NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the general public that the Pima County Community College District Board of Governors will hold a REGULAR MEETING on the 14th day of January, 2009, at 7:00 p.m. The meeting will be held in the Community/Board Room, District Office, 4905 E. Broadway, Tucson, Arizona 85709-1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4817. Copies of the Board Packets are available in the Campus Libraries.

Dated this 9th day of January 2009.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT
By: Roy Flores

Distribution:
Buildings: City
            County
Campuses: Community
          Desert Vista
          District Support Service Center
          Downtown
          East
          Northwest
          West
Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order 1
2. Pledge of Allegiance 1

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment 1

4. Staff Representatives 1
   Julie Hecimovich
   Holly Tackett

5. Student Representatives 1
   Cynthia Berens
   Andrés Gabaldon

6. Faculty Representatives 1
   Kimlisa Duchicela
   Rick Rosen

7. Report — Chairperson of the Board 1
   • Authorization of Executive Session on February 18, 2009
General Matters (Continued)

8. Report — Secretary of the Board

9. Report — Chancellor
   • Homeschooling — Debbie Gubernick
   • Presentation: PCC 40th Anniversary


Information Items

11. Separations from Employment

12. Student Aide Hires

13. Board Policy 3501: Admissions and Registration — Second Reading

14. Board Policy 3202: Course Materials — First Reading

14-A. Unclassified Pay Rates and Arizona Minimum Wage

Action Items

15. Approval of Minutes
   A. Regular Meeting of November 12, 2008
   B. Special Meeting of December 10, 2008

16. Consent Agenda

16.1 New Appointments

16.2 Adjunct Faculty Appointments

16.3 Temporary Appointments

16.4 Grant Proposal: The Barbara Bush Foundation for Family Literacy — Literacy for Wright Refugees: Lift While Rising (LWR2)

16.5 Grant Proposal: Governor’s Office for Children, Youth, and Families Division for Community and Youth Development — Pima Community College Adult Education Corps

16.6 Grant Proposal: The Coleman Foundation — Veteran and Military Entrepreneurial Assistance and Outreach
Action Items (Continued)

16.7 Board Policy 3201: Occupational Program External Advisory Committees – Final Reading


16.10 Curriculum Recommendation — New Occupational Program: Surface Mining Technology – Associate of Applied Science for Direct Employment


Adjournment

Regular Meeting
February 18, 2009, 7:00 pm
District Office
Community Board Room
4905C E. Broadway
Tucson, AZ 85709-1010
TO: Board of Governors
FROM: Chancellor
SUBJECT: General Matters/Reports

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   • Authorization of Executive Session on February, 2009
8. Report—Secretary of the Board
9. Report—Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 1/14/09  
ITEM NO: 10  
SUBJECT: Monthly Financial Statements through November 2008

Recommendation:

Attached are the financial statements showing 2008/09 fiscal year results through November 2008. Time will be provided to discuss college fiscal matters.

OPERATIONAL SUMMARY

Pima Community College continues the year as expected, with positive net assets reported through the end of November. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $27.0 million. This is higher than the November 2007 net assets increase of $25.0 million and consistent with our expectations.

In terms of operational performance, General Fund revenues and expenditures are consistent with budget and our expectations. Personal services expenditures and commitments are 79.1 percent of the budget, which is slightly higher than at the same point last year. Services and supplies expenditures and commitments are approximately 54.6 percent of the budget, which is lower than the previous year.

Statement of Net Assets

As shown in The Statement of Net Assets, total net assets at the end of November are $195.9 million, which is an increase of $15.1 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long-term debt.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)
# Statement of Net Assets

As of November 30, 2008

## CURRENT FUNDS

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Cash and Cash Equivalents</td>
<td>$68,743,213</td>
<td>$82,184,802</td>
</tr>
<tr>
<td>2 Receivables</td>
<td></td>
<td></td>
</tr>
<tr>
<td>3 Property Taxes</td>
<td>$2,741,970</td>
<td>$2,906,760</td>
</tr>
<tr>
<td>4 Accounts (net of allowances)</td>
<td>$7,115,294</td>
<td>$6,344,702</td>
</tr>
<tr>
<td>5 Government Grants and Contracts</td>
<td>$568,818</td>
<td>$871,079</td>
</tr>
<tr>
<td>6 Student Loans (net of allowances)</td>
<td>$15,301</td>
<td>$17,722</td>
</tr>
<tr>
<td>7 Other</td>
<td>$1,149,991</td>
<td>$1,545,841</td>
</tr>
<tr>
<td>8 Inventories</td>
<td>$200,638</td>
<td>$50,106</td>
</tr>
<tr>
<td>9 Prepaid Expenses</td>
<td>$594,564</td>
<td>$254,317</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>$80,458,670</td>
<td>$94,175,329</td>
</tr>
<tr>
<td><strong>Noncurrent Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>10 Restricted Cash and Cash Equivalents</td>
<td>$8,920,783</td>
<td>$8,517,999</td>
</tr>
<tr>
<td>11 Notes Receivable (net of allowances)</td>
<td>$1,740,704</td>
<td>$1,725,595</td>
</tr>
<tr>
<td>12 Other Long-term Investments</td>
<td>$2,400,626</td>
<td>$3,381,546</td>
</tr>
<tr>
<td><strong>Capital Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>13 Land</td>
<td>$15,291,311</td>
<td>$15,291,311</td>
</tr>
<tr>
<td>14 Buildings &amp; Leasehold improvements (net of depreciation)</td>
<td>$111,124,644</td>
<td>$116,863,730</td>
</tr>
<tr>
<td>15 Construction in Progress</td>
<td>$255,736</td>
<td>$17,749</td>
</tr>
<tr>
<td>16 Equipment (net of depreciation)</td>
<td>$3,504,440</td>
<td>$4,539,779</td>
</tr>
<tr>
<td>17 Library Books (net of depreciation)</td>
<td>$1,917,932</td>
<td>$1,854,346</td>
</tr>
<tr>
<td><strong>Total Noncurrent Assets</strong></td>
<td>$2,400,626</td>
<td>$152,192,055</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$82,856,296</td>
<td>$246,367,384</td>
</tr>
</tbody>
</table>

## LIABILITIES

<table>
<thead>
<tr>
<th>LIABILITIES</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>20 Accrued Payroll and Benefits</td>
<td>$1,380,246</td>
<td>$2,312,140</td>
</tr>
<tr>
<td>21 Accounts Payable and Accrued Liabilities</td>
<td>$599,687</td>
<td>$336,093</td>
</tr>
<tr>
<td>22 Deposits Held in Custody</td>
<td>$422,744</td>
<td>$442,114</td>
</tr>
<tr>
<td>23 Current Portion of Long-term Liabilities</td>
<td>$3,435,817</td>
<td>$3,495,915</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>$5,415,750</td>
<td>$6,586,262</td>
</tr>
<tr>
<td><strong>Noncurrent Liabilities</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>25 Deferred Revenue</td>
<td>$6,750</td>
<td>$11,827</td>
</tr>
<tr>
<td>26 Long-term Liabilities</td>
<td>$3,748,410</td>
<td>$58,932,200</td>
</tr>
<tr>
<td><strong>Total Noncurrent Liabilities</strong></td>
<td>$3,755,160</td>
<td>$88,444,027</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>$9,170,910</td>
<td>$65,530,289</td>
</tr>
</tbody>
</table>

## NET ASSETS

<table>
<thead>
<tr>
<th>NET ASSETS</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>29 Invested in Capital Assets (net of related debt)</td>
<td>$87,694,063</td>
<td>$82,606,915</td>
</tr>
<tr>
<td><strong>Restricted for:</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>30 Loans</td>
<td>$1,713,764</td>
<td>$1,743,714</td>
</tr>
<tr>
<td>31 Debt Service</td>
<td>$9,617,524</td>
<td>$9,139,539</td>
</tr>
<tr>
<td>32 Grants and Contracts</td>
<td>($197,857)</td>
<td>($728,694)</td>
</tr>
<tr>
<td>33 Unrestricted</td>
<td>$73,685,386</td>
<td>$88,075,621</td>
</tr>
<tr>
<td><strong>Total Net Assets</strong></td>
<td>$73,685,386</td>
<td>$180,837,095</td>
</tr>
</tbody>
</table>
## Statement of Revenues, Expenses and Changes in Net Assets
For the Five Months Ended November 30, 2008

### OPERATING REVENUES

<table>
<thead>
<tr>
<th>Item</th>
<th>FY 2008/09 (General)</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Tuition and Fees</td>
<td>$26,387,654</td>
<td>$0</td>
<td>$788,627</td>
<td>$27,176,281</td>
</tr>
<tr>
<td>2 Contracts</td>
<td>1,362,255</td>
<td>0</td>
<td>520,909</td>
<td>1,883,164</td>
</tr>
<tr>
<td>3 Auxiliary Enterprises</td>
<td>14,400</td>
<td>0</td>
<td>184,035</td>
<td>198,435</td>
</tr>
<tr>
<td>4 Commission and Rents</td>
<td>291,907</td>
<td>42,485</td>
<td>5,624</td>
<td>349,016</td>
</tr>
<tr>
<td>5 Other Operating Revenues</td>
<td></td>
<td></td>
<td></td>
<td>28,056,216</td>
</tr>
<tr>
<td>6 Total Operating Revenues</td>
<td>$28,056,216</td>
<td>733,109</td>
<td>794,251</td>
<td>$29,583,576</td>
</tr>
</tbody>
</table>

### OPERATING EXPENSES

<table>
<thead>
<tr>
<th>Item</th>
<th>FY 2008/09 (General)</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 Instruction</td>
<td>19,692,032</td>
<td>1,635,555</td>
<td>206,420</td>
<td>21,534,007</td>
</tr>
<tr>
<td>8 Academic Support</td>
<td>9,866,747</td>
<td>946,386</td>
<td>10,826,220</td>
<td>21,660,967</td>
</tr>
<tr>
<td>9 Student Services</td>
<td>7,576,053</td>
<td>789,708</td>
<td>8,365,761</td>
<td>25,001,514</td>
</tr>
<tr>
<td>10 Institutional Support</td>
<td>11,020,746</td>
<td>(28,233)</td>
<td>1,655,984</td>
<td>12,652,987</td>
</tr>
<tr>
<td>11 Operation and Maintenance of Plant</td>
<td>4,302,727</td>
<td>318,743</td>
<td>4,621,470</td>
<td>5,043,195</td>
</tr>
<tr>
<td>12 Depreciation</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>13 Student Financial Aid</td>
<td>1,041,608</td>
<td>9,866,493</td>
<td>0</td>
<td>10,908,101</td>
</tr>
<tr>
<td>14 Auxiliary Enterprises</td>
<td>0</td>
<td>111,735</td>
<td>0</td>
<td>111,735</td>
</tr>
<tr>
<td>15 Total Operating Expenses</td>
<td>$53,499,913</td>
<td>13,640,367</td>
<td>6,575,233</td>
<td>73,715,513</td>
</tr>
<tr>
<td>16 Net Operating Loss</td>
<td>$ (25,443,697)</td>
<td>(12,907,258)</td>
<td>(5,780,962)</td>
<td>(44,131,937)</td>
</tr>
</tbody>
</table>

### NONOPERATING REVENUES (EXPENSES)

<table>
<thead>
<tr>
<th>Item</th>
<th>FY 2008/09 (General)</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>17 State Appropriations</td>
<td>$9,437,050</td>
<td>0</td>
<td>0</td>
<td>9,437,050</td>
</tr>
<tr>
<td>18 Property Taxes</td>
<td>41,186,157</td>
<td>946,386</td>
<td>10,826,220</td>
<td>53,005,763</td>
</tr>
<tr>
<td>19 Federal Grants</td>
<td>72,521</td>
<td>21,871</td>
<td>8,365,761</td>
<td>82,071,153</td>
</tr>
<tr>
<td>20 State and Local Grants</td>
<td>255</td>
<td>816,704</td>
<td>816,959</td>
<td>1,309,559</td>
</tr>
<tr>
<td>21 State Shared Sales Taxes</td>
<td>0</td>
<td>1,849,134</td>
<td>1,849,134</td>
<td>1,849,134</td>
</tr>
<tr>
<td>22 Gifts</td>
<td>0</td>
<td>40</td>
<td>0</td>
<td>40</td>
</tr>
<tr>
<td>23 Investment Income</td>
<td>365,528</td>
<td>25,566</td>
<td>91,732</td>
<td>482,826</td>
</tr>
<tr>
<td>24 Net Nonoperating Revenues</td>
<td>51,061,511</td>
<td>12,644,176</td>
<td>7,443,133</td>
<td>71,148,820</td>
</tr>
<tr>
<td>25 Income before Other Revenues, Expenses, Gains, or Losses</td>
<td>$25,617,814</td>
<td>(263,082)</td>
<td>$1,662,151</td>
<td>$27,016,883</td>
</tr>
<tr>
<td>26 Transfers</td>
<td>(6,265,729)</td>
<td>(1,538,600)</td>
<td>7,804,329</td>
<td>0</td>
</tr>
<tr>
<td>27 Capital Appropriations</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>28 Capital Gifts and Grants</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>29 Increase (Decrease) in Net Assets</td>
<td>$19,352,005</td>
<td>(1,801,682)</td>
<td>$9,466,400</td>
<td>$27,016,883</td>
</tr>
</tbody>
</table>

### NET ASSETS

<table>
<thead>
<tr>
<th>Item</th>
<th>FY 2008/09 (General)</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>31 Net Assets - End of Period</td>
<td>$73,685,386</td>
<td>$4,748,655</td>
<td>117,497,931</td>
<td>$195,931,972</td>
</tr>
</tbody>
</table>
## PIMA COUNTY COMMUNITY COLLEGE DISTRICT

**Summary of Expenditures and Encumbrances - General Fund - Budget and Actual**

For the Five Months Ended November 30, 2008

### EXPENDITURES BY FUNCTION

<table>
<thead>
<tr>
<th>Function</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Educational and General</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>$51,894,430</td>
<td>$34,697,560</td>
</tr>
<tr>
<td>Academic Support</td>
<td>$27,239,836</td>
<td>$20,079,668</td>
</tr>
<tr>
<td>Student Services</td>
<td>$19,448,620</td>
<td>$15,399,876</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>$31,130,667</td>
<td>$20,568,307</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>$11,304,558</td>
<td>$7,818,153</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>$2,118,315</td>
<td>$926,997</td>
</tr>
<tr>
<td><strong>Other Expenses</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers</td>
<td>$6,266,000</td>
<td>$4,136,733</td>
</tr>
<tr>
<td>Fund balance reserved for contingency</td>
<td>$6,685,574</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Expenditures by Function</strong></td>
<td>$156,088,000</td>
<td>$103,627,294</td>
</tr>
</tbody>
</table>

### EXPENDITURES BY ACCOUNT

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personal Services</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Personnel</td>
<td>$7,021,000</td>
<td>$6,450,035</td>
</tr>
<tr>
<td>Faculty</td>
<td>$23,244,000</td>
<td>$20,118,720</td>
</tr>
<tr>
<td>Classified Staff</td>
<td>$37,870,650</td>
<td>$34,593,823</td>
</tr>
<tr>
<td>Additional Compensation - Faculty</td>
<td>$1,033,364</td>
<td>$605,476</td>
</tr>
<tr>
<td>Other Compensation</td>
<td>$5,056,886</td>
<td>$4,715,398</td>
</tr>
<tr>
<td>Adjunct Faculty</td>
<td>$13,269,720</td>
<td>$8,136,054</td>
</tr>
<tr>
<td>Student Employment / Workstudy</td>
<td>$139,352</td>
<td>$212,057</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$21,630,809</td>
<td>$7,637,744</td>
</tr>
<tr>
<td><strong>Total Personal Services</strong></td>
<td>$109,365,851</td>
<td>$82,469,307</td>
</tr>
<tr>
<td><strong>Services and Supplies</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communications and Utilities</td>
<td>$6,204,584</td>
<td>$2,386,864</td>
</tr>
<tr>
<td>Travel</td>
<td>$2,695,764</td>
<td>$880,924</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$9,627,667</td>
<td>$7,945,811</td>
</tr>
<tr>
<td>Supplies and Materials</td>
<td>$5,998,937</td>
<td>$2,571,255</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>$2,118,000</td>
<td>$926,997</td>
</tr>
<tr>
<td>Current Fixed Charges</td>
<td>$2,592,855</td>
<td>$1,945,709</td>
</tr>
<tr>
<td><strong>Total Services and Supplies</strong></td>
<td>$29,237,847</td>
<td>$16,657,560</td>
</tr>
<tr>
<td><strong>Capital Equipment</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers</td>
<td>$6,266,000</td>
<td>$4,136,733</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>$1,058,200</td>
<td>$206,725</td>
</tr>
<tr>
<td>Contingency and Reserves</td>
<td>$9,553,102</td>
<td>0</td>
</tr>
<tr>
<td><strong>Total Expenditures by Account</strong></td>
<td>$156,088,000</td>
<td>$103,627,294</td>
</tr>
</tbody>
</table>
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

COMMITMENTS FOR INSTITUTIONAL SUPPORT

FY 08 $20.6 M
FY 09 $21.0 M

COMMITMENTS FOR OPERATION & MAINTENANCE OF PLANT

FY 08 $7.8 M
FY 09 $7.7 M

COMMITMENTS FOR STUDENT FINANCIAL AID

FY 08 $0.9 M
FY 09 $1.0 M
TO: Board of Governors  DATE: 1/14/09
FROM: Chancellor  ITEM NO: 11

SUBJECT: Separations from Employment

Recommendation:

For your information, the Chancellor submits the following separations from employment:

Retirements

Clouser, Gary
Instructional Faculty
WC-Nursing
Effective: 05/19/09

Gary Clouser began his career with Pima Community College in 2001. He served the college in the following positions before his retirement: Administrative Appointment Instructional Faculty; Adjunct Faculty; and full-time Instructional Faculty where he remained until his retirement.

Mandujano, Sylvano
Police Sergeant
DPS-Operations
Effective: 01/23/09

Sylvano Mandujano began his career with Pima Community College in 1978. Before his retirement some of the positions held were: Campus Police Sergeant; Acting Police Commander; and Adjunct Faculty.

Moore, Dian L.
Director of Budget and Reporting
DO-Finance
Effective: 01/02/09

Dian Moore began her career with Pima Community College in 1991 as District Coordinator for Budget Development. Other positions held during her career were: Acting Comptroller, Director of Financial Operations, and Director of Fiscal and Auxiliary Services. The highlight of Dian’s career with the college was the implementation of Banner where she served as module leader for both the Finance and HR/Payroll areas.

(Continued)
Reisbeck, Steven  
Campus Director Administrative Service  
NWC-Administrative Service  
Effective: 01/02/09

Steven Reisbeck began his career with Pima Community College in 1984. For the last ten years he served the college as Campus Director Administrative Services at Desert Vista and then at the Northwest Campus where he remained until his retirement.

Rondeau, Susan  
Ed Support Faculty  
WC-Division Dean of Students  
Effective: 02/13/09

Susan Rondeau began her career with Pima Community College in 1990. Some of the positions she held before her retirement were: Accounting Clerk, Adjunct Faculty and Educational Support Faculty where she remained until her retirement.

Schladweiler, Lauren  
Library Services Specialist  
WC-Instruction/Academic Services  
Effective: 12/01/08

Lauren Schladweiler began her career with Pima Community College in 1993. Some of the positions she held were: Administrative Appointment as Educational Support Faculty; Library Specialist II; and Library Services Specialist where she remained until her retirement.

Smart, Terry W.  
Police Sergeant  
DPS-Operations  
Effective: 01/16/09

Terry W. Smart began his career with Pima Community College in 1998. In the last ten years some of the positions he has held were: Campus Police Sergeant and Acting Materials Management Coordinator.
Separations from Employment

Blair-Stahn, Chai
Laboratory Specialist
NW-Sciences
Effective: 01/16/09
Reason: Other Employment

Buckner, Melody
Instructional Designer
DO-Organizational and Professional Development Operations
Effective: 12/12/08
Reason: Other Employment

Cremeens, Melissa
Program Specialist
DO-Athletics Operations
Effective: 12/18/08
Reason: Other Employment

Iriye, Jennifer
Laboratory Specialist
WC-Biology
Effective: 11/19/08
Reason: Other Employment

Martinez, Susan
Fiscal Support Specialist
DO-Student Accounts Operations
Effective: 11/21/08
Reason: Other Employment

McKenzie, Charles
Instructional Faculty
DV-Communication and Humanities
Effective: 12/19/08
Reason: Relocation

(Continued)
Ribeiro da Cruz, Selma M.
Fiscal Analyst
DO-Employee Service Center Operations
Effective: 01/02/09
Reason: Personal

Smith, Khadijah
Instructor
CC-Adult Education
Effective: 12/18/08
Reason: Relocation

Contact Person:
Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 1/14/09
FROM: Chancellor  ITEM NO: 12
SUBJECT: Student Aide Hires

Recommendation:

The Chancellor submits the following list of appointments for student aides.

<table>
<thead>
<tr>
<th>Alstott</th>
<th>Linda</th>
<th>Nix</th>
<th>David</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alvarez</td>
<td>Elaine</td>
<td>Nobleton</td>
<td>Shanette</td>
</tr>
<tr>
<td>Beavers</td>
<td>Tamara</td>
<td>Paige</td>
<td>Justin</td>
</tr>
<tr>
<td>Bouvet</td>
<td>Mariana</td>
<td>Prieto</td>
<td>Olivia</td>
</tr>
<tr>
<td>Carpena</td>
<td>Monica</td>
<td>Roden</td>
<td>Lisa</td>
</tr>
<tr>
<td>Davidon</td>
<td>Yesenia</td>
<td>Rodriguez</td>
<td>Daniel</td>
</tr>
<tr>
<td>Dow</td>
<td>Ana</td>
<td>Saenz</td>
<td>Elizabeth</td>
</tr>
<tr>
<td>Ducasay</td>
<td>John</td>
<td>Salcedo</td>
<td>Sammantha</td>
</tr>
<tr>
<td>Egurola</td>
<td>Brisna</td>
<td>Sherrill</td>
<td>Keith</td>
</tr>
<tr>
<td>Erny</td>
<td>Benjamin</td>
<td>Sisson</td>
<td>Karen</td>
</tr>
<tr>
<td>Estep</td>
<td>Kyle</td>
<td>Smith</td>
<td>Ron</td>
</tr>
<tr>
<td>Gamez Rivera</td>
<td>Sandra</td>
<td>Suarez</td>
<td>Julieta</td>
</tr>
<tr>
<td>Lee</td>
<td>Jessica</td>
<td>Thomas</td>
<td>Emanuel</td>
</tr>
<tr>
<td>Martinez</td>
<td>Andrea</td>
<td>Wilhelmsen</td>
<td>Christopher</td>
</tr>
</tbody>
</table>

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 1/14/09
FROM: Chancellor  ITEM NO: 13
SUBJECT: Board Policy 3501: Admissions and Registration — Second Reading

Recommendation:

This is the second reading of the revised Board Policy 3501-Admissions and Registration. The Chancellor recommends that the Board of Governors approve the policy.

Background:

This policy has been revised to meet the admissions and registration categories pursuant to the Arizona Revised Statutes provided that the College criteria, guidelines and procedures have been met.

The policy was initially updated within the Academic Standards Standing Committee, with assistance from the Vice-Presidents of Student Services and the International Student Services Office, and presented to Staff Council and Faculty Senate. Chancellor’s Cabinet reviewed and made additional recommendations. Finally the College legal team reviewed and made further recommendations, all of which have been incorporated in this draft.

This recommendation relates to Initiative 3 of the Pima Community College 2008-2011 3-year plan, which states: Redesign Student Services and Initiative 7 of the Plan, which states: Strengthen Administrative Operations.

Financial Considerations:

There are no additional funds associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

[Signature]

Dr. Roy Flores, Chancellor
Admissions and Registration

The Pima County Community College District is open to students if they fall within one of the categories pursuant to ARS 15-1805.01 and 15-1821, provided that the established College criteria, guidelines and procedures have been met.

The scope of program or course accessibility may be limited due to certain curriculum requirements, fiscal constraints, facility limitations, external agency requirements or student preparedness. All such degree and certificate programs and their respective requirements shall be so identified in the college catalog.

No person shall be denied admission or registration to the College on the basis of sex, race, color, national origin, age, or disability.
TO: Board of Governors
FROM: Chancellor
DATE: 1/14/09
ITEM NO: 14
SUBJECT: Board Policy 3202: Course Materials — First Reading

Recommendation:

This is the first reading of the revised Board Policy 3202: Course Materials. The Chancellor recommends that the Board of Governors approve the policy.

Background:

Recognizing the significance to students of the increasing cost of textbooks and other course materials, the Board of Governors pursuant to A.R.S. § 15-1891 directs the administration to adopt policies that instruct faculty members or any other employees regarding the timelines and processes of course materials adoption. This revised Board Policy has been taken to the Chancellor’s Cabinet and the Faculty Senate.

This recommendation relates to Initiative 1, Strategy 1.2 of the Pima Community College 2008-2011 3-year plan, which states: Create Effective Learning Environments to ensure student success.

Financial Considerations:

There are no additional funds associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost and Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
Recognizing the significance to students of the increasing cost of text books and other course materials and the passage of federal and state legislation to help reduce those costs, the Board of Governors directs the administration to develop procedures to ensure that College employees are informed of their legal responsibilities regarding course materials adoptions, and to develop guidelines that ensure the timely and informed adoption of course materials as required by law.
TO: Board of Governors  DATE: 1/14/09
FROM: Chancellor  ITEM NO: 15A
SUBJECT: Unapproved Minutes of the Regular Meeting of November 12, 2008

Background:

The unapproved minutes of the Regular Meeting of November 12, 2008 are submitted for approval.
A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, November 12, 2008 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Scott Stewart, Chair
Brenda Even, Secretary
Marty Cortez, Member
Richard Fimbres, Member
Sherryn Marshall, Member

BOARD REPRESENTATIVES
Julie Hecimovich, Staff
Holly Tackett, Staff
Cynthia Berens, Student
Kimlisa Duchicela, Faculty

RECORDING SECRETARY
Linda Ashenbrener

ADMINISTRATION
Roy Flores, Chancellor
Lou Albert, President, West Campus
Doreen Armstrong, Executive Director, Employee Services
David Bea, Executive Vice Chancellor, Finance and Administration
Johnson Bia, President, Downtown Campus
Victoria Cook, Vice President of Instruction
Imelda Cuyugan, Executive Director, Grants
Betty Elasowich, Vice President of Student Development
Teresita Flores, Executive Director, Employment/Legal Affairs
Charlotte Fugett, President, East Campus
Donna Gifford, Assistant Vice Chancellor

John Gillis, Division Dean
Diane Groover, Assistant Vice Chancellor, Finance
Jerry Haynes, Vice President of Student Development
Rachelle Howell, Assistant Vice Chancellor, Marketing
Kirk Kelly, Vice Chancellor, Information Technology
Jana Kooi, President, Community Campus
Dee Lammers, Division Dean
Sylvia Lee, President, Northwest Campus
Leticia Menchaca, Vice President of Student Development
Suzanne Miles, Provost/Executive Vice Chancellor for Academic Services
Lorraine Morales, Vice President of Student Development
Harry Muir, Vice President of Instruction
Brigid Murphy, Vice Provost/Assistant Vice Chancellor Academic Services
David Padgett, Vice President of Instruction
Robert Riza, Assistant Vice Chancellor, Student Services
Ted Roush, Division Dean
Nancy Russell, Vice President of Instruction
Terry Sawma, Vice President of Instruction
Nancee Sorenson, Vice President of Student Development
Edgar Soto, Executive Director, Athletics
Juan Soto, Vice President of Student Development
Stan Steinman, Senior Assistant to the Provost
Anne Vosberg, Vice President of Student Development
Lynne Wakefield, Assistant Vice Chancellor, Human Resources
Debbie Yoklic, Acting Division Dean
GENERAL MATTERS

Call to Order

Scott Stewart called the meeting to order at 7:05 p.m.

Pledge of Allegiance

Brenda Even led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

Julie Hecimovich reported on the November 7 meeting that included information on activities planned for PCC's 40th Anniversary. The Chancellor discussed the State budget deficit and the Provost reported on a Higher Learning Commission workshop that focused on student learning outcomes. PCC has a new employee assistance program, Deer Oaks EAP Services, offering expanded services to meet the needs of employees. Commander Manny Amado discussed security issues and the College’s Emergency Preparedness Plan. PTK at Northwest Campus is raising funds to build a water well in Africa.

Student Representatives

Cynthia Berens shared event information for campuses that included a 51st birthday festival at Northwest Campus, a national conference held at West Campus, and a visit to the Arizona Capitol by students in October.

Faculty Representatives

Kimlisa Duchisela reported on the November 7 meeting. There were updates on Student Learning Outcomes and the NCA Self-Study, discussion of Board policies, and an adjunct faculty report and a Provost Report were given. The Chancellor discussed the Reauthorization of Higher Education Act and mentioned there should be more overall opportunities, such as increased annual amounts for Pell Grants, partnering with other educations institutions, and
increased enrollment from returning veterans. Chancellor Flores also stated that PCC continues development of its relationship with the University of Arizona.

The president-elect gave a report on Faculty Senate elections. Faculty Senate will meet during All Faculty Day in January.

Report — Chairperson of the Board

Referencing a student complaint, Chairman Stewart mentioned that all published deadlines will be strictly adhered to and will apply to all students. Information was shared about the ACCT Leadership Congress in New York that was attended by three Board members, the Chancellor and the Provost.

Motion No. 6836


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

The representatives of AADGB will meet in December and will discuss their relation to the new State organization, the Arizona Community College Presidents’ Council.

Chancellor’s Report

Chancellor Flores introduced Rachelle Howell, the new Assistant Vice Chancellor for Marketing.

Michael Racy and Kristen Boilini, lobbyists, gave an overview of the current financial situation of the State and the challenges and impact on higher education. Elections and outcomes were discussed as well as possible agenda items for the upcoming legislative session.

Chancellor Flores presented information on Decision Support Data. There are six report categories and output dates could
be monthly, by semester or by fiscal year, depending on the data. The Board was asked to identify specific reports that are needed to assist in making decisions.

Monthly Financial Statements through September 2008

The increase in net assets is due to receiving property tax revenues in significant quantities. The revenues will be monitored to see if they are adversely affected by the downturn in economic conditions. Operational performance is following normal patterns.

Information Items

Separations from Employment

Student Aide Hires

Board Policy 3201: Occupational Program External Advisory Committees – Second Reading

Board Policy 3501: Admissions and Registration – First Reading

These items were noted as information items.

Action Items

Approval of Minutes

Motion No. 6837


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Motion No. 6838

Richard Fimbres – M, Sherryn Marshall – S, to approve the Consent Agenda, with Addenda to Items 16.1 New Appointments; 16.2 Administrator Appointments; 16.3 Adjunct Faculty Appointments; and 16.4 Temporary Appointments.
16.1 New Appointments
16.2 Administrator Appointments
16.3 Adjunct Faculty Appointments
16.4 Temporary Appointments
16.5 Intergovernmental Agreement: Pima County
Community College District and Red Rock School District: Arizona K-12 schools Teacher Preparation Program (TPP): Intern Certification
16.6 Intergovernmental Agreement: Forensic Science Support
16.7 Voluntary 403(b) Plan
16.8 Contract: Network Attached Storage Improvement
16.9 Lease: East Campus Health Clinic
16.10 Contract: Carondelet Health Network Associate of Applied Science Degree in Nursing Program

Vote: All Board members present voted “aye” by voice vote.
None were opposed. Motion carried.

West Campus Librarians Request for Investigations

The Board of Governors received a letter from four West Campus Librarians requesting an investigation of a prior administrative investigation resulting from an April submittal and a grievance resulting from that investigation and the decision.

Motion No. 6839

Richard Fimbres – M, Brenda Even – S, to approve the Chancellor’s recommendation that no further investigation into this matter is warranted at this time.

Vote: All Board members present voted “aye” by voice vote.
None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:50 p.m.

Secretary

Date
TO: Board of Governors
FROM: Chancellor
SUBJECT: Unapproved Minutes of the Special Meeting of December 10, 2008

Background:

The unapproved minutes of the Special Meeting of December 10, 2008 are submitted for approval.
A Special Meeting of the Pima County Community College District Board of Governors was held on Wednesday, December 10, 2008 at 12:30 p.m. at the District Office, Room D-225, 4905 E. Broadway, Tucson, AZ 85709-1005.

BOARD MEMBERS

Marty Cortez
Brenda Even
Richard Fimbres
Vikki Marshall
Scott Stewart

RECORDING SECRETARY

Linda Ashenbrener

ADMINISTRATION

Roy Flores, Chancellor
Suzanne Miles, Executive Vice Chancellor and Provost
David Bea, Executive Vice Chancellor for Administration
Donna Gifford, Assistant Vice Chancellor
Board Chair Scott Stewart called the meeting to order at 1:10 p.m.

There is an article, *New Aircraft Maintenance Facility Accelerates Popular Avionics Program at Arizona College*, in the November 17th issue of Community College Week. Copies of the article will be forwarded to local media.

The Chancellor and the executive vice chancellors are visiting campuses this month to give an overview of the College's economic situation and are receiving positive feedback from employees.

The process for out-of-country travel will be reviewed and supervisors will be asked to be mindful that all paperwork submitted has administrative approvals.

The Board was asked to identify reports containing high level data that would be helpful in making decisions.

Dates for PCC's 40th Anniversary were discussed and suggestions were made by the Board. Provost Miles will forward the suggestions to the anniversary committee.

Chancellor Flores and some of the Board members will attend the ACCT Legislative Conference in Washington DC in February.

A reception/breakfast for legislators hosted by the Board will be scheduled January 6.

A retreat will be scheduled prior to the next Board meeting, January 14, at 3:00 p.m.

The meeting adjourned at 3:55 p.m.
TO: Board of Governors
FROM: Chancellor
SUBJECT: Consent Agenda

DATE: 1/14/09
ITEM NO: 16

Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

16.1 New Appointments
16.2 Adjunct Faculty Appointments
16.3 Temporary Appointments
16.4 Grant Proposal: The Barbara Bush Foundation for Family Literacy — Literacy for Wright Refugees: Lift While Rising (LWR2)
16.5 Grant Proposal: Governor’s Office for Children, Youth, and Families Division for Community and Youth Development – Pima Community College Adult Education Corps
16.6 Grant Proposal: The Coleman Foundation — Veteran and Military Entrepreneurial Assistance and Outreach
16.7 Board Policy 3201: Occupational Program External Advisory Committees – Final Reading
16.10 Curriculum Recommendation — New Occupational Program: Surface Mining Technology – Associate of Applied Science for Direct Employment

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 1/14/09  
ITEM NO: 16.1  
SUBJECT: New Appointments

Recommendation:

The Chancellor recommends that the Board of Governors approve these new appointments.

Background:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Faculty

Boles, Arjetta  
Instructional Faculty  
Salary: $26,953  
West Campus – Nursing  
Effective: 1/12/09  
One-semester administrative appointment  
Education: Bachelor of Science, Nursing, Kent State University  
Experience: Ms. Boles has worked for the Nursing Division as a clinical instructor for four years. She was a one-year administrative appointment in 2007-2008 and a one-semester appointment for Fall 2008. She was awarded Outstanding Adjunct Faculty in 2007. This is for a one-semester clinical and skills laboratory assignment that only requires the BSN.

Recruitment Overview:  
Ms. Boles was selected as an Administrative Appointment from a pool of candidates and was recommended by the Campus President.

Staff

Harrington, Thomas E  
Director of Purchasing  
Salary: $72,073  
District Office  
Effective: 1/20/09  
Selected to fill a vacant position  
Education: Bachelor of Science, Business Administration, University of Arizona  
Experience: Mr. Harrington has over sixteen years of experience in purchasing. He has managed and led teams through implementations of integrated information management systems. He is a lifetime certified purchasing manager and has managed staff in the United States, Mexico, France, South Africa and Argentina.

Recruitment Overview:

(Continued)
An external recruitment was conducted. Nineteen complete applications were received and reviewed by an advisory committee. Seven candidates were interviewed by an advisory committee. Two finalists were interviewed by the Executive Vice Chancellor for Administration.

Semler, Shelley  
**Fiscal Advanced Analyst**  
Salary: $50,708  
Effective: 2/2/09  
Selected to fill a vacant position  
Education: Master of Science, Geology, University of Toledo; Master of Nonprofit Organizations, Case Western Reserve University  
Experience: Ms. Semler has seven years of experience in financial aid at the University of Arizona and Case Western Reserve University. She has an additional five years of management experience with nonprofit organizations and five years of experience in student development with the University of Toledo.

Recruitment Overview:
An external recruitment was conducted. Thirteen complete applications were received and reviewed by Human Resources. Five applications were received and reviewed by an advisory committee. Five candidates were interviewed by an advisory committee. Two finalists were interviewed by the Provost and Executive Vice Chancellor.

Contact Person:
Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 1/14/09  
ITEM NO: 16.2  
SUBJECT: Adjunct Faculty Appointments  

Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Background:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial academic discipline(s) in which adjunct faculty members are certified and the initial campus where they will teach. Adjuncts may also teach in other disciplines if additional certifications are awarded, or as temporary non-credit instructors in areas for which they are qualified.

Adeli, Lisa, Ph.D.  
Discipline(s): History (Academic)  
Salary: $710 per load hour  
Education: Master of Arts, History, Indiana University – Bloomington, Bloomington, Indiana; Doctor of Philosophy, History, University of Arizona, Tucson, Arizona  
Experience: Dr. Adeli has been an Outreach Coordinator for the University Of Arizona Center Of Middle Eastern Studies since July of 2007. For eight years, Dr. Adeli worked as a History instructor for Cochise College and University of Arizona South.

Adi, Samar G.  
Discipline(s): Psychology (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, Psychology, State University of New York at Binghamton; Master of Science, Psychology, Virginia Technology, Falls Church, Virginia  
Experience: Ms. Adi has experience as a therapist in mental health and living skills. She also taught developmental and academic skills for school-aged children with special needs.
Adjunct Faculty Appointments

Date: 1/14/09
Page 2

Aras, Oguzhan
Discipline(s): Turkish (Dual Enrollment, Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Turkish Language & Literature, Bogazici University, Istanbul, Turkey
Experience: Mr. Aras has been a Turkish Language instructor at the Sonoran Science Academy since 2005.

Armstrong, Earl
Discipline(s): Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Science, Business Administration, University of Arizona, Tucson, Arizona; Master of Education, Teaching and Teacher Education, University of Arizona, Tucson, Arizona
Experience: Mr. Armstrong has taught Mathematics at Marana Middle School since 2004.

Arvizu, Josette
Discipline(s): Writing (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, English, New Mexico State University, Las Cruces, New Mexico; Master of Fine Arts, Creative Writing, New Mexico State University, Las Cruces, New Mexico
Experience: Ms. Arvizu was a Teaching Associate for the English Department at New Mexico State University in Las Cruces, New Mexico, from 2005-2008.

Ayala, Jr., Arsenio
Discipline(s): Aviation (Occupational)
Salary: $710 per load hour
Education: Associate of Applied Science, Aircraft Systems Maintenance Technology, Community College of the Air Force; Associate of Applied Science, Metals Technology, Community College of the Air Force; License, Mechanic, U.S. Department of Transportation Federal Aviation Administration; License, Private Pilot, U.S. Department of Transportation Federal Aviation Administration
Experience: Mr. Ayala is currently an Aircraft Mechanic Crew Chief with the Arizona Air National Guard. He is also a Non-Destructive Tester, an Aircraft Mechanic, and an Aircraft Mechanic with the New Jersey Air National Guard.

Bishop, Jennifer
Discipline(s): Mathematics (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Mathematics, Eastern Michigan University, Ypsilanti, Michigan; Master of Education, Math Education, Wayne State University, Detroit, Michigan
Experience: Ms. Bishop is currently teaching Mathematics for the Sahuarita Unified School District. She has also taught mathematics in Michigan school districts for more than five years.

(Continued)
Adjunct Faculty Appointments

Brainerd, Walter  
Discipline(s): Mathematics (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, Mathematics, University of Colorado, Boulder, Colorado; Master of Arts, Mathematics, University of Maryland-College Park, College Park, Maryland  
Experience: Since 1986, Mr. Brainerd has been the owner of The Fortran Company. He provides training sessions in the use of FORTRAN, a computer programming language used in scientific applications and laboratories.

Breckenridge, Jacob  
Discipline(s): Mathematics (Developmental)  
Salary: $710 per load hour  
Education: Bachelor of Arts, Mathematics, University of Arizona, Tucson, Arizona  
Experience: From September 2008 to the present, Mr. Breckenridge has been employed by the Tutoring Club as a mathematics tutor.

Buotte, Sheryl A.  
Discipline(s): Psychology (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, Philosophy, Master of Arts, Psychology, University of Arizona, Tucson; Master of Theological Studies, Boston University, Boston, Massachusetts  
Experience: Ms. Buotte has six years of experience as a teaching assistant and Psychology instructor with her current employer, the University of Arizona.

Chacko, Sandra R.  
Discipline(s): Anthropology (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Science, Ecology and Evolutionary Biology, University of Arizona, Bachelor of Arts, Anthropology, University of Arizona, Tucson, Arizona; Master of Arts, Anthropology, University of California San Diego, San Diego, California  
Experience: Ms. Chacko worked as a teaching assistant for the University of Arizona and for the University of California-San Diego. She has taught the following courses: History, World Literature, Writing, Human Evolution, and Mammology.

Cunningham, Maureen  
Discipline(s): Biology (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, Botany, Master of Science, Botany, Doctor of Philosophy, Ecology/Evolutionary Biology, University of Tennessee, Knoxville Tennessee  
Experience: Dr. Cunningham has four years of experience as an adjunct Biology instructor at Boise State University, Boise, Idaho. She has five years of experience as an environmental scientist at Science Applications International Corporation, Boise, Idaho, and five years of experience as a research associate at University of Tennessee, Knoxville. Dr. Cunningham founded and managed a native plant nursery in Oak Ridge, Tennessee for six years. She has four years of experience as a biological research technician for the Forestry and Fisheries Lab at the Tennessee Valley Authority in Norris, Tennessee.

(Continued)
D’Angelo, Fred M.
Discipline(s): Accounting (Academic)
Salary: $710 per load hour
Education: Bachelor transcript not evaluated; Master of Science, Professional Accounting, University of Hartford, Connecticut; graduate course work in computer science, Rensselaer Polytechnic Institute, New York
Experience: Mr. D’Angelo served as a one-year Administrative Appointment in Computer Science at Pima Community College East Campus. He has four years of experience as an assistant professor in computer technology and two years of experience as a lecturer in computer technology at Manchester Community College in Manchester, Connecticut. Mr. D’Angelo has three years of experience as a lecturer in computer technology at Middlesex Community College in Middletown, Connecticut. He has eleven years of experience in information technology positions at Northeast Utilities in Berlin, Connecticut.

Dennison, Frances, Ph.D.
Discipline(s): Business, Management and Psychology (Academic)
Salary: $710 per load hour
Education: Masters of Management, Troy University, Troy, Alabama; Doctor of Philosophy, Psychology, Capella University, Minneapolis, Minnesota
Experience: Dr. Dennison was an Intern at the Cumberland County Mental Health Clinic in North Carolina from 2006-2008. Since 2002, Dr. Dennison has worked as a part-time Information Technology Specialist for the United States Naval Reserves.

Franek, Rhonda
Discipline(s): Social Services (Academic)
Salary: $710 per load hour
Education: Associate of Arts, Liberal Arts and Sciences, Pima Community College, Tucson, Arizona; Bachelor of Arts, Psychology, University of Arizona, Tucson, Arizona; Master of Social Work, Arizona State University, Tempe, Arizona
Experience: Ms. Franek is currently working as a social worker for St. Joseph’s Hospital.

Frontain, Felicia
Discipline(s): Management (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Political Science, University of Phoenix, Tucson, Arizona; Master of Arts in Management, Human Relations and Organizational Behavior, University of Phoenix, Tucson, Arizona
Experience: Ms. Frontain is working for the University of Arizona as an undergraduate coordinator and lecturer in retail math, management ethics and introduction to retailing.

Gallegos, Salvador
Discipline(s): Art for Personal Development (Occupational)
Salary: $710 per load hour
Education: Bachelor of Music, Performance Voice, University of Arizona

(Continued)
Experience: Currently Director of Music Program, Cesar Chavez Learning Community Workshop Coordinator, La Frontera/Tucson International Mariachi Conference; Musical Director, Mariachi Sonido de Mexico.

Gomez, Emma  
Discipline(s): Writing (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, English, California State University, Los Angeles, California; Master of Arts, English, California State University, Los Angeles, California  
Experience: Ms. Gomez has previously taught English as an adjunct professor for Pasadena City College, Glendale Community College and West Los Angeles College. She was also a teaching assistant in the English department at Purdue University.

Haines, Paula  
Discipline(s): Psychology (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Science, Criminal Justice, University of Delaware, Newark, Delaware; Master in Education, Counselor Education, Millersville University, Millersville, Pennsylvania  
Experience: Ms. Haines is currently the program manager for Providence Service Corp where she supervises therapist and counselors in a community behavioral health program. She also currently teaches as an adjunct professor for Brown Macke College.

Halvorson, Chris  
Discipline(s): Geography (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, Political Science, Syracuse University, Syracuse, New York; Master of Arts, Geography, University of Arizona, Tucson, Arizona  
Experience: Mr. Halvorson was a Geography Teaching Assistant at the University of Arizona, from 2005-2007.

Haven, Kristen M.  
Discipline(s): Writing (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Art, English, University of North Carolina, North Carolina; Master of Art, English, University of Arizona, Tucson, Arizona  
Experience: Ms Haven is a Writing Instructor/Graduate Assistant for the University of Arizona. She has also been an Editor for the publication, A Student's Guide to First Year Writing, University of Arizona and a Grader for Nogales High School and Team Lead and Content Editor for Motricity, Inc.

Hilliker, Angela Kay  
Discipline(s): Biology (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, Biology, Oberlin College, Oberlin, Ohio; Doctor of Molecular Genetics and Cell Biology, University of Chicago, Chicago, Illinois

(Continued)
Experience: Dr. Hilliker was an assistant Biology professor at St. Mary's College and a teaching assistant for the University of Chicago.

**Hoffman, Robert W., Jr.**

**Discipline(s):** Machine Tool Technology (Occupational)  
**Salary:** $710 per load hour  
**Education:** Coursework, Pima Community College, Tucson, Arizona; TekSoft Computer Aided Drafting-Computer Aided Manufacturing Engineering Certificate, Tucson, Arizona  
**Experience:** Mr. Hoffman is currently working for Raytheon Missile Systems as a tool room machinist and as a career enrichment program representative. He has more than fifteen years of experience as a machinist. He has taught Instructor Training Courses and the New Employee Orientation which includes all compliance and safety requirements.

**Hubman, Shelly**

**Discipline(s):** Spanish (Academic)  
**Salary:** $710 per load hour  
**Education:** Bachelor of Science, Therapeutic Recreation, Kent State University, Kent, Ohio; Master of Arts, Spanish, Boston College, Chestnut Hill, Massachusetts  
**Experience:** Ms. Hubman has over twelve years experience in teaching. Most recently, she was employed with Northwestern University as a Spanish Lecturer.

**Kinnison, Karen**

**Discipline(s):** Mathematics (Developmental)  
**Salary:** $710 per load hour  
**Education:** Bachelor of Science, Systems Engineering, University of Arizona, Tucson, Arizona  
**Experience:** Ms. Kinnison is currently teaching mathematics as an adjunct faculty for the Salt Lake Community College. She has also taught for over six years as a middle and high school math teacher for Utah, Oregon and Arizona school districts.

**Kozlowicz, Briana**

**Discipline(s):** Biology (Academic)  
**Salary:** $710 per load hour  
**Education:** Bachelor of Science, Biology, Western Michigan University, Kalamazoo, Michigan; Doctor of Philosophy, Microbiology, University of Minnesota Twin Cities, Minneapolis, Minnesota  
**Experience:** Dr. Kozlowicz has previously taught as a teaching assistant at Western Michigan University. She is currently a postdoctoral researcher at the University of Arizona.

**Larson, Michelle**

**Discipline(s):** Massage Therapy (Occupational)  
**Salary:** $710 per load hour  
**Education:** Bachelor of Arts, Art and Letters, Prescott College, Tucson, Arizona; Master of Arts, Acupuncture, Arizona School of Acupuncture & Oriental Medicine, Tucson, Arizona

(Continued)
Experience: Ms. Larson has been a self-employed Massage Therapist and Acupuncturist since 2004. She was employed as a Maternity Massage Educator for Cortiva Institute in Tucson, Arizona, from 2004-2008.

Ledman, Robert, Ph.D.  
Discipline(s): Business, Management and Marketing (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, Social Science, University of Maryland-College Park, College Park, Maryland; Master of Business Administration, University of Maryland-College Park, College Park, Maryland; Doctor of Philosophy, Management, Virginia Commonwealth University, Richmond, Virginia  
Experience: Dr. Ledman was a Management Professor for Georgia Southwestern State University in Americus, Georgia, from 1992-2008.

Levy, Theresa, Ph.D.  
Discipline(s): English as a Second Language, Reading, Anthropology and History (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, General Studies, University of Arizona, Tucson, Arizona; Master of Arts, Latin American Studies, University of Arizona, Tucson, Arizona; Doctor of Philosophy, Language Reading and Culture, University of Arizona, Tucson, Arizona  
Experience: Dr. Levy has been a self-employed translator for Spanish, French, Italian, and Portuguese since 1991. She was employed as a full-time Italian Lecturer at the University of Arizona, from 1999-2004.

Lim, Nancy W.  
Discipline(s): Education, Student Success, Psychology (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts in Education, Elementary Education, University of Arizona, Tucson, Arizona; Master of Education, Counseling & Guidance, University of Arizona, Tucson, Arizona;  
Experience: Ms. Lim has over thirty years of teaching experience with Tucson Unified School District.

Lorenzen, Alan Peter  
Discipline(s): Business (Occupational)  
Salary: $710 per load hour  
Education: Bachelor of Science in Business Administration, Marketing, Northern Arizona University, Flagstaff  
Experience: Mr. Lorenzen has fourteen years experience as a claim specialist with State Farm Mutual Automobile Insurance Company.

Lucas, Jolene  
Discipline(s): Education (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, Theatre Arts, University of Arizona, Tucson, Arizona; Master of Education, Curriculum and Instruction, University of Florida, Pensacola, Florida  
(Continued)

Lupino, Eudene

Discipline(s): Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, English, The College of St. Catherine, St. Paul, Minnesota; Master of Arts, Curriculum and Instruction, University of St. Thomas, St. Paul, Minnesota
Experience: Ms. Lupino was an English teacher at St. Paul Public School in St. Paul, Minnesota for twenty-five years.

Maliniak, Michelle

Discipline(s): Psychology (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, Psychology, University of Arizona, Tucson, Arizona; Master of Counseling, University of Phoenix, Phoenix, Arizona
Experience: Ms. Maliniak is currently working as a counselor for Turning Points Therapy.

Marble, Laura

Discipline(s): Journalism (Academic) and Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Writing, University of Missouri-Columbia, Columbia, Missouri; Master of Arts, Journalism, University of Missouri-Columbia, Columbia, Missouri
Experience: Ms. Marble is an editor and columnist for the “Explorer” Newspaper since 2003. She taught graduate students as a journalism instructor at The University of Missouri-Columbia at Columbia, Missouri, from 1999-2000.

Marney, Katie

Discipline(s): History (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, History, Central Washington University, Ellensburg, Washington; Master of Arts, History, Central Washington University, Ellensburg, Washington
Experience: Ms. Marney has been a Graduate Assistant for the School of Information Resources and Library Sciences at the University of Arizona since August 2008. She was a History Teaching Assistant at Central Washington University in Ellensburg, Washington, from 2006-2008.

McDonald, Palmer B.

Discipline(s): Business, Management, Marketing (Academic)
Salary: $710 per load hour
Education: Master of Business Administration, Dartmouth College, Hanover, New Hampshire; Doctor of Philosophy, Marketing, Florida State University, Tallahassee, Florida

(Continued)
Experience: Dr. McDonald previously taught business and political courses at Cochise College in Douglas, Arizona prior to moving to Tucson. Previous employment includes teaching at Loyola Marymount University and for the University of Arizona.

Mena, Francisco J.  
Discipline(s): Mathematics (Developmental)  
Salary: $710 per load hour  
Education: Bachelor of Science, Mathematics, University of Arizona  
Experience: Mr. Mena is currently Math/Physics Tutor with Pima Community College. His previous experience includes Database Manager with Pima Community College and Relief Manager with Travelers Aid Society of Tucson.

Moellenhoff, Mark S., Ph.D.  
Discipline(s): Mathematics (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Science, Electrical Engineering, Missouri University of Science and Technology; Master of Science, Electrical Engineering, Missouri University of Science and Technology; Doctor of Philosophy, Electrical Engineering, University of Alabama  
Experience: Dr. Moellenhoff is currently employed by with Raytheon Company as an Engineer and has also worked with Dynetics, Inc. as an Engineer.

Mowbray, Kenneth, Ph.D.  
Discipline(s): Anthropology (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, Anthropology, University of Arizona, Tucson, Arizona; Master of Arts, Anthropology, Rutgers, The State University of New Jersey, New Brunswick, New Jersey; Doctor of Philosophy, Anthropology, Rutgers, The State University of New Jersey, New Brunswick, New Jersey  
Experience: Dr. Mowbray previously taught as an adjunct lecturer at the University of Arizona.

Mrizek, Virginia, M.D.  
Discipline(s): Biology (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Arts, Psychology, Hope College, Holland, Michigan; Doctor of Medicine, University of Illinois, Chicago, Illinois  
Experience: Dr. Mrizek is a licensed Medical Doctor in the state of Arizona, North Dakota and Indiana. She has been a Physician for twenty-five years.

Mussari, Mark A.  
Discipline(s): Writing, Literature (Academic)  
Salary: $710 per load hour  
Education: Master of Arts, English, Villanova University, Villanova, Pennsylvania; Doctor of Philosophy, Scandinavian Languages and Literatures, University of Washington, Seattle, Washington

(Continued)
Adjunct Faculty Appointments

Experience: Dr. Mussari is currently self-employed as a freelance instructor. Previously, he has more than 19 years of experience teaching English, Literature, and Humanities courses.

Negron, Gina
Discipline(s): Education (Academic), Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Creative Writing, Florida State University, Tallahassee, Florida; Master of Education, Multicultural Education, Florida Atlantic University, Boca Raton, Florida
Experience: Ms. Negron has taught as an adjunct faculty for the Daytona Beach Community College.

Paige, Richard J.
Discipline(s): Fitness and Recreation (Occupational)
Salary: $710 per load hour
Education: Certificate, Pilates, Long Beach Dance Conditioning Studio and Movement Academy; Certificate, Yoga, Yoga Alliance
Experience: Mr. Paige is currently working as a Yoga/Pilates Teacher. He has experience as a Pilates Teacher with the Jewish Community Center; Pilates Instructor with Ultima Self-Defense and Fitness; and a Yoga Teacher for Gold’s Gym.

Putnam, Amy L.
Discipline(s): Education (Academic)
Salary: $710 per load hour
Education: Bachelor of Art, Eastern Nazarene College, Quincy, Massachusetts; Master of Education, Park University, Parkville, Missouri
Experience: Ms. Putnam possesses elementary teaching certificates from the State of Texas and the Commonwealth of Massachusetts. She has two years of experience teaching both regular and gifted elementary school students in Texas.

Reid, John, Ph.D.
Discipline(s): Writing (Academic) and History (Academic)
Salary: $710 per load hour
Education: Bachelor of Arts, American Studies, Yale University, New Haven, Connecticut; Master of Arts, English, University of Arizona, Tucson, Arizona; Master of Arts, History, University of Arizona, Tucson, Arizona; Doctor of Philosophy, Higher Education, University of Arizona, Tucson, Arizona
Experience: Dr. Reid has been a self-employed freelance writer and editor since 2005. For over twenty years, he has been employed as an English and History instructor at various universities, including working at the University of Central Oklahoma in Edmond, Oklahoma and University of New Mexico in Albuquerque, New Mexico.

(Continued)
Adjunct Faculty Appointments

Reyes, Elisa
Discipline(s): Student Success (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Family Studies, University of Arizona, Tucson, Arizona; Master of Education, Counseling, Northern Arizona University, Flagstaff, Arizona
Experience: Ms. Reyes has been employed as a Transfer Academic Counselor for the University of Arizona, since 2006. She worked as an Admissions Counselor at the University of Arizona, from 2003-2006.

Riba, Joan
Discipline(s): Fitness and Recreation (Occupational)
Salary: $710 per load hour
Education: Bachelor of Arts, Physical Education, University of California, Davis, California
Experience: Ms. Riba is a self-employed Fitness Instructor and has provided private fitness classes since 2004.

Riley, Cynthia
Discipline(s): Education (Academic) and Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Science, Elementary Education, Cameron College, Lawton, Oklahoma; Master of Science, Elementary Education, Western Connecticut State College, Danbury, Connecticut
Experience: Ms. Riley volunteers as a reading and writing tutor at Wilson Middle School in Oro Valley, Arizona, since January of 2008 to the present. For twenty-five years, she was a high school and middle school mathematics teacher in many different states; including having taught in Manhattan Unified School District in New York and most recently from 2002-2007 in Daleville Middle School in Daleville, Alabama.

Rubin, Robert
Discipline(s): Biology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Biology, West Virginia Wesleyan College, Buckhannon, West Virginia; Master of Science, Biology, State University College, New Paltz, New York
Experience: Mr. Rubin has over twenty years teaching experience at North Rockland School District in New York. He has also currently a substitute teacher for the Tucson Unified School District.

Rudd, Eric K.
Discipline(s): Mathematics (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Mathematics, University of Arizona, Tucson, Arizona; Master of Science, Mathematics, University of Arizona, Tucson, Arizona
Experience: Mr. Rudd has more than one year teaching experience in Mathematics. He was employed with the University of Arizona, Tucson, Arizona, Mathematics

(Continued)
Adjunct Faculty Appointments

Date: 1/14/09
Page 12

Department as a Graduate Teaching Assistant; Cochise College, Douglas, Arizona, as a Mathematics Tutor and Mathematics Department Associate Faculty.

**Sabella, Dominick EC**
Discipline(s): Mathematics (Developmental), Computer Information Systems, Computer Software Applications (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Computer Science, Northern Illinois University, DeKalb, Illinois; Master of Science, Northern Illinois University, DeKalb, Illinois
Experience: Mr. Sabella currently works for IBM as customer support. He has also worked as a teaching assistant for Northern Illinois University.

**Salas, Katherine A. CC**
Discipline(s): Writing (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, English, University of Utah, Salt Lake City, Utah
Experience: Ms. Salas has over nine years experience in teaching. She was employed with the University of New Mexico's English Department as a teaching assistant and later was employed as a lecturer. Her teaching experience in Tucson is with Presidio High School as a Language Arts Teacher and Chandler Middle School, Desert View High School, and Sabino High School as an English Teacher. Most recently, she was employed with Pima County/Pima Vocational High School as an Education Service Coordinator.

**Schiavone, Anthony V. DC**
Discipline(s): Business, Public Works (Occupational)
Salary: $710 per load hour
Education: Bachelor of Science, Public Administration, University of Arizona
Experience: Mr. Schiavone has worked for the last 10 years as a contract administrator for the Pima County Department of Transportation. He has 11 years of experience teaching Human Resources Management, Business, and Communications.

**Shafer, Ralph D. WC**
Discipline(s): Computer Information Systems (Occupational), Computer Software Applications (Occupational)
Salary: $710 per load hour
Education: Bachelor of Science, Education, University of Maryland, College Park
Experience: Mr. Shafer has sixteen years experience as a professor of business technology at Truckee Meadows Community College in Reno, Nevada. He has eight years experience as an adjunct instructor in business and computers at George Washington University in Washington, D.C.

**Shealy, Yvonne EC**
Discipline(s): Management (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Technical Management, Embry-Riddle Aeronautical University, Daytona Beach, Florida; Master of Science, Management, Embry-Riddle Aeronautical University, Daytona Beach, Florida

(Continued)
Experience: Ms. Shealy currently works for the Arizona Air National Guard as a production superintendent.

Sink, Terry R.  
**Discipline(s):** Emergency Medical Technician (Occupational/Workforce)  
**Salary:** $710 per load hour  
**Education:** Certificate, Paramedic, Arizona Department of Health Services Bureau of Emergency Medical Services  
**Experience:** Mr. Sink has over five years experience as a Paramedic with University Physicians Healthcare.

Smith, Adam  
**Discipline(s):** History (Academic)  
**Salary:** $710 per load hour  
**Education:** Bachelor of Arts, Psychology, University of Arizona, Tucson, Arizona; Master of Arts, History, Illinois State University, Normal, Illinois  
**Experience:** Mr. Smith was a Clinician for the Willowglen Academy in Illinois, where he supervised a group home. He was a History Graduate Assistant at Illinois State University in Normal, Illinois, from 2004-2005.

Stark, Marcia  
**Discipline(s):** Business (Academic) and Accounting (Occupational)  
**Salary:** $710 per load hour  
**Education:** Bachelor of Science, Business Education, Indiana University- Bloomington, Bloomington, Indiana; Master of Science, Business Education, Indiana University- Bloomington, Bloomington, Indiana  
**Experience:** Ms. Stark worked as a bookkeeper for Darby Electric Company, Incorporated, from 1999-2003. Her duties included accounts payable and managing payroll. For ten years, she taught several high school level business classes, as well as teaching business classes at Sawyer College of Business in Illinois for two years.

Stewart, Paula  
**Discipline(s):** Education, English as a Second Language (Academic)  
**Salary:** $710 per load hour  
**Education:** Associate of Arts, Mesa Community College, Mesa, Arizona; Bachelor of Arts, Education, Arizona State University, Tempe, Arizona; Master of Education, Northern Arizona University, Flagstaff, Arizona  
**Experience:** Ms. Stewart has previously taught in the Phoenix and Chandler school districts and holds an ESL Endorsement from Arizona Department of Education.

Stitt, Jerry L.  
**Discipline(s):** Fitness and Sport Sciences (Occupational)  
**Salary:** $710 per load hour  
**Education:** Bachelor of Arts in Education, History, Master of Education, Secondary Education, Doctor of Education, Educational Administration, University of Arizona, Tucson  
**Experience:** Dr. Stitt has twenty-two years experience as a baseball coach and two years experience as the assistant athletic director at the University of Arizona. He has
seven years experience as a teacher and coach at Salpointe High School in Tucson. He is currently serving as the assistant athletic director at Pima Community College.

**Sullivan, Coleen B., D.D.S.**

Discipline(s): Dental Hygiene (Occupational)  
Salary: $710 per load hour  
Education: Associate of Applied Science, Dental Hygiene, Pima Community College; Doctor of Dental Surgery, University of the Pacific, San Francisco, California  
Experience: Dr. Sullivan has fourteen years experience as a staff dentist with her current employer, El Rio Health Center, in Tucson.

**Teesdale, Greg**

Discipline(s): Business, Management and Marketing (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Science, Business Administration, Drexel University, Philadelphia, Pennsylvania; Master of Business Administration, Arizona State University, Tempe, Arizona  
Experience: Mr. Teesdale was most recently the Chief Financial Officer of Andigilog Incorporated. Prior employment includes six years as Chief Financial Officer for AuthenTec Incorporated.

**Thompson, Rebecca L.**

Discipline(s): Art (Academic)  
Salary: $710 per load hour  
Education: Bachelor of Science, Home Economics, University of Arizona, Tucson; Master of Science in Education, General Education, Elmira College, Elmira, New York; Master of Fine Arts, Creative Visual Arts, Cornell University, Ithaca, New York  
Experience: Ms. Thompson has one semester experience as an adjunct sculpture instructor at Cornell University. She has one semester experience as an adjunct architecture instructor and one year experience as a diversity instructor at the University of Arizona. She has four years experience as a self-employed artist working on public art commissions in New York, Phoenix, Oro Valley, and Tucson.

**Uemura, Tomoyo**

Discipline(s): Direct Care Professional (Occupational)  
Salary: $710 per load hour  
Education: Associate of Applied Science, Mental Health, Mt. Hood Community College, Gresham, Oregon; Bachelor of Arts, Psychology, Portland State University, Portland, Oregon  
Experience: Ms. Uemura was a Direct Care Staff Technician for the Department of Human Services with the State of Oregon from 2003-2007.

**Utermohlen, Joseph, Ph.D.**

Discipline(s): Biology (Academic)  
Salary: $710 per load hour  
Education: Coursework, Biological Sciences, University of California Irvine, Irvine, California; Bachelor of Science, Biological Sciences, California State  
(Continued)
Adjunct Faculty Appointments

Polytechnic University, Pomona, California; Master of Science, Biological Science, California State Polytechnic University, Pomona, California; Doctor of Philosophy, Plant Pathology, University of California, Riverside, California

Experience: Dr. Utermohlen is currently self-employed with R & D Consultant with over eighteen years experience as a Researcher and Scientist. Prior employment includes Research Specialist with the Arizona Cancer Center and Bio Separations and as a Senior Scientist with Ventana Medical Systems.

Vasilieva, Maria N., Ph.D.
Discipline(s): Physics, Mathematics, Biology, Sociology (Academic)
Salary: $710 per load hour
Education: Moscow Engineering, Physics Institute, Moscow, Russia evaluated by World Communication International, Phoenix, Arizona as a Master of Arts, Physics Engineering; Doctor of Philosophy, Sociology Sciences, Lomonossov Moscow State University, Moscow, Russia evaluated by World Communication International, Phoenix, Arizona
Experience: Dr. Vasilieva is currently working for the Academy of Math and Sciences. Previously, she was a project manager for Altran Consulting and Engineering. She has taught the following courses: Math, Russian, and Psychology as an adjunct for the Moscow Engineering Physics Institute, Moscow, Russia.

Vu, Xuan
Discipline(s): Mathematics (Developmental)
Salary: $710 per load hour
Education: Bachelor of Arts, Mathematics, University of Arizona, Tucson, Arizona
Experience: Ms. Vu has been employed as a Senior Mathematics Tutor at the University of Arizona since 2004.

White, Gerard J., Ph.D.
Discipline(s): Biology (Academic)
Salary: $710 per load hour
Education: Bachelor of Science Plan Sciences, University of West Ontario, Ontario, Canada; Master of Science, Plan Sciences, University of West Ontario, Ontario, Canada; Doctor of Philosophy, Plant Pathology, University of Arizona, Tucson, Arizona
Experience: Dr. White is currently working as a post-doctoral researcher for the University of Arizona. He has more than ten years of teaching Biology and Plant Genetics courses.

Winger, James
Discipline(s): Business, Management, and Economics (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Industrial Engineering, University of Arizona, Tucson, Arizona; Master of Business Administration, Economics & Production, University of Chicago, Chicago, Illinois
Experience: Mr. Winger retired in July 2008 as Vice President of Materials and Logistics at Panduit Corporation. He worked as the Director of Production and Inventory Control for Texas Instruments from 1983-1990.

(Continued)
Zendri, Sherri L.
Discipline(s): Public Administration, Administration of Justice (Academic)
Environmental Technology (Occupational)
Salary: $710 per load hour
Education: Bachelor of Science, Geosciences, Pennsylvania State University, University Park, Pennsylvania; Master of Public Administration, Public Administration, Arizona State University, Tempe, Arizona
Experience: Ms. Zendri is currently working for the Arizona Department of Environmental Quality as a unit manager. She has more than eighteen years of experience in environmental management. Additionally, she has experience as a legal intern.

Zott, David
Discipline(s): Education (Academic)
Salary: $710 per load hour
Education: Bachelor of Science, Science, Slippery Rock University, Slippery Rock, Pennsylvania; Master of Arts, Elementary Education, University of Pittsburgh, Pittsburgh, Pennsylvania
Experience: Mr. Zott has over thirty years teaching experience. He was employed with Community College of Allegheny County in Pittsburgh, Pennsylvania, as an Earth Science Teacher. Most recently, Mr. Zott was a Science Teacher with Upper St. Clair School District in Upper St Clair, Pennsylvania.

Contact Person:
Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 1/14/09  
ITEM NO: 16.3  
SUBJECT: Temporary Appointments

Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Background:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent, as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments, subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

Andras, Cornell  
Instructor, Upward Bound  
DO  
Hourly Rate: $20.51  
Education: Bachelor of Science, Electrical Engineering, Cleveland State University; Master of Science, Physics, Cleveland State University, Cleveland Ohio  
Experience: Mr. Andras is currently a high school teacher with Amphi High School. He has also been a high school teacher with Pinnacle High School.

Balaconis, Margaret  
Child Care Assistant  
DO  
Hourly Rate: $12.71  
Education: Master of Education, Science Education, Boston State College  
Experience: Ms. Balaconis has eight years of experience in preschool and kindergarten instruction and curriculum development.

Dominguez, Aurora  
Child Care Specialist  
DO  
Hourly Rate: $17.66  
Education: High School Diploma  
Experience: Ms. Dominguez has one year of experience as an outreach specialist with the Sahuaro Girl Scout Council and three years of experience in preschool instruction and child care.

(Continued)
Doyle, Edward T.   
Lab Specialist

Hourly Rate: $17.66  
Education: Bachelor of Science, Chemistry, Northern Arizona University  
Experience: Mr. Doyle is currently an adjunct faculty member for Pima Community College and until recently was an Environmental Technology Instructor with Community Campus at the Arizona Prison Complex for nine years. He is Arizona DEQ Wastewater Treatment Operator grade 2 certified and has also worked four years for Pima County Wastewater as a Laboratory Technician.

Holly, Stacy   
Child Care Assistant

Hourly Rate: $12.71  
Education: Associate Degree, Liberal Arts, Pima Community College  
Experience: Ms. Holly has six months of experience as a preschool teacher and three years as a library assistant for the Vail Unified School District. She has an additional three years of experience as an assistant special education teacher for Tucson Unified School District.

Kennedy, Christopher   
Tutor

Hourly Rate: $7.00  
Education: Coursework, General Studies, Pima Community College  
Experience: Mr. Kennedy has worked as a Director of Operations at AFC Acquisitions Corp for nine years.

Mendoza, Maricella   
Support Technician

Hourly Rate: $13.70  
Education: High School Diploma  
Experience: Ms. Mendoza has one year of experience as a student aide with Pima Community College and three years of experience as a payroll clerk.

Quinlan, Mary K.   
Tutor

Hourly Rate: $9.50  
Education: Bachelor of Arts, Education, University of Arizona; Master of Arts, Language, Reading and Culture, University of Arizona  
Experience: Ms. Quinlan has taught Reading for four months at Pima Community College and been an elementary teacher for TUSD for six years.

Reed-Verdusco, Janet   
Office Aide – Project Ayuda

Hourly Rate: $8.00  
Education: Coursework, Business Management, Pima Community College  
Experience: Ms. Reed-Verdusco has five years clerical experience.

Wahlbrink, Andrea M.   
Tutor

Hourly Rate: $7.00  
Education: Associate of Science, Biochemistry, Pima Community College; Associate of Art, Pharmacy, Pima Community College  
Experience: Ms. Wahlbrink has worked for eight years as a Pharmacy Technician. She also has eight months experience working in customer service.
Temporary Appointments

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

[Signature]
Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Grant Proposal:
The Barbara Bush Foundation for Family Literacy
Literacy for Wright Refugees: Lift While Rising (LWR2)

Recommendation:

The Chancellor recommends that the Board of Governors approve the Literacy for Wright Refugees: Lift While Rising (LWR2) proposal and, if funded, the acceptance of the award from The Barbara Bush Foundation for the period of July 1, 2009 through June 30, 2010.

Background:

Pima Community College Adult Education’s Family Literacy Program (FLP) began in 1991 and was one of the five programs chosen nationwide for a TOYOTA motor corporation grant from the National Center of Family Literacy. Over 16 years the FLP has impacted thousands of families throughout Pima County and have developed enthusiastic community support. Through these local and state partnerships, the FLP has leveraged its experience and knowledge through planning, training, and coordination assistance.

Pima College Adult Education’s Refugee Education Project has submitted an application (Literacy for Wright Refugee’s: Lift While Rising) through the Barbara Bush Foundation for funding to assist with literacy education. The grant will offer family literacy instruction for newly arrived refugee parents and their children in kindergarten through second grade.

Upon notification of funding, PCCAЕ will bring committed partners: the Refugee Education Project, the Family Literacy Program, Wright Elementary principal and administration, and Vista del Monte Neighborhood Association to engage in the following activities:

- Develop and cement existing partnerships and forge new collaborations.
- Train volunteers and translators through strategic program planning, which will enhance skills navigation.
- Develop a flexible schedule, a student-centered strength-based curriculum, monthly training, and program supports components.

The LWR2 grant proposal relates to Pima Community College’s 2008-2011 year plan, Initiative 1, Provide Evidence of Student Learning and Teaching Effectiveness, Strategy 1.5: Develop and enhance learning and educational resources to support student learning and effective teaching; Initiative 2, Improve Student Success in Developmental Education, Strategy 2.1: Leverage Community Resources; Initiative 4, Create Foundations for Creativity and Innovations, Strategy 4.1: Expand College access and outreach and Strategy 4.3: Expand and develop community connections.
The total grant amount being requested from the Barbara Bush Foundation is $64,891. The table below illustrates the expense items to be supported by the grant:

### Financial Considerations:

The table below shows the expense items to be supported by grant and program income:

<table>
<thead>
<tr>
<th><strong>Direct Costs</strong></th>
<th><strong>Dollar Amount Requested</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personnel</strong></td>
<td></td>
</tr>
<tr>
<td>Adult Education Instructor/Program Coordinator (50%)</td>
<td>$20,020</td>
</tr>
<tr>
<td>Family Literacy Program Manager (7%)</td>
<td>4,434</td>
</tr>
<tr>
<td>Refugee Education Project Manager (7%)</td>
<td>3,918</td>
</tr>
<tr>
<td>Instructional Aide (30%)</td>
<td>9,167</td>
</tr>
<tr>
<td>Instructional Aide (30%)</td>
<td>9,167</td>
</tr>
<tr>
<td><strong>Total Personnel Costs</strong></td>
<td><strong>$46,706</strong></td>
</tr>
<tr>
<td>Fringe Benefits (29% x $46,706)</td>
<td>$13,545</td>
</tr>
<tr>
<td>Custodial 2hrs/wk @ $18.00 *40 wks</td>
<td>$1,440.00</td>
</tr>
<tr>
<td><strong>Instructional Materials</strong></td>
<td></td>
</tr>
<tr>
<td>Testing Materials</td>
<td>$800</td>
</tr>
<tr>
<td>Books</td>
<td>$1,400</td>
</tr>
<tr>
<td>Supplies</td>
<td>$1,000</td>
</tr>
<tr>
<td><strong>Total Direct Costs</strong></td>
<td><strong>$64,891</strong></td>
</tr>
</tbody>
</table>

**IN-KIND CONTRIBUTIONS**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>TUSD Classroom Space – Wright Elementary ($60/day x 187 days)</td>
<td>$10,500</td>
</tr>
<tr>
<td>Computers – TUSD (3 computers x $500)</td>
<td>$1,500</td>
</tr>
<tr>
<td>Administrative Space – PCC (700 sq ft. x $10)</td>
<td>$7,000</td>
</tr>
<tr>
<td>Operational Expenses – PCC</td>
<td>$300</td>
</tr>
<tr>
<td>PCC Fiscal Support Staff (5% of salary for PCC Fiscal Analyst)</td>
<td>$1,650</td>
</tr>
<tr>
<td>AmeriCorps Volunteers – PCC</td>
<td>$11,940</td>
</tr>
<tr>
<td><strong>Total In-kind</strong></td>
<td><strong>$32,890</strong></td>
</tr>
</tbody>
</table>

**TOTAL**                     | **$64,891**                  |

The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability. College staff has reviewed the proposal and associated activities.

**Contact Person:**

Jana Kooi, President, Community Campus (206-6577)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve the grant proposal for the first program year of a three-year cycle of the Pima Community College Adult Education (PCCAE) Corps program, and, if funded, acceptance of the award from the Governor’s Office for Children, Youth, and Families for the period of October 1, 2009 – September 30, 2010.

Background:

AmeriCorps is a national service network that provides opportunities for participants, called “members,” to serve communities and build the capacity of organizations to meet local needs. The Corporation for National and Community Service (CNCS) provides opportunities for Americans of all ages and backgrounds to serve their communities and country through National Service programs.

Through the Governor’s Office for Children, Youth, and Families, Pima Community College Adult Education (PCCAE) receives funds for AmeriCorps. PCCAE uses these funds for three purposes: living allowance (stipend) and related benefit costs for AmeriCorps members who serve in the PCCAE Corps; partial salary for staff who support this program; supplies and fees associated with grant requirements for AmeriCorps members.

PCCAE Corps successfully helps parents develop the skills and confidence they need to support and encourage the education of their children. The PCCAE staff helps families develop skills to meet educational and economical goals, by providing one-on-one and small group goal-setting and tutoring to adult learners in family literacy classrooms and adult learning centers.

The PCCAE Corps grant proposal relates to Pima Community College’s 2008-2011 year plan, Initiative 1, Provide Evidence of Student Learning and Teaching Effectiveness, Strategy 1.5: Develop and enhance learning and educational resources to support student learning and effective teaching; Initiative 2, Improve Student Success in Developmental Education, Strategy 2.1: Leverage Community Resources; Initiative 4, Create Foundations for Creativity and Innovations, Strategy 4.1: Expand College access and outreach and Strategy 4.3: Expand and develop community connections.
Financial Considerations:

The total grant amount being requested from the Governor’s Office for Children, Youth, and Families is $191,398. The table below illustrates the expense items to be supported by the grant:

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Grant</th>
<th>College Cash Match</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Program Asst</td>
<td>$11,225</td>
<td>$24,932</td>
<td>$36,157</td>
</tr>
<tr>
<td>Program Manager</td>
<td>$0</td>
<td>$6,493</td>
<td>$6,493</td>
</tr>
<tr>
<td>Advanced Program Coord</td>
<td>$0</td>
<td>$5,134</td>
<td>$5,134</td>
</tr>
<tr>
<td>Student Services Tech</td>
<td>$0</td>
<td>$3,240</td>
<td>$3,240</td>
</tr>
<tr>
<td>Fringe</td>
<td>$3,255</td>
<td>$11,542</td>
<td>$14,797</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$14,480</strong></td>
<td><strong>$51,341</strong></td>
<td><strong>$65,821</strong></td>
</tr>
<tr>
<td>Member Travel</td>
<td>$568</td>
<td>$2,270</td>
<td>$2,838</td>
</tr>
<tr>
<td>Supplies</td>
<td>$844</td>
<td>$1,876</td>
<td>$2,720</td>
</tr>
<tr>
<td>Evaluation</td>
<td>$0</td>
<td>$1,000</td>
<td>$1,000</td>
</tr>
<tr>
<td>Other Program Operating Costs</td>
<td>$1,058</td>
<td>$1,600</td>
<td>$2,658</td>
</tr>
</tbody>
</table>

**Member Costs**

- **Living Allowance**: $145,350
- **Support Costs**: $19,534

**Admin/Indirect Costs**

- CNCS Fixed Amount @ 10%: $9,564
- **Member Training**: $0

**TOTAL**

- **Grant**: $191,398
- **College In-Kind**: $115,341
- **Total**: $306,739

Funding Percentages

- **Grant**: 62%
- **College In-Kind**: 38%
- **Total**: 100%

PCCAE has the fiscal capacity to meet the required 34% matching funds through external grants and contracts such as the Arizona Department of Education State Family Literacy and National Center for Family Literacy.

The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability. College staff has reviewed the proposal and associated activities.

**Contact Person:**

Jana Kooi, President, Community Campus (206-6577)

[Signature]

Dr. Roy Flores, Chancellor
TO: Board of Governors            DATE: 1/14/09
FROM: Chancellor             ITEM NO: 16.6
SUBJECT: Grant Proposal:
The Coleman Foundation
Veteran and Military Entrepreneurial Assistance and Outreach

Recommendation:

The Chancellor recommends that the Board of Governors approve the Veteran and Military Entrepreneurial Assistance and Outreach grant proposal and, if funded, the acceptance of the award from The Coleman Foundation for the period of January 15, 2009 through December 31, 2009.

Background:

During the National Association of Community College Entrepreneurship (NACCE) 6th Annual Conference in January 2009, The Coleman Foundation and The John E. and Jeanne T. Hughes Charitable Foundation will offer an “Elevator Grant” session to support programs which establish or grow entrepreneurship education in community college settings. The session provides community colleges with the opportunity to compete for grants to fund entrepreneurship projects.

The Veteran and Military Entrepreneurial Assistance and Outreach program will target 60 participants that would consist of Veterans, disabled Veterans, National Guard and current military personnel preparing for transition to civilian status and will aid in expanding outreach, education, and business counseling services.

The Veteran and Military Entrepreneurial Assistance and Outreach grant proposal relates to Pima Community College’s 2008-2011 year plan, Initiative 1, Provide Evidence of Student Learning and Teaching Effectiveness, Strategy 1.3, Develop and enhance effective educational and business partnerships to increase learning opportunities for students; Action 1.3.3, Increase partnerships college-wide.

Financial Considerations:

The total grant amount being requested from the Coleman Foundation is $7,500. The table below illustrates the expense items to be supported by the grant:

<table>
<thead>
<tr>
<th>Program Budget</th>
<th>Grant Request</th>
<th>SBDC Grant</th>
<th>Total Funds (Request + Other)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Advisor ($29.43 @ 300 hours)</td>
<td>$4,414.50</td>
<td>$4,414.50</td>
<td>$8,829.00</td>
</tr>
<tr>
<td>Fringe</td>
<td>$1,280</td>
<td>$1,280</td>
<td>$2,650</td>
</tr>
</tbody>
</table>

(Continued)
<table>
<thead>
<tr>
<th>Program Budget</th>
<th>Grant Request</th>
<th>SBDC Grant</th>
<th>Total Funds (Request + Other)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Travel assistance to DMAFB/local and state Veteran Events</td>
<td>$605.50</td>
<td></td>
<td>$605.50</td>
</tr>
<tr>
<td>Administrative time for development and delivery of workshops and client management ($50.00 @ 36.11 hours)</td>
<td>$1,805.50</td>
<td>$1,805.50</td>
<td>$1,850.50</td>
</tr>
<tr>
<td>Other Workshop Fee Discounts</td>
<td>$1,200</td>
<td></td>
<td>$1,200</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$7,500</strong></td>
<td><strong>$7,500</strong></td>
<td><strong>$15,000</strong></td>
</tr>
</tbody>
</table>

The grant will be leveraged with existing SBDC resources and recognizes no new or unusual exposures associated with this project. No institutionalization of the program is required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability. College staff has reviewed the proposal and associated activities.

**Contact Person:**

Jana Kooi, President, Community Campus (206-6577)

[Signature]

Dr. Roy Flores, Chancellor
TO:      Board of Governors                           DATE:    1/14/09
FROM:    Chancellor                                    ITEM NO:  16.7
SUBJECT: Board Policy 3201: Occupational Program External Advisory Committees - Final Reading

Recommendation:

This is the final reading of Board Policy 3201 – Occupational Program External Advisory Committees. The Chancellor recommends that the Board approve the policy.

Background:

Occupational certificate or degree programs, including non-credit programs offered by the College, will have an external Program Advisory Committee to provide input on industry trends; employment needs; program relevancy, currency, and effectiveness; experiential learning opportunities; and Student Learning Outcomes.

This policy has been taken to Chancellor’s Cabinet and Faculty Senate.

Implementation and responsibility of this policy resides in the Office of the Provost.

Financial Considerations:

There are no financial considerations associated with this proposal.

Contact Person:

Dr. Roy Flores, Chancellor (206-4747)

(Handwritten signature)
Dr. Roy Flores, Chancellor
Occupational certificate or degree programs, including non-credit programs offered by the College, will have an external Program Advisory Committee to provide input to the Presidents and the Chancellor’s Cabinet on industry trends; employment needs; program relevancy, currency, and effectiveness; experiential learning opportunities; and Student Learning Outcomes.
TO:                      Board of Governors  DATE:  1/14/09
FROM:                    Chancellor  ITEM NO:  16.8
SUBJECT:                 Curriculum Recommendation — New Occupational Program:
                         Basic Surface Mining Technology - Certificate for Direct Employment

Recommendation:

Per Board Policy 3106, Curriculum Development, the Chancellor recommends that the Board of
Governors approve the following occupational program: Basic Surface Mining Technology —
Certificate for Direct Employment.

Background:

This proposed Desert Vista Campus occupational certificate is designed to train entry-level
technicians in several different surface-mine skills and offer a certificate after just two semesters.
Students may also choose to continue their studies by taking classes toward the proposed
Advanced Surface Mining Technology Certificate and the proposed Surface Mining Technology
Associate of Applied Science for Direct Employment.

Internships are built into the program, and are designed as paid work experiences. Successful
completion of the nine month program prepares the student for employment in surface mining
with starting salaries ranging from $19.75/hour to $30/hour. Campus administration has met
with Freeport McMoRan, ASARCO, and Rosemont Mines. There is interest from the mines to
have Pima Community College poised with appropriate curriculum so that when the economy
stabilizes, the College is prepared to provide timely workforce training. Freeport-McMoRan
reports the expectation that 1/3 of their workforce at the Sierrita mine near Green Valley will
need to be replaced in the next 5 years. Rosemont Mine anticipates a mine opening locally in
2010 and has expressed a critical need for a prepared workforce.

Pima County market analysis from 2008 to 2014 projects that jobs for mobile heavy equipment
mechanics will grow 17.3%, extraction workers by 12.5%, and electrical and electronics
repairers, commercial and industrial equipment by 14.9%.

This certificate is one of two proposed new certificates and an Associate Degree for Direct
Employment in Surface Mining Technology. To maximize the overall value and practical
application of the training and to ensure a quality internship experience, the program will be
limited to approximately 12-15 students per certificate. Three cohorts will participate the first
year for an estimated 43.5 FTSE. The second year FTSE projection of 82.2 reflects 10 students
from Year 1 continuing in the AAS, 45 students replacing the original cohorts, and 30 in two
new cohorts.

This program supports the 2008-2011 College Plan Initiative 1, Strategy 1.3, which states:
Develop and enhance effective educational and business partnerships to increase learning
opportunities for students.
Financial Considerations:

Pending program approval by the Board of Governors, the Surface Mining Technology certificates and degree will be funded through contract(s) with the mining companies who will be required to provide suitable training space, capital, and non-capital equipment. Funding through Prop 301 is planned for additional supplies and equipment through year one. The program is expected to be solvent in the first year of operation." Similar agreements presently exist with Eastern Arizona College and Yavapai College. Proposed contracts with the mines will fund a full-time Program Coordinator as well as marketing costs, staff travel.

Contact Person:

Dr. Suzanne L. Miles, Provost and Executive Vice Chancellor (206-4999)

Dr. Rôy Flores, Chancellor
Recommendation:

Per Board Policy 3106, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following occupational program: Advanced Surface Mining Technology — Certificate for Direct Employment.

Background:

This proposed Desert Vista Campus occupational certificate is designed to train entry-level technicians in several different surface-mine skills and offer a certificate after just two semesters. Students may also choose to continue their studies by taking classes toward the proposed Surface Mining Technology Associate of Applied Science for Direct Employment.

Internships are built into the program, and are designed as paid work experiences. Successful completion of the program prepares the student for employment in surface mining with starting salaries ranging from $19.75/hour to $30/hour. Campus administration has met with Freeport McMoRan, ASARCO, and Rosemont Mines. There is interest from the mines to have Pima Community College poised with appropriate curriculum so that when the economy stabilizes, the College is prepared to provide timely workforce training. Freeport-McMoRan reports the expectation that 1/3 of their workforce at the Sierrita mine near Green Valley will need to be replaced in the next 5 years. Rosemont Mine anticipates a mine opening locally in 2010 and has expressed a critical need for a prepared workforce.

Pima County market analysis from 2008 to 2014 projects that jobs for mobile heavy equipment mechanics will grow 17.3%, extraction workers by 12.5%, and electrical and electronics repairers, commercial and industrial equipment by 14.9%.

This certificate is one of two proposed new certificates and an Associate Degree for Direct Employment in Surface Mining Technology. To maximize the overall value and practical application of the training and to ensure a quality internship experience, the program will be limited to approximately 12-15 students per certificate. Three cohorts will participate the first year for an estimated 43.5 FTSE. The second year FTSE projection of 82.2 reflects 10 students from Year 1 continuing in the AAS, 45 students replacing the original cohorts, and 30 in two new cohorts.

This program supports the 2008-2011 College Plan Initiative 1, Strategy 1.3, which states: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.
Financial Considerations:

Pending program approval by the Board of Governors, the Surface Mining Technology certificates and degree will be funded through contract(s) with the mining companies who will be required to provide suitable training space, capital, and non-capital equipment. Funding through Prop 301 is planned for additional supplies and equipment through year one. The program is expected to be solvent in the first year of operation.” Similar agreements presently exist with Eastern Arizona College and Yavapai College. Proposed contracts with the mines will fund a full-time Program Coordinator as well as marketing costs, staff travel.

Contact Person:

Dr. Suzanne L. Miles, Provost and Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
Recommendation:

Per Board Policy 3106, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following occupational program: Surface Mining Technology – Associate of Applied Science Degree for Direct Employment.

Background:

This proposed Desert Vista Campus occupational degree is designed to train entry-level technicians in several different surface-mine skills. It is expected that many of the students who complete the proposed basic or advanced certificates in Surface Mining Technology will continue their studies with the AAS.

Internships are built into the program, and are designed as paid work experiences. Successful completion of the program prepares the student for employment in surface mining with starting salaries ranging from $19.75/hour to $30/hour. Campus administration has met with Freeport McMoRan, ASARCO, and Rosemont Mines. There is interest from the mines to have Pima Community College poised with appropriate curriculum so that when the economy stabilizes, the College is prepared to provide timely workforce training. Freeport-McMoRan reports the expectation that 1/3 of their workforce at the Sierrita mine near Green Valley will need to be replaced in the next 5 years. Rosemont Mine anticipates a mine opening locally in 2010 and has expressed a critical need for a prepared workforce.

Pima County market analysis from 2008 to 2014 projects that jobs for mobile heavy equipment mechanics will grow 17.3%, extraction workers by 12.5%, and electrical and electronics repairers, commercial and industrial equipment by 14.9%.

This degree is accompanied by two proposed new certificates for direct employment in Surface Mining Technology. To maximize the overall value and practical application of the training and to ensure a quality internship experience, the program will be limited to approximately 12-15 students per certificate. Three cohorts will participate the first year for an estimated 43.5 FTSE. The second year FTSE projection of 82.2 reflects 10 students from Year 1 continuing in the AAS, 45 students replacing the original cohorts, and 30 in two new cohorts.

This program supports the 2008-2011 College Plan Initiative 1, Strategy 1.3, which states: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.
Financial Considerations:

Pending program approval by the Board of Governors, the Surface Mining Technology certificates and degree will be funded through contract(s) with the mining companies who will be required to provide suitable training space, capital, and non-capital equipment. Funding through Prop 301 is planned for additional supplies and equipment through year one. The program is expected to be solvent in the first year of operation.” Similar agreements presently exist with Eastern Arizona College and Yavapai College. Proposed contracts with the mines will fund a full-time Program Coordinator as well as marketing costs, staff travel.

Contact Person:

Dr. Suzanne L. Miles, Provost and Executive Vice Chancellor (206-4999)
TO: Board of Governors

FROM: Chancellor

DATE: 1/14/09

ITEM NO: 16.11

SUBJECT: Curriculum Recommendations — Program Inactivation:
Avionics – Certificate

Recommendation:

Per Board Policy 3105, Curriculum, the Chancellor recommends that the Board of Governors approve the inactivation of the Avionics Certificate for Direct Employment.

Background:

The Pima Community College Desert Vista Campus recommends inactivating this program to eliminate confusion with the Avionics Technician certificate, and to better meet industry needs for Avionics graduates. Completing this certificate would not benefit the student in the workplace or in the field of avionics, and occupational skills are better achieved with the Avionics Technician Certificate for Direct Employment. There have been no graduates of this program.

This action supports the 2008-2011 Pima Community College Plan, specifically Initiative 4, Action 4.1.4 which states: Accelerate the curriculum process to be more responsive to new program development and changing market needs.

Financial Considerations:

None.

Contact Person:

Dr. Suzanne L. Miles, Provost and Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
ITEM NO: 16.12  
DATE: 1/14/09  

Recommendation:

Per Board Policy 3105, Curriculum, the Chancellor recommends that the Board of Governors approve the inactivation of the Avionics Recurrent Training Certificate for Direct Employment.

Background:

The Pima Community College Desert Vista Campus recommends inactivating this program to meet industry needs for test preparation. Completing the certificate does not benefit the student in the workplace or in the field of avionics. The three test-preparation courses within the certificate will remain active to prepare students to take the industry standard exams. There have been no graduates of this program.

This action supports the 2008-2011 Pima Community College Plan, specifically Initiative 4, Action 4.1.4 which states: Accelerate the curriculum process to be more responsive to new program development and changing market needs.

Financial Considerations:

None.

Contact Person:

Dr. Suzanne L. Miles, Provost and Executive Vice Chancellor (206-4999)

_________________________________

Dr. Roy Flores, Chancellor