representatives
   Kimlisa Duchicela
   Rick Rosen

7. Report — Chairperson of the Board
   • Authorization of Executive Session on March 11, 2009
General Matters (Continued)

8. Report — Secretary of the Board

9. Report — Chancellor
   • Ron Shoopman, President, Southern Arizona Leadership Council
   • Joe Snell, President and CEO, Tucson Regional Economic Opportunities, Inc.


Information Items

11. Separations from Employment

12. Student Aide Hires

13. Board Policy 3202: Course Materials – Second Reading

Action Items

14. Approval of Minutes
   A. Special Meeting of January 14, 2009
   B. Annual Meeting of January 14, 2009
   C. Regular Meeting of January 14, 2009

15. Consent Agenda
   15.1 New Appointments
   15.2 Adjunct Faculty Appointments
   15.3 Temporary Appointments
   15.4 Faculty Regular Appointments 2009/2010 Fiscal Year
   15.5 Fall 2009 and Spring 2010 Sabbatical Recommendations
   15.6 Spring 2009 Paid Professional Development Leave Recommendation
   15.7 Board Policy 3501: Admissions and Registration – Final Reading
   15.8 Grant Proposal/Subrecipient Agreement:
      Ventana Research Corporation/National Science Foundation
      An Investigation of Polyphenols and Their Derivatives in Chemistry
Action Items (Continued)

15.9 Intergovernmental Agreement: Arizona Department of Public Safety Phlebotomy for Law Enforcement Program Agreement

15.10 Agreement Addendum: Carondelet Health Network Associate Degree Nursing Program Agreement

15.11 Resolution: Pascua Yaqui Revenue Sharing

15.12 Withdrawal from A.A.D.G.B. (Arizona Association of District Governing Board)

Adjournment

Regular Meeting
March 11, 2009, 7:00 pm
District Office
Community Board Room
4905C E. Broadway
Tucson, AZ  85709-1010
TO: Board of Governors
FROM: Chancellor
SUBJECT: General Matters/Reports

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   - Authorization of Executive Session on March 11, 2009
8. Report—Secretary of the Board
9. Report—Chancellor
Recommendation:

Attached are the financial statements showing 2008/09 fiscal year results through December 2008. Time will be provided to discuss college fiscal matters.

OPERATIONAL SUMMARY

Pima Community College continues the year as expected, with positive net assets reported through the end of December. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $25.1 million. This is higher than the December 2007 net assets increase of $22.9 million due primarily to increased tuition revenue.

In terms of operational performance, General Fund revenues and expenditures are consistent with budget and our expectations. Personal services expenditures and commitments are 81.3 percent of the budget, which is slightly higher than at the same point last year. Services and supplies expenditures and commitments are approximately 59.1 percent of the budget, which is lower than the previous year.

Statement of Net Assets

As shown in The Statement of Net Assets, total net assets at the end of December are $194.0 million, which is an increase of $15.3 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long-term debt.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)
# Statement of Net Assets

As of December 31, 2008

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2 Property Taxes</td>
<td>General: $2,741,970</td>
<td>General: $532,700, Restricted: $3,274,670</td>
</tr>
<tr>
<td>6 Other</td>
<td>General: $200,638, Restricted: $200,638</td>
<td>General: $50,106</td>
</tr>
<tr>
<td>7 Inventories</td>
<td>General: $481,382, Restricted: $36,821</td>
<td>General: $518,203</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>General: $79,654,190, Restricted: $5,981,991</td>
<td>General: $18,014,972, Restricted: $103,651,154</td>
</tr>
<tr>
<td><strong>Noncurrent Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10 Restricted Cash and Cash Equivalents</td>
<td>General: $8,507,710, Restricted: $8,507,710</td>
<td>General: $8,507,710</td>
</tr>
<tr>
<td>11 Notes Receivable (net of allowances)</td>
<td>General: $1,740,220</td>
<td>General: $1,740,220</td>
</tr>
<tr>
<td>12 Other Long-term Investments</td>
<td>General: $2,369,367</td>
<td>General: $2,917,830</td>
</tr>
<tr>
<td><strong>Capital Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13 Land</td>
<td>General: $15,291,311</td>
<td>General: $15,291,311</td>
</tr>
<tr>
<td>15 Construction in Progress</td>
<td>General: $255,736</td>
<td>General: $255,736</td>
</tr>
<tr>
<td>17 Library Books (net of depreciation)</td>
<td>General: $1,917,932</td>
<td>General: $1,917,932</td>
</tr>
<tr>
<td><strong>Total Noncurrent Assets</strong></td>
<td>General: $2,369,367</td>
<td>General: $142,256,026, Restricted: $144,625,393</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LIABILITIES</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20 Accrued Payroll and Benefits</td>
<td>General: $1,948,991</td>
<td>General: $1,948,991</td>
</tr>
<tr>
<td>21 Accounts Payable and Accrued Liabilities</td>
<td>General: $254,463, Restricted: $34,149</td>
<td>General: $1,951</td>
</tr>
<tr>
<td><strong>Noncurrent Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25 Deferred Revenue</td>
<td>General: $8,100</td>
<td>General: $8,100</td>
</tr>
<tr>
<td>26 Long-term Liabilities</td>
<td>General: $3,748,410</td>
<td>General: $44,185,000, Restricted: $47,933,410</td>
</tr>
<tr>
<td><strong>Total Noncurrent Liabilities</strong></td>
<td>General: $3,756,510</td>
<td>General: $44,185,000, Restricted: $47,941,510</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NET ASSETS</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>29 Invested in Capital Assets (net of related debt)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restricted for:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>30 Loans</td>
<td>General: $1,709,966</td>
<td>General: $1,709,966</td>
</tr>
<tr>
<td>31 Debt Service</td>
<td>General: $9,235,075</td>
<td>General: $9,235,075</td>
</tr>
<tr>
<td>33 Unrestricted</td>
<td>General: $72,627,776, Restricted: $4,971,049</td>
<td>General: $17,459,019</td>
</tr>
<tr>
<td><strong>Total Net Assets</strong></td>
<td>General: $72,627,776, Restricted: $5,947,842</td>
<td>General: $115,463,693, Restricted: $194,039,311</td>
</tr>
</tbody>
</table>
## Statement of Revenues, Expenses and Changes in Net Assets

For the Six Months Ended December 31, 2008

<table>
<thead>
<tr>
<th>OPERATING REVENUES</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees</td>
<td>32,161,738</td>
<td>29,888,283</td>
</tr>
<tr>
<td>Contracts</td>
<td>2,071,156</td>
<td>2,071,156</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>0</td>
<td>543,509</td>
</tr>
<tr>
<td>Commission and Rents</td>
<td>14,450</td>
<td>530,287</td>
</tr>
<tr>
<td>Other Operating Revenues</td>
<td>429,155</td>
<td>202,481</td>
</tr>
<tr>
<td><strong>Total Operating Revenues</strong></td>
<td><strong>34,676,499</strong></td>
<td><strong>32,711,980</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>OPERATING EXPENSES</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational and General</td>
<td>24,431,779</td>
<td>26,110,780</td>
</tr>
<tr>
<td>Academic Support</td>
<td>11,765,677</td>
<td>12,903,065</td>
</tr>
<tr>
<td>Student Services</td>
<td>9,003,933</td>
<td>9,976,534</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>12,705,015</td>
<td>15,211,039</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>5,206,178</td>
<td>7,803,499</td>
</tr>
<tr>
<td>Depreciation</td>
<td>0</td>
<td>4,204,169</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>1,153,338</td>
<td>11,246,791</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>0</td>
<td>126,431</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td><strong>64,265,920</strong></td>
<td><strong>84,550,953</strong></td>
</tr>
</tbody>
</table>

| Net Operating Loss | (29,589,421) | (51,762,678) |

<table>
<thead>
<tr>
<th>NONOPERATING REVENUES (EXPENSES)</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriations</td>
<td>9,437,050</td>
<td>9,796,750</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>44,177,303</td>
<td>48,114,321</td>
</tr>
<tr>
<td>Federal Grants</td>
<td>94,506</td>
<td>11,719,869</td>
</tr>
<tr>
<td>State and Local Grants</td>
<td>285</td>
<td>1,018,717</td>
</tr>
<tr>
<td>State Shared Sales Taxes</td>
<td>0</td>
<td>2,060,424</td>
</tr>
<tr>
<td>Gifts</td>
<td>0</td>
<td>876</td>
</tr>
<tr>
<td>Investment Income</td>
<td>440,482</td>
<td>1,685,140</td>
</tr>
<tr>
<td><strong>Net Nonoperating Revenues</strong></td>
<td>54,149,026</td>
<td>71,524,127</td>
</tr>
</tbody>
</table>

| Income before Other Revenues, Expenses, Gains, or Losses | (372,087) | 19,695,154 |

| Transfers | (6,265,729) | 0 |
| Capital Appropriations | 0 | 3,198,900 |
| Capital Gifts and Grants | 0 | 0 |

| **Increase (Decrease) in Net Assets** | **18,294,476** | **22,894,054** |

<table>
<thead>
<tr>
<th>NET ASSETS</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Assets - Beginning of Year</td>
<td>54,333,301</td>
<td>155,816,451</td>
</tr>
<tr>
<td>Net Assets - End of Period</td>
<td>72,627,776</td>
<td>178,710,505</td>
</tr>
</tbody>
</table>
### Summary of Expenditures and Encumbrances - General Fund - Budget and Actual

**For the Six Months Ended December 31, 2008**

#### EXPENDITURES BY FUNCTION

<table>
<thead>
<tr>
<th>Function</th>
<th>Adjusted Budget</th>
<th>Total Committed Amount</th>
<th>Available Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Educational and General</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Instruction</td>
<td>$ 51,935,526</td>
<td>$ 37,735,896</td>
<td>$ 14,199,629</td>
</tr>
<tr>
<td>2 Academic Support</td>
<td>27,451,176</td>
<td>21,215,182</td>
<td>6,235,994</td>
</tr>
<tr>
<td>3 Student Services</td>
<td>19,863,691</td>
<td>16,863,264</td>
<td>3,000,327</td>
</tr>
<tr>
<td>4 Institutional Support</td>
<td>30,454,920</td>
<td>21,468,225</td>
<td>8,986,695</td>
</tr>
<tr>
<td>5 Operation and Maintenance of Plant</td>
<td>11,312,798</td>
<td>8,283,459</td>
<td>3,029,339</td>
</tr>
<tr>
<td>6 Student Financial Aid</td>
<td>2,118,315</td>
<td>1,156,859</td>
<td>961,456</td>
</tr>
<tr>
<td><strong>Other Expenses</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 Transfers</td>
<td>6,266,000</td>
<td>6,265,729</td>
<td>271</td>
</tr>
<tr>
<td>8 Fund balance reserved for contingency</td>
<td>6,685,574</td>
<td>0</td>
<td>6,685,574</td>
</tr>
<tr>
<td><strong>Total Expenditures by Function</strong></td>
<td>$ 156,088,000</td>
<td>$ 112,988,714</td>
<td>$ 43,099,286</td>
</tr>
</tbody>
</table>

#### EXPENDITURES BY ACCOUNT

<table>
<thead>
<tr>
<th>Account</th>
<th>Adjusted Budget</th>
<th>Total Committed Amount</th>
<th>Available Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personal Services</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10 Administrative Personnel</td>
<td>$ 7,021,000</td>
<td>$ 6,885,646</td>
<td>$ 135,354</td>
</tr>
<tr>
<td>11 Faculty</td>
<td>23,244,000</td>
<td>21,907,764</td>
<td>1,336,236</td>
</tr>
<tr>
<td>12 Classified Staff</td>
<td>37,870,650</td>
<td>35,777,442</td>
<td>2,093,208</td>
</tr>
<tr>
<td>13 Additional Compensation - Faculty</td>
<td>1,033,364</td>
<td>818,613</td>
<td>214,751</td>
</tr>
<tr>
<td>14 Other Compensation</td>
<td>5,176,177</td>
<td>5,176,177</td>
<td>(0)</td>
</tr>
<tr>
<td>15 Adjunct Faculty</td>
<td>13,319,790</td>
<td>9,031,558</td>
<td>4,332,332</td>
</tr>
<tr>
<td>16 Student Employment / Workstudy</td>
<td>139,352</td>
<td>119,438</td>
<td>19,914</td>
</tr>
<tr>
<td>17 Fringe Benefits</td>
<td>21,510,186</td>
<td>9,239,262</td>
<td>12,270,224</td>
</tr>
<tr>
<td><strong>Total Personal Services</strong></td>
<td>$ 109,364,519</td>
<td>$ 88,955,901</td>
<td>$ 20,408,618</td>
</tr>
<tr>
<td><strong>Services and Supplies</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18 Communications and Utilities</td>
<td>6,203,897</td>
<td>2,596,267</td>
<td>3,607,630</td>
</tr>
<tr>
<td>19 Travel</td>
<td>2,695,451</td>
<td>797,368</td>
<td>1,898,083</td>
</tr>
<tr>
<td>20 Contractual Services</td>
<td>9,635,708</td>
<td>8,013,412</td>
<td>1,622,295</td>
</tr>
<tr>
<td>21 Supplies and Materials</td>
<td>6,005,297</td>
<td>2,767,667</td>
<td>3,237,629</td>
</tr>
<tr>
<td>22 Student Financial Aid</td>
<td>2,118,315</td>
<td>1,156,859</td>
<td>961,456</td>
</tr>
<tr>
<td>23 Current Fixed Charges</td>
<td>2,597,936</td>
<td>1,944,491</td>
<td>653,445</td>
</tr>
<tr>
<td><strong>Total Services and Supplies</strong></td>
<td>$ 29,256,604</td>
<td>$ 17,276,065</td>
<td>$ 11,980,538</td>
</tr>
<tr>
<td><strong>Total Expenditures by Account</strong></td>
<td>$ 156,088,000</td>
<td>$ 112,988,714</td>
<td>$ 43,099,285</td>
</tr>
</tbody>
</table>

### FY 2008/09

<table>
<thead>
<tr>
<th>Function</th>
<th>Adjusted Budget</th>
<th>Total Committed Amount</th>
<th>Available Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Educational and General</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Instruction</td>
<td>$ 35,626,246</td>
<td>$ 35,626,246</td>
<td></td>
</tr>
<tr>
<td>2 Academic Support</td>
<td>20,804,399</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Student Services</td>
<td>15,981,814</td>
<td></td>
<td></td>
</tr>
<tr>
<td>4 Institutional Support</td>
<td>20,899,429</td>
<td></td>
<td></td>
</tr>
<tr>
<td>5 Operation and Maintenance of Plant</td>
<td>8,396,421</td>
<td></td>
<td></td>
</tr>
<tr>
<td>6 Student Financial Aid</td>
<td>964,562</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Other Expenses</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 Transfers</td>
<td>4,136,733</td>
<td>4,136,733</td>
<td></td>
</tr>
<tr>
<td>8 Fund balance reserved for contingency</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Expenditures by Function</strong></td>
<td>$ 106,809,604</td>
<td>$ 106,809,604</td>
<td>73.1</td>
</tr>
</tbody>
</table>

### FY 2007/08

<table>
<thead>
<tr>
<th>Account</th>
<th>Adjusted Budget</th>
<th>Total Committed Amount</th>
<th>Available Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personal Services</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10 Administrative Personnel</td>
<td>$ 6,519,258</td>
<td>$ 6,519,258</td>
<td></td>
</tr>
<tr>
<td>11 Faculty</td>
<td>20,110,554</td>
<td></td>
<td></td>
</tr>
<tr>
<td>12 Classified Staff</td>
<td>34,687,249</td>
<td></td>
<td></td>
</tr>
<tr>
<td>13 Additional Compensation - Faculty</td>
<td>639,415</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14 Other Compensation</td>
<td>4,939,289</td>
<td></td>
<td></td>
</tr>
<tr>
<td>15 Adjunct Faculty</td>
<td>8,234,082</td>
<td></td>
<td></td>
</tr>
<tr>
<td>16 Student Employment / Workstudy</td>
<td>228,571</td>
<td></td>
<td></td>
</tr>
<tr>
<td>17 Fringe Benefits</td>
<td>9,144,842</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Personal Services</strong></td>
<td>$ 84,503,260</td>
<td>$ 84,503,260</td>
<td>80.0</td>
</tr>
<tr>
<td><strong>Services and Supplies</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18 Communications and Utilities</td>
<td>2,819,456</td>
<td></td>
<td></td>
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<td>19 Travel</td>
<td>1,003,216</td>
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<td>20 Contractual Services</td>
<td>8,189,060</td>
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<tr>
<td>21 Supplies and Materials</td>
<td>2,811,322</td>
<td></td>
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<td>22 Student Financial Aid</td>
<td>964,562</td>
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<td></td>
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<tr>
<td>23 Current Fixed Charges</td>
<td>1,978,252</td>
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<tr>
<td><strong>Total Services and Supplies</strong></td>
<td>$ 17,765,868</td>
<td>$ 17,765,868</td>
<td>63.5</td>
</tr>
<tr>
<td><strong>Total Expenditures by Account</strong></td>
<td>$ 106,809,604</td>
<td>$ 106,809,604</td>
<td>73.1</td>
</tr>
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</table>
TO: Board of Governors  
FROM: Chancellor  
DATE: 2/18/09  
ITEM NO: 11  
SUBJECT: Separations from Employment

Recommendation:

For your information, the Chancellor submits the following separations from employment:

Retirements

Burke, Philanne Y.  
Administrator  
DO-Foundation  
Effective: 08/15/09

Philanne Y. Burke began her career with Pima Community College in 1999. She served as a temporary Senior Assistant to the Chancellor and Vice Chancellor before being selected for the full-time Administrator position where she remained until her retirement.

Curley, Kathleen F.  
Educational Support Faculty  
DC-Instruction/Academic Services  
Effective: 06/30/09

Kathleen F. Curley began her career with Pima Community College at the West Campus Library in 1977. In 1991 she moved to the Downtown Campus where she served as Library Director. A highlight of her career was serving as the Phi Theta Kappa Advisor at the Downtown Campus since 1992.

Irwin, David R.  
Executive Director for Public Information  
DO-Community Relations  
Effective: 09/14/09

David R. Irwin has served as an employee of the College since October of 2002, working in Public Information.
Montoya, Dolores  
Fiscal Supervisor  
DV-Administrative Service  
Effective: 03/06/09

Dolores Montoya began her career with Pima Community College in 1989. Some of the positions she held before her retirement were Fiscal Support Assistant; Fiscal Program Supervisor; Acting Business Manager and Acting Director of Administrative Services.

Separations from Employment

Allen, Andrew P.  
Laboratory Specialist  
DC-Sciences  
Effective: 02/07/09  
Reason: Personal

Case, Sean R.  
Public Safety Dispatcher  
DPS-Operations  
Effective: 01/12/09  
Reason: Family/Relocation

Robinson, Wendy  
Student Services Advanced Specialist  
DO-Student AVC Operations  
Effective: 01/02/09  
Reason: Other Employment

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)
Recruitment:

The Chancellor submits the following list of appointments for student aides.

Alani Ahmed Filip Matthew
Alstott Linda Findley Trent
Alvarez Elaine Flores Gallardo Pedro
Arbelaez Juan Gamez Rivera Sandra
Aylestock Rachel Gardner Maria
Azagra Joanna Gomez Joshua
Bartley Vinson Gracia Bree
Beasley Brittany Guichard Marcela
Beck Whitney Gonzalez Jose
Belknap Khamis Hernandez Iris
Bencomo Deborah Henderson Alfred
Bouvet Mariana Henriquez Luis
Butler Angela Hijazi Sean
Carpena Monica Henriquez Nallely
Casares Jose Hernandez Vanessa
Castillo Raul Hernandez-Bedereu Mariana
Castillo-Lara Stephanie Hijazi Shadi
Cobos Christina Holland Heather
Cooper Ana Holland II William
Corona Jose Howard John
Cota Karla Iturralde Natalie
Cousins Paula Jackson Eugene
Cupple John Jimenez Verenice
Curley Sherilyn Krug Sommehild
Davidson Yesenia Lee Jessica
Dow Ana Leon Aguirre Gerardo
Ducsay John Lira Antonio
Egurrola Brina Lomawunu Natelle
Encinas Burrue Maria Fernanda Raquel
Epp Daniel Magnon Melanie
Ermy Benjamin Mahoro Raissa
Esquer Ernesto Manjarrez Marco
Estrada Eric Martinez Andrea
Fakhouri Nadim McCain Veronica
Ferguson Peter Moghaddam Hannah

(Continued)
<table>
<thead>
<tr>
<th>Molinar</th>
<th>Ayerim</th>
<th>Sanchez</th>
<th>Manuel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Montano</td>
<td>Damaris</td>
<td>Saylor</td>
<td>Oscar</td>
</tr>
<tr>
<td>Murray</td>
<td>Brandy</td>
<td>Schlotterer</td>
<td>Patrick</td>
</tr>
<tr>
<td>Niebla</td>
<td>Alejandra</td>
<td>Shangani</td>
<td>Farshid</td>
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<tr>
<td>Nix</td>
<td>David</td>
<td>Sisson</td>
<td>Karen</td>
</tr>
<tr>
<td>Nobleton</td>
<td>Shanette</td>
<td>Smith</td>
<td>Michael</td>
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<td>Norman</td>
<td>Jaclyn</td>
<td>Somozia</td>
<td>Victor</td>
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<td>Ojeme</td>
<td>Anthony</td>
<td>Stagg</td>
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<tr>
<td>Ortega</td>
<td>Cory</td>
<td>Suarez</td>
<td>Julieta</td>
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<tr>
<td>Paige</td>
<td>Justin</td>
<td>Sylvester</td>
<td>Melissa</td>
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<tr>
<td>Petz</td>
<td>Amy</td>
<td>Te’o</td>
<td>Daniel</td>
</tr>
<tr>
<td>Pina</td>
<td>Martha</td>
<td>Thindwa</td>
<td>Tiffany</td>
</tr>
<tr>
<td>Pinon</td>
<td>Jorge</td>
<td>Torres</td>
<td>Claudia</td>
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<td>Posada</td>
<td>Alexia</td>
<td>Torres</td>
<td>Diana</td>
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<tr>
<td>Quesada Olarte</td>
<td>Juan Jose</td>
<td>Vasyakina</td>
<td>Julia</td>
</tr>
<tr>
<td>Reyes</td>
<td>Berenice</td>
<td>Vega</td>
<td>Oscar</td>
</tr>
<tr>
<td>Reyes</td>
<td>Maria</td>
<td>Vega-Flores</td>
<td>Arturo</td>
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<tr>
<td>Roden</td>
<td>Lisa</td>
<td>Vizcarra</td>
<td>Alexis</td>
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<tr>
<td>Rodriguez</td>
<td>Anna</td>
<td>Walker</td>
<td>Karen</td>
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<tr>
<td>Rodriguez</td>
<td>Daniel</td>
<td>Walker</td>
<td>Michael</td>
</tr>
<tr>
<td>Ruiz</td>
<td>Rene</td>
<td>Wallin</td>
<td>Jonathan</td>
</tr>
<tr>
<td>Saavedra</td>
<td>Laura</td>
<td>Wilhelmsen</td>
<td>Christopher</td>
</tr>
<tr>
<td>Salcedo</td>
<td>Sammantha</td>
<td>Yancey</td>
<td>Lindsay</td>
</tr>
</tbody>
</table>

**Contact Person:**

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)
TO: Board of Governors            DATE: 2/18/09
FROM: Chancellor               ITEM NO: 13
SUBJECT: Board Policy 3202: Course Materials — Second Reading

Recommendation:

This is the second reading of the revised Board Policy 3202: Course Materials. The Chancellor recommends that the Board of Governors approve the policy.

Background:

Recognizing the significance to students of the increasing cost of textbooks and other course materials, the Board of Governors pursuant to A.R.S. § 15-1891 directs the administration to adopt policies that instruct faculty members or any other employees regarding the timelines and processes of course materials adoption.

Changes to the A.R.S. adopted by the Legislature in 2008 requires a publisher, upon request by a faculty member or others in a position of selecting course materials, to identify whether course material are sold separately or bundled, make available the suggested retail price, the estimated wholesale price, copyright dates of previous editions along with summary of changes in the new edition compared to the last version. The College is required to notify faculty of these requirements and adopt policies to encourage faculty to participate. The Higher Education Opportunity Act will require Colleges to the extent practicable to publish on the internet course schedules the ISBN number, and retail price of each required and recommended textbook and supplemental materials. Textbook publishers are also required to offer unbundled textbooks and supporting material.

This revised Board Policy has been taken to the Chancellor's Cabinet and the Faculty Senate.

This recommendation relates to Initiative 1, Strategy 1.2 of the Pima Community College 2008-2011 3-year plan, which states: Create Effective Learning Environments to ensure student success.

Financial Considerations:

There are no additional funds associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost and Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
Draft — 2-18-09

Pima County Community College District
Interim Board Policy

Board Policy Title: Course Materials

Board Policy Number: BP-3202
Adoption Date: 10/8/08
Revision Date(s):
Sponsoring Unit/Department: Provost/Executive Vice Chancellor for Academic and Student Services
Motion Number: 6834
Legal Reference: A.R.S. § 15-1891
Cross Reference:

Recognizing the significance to students of the increasing cost of textbooks and other course materials and the passage of federal and state legislation to help reduce those costs, the Board of Governors directs the administration to develop procedures to ensure that College employees are informed of their legal responsibilities regarding course materials adoptions, and to develop guidelines that ensure the timely and informed adoption of course materials as required by law.
TO: Board of Governors  
FROM: Chancellor  
SUBJECT: Unapproved Minutes of the Special Meeting of January 14, 2009

Background:

The unapproved minutes of the Special Meeting of January 14, 2009 are submitted for approval.
A Special Meeting of the Pima County Community College District Board of Governors was held on Wednesday, January 14, 2009 at 3:00 p.m. at the District Office, Room D-228, 4905 E. Broadway, Tucson, AZ 85709-1005.

BOARD MEMBERS

Marty Cortez
Brenda Even
Richard Fimbres
Vikki Marshall
Scott Stewart

RECORDING SECRETARY

Linda Ashenbrener

ADMINISTRATION

Roy Flores, Chancellor
Suzanne Miles, Executive Vice Chancellor and Provost
David Bea, Executive Vice Chancellor for Administration
Donna Gifford, Assistant Vice Chancellor
Board Chair Scott Stewart called the meeting to order at 3:20 p.m.

Due to a conflict on the calendar with Veteran’s Day on the second Wednesday in November 2009, the Board was asked to find another date for the November meeting. After referring to calendars and careful consideration, Board members made a decision on the date for the November 2009 Board Meeting. November 18 will be listed on the Board calendar and will be submitted for approval at tonight’s meeting.

Copies of the report, Apply to Succeed, Ensuring Community College Students Benefit from Need-Based Financial Aid, were distributed to the Board members along with a summary written by Anna Reese, Executive Director of Financial Aid. The Board will review the report and summary and will discuss the information at the next meeting.

For information purposes, Chancellor Flores read the list of his upcoming trips for various meetings, presentations and conferences.

The meeting adjourned at 4:45 p.m.
TO: Board of Governors
FROM: Chancellor
SUBJECT: Unapproved Minutes of the Annual Meeting of January 14, 2009

Background:

The unapproved minutes of the Annual Meeting of January 14, 2009 are submitted for approval.
The Annual Meeting of the Pima County Community College District Board of Governors was held on Wednesday, January 14, 2009 at 5:00 p.m., in the Community/Board Room, District Central Office, 4905C E. Broadway, Tucson, AZ 85709-1010.

Board Members

Scott Stewart, Chair
Brenda Even, Secretary
Marty Cortez, Member
Richard Fimbres, Member
Sherryn Marshall, Member

Recording Secretary

Linda Ashenbrener

Administration

Roy Flores, Chancellor
Donna Gifford, Assistant Vice Chancellor
Kirk Kelly, Vice Chancellor, Information Technology
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
Brigid Murphy, Assistant Vice Chancellor, Academic Services and Vice Provost
Robert Riza, Assistant Vice Chancellor, Student Services
Stan Steinman, Executive Assistant to the Provost
GENERAL MATTERS

Call to Order

Scott Stewart called the meeting to order at 5:05 p.m.

Pledge of Allegiance

Sherryn Marshall led the Pledge of Allegiance.

NEW BUSINESS

Swearing in of Board Member

Linda Arzoumanian administered the Loyalty Oath to re-elected member Brenda Even.

Election of Board of Governors' Officers For 2009

Motion to Elect Chairman of the Governing Board

Motion No. 6840

Marty Cortez – M, Richard Fimbres – S that Brenda Even serve as Chairperson of the Board of Governors of the Pima County Community College District in 2009.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Motion to Elect Secretary of the Governing Board

Motion No. 6841

Richard Fimbres – M, Marty Cortez – S that Sherryn Marshall serve as Secretary of the Board of Governors of the Pima County Community College District in 2009.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Motion to Elect Representative to the Arizona Association of District Governing Boards

Motion No. 6842

Brenda Even – M, Richard Fimbres – S that Scott Stewart serve as Representative to the Arizona Association of District Governing Boards (AADGB).
Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Motion No. 6843

Scott Stewart – M, Richard Fimbres – S that Brenda Even serve as Alternate Representative to the Arizona Association of District Governing Boards (AADGB).

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Proposed Annual Calendar of Regular Board Meetings, 2009

Motion No. 6844

Richard Fimbres – M, Marty Cortez – S to approve the Board of Governors Meeting Calendar for 2009.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 5:15 p.m.

Secretary

Date
TO:     Board of Governors
FROM:   Chancellor
SUBJECT: Unapproved Minutes of the Regular Meeting of January 14, 2009

Background:

The unapproved minutes of the Regular Meeting of January 14, 2009 are submitted for approval.
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, January 14, 2009 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Brenda Even, Chair
Sherryn Marshall, Secretary
Marty Cortez, Member
Richard Fimbres, Member
Scott Stewart, Member

BOARD REPRESENTATIVES

Julie Hecimovich, Staff
Holly Tackett, Staff
Cynthia Berens, Student
Andrés Gabaldon, Student
Rick Rosen, Faculty

RECORDING SECRETARY

Linda Ashenbrener

ADMINISTRATION

Roy Flores, Chancellor
Lou Albert, President, West Campus
Christal Albrecht, President, Desert Vista Campus
Johnson Bia, President, Downtown Campus
Victoria Cook, Vice President of Instruction
Imelda Cuyugan, Executive Director, Grants
Doreen Armstrong, Executive Director of Employee Consulting and Personnel Services
Betty Elasowich, Vice President of Student Development
Charlotte Fugett, President, East Campus
Donna Gifford, Assistant Vice Chancellor
John Gillis, Division Dean

Diane Groover, Assistant Vice Chancellor, Finance
Jerry Haynes, Vice President of Student Development
Rachelle Howell, Assistant Vice Chancellor, Marketing
Kirk Kelly, Vice Chancellor, Information Technology
Jana Kooi, President, Community Campus
Dee Lammers, Division Dean
Sylvia Lee, President, Northwest Campus
Mary Ann Martinez Sanchez, Vice President of Instruction
Leticia Menchaca, Vice President of Student Development
Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services
Lorraine Morales, Vice President of Student Development
Harry Muir, Vice President of Instruction
Brigid Murphy, Vice Provost/Assistant Vice Chancellor Academic Services
David Padgett, Vice President of Instruction
Anna Reese, Executive Director, Financial Aid
Robert Riza, Assistant Vice Chancellor, Student Services
Ted Roush, Vice President of Instruction
Nancy Russell, Vice President of Instruction
Terry Sawma, Vice President of Instruction
Nancee Sorenson, Vice President of Student Learning Support Services
Edgar Soto, Executive Director, Athletics
Juan Soto, Vice President of Student Development
Stan Steinman, Senior Assistant to the Provost
Anne Vosberg, Vice President of Student Development
Lynne Wakefield, Assistant Vice Chancellor, Human Resources
GENERAL MATTERS

Call to Order

Brenda Even called the meeting to order at 7:10 p.m.

Pledge of Allegiance

Sherryn Marshall led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

At the previous Staff Council meeting, a report from the Provost’s Office included information on the current State deficit, a breakfast meeting hosted by the Chancellor and administrators with state legislators as guests. In the Liaison’s Report, information was shared in regards to annual reviews and the employee assistance program. Staff Council officer elections were held.

Student Representatives

Cynthia Berens and Andrés Gabaldon reported on numerous events held on campuses. Some of those highlighted were a successful Teddy Bear and Canned Food Drive at West Campus for the Gospel Rescue Mission and for a program at Cholla High School, a Welcome Days event at Northwest Campus, and a food drive at Downtown Campus which benefited “Youth On Their Own.”

Faculty Representatives

Rick Rosen reported on the December 5 meeting of the Faculty Senate. The elections for adjunct faculty senators were completed. Meet and Confer survey was completed with a 35% return rate and results will be shared with faculty and the Board. The Provost presented Eric Saphir with a plaque for his work as President of Faculty Senate.

Chancellor Flores made brief comments on fiscal issues and an explanation of the impact on PCC.
Motion to Authorize Executive Session
PASSES

Report — Chairperson of the Board

Officers were elected to the Board for 2009 at the Annual Meeting. Brenda Even will serve as Chair and Sherryn Marshall will serve as Secretary.

A gift was presented to Scott Stewart for his outstanding service as Chairman to the Board for the past year.

The Board presented a plaque to Julie Hecimovich for her service as Board Representative.

A statement from the College indicated that due the national, state and local economic situation, PCC will not be in a position in the coming year to grant traditional raises.

Motion No. 6845


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report.

Chancellor’s Report

Debbie Gubernick from Sonoran Desert Homeschoolers presented information on the history of homeschooling in the community. She reported that over 3,000 students were homeschooled in Pima County last year. The reasons for homeschooling vary but include flexibility, religion, and academics. Access to labs, counseling and math courses are some of the needs of those homeschooled. Enrolling in PCC courses by a homeschooled student may be the student’s first contact with a public institution. The Board offered to share statistics on homeschooling with Ms. Gubernick.
Chancellor Flores discussed some of the highlights of the recent Governor's P-20 Council meeting. There was an inaugural meeting of the Arizona Community Colleges Presidents' Council, which was formed by an executive order issued by the Governor. Chancellor Flores received news that the current estimate for the State budget deficit is $1.6 billion for this year.

Monthly Financial Statements and Fiscal Year 2008 Annual Report

Diane Groover, Assistant Vice Chancellor for Finance, reported that financial activity through November occurred as anticipated. The annual report showed the College continues to have sufficient reserves to meet all current obligations and the long term debt decreased significantly.

Information Items

Separations from Employment

Student Aide Hires

Board Policy 3501: Admissions and Registration – Second Reading

Board Policy 3202: Course Materials – First Reading

Unclassified Pay Rates and Arizona Minimum Wage

These items were noted as information items.

Action Items

Approval of Minutes

Motion No. 6846

Richard Fimbres – M, Marty Cortez – S, to approve the minutes of the Regular Meeting of November 12, 2008.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Motions to Approve Special Meeting Minutes

MOTION NO. 6847
Sherryn Marshall – M, Richard Fimbres – S, to approve the minutes of the Special Meeting of December 10, 2008

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

MOTION NO. 6848
Scott Stewart – M, Richard Fimbres – S, to approve the Consent Agenda, with Addenda to Items 16.1 New Appointments; 16.2 Adjunct Faculty Appointments, and 16.3 Temporary Appointments.

16.1 New Appointments
16.2 Adjunct Faculty Appointments
16.3 Temporary Appointments
16.4 Grant Proposal: The Barbara Bush Foundation for Family Literacy – Literacy for Wright Refugees: Lift While Rising (LWR2)
16.5 Grant Proposal: Governor’s Office for Children, Youth, and Families Division for Community and Youth Development – Pima Community College Adult Education Corps
16.6 Grant Proposal: The Coleman Foundation – Veteran and Military Entrepreneurial Assistance and Outreach
16.7 Board Policy 3201: Occupational Program External Advisory Committees – Final Reading
16.8 Curriculum Recommendation — New Occupational Program: Basic Surface Mining Technology – Certificate for Direct Employment
16.10 Curriculum Recommendation — New Occupational Program: Surface Mining Technology – Associate of Applied Science for Direct Employment
Vote: All Board members present voted "aye" by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:00 p.m.

____________________________________
Secretary

____________________________________
Date
TO: Board of Governors  DATE: 2/18/09
FROM: Chancellor  ITEM NO: 15
SUBJECT: Consent Agenda

Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

15.1 New Appointments
15.2 Adjunct Faculty Appointments
15.3 Temporary Appointments
15.4 Faculty Regular Appointments 2009/2010 Fiscal Year
15.5 Fall 2009 and Spring 2010 Sabbatical Recommendations
15.6 Spring 2009 Paid Professional Development Leave Recommendation
15.7 Board Policy 3501: Admissions and Registration – Final Reading
15.8 Grant Proposal/Subrecipient Agreement: Yentana Research Corporation/National Science Foundation An Investigation of Polyphenols and Their Derivatives in Chemistry
15.9 Intergovernmental Agreement: Arizona Department of Public Safety Phlebotomy for Law Enforcement Program Agreement
15.10 Agreement Addendum: Carondelet Health Network Associate Degree Nursing Program Agreement
15.11 Resolution: Pascua Yaqui Revenue Sharing
TO: Board of Governors
FROM: Chancellor
DATE: 2/18/09
ITEM NO: 15.1

SUBJECT: New Appointments

Recommendation:

The Chancellor recommends that the Board of Governors approve these new appointments.

Background:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Faculty

Manning, Martin  Instructional Faculty
Salary: $20,596  Desert Vista Campus- Aviation Technology
Effective: 1/20/09  One-semester administrative appointment
Education: Bachelor of Science, Professional Aeronautics, Embry-Riddle University
Experience: Mr. Manning has been an adjunct faculty member for Pima Community College for the last four years and an administrative appointment for one semester. He served for seventeen years as a Quality Control Inspector for the Arizona National Guard.

Recruitment Overview:

Mr. Manning served as an Administrative Appointment in the fall and his assignment was extended to the spring.

Staff

Springer, Jolene  Instructional Faculty
Salary: $22,197  West Campus – Nursing
Effective: 2/02/09  One-semester administrative appointment
Education: Bachelor of Science, Nursing, University of North Dakota
Experience: Ms. Springer has worked for the Nursing Division as a clinical instructor for two and a half years. She has been a registered nurse for eight years, serving as a Captain in the United States Army reserves. During this time she has also worked as a field nurse in home care, supervisor of a private duty nursing program and as a telemetry nurse. This is for a one-semester clinical and skills laboratory assignment that only requires the BSN.

(Continued)
Recruitment Overview:
Ms. Marcelli was selected as an Administrative Appointment from a pool of candidates and was recommended by the Campus President.

Contact Person:
Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Adjunct Faculty Appointments

DATE: 2/18/09
ITEM NO: 15.2

Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Background:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial academic discipline(s) in which adjunct faculty members are certified and the initial campus where they will teach. Adjuncts may also teach in other disciplines if additional certifications are awarded, or as temporary non-credit instructors in areas for which they are qualified.

Allen, Jacqueline L.
Discipline(s): Student Success (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Psychology, University of Arizona, Tucson, Arizona; Master of Education, School Counseling, University of Arizona, Tucson, Arizona
Experience: Ms. Allen is currently employed as a Career Counselor at Rincon High School. Her previous experience includes working as a Counselor at Hollinger Elementary and Sunnyside High School. Ms. Allen has no formal teaching experience.

Cassidy, Mary E.
Discipline(s): Student Success (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Sociology, and Bachelor of Arts in Education, Social Studies, University of Arizona, Tucson, Arizona; Master of Science, Counseling, University of Phoenix, Phoenix, Arizona
Experience: Ms. Cassidy has been employed by Tucson Unified School District in different capacities. She taught Reading, and counseled middle school students. She is currently a Career Counselor at Catalina Magnet High School.

(Continued)
Choi, Kunsoo P., Ph.D.
Discipline(s): Economics, Religion (Academic)
Salary: $710 per load hour
Education: Bachelor of Economics, Sungkyunkwan University, Soul, South Korea; Master of Divinity, Religion, Princeton Theological Seminary, Princeton, New Jersey; Master of Philosophy, Biblical Studies, Drew University, Madison, New Jersey; Doctor of Philosophy, Biblical Studies, Drew University, Madison, New Jersey; Doctor of Philosophy, Economics, University of Virginia, Charlottesville, Virginia
Experience: Dr. Choi is currently an adjunct faculty member at Troy University teaching Managerial Economics and Quantitative Analysis. He is also currently employed as a Financial Advisor with Merrill Lynch. His previous experience includes working as a Pastor for the Korean Presbyterian Church.

Cotta, Sabrina A.
Discipline(s): Public Administration (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Political Science, Colorado State University, Fort Collins, Colorado; Master of Public Administration, University of Alaska, Anchorage, Alaska
Experience: Ms. Cotta is currently working as a management intern for the City of Tucson. Her previous experience includes working as a Deputy Clerk in Alaska. She also worked as a graduate assistant at the University of Alaska where she assisted students with the application process and advised them on academic progress.

Curtis, Charles C., Ph.D.
Discipline(s): Physics (Academic)
Salary: $710 per load hour
Education: Master of Science, Physics, University of Arizona, Tucson, Arizona; Doctor of Philosophy, Physics, University of Arizona, Tucson, Arizona
Experience: Dr. Curtis was a Professor of Physics at the University of Arizona. He has over twenty-eight years of teaching experience for the University of Arizona.

Fry, Frank.
Discipline(s): Automotive Technology (Occupational/Workforce)
Salary: $710 per load hour
Education: Certificate: Master Automobile Technician, National Institute for Automotive Service Excellence, Leesburg, Virginia; Swain County High School, Bryson City, North Carolina
Experience: Mr. Fry has twenty-eight years of experience in the automotive industry. He worked as a mechanic, Facility Coordinator, and Service Manager. He has no previous classroom teaching experience.

Gray, Kimberly J.
Discipline(s): Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Science, Mathematics, University of Arizona, Tucson, Arizona

(Continued)
Experience: Ms. Gray is a graduate teaching assistant at the University of Arizona in the Math Department. She has one year of experience teaching math courses.

Harman, John A.  
Discipline(s): Biology (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, Biology, St. Mary’s College of Maryland, St. Mary’s City, Maryland; Master of Science, Entomology, University of California, Riverside, California  
Experience: Mr. Harman taught an Entomology class for two quarters as a teaching assistant at the University of California-Riverside. He worked previously with insect specimens as a laboratory assistant and museum assistant.

Lake-Corral, Lorien T.  
Discipline(s): Sociology (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, Sociology, State University of New York, Geneseo, New York; Master of Arts, Sociology, University of Arizona, Tucson, Arizona  
Experience: Ms. Lake-Corral has been a graduate teaching assistant for six years at the University of Arizona in the Sociology Department.

Lord, Rachael D.  
Discipline(s): Social Services (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, Social Work, Pacific Lutheran University, Tacoma, Washington; Master of Social Work, Social Work, Arizona State University, Phoenix, Arizona  
Experience: Ms. Lord has worked for the last ten years in many roles supporting child welfare and juvenile justice. She developed a curriculum for date rape prevention workshops that she presented to teenagers.

Lorimer Brian B.  
Discipline(s): Education, Student Success (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, History and Political Science, York University, Toronto, Canada; Master of Education, Educational Leadership, Northern Arizona University, Flagstaff, Arizona  
Experience: Mr. Lorimer has been a school administrator since 1978 starting in Canada. He is currently the Principal at Esperero Middle School in Tucson, Arizona. He has teaching experience in the United States and Canada.

Mains, Joseph M.  
Discipline(s): Writing (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, English, Arizona State University, Tempe, Arizona; Master of Fine Arts, Creative Writing, University of Arizona, Tucson, Arizona  
Experience: Mr. Mains worked as a graduate instructor teaching Poetry Writing, Composition and Creative Writing at the University of Arizona.

(Continued)
Mahlstede, Jaclyn L.
Discipline(s): Nursing (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Chemistry and Nursing, University of Arizona, Tucson, Arizona
Experience: Ms. Mahlstede is a registered nurse with more than four years working for the University Medical Center and Tucson Medical Center in Tucson, Arizona. Her previous job was a research assistant performing chemical research for a corporation. Ms. Mahlstede has no formal teaching experience.

McNerney, Daniel B.
Discipline(s): Management, (Academic)
Salary: $710 per load hour
Education: Bachelor of Business/Management; Master of Management both degrees from University of Phoenix, Phoenix, Arizona
Experience: Mr. McNerny has management experience working as a director/manager of operations for companies in California and Tucson. He also managed a warehouse for the Arizona Department of Corrections. Mr. McNerney has no formal teaching experience.

Michels, Janel T.
Discipline(s): Chemistry, (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Chemistry, Creighton University, Omaha, Nebraska; Master of Arts, Chemistry, University of Arizona, Tucson, Arizona
Experience: Ms. Michels has four years of teaching experience which ranges from university level to secondary school level. She also worked as a Quality Assurance Chemist for a company in the Midwest.

Myers, James E.
Discipline(s): Writing, (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, English, Northern Arizona University, Flagstaff, Arizona
Experience: Mr. Myers has more than three years of experience teaching mature learners tabletop games in convention centers and community settings. As a student, he was a peer assistant for fellow students in a general education class. Mr. Myers is currently working as a customer care agent for a wireless company.

Nagami, Heather A.
Discipline(s): Writing, (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Literature (Creative Writing), University of California, Santa Cruz, California; Master of Fine Arts, Creative Writing, University of Arizona, Tucson, Arizona
Experience: Ms. Nagami has publishing, editing, and teaching experience. She has over four years experience teaching Writing, English, Composition, and College Success courses in Massachusetts and Arizona.
Nichols, Kimberly S.
Discipline(s): Business, Management (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Psychology, Manchester College, North Manchester, Indiana; Master of Business Administration, University of Phoenix, Phoenix, Arizona
Experience: Ms. Nichols has experience working in the areas of sales and marketing for five years for a non-profit agency and a private company. She is currently a Career Planning Specialist. Ms. Nichols has no formal teaching experience.

Overmyer, Patricia M.
Discipline(s): Special Education (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Elementary Education, Minnesota State University, Mankato, Minnesota; Master of Science, Special Education, Minnesota State University, Mankato, Minnesota
Experience: Ms. Overmyer has been an adjunct faculty member at Maricopa Community College for eight years. She has taught college level special education and regular education courses both online and in the classroom.

Poitevien, Genevieve.
Discipline(s): Computer Software Application, (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Elementary Education with ESOL, Florida International University; Miami, Florida; Master of Science, Educational Computer & Technology, Barry University, Miami Shores, Florida
Experience: Ms. Poitevien taught elementary students for five years. She worked in Haiti as an adult education instructor, ESOL planner and evaluator. Her most recent experience was a computer teacher with New York City Board of Education.

Rojas, Colleen M., Ph.D.
Discipline(s): Special Education (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Elementary Education, University of Arizona, Tucson, Arizona; Master of Arts, Special Education, San Diego State University, San Diego, CA; Doctor of Philosophy, Special Education, University of Arizona, Tucson, Arizona
Experience: Dr. Rojas has taught Student Success classes at Kaplan University for one semester and is a Support Cadre Consultant for the Arizona Department of Education.

Rudd, Eric K.
Discipline(s): Mathematics (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Mathematics, University of Arizona, Tucson, Arizona; Master of Science, Mathematics, University of Arizona, Tucson, Arizona

(Continued)
Experience: Mr. Rudd has over four years experience teaching Mathematics as a graduate teaching assistant. In addition, he taught and tutored community college students at Cochise College in Douglas, Arizona.

Sherrill, Barbara E. DO
Discipline(s): Music (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Music; Master of Music, University of Arizona, Tucson, Arizona
Experience: Ms. Sherrill has experience teaching music to elementary age students in a private setting.

Stiller, Nancy J., Ph.D. DO
Discipline(s): Education, Study Skills, Academic
Salary: $710 per load hour
Education: Bachelor of Science, Physical Education, Springfield College, Springfield, Massachusetts; Master of Arts, Counseling, California State University, San Bernardino, California; Doctor of Philosophy, College & University Administration, Michigan State University, East Lansing, Michigan.
Experience: Dr. Stiller has worked for educational institutions for more than twenty-five years in different capacities. She currently holds an associate director position with the University College at the University of Arizona where she teaches classes in Career Exploration and College Success. She also advises students in the fields of academic and career choices.

VanHoesen, Jennifer L. DO
Discipline(s): Education, Student Success (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Social Psychology, Park University, Parkville, Missouri; Master of Counseling/Marriage, Family and Child Therapy, University of Phoenix, Phoenix, Arizona; Master of Arts, Curriculum and Instruction, Chapman University, Orange, California
Experience: Ms. VanHoesen is currently an adjunct instructor at Apollo College in Tucson, Arizona. Classes taught include Psychology, Sociology, and Writing. Ms. VanHoesen was the President, Chief Administrative Officer, and Clinical Director at Aztec Counseling Services, Inc.

Wilson, Kevin L. DO
Discipline(s): Human Resources (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Business Quality Management, Military Science, Southwestern College, Wichita, Kansas; Master of Human Resource Management, National University, La Jolla, California
Experience: Mr. Wilson has been working in the field of human resources for more than seven years. He is currently a Human Resource Specialist for the U.S. Air Force Base, Elgin Florida. Previously, he worked for the healthcare industry in the state of Florida.

(Continued)
Contact Person:

Dr. Suzanne L. Miles, Provost and Executive Vice Chancellor (206-4999)

[Signature]
Dr. Roy Flores, Chancellor
TO: Board of Governors               DATE:  2/18/09
FROM: Chancellor                     ITEM NO:  15.3

SUBJECT: Temporary Appointments

Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Background:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent, as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments, subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

Burkhart, Jessica               Tutor I      EC
Hourly Rate: $7.25
Education: Coursework. Bio-Chemistry, University of the Virgin Islands, St. Thomas; Coursework, Science, Pima Community College
Experience: Ms. Burkhart has experience as a mentor, tutor, and Program Coordinator for various literacy programs, including House of Neighborly Service, Love Ministries, and the Beyond Vision Foundation.

Contreras, Alejandro J           Lab Assistant EC
Hourly Rate: $12.71
Education: Coursework, EMT-Basic, Pima Community College
Experience: Mr. Contreras has three years of experience with the Tucson Fire Cadet Program with two years of those years as a lieutenant. He is Wildland Firefighter Type II certified and is certified in CPR and First Aid.
Temporary Appointments

Date: 2/18/09
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Douglas, Sylvia  Tutor I  WC
Hourly Rate: $7.25
Education: Graduate Coursework, Education, University of Arizona
Experience: Ms. Douglas has experience working as a school volunteer coordinator and as a community literacy specialist.

Fitzpatrick, Casey  Lab Assistant  EC
Hourly Rate: $12.71
Education: Coursework, EMT-Basic, Pima Community College
Experience: Mr. Fitzpatrick has completed the EMT 100 and EMT180 courses. He is preparing to take the National Registry exam.

Gaona, Daniel  Office Aide  WC
Hourly Rate: $8.00
Education:
Experience: Currently, Mr. Gaona is a Pima Community College student in Journalism. He has basic office work experience and experiences with other publications.

Hewitt, James L.  Art Model  WC
Hourly Rate: $10.00
Education: Coursework, Psychology and Photography, Pima Community College
Experience: Mr. Hewitt has experience as an actor and has previously worked at Kino Hospital as a Medical Records Liaison.

Hirsch, Chris  Lab Assistant  EC
Hourly Rate: $12.71
Education: Coursework, EMT-Basic, Pima Community College
Experience: Mr. Hirsch has completed the EMT 100 and EMT180 courses. He is preparing for the National Registry exam.

Hixon, Christopher  Tutor II  DO
Hourly Rate: $7.25
Education: Coursework, Interpreter Training, Pima Community College
Experience: Mr. Hixon has completed half of his National Certification testing and will begin his practicum experience this spring. He has expertise with current electronic video and audio equipment similar to our West Camus Interpreter Training/Video Relay Service Lab on the West Campus.

Hruschka, Debra  Instructor  CC
Hourly Rate: $20.53
Education: Associate of Science, Propulsion, Community College of the Air Force; Associate of Art, Liberal Arts, Cochise Community College; Bachelor of Arts, Early Childhood Education, University of Arizona; Master of Arts, Education - Curriculum and Instruction, Chapman University
Experience: Ms. Hruschka has five years of experience teaching adult basic education and GED Preparation in a community college setting. She has four years National Guard experience.

(Continued)
Temporary Appointments

McGraw, John  Lab Assistant  EC
Hourly Rate: $12.71
Education: Coursework, EMT-Basic, Pima Community College
Experience: Mr. McGraw has completed the EMT 100 and EMT180 courses. He is preparing for the National Registry exam.

Mire, Michelle  Interpreter  WC
Hourly Rate: $40.00
Education: Associate of Arts, Sign Language Interpreting, Pima Community College; Coursework, Deaf Studies / Sign Language Interpreting, University Of Arizona
Experience: Ms. Mire has more than three years of experience as a Sign Language Interpreter and most recently as a Video Interpreter.

Mittelmeier, Kirby  Instructor  CC
Hourly Rate: $15.00
Education: Bachelor of Arts, Creative Writing, Columbia College, Chicago, Illinois; Master of Arts, English as a Second Language, University of Arizona
Experience: Mr. Mittelmeier has two years of experience teaching English as a Second Language at the University of Arizona. This position was in partnership with the El Rio Learning Center of Pima Community College Adult Education. He has four years of experience as an editor and writer and 11 years of experience as a self-employed realtor.

Morris, Eugene  Tutor I  EC
Hourly Rate: $7.25
Education: Coursework, Mechanical Engineering, Pima Community College
Experience: Mr. Morris has worked as a realtor for the last two years. He has eight years of prior experience in retail management.

Murrillo, Crystal  Tutor III  DV
Hourly Rate: $9.00
Education: Coursework, General Studies, Pima Community College
Experience: Ms. Murrillo is a TRiO Talent Search Alumni. She has previous experience with the Talent Search TRiO program and its objectives.

Oakes, David  Instructor  CC
Hourly Rate: $20.53
Education: Associate of Business Administration, Parkland College, Champaign, Illinois; Bachelor of Science, Occupational Education, Southern Illinois University, Carbondale, Illinois; Master of Arts, Education. Curriculum and Instruction, University of Illinois, Urbana, Illinois; Ph.D., Education, University of Illinois, Urbana, Illinois
Experience: Mr. Oakes has 12 years of teaching experience. He has taught in K-12 and Higher Education. He has one year of experience teaching GED Preparation, and basic reading and writing skills to adults.

(Continued)
Temporary Appointments

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Saunders, Delynn
Interpreter
WC
Hourly Rate: $36.00
Education: Coursework, American Sign Language Interpreter, Pima Community College;
Coursework, Interpreter, English Writing, College of Lake County, Illinois
Experience: Ms. Saunders has more than four years experience as an Interpreter. She is a
Certified RID/CDI deaf interpreter for deaf students.

Staley, Diane
Tutor I
WC
Hourly Rate: $7.25
Education: Bachelor of Arts, English, University of Arizona
Experience: Ms. Staley has work experience as a realtor.

Stoyanoff, Jenyfer
Tutor II
EC
Hourly Rate: $7.25
Education: Coursework, American Sign Language, Pima Community College
Experience: Ms. Stoyanoff has been signing for two years. She attends Pima Community
College courses through dual enrollment program at Empire High School.

Sutton, Andrew
Tutor I
EC
Hourly Rate: $7.25
Education: Coursework, Computer Science, Pima Community College
Experience: Mr. Sutton’s experience includes five years of service as a Military Intelligence
Analyst with the U.S. Army and Army Reserves.

Wallace, Alexandria
Tutor I
EC
Hourly Rate: $7.25
Education: Coursework, Nutrition, University of Arizona; Coursework, Emergency Medical
Technology, Pima Community College
Experience: Ms. Wallace has national and state EMT Certification. She also has many years
of retail sales experience.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors               DATE: 2/18/09
FROM: Chancellor                     ITEM NO: 15.4
SUBJECT: Faculty Regular Appointments 2009/2010 Fiscal Year

Recommendation:

The Chancellor recommends that the Board of Governors approve the following faculty regular appointments for the 2009/2010 Fiscal Year. Furthermore, the Chancellor recommends that the Board authorize the Chancellor, or designee, to sign the employment contracts for faculty personnel on behalf of the College District.

Background:

As stated in the 2008/2009 Faculty Personnel Policy Statement, “a faculty member shall be offered a new contract for the ensuing academic or fiscal year unless s/he received notice otherwise on or before March 1.”

Instructional and Educational Support Faculty have been evaluated through student feedback. This part of the program will be followed by an annual performance evaluation conducted by supervising deans. The ongoing feedback and evaluation process is designed to strengthen instruction and educational support services at Pima Community College. The evaluation emphasizes responsiveness to student needs, support of successful instructional, counseling and library methods, and provides guidance toward continual improvement in teaching and other faculty work.

The Instructional and Educational Support Faculty listed on the attached pages are current full-time regular faculty and are recommended for regular appointment for the 2009/2010 Fiscal Year. The contract, when issued, will stipulate appropriate terms and conditions, including but not limited to, salary, days of accountability and designation of instructional or educational support faculty status.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)
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Recommendation:

The Chancellor recommends that the Governing Board approve full-pay sabbaticals for fall semester 2009 for Instructional Faculty Gigi Brown, Ann Haber, Diane Lussier, Ann Simmons-Myers, Michael Stack, Michael Tveten; full-pay sabbaticals for spring 2010 for Instructional Faculty Teresa Campbell, Lori Grimm, MaryKris Mcilwaine, Claire Park, and Hirotsune Tashima. One half-pay sabbatical for spring semester 2010 is recommended for Instructional Faculty Michael Stack.

Background:

The Faculty Professional Development Working Group has recommended twelve faculty members listed herein for full-pay and one half-pay sabbaticals for the fall 2009 semester and spring 2010 semester. This recommendation is the result of a structured process followed in accordance with the guidelines established in the Faculty Personnel Policy Statement.

The cost of these sabbaticals is $392,536.00 based on salary with benefits. To backfill faculty during their leave, the cost of adjunct salary with benefits is $139,302.00.

Sabbatical Recommendations for 2009-2010

Fall Semester 2009

Gigi Brown
Fall 2009 Semester, Full-Pay Sabbatical

Gigi Brown, Interior Design Faculty at Downtown Campus, states that the purpose of her sabbatical is to complete a manual for classroom instruction on how to create sanctuaries for and in residential and non-residential interior environments. This manual will benefit students of design by providing a strong foundation in designing and building personal sanctuaries and will also help professionals in interior design guide their clients.

The objectives of her sabbatical are: (1) research, identify, analyze, and study different types of sanctuaries and other types of related spaces in interior and “interior” exterior environments; (2) visit 3-5 sanctuary sites, photograph the sanctuaries, interview 3-5 experts on sanctuaries, interview 3-5 interior design professionals, and document the information collected; (3) develop a detailed outline for chapters in sanctuary manual; (4) write chapters for the manual, identify options for layout, graphics, and printing, and distribute draft to interior design faculty for critique and use in their classes.

(Continued)
Ann Haber
Fall 2009 Semester, Full-Pay Sabbatical

Ann Haber, Biology and Medical Laboratory Technician Faculty, West Campus, states that the purpose of her sabbatical is to provide service to the Medical Laboratory Technician program by developing standardized course materials, a test bank, and a library of normal and abnormal hematological smears for use by faculty and students in MLT 211 Hematology and to improve her own knowledge of hematology. The Medical Laboratory Technical program will benefit from having standardized course material that meets accrediting agency recommendations and streamlines student learning outcomes assessment, as well as by having a faculty member with enhanced knowledge in her field.

The objectives of her sabbatical are (1) create and revise PowerPoint presentations for all 33 chapters of the text for MLT 211, create embedded assessments for each chapter, compile objectives for each chapter in accordance with The National Accrediting Agency for Clinical Laboratory Sciences (NAACLS) recommendations, and create a test bank that instructors can use to assess student learning outcomes; (2) compile a slide library of normal and abnormal blood smears, with keys, for use by students; (3) improve her knowledge of hematology by shadowing one or two hematology specialists for several hours each week; and (4) improve her currency in biology by taking a graduate-level microbiology course at the University of Arizona.

Diane Lussier
Fall 2009 Semester, Full-Pay Sabbatical

Diane Lussier, Mathematics Faculty at Downtown Campus, states that the purpose of her sabbatical is to enroll full-time in a Master's of Administration program at Northern Arizona University (NAU), which will allow her to acquire skills in public management and program administration that she will be able to apply at the College.

The objective of her sabbatical is to enroll in and complete four three-credit courses: ADM 540 Principles of Administration, ADM 530 Principles and Strategies of Program Evaluation, POS 543 Organizational Management, and POS 644 Government Budgeting.

Ann Simmons-Myers
Fall 2009 Semester, Full-Pay Sabbatical

Ann Simmons-Myers, Art Faculty at West Campus, states that the purpose of her sabbatical is community outreach and connection involving production of a series of photographic portraits of individuals who have made an impact on Tucson and its various communities.

The objectives of her sabbatical are (1) to produce a series of at least 15 photographs focusing on Tucsonans in their community environments, including making at least 100 exposures (film, digital, black and white, and color) of each individual over several meetings, interviewing the participants and helping them to write a statement to accompany their portraits, and taking a 6-day Digital Color Printing Workshop in Cone, VT; and (2) to develop a presentation, including visuals, demonstrations, and lecture, about the Photography Program at the West Campus, with presentations at least five local high schools and at other Pima College campuses.

(Continued)
Michael Stack  
**Fall 2009 Semester, Full-Pay Sabbatical**

Michael Stack, Art Faculty at East Campus, states that the purpose of his sabbatical is to pursue the concepts of Open and Closed Form Drawing, the centerpiece of his drawing curriculum, through researching, drafting, and illustrating new instructional text. Students will benefit from access to enhanced instructional material and from the newly created artwork that relates to the concepts he teaches.

The objectives of his sabbatical are (1) to develop knowledge of his sabbatical topic through sustained and meaningful research and study including reading of printed and online texts and on-site visits to major museum collections that house prime historic and contemporary examples of the drawing principles he seeks to explicate; (2) clarify and formalize his class lectures on the topic of Open and Closed Form Drawing and to provide a written and expanded illustrated guide that each student can read at their own pace; and (3) devote considerable uninterrupted time to creation of approximately 20 highly finished, detailed pen-and-ink drawings that relate to the concepts he teaches and provide students with real-world examples.

Michael Tveten  
**Fall 2009 Semester, Full-Pay Sabbatical**

Michael Tveten, Biology Faculty at Northwest Campus, states that the purpose of his sabbatical is to develop course materials for Biology 100, Biology Concepts, which can be linked to four different Pima College history courses. Student success in linked courses is significantly higher than in courses taken individually. These course materials will be used to increase the linked course offerings at the Northwest Campus and made available to faculty members.

The objectives of his sabbatical are (1) create four detailed lesson plans that link BIO 100 to each of four history courses (HIS 101, HIS 102, HIS 141, and HIS 142), with 14 topics planned for each version of BIO 100, each with detailed notes, a schedule for lecture delivery matching the biology and history classes, a schedule for matching existing biology laboratory activities to each topic, and a basic set of PowerPoint slides for each topic; and (2) research and write detailed stories, at least 10 for each version of the BIO 100 course, with documentation, that can be used to support the concepts in biology and relate the concepts to history.

Spring Semester 2010

Teresa Campbell  
**Spring 2010 Semester, Full-Pay Sabbatical**

Teresa Campbell, Business, Management, and Marketing Faculty at West Campus, states that the purpose of her sabbatical is to infuse real-world stories about employees who have had positive effects on their organizations' ethics into Business-related courses by identifying, summarizing, and compiling at least 12 such cases for use in classes. Students will benefit from having case studies where employees have had a positive impact on the ethics of the organizations for which they work. Additionally, the case studies will be distributed to all interested faculty teaching relevant business-related courses.

(Continued)
The objectives of her sabbatical are (1) identify individuals or groups of individuals who have had a positive influence on their organization's ethics, research the background/history of each case, and choose business-related topics that can be exemplified; (2) compile the notebook by writing a briefing of each case, creating a series of discussion points, and creation of multimedia items to be used with at least three of the 12 cases; and (3) final formatting and distribution of the final binder with case studies to all full-time and adjunct faculty teaching the BUS, MGT, and MKT courses for which the ethics case studies are relevant.

Lori Grimm  
Spring 2010 Semester, Full-Pay Sabbatical

Lori Grimm, Reading Faculty at Desert Vista Campus, states that the purpose of her sabbatical is to pursue professional development through graduate coursework in Education and to develop materials for developmental reading students that will integrate the content of REA 091 with the reading requirements of content-area courses. Students should benefit from increased success in content-area courses.

The objectives of her sabbatical are (1) complete a 3-credit graduate-level course; (2) identify four content-area courses students are likely to enroll in after completing REA 091, based on data collected from REA 091 students over the last 2 years; (3) determine the reading requirements for the four content-area courses through analysis of the course textbooks and administration of a survey in interviews with full-time faculty members who teach those courses; (4) design materials that integrate the reading requirements of the content-area courses with the course content of REA 091, including distributing the materials to members of the Reading CDAC.

MaryKris Mcilwaine  
Spring 2010 Semester, Full-Pay Sabbatical

MaryKris Mcilwaine, Sociology Faculty at West Campus, states that the purpose of her sabbatical is to produce a "Sociology Current Research Compendium" document for use in the classroom to cite current research findings demonstrating to students how sociology is relevant to their lives right now.

The objectives of her sabbatical are (1) to create a list of 50 sub-field areas within sociology; (2) collect five scholarly works with a copyright date of 2000 or later for each of the 50 sub-fields on the list; (3) read and take notes on each of the 250 scholarly works gathered; and (4) for each of the 50 sub-fields, title and write a 100-word blurb describing a compelling and current research finding/claim from the scholarly literature, compile a mini-bibliography of the five sources drawn on for its creation, and print/burn copies of all the documents.

Claire Park  
Spring 2010 Semester, Full-Pay Sabbatical

Claire Park, Art Faculty at West Campus, states that the purpose of her sabbatical is to demonstrate to students and the community the importance of significant dialogue between the creative/philosophical traditions of Asia and the Western European tradition in contemporary art.
Students will benefit from her bringing new perspectives on East/West dialogue in art in general and new ideas about color-field weaving in particular into the classroom.

The objectives of her sabbatical are (1) to prepare and present guest lectures for the University of Hawaii Department of Art and the East-West Center Art Museum; (2) research East/West cultural perspectives on topics such as the relationship of art to community, the natural environment, beliefs, and values through finding relevant books and articles, interaction with colleagues, and visiting the East-West Center and other museums in Hawaii; (3) create two color-field weavings in response to her research and her experience in Hawaii; and (4) develop the concept for a related exhibit at the Louis Carlos Bernal Gallery involving two to four other artists and create an exhibition notebook of visual and written material from her research and trip to Hawaii along with discussion questions for students emphasizing critical thinking and writing and a bibliography of books and articles inspirational to her work and the exhibit.

Hirotsune Tashima  
Spring 2010 Semester, Full-Pay Sabbatical

Hirotsune Tashima, Art Faculty at West Campus, states that the purpose of his sabbatical is to create professional artwork, engage in personal academic renewal, and to create material for promotion and outreach of Pima College art programs for use at local high schools.

The objectives of his sabbatical are (1) develop ideas for, sketch, and create five 16” or taller pieces of detailed professional quality figurative sculpture in clay, each glazed and fired several times; (2) attend the National Council on Education for the Ceramic Arts annual conference and create a PowerPoint about the conference for showing to students; and (3) create a PowerPoint presentation for recruitment with an up-to-date introduction to Pima College’s Art programs and give the presentation at five high schools.

Michael Stack  
Spring 2010 Semester, Half-Pay Sabbatical

Michael Stack, Art Faculty at East Campus, states that the purpose of his sabbatical is to continue developing central concepts in his drawing curriculum through adapting his instructional texts on Open and Closed Form Drawing through creating a significant body of new paintings in oil, and through planning future exhibits of his artwork. Students will benefit from access to enhanced instructional materials and the College will benefit through increased visibility of its Art programs.

The objectives of his sabbatical are (1) send his Open and Closed Form Drawing out for peer review, incorporate revisions, finalize and insert illustrations, and identify possible conference venues and specialized publications; (2) research, draft, and revise his text on Variation in Color, including reading of texts and on-site visits to major museum collections; (3) create paintings in oil to give concrete example to the design principles of variation in color as well as to create a significant new body of artwork; and (4) document his new drawings and paintings, title them, write supporting statements, exhibit them in his gallery, Davis Dominguez, and find other venues for later exhibition elsewhere in Tucson and in cities across the country.

(Continued)
Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 2/18/09
ITEM NO: 15.6

SUBJECT: Spring 2009 Paid Professional Development Leave Recommendation

Recommendation:

The Chancellor recommends that the Governing Board approve full-pay professional development leave for the spring semester 2009 for non-exempt employees to complete degrees.

Background:

The Non-Exempt Professional Development Working Group has recommended two staff employees herein for full-pay professional development leave for the spring 2009 semester. This recommendation is the result of a structured process followed in accordance with the guidelines established in the Non-Exempt Personnel Policy Statement.

The cost for these leaves is $40,306 based on base salary with benefits. To backfill with temporary staff during their leave is $36,869 based on wages with benefits.

Recommendations for Spring 2009

Charles Williamson, Laboratory Technician – Mathematics, at Downtown Campus, states that the purpose of this leave is to complete his post-degree secondary teaching certificate and intern at the Vail School District. The completion of this certificate will benefit students by the application of the educational concepts and methods to instructional issues encountered on the job at the Alternative Learning Center.

Sylvia Ortega, Student Services Advanced Specialist, East Campus, states that the purpose of her leave is to complete her Bachelor’s of Arts in Liberal Studies degree from Northern Arizona University. Ms. Ortega will apply the knowledge gained from this degree to further serve students in her current role as well as qualify for positions at the College which require a bachelor’s degree.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 2/18/09
ITEM NO: 15.7
SUBJECT: Board Policy 3501: Admissions and Registration — Final Reading

Recommendation:

This is the final reading of the revised Board Policy 3501-Admissions and Registration. The Chancellor recommends that the Board of Governors approve the policy.

Background:

This policy has been revised to meet the admissions and registration categories pursuant to the Arizona Revised Statutes provided that the College criteria, guidelines and procedures have been met.

The policy was initially updated within the Academic Standards Standing Committee, with assistance from the Vice-Presidents of Student Services and the International Student Services Office, and presented to Staff Council and Faculty Senate. Chancellor’s Cabinet reviewed and made additional recommendations. Finally the College legal team reviewed and made further recommendations, all of which have been incorporated in this draft.

This recommendation relates to Initiative 3 of the Pima Community College 2008-2011 3-year plan, which states: Redesign Student Services and Initiative 7 of the Plan, which states: Strengthen Administrative Operations.

Financial Considerations:

There are no additional funds associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
Admissions and Registration

The Pima County Community College District is open to students if they fall within one of the categories pursuant to ARS 15-1805.01 and 15-1821, provided that the established College criteria, guidelines and procedures have been met.

The scope of program or course accessibility may be limited due to certain curriculum requirements, fiscal constraints, facility limitations, external agency requirements or student preparedness. All such degree and certificate programs and their respective requirements shall be so identified in the college catalog.

No person shall be denied admission or registration to the College on the basis of sex, race, color, national origin, age, or disability.
Recommendation:

The Chancellor recommends that the Board of Governors approve the “Investigation of Polyphenols and Their Derivatives in Chemistry” grant proposal and acceptance of the subrecipient award from Ventana Research Corporation for the period of April 1, 2009 – September 30, 2009.

Background:

In January 2006, a solicitation was issued by the National Science Foundation’s (NSF) directorate for Engineering’s Office of Industrial Innovation Small Business Innovation Research (SBIR) programs for proposed projects that would foster partnership between Minority-Serving Community Colleges (MSCCs), which educate large numbers of underrepresented students, and the small business community.

A proposal was submitted in response to this solicitation by Dr. Tom Selegue, chemistry faculty member at Pima Community College, and Dr. John Lombardi, president of Ventana Research Corporation. The decision was made by the NSF to fund the project in July 2006. A total of $30,000 will be awarded to Pima Community College as a sub-recipient. The research will be carried out at the facilities of Ventana Research Corporation in South Tucson. In addition, the faculty members that participate in the project will develop new curriculum for their classes at Pima Community College (PCC). PCC chemistry students will work with Ventana Research Corporation to discover new uses and new local sources for polyphenols and their derivatives. The research team will consist of two faculty members and two students from Pima Community College. Each faculty member will receive a stipend of $8000 for their participation in the project. Each student will receive a stipend of $4000 for their participation in the project. In addition, there will be a financial allowance of $1000 for the cost of materials and supplies associated with the development of classroom instructional activities based on the outcome of the research project. $2778 will be applied toward various research equipment (polyphenol extraction and polyphenol characterization).

“The Investigation of Polyphenols and Their Derivatives in Chemistry” grant proposal relates to Pima Community College’s 2008-2011 year plan, Initiative 5: Improve the Use of Physical Assets, Strategy 5.4: Develop external partnerships.
Financial Considerations:

The total amount being requested is $30,000. The table below illustrates the expense items to be supported by the grant:

Personnel
- PCC Faculty 1 Stipend (266.66 hours x $30/hr) $8,000
- PCC Faculty 2 Stipend (266.66 hours x $30/hr) $8,000
- PCC Student 1 Stipend (333.35 hours x $12/hr) $4,000
- PCC Student 2 Stipend (333.35 hours x $12/hr) $4,000

Materials and Supplies $1,000

Research Equipment (Polyphenol extraction and Polyphenol characterization) $2,778

Indirect Cost Rate of 8% to total direct cost $2,222

Total Direct Costs $27,778
Project Total $30,000

No matching funds or institutionalization of the program are required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and had determined they do not represent an undue liability. A Subrecipient Agreement will be reviewed by College staff and will be approved as to form by College legal counsel.

Contact Person:

Dr. Sylvia Lee, President, Northwest Campus, 206-2111

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 2/18/09  
ITEM NO: 15.9  

SUBJECT: Intergovernmental Agreement:  
Arizona Department of Public Safety  
Phlebotomy for Law Enforcement Program Agreement  

Recommendation:

The Chancellor recommends that the Board of Governors approve an Intergovernmental Agreement with the Arizona Department of Public Safety (DPS) for education and training programs, effective from February 11, 2009 until June 30, 2014.

Background:

The Community Campus Public Safety and Emergency Services Institute (PSESI) proposes to enter into an umbrella agreement with the Department of Public Safety. The umbrella agreement format consists of a general base contract and specific addenda that may be added as new programs are needed.

The purpose of the Intergovernmental Agreement is to establish the framework within which the College may operate educational programs for the benefit of individuals identified by DPS. The IGA sets out mutual responsibilities and rights regarding these programs.

Included in the Agreement is Addendum #1, establishing a program of instruction for PSESI to offer credit courses, to individuals designated by the DPS, in Phlebotomy for Law Enforcement – Initial and Phlebotomy for Law Enforcement – Refresher.

By providing training to state public safety agencies, this agreement supports the College Plan 2008-2011:

- Initiative 1 Provide Evidence of Student Learning and Teaching Effectiveness.  
  o Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students.  
    - Action 1.3.1 Increase business and industry customization and innovation through contracts.  
    - Action 1.3.3 Increase partnerships college-wide.

- Initiative 4 Create Foundations for Creativity and Innovation.  
  o Strategy 4.1 Expand College access and outreach.  
    - Action 4.1.3 Establish scheduling choices and opportunities that allow students variable start and end dates to extend or contract course length according to individual needs.

(Continued)
The College has reviewed this agreement and associated activities, evaluated the risks associated with the proposed activities and determined they do not present an undue liability. The amendment will be approved as to form by College legal counsel.

Financial Considerations:

The umbrella Agreement will afford the College the flexibility in designing financial arrangements specific to each program described in the separate addendum. As new programs are developed and incorporated into the Intergovernmental Agreement through subsequent addenda, financial considerations for these programs will be specified.

In Addendum #1, for each section offered, the Department of Public Safety will reimburse the College based on the following class sizes:

**EMS 235: Phlebotomy for Law Enforcement - Initial**
- 1-6 students: $1400.00
- 7 students: $1633.50
- 8 students: $1867.00
- 9 students: $2100.50
- 10 students: $2334.00
- Additional students: $233.50 per student

**EMS 236: Phlebotomy for Law Enforcement - Refresher**
- 1-6 students: $440.00
- 7 students: $513.50
- 8 students: $587.00
- 9 students: $660.50
- 10 students: $734.00
- Additional students: $73.50 per student

Prices listed above reflect the 2008-2009 fiscal year, and prices will be negotiated each fiscal year. Reimbursements received by the College will cover all costs (direct instruction and administrative overhead) regardless of the number of students.

**Contact Person:**

Jana Kooi, President, Community Campus (206-6577)
Recommendation:

The Chancellor recommends extension of an agreement with the Carondelet Health Network (CHN) in the amount of $669,297 to provide associate degree nursing education for 60 additional Carondelet Health Network (CHN) employees.

Background:

The contract will cover two 30-employee cohorts with one beginning in January, 2010 and the other in August 2010. These will be the ninth and tenth cohorts of CHN employees to participate in the accelerated degree program since its inception in 2006. One-hundred and ninety-five (195) CHN employees have enrolled in the first seven cohorts. Seventy-eight (78) have completed the program to date and an additional 86 members of the fifth, sixth and seventh cohorts are in the process of completing the program.

Under this contract, the College will offer its Associate of Applied Science Degree nursing program at a Carondelet Health Network Hospital or a nearby facility to accommodate the hospital’s employees. The Arizona State Board of Nursing requires that the College have an executed contract with Carondelet Health Network to offer the nursing curriculum off College premises at an alternative site. The College’s West Campus will teach its standard associate degree nursing courses to two cohorts of 30 students over the course of the contract. Carondelet Health Network will be responsible for procuring facilities, instructional equipment and supplies for this program.

Entering into this agreement supports the following College goals:
• To prepare a highly skilled workforce.
• To create partnerships with business and industry, the local schools, government, and other constituencies that enhance the community.

The contract is similar to past activities and does not present an undue liability.
Financial Considerations

Carondelet Healthcare Network will reimburse the College a total of $669,297 paid in quarterly payments over the period of the contract. This amount covers tuition and fees as well as fixed program costs.

Contact Person:

Dr. Louis Albert, President, West Campus (206-6752)

[Signature]

Dr. Roy Flores, Chancellor
TO: Board of Governors       DATE: 2/18/09
FROM: Chancellor
ITEM NO: 15.11

SUBJECT: Resolution:
Pascua Yaqui Revenue Sharing

Recommendation:

The Chancellor recommends that the Board of Governors endorse the attached resolution in support of the Pima Community College Foundation accepting Pascua Yaqui Revenue Sharing funds to support $34,860 of student scholarships for the Desert Vista Student Success Institute.

Background:

Pima Community College Desert Vista Campus serves area students who are socio-economically disadvantaged with up to 44% living under 150% of the poverty level, and ninety-three percent of the service area population over the age of 25 has less than a bachelor's degree. The Desert Vista Student Success Institute is designed to help students transition from high school to college, increasing their preparedness for success.

Sixty students entering Pima Community College from the Desert Vista Service area would be served via Student Success courses and developmental education courses. Research demonstrates that Student Success courses positively impact student retention.

Proposition 202, passed in 2002, requires that Arizona gaming tribes must share a portion of gaming revenues with the state of Arizona. This funding, if received through the Pascua Yaqui Revenue Sharing program, will provide scholarships for 60 students to enroll in a summer program at Pima Community College Desert Vista Campus. The program will help underprepared students the opportunity to become college-ready in time for the fall 2009 semester.

Financial Considerations:

The funds would be administered through the Pima Community College Foundation and awarded to the students based on established criteria.

Contact Person:

Dr. Christal M. Albrecht, President, Desert Vista Campus (206-5001)

[Signature]
Dr. Roy Flores, Chancellor
Pima County Community College District
Board of Governors

Resolution

Whereas, Pima Community College Desert Vista Campus has developed a Desert Vista Student Success Institute to serve area students who are socio-economically disadvantaged, and

Whereas, Proposition 202 requires that Arizona gaming tribes must share a portion of gaming revenues with the state of Arizona, including the priority areas of education,

Now therefore, the Pima County Community College District Board of Governors supports Pima Community College Foundation accepting $34,860 of Pascua Yaqui Revenue Sharing funds to provide student scholarships for the Desert Vista Student Success Institute.

________________________________________  ________________
Brenda Even, Chair                              Date