NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the general public that the Pima County Community College District Board of Governors will hold a REGULAR MEETING on the 10th day of September, 2008, at 7:00 p.m. The meeting will be held in the Community/Board Room, District Office, 4905 E. Broadway, Tucson, Arizona 85709-1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4817. Copies of the Board Packets are available in the Campus Libraries.

Dated this 4th day of September 2008.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: Roy Flores

Roy Flores

Distribution:

Buildings: City
County

Campuses: Community
Desert Vista
District Support Service Center
Downtown
East
Northwest
West
Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order
2. Pledge of Allegiance

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment
4. Staff Representatives
   Julie Hecimovich
   Holly Tackett
5. Student Representatives
   Cynthia Berens
   RaeAnn Pilarski
6. Faculty Representatives
   Kimlisa Duchicela
   Rick Rosen
7. Report — Chairperson of the Board
   • Authorization of Executive Session on October 8, 2008
8. Report — Secretary of the Board
General Matters (Continued)

9. Report — Pima County Representative to the Arizona Association for District Governing Boards (A.A.D.G.B.)

10. Report — Chancellor


Information Items

12. Separations from Employment

13. Student Aide Hires

14. BP-1402: Board Conflict of Interest – Second Reading

Action Items

15. Approval of Minutes
   Regular Meeting of August 13, 2008

16. Consent Agenda

16.1 New Appointments

16.2 Administrator Appointments

16.3 Adjunct Faculty Appointments

16.4 Temporary Appointments

16.5 Grant Proposal: United States Small Business Administration – Maricopa County Community College District Small Business Development Center (SBDC)

16.6 Intergovernmental Agreement: Dual Enrollment with the Joint Technological Education District (JTED)

16.7 Contract: Computer Equipment
Adjournment

Regular Meeting
October 8, 2008, 7:00 p.m.
District Office
Community Board Room
4905C East Broadway
Tucson, AZ 85709-1010
TO: Board of Governors
FROM: Chancellor
DATE: 9/10/08
ITEM NO: 1-10
SUBJECT: General Matters/Reports

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   • Authorization of Executive Session on October 8, 2008
8. Report—Secretary of the Board
9. Report—Pima County Representative to the Arizona Association of District Governing Boards (A.A.D.G.B.)
10. Report—Chancellor
TO: Board of Governors  DATE:  9/10/08
FROM: Chancellor  ITEM NO:  11
SUBJECT: Monthly Financial Statements through July 2008 (Preliminary)

Recommendation:

Attached are the preliminary financial statements showing 2008/09 fiscal year results through July 2008. Time will be provided to discuss college fiscal matters.

OPERATIONAL SUMMARY

Pima Community College has started the year as expected, with positive net assets reported through the end of July. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $16.3 million. This is slightly higher than the July 2007 net assets increase of $16.2 million. While the overall result is similar to last year’s result, the current year shows increases in tuition and fees and state sales tax (Proposition 301) revenues that offset the loss of the FY09 state capital appropriation.

In terms of operational performance, General Fund revenues and expenditures are consistent with budget and our expectations. Personal services expenditures and commitments are 59.7 percent of the budget, which is somewhat lower than at the same point last year. Services and supplies expenditures and commitments are approximately 30.5 percent of the budget, which is also slightly lower than the previous year.

Statement of Net Assets

As shown in The Statement of Net Assets, total net assets at the end of July are $182 million, which is an increase of $11.4 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long-term debt.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)

Dr. Roy Flores, Chancellor
# Statement of Net Assets

For the One Month Ended July 31, 2008

(Preliinary)

## ASSETS

<table>
<thead>
<tr>
<th>Current Assets</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Cash and Cash Equivalents</td>
<td>$57,517,239</td>
<td>$5,829,308</td>
<td>$13,755,942</td>
<td>$77,102,489</td>
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<tr>
<td>2 Short-term Investments</td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>3 Property Taxes</td>
<td>2,413,142</td>
<td></td>
<td>$493,636</td>
<td>2,906,778</td>
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<tr>
<td>4 Accounts (net of allowances)</td>
<td>12,072,603</td>
<td></td>
<td>2,521</td>
<td>12,075,124</td>
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<tr>
<td>5 Government Grants and Contracts</td>
<td></td>
<td></td>
<td></td>
<td>598,494</td>
</tr>
<tr>
<td>6 Student Loans (net of allowances)</td>
<td></td>
<td></td>
<td>17,750</td>
<td>17,750</td>
</tr>
<tr>
<td>7 Other</td>
<td>1,487,345</td>
<td>366,544</td>
<td>25,613</td>
<td>1,879,502</td>
</tr>
<tr>
<td>8 Inventories</td>
<td>200,638</td>
<td></td>
<td></td>
<td>200,638</td>
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<tr>
<td>9 Prepaid Expenses</td>
<td>272,673</td>
<td></td>
<td></td>
<td>272,673</td>
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<tr>
<td>10 Total Current Assets</td>
<td>73,963,640</td>
<td>6,794,346</td>
<td>14,295,462</td>
<td>95,053,448</td>
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</tbody>
</table>

## Noncurrent Assets

<table>
<thead>
<tr>
<th></th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>11 Restricted Cash and Cash Equivalents</td>
<td></td>
<td></td>
<td></td>
<td>1,256,651</td>
</tr>
<tr>
<td>12 Notes Receivable (net of allowances)</td>
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<td>1,684,617</td>
<td>1,684,617</td>
<td>1,684,617</td>
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<tr>
<td>13 Other Long-term Investments</td>
<td>2,556,938</td>
<td></td>
<td>3,105,044</td>
<td>3,560,971</td>
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<tr>
<td>14 Capital Assets</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>15 Land</td>
<td></td>
<td></td>
<td></td>
<td>15,291,311</td>
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<tr>
<td>16 Buildings &amp; Leasehold improvements (net of depreciation)</td>
<td>113,004,212</td>
<td></td>
<td>113,004,212</td>
<td>119,670,021</td>
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<tr>
<td>17 Construction in Progress</td>
<td></td>
<td>17,749</td>
<td>17,749</td>
<td>25,639</td>
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<tr>
<td>18 Equipment (net of depreciation)</td>
<td>3,312,314</td>
<td>3,312,314</td>
<td>4,851,039</td>
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<td>19 Library Books (net of depreciation)</td>
<td>1,854,346</td>
<td>1,854,346</td>
<td>1,720,760</td>
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<tr>
<td>19 Total Noncurrent Assets</td>
<td>2,556,938</td>
<td>136,969,306</td>
<td>139,526,244</td>
<td>147,847,002</td>
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<tr>
<td>20 Total Assets</td>
<td>76,520,578</td>
<td>6,794,346</td>
<td>151,264,768</td>
<td>234,579,692</td>
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</table>

## LIABILITIES

<table>
<thead>
<tr>
<th>Current Liabilities</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>21 Accrued Payroll and Benefits</td>
<td>$612,445</td>
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<td></td>
<td>1,782,100</td>
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<tr>
<td>22 Accounts Payable and Accrued Liabilities</td>
<td>18,909</td>
<td>$ (3,306)</td>
<td>32,027</td>
<td>47,630</td>
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<tr>
<td>23 Deposits Held in Custody</td>
<td></td>
<td>375,446</td>
<td>375,446</td>
<td>399,313</td>
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<tr>
<td>24 Current Portion of Long-term Liabilities</td>
<td></td>
<td>225,500</td>
<td>225,500</td>
<td>3,498,489</td>
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<tr>
<td>25 Total Current Liabilities</td>
<td>3,917,269</td>
<td>(3,306)</td>
<td>632,973</td>
<td>4,546,936</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Noncurrent Liabilities</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>26 Deferred Revenue</td>
<td>10,423</td>
<td></td>
<td>10,423</td>
<td>15,122</td>
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<tr>
<td>27 Long-term Liabilities</td>
<td>3,735,324</td>
<td>44,285,000</td>
<td>48,020,324</td>
<td>59,084,393</td>
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<tr>
<td>28 Total Noncurrent Liabilities</td>
<td>3,745,747</td>
<td>44,285,000</td>
<td>48,030,324</td>
<td>59,099,515</td>
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<tr>
<td>29 Total Liabilities</td>
<td>$7,663,016</td>
<td>(3,306)</td>
<td>44,917,973</td>
<td>52,577,683</td>
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## NET ASSETS

<table>
<thead>
<tr>
<th></th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>30 Invested in Capital Assets (net of related debt)</td>
<td>$89,079,932</td>
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<td>$89,079,932</td>
<td>$86,349,103</td>
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<tr>
<td>Restricted for:</td>
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<td></td>
<td></td>
<td></td>
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<tr>
<td>31 Loans</td>
<td></td>
<td></td>
<td></td>
<td>1,702,598</td>
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<tr>
<td>32 Debt Service</td>
<td>1,861,689</td>
<td>1,861,689</td>
<td>1,748,784</td>
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<tr>
<td>33 Other (Capital Projects)</td>
<td>539,849</td>
<td>539,849</td>
<td>3,198,900</td>
<td></td>
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<tr>
<td>34 Grants and Contracts</td>
<td>$1,910,811</td>
<td></td>
<td>$1,910,811</td>
<td>2,498,354</td>
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<tr>
<td>34 Unrestricted</td>
<td>68,857,562</td>
<td>4,886,841</td>
<td>13,162,727</td>
<td>86,907,110</td>
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<tr>
<td>35 Total Net Assets</td>
<td>$68,857,562</td>
<td>6,797,652</td>
<td>106,346,795</td>
<td>182,002,009</td>
</tr>
<tr>
<td>OPERATING REVENUES</td>
<td>FY 2008/09</td>
<td>FY 2007/08</td>
<td></td>
<td></td>
</tr>
<tr>
<td>-------------------</td>
<td>------------</td>
<td>------------</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Total Operating Revenues</td>
<td>$15,773,140</td>
<td>$14,700,740</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>$26,956</td>
<td>$31,227</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other Operating Revenues</td>
<td>$928,704</td>
<td>$1,056,069</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>$191,963</td>
<td>$195,105</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Institutional Support</td>
<td>$1,421,716</td>
<td>$1,871,190</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>$353,545</td>
<td>$346,833</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Depreciation</td>
<td>$0</td>
<td>$750,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Student Services</td>
<td>$928,704</td>
<td>$1,039,711</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Academic Support</td>
<td>$1,481,362</td>
<td>$1,692,269</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>$1,227,956</td>
<td>$1,410,000</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>OPERATING EXPENSES</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Operating Expenses</td>
<td>$5,605,246</td>
<td>$7,183,372</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>$26,956</td>
<td>$31,227</td>
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<tr>
<td>Other Operating Revenues</td>
<td>$928,704</td>
<td>$1,056,069</td>
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<tr>
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<td>$750,000</td>
</tr>
<tr>
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<td>$1,692,269</td>
</tr>
<tr>
<td>Instruction</td>
<td>$1,227,956</td>
<td>$1,410,000</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>NONOPERATING REVENUES (EXPENSES)</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Nonoperating Revenues</td>
<td>$5,223,031</td>
<td>$5,496,496</td>
</tr>
<tr>
<td>Investment Income</td>
<td>$73,083</td>
<td>$108,703</td>
</tr>
<tr>
<td>State Shared Sales Taxes</td>
<td>$0</td>
<td>$67,359</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>$431,423</td>
<td>$418,158</td>
</tr>
<tr>
<td>State Appropriations</td>
<td>$4,718,525</td>
<td>$4,898,375</td>
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</table>

<table>
<thead>
<tr>
<th>NET ASSETS</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Assets - Beginning of Year</td>
<td>$53,466,637</td>
<td>$154,411,700</td>
</tr>
<tr>
<td>Net Assets - End of Period</td>
<td>$68,857,562</td>
<td>$170,624,464</td>
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</tbody>
</table>
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

Summary of Expenditures and Encumbrances - General Fund - Budget and Actual
For the One Month Ended July 31, 2008
(Preliminary)

<table>
<thead>
<tr>
<th>EXPENDITURES BY FUNCTION</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ADJUSTED BUDGET</td>
<td>TOTAL COMMITTED AMOUNT</td>
</tr>
<tr>
<td>Educational and General</td>
<td>$ 53,414,376</td>
<td>$ 20,929,897</td>
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<tr>
<td></td>
<td>$ 28,057,313</td>
<td>$ 17,970,988</td>
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<tr>
<td>Instruction</td>
<td>$ 20,555,722</td>
<td>$ 13,149,215</td>
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<tr>
<td>Student Services</td>
<td>$ 27,066,436</td>
<td>$ 16,518,459</td>
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<tr>
<td>Institutional Support</td>
<td>$ 12,072,566</td>
<td>$ 5,424,054</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>$ 2,118,315</td>
<td>$ 191,963</td>
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<tr>
<td>Other Expenses</td>
<td>$ 0</td>
<td>$ 0</td>
</tr>
<tr>
<td>Transfers</td>
<td>$ 6,266,000</td>
<td>$ 0</td>
</tr>
<tr>
<td>Fund balance reserved for contingency</td>
<td>$ 6,736,272</td>
<td>$ 0</td>
</tr>
<tr>
<td>Total Expenditures by Function</td>
<td>$ 156,088,000</td>
<td>$ 74,184,576</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>EXPENDITURES BY ACCOUNT</th>
<th>FY 2008/09</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ADJUSTED BUDGET</td>
<td>TOTAL COMMITTED AMOUNT</td>
</tr>
<tr>
<td>Personal Services</td>
<td>$ 7,021,000</td>
<td>$ 6,809,842</td>
</tr>
<tr>
<td>Administrative Personnel</td>
<td>$ 23,244,000</td>
<td>$ 16,924,428</td>
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<tr>
<td>Classified Staff</td>
<td>$ 37,846,000</td>
<td>$ 34,732,546</td>
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<tr>
<td>Additional Compensation - Faculty</td>
<td>$ 942,600</td>
<td>$ 177,294</td>
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<tr>
<td>Other Compensation</td>
<td>$ 4,768,505</td>
<td>$ 3,304,801</td>
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<tr>
<td>Adjunct Faculty</td>
<td>$ 13,490,000</td>
<td>$ 2,192,866</td>
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<tr>
<td>Student Employment / Workstudy</td>
<td>$ 114,153</td>
<td>$ 30,598</td>
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<tr>
<td>Fringe Benefits</td>
<td>$ 21,575,166</td>
<td>$ 916,549</td>
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<tr>
<td>Total Personal Services</td>
<td>$ 109,001,424</td>
<td>$ 60,688,924</td>
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<tr>
<td>Services and Supplies</td>
<td>$ 6,192,950</td>
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</tr>
<tr>
<td>Communications and Utilities</td>
<td>$ 2,738,931</td>
<td>$ 198,123</td>
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<tr>
<td>Travel</td>
<td>$ 9,430,766</td>
<td>$ 5,266,999</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$ 6,358,799</td>
<td>$ 1,310,768</td>
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<tr>
<td>Student Financial Aid</td>
<td>$ 2,118,000</td>
<td>$ 191,963</td>
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<tr>
<td>Current Fixed Charges</td>
<td>$ 2,848,029</td>
<td>$ 1,620,361</td>
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<tr>
<td>Total Services and Supplies</td>
<td>$ 29,687,475</td>
<td>$ 9,062,518</td>
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<tr>
<td>Capital Equipment</td>
<td>$ 607,000</td>
<td>$ 10,471</td>
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<tr>
<td>Transfers</td>
<td>$ 6,266,000</td>
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<tr>
<td>Other Expenditures</td>
<td>$ 1,058,200</td>
<td>$ 22,663</td>
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<tr>
<td>Contingency and Reserves</td>
<td>$ 9,467,901</td>
<td>$ 0</td>
</tr>
<tr>
<td>Total Expenditures by Account</td>
<td>$ 156,088,000</td>
<td>$ 74,184,576</td>
</tr>
</tbody>
</table>
TO: Board of Governors
FROM: Chancellor
SUBJECT: Separations from Employment

Recommendation:

For your information, the Chancellor submits the following separations from employment:

Retirements
NONE

Separations from Employment

Madden, John R.
Deputy Executive Adm.
DV-Campus President
Effective: 8/15/08
Reason: Other Employment

Reid, Jennifer N.
Laboratory Specialist
EC-Life & Physical Science
Effective: 9/05/08
Reason: Educational Pursuits

Yrun, Margaret C.
Program Coordinator
CC-Teacher Education Program
Effective: 9/05/08
Reason: Family

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 9/10/08
FROM: Chancellor  ITEM NO: 13
SUBJECT: Student Aide Hires

Recommendation:

The Chancellor submits the following list of appointments for student aides.

Anders Amanda  McCain Veronica
Aylestock Rachel  Mendiaz Benjamin
Baca Eileen  Mendoza Maricela
Blackwelder Melanie  Middlebrooks Tory
Butler Angela  Montano Damaris
Castillo-Lara Stephanie  Mousseau Mychal
Cocio Janelle  Murray Brandi
Diehl Montana  Reyes Berenice
Duesay John  Reyes Maria
Echeverria Anis  Riesgo Crystal
Epp Daniel  Saenz Elizabeth
Estrada Eric  Sanchez Manuel
Gallego-Soto Gema  Serrano Cynthia
Gardner Joshua  Thindwa Tiffany
Guichard Alfred  Thorne Nathan
Harter Taylor  Thurlow Sean
Healy Stacey  Torres Maria
Ksionda Michael  Ugarte Jose
Leon Aguirre Gerardo  Velarde Estela
Lucio Jessica

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Conflict of Interest Board Policy 1402 - Second Reading

DATE: 9/10/08
TEM NO: 14

Recommendation:

This is the second reading of Board Policy 1402 – Conflict of Interest. The Chancellor recommends that the Board approve the policy.

Background:

Members of the Governing board should conduct activities in a manner that exemplifies ethical behavior and conduct. This policy is based on Arizona Revised Statues § 38-501 through 38-511.

Implementation and responsibility of this policy resides in the Office of the Chancellor.

Financial Considerations:

There are no financial considerations associated with this proposal.

Contact Person:

Dr. Roy Flores, Chancellor (206-4747)

Dr. Roy Flores, Chancellor
Board Policy Title: Conflict of Interest

Board Policy Number: BP-1402
Adoption Date: x/xx/xx
Revision Date(s): x/xx/xx
Schedule for Review and Update: Annually
Unit Responsible for Review and Update: Board of Governors / Chancellor
Sponsoring Unit/Department: Board of Governors / Chancellor
Motion Number:
Legal Reference: Arizona Revised Statues § 38-501 through 38-511
Cross Reference: Use of Facilities, BP-2503

Members of the Governing Board will conduct Board activities in a manner that will exemplify ethical behavior and conduct. Members will not advance or protect their own interests, or the interest of others with whom they have relationships, in ways that are detrimental to College’s service to the community. Governing Board members will comply with the Arizona Conflict of Interest laws found in A.R.S. §§38-501 through 38-511.

When a Governing Board member is faced with a situation in which the Board member, or a relative of the Board member as specified by ARS 38-502, has what the Arizona Conflict of Interest laws define as a substantial interest in a contract, grant, purchase or other decision coming before the Board, the Board member will (1) publicly declare the interest, (2) file an appropriate disclosure of the interest in the College’s conflict file, and (3) refrain from voting upon or otherwise participating as a Board member in such decision.

If a Governing Board member has any question about whether a particular interest of a Board member or a Board member's relative fits within the definition of a substantial interest, the Board member should contact the Chancellor for assistance with respect to such determination.
TO:     Board of Governors    DATE:  9/10/08
FROM:  Chancellor             ITEM NO:  15.0
SUBJECT: Unapproved Minutes of the Regular Meeting of August 13, 2008

Background:

The unapproved minutes of the Regular Meeting of August 13, 2008 are submitted for approval.
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, August 13, 2008 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Scott Stewart, Chair
Brenda Even, Secretary
Marty Cortez, Member
Richard Fimbres, Member
Sherryn Marshall, Member

BOARD REPRESENTATIVES

Julie Hecimovich, Staff
Jack Mertes, Faculty
Kimlisa Duchicela

RECORDING SECRETARY

Linda Ashenbrener

ADMINISTRATION

Roy Flores, Chancellor
Lou Albert, Campus President, West Campus
Christal Albrecht, President, Desert Vista Campus
Doreen Armstrong, Executive Director
David Bea, Executive Vice Chancellor, Finance and Administration
Johnson Bia, President, Downtown Campus
Victoria Cook, Vice President of Instruction
Imelda Cuyugan, Executive Director, Grants
Betty Elasowich, Vice President of Student Development
Teresita Flores, Executive Director
Charlotte Fugett, President, East Campus
Donna Gifford, Assistant Vice Chancellor
Mary Kay Gilliland, Division Dean
Mary Beth Ginter, Acting Vice President of Instruction

Diane Groover, Assistant Vice Chancellor for Finance
Jerry Haynes, Vice President of Student Development
David Irwin, Executive Director, Public Information
Jana Kooi, Campus President, Community Campus
Dee Lammers, Division Dean of Instruction
Mary Ann Martinez Sanchez, Vice President of Instruction
Leticia Menchaca, Vice President of Student Development
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
Lorraine Morales, Vice President of Student Development
Harry Muir
Brigid Murphy, Assistant Vice Chancellor for Academic Services and Vice Provost
David Padgett, Vice President of Instruction
Anna Reese, Executive Director, Financial Aid
Robert Riza, Assistant Vice Chancellor for Student Services
Nancy Russell, Vice President of Instruction/Workforce and Business Development
Terry Sawma, Vice President of Instruction/Adult Education
Edgar Soto, Executive Director, Athletics
Juan Soto, Vice President of Student Development
Stan Steinman, Senior Assistant to the Provost
Anne Vosberg, Vice President of Student Development
Lynne Wakefield, Assistant Vice Chancellor, Human Resources
Bill Ward, Assistant Vice Chancellor for Facilities
GENERAL MATTERS

Call to Order
Scott Stewart called the meeting to order at 7:00 p.m.

Pledge of Allegiance
Richard Fimbres led the Pledge of Allegiance.

Public Comment and Reports

Public Comment
Nine members of the community with involvement in histotechnology expressed their concerns to the Board over the College's possible elimination of the program. Chancellor Flores assured the community members that their concerns were taken seriously but budget realities must be considered. One option may be a statewide program in collaboration with Maricopa Community College.

Staff Representatives
Reports included the July and August meetings of the Staff Council. Information on legislative issues and the accreditation process were shared by the Provost's Office. Human Resources reported on staff evaluations and step progression plans. Amendments to the Staff Council bylaws concerning nomination and election of representatives were unanimously passed.

Student Representatives
There was no report.

Faculty Representatives
There was no report but Faculty send good wishes to the College for a successful year.

Report — Chairperson of the Board
Chairman Stewart read a statement from the Board concerning adjunct faculty certification and insuring the
Motion to Authorize Executive Session
PASSES

credentials are being reviewed to meet requirements for accreditation.

Motion No. 6823


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

There was no information to report for AADGB but there will be a JCC (Joint Conference Committee) meeting in July.

Chancellor’s Report

Chancellor Flores would like discussion in the near future concerning worksites for employees and will bring forward a recommendation to the Board defining “official worksite.”

Executive Vice Chancellor David Bea was recognized at a “40 Under 40” breakfast hosted by Tucson Business Edge for his outstanding contributions to the community.

President Albert presented information and an update on the status of the West Campus Community Healthcare Clinic. The clinic is open to students, faculty, staff and the public and is staffed by a nurse practitioner. Most health plans are accepted with a sliding fee for the uninsured.

Titles were changed for the deans of student development and the deans of instruction to “Vice President.”

Due to a power outage during this meeting, the presentation on the College Plan 2006-08 will be scheduled during the September Board meeting.
Monthly Financial Statements through June 2008

The preliminary year-end results and operational performance appear as expected. Final year-end results will be presented in more detail to the Board after the annual financial report is completed.

Information Items

Separations from Employment (with Addendum 12.)

Student Aide Hires

BP-1404: Board Conflict of Interest – First Reading

These items were noted as information items.

Action Items

Approval of Minutes

Motion No. 6824


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Motion No. 6825

Marty Cortez – M, Brenda Even – S, to approve the Consent Agenda, with Addenda to Items 16.1 New Appointments; 16.2 Administrator Appointments; 16.3 Adjunct Faculty Appointments; and 16.4 Temporary Appointments.

16.1 New Appointments
16.2 Administrator Appointments
16.3 Adjunct Faculty Appointments
16.4 Temporary Appointments
16.5 Grant Proposal: US Department of Housing and Urban Development Housing Opportunities and Personal Empowerment (HOPE) Program
16.6 Grant Proposal: Every Voice in Action Foundation Cooperative Outreach and Responsible Education (CORE) Project
16.7 Grant Proposal/Award: United States Department of Education Integrated Student Learning Approaches for Success (ISLAS)
16.8 Grant Continuation: AmeriCorps State Continuation Application Corporation for National and Community Service and the Governor’s Commission on Service and Volunteerism
16.9 Grant Proposal/Intergovernmental Agreement: Tohono O’odham Nation Desert Vista Endowment
16.10 Intergovernmental Agreement: Arizona State University-National Science Foundation (NSF) Grant: “Developing Frameworks for Student Mathematical Reasoning: The Case of the Undergraduate Transition Courses”
16.11 Intergovernmental Agreement: Cochise County Community College District Undergraduate Flight Training Program
16.12 Intergovernmental Agreement: Pima County Community College District and Arizona K-12 Schools Teacher Preparation Program (TPP): Intern Certification
16.13 Contract: Tucson Medical Center — Associate of Applied Science Degree in Nursing Program
16.14 Contract: Computer Network Equipment
16.15 Contract: Telecommunications Equipment
16.16 Contract: Dual Enrollment for Prep Tech High School
16.19 Intergovernmental Agreement: Cisco Networking Academy Program (CNAP), Cisco Network Associate (CCNA) Curriculum
16.20 Contracts: SunGard DegreeWorks License, Maintenance, and Services

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Adjournment

The meeting adjourned at 8:30 p.m.

_____________________________________
Secretary

_____________________________________
Date
TO:      Board of Governors
FROM:    Chancellor
SUBJECT: Consent Agenda

DATE:    9/10/08
ITEM NO: 16

Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

16.1 New Appointments
16.2 Administrator Appointments
16.3 Adjunct Faculty Appointments
16.4 Temporary Appointments
16.5 Grant Proposal: United States Small Business Administration – Maricopa County Community College District Small Business Development Center (SBDC)
16.6 Intergovernmental Agreement: Dual Enrollment with the Joint Technological Education District (JTED)
16.7 Contract: Computer Equipment

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: New Appointments

DATE: 9/10/08
ITEM NO: 16.1

Recommendation:

The Chancellor recommends that the Board of Governors approve this new appointment.

Background:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Staff

Deskin, Susan D. Human Resources Advanced Analyst-EEO
Salary: $50,708 District Office
Effective: 9/15/08 Selected to fill a vacant position
Education: Master of Business Administration, Finance, Baylor University; Bachelor Business Administration, Baylor University
Experience: Ms. Deskin has worked as an associate director and a program director for Intermountain Centers for Human Development. She also worked seven years as a networks coordinator for United Cerebral Palsy.

Recruitment Overview:
An external recruitment was conducted. At first review on July 24, 2008, eight complete applications were received. Applicants were screened and interviewed by an advisory committee. The finalist was approved by the Chancellor.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors                      DATE:  9/10/08
FROM: Chancellor                           ITEM NO: 16.2
SUBJECT: Administrator Appointments

Recommendation:

This is a placeholder in the event administrative searches come to closure and the Chancellor has recommendations for Board approval of new Administrator appointments for the remainder of this fiscal year and for the 2008-2009 fiscal year. If approved, the Board authorizes the Chancellor or designee to sign the employment contracts on behalf of the College District.

Background:

When Administrator vacancies occur, the recruitment process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board for approval.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Background:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial academic discipline(s) for which adjunct faculty members are certified and the initial campus where they will teach. Adjuncts may also teach in other disciplines if additional certifications are awarded, or as temporary non-credit instructors in areas for which they are qualified.

Blair, Mark L.M.

Discipline(s): Business, Management, Administration of Justice, Paralegal, Anthropology (Academic)

Education: Bachelor of Arts, Anthropology, Dartmouth College, Hanover, New Hampshire; Master of Arts, Business Administration, Saint Leo University, Saint Leo, Florida; Master of Laws, Indigenous Peoples Law and Policy, University of Arizona, Tucson, Arizona; Juris Doctor, Law, University of Arizona, Tucson, Arizona

Experience: Mr. Blair is currently working for the University of Arizona as an advising specialist. He had an internship in the legal field in Alaska and Washington, D.C.

Campbell, Jean

Discipline(s): Public Administration (Academic)

Education: Bachelor of Arts, Philosophy and Mathematics, St. John’s College, Annapolis, Maryland; Master of Public Administration, University of Arizona, Tucson, Arizona

Experience: Ms. Campbell is currently working for Brown-Mackie College as adjunct faculty, teaching Research Methods and Philosophy. She worked for the University of Arizona for more than seven years in the field of research.
Cargill, Kenneth S.
Discipline(s): Russian (Academic)/Writing (Developmental)
Education: Bachelor of Arts, Russian and English, University of Arizona, Tucson, Arizona; Master of Arts, Russian, University of Arizona, Tucson, Arizona
Experience: Mr. Cargill has worked for the University of Arizona as a graduate teaching assistant since August 2006. He taught Russian courses and was responsible for lectures, presentations and other coursework.

Elasowich, Saul B.
Discipline(s): Business (Occupational/Workforce)
Education: Bachelor of Arts, Art/Anthropology, University of Massachusetts, Boston Massachusetts; Master of Science, University of Arizona, Tucson, Arizona
Experience: Mr. Elasowich is currently working for Mature Workers Connection as a placement supervisor. From 1983 to 1989, he taught Introduction to Business at Pima Community College.

Gabbitas, Jeffrey W.
Discipline(s): Spanish, English as a Second Language (Academic)
Education: Bachelor of Arts, Spanish/Management, Brigham Young University, Provo, Utah; Master of Arts, Spanish, Brigham Young University, Provo, Utah
Experience: Mr. Gabbitas is currently working for the University of Arizona as a graduate associate teacher for the Spanish Department. He taught Spanish courses at the University of Arizona for more than seven years, and taught for two years at Brigham Young University.

Haas, Niina M.
Discipline(s): Anthropology (Academic)
Education: Bachelor of Arts, Anthropology, Arizona State University, Tempe, Arizona; Master of Arts, Anthropology, Northern Arizona University, Flagstaff, Arizona
Experience: Ms. Haas has worked for the University of Arizona for more than four years. At the University of Arizona, she was a research specialist, assistant staff scientist, and a project coordinator for applied research in anthropology. She was also a Spanish instructor for one semester for Catalina Community Schools.

Holsinger, Melvin L.
Discipline(s): Business (Occupational/Workforce)
Education: Bachelor of Science, Business Administration, Black Hills State College, Spearfish, South Dakota
Experience: Mr. Holsinger is currently self-employed as the Owner/President for Professional Self Storage Management. He has over eleven years experience in several capacities, from administrative assistant to his current position as Executive Vice President. He has presented numerous seminars and lectures at trade shows, expos, and state-sponsored events. He has no previous teaching experience.
Hotchkiss, Randall E.
Discipline(s): Business, Real Estate, & Finance (Occupational/Workforce)
Education: Bachelor of Science, Business Administration, University of Arizona, Tucson, Arizona
Experience: Mr. Hotchkiss is currently self-employed as the Owner/President for Hotchkiss Financial. He has over 23 years experience in several capacities: business development, mortgage brokerage, residential and commercial loans, real estate, marketing, budget programs and finance. His teaching experience includes: Real Estate Finance for the American Institute of Banking, and lending instructor for Robert Morris Associates.

Mingus, Justin B.
Discipline(s): Writing & Literature (Academic)
Education: Bachelor of Arts, English, Ohio State University, Columbus, Ohio; Master of Arts, English, Ohio University, Athens, Ohio
Experience: Mr. Mingus has more than four years teaching experience. He was a Writing graduate instructor at Ohio University. He was also an English Language teacher for elementary children in Taiwan and taught adults in Slovakia. He was also a proofreader and copyeditor for Atria Senior Living Group in Kentucky.

Noble, Richard J.
Discipline(s): Spanish, Writing, & Literature (Academic)
Education: Bachelor of Arts, English/Spanish, University of Mississippi; Master of Arts, Spanish, University at Albany, Albany, New York
Experience: Mr. Noble has more than three years teaching experience. He was a Writing graduate instructor for the University of Mississippi, and he was a Spanish and English instructor at Mississippi Delta Community College. Additionally, he was a Spanish graduate instructor for the University at Albany.

O’Curry, Catriona M.
Discipline(s): Psychology (Academic)
Education: Master of Arts, Applied Behavioral Science, Bastyr University, Kenmore, Washington
Experience: Ms. O’Curry has been self-employed for more than 14 years as a psychotherapist. She taught Speech courses for three years at Bellevue Community College.

Welch, William B.
Discipline(s): English as a Second Language (Academic)
Education: Bachelor of Arts, Linguistics, University of Florida, Gainesville, Florida; Master of Arts, Linguistics, University of Florida, Gainesville, Florida
Experience: Mr. Welch is currently working for the University of Florida as an ESL Lecturer. He has been employed since August 2006. He was a graduate assistant for the University of Florida teaching Argumentation, Exposition, and Research Writing to native English speakers.
Willis, Bonnie K.

Discipline(s): Health Information Technology (Occupational/Workforce)

Education: Associate of Arts, Liberal Arts, Cerro Coso Community College, Ridgecrest, California; Certified Professional Coder, American Academy of Professional Coders, Chicago, Illinois

Experience: Ms. Willis is currently self-employed as a medical auditor/coder. She worked for University Physician Healthcare for over eleven years as a coding and documentation educator, and as a physician inpatient/outpatient lead coder.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)  

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 9/10/08
FROM: Chancellor  ITEM NO: 16.4
SUBJECT: Temporary Appointments

Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Background:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent, as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments, subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

Bagley, Patricia  Tutor II  EC
Education: Bachelor of Arts, Biological Sciences, California State University; Master of Science, Engineering Management, Northeastern University, Graduate School of Engineering, Boston.
Experience: Mr. Bagley has been an Engineering manager with thirty-one years of technical and manufacturing experience in high volume consumer goods for Fortune 100 companies.

Gehm, Dyanna  Tutor III  DC
Education: Coursework, Math/Sciences, University of Arizona; Coursework, General Studies, Pima Community College.
Experience: Ms. Gehm has not worked as she has been attending college full-time.

Holder, Allison  Sign Language Interpreter  WC
Education: Bachelor of Science, Therapeutic Emphasis, University of Maryland College Park; Associate of Arts, Interpreting, Ocean County College.
Experience: Ms. Holder is employed at COPD as a Services Support Provider. As an Interpreter for the Deaf, she has her ACDHH-Arizona Provisional License-Class

(Continued)
B. Ms. Holder is also employed at Saguaro Interpreting Services and has worked as a teacher's assistant for the Arizona State School for the Deaf & Blind.

**Heeringa, Andrew**  
**Special Project Professional**  
CC  
Education: Bachelor of Science, Business Economics, University of Arizona  
Experience: Mr. Heeringa has worked for Tucson Fire as a Firefighter since August 2006. He graduated from the Pima Fire Academy with a Firefighter Certificate.

**Kericoples, Charles**  
**Tutor II**  
EC  
Education: Bachelor of Science, Mechanical Engineering, Northeastern University; Master of Science, Mechanical Engineering, Northeastern University.  
Experience: Mr. Kericoples has thirty-five years of in-depth engineering experience in the industry.

**Manda, Olga**  
**Tutor**  
WC  
Education: Coursework, Communications, Pima Community College.  
Experience: Ms. Manda has experience working with Radio France International, reporting mainstream news; Deutsche Press Agency, reporting news, features and analysis; The Monitor Newspaper, writing news and features.

**Milam, Wray**  
**Office Aide Level II**  
EC  
Education: Coursework, General Studies, Pima Community College.  
Experience: Ms. Milam has experience as a waitress, title closing officer, and office manager.

**Patricia, Ivi**  
**Tutor II**  
EC  
Education: Coursework, General Studies, Pima Community College.  
Experience: Ms. Patricia has experience as a retail clerk.

**Quinn, Patrick**  
**Office Aide Level II**  
EC  
Education: Coursework, Science, Pima Community College.  
Experience: Mr. Quinn has experience in phone tech support and network security.

**Shore, Ph.D., Howard**  
**Trainer/Facilitator**  
CC  
Education: Post-Doctoral Fellowship; University of Arizona College of Medicine; Master of Arts, Psychology, University of New Mexico; Doctorate, Clinical Psychology, University of New Mexico; Bachelor of Science, Psychology; McGill University- Montreal, Quebec, Canada.  
Experience: Dr. Shore has years of behavior health experience ranging from Substance Abuse Prevention and Child Clinical Psychologist to his work as a Regional Director of Clinical Operations. He has worked for the Amphi School District, Catalina Behavioral Health Services and Thomas-Davis Medical Centers/Intergoup.

**Slachter, Aaron**  
**Special Project Professional**  
CC  
Education: Coursework, Fire Sciences, Pima Community College.  
Experience: Mr. Slachter is currently employed by Rio Rico Fire Department as a Firefighter. He has his FF I & II Certificate from AZ. Government University and Certificate FF I & II from Pima Community College.
Titus, Roberta  
**Research Specialist**

**Education:** Bachelor of Science, Business Administration, University of Arizona

**Experience:** Ms. Titus has thirteen years of experience in data and information systems analysis, development and maintenance with the University of Arizona. She has additional experience in information systems programming and design.

**Contact Person:**

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve the Small Business Development Center (SBDC) proposal and, if funded, the acceptance of the award from Maricopa County Community College District for the period of January 1, 2009 through December 31, 2009.

Background:

The United States Small Business Administration has designated the State’s community colleges as Arizona Small Business Development Center host institutions. The Arizona Small Business Development Center Network, which was founded in 1988 with three Centers, now operates statewide and delivers services through eleven Centers. Maricopa County Community College District serves as the lead grantee for the award from the United States Small Business Administration that funds the Centers. Through these Centers, small businesses and prospective entrepreneurs have access to business consulting, training, referrals and resources (such as print and electronic reference material).

Pima Community College, through its SBDC located at the Community Campus, has submitted an application for its twentieth year of funding to participate in the Network. The grant will enhance economic development and business expansion. The program does this by offering marketing, financial management, operational assistance and training to businesses throughout Pima County. The SBDC’s projected goals for 2009 include: (1) creating or retaining 262 jobs; (2) infusing $7,499,909 of capital into the local community by assisting clients in obtaining debt and equity financing; (3) increasing sales revenue by $11,250,000 of client businesses; (4) assisting in the development of 35 new businesses; and, (5) counseling 75 long-term clients defined as five or more contact hours.

The SBDC grant proposal relates to Pima Community College’s 2008-2011 year plan, Initiative 1, Provide Evidence of Student Learning and Teaching Effectiveness, Strategy 1.3: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.

(Continued)
Financial Considerations:

The SBDC is requesting a sub-grantee award in the amount of $183,766. As a condition of the grant, institutional matching funds are required in the amount of $119,316. These funds are already budgeted for expenditure in the general and designated operating funds.

The table below illustrates the expense items to be supported by grant, match funds and program income:

<table>
<thead>
<tr>
<th>Description</th>
<th>SBA</th>
<th>Cash Match</th>
<th>In-Kind</th>
<th>TOTAL</th>
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<td>Personnel</td>
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<td>25,500</td>
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<td>139,064</td>
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<td>Consultants/Business</td>
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<td>Advisor</td>
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<td>Support Staff FT</td>
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<td>$243,596</td>
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<td>Fringe Benefits</td>
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<td>Full-time Staff</td>
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<td>Part-time Staff</td>
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<td>Total Fringe Benefits</td>
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<td>Total Direct Costs</td>
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<td>TOTAL BUDGET</td>
<td>183,766</td>
<td>119,316</td>
<td>121,232.80</td>
<td>$424,314.80</td>
</tr>
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</table>

The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability. College staff has reviewed the proposal and associated activities.

Contact Person:

Jana Kooi, President, Community Campus (206-6577)
TO: Board of Governors
FROM: Chancellor
DATE: 9/10/08
ITEM NO: 16.6
SUBJECT: Intergovernmental Agreement: Dual Enrollment with the Joint Technological Education District (JTED)

Recommendation:

The Chancellor recommends that the Board of Governors approve the multi-year Intergovernmental Agreement for dual enrollment with The Joint Technological Education District commencing July 1, 2008 through the fiscal year ending June 30, 2013. The tuition rates and scope of work specified in the Addendum will be reviewed and revised on an annual basis during the term of the umbrella Agreement.

Background:

An intergovernmental agreement is proposed to establish a dual enrollment program between Pima Community College and the above listed School District. Dual enrollment allows juniors and seniors at District high schools to earn college credit while completing secondary school requirements. Course offerings include a variety of general education courses as agreed upon by administrators of District high schools and the College. Under terms of the agreement, the School District will work with the College to ensure that all students enrolled in College courses meet State requirements for inclusion as College enrollments.

Dual enrollment partnerships with local schools supports strategy 1.1.3 in the Pima Community College Plan 2008-2011, increase high school offerings through dual enrollment for transfer.

The College has engaged in dual enrollment programs with local school districts for several years and recognizes no new or unusual exposures associated with this particular agreement. The agreements have been reviewed by College staff and approved as to form by College legal Counsel.

Financial Considerations:

The funds exchanged under this agreement are of equal value to both the School Districts and College. Both the School District and Pima Community College acknowledge that both parties will be invoiced for tuition or instructional services provided to students who are residents of Arizona.

Contact Person:

Dr. Suzanne Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO:         Board of Governors
FROM:   Chancellor
DATE:     9/10/08
ITEM NO: 16.7
SUBJECT:  Contract:
            Computer Equipment

Recommendation:

The Chancellor recommends that the Board of Governors approve the contract with Apple Inc. to replace a portion of the instructional and administrative computers and monitors.

Background:

This project continues the allocation of desktop computers for instructional labs and classrooms based on a lifecycle replacement schedule. The Board of Governors approved funding for Academic, Administrative and Proposition 301 Computer and Technology Allocations in the Capital Budget Plan for Fiscal Year 2009 and 2010 (Item Number 18, Lines 25, 26 and 27) during the May, 2008 Board of Governors meeting.

Apple is the sole source of Apple and Macintosh hardware products.

Financial Considerations:

Apple, Inc.   $225,000.00

Contact Person:

Kirk Kelly, Vice Chancellor for Information Technology (206-4809)

Dr. Roy Flores, Chancellor