NOTICE OF
SPECIAL MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the general public that the Pima County Community College District Board of Governors will hold a SPECIAL MEETING on the 13th day of August, 2008, at 1:00 p.m. The meeting will be held in the Catalina Vista Conference Room (D-225), District Office, 4905 East Broadway, Tucson, Arizona 85709-1005. A Special Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Further information may be obtained by calling 206-4971; Teletypewriter (TTY) 206-4817. Copies of the Board Packets are available in the Campus Libraries.

Dated this 6th day of August 2008.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: Roy Flores

Distribution:

Buildings: City
            County

Campuses: Community
          Desert Vista
          District Support Service Center
          Downtown
          East
          Northwest
          West
Special Meeting

1:00 p.m.
District Office
Community/Board Room
4905C East Broadway
Tucson, AZ 85709-1010

Call to Order

Information/Discussion

1. Planning and General Operations

Adjournment
NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the
general public that the Pima County Community College District Board of Governors will
hold a REGULAR MEETING on the 13th day of August, 2008, at 7:00 p.m. The meeting
will be held in the Community/Board Room, District Office, 4905 E. Broadway, Tucson,
Arizona 85709-1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be
made for individuals with disabilities when a minimum of five working days advance notice
is given. Further information may be obtained by calling 206-4971, Teletypewriter (TTY)
206-4817. Copies of the Board Packets are available in the Campus Libraries.

Dated this 7th day of August 2008.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: Roy Flores

Distribution:

Buildings: City
County

Campuses: Community
Desert Vista
District Support Service Center
Downtown
East
Northwest
West
Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order 1

2. Pledge of Allegiance 1

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment 1

4. Staff Representatives 1
   Julie Hecimovich
   Holly Tackett

5. Student Representatives 1

6. Faculty Representatives 1
   Kimlisa Duchicela
   Jack Mertes

7. Report — Chairperson of the Board 1
   • Authorization of Executive Session on September 10, 2008

8. Report — Secretary of the Board 1
General Matters (Continued)

9. Report — Pima County Representative to the Arizona Association for District Governing Boards (A.A.D.G.B.)

10. Report — Chancellor


Information Items

12. Separations from Employment

13. Student Aide Hires

14. BP-1402: Board Conflict of Interest – First Reading

Action Items

15. Approval of Minutes
   A. Special Meeting of May 28, 2008
   B. Public Hearing of June 11, 2008
   C. Special Meeting of June 11, 2008
   D. Regular Meeting of June 11, 2008

16. Consent Agenda

   16.1 New Appointments
   16.2 Administrator Appointments
   16.3 Adjunct Faculty Appointments
   16.4 Temporary Appointments
   16.5 Grant Proposal: US Department of Housing and Urban Development Housing Opportunities and Personal Empowerment (HOPE) Program
   16.6 Grant Proposal: Every Voice in Action Foundation Cooperative Outreach and Responsible Education (CORE) Project
   16.7 Grant Proposal/Award: United States Department of Education Integrated Student Learning Approaches for Success (ISLAS)
Action Items (Continued)

16.8 Grant Continuation: AmeriCorps State Continuation Application Corporation for National and Community Service and the Governor’s Commission on Service and Volunteerism

16.9 Grant Proposal/Intergovernmental Agreement: Tohono O’odham Nation Desert Vista Endowment

16.10 Intergovernmental Agreement: Arizona State University-National Science Foundation (NSF) Grant: “Developing Frameworks for Student Mathematical Reasoning: The Case of the Undergraduate Transition Courses”

16.11 Intergovernmental Agreement: Cochise County Community College District Undergraduate Flight Training Program

16.12 Intergovernmental Agreement: Pima County Community College District and Arizona K-12 Schools Teacher Preparation Program (TPP): Intern Certification

16.13 Contract: Tucson Medical Center — Associate of Applied Science Degree in Nursing Program

16.14 Contract: Computer Network Equipment

16.15 Contract: Telecommunications Equipment

16.16 Contract: Dual Enrollment for Prep Tech High School


16.19 Intergovernmental Agreement: Cisco Networking Academy Program (CNAP), Cisco Network Associate (CCNA) Curriculum

16.20 Contracts: SunGard DegreeWorks License, Maintenance, and Services

Adjournment

Regular Meeting
September 10, 2008, 7:00 p.m.
District Office
Community Board Room
4905C East Broadway
Tucson, AZ 85709-1010
TO: Board of Governors
FROM: Chancellor
SUBJECT: General Matters/Reports

DATE: 8/13/08
ITEM NO: 1-10

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   • Authorization of Executive Session on September 10, 2008
8. Report—Secretary of the Board
9. Report—Pima County Representative to the Arizona Association of District Governing Boards (A.A.D.G.B.)
10. Report—Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 8/13/08
ITEM NO: 11

Recommendation:

Attached are the financial statements showing preliminary fiscal year results. As we continue to close out the year, we will make year-end adjustments that may change some of the figures. We will present final year-end results to the Board after the conclusion of the audit.

Time will be provided to discuss college fiscal matters.

OPERATIONAL SUMMARY

Pima Community College continues to post solid financial results for the 2007/2008 fiscal year. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through year end is approximately $10.9 million. This is almost equal to the June 2007 net assets increase of $10.9 million.

In terms of operational performance, revenues and expenditures are in line with budgeted expectations. Personnel services expenditures are 96.5 percent of the budget, the same level as last year. Services and supplies expenditures are approximately 88.2 percent of the budget, which is lower than the previous year. Overall, total expenditures are at 90.2 percent of the budget compared to 92.4 percent last year.

Statement of Net Assets

The preliminary year-end results indicate that total net assets have increased by $10.9 million to $166.7 million. Principally, this increase is due to the decrease in total liabilities from the retirement of long-term debt.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)

Dr. Roy Flores, Chancellor
## PIMA COUNTY COMMUNITY COLLEGE DISTRICT

### Statement of Net Assets

For the Month Ended June 30, 2008

(Preliminary)

<table>
<thead>
<tr>
<th>ASSETS</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT FUNDS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>General</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Auxiliary and Restricted</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Plant and Other Funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total All Funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>ASSETS</strong></td>
<td>FY 2007/08</td>
<td>FY 2006/07</td>
</tr>
<tr>
<td>Current Assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and Cash Equivalents</td>
<td>63,127,641</td>
<td>71,617,175</td>
</tr>
<tr>
<td>Short-term Investments</td>
<td>4,948,142</td>
<td>2,906,710</td>
</tr>
<tr>
<td>Receivables</td>
<td>2,413,142</td>
<td>1,285,193</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>1,063,725</td>
<td>2,315,753</td>
</tr>
<tr>
<td>Accounts (net of allowances)</td>
<td>0</td>
<td>388,559</td>
</tr>
<tr>
<td>Government Grants and Contracts</td>
<td>1,650,988</td>
<td>1,645,416</td>
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<tr>
<td>Student Loans (net of allowances)</td>
<td>367,739</td>
<td>39,007</td>
</tr>
<tr>
<td>Other</td>
<td>48,227</td>
<td>50,106</td>
</tr>
<tr>
<td>Inventories</td>
<td>1,518,141</td>
<td>627,853</td>
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<tr>
<td>Prepaid Expenses</td>
<td>2,413,142</td>
<td>1,063,725</td>
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<tr>
<td><strong>Total Current Assets</strong></td>
<td>69,369,339</td>
<td>80,836,765</td>
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<tr>
<td>Noncurrent Assets</td>
<td></td>
<td></td>
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<tr>
<td>Restricted Cash and Cash Equivalents</td>
<td>1,192,078</td>
<td>3,295,265</td>
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<tr>
<td>Notes Receivable (net of allowances)</td>
<td>1,394,188</td>
<td>1,268,618</td>
</tr>
<tr>
<td>Other Long-term Investments</td>
<td>2,595,118</td>
<td>3,080,164</td>
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<tr>
<td>Capital Assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>15,291,311</td>
<td>15,291,311</td>
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<tr>
<td>Buildings &amp; Leasehold improvements (net of depreciation)</td>
<td>113,477,556</td>
<td>119,670,163</td>
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<tr>
<td>Construction in Progress</td>
<td>17,749</td>
<td>17,749</td>
</tr>
<tr>
<td>Equipment (net of depreciation)</td>
<td>3,207,872</td>
<td>5,652,152</td>
</tr>
<tr>
<td>Library Books (net of depreciation)</td>
<td>1,854,346</td>
<td>1,854,345</td>
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<tr>
<td><strong>Total Noncurrent Assets</strong></td>
<td>2,595,118</td>
<td>150,129,767</td>
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<tr>
<td><strong>Total Assets</strong></td>
<td>71,964,457</td>
<td>230,966,532</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>LIABILITIES</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CURRENT LIABILITIES</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Accrued Payroll and Benefits</td>
<td>4,021,607</td>
<td>3,976,864</td>
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<tr>
<td>Accounts Payable and Accrued Liabilities</td>
<td>4,948,142</td>
<td>3,870,793</td>
</tr>
<tr>
<td>Deposits Held in Custody</td>
<td>378,378</td>
<td>394,243</td>
</tr>
<tr>
<td>Current Portion of Long-term Liabilities</td>
<td>540,500</td>
<td>5,185,915</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>11,714,271</td>
<td>13,427,815</td>
</tr>
<tr>
<td>Noncurrent Liabilities</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Unearned Revenue</td>
<td>2,909,442</td>
<td>2,789,850</td>
</tr>
<tr>
<td>Long-term Liabilities</td>
<td>3,182,200</td>
<td>58,932,200</td>
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<tr>
<td><strong>Total Noncurrent Liabilities</strong></td>
<td>6,091,642</td>
<td>61,722,050</td>
</tr>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>17,806,013</td>
<td>75,149,865</td>
</tr>
</tbody>
</table>

| NET ASSETS                  |            |            |
| Invested in Capital Assets (net of related debt) | 89,448,834 | 84,835,720 |
| Restricted for:             |            |            |
| Loans                       | 1,762,446  | 1,575,816  |
| Debt Service                | 1,762,446  | 2,910,772  |
| Grants and Contracts        | 1,839,489  | 5,408,161  |
| Unrestricted                | 54,158,444 | 61,086,198 |
| **Total Net Assets**        | 54,158,444 | 155,816,667 |

Note: Prior Year Totals as of June 30, 2007.
# PIMA COUNTY COMMUNITY COLLEGE DISTRICT

**Statement of Revenues, Expenses and Changes in Net Assets**  
*For the Month Ended June 30, 2008  
(Preliminary)*

## Operating Revenues

<table>
<thead>
<tr>
<th>Item</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>General</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tuition and Fees</td>
<td>$37,304,902</td>
<td>$34,259,066</td>
</tr>
<tr>
<td>Federal Grants and Contracts</td>
<td>$21,461,408</td>
<td>$20,591,755</td>
</tr>
<tr>
<td>State and Local Grants and Contracts</td>
<td>$3,547,550</td>
<td>$6,374,130</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>$1,518,991</td>
<td>$1,386,842</td>
</tr>
<tr>
<td>Commission and Rents</td>
<td>$27,600</td>
<td>$28,305</td>
</tr>
<tr>
<td>Other Operating Revenues</td>
<td>$1,007,664</td>
<td>$1,116,516</td>
</tr>
<tr>
<td><strong>Total Operating Revenues</strong></td>
<td>$41,887,716</td>
<td>$63,756,614</td>
</tr>
<tr>
<td><strong>Auxiliary and Restricted Funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Plant and Other Funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total All Funds</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Operating Expenses

<table>
<thead>
<tr>
<th>Item</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>General</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>$47,997,792</td>
<td>$50,358,712</td>
</tr>
<tr>
<td>Academic Support</td>
<td>$24,154,314</td>
<td>$25,845,798</td>
</tr>
<tr>
<td>Student Services</td>
<td>$18,017,211</td>
<td>$19,646,698</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>$24,523,366</td>
<td>$25,841,538</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>$11,025,297</td>
<td>$13,663,309</td>
</tr>
<tr>
<td>Depreciation</td>
<td>$8,660,458</td>
<td>$9,630,691</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>$1,861,869</td>
<td>$17,878,662</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>$480,693</td>
<td>$442,005</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td>$127,579,849</td>
<td>$163,307,413</td>
</tr>
</tbody>
</table>

## Net Operating Loss

<table>
<thead>
<tr>
<th>Item</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>General</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Income before Other Revenues, Expenses, Gains, or Losses</td>
<td>$10,535,284</td>
<td>$6,542,112</td>
</tr>
<tr>
<td>Transfers</td>
<td>$4,142,423</td>
<td>0</td>
</tr>
<tr>
<td><strong>Capital Appropriations</strong></td>
<td>$3,198,900</td>
<td>$3,262,900</td>
</tr>
<tr>
<td><strong>Capital Gifts and Grants</strong></td>
<td>$51,226</td>
<td>1,051,226</td>
</tr>
<tr>
<td><strong>Net Nonoperating Revenues</strong></td>
<td>$96,227,417</td>
<td>$106,092,911</td>
</tr>
</tbody>
</table>

## Nonoperating Revenues (Expenses)

<table>
<thead>
<tr>
<th>Item</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>General</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Plant and Other Funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total All Funds</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Increase (Decrease) in Net Assets

<table>
<thead>
<tr>
<th>Item</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Funds</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>General</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Income before Other Revenues, Expenses, Gains, or Losses</td>
<td>$6,392,861</td>
<td>$10,856,238</td>
</tr>
<tr>
<td>Transfers</td>
<td>$1,100,777</td>
<td></td>
</tr>
<tr>
<td><strong>Capital Appropriations</strong></td>
<td>$5,597,103</td>
<td></td>
</tr>
<tr>
<td><strong>Capital Gifts and Grants</strong></td>
<td>$10,889,187</td>
<td></td>
</tr>
<tr>
<td><strong>Net Assets</strong></td>
<td>$54,158,444</td>
<td>$155,816,667</td>
</tr>
</tbody>
</table>

## NET ASSETS

<table>
<thead>
<tr>
<th>Item</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Current Funds</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>Income before Other Revenues, Expenses, Gains, or Losses</td>
<td>$6,392,861</td>
<td>$10,856,238</td>
</tr>
<tr>
<td>Transfers</td>
<td>$1,100,777</td>
<td></td>
</tr>
<tr>
<td><strong>Capital Appropriations</strong></td>
<td>$5,597,103</td>
<td></td>
</tr>
<tr>
<td><strong>Capital Gifts and Grants</strong></td>
<td>$10,889,187</td>
<td></td>
</tr>
<tr>
<td><strong>Net Assets</strong></td>
<td>$54,158,444</td>
<td>$155,816,667</td>
</tr>
</tbody>
</table>

### Notes
- The statement reflects preliminary data as of June 30, 2008.
- Figures may include adjustments for changes in accounting policies.
- Further details and notes can be found in the original document.
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

Summary of Expenditures and Encumbrances - General Fund - Budget and Actual
For the Month Ended June 30, 2008
(Preliminary)

### EXPENDITURES BY FUNCTION

<table>
<thead>
<tr>
<th></th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ADJUSTED BUDGET</td>
<td>TOTAL COMMITTED AMOUNT</td>
</tr>
<tr>
<td>Educational and General</td>
<td>$49,160,984</td>
<td>$47,997,792</td>
</tr>
<tr>
<td>1 Instruction</td>
<td>$27,123,189</td>
<td>$24,154,314</td>
</tr>
<tr>
<td>2 Academic Support</td>
<td>$19,235,893</td>
<td>$18,017,211</td>
</tr>
<tr>
<td>3 Student Services</td>
<td>$28,615,849</td>
<td>$24,523,366</td>
</tr>
<tr>
<td>4 Institutional Support</td>
<td>$12,914,793</td>
<td>$11,025,297</td>
</tr>
<tr>
<td>5 Operation and Maintenance of Plant</td>
<td>$1,861,869</td>
<td>$1,861,869</td>
</tr>
<tr>
<td>Other Expenses</td>
<td>$4,142,423</td>
<td>$4,142,423</td>
</tr>
<tr>
<td>7 Transfers</td>
<td>$3,000,000</td>
<td>$3,000,000</td>
</tr>
<tr>
<td>8 Fund balance reserved for contingency</td>
<td>$130,076,708</td>
<td>92.4%</td>
</tr>
<tr>
<td>Total Expenditures by Function</td>
<td>$146,055,000</td>
<td>$131,722,272</td>
</tr>
</tbody>
</table>

### EXPENDITURES BY ACCOUNT

<table>
<thead>
<tr>
<th></th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ADJUSTED BUDGET</td>
<td>TOTAL COMMITTED AMOUNT</td>
</tr>
<tr>
<td>Personal Services</td>
<td>$6,631,000</td>
<td>$6,599,853</td>
</tr>
<tr>
<td>10 Administrative Personnel</td>
<td>$20,946,308</td>
<td>$20,762,230</td>
</tr>
<tr>
<td>11 Faculty</td>
<td>$36,337,000</td>
<td>$34,732,910</td>
</tr>
<tr>
<td>12 Classified Staff</td>
<td>$901,358</td>
<td>$822,724</td>
</tr>
<tr>
<td>13 Additional Compensation - Faculty</td>
<td>$5,217,971</td>
<td>$5,217,681</td>
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<td>19 Communications and Utilities</td>
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<td>22 Supplies and Materials</td>
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<td>23 Student Financial Aid</td>
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<td>24 Current Fixed Charges</td>
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<td>Total Services and Supplies</td>
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<td>$131,722,272</td>
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<td>Contingency and Reserves</td>
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Total Expenditures by Account | $146,055,000 | $131,722,272 | 90.2% | $14,332,728 | $130,076,708 | 92.4% |
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

COMMITMENTS FOR INSTRUCTION

FY 07 $46.0 M
FY 08 $48.0 M

COMMITMENTS FOR ACADEMIC SUPPORT

FY 08 $24.2 M
FY 07 $23.5 M

COMMITMENTS FOR STUDENT SERVICES

FY 07 $18.2 M
FY 08 $18.0 M
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

COMMITMENTS FOR INSTITUTIONAL SUPPORT

FY 07 $23.2 M
FY 08 $24.5 M

COMMITMENTS FOR OPERATION & MAINTENANCE OF PLANT

FY 07 $10.8 M
FY 08 $11.0 M

COMMITMENTS FOR STUDENT FINANCIAL AID

FY 07 $2.1 M
FY 08 $1.9 M

(Charts showing percentages of budget for different fiscal years)
TO: Board of Governors  
FROM: Chancellor  
DATE: 8/13/08  
ITEM NO: 12  
SUBJECT: Separations from Employment

Recommendation:

For your information, the Chancellor submits the following separations from employment:

**Retirements**

**Bemis, Shirley**  
Program Coordinator  
WC- Science Technology, Engineering, and Math (STEM)  
Effective: 06/30/08

Shirley Bemis began her career with Pima Community College in 1996. Some of the positions she held before her retirement were: Project Coordinator Science and Engineering Labs, and Adjunct Faculty.

**Curtis, Nicholas G.**  
Purchasing Director  
DO-Fiscal Services Operations  
Effective: 9/19/08

Nicholas Curtis began his career with Pima Community College in 2003 as a Fiscal Advanced Analyst. He was later selected as Purchasing Director where he remained until his retirement.

**Johnson, BethAnn**  
Instructional Faculty  
DV-Education, Computing and Culinary Arts  
Effective: 06/30/08

BethAnn Johnson began her career with Pima Community College in 1992. She served the college as an Adjunct Faculty, and Department Chair before her retirement.
Riggs, Vincent
Instructional Faculty
WC-Languages
Effective: 06/30/08

Vincent Riggs began his career with Pima Community College in 1988. He served the college as an Adjunct Faculty, and Department Chair before his retirement.

Rodriguez, Irma J.
Instructional Faculty
DC-Office and Admin. Profess.
Effective: 06/02/08

Irma Rodriguez began her career with Pima Community College in 1975. She served the college as an Adjunct Faculty, and Department Chair before her retirement.

Separations from Employment

Corona, Meaghan R.
Program Assistant
CC-Workforce & Business Development
Public Safety Emergency Services Institute
Effective: 6/13/08
Reason: Family

Graham, Jennifer P
Fiscal Support Specialist
DO-Student Accounts Operation
Effective: 6/06/08
Reason: Other Employment

Hooker, Richard
Trades/Maintenance Specialist, Advanced
Plant Operations
Effective: 6/13/08
Reason: No Reason Given

Jeffers, Adam M.
Public Safety Dispatcher
DPS Operations
Effective: 6/18/08
Reason: Personal

(Continued)
Martinez, Athena  
Support Specialist  
DC-Instruction/Academic Services  
Effective: 7/03/08  
Reason: Relocation

Passeri, Amanda  
Student Services Specialist  
WC-Enrollment Services  
Effective: 6/06/08  
Reason: Relocation

Pexa, Christopher J.  
Instructional Faculty  
DC-Writing and Reading  
Effective: 5/20/08  
Reason: Educational Pursuits

Pou, Carmen C.  
Police Officer  
DPS Operations  
Effective: 7/04/08  
Reason: Failure to Complete Probation

Rammell, Jody L.  
Police Officer  
DPS Operations  
Effective: 6/06/08  
Reason: Other Employment

Silc, Kathleen F.  
Instructional Designer  
CC-Center for Learning Technology  
Effective: 5/30/08  
Reason: No Reason Given

Spratt, Allison  
Program Specialist  
WC-Student Development  
Effective: 6/02/08  
Reason: Relocation

(Continued)
Valenzuela, Maria L.
Support Technician
Administration - Plant Operations
Effective: 7/15/08
Reason: Resignation Without Notice

Verbeck, Jill M.
Instructor
CC-Family Literacy Project
Effective: 6/30/08
Reason: No Reason Given

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

[Signature]
Dr. Roy Flores, Chancellor
TO:       Board of Governors
FROM:      Chancellor
DATE:      8/13/08
ITEM NO.:  13
SUBJECT:   Student Aide Hires

Recommendation:

The Chancellor submits the following list of appointments for student aides:

Anders           Amanda           Mahoro          Raissa
Aylestock        Rachel           McCain          Veronica
Baca             Eileen           Mendiaz         Benjamin
Blackwelder      Melanie          Mendoza         Maricela
Butler           Angela           Middlebrooks    Tory
Castillo-Lara    Stephanie        Molina          Jildardo
Cocio            Janelle          Montano         Damaris
Diehl            Montana          Mousseau        Mychal
Ducsay           John             Murray          Brandy
Echeverria       Anis             Quesada Olarte  Juan Jose
Epp              Daniel           Reyes           Berenice
Estrada          Eric             Reyes           Maria
Flores           Gallardo Pedro   Riesgo          Crystal
Gallego-Soto     Gema             Saenz           Elizabeth
Gardner          Joshua           Sanchez         Manuel
Guichard         Alfred           Stagg           Susan
Harter           Taylor           Thindwa         Tiffany
Healy            Stacey           Thorne          Nathan
Hernandez        Lisa             Thurlow         Sean
Hijazi           Shadi            Torres          Maria
Ksionda          Michael          Ugarte          Jose
Lee              In Ae            Velarde         Estela

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
Recommendation:

This is the first reading of Board Policy 1402 – Conflict of Interest. The Chancellor recommends that the Board approve the policy.

Background:

Members of the Governing board should conduct activities in a manner that exemplifies ethical behavior and conduct. This policy is based on Arizona Revised Statues § 38-501 through 38-511.

Implementation and responsibility of this policy resides in the Office of the Chancellor.

Financial Considerations:

There are no financial considerations associated with this proposal.

Contact Person:

Dr. Roy Flores, Chancellor (206-4747)

Dr. Roy Flores, Chancellor
Members of the Governing Board will conduct Board activities in a manner that will exemplify ethical behavior and conduct. Members will not advance or protect their own interests, or the interest of others with whom they have relationships, in ways that are detrimental to College’s service to the community. Governing Board members will comply with the Arizona Conflict of Interest laws found in A.R.S. §§38-501 through 38-511.

When a Governing Board member is faced with a situation in which the Board member, or a relative of the Board member as specified by ARS 38-502, has what the Arizona Conflict of Interest laws define as a substantial interest in a contract, grant, purchase or other decision coming before the Board, the Board member will (1) publicly declare the interest, (2) file an appropriate disclosure of the interest in the College’s conflict file, and (3) refrain from voting upon or otherwise participating as a Board member in such decision.

If a Governing Board member has any question about whether a particular interest of a Board member or a Board member’s relative fits within the definition of a substantial interest, the Board member should contact the Chancellor for assistance with respect to such determination.
TO:        Board of Governors                             DATE:   8/13/08
FROM:      Chancellor                                   ITEM NO: 15A
SUBJECT:   Unapproved Minutes of the Special Meeting of May 28, 2008

Background:

The unapproved minutes of the Special Meeting of May 28, 2008 are submitted for approval.
A Special Meeting of the Pima County Community College District Board of Governors was held on Wednesday, May 28, 2008 at 3:00 p.m. at the District Office, Room C-228, 4905 E. Broadway, Tucson, AZ 85709-1005.

BOARD MEMBERS
Marty Cortez
Brenda Even
Vikki Marshall
Scott Stewart

ABSENT
Richard Fimbres

RECORDING SECRETARY
Linda Ashenbrener

ADMINISTRATION
Roy Flores, Chancellor
Suzanne Miles, Executive Vice Chancellor and Provost
David Bea, Executive Vice Chancellor for Administration
Donna Gifford, Assistant Vice Chancellor
Board Chair Scott Stewart called the meeting to order at 3:15 p.m.

An overview of the whistleblower protections in the State of Arizona was presented to the Board of Governors by the College attorney, John Richardson. Whistleblowers are granted protection from certain situations by the Employment Protection Act. Provisions of the statute were reviewed which included federal and state protections against retaliation. Mr. Richardson also discussed the College policy regarding whistleblowers, which provides more protection to College employees than the EPA or Whistleblower Act.

The Board was informed of the Arizona conflict of interest laws which included the definition of substantial and remote interests. Employees are required to publicly declare the conflict, avoid any involvement in the decision, contract or procurement at issue, and to file a disclosure form. Intentional violations are a felony; if not intentional, the violation is a misdemeanor.

Dr. Suzanne Miles, Executive Vice Chancellor/Provost, gave a retrospective of her area of responsibility. Included was information on enhancing student services and financial aid processes. The institutional climate survey will also be distributed to community members and a cross-section of students early Fall 2008, and will be incorporated into the self-study. Professional development workshops on the re-accreditation process are being held for all employees as directed in the current College Plan. Dr. Miles discussed student learning outcomes and the creation of the 2008-2011 College Plan.

Dr. David Bea gave a Facilities/Administration update. Work continues on internal controls which resulted in a survey of the cash handling process, a revision of the travel manual, and the roll-out of an emergency response plan that was approved by Cabinet (includes employee training).

The meeting adjourned at 5:50 p.m.
TO: Board of Governors
FROM: Chancellor
SUBJECT: Unapproved Minutes of the Public Hearing of June 11, 2008

Background:

The unapproved minutes of the Public Hearing of June 11, 2008 are submitted for approval.
A Public Hearing of the Pima County Community College District Board of Governors was held on Wednesday, June 11, 2008 at 6:30 p.m., in the Community/Board Room, District Central Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

**BOARD MEMBERS**

Scott Stewart, Chair  
Brenda Eeven, Secretary  
Marty Cortez, Member  
Sherryn Marshall, Member  
Richard Fimbres, Member

**BOARD REPRESENTATIVES**

Julie Hecimovich, Staff  
Holly Tackett, Staff  
Jack Mertes, Faculty

**RECORDING SECRETARY**

Linda Ashenbrener

**ADMINISTRATION**

Roy Flores, Chancellor  
Lou Albert, Campus President, West Campus  
Christal Albrecht, President, Desert Vista  
David Bea, Vice Chancellor, Finance  
Johnson Bia, President, Downtown Campus  
Victoria Cook, Dean of Instruction, West Campus  
Imelda Cuyugan, Executive Director, Grants  
Betty Elasovich, Dean of Student Development, West Campus  
Charlotte Fugett, Executive Vice Chancellor for Administration  
Donna Gifford, Assistant Vice Chancellor  
Mary Beth Ginter, Dean of Instruction, Desert Vista  
Dave Irwin, Executive Director for Public Information  
Kirk Kelly, Vice Chancellor for Information Technology  
Jana Kooi, Campus President, Community Campus  
Dee Lammers, Division Dean, West Campus  
Sylvia Lee, Campus President, Northwest Campus  
Mary Ann Martinez-Sanchez, Dean of Instruction, East Campus  
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services  
Leticia Menchaca, Dean of Student Development, Desert Vista  
Lorraine Morales, Dean of Student Development, Northwest Campus  
Brigid Murphy, Vice Provost and AVC, Academic Services  
Anna Reese, Executive Director, Financial Aid  
Robert Riza, Assistant Vice Chancellor, Student Services  
Nancy Russell, Dean of Instruction, Community Campus  
Terry Sawma, Dean of Instruction  
Edgar Soto, Executive Director of Athletics  
Juan Soto, Acting Dean of Student Development, East Campus  
Stan Steinman, Senior Assistant to the Provost  
Heather Tilson, Executive Director, Institutional Planning & Research  
Anne Vosberg, Dean of Student Development, Downtown Campus  
Bill Ward, Assistant Vice Chancellor for Facilities
Call to Order

Scott Stewart called the meeting to order at 6:40 p.m.

Pledge of Allegiance

Sherryn Marshall led the Pledge of Allegiance.

Public Comment

Justin Olson asked questions of the Board after his review of the proposed budget for 2008/2009 FY.

Richard Basye, representing the Pima Association of Taxpayers, expressed concerns about vocational training.

Information/Discussion

Truth in Taxation (TNT) – Notice of Tax Decrease

Executive Vice Chancellor Bea gave a brief overview of the Truth in Taxation requirements.

Proposed 2008/09 Budget

Executive Vice Chancellor Bea presented the proposed 2008/09 Budget. There will be a decrease in the primary tax with a similar decrease in secondary tax.

Dr. Bea reviewed the Board’s directives regarding revenues and expenditures.

Adjournment

The meeting adjourned at 7.25 p.m.
TO: Board of Governors  DATE:  8/13/08
FROM: Chancellor  ITEM NO:  15C
SUBJECT: Unapproved Minutes of the Special Meeting of June 11, 2008

Background:

The unapproved minutes of the Special Meeting of June 11, 2008 are submitted for approval.
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Special Meeting of the Pima County Community College District Board of Governors was held on Wednesday, June 11, 2008 at 6:45 p.m., in the Community/Board Room, District Central Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Scott Stewart, Chair
Brenda Even, Secretary
Marty Cortez, Member
Sherryn Marshall, Member
Richard Fimbres, Member

BOARD REPRESENTATIVES
Julie Hecimovich, Staff
Holly Tackett, Staff
Jack Mertes, Faculty

RECORDING SECRETARY
Linda Ashenbrener

ADMINISTRATION
Roy Flores, Chancellor
Lou Albert, Campus President, West Campus
Chrstal Albrecht, President, Desert Vista
David Bea, Vice Chancellor, Finance
Johnson Bia, President, Downtown Campus
Victoria Cook, Dean of Instruction, West Campus
Imelda Cuyugan, Executive Director, Grants
Betty Elasowich, Dean of Student Development, West Campus
Charlotte Fugett, Executive Vice Chancellor for Administration
Donna Gifford, Assistant Vice Chancellor
Mary Beth Ginter, Dean of Instruction, Desert Vista
Dave Irwin, Executive Director for Public Information
Kirk Kelly, Vice Chancellor for Information Technology
Jana Kooi, Campus President, Community Campus
Dee Lammers, Division Dean, West Campus
Sylvia Lee, Campus President, Northwest Campus
Mary Ann Martinez-Sanchez, Dean of Instruction, East Campus
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
Leticia Menchaca, Dean of Student Development, Desert Vista
Lorraine Morales, Dean of Student Development, Northwest Campus
Brigid Murphy, Vice Provost and AVC, Academic Services
Anna Reese, Executive Director, Financial Aid
Robert Riza, Assistant Vice Chancellor, Student Services
Nancy Russell, Dean of Instruction, Community Campus
Terry Sawma, Dean of Instruction
Edgar Soto, Executive Director of Athletics
Juan Soto, Dean of Student Development, East Campus
Stan Steinman, Senior Assistant to the Provost
Heather Tilson, Executive Director, Institutional Planning & Research
Anne Vosberg, Dean of Student Development, Downtown Campus
Bill Ward, Assistant Vice Chancellor for Facilities
General Matters

New Business

Motion to Approve
Truth in Taxation (TNT)
Notice of Tax Decrease
PASSES

Call to Order
Scott Stewart called the meeting to order at 7:25 p.m.

Truth in Taxation (TNT) — Notice of Tax Increase

Motion No. 6814

Brenda Even – M, Marty Cortez – S, to approve Pima County Community College District’s increase in primary property tax rate for FY 2009.


Adoption of Fiscal Year 2008/2009 Proposed Budget

Motion No. 6815


Approval of One-Time Tax Increase

Motion No. 6816

Marty Cortez – M, Brenda Even – S, to approve the one-time tax increase to refund Qwest for the College’s proportional share of the statewide refund settlement as provided by Arizona Revised Statute 42-16214.
Adjournment

The meeting adjourned at 7:30 p.m.

__________________________
Secretary

__________________________
Date
TO: Board of Governors
FROM: Chancellor
SUBJECT: Unapproved Minutes of the Regular Meeting of June 11, 2008

Background:

The unapproved minutes of the Regular Meeting of June 11, 2008 are submitted for approval.
A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, June 11, 2008 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Scott Stewart, Chair
Brenda Even, Secretary
Marty Cortez, Member
Richard Fimbres, Member
Sherryn Marshall, Member

BOARD REPRESENTATIVES
Julie Hecimovich, Staff
Holly Tackett, Staff
Jack Mertes, Faculty

RECORDING SECRETARY
Linda Ashenbrener

ADMINISTRATION
Roy Flores, Chancellor
Lou Albert, Campus President, West Campus
Christal Albrecht, President, Desert Vista Campus
David Bea, Executive Vice Chancellor, Finance and Administration
Victoria Cook, Dean of Instruction, West Campus
Imelda Cuyugan, Executive Director, Grants
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Charlotte Fugett, President, East Campus
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Mary Ann Martinez Sanchez, Dean of Instruction, East Campus
Leticia Menchaca, Dean of Student Development, Desert Vista Campus
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
Lorraine Morales, Dean of Student Development, Northwest Campus
Brigid Murphy, Assistant Vice Chancellor for Academic Services and Vice Provost
Anna Reese, Executive Director, Financial Aid
Robert Riza, Assistant Vice Chancellor for Student Services
Nancy Russell, Dean of Workforce and Business Development
Terry Sawma, Dean of Adult Education, Community Campus
Edgar Soto, Executive Director, Athletics
Juan Soto, Acting Dean of Student Development, East Campus
Stan Steinman, Senior Assistant to the Provost
Heather Tilson, Executive Director, Planning and Research
Anne Vosberg, Dean of Student Development, Downtown Campus
Bill Ward, Assistant Vice Chancellor for Facilities
Call to Order

Scott Stewart called the meeting to order at 7:30 p.m.

Pledge of Allegiance

Sherryn Marshall led the Pledge of Allegiance.

Public Comment

There were no requests to address the Board.

Staff Representatives

Julie Hecimovich and Holly Tackett reported on the June meeting of the Staff Council. Information was shared in regards to the deans of student development now reporting to the Provost. There will be changes in Financial Aid with the creation of five new positions. A report from Human Resources indicated that step plans are being processed. A representative from AVIVA spoke to the group concerning the continued support of their school supplies program.

Student Representatives

There was no report.

Faculty Representatives

There was no report.

Report — Chairperson of the Board

Chair Stewart read a statement from the Board authorizing salary pool increases of 3.7% for each employee group in order to provide for progression funding. This funding is an acknowledgement of the value of the step progression plans toward improving the College. He reported that the remainder of the salary pools will be allocated to lift the salary schedules to ensure that the College remains competitive in attracting the best employees.
Chair Stewart announced that the first reading of the conflict of interest policy will be submitted to the Board in August.

If approved, the Board will send a letter to Arizona Community College Association (ACCA) to announce withdrawal from the Association at the end of the year. The interests of the College and our constituents are better served by putting concentrating our efforts elsewhere.

Motion No. 6817


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

Brenda Even reported that the June meeting was cancelled. A meeting is scheduled July 8 in Flagstaff. The next Joint Conference Committee meeting is scheduled June 16 and included on the agenda is how to develop a process for baccalaureate degrees at community colleges.

Chancellor’s Report

The AFSCME Team presented proposals and outcomes for Meet and Confer. Some of the proposals that were agreed upon included a Labor Management Committee, lowered clock hours for the step progression plans, modified language to define the lunch hour timeframe, and paid educational leave for one employee for one year or two six-month paid leaves for two employees each year.
The ACES Team also presented their proposals and outcomes. Memorandums of Understanding were signed for language revisions concerning denied leave, lead work assignments, Professional Development and Educational Enrichment fund, and an adjustment to language on Career Development.

Both teams expressed gratitude to the Management Teams for their work and assistance during the Meet and Confer sessions.

Chancellor Flores commended the staff for enrollment increases. He reported that Dr. Raul Ramirez will now work with the Grants Department and will work with the Congressional delegation and agencies that fund the College as Vice Chancellor for Community Relations and Institutional Outreach. He will collaborate with Tohono O'odham and faith-based organizations but will continue to oversee College Events. Dr. Ramirez will also work with universities to track faculty who may be interested in community college teaching. Lynne Wakefield will join the Human Resources Department as Chief Human Resources Officer.

Monthly Financial Statements through April 2008

Results continue to progress as expected with positive net assets reported through the end of April. Total General Fund expenditures and commitments are notably lower than last year's results.

Information Items

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<th>Separations from Employment</th>
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<td>Student Aide Hires</td>
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These items were noted as information items.

Action Items

<table>
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<th>Approval of Minutes</th>
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<tr>
<td>Motion No. 6818</td>
</tr>
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Marty Cortez – M, Brenda Even – S, to approve the minutes of the Regular Meeting of May 14, 2008.
Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Board Member Fimbres requested that items 15.8 - Grant Proposal: Governor’s Office of Highway Safety 2008 Highway Safety Plan and 15.17 - Intergovernmental Agreement: Arizona Governor’s Office of Highway Safety Phlebotomy for Law Enforcement Program Agreement be pulled from the Consent Agenda and voted on separately.

Motion No. 6819

Marty Cortez – M, Sherryn Marshall – S, to approve the Consent Agenda, with Addenda to Items 15.1 New Appointments; 15.3 Adjunct Faculty Appointments; and 15.4 Temporary Appointments. A revision was submitted for 15.16 Intergovernmental Agreement: Dual Enrollment

15.1 New Appointments
15.2 Administrator Appointments
15.3 Adjunct Faculty Appointments
15.4 Temporary Appointments
15.5 Public Safety Personnel Retirement System Local Board Membership
15.6 Legal Services
15.7 Grant Award: Arizona Commission for Postsecondary Education, United States Department of Education, Leveraging Educational Assistance Partnership Program and Special Leveraging Educational Assistance Partnership Program
15.9 Grant Proposal: United Way of Tucson and Southern Arizona Senior Volunteer Program
15.10 Grant Proposal: Arizona Department of Education Fasttrack to Allied Health
15.11 Grant Proposal: United States Department of Education Arizona Department of Education Carl D. Perkins IV - Basic Grant
15.12 Grant Proposal: U. S. Department of Justice Bulletproof Vest Partnership
15.13 Grant Proposal: Arizona Department of Education Pima Project for Mathematics Excellence
15.14 Grant Proposal: The College Board Western Region Student Success Institute Program
15.15 Grant Proposal: Southern Arizona Foster Care Youth Mentoring Project Arizona Commission for Postsecondary Education
15.16 Intergovernmental Agreement: Dual Enrollment REVISED
15.18 Intergovernmental Agreement: City of Tucson on behalf of the Tucson Fire Department Revision to Addendum #8: Paramedic Training Program
15.19 Intergovernmental Agreement: Pima County Workforce Development and Educational Programs
15.20 Intergovernmental Agreement: University of Arizona
15.21 Curriculum Recommendations – Program Inactivation: School-Age Child Care – Associate of Applied Science Degree (AAS)
15.22 Curriculum Recommendations – Program Inactivation: Basic School-Age Child Care Assistant – Certificate
15.23 Curriculum Recommendations – Program Inactivation: Advanced School-Age Child Care – Certificate
15.24 Curriculum Recommendations – Program Inactivation: Basic Truck Driver – Certificate
15.25 Contract: Intergovernmental Agreements for Articulation
15.26 Contract: Dual Enrollment for Charter and Private High Schools
15.27 Contract: Workers’ Compensation Insurance
15.28 Contract: Property Insurance
15.29 Contract: Health Insurance for International Students
15.30 Contract: General Liability and Automobile Insurance
15.31 Contract: Hewlett-Packard Instructional and Administrative Technology Replacement
15.32 Contract: Information Technology Maintenance, Licensing, and Services – FY09
15.33 Contract: Marketing Services
15.34 Contracts Consolidated Schedule: Pima Community College Adult Education (PCCAE)
15.35 Fiscal Year 2007/2008 Adopted Budget Reductions

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Grant Proposal: Governor’s Office of Highway Safety 2008
Highway Safety Plan

Intergovernmental Agreement: Arizona Governor’s Office of
Highway Safety Phlebotomy for Law Enforcement Program
Agreement

Motion to Approve Governor’s
Highway Safety Plan; and
Phlebotomy for Law Enforcement
PASSES

Motion No. 6820

Brenda Even – M, Sherryn Marshall – S, to approve the 2008
Highway Safety Plan grant proposal and, if funded,
acceptance of the grant award with the Governor’s Office of
Highway Safety as soon as an award is released and contracts
established; and to approve an Intergovernmental Agreement
(IGA) with the Arizona Governor’s Office of Highway Safety
for Phlebotomy programs, effective from June 12, 2008
through June 30, 2013.

Vote: Board members Cortez, Even, Marshall and Stewart
voted “aye” by voice vote. Richard Fimbres abstained.
Motion carried.

Participation in Arizona Community College Association
(ACCA)

Motion No. 6821

Sherryn Marshall – M, Richard Fimbres – S, to withdraw
from the Arizona Community College Association. In order
to provide for an orderly transfer and mitigate any disruption
to the organization, the effective date of the withdrawal will
be December 31, 2008.

Vote: All Board members present voted “aye” by voice vote.
None were opposed. Motion carried.

Motion to Approve Personnel
Policy Statements for
Specific Employee Groups
PASSES

Motion No. 6822

Richard Fimbres – M, Sherryn Marshall – S, to approve
changes to the Personnel Policy Statements for the following
employee groups:

- Classified Non-Exempt
— Classified Exempt
— Administrative
— Faculty
— College Employees

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:30 p.m.

______________________________
Secretary

______________________________
Date
TO:    Board of Governors
FROM: Chancellor
DATE:  8/13/08
ITEM NO: 16

SUBJECT: Consent Agenda

Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

16.1 New Appointments
16.2 Administrator Appointments
16.3 Adjunct Faculty Appointments
16.4 Temporary Appointments
16.5 Grant Proposal: US Department of Housing and Urban Development Housing Opportunities and Personal Empowerment (HOPE) Program
16.6 Grant Proposal: Every Voice in Action Foundation Cooperative Outreach and Responsible Education (CORE) Project
16.7 Grant Proposal/Award: United States Department of Education Integrated Student Learning Approaches for Success (ISLAS)
16.8 Grant Continuation: AmeriCorps State Continuation Application Corporation for National and Community Service and the Governor’s Commission on Service and Volunteerism
16.9 Grant Proposal/Intergovernmental Agreement: Tohono O’odham Nation Desert Vista Endowment
16.10 Intergovernmental Agreement: Arizona State University-National Science Foundation (NSF) Grant: “Developing Frameworks for Student Mathematical Reasoning: The Case of the Undergraduate Transition Courses”
16.11 Intergovernmental Agreement: Cochise County Community College District Undergraduate Flight Training Program
16.12 Intergovernmental Agreement: Pima County Community College District and Arizona K-12 Schools Teacher Preparation Program (TPP): Intern Certification
16.13 Contract: Tucson Medical Center — Associate of Applied Science Degree in Nursing Program
16.14 Contract: Computer Network Equipment
16.15 Contract: Telecommunications Equipment
16.16 Contract: Dual Enrollment for Prep Tech High School
16.19 Intergovernmental Agreement: Cisco Networking Academy Program (CNAP), Cisco Network Associate (CCNA) Curriculum
16.20 Contracts: SunGard DegreeWorks License, Maintenance, and Services

Dr. Roy Flores, Chancellor
The Chancellor recommends that the Board of Governors approve these new appointments.

Background:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Faculty

BiswaS, Soma  
Salary: $40,950  
Effective: 08/20/08  
Education: Master of Science, Chemistry, Guahati University; Bachelor of Science, Chemistry, Handique Girl’s College  
Experience: Ms. Guajardo has been a graduate teaching assistant at the University of Arizona for almost three years. She has also served as adjunct faculty for Pima Community College.

Recruitment Overview:  
Ms. Biswas was selected as the Administrative Appointment from a pool of candidates and was recommended by the Campus President.

Boles, ArJetta  
Salary: $26,636  
Effective: 08/20/08  
Education: Bachelor of Science, Nursing, Kent State University  
Experience: Ms. Boles has worked for the Nursing Division as a clinical instructor for four years. She was a one-year administrative appointment in 2007-2008 and was awarded Outstanding Adjunct Faculty in 2007. This is for a clinical and skills laboratory assignment that only requires the BSN.

Recruitment Overview:  
Ms. Boles was selected as an Administrative Appointment from a pool of candidates and was recommended by the Campus President.

Guajardo, Jennifer  
Salary: $40,950  
Effective: 08/20/08  
Education: Northwest Campus- Mathematics  
Experience: One-year administrative appointment
Education: Master of Science, Applied Mathematics, University of Utah; Bachelor of Science, Mathematics, University of Texas

Experience: Ms. Guajardo has been a Teaching Assistant at the University of Utah for the last two years. Previously she was a tutor and tutor supervisor at the University of Texas.

Recruitment Overview:
Ms. Guajardo was selected as the Administrative Appointment from a pool of candidates and was recommended by the Campus President.

**Miller, Jeffrey**

**Instructional Faculty**

Salary: $40,950
Effective: 08/20/08
Education: Associate of Applied Science, Respiratory Therapy, Pima County Community College
Experience: Mr. Miller has served as both adjunct faculty and administrative appointment for Pima Community College. He has over ten years of experience in the respiratory therapy clinical setting for Northwest Medical Center.

Recruitment Overview:
Mr. Miller was selected last year as the Administrative Appointment from a pool of candidates and was recommended to be extended another year.

**Rivera, Carla**

**Instructional Faculty**

Salary: $53,589
Effective: 8/20/08
Education: Master of Science, Nursing Administration, Bachelor of Science, Nursing, Lamar University; Associate Degree in Nursing, New Mexico State University
Experience: Ms. Rivera has been a registered nurse for 18 years. She has experience teaching nursing at the community college and university level. Her teaching background is in Adult Medical/Surgical Nursing and Mental Health Nursing.

Recruitment Overview:
Ms. Rivera was selected as an Administrative Appointment from a pool of candidates and was recommended by the Campus President.

**Steele, Katheryn**

**Instructional Faculty**

Salary: $40,950
Effective: 08/20/08
Education: Master of Education; Bachelor of Applied Science, Early Childhood Education, Northern Arizona University.
Experience: Ms. Steele has served as adjunct faculty for Pima Community College for over a year. She was an Administrator for Faith Community Academy for 12 years.

Recruitment Overview:
Ms. Steele was selected as the Administrative Appointment from a pool of candidates and was recommended by the Campus President.

**Waldrip, W. Ross**

**Instructional Faculty**

Salary: $47,497
Effective: 08/20/08

(Continued)
New Appointments

Education:  Master of Science, Geosciences, University of Arizona; Master of Arts, Biology, University of California at Santa Cruz; Bachelor of Science, Biology, University of New Mexico

Experience: Mr. Waldrip has teaching experience in geosciences and natural sciences (NATs) with the University of Arizona since 2005. He also taught biology at the University of California, Santa Cruz for one year. He has been a senior research specialist at the University of Arizona, a research specialist at Arizona State University, and a research assistant at Harvard University.

Recruitment Overview:
As a one-year joint appointment with the University of Arizona, an internal and external recruitment was conducted. Two candidates were interviewed and teaching demonstrations were conducted. The finalists were interviewed by representatives of the University of Arizona Geosciences Faculty, the Science Department Chair at Northwest Campus, the Division Dean of Science, Mathematics, and Professions at Northwest Campus, and the Dean of Instruction at Northwest Campus.

*Approved in June board meeting as a one-semester appointment.

Staff

Barnett, Jennifer  Fiscal Support Specialist
Salary: $17.66  Northwest Campus
Effective: August 18, 2008
Education: High School Graduate
Experience: Ms. Barnett has over ten years experience in credit management, accounts payable/accounts receivable, cash handling and office procedures in private industry in Tucson.

Recruitment Overview:
As an external recruitment was conducted. Thirty-three complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

Brunk, Blanche R.  Nursing Advanced Program Manager, Title V
Salary: $65,394  West Campus
Effective: 8/18/08 Selected to fill a vacant position
Education: Bachelor of Science, Nursing, University of Colorado; Master of Public Health, Maternal Child Health; University of Hawaii.
Experience: Ms. Brunk has maintained an active nursing license as a registered nurse in the state of Arizona. She has experience as a director of rural health programs in Alaska. Her education and background in nursing will allow her to interact with nursing and allied health faculty as a peer when integrating the use of technology in curriculum.

Recruitment Overview:
An external recruitment was conducted. Five complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

(Continued)
Chaison, Seana  
**Laboratory Assistant**  
Salary: $12.71  
Effective: 8/18/08  
Education: Bachelor Science, Health Science, University of Arizona  
Experience: Ms. Chaison has experience as a Program Advisor at Canyon Ranch and as a Cardiac Rehabilitation Intern at Pima Heart in Tucson.  
Recruitment Overview:  
An external recruitment was conducted. Thirty-three complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

McGuire, Michael  
**Advanced Program Coordinator**  
Salary: $45,372  
Effective: 8/20/08  
Education: Bachelor of Science, Education, University of Arizona; Master Science, Management, Troy University, Montgomery, Alabama  
Experience: Mr. McGuire has twenty years experience in project management, adjunct teaching and educational advising with the military, Target Corporation and Long Realty.  
Recruitment Overview:  
An external recruitment was conducted. Thirty-three complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

Meeks, Heather  
**Child Care Specialist**  
Salary: $17.66/hr  
Effective: 8/18/08  
Education: Bachelor of Science, Speech and Hearing Sciences, University of Arizona.  
Experience: Ms. Meeks has two years of experience in preschool instruction and one year tutoring elementary school students for the University of Arizona. She also has additional professional experience in customer service environments.  
Recruitment Overview:  
An external recruitment was conducted. Twenty-four complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Assistant Vice Chancellor for Academic Services and Vice-Provost for the Provost and Executive Vice Chancellor.

Nunez, Analisa  
**Support Technician**  
Salary: $13.70  
Effective: 8/18/08  
Education: Associate of Arts, Liberal Arts, Pima Community College; Coursework, Education, University of Phoenix.  
Experience: Ms. Nunez has four years administrative support experience.  
Recruitment Overview:  
An external recruitment was conducted. Twenty-five complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

(Continued)
Regner, Lynn
Child Care Specialist
Salary: $17.66/hr
Effective: 8/18/08
Education: High School Diploma
Experience: Ms. Regner has seven years of experience as a teacher or teacher's aide for pre-kindergarten students including experience in special education instruction. She has a Teacher's Aide certificate form Kankakee Community College.
Recruitment Overview:
An external recruitment was conducted. Twenty-four complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Assistant Vice Chancellor for Academic Services and Vice-Provost for the Provost and Executive Vice Chancellor.

Tagalog, Amanda
Student Services Technician
Salary: $14.68/hr
Effective: 8/18/08
Education: High School Diploma
Experience: Ms. Tagalog has three-and-a-half years working in an office setting for Pima Community College as a Support Technician, and most recently as a Student Services Technician for Financial Aid. She has an additional three years of experience in administrative support for multiple companies in the private sector.
Recruitment Overview:
An external recruitment was conducted. Thirty-six complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Provost and Executive Vice Chancellor.

Valdez, Sandra
Fiscal Support Specialist
Salary: $17.66
Effective: 8/18/08
Education: High School Diploma
Experience: Ms. Valdez has over seven years experience in accounts payable and accounts receivable within the private sector.
Recruitment Overview:
An external recruitment was conducted. Sixteen applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Executive Vice Chancellor for Administration.

Wood, Paula
Fiscal Support Specialist
Salary: $14.68
Effective: 8/18/08
Education: Associate Arts, Liberal Arts, Pima Community College
Experience: Ms. Wood has eight years experience that include K-12, student services and adult education with Pima Community College and Sunnyside Unified School District.
Recruitment Overview:
An external recruitment was conducted. Sixty-one complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.
New Appointments

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

[Signature]

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board approve this Administrator appointment and requests that the Board authorize the Chancellor or designee to sign the employment contracts on behalf of the College District.

Background:

When Administrator vacancies occur, the recruitment process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board for approval.

Yoklic, Deborah P.  
Salary: $91,539  
Effective: 07/02/08  
Acting Division Dean of Instruction  
West Campus-Business, Computers, Languages and Social Sciences  
Selected for Acting Assignment

Education: Bachelor of Arts, Mathematics, Brandeis University; Master of Arts, Mathematics (Major) and Higher Education (Minor), University of Arizona

Experience: Deborah P. Yoklic is currently an Instructional Faculty member in Mathematics, and Department Chair at the East Campus, a position she has held since 2003. Ms. Yoklic began her career with Pima Community College as an Instructional Faculty member in 1983, and has held a Department Chair position.

Previous experience includes a panelist position at The Expanding Your Horizons in Science and Mathematics, Women in Science and Engineering and Career Guidance Center (1983-87) and Vice President of the Tanque Verde Schools Educational Enrichment Foundation (1998 – 2002).

Recruitment Overview:

This position was opened for an internal opportunity for an acting assignment. Nine applicants responded to the notice. Applications were screened by Dr. Flores. Finalists were interviewed by the Campus President and Dean of Instruction.
Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 8/13/08
ITEM NO: 16.3
SUBJECT: Adjunct Faculty Appointments

Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Background:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial academic discipline(s) for which adjunct faculty members are certified and the initial campus where they will teach. Adjuncts may also teach in other disciplines if additional certifications are awarded or as temporary non-credit instructors in areas for which they are qualified.

Ahlers, George
Discipline(s): Computer Science
Application
Education: Microsoft Professional Certification
Experience: Over 5 years computer experience; meets Occupational Certification requirements.

Arnaud, Edwin L.
Discipline(s): Crime Scene Management (Occupational/Workforce)
Education: Certificate, Fingerprint classification, Pima County Sheriff's Department Identification services Section AZAFIS Operations; Certificate of Specialized Training, Advanced Fingerprint School, Federal Bureau of Investigation Specialized Training; Certificate, Crime Scene Analyst, International Association for Identification
Experience: Mr. Arnaud has over twelve years experience with the Tucson Police Department as a Crime Scene Specialist.
Baggesen, Deborah L.
Discipline(s): English as a Second Language and Mathematics (Developmental)
Education: Bachelor of Science, Accountancy, Arizona State University; Master of Education, Bilingual/Bicultural Education, University of Arizona, Tucson, Arizona
Experience: Ms. Baggesen has two years previous experience teaching Mathematics for Pima Community College as an Adjunct Faculty. Currently, Ms. Baggesen is self-employed with her company, Tutoring Solutions, in which she provides one-on-one in home tutoring services for all ages.

Barnett, Heidi R.
Discipline(s): Geology (Academic)
Education: Bachelor of Science, Biology, Georgetown University, D.C.; Master of Science, Geosciences, University of Arizona, Tucson, Arizona
Experience: Ms. Barnett is currently working for the University of Arizona as a research coordinator for the Geosciences Department. Her previous work experience at the University of Arizona includes being a research specialist and a graduate research assistant. Her teaching experience includes training students in laboratory SOP’s and safety practices, and as an adjunct lecturer teaching Introduction to Oceanography during Spring 2001, and Spring/Fall 2002.

Bartel, Gary J.
Discipline(s): Dental Laboratory Technology (Occupational)
Education: Associate of Applied Science, Dental Laboratory Technology, Pima Community College; Bachelor of Science, Dental Laboratory Sciences, University of Texas Health Science Center, San Antonio, Texas. Certified Dental Technician.
Experience: Mr. Bartel has nine years experience as the owner and manager of Bartel’s Dental Lab in Texas. He has one year experience and is currently employed as the denture department manager at DSG Denticon in Nogales.

Betancur, Adriana M.
Discipline(s): Spanish/Portuguese (Academic)
Education: Bachelor of Arts in Education, Spanish Education and Literature, University of Antioquia, Colombia; Master of Arts, Comparative Literature and Literature, University of Granada, Spain
Experience: Ms. Betancur is currently working for the University of Arizona as a graduate teaching assistant in the Spanish Department. Her previous teaching experience includes being a Spanish Language teacher and a Literature teacher for a high school in Colombia, and teaching for a private school in Spain.

Bell, Thomas
Discipline(s): Mathematics, Engineering and Physics (Academic)
Education: Bachelor of Science, Mathematics, University of Florida, Gainesville, Florida; Master of Science, Physics, University of Illinois at Urbana-Champaign, Urbana, Illinois; Master of Science, Mathematics, University of Illinois at Urbana-Champaign, Urbana, Illinois; Masters of Science, Systems Engineering, University of Arizona, Tucson, Arizona
Experience: Mr. Bell is a senior systems engineer at Raytheon in Tucson, Arizona since 1998. (Continued)
Beller, Charles S.  
**Discipline(s):** Law Enforcement (Occupational/Workforce)  
**Education:** Associate of Applied Science, Administration of Justice, Pima Community College  
**Experience:** Mr. Beller has over eight years experience in Law Enforcement. Currently, Mr. Beller is employed with the City of Tucson Police Department as an Academy Staff Officer.

Biggs, Darren  
**Discipline(s):** Japanese (Academic)  
**Education:** Bachelors of Arts, Media Arts, University of Arizona, Tucson, Arizona; Study abroad program Konan University, Kobe, Japan  
**Experience:** Mr. Biggs lived in Japan for two years and is an assistant language teacher at Okayama Prefecture Board of Education, Niimi High School, Japan.

Bluth, Richard P.  
**Discipline(s):** Law Enforcement (Occupational/Workforce)  
**Education:** Certificate, Arizona Post Firearms Instructor, Arizona Peace Officer Standard & Training Board; Certificate, Firearms Simulator Training Instructor, Arizona Peace Officer Standard & Training Board; Bachelor of Arts, Sociology, University of Arizona; Master of Science Teaching, Biology, University of Arizona  
**Experience:** Mr. Bluth has over seventeen years experience in Law Enforcement. Currently Mr. Bluth is employed with the City of Tucson Police Department as a Police Officer and with the Arizona Department of Transportation as a Detective.

Boukarroum, Walid Y.  
**Discipline(s):** Mathematics  
**Education:** Associate of Science, Pre-Engineering, Cochise College; Bachelor of Science, Electrical Engineering, University of Arizona  
**Experience:** Currently Assistant Manager, Radio Shack; Marketing Manager, AB Corporation; Supervisor, University of Arizona; Teacher Assistant, University of Arizona

Brinkerhoff, Monica  
**Discipline(s):** Social Services (Academic), Early Childhood Education (Occupational)  
**Education:** Bachelor of Science, Human Development & Family Studies, University of Utah, Salt Lake City, Utah; Master of Social Work, Arizona State University, Tempe, Arizona  
**Experience:** Ms. Brinkerhoff is co-director of Desert Spring Children's Center in Tucson, Arizona since August 2004. Her duty is to administer the day to day operations of the child care program.

Cesario, Anna  
**Discipline(s):** Humanities/Italian (Academic)  
**Education:** Bachelor of Arts, Humanities, University of Udine, Italy; Master of Arts, Humanities, University of Udine, Italy

(Continued)
Experience: Ms. Cesario is currently working for Arevalo Law Firm as a legal assistant. Previously, she had over ten years teaching experience. Her teaching experience includes: tutoring of English speaking students of Italian language, English teacher to Italian children, taught Spanish language to English speaking students, and as a private teacher of Latin to Italian speaking high school students.

Chapman, Mary
Discipline(s): Direct Care Professionals (Occupational)
Education: Bachelor of Science, Management & Human Resources, Park University, Parkville, Missouri
Experience: Ms. Chapman is the director of the education department at Home Solutions since April, 2005. Her duties consist of providing non-medical services and care for the elderly and disabled in their homes.

Chapman, Shannan T.
Discipline(s): Business/Computer Information Systems/Mathematics
Education: Bachelor of Science, Computer Science, University of North Carolina; Master of Art, Business Administration, University of North Carolina
Experience: Currently Manager, Software Engineers, IBM; Service Delivery Account Manager, IBM; Operations Manager, IBM; Database Administrator, IBM; LAN System Support Engineer, IBM; Adjunct Faculty, Lexington Community College, System Administrator, University of North Carolina

Clancy, Patrick
Discipline(s): Computer Information Systems, Computer Software Applications (Occupational)
Education: Bachelor of Arts, Arts & Sciences, Cornell University, Ithaca, New York; Masters of Science, Computer Science, University of Wisconsin-Madison, Madison, Wisconsin
Experience: Mr. Clancy is retired. Previously he worked at Tableworks, Inc. as a software developer from July 1992 to July 2003. He worked at IBM as a contract programmer from 1990 to 1992.

Conzemius, Nicholas J.
Discipline(s): Water & Wastewater Treatment (Occupational/Workforce)
Education: Certificate, Grade 4 Wastewater Treatment, Arizona Department of Environmental Quality
Experience: Mr. Conzemius has five years experience with Pima County Regional Wastewater as a Wastewater Senior Operator.

Corwin, Brandon M.
Discipline(s): Aviation
Education: Associate of Applied Science, Aviation Maintenance Technology, Community College of the Air Force; Bachelor of Science, Professional Aeronautics, Embry-Riddle Aeronautical University
Experience: Jet Engine Mechanic, United States Air Force
Adjunct Faculty Appointments

Date: 8/13/08
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Crump, Geoffrey L.  
Discipline(s): History  
WC
Education: Bachelor of Arts, Political Science, University of Nevada, Reno, Nevada; Master of Arts, Latin American Studies, University of Arizona, Tucson, Arizona  
Experience: Mr. Crump has one year experience and is currently employed as a high school teacher at Luz-Guerrero Early College Academy in Tucson, teaching history and government. He has one semester experience as an instructor and one year experience as a graduate teaching assistant at University of Arizona in the Center for Latin American Studies.

Cullen, Steven S.  
Discipline(s): Paralegal (Occupational)  
DC
Education: Associate of Applied Science, Paralegal (Legal Assistant), Pima Community College, Arizona  
Experience: Mr. Cullen is currently working for Goldberg and Osborne as a Law Office Administrator. Previously, he worked for Healy & Studwell Law Firm for over 14 years as a Legal Assistant. He assisted in personal injury litigation, investigations, case managements, trial preparation and other legal related duties and research. No previous teaching experience.

Dal Pra, Stephanie A.  
Discipline(s): Art  
WC
Education: Bachelor of Fine Arts, Fine Art, College of Mount St. Joseph, Cincinnati, Ohio; Master of Fine Arts, Art, Bowling Green State University, Bowling Green, Ohio  
Experience: Ms. Dal Pra has two years experience as an elementary school art teacher and two years experience as a long term substitute in the East Hartford Public Schools in East Hartford, Connecticut. She has three years experience as an art director at Claro Creative Studios in Glendale, California. Ms. Dal Pra has two years experience as a graduate teaching assistant in Printmaking at Bowling Green State University.

Day, Mark R.  
Discipline(s): Emergency Medical Technology (Occupational/Workforce)  
CC
Education: Coursework, AJS and LEN (73 credits), Pima Community College  
Experience: Mr. Day has over thirteen years experience. Mr. Day is the Training Captain with Golder Ranch Fire District.

Degiorgio, Lisa  
Discipline(s): Direct Care Professional (Occupational)  
NW
Education: Bachelor of Arts, Sociology, Utah State University, Logan, Utah; Master of Arts, Special Education, Utah State University, Logan, Utah  
Experience: Ms. Degiorgio was a vocational case coordinator at the Mayo Clinic in Rochester, Minnesota from July 1998 to July 2003. Ms. Degiorgio was a clinical skills graduate assistant at the University of Arizona from 2003 to 2005. Ms. Degiorgio is currently a supervisor for the Dept. of Economic Security for the State of Arizona.

(Continued)
Dewitt, Robert L.  
Discipline(s): Political Science  
Education: Bachelor of Arts, Political Science, Brigham Young University; Master of Arts, Education, Chapman University  
Experience: Mr. Dewitt has over sixteen years teaching experience. He was employed with US Army/ University of Arizona as a military science instructor. Currently, Mr. Dewitt is employed with Flowing Wells School District as the Senior Army Instructor.

Dobbertin, Edward J.  
Discipline(s): Corrections, Juvenile Corrections, Law Enforcement (Occupational/Workforce)  
Education: Coursework, AJS and LEN (73 credits), Pima Community College  
Experience: Mr. Dobbertin has over seventeen years experience in Law Enforcement with the City of Tucson Police Department.

Donnelly, Debbie J.  
Discipline(s): Mathematics (Developmental)  
Education: Coursework, Mathematics, Pima Community College; Coursework, Mathematics, Colorado Christian University; Science in Home Economics, Clothing & Textile, University of Arizona  
Experience: Ms. Donnelly has over twenty years teaching experience in Mathematics. She was previously employed with Tucson Unified School District. Ms. Donnelly is currently teaching at Sahuar High School.

Dotton, Zura  
Discipline(s): English as a Second Language (Academic)  
Education: Bachelor of Arts, English, Master of Arts, English as a Second Language, University of Arizona, Arizona  
Experience: Ms. Dorton is currently working for the University of Arizona as an instructor in the Critical Languages Program. Her previous teaching includes over eight years experience as an English teacher for Kazakh's Turkish Intern University and teaching English at a secondary school in Shardava, Kazakhstan.

Gall, Chianna  
Discipline(s): Human Resource Management, Business  
Education: Bachelor of Arts, Psychology, University of Hawaii at Hilo, Hawaii; Master of Arts, Human Resource Management, Hawaii Pacific University, Honolulu, Hawaii  
Experience: Ms. Gall has two years experience as a substitute high school teacher with the Department of Education in Kailua-Kona, Hawaii. She has one year experience as teaching in the Community School for Adults in Kailua-Kona, Hawaii.

Gao, Liang  
Discipline(s): Physics  
Education: Bachelor degree—foreign transcript not evaluated; Master of Science, Physics, University of Arizona, Tucson, Arizona  
Experience: Mr. Gao has two years experience as a graduate teaching assistant at the University of Arizona. He is not currently employed.

(Continued)
Gemmer, John A.  
**Discipline(s):** Mathematics  
**Education:** Bachelor of Science, Mathematics, Millersville University  
**Experience:** Instructor, University of Arizona Mathematics Department;

Green, Heather J.  
**Discipline(s):** Art  
**Education:** Bachelor of Fine Arts, Studio Art, Master of Fine Arts, Art, University of Arizona, Tucson, Arizona  
**Experience:** Ms. Green has one semester experience as an adjunct instructor and two years experience as a letterpress technician in the School of Art at the University of Arizona. She has three years experience as an art director at Claro Creative Studios in Glendale, California. Ms. Green has four years experience and is currently under contract as a designer and art director for the Intercultural Center for the Study of Deserts and Oceans (CEDO), Puerto Peñasco, Mexico.

Greener, William A.  
**Discipline(s):** Crime Scene Management (Occupational/Workforce)  
**Education:** Certificate, Crime Scene Technician, International Association for Identification; Certificate, Advanced latent Fingerprint Technique, Federal Bureau of Investigation Specialized Training; Associate of General Studies, General Studies, Pima Community College  
**Experience:** Mr. Greener has over eighteen years experience in Crime Scene Management. Currently, Mr. Greener is employed with Tucson Police Department as the Lead Crime Scene Specialist.

Hastings, Michael  
**Discipline(s):** Education (Academic)  
**Education:** Bachelor of Arts, New Testament, Oral Roberts University, Tulsa, Oklahoma; Master of Arts, Education, Point Loma Nazarene, San Diego, California  
**Experience:** Mr. Hastings was an actor from 2000 to 2003 for Central Casting in Burbank, California. He was a nutritionist for Healthy Discounts in Sherman Oaks, California from 2003 to 2006. He has been an elementary school teacher.

Henson, Tera  
**Discipline(s):** Emergency Medical Technology (Occupational/Workforce)  
**Education:** Associate of Applied Science, Emergency Medical Technology, Pima Community College; Bachelor of Arts, English, University of Arizona  
**Experience:** Ms. Henson has three years experience with Southwest Rural Metro.

Hoyos-Moreno, Margaret  
**Discipline(s):** Reading  
**Education:** Bachelor of Arts, Elementary Education, Master of Arts, Language, Reading & Culture, University of Arizona, Tucson, Arizona  

(Continued)
Experience: Ms. Hoyos-Moreno has nineteen years experience as a kindergarten teacher with her current employer, Sunnyside School District.

Hughey, Gregory E.
Discipline(s): Writing
Education: Bachelor of Arts, Humanities, Prescott College; Master of Arts, Educational Law, Prescott College
Experience: Public School Teacher, Sunnyside Unified School District; Regional Sales Manager, Risco USA; Managing General Partner, Rohrback Hughey, Inc.

Iovino, Kathleen V.
Discipline(s): Writing
Education: Bachelor of Arts, English, Arizona State University
Experience: Ms. Iovino has over three years experience in teaching. She was employed with Stanfield School District, Sequoia Schools and Learning Foundation and Performing Arts. Most recently, she was an On-line English Instructor for Pinnacle Education.

Jaffe, Merle
Discipline(s): Psychology
Education: Bachelor of Science, Psychology, Northern Arizona University; Master of Science, Human Services, Capella University, Minneapolis, Minnesota
Experience: Ms. Jaffe has one year experience as an associate faculty member teaching Education and Psychology at Coconino Community College. She has one year experience as a therapist at AmeriPsych in Tucson. Ms Jaffe has two years experience as a substitute teacher with her current employer, Tucson Unified School District.

Johnson, Taylor M.
Discipline(s): Writing
Education: Bachelor of Arts, English, George Washington University; Master of Fine Arts, Creative Writing, University of Arizona, Tucson, Arizona
Experience: Currently English Teacher, Sunnyside Unified School District; Teacher, University of Arizona Poetry Center; Teacher Volunteer, University of Arizona; Teacher, Highland Free Charter School

Jordan, Andrew L.
Discipline(s): Truck Driving (Occupational/Workforce)
Education: License, Commercial Class A, Arizona Driver’s License
Experience: Mr. Jordan has six years experience as a Vocational Truck Driving Instructor with Pima Community College.

Karim, Khurram, J.D.
Discipline(s): Paralegal (Occupational), Administration of Justice (Academic), Business Law (Academic)
Education: Master of Laws in Comparative Law, University of Florida, Gainesville, Florida; Jurist Doctor, Law, Ohio Northern University, Ada, Ohio

(Continued)
Experience: Mr. Karim is an attorney and manager for Karim & Karim Attorneys since December 2006. Prior to that Mr. Karim was an adjunct professor at Gila Community College in Globe, Arizona from January 1996 to August 1996.

Killsback, Leo K.  
**WC**

**Discipline(s):** American Indian Studies, Anthropology, History  
**Education:** Bachelor of Science, Mathematics, Montana State University, Bozeman, Montana; Master of Arts, American Indian Studies, University of Arizona, Tucson, Arizona  
**Experience:** Mr. Killsback has five years experience as a graduate teaching assistant the University of Arizona where he is currently a Ph.D. candidate. He has one year experience as the managing editor of *Red Ink* magazine at the University of Arizona and one year experience as the editor of *Tribal Report* newspaper in Montana.

Kingman, Denise M.  
**DV**

**Discipline(s):** Student Success  
**Education:** Associate of Art, Social Services, Pima Community College; Bachelor of Science, Family Studies, University of Arizona; Master of Education, Counseling, Northern Arizona University  
**Experience:** Intervention Specialist, Hohokam Middle School, Tucson Unified School District; Counselor, Hohokam Middle School, Tucson Unified School District; Counselor, Townsend Middle School, Tucson Unified School District; Intervention Specialist, Roskruge Elementary School, Tucson Unified School District

Koughn, Joseph D.  
**DV**

**Discipline(s):** Aviation/Fitness and Recreation  
**Education:** Associate of Applied Arts, Airframe Repair Technology, Community College of the Air Force; Bachelor of Science, Aviation Management, Southern Illinois University  
**Experience:** Currently Karate Instructor, Countyside Karate of Arizona; Chief Enlisted Manager, 162nd Fighter Wing Air National Guard; Aircraft Mechanic Supervisor, 162nd Fighter Wing Air National Guard; Sheet Metal Mechanic Supervisor, 162nd Fighter Wing Air National Guard; Aircraft Mechanic, 162nd Fighter Wing Air National Guard; System Mechanic, 162nd Fighter Wing Air National Guard; Aircraft Sheet Metal Mechanic, 162nd Fighter Wing Air National Guard; Welder/Machinist Helper, Manville Corporation; Aircraft Sheet Metal Assembler, Gates Lear-Jet; US Navy Aircraft Mechanic, United States Navy

Kourouniotis, Fotios  
**NW**

**Discipline(s):** Engineering (Academic), Mathematics (Developmental)  
**Education:** Bachelor of Science, Electrical Engineering, University of Colorado, Boulder, Colorado; Master of Science, Electrical Engineering, University of Colorado, Boulder, Colorado  
**Experience:** Mr. Kourouniotis is a senior engineer at Raytheon since April 2007. Mr. Kourouniotis was an electrical engineering instructor at Colorado Technical University and University of Colorado for fours years.

(Continued)
Adjunct Faculty Appointments

Kutzler, David L.  
Discipline(s): Nursing  
Education: Bachelor of Science, Nursing, Montana State University; Master of Science, Nursing, University of Utah  
Experience: Mr. Kutzler has over eighteen years experience in Nursing. Currently Mr. Kutzler is employed with 31st Medical Operations Squadron as a Staff Nurse Midwife.

Lapeyre, Gerald J.  
Discipline(s): Mathematics  
Education: Bachelor of Science, Physics, University of Oregon, Eugene, Oregon; Doctorate, Physics, University of Arizona  
Experience: Dr. Lapeyre has over one year experience with teaching. As a Graduate Student of the University of Arizona, he taught various courses. In addition, Dr. Lapeyre taught one semester with Pima Community College.

Larson, LeAnn  
Discipline(s): Nursing (Limited Exemption)  
Education: Associate of Applied Science, Nursing, Pima Community College; Bachelor of Science in Nursing, Nursing, Grand Canyon University, Phoenix, Arizona  
Experience: Ms. Larson has ten years experience as registered nurse with her current employer, St. Joseph’s Hospital.

Lindquist, Sheryl R  
Discipline(s): Writing, Literature (Academic)  
Education: Bachelor of Arts, English, University of Wisconsin – Platteville; Master of Arts, English, Loras College, Iowa  
Experience: Ms. Lindquist is currently working for the University of Maryland as an associate professor in the English Department. She has over 16 years experience with the University of Maryland teaching in the classroom and teaching to online students. She has taught the following courses: Student Success, Grammar, English Composition, Speech, and American and English Literature.

Livingston, Michele  
Discipline(s): Biology 156 & 160 (Occupational)  
Education: Associate in Liberal Arts, Pima Community College, Tucson, Arizona; Bachelor of Science, Science Education, University of Arizona, Tucson, Arizona  
Experience: Ms. Livingston is a biology instructor at Marana High School in Tucson, Arizona since August 2006.

Magaletti, Enzio T.  
Discipline(s): Computer Information Systems, Computer Software Applications, Technology (Occupational/Workforce)  
Education: Bachelor of Business Administration, General Business, Pace University  
Experience: Mr. Magaletti has over eight years experience with Pima Community College as a Vocational Instructor.

(Continued)
Adjunct Faculty Appointments

Makarychev, Aleksandra
Discipline(s): Dental Hygiene (Occupational with Limited Exemption to teach DHE 116LD Oral Radiography)
Education: Advanced Certificate, Dental Assisting, Associate of Applied Science, Dental Hygiene, Pima Community College, Tucson, Arizona
Experience: Ms. Makarychev has ten years experience as a dental assistant in Tucson. She is certified by the Arizona State Board of Dental Examiners to perform Dental Radiology services.

Martin, Danny
Discipline(s): Art
Education: Bachelor of Fine Arts, Art, University of Montevallo, Montevallo, Alabama; Master of Fine Arts, Art, University of Arizona, Tucson, Arizona
Experience: Mr. Martin has one semester experience as an adjunct instructor and two years experience as a graduate teaching assistant in the School of Art at the University of Arizona.

Mead, Ron
Discipline(s): Writing (Academic)
Education: Bachelor of Fine Arts, Ohio University, Athens, Ohio; Master of Arts, Literature, American University, Washington, D.C.
Experience: Mr. Mead is a writing, humanities and philosophy instructor at the University of Phoenix in Tucson, Arizona since 1996.

Melfi, Harold C. (Hal)
Discipline(s): Fitness and Recreation—Aikido, (Occupational)
Education: Bachelor of Science, Drama, Syracuse University, Syracuse, New York
Experience: Mr. Melfi has eleven years experience as an Aikido instructor. He holds the rank of 3rd degree black belt from the International Ki Aikido Society in Scottsdale. He is currently employed by Pima Community College as a lead plumber and supervises the District plumbing crew.

Mills, Valerie
Discipline(s): Administration of Justice
Education: Bachelor of Science, Administration of Justice, University of Wyoming, Wyoming; Master of Science, Counseling and Human Resources, South Dakota State University, South Dakota
Experience: Over five years probation officer experience; meets Academic Limited Exemption Certification requirements.

Moreno, Jorge
Discipline(s): Aviation
Education: Bachelor of Science, Information Technology, University of Phoenix; Master of Business Administration, University of Phoenix
Experience: Currently teacher, Sunnyside Unified School District; System Analyst, Bruce Enterprise; Project Manager, Sedona Solutions; Aviation Technician, Bombardier

(Continued)
Murphy, Tim
discipline(s): Art (Academic)
education: Bachelor of Fine Arts, Studio Art, Tufts University, Medford, Massachusetts; Master of Fine Arts, Art, University of Arizona, Tucson, Arizona
experience: Mr. Murphy is a self-employed professional artist since 1985. Mr. Murphy has been a substitute teacher for Tucson Unified School District since 1995.

Nagy, Mary E.
discipline(s): English as a Second Language, Reading, & Education (Academic)
education: Bachelor of Arts, English, University of Steubenville, Ohio; Master of Arts, Language, Reading, and Culture, University of Arizona, Arizona
experience: Ms. Nagy is currently working for Flowing Wells School District as an Elementary teacher. Her previous teaching includes over 14 years experience as a kindergarten teacher for the Tucson Unified School District and for the Indian Oasis-Baboquivari School District.

Ndubuisi, Matthew

discipline(s): Chemistry (Academic)
education: Bachelor of Science, Biochemistry, University of Ibadan, Nigeria; Masters of Science, Chemistry, St. John’s University, New York, New York; Master of Education, University of Buffalo, Buffalo, New York
experience: Mr. Ndubuisi was a high school science teacher for Sunnyside Unified School District from August 2005 to May 2008.

O’Connor, Daniel E.
discipline(s): Emergency Medical Technology and Fire Science (Occupational/Workforce)
education: Certificate, Firefighter I and II Instructor/Evaluator, Arizona Department of Health Services, Bureau of Emergency Medical Services; Certificate, Paramedic, Arizona Department of Health Services Bureau of Emergency Medical Services
experience: Mr. O’Connor has ten years experience in EMT and Fire Science. He has been employed with Picture Rocks Fire District as Captain, Paramedic, and Instructor.

O’Neill, Nancy

discipline(s): Education
education: Bachelor of Arts, Northern Arizona University, AZ
master of education, Educational Leadership, Northern Arizona University, Flagstaff, AZ
experience: Over two years teaching experience; meets Academic Certification requirements.

Orozco, Richard A.
discipline(s): History
education: Bachelor of Arts, Political Science, University of Arizona; Master of Science, Mexican American Studies, University of Arizona
experience: Currently Teacher, Sunnyside Unified School District; Graduate Associate Professor, University of Arizona
Adjunct Faculty Appointments

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Palmer, Derrick
Discipline(s): History (Academic)
Education: Bachelor of Arts, History, University of Arizona, Tucson, Arizona; Master of Arts, History, Sam Houston State University, Huntsville, Texas
Experience: Mr. Palmer has taught American history and English since August 2005, at Rio Rico High School in Rio Rico, Arizona, and at Blue Ridge High School in Lakeside, Arizona.

Pate, Amber Elizabeth
Discipline(s): Pharmacy Technology
Education: Doctor of Pharmacy, Pharmacy, The University of Arizona, Tucson, Arizona
Experience: Certified Pharmacist; meets Occupational/Workforce Certification requirements.

Pfund, Shaun
Discipline(s): Administration of Justice
Education: Master of Public Administration, Marist College, NY
Experience: Over two years teaching experience; meets Academic Limited Exemption Certification requirements.

Porrata, Jorge L.
Discipline(s): Art
Education: Bachelor of Science, Biology, New Mexico State University, Las Cruces; Master of Fine Arts, Art, University of Arizona, Tucson, Arizona
Experience: Mr. Porrata has one year experience as a curatorial assistant in the Herbarium at New Mexico State University and one semester experience as a teaching assistant in the School of Art at the University of Arizona. Mr. Porrata has three years experience as a teaching assistant with his current employer, the Spanish & Portuguese Department at the University of Arizona. He is currently serving also as a letterpress monitor in the School of Art.

Quinlan, Mary K.
Discipline(s): English as a Second Language (Academic)
Discipline(s): Reading (Developmental)
Education: Bachelor of Arts in Education, Elementary Education/Spanish, University of Arizona, Tucson, Arizona; Master of Arts, Language, Reading, and Culture, University of Arizona, Tucson, Arizona
Experience: Ms. Quinlan has worked for T.U.S.D as the English Language Learner (ELL) teacher since June 2006. Her previous teaching experience includes teaching at Blenman Elementary School from August 2002 to May 2006.

Quinn, Douglas E.
Discipline(s): Truck Driving (Occupational/Workforce)
Education: Certificate; Safe Hazmat Transportation Training; JJ Keller & Associates, Inc., Neenah, Wisconsin
Experience: Mr. Quinn has over 22 years experience in Truck Driving. He has been employed with Bay Freight Lines and Moore Truck Lines as a Truck Driver. Currently, Mr. Quinn is employed with Pima Community College as a Truck Driving Instructor.

(Continued)
Adjunct Faculty Appointments

Ramirez, Jesus A.
Discipline(s): Early Childhood Education, Mathematics
Education: Bachelor of Arts, Industrial Engineering in Mechanics, Instituto Tecnologico Regional de Aguascalientes, Mexico; Master of Arts, Industrial Planning, Instituto Tecnologico Regional de Oaxaca, Mexico
Experience: Currently Instructor, Pima Community College Adult Education; GED Instructor, Pima Community College Adult Education; Professor, Instituto Tecnologico Regional de Oaxaca, Mexico

Redhouse, Gregory I.
Discipline(s): American Indian Studies, Political Science (Academic)
Education: Bachelor of Arts, Political Science, University of Arizona, Tucson, Arizona; Master of Arts, American Indian Studies, University of Arizona, Tucson, Arizona
Experience: Mr. Redhouse has over 17 years teaching experience at Dine College. He was a History instructor for 16 years and was an adjunct prior to a full-time position.

Richmond, Nicola
Discipline(s): Geology
Experience: No previous teaching experience; meets Academic Certification requirements.

Roth, Kitra D.
Discipline(s): Nursing (Limited Exemption)
Education: Bachelor of Science in Nursing, Nursing, University of Northern Colorado, Greeley, Colorado
Experience: Ms. Roth has eleven years experience as registered nurse. She is currently employed at Tucson Medical Center.

Salcido, John M.
Discipline(s): Business, Computer Information Systems
Education: Bachelor of Science, Public Administration, University of Arizona, Tucson, Arizona; Master of Public Administration, Public Administration, University of Arizona, Tucson, Arizona
Experience: Adjunct Faculty, Pima Community College; Administrative Officer, Southern Arizona VA Health Care System

Savard, Edward V.
Discipline(s): Biology
Education: Master of Science, Microbiology, University of Iowa, Iowa; Doctor of Philosophy, Microbiology, University of Iowa
Experience: No previous teaching experience; meets Academic Certification requirements.
Schiefen, Kathleen M.  
**Discipline(s):** Education  
**Education:** Coursework, Education, Capella University; Bachelor of Science, Management in Human Resources, Roberts Wesleyan College, Rochester, New York; Master of Science, Adult Education, State University of New York College, Buffalo, New York  
**Experience:** Ms. Schiefen has eleven years experience in teaching with Monroe Community College. Currently, Ms. Schiefen is employed with Pima Community College as a Division Dean.

Sefcek, Jon, Ph.D.  
**Discipline(s):** Psychology (Academic)  
**Education:** Master of Arts in Psychology, University of Arizona, Tucson, Arizona; Doctor of Philosophy, Psychology, University of Arizona, Tucson, Arizona  
**Experience:** Mr. Sefcek was a visiting psychology assistant professor at Miami University in Oxford, Ohio, from August 2007 to May 2008. Mr. Sefcek was a graduate instructor of psychology at the University of Arizona in Tucson, Arizona from August of 1999 to June 2007.

Sherman, Barbara  
**Discipline(s):** Fitness and Sport Science (Yoga) (Academic)  
**Education:** Bachelor of Arts, English, Central Connecticut State College, New Britain, Connecticut; Master of Arts, Liberal Studies, Wesleyan University, Middletown, Connecticut  
**Experience:** Ms. Sherman is a Yoga Alliance registered instructor since December 2005. Ms. Sherman has been a yoga instructor for Gold’s Gym since April 2005.

Simmons, Daniel F.  
**Discipline(s):** Law Enforcement (Occupational/Workforce)  
**Education:** Associate of Arts, General Education, Chapman University; Bachelor of Arts, Criminal Justice, Chapman University  
**Experience:** Mr. Simmons has over twelve years experience with Pima Community College as a Police officer and Police Sergeant.

Simpson, Lucy  
**Discipline(s):** Writing  
**Education:** Bachelor of Arts, French, University of Charleston; Master of Fine Arts, Creative Writing, University of Arizona, Tucson, Arizona  
**Experience:** Ms. Simpson has two years experience as a Graduate Student Teacher with the University of Arizona.

Skroback, Judith  
**Discipline(s):** Clinical Trial Coordinator (Occupational)  
**Education:** Bachelor of Music, University of Arizona, Tucson, Arizona  
**Experience:** Ms. Skroback is a human subject officer at the University of Arizona in Tucson, Arizona since July 2001. Ms. Skroback is a Certified Internal Review Board Professional.
Adjunct Faculty Appointments

John, Roger J. CC
Discipline(s): Automotive Technology (Occupational/Workforce)
Education: Certificate; Dual EFI System, 5.7 Liter Diesel Engine, Computer Command Control Engine Performance; General Motors Corporation
Experience: Mr. Smith has ten years experience in teaching Automotive Technology with Pima Community College. In addition, he was employed for four years with Big Two Oldsmobile/Toyota.

Spicer, Kathy N. DC
Discipline(s): Education, Journalism, & Psychology (Academic)
Discipline(s): Health Education, Foundations for Personal Change (Occupational)
Education: Bachelor of Science, Psychology, Ball State University, Muncie, Indiana; Master of Arts, Educational Psychology, Ball State University, Muncie, Indiana; Master of Arts, Journalism, University of Arizona, Tucson, Arizona
Experience: Ms. Spicer is currently working for the University of Arizona as an instructional applications support specialist. Her previous work experience at the University of Arizona includes: instructional design, instructional writing, and training staff.
Her other employment includes Arizona State University as a student support specialist with emphasis on academic advising. She also worked for Pima County as a senior health educator for over 12 years. No previous teaching experience.

Springer, Rachel J. DC
Discipline(s): Writing (Academic)
Education: Bachelor of Arts, English, American Literature and Language, Harvard College, Massachusetts; Master of Fine Arts, Creative Writing, University of Arizona, Tucson, Arizona
Experience: Ms. Springer worked as a graduate assistant for the University of Arizona, teaching English 209: Introduction to Poetry Writing Skills, from Jan 2007 to May 2008. Additionally, she was an instructor for Kaplan Test Prep from October 2006 to May 2008. She was also a teacher for the Head-Royce Summer Program during 2005.

St. John, Amy S. CC
Discipline(s): Psychology and Student Success
Education: Certificate, Guidance Counselor Pre K-12, Arizona Department of Education; Bachelor of Arts, Psychology, Youngstown State University, Youngstown, Ohio; Master of Arts in Education, Educational Counseling, University of Phoenix
Experience: Ms. St. John has six years experience as a school counselor with Marana Unified School District. Currently, Ms. St. John is employed with Pima Community College as a Student Services Specialist, Advanced Specialist.

Taylor, Paula F. DC
Discipline(s): Marketing (Occupational)
Education: Bachelor of Arts, History/Humanities, University of Arizona, Tucson, Arizona; Master of Science, Environmental Education, Lesley University, Massachusetts.
Experience: Ms. Taylor is currently working for Bill Bass of New York as a direct sales manager. Previously, she owned her own business for over 9 years. Additionally, she launched her own line of clothing, Ultravivid, and was involved with benefit (Continued)
runway shows and events. Her other work experience includes TUSD’s Cooper Environmental Campus and the Tucson Botanical Gardens. No previous teaching experience.

Taylor, Shelly J.  DC
Discipline(s): Writing (Academic)
Education: Bachelor of Arts, English and Creative Writing, Warren Wilson College, North Carolina; Master of Fine Arts, Creative Writing, University of Arizona, Tucson, Arizona
Experience: Ms. Taylor worked as a Writing Instructor for Empire State College during spring 2008. Her previous teaching experience includes being a graduate professor for the University of Arizona, teaching English 209: Introduction to Poetry Writing Skills, during fall 2006. She has also been a mentor.

Timm, Gayla  NW
Discipline(s): Education (Academic)
Education: Bachelor of Arts, Economics, University of Michigan-Ann Arbor, Ann Arbor, Michigan; Masters of Education & Social Policy, Northwestern University, Evanston, Illinois
Experience: Ms. Timm was an education trainer for teachers at Learn Tech Solutions in Chicago, Illinois since January 2008. Ms. Timm was also an economics teacher at Hinsdale South High School in Darien, Illinois from August 2003 to June 2006.

Trezek, Norman R.  CC
Discipline(s): Food Science
Education: Bachelor of Science, Biology, Northeastern Illinois University; Master of Science, Food Science, University of Illinois at Urbana-Champaign
Experience: Mr. Trezek has over ten years experience in teaching with Pima Community College.

Uhl, Natalie  NW
Discipline(s): Biology (Academic)
Education: Bachelor of Science, Anthropology, Iowa University, Ames, Iowa; Master of Science, Human Biology, University of Indianapolis, Indianapolis, Indiana
Experience: Ms. Uhl has been an assistant instructor (Anatomy and Physiology) since August of 2007 at University of Pittsburgh –Titusville, Titusville, Pennsylvania. Previously, she was an assistant instructor of anatomy from August 2004 to May 2007 at University of Indianapolis, Indianapolis, Indiana.

Van Boerum, Martin S.  CC
Discipline(s): Fire Science (Occupational/Workforce)
Education: Certificate, Fire Instructor III, Department of Defense; Certificate, Fire Inspector III, Department of Defense
Experience: Mr. Van Boerum has over five years experience in Fire Science. He was employed with WSI-Iraq as a Fire Chief. Currently, Mr. Van Boerum is employed with Green Valley Fire District as a Fire Instructor.
Adjunct Faculty Appointments

Vejar, Christina M. WC
Discipline(s): Administration of Justice, Public Administration
Education: Bachelor of Science, Political Science, Mexican American Studies, University of Arizona; Master of Public Service and Administration, Public Service and Administration, Texas A&M University, College Station, Texas; Juris Doctor, Law, University of Arizona
Experience: Ms. Vejar has one year experience as an economics graduate assistant at Texas A&M University. She has one year experience as a law clerk with a local private law firm. Ms. Vejar has two years experience as a deputy county attorney with her current employer, the Santa Cruz County Attorney’s Office.

Wang, Jin DC
Discipline(s): English as a Second Language/Chinese (Academic)
Education: Bachelor of Arts, Electronic Engineering, University of Electronic Science and Technology of China; Master of Arts, English as a Second Language, University of Arizona, Tucson, Arizona.
Experience: Ms. Wang is currently working for the University of Arizona as a graduate teaching assistant in the English as a Second Language Department. Her teaching experience at the U of A includes: English Composition, English Composition for English as a Second Language (ESL) students, and as an English tutor. Additionally, in China, her teaching experience includes: English teacher for middle and high school students, interpreter of American English teachers, and as a Chinese tutor for three American teachers.

Wondimu, Borena K. CC
Discipline(s): Mathematics
Education: Bachelor of Science, Mathematical Sciences, Tennessee State University, Nashville, Tennessee; Master of Science, Mathematical Sciences, Tennessee State University, Nashville, Tennessee
Experience: Mr. Wondimu has two years teaching experience with Nashville State Technical Community College as an Adjunct Instructor and TSU Academic Enrichment Division.

Wood, Geoffrey L. CC
Discipline(s): Sociology
Education: Bachelor of Arts, Sociology, California State University; Master of Arts, Sociology, California State University, Sacramento, California
Experience: Mr. Wood has six years experience in teaching. Mr. Wood was employed with SUNY-Albany as a Lecturer and currently is an online Instructor for Boston University-Metropolitan College.

Wright, Amber M. WC
Discipline(s): Theater
Education: Bachelor of Arts, Theatre, Northern Arizona University, Flagstaff, Arizona; Master of Arts, Theatre Arts, University of Arizona, Tucson, Arizona
Experience: Ms. Wright has two years experience as a teaching assistant in the School of Theatre Arts at the University of Arizona. She has two years experience as an activities coordinator for an assisted living center in Tucson.

(Continued)
Zeliznat, Robinne MC.

Discipline(s): Sociology (Academic)

Education: Bachelor of Arts, Sociology and Spanish, University of Rhode Island, Kingston, Rhode Island; Master of Arts, Sociology, University of Oklahoma, Norman, Oklahoma

Experience: Ms. Zeliznat has worked for the University of Oklahoma as a teaching assistant in the Sociology Department since January 2006. She also had an internship with the Oklahoma Democratic Party and was hired shortly thereafter as election staff.

Zhang, Xueli, Ph.D.

Discipline(s): Political Science (Academic)

Education: Master of Arts, Political Science, Northern Arizona University, Flagstaff, Arizona; Doctor of Philosophy, Political Science, Northern Arizona University, Flagstaff, Arizona

Experience: Ms. Zhang is a part-time political science instructor at Northern Arizona University since January 2007. Ms. Zhang was a graduate assistant in political science at Northern Arizona University from August 1998 to December 2002.

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 8/13/08
FROM: Chancellor  ITEM NO: 16.4
SUBJECT: Temporary Appointments

Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Background:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent, as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments, subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

Adams-Thies, Brian  Instructor  CC
Education: Doctorate, Anthropology, University of Arizona; Master of Arts, Latin American Studies, University of Arizona; Bachelor of Science, Theology, Creighton University.
Experience: Dr. Adams-Thies has two years experience as guest lecturer and course designer at Syracuse University, Madrid Campus, and three years as an English/America Culture instructor with Pembroke Educational Consultants.

Alizadeh, Mehdi  Math Tutor II  EC
Education: Coursework, Liberal Arts, Pima Community College.
Experience: Ms. Alizadeh has cashiering experience and has received high grades in her mathematic courses up through calculus.

Almance, Sofia  Tutor, Spanish  NW
Education: Bachelor of Arts, Education, University of Texas at El Paso.
Experience: Ms. Almance is currently teaching 1st grade at Hollinger Elementary. She is a native Spanish speaker and Spanish tutor. She has a Teaching certificate for the state of Arizona.

(Continued)
Temporary Appointments  

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Arrocha-Mitchell, Aaliyah  
Instructor CC
Education: Education Specialist, Nova-Southeastern University Educational Leadership, Master of Science, ESOL, University of South Florida; Bachelor of Arts, Psychology, Tuskegee University.
Experience: Ms. Arrocha-Mitchell has two years experience as Assistant Principal of Elementary Instruction, five years as third grade teacher, and six months as an Adult Education instructor.

Barnett, Jennifer  
Fiscal Support Specialist NW
Education: High School Graduate
Experience: Ms. Barnett has over ten years experience in credit management, accounts payable/accounts receivable, cash handling and office procedures in private industry in Tucson.

Bazgan, Ilina  
Laboratory Specialist WC
Education: Coursework, Pima Community College
Experience: Ms. Bazgan has worked as a student aid in the Photography Lab for the last three semesters.

Beller, Charles  
Special Projects Professional CC
Education: Associate of Applied Science, Criminal Justice, Pima Community College
Experience: Mr. Beller has been a police officer for the Tucson Police Department for 13 years. He is also an AZPOST certified instructor in the arenas of general instruction, driving, high risk stops, 4x4 vehicle operation and certified facilitator.

Belmore, Douglas  
Instructor CC
Education: Master of Arts, English, California State University; Bachelor of Arts, English, California State University.
Experience: Mr. Belmore has five years experience as an instructor of English/composition in various colleges and universities.

Bluth, Richard  
Special Projects Professional CC
Education: Master of Science, Education; Bachelor of Arts, Sociology, University of Arizona
Experience: Mr. Bluth has been a police officer for the Tucson Police Department for the last 17 years. Since 2005, he has also been a detective for the Arizona Department of Transportation. Mr. Bluth is as AZPOST certified general instructor, subject matter expert, firearms, taser, and F.A.T.S instructor. He has also served as the training coordinator for criminal investigations with the Detective Investigative Unit for the Department of Corrections.

Booth, Kristen  
Support Technician DO
Education: High School Diploma.
Experience: Ms. Booth has four years of office administrative experience. In addition, she has three years of experience greeting the public and six months in a supervisory role.

(Continued)
Temporary Appointments

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Broadway, Kikshana     Van Driver
Education: Coursework, Liberal Arts, Pima Community College
Experience: Ms. Broadway is currently doing work-study in the student services department at Pima Community College Northwest Campus. She has a Class (D) Drivers license.

Brown, William     Fiscal Support Specialist
Education: Bachelor of Science, Accounting, University of Phoenix
Experience: Mr. Brown has over ten years experience in accounting practices, including payables, collections and payroll.

Bruce, Dale     Grants and Contracts
Education: Bachelor of Laws, Osgoode Hall Law School, York University; Bachelor of Arts, Education and English, University of Toronto
Experience: Ms. Bruce has, in addition to her law degree, an Ontario Teaching Certificate, Early Childhood Education Specialist. She has over 35 years work experience in business office environments, teacher and nearly 20 years as a lawyer and legal consultant; most notably with the Department of Justice-Canada.

Bruno, Gina     Tutor – Upward Bound
Education: Coursework, Math, Pima Community College.
Experience: Ms. Bruno has worked in several retail jobs within Tucson.

Daley, Mara     Instructor
Education: Bachelor of Nursing, University of Phoenix; Associate of Nursing, Pima Community College.
Experience: Over ten years of experience in Nursing. Currently works as an RN at Northwest Hospital and El Rio Health Center. RN License current and in good standing in the State of Arizona. Certified in ACLS, CPR, TNCC, ENCC.

Damadzadeh, Parvaneh     Math Tutor II
Education: Bachelor of Science, Physics, Esfahan University, Esfahan, Iran.
Experience: Ms. Damadzadeh has been a physics teacher in Iran and a translator for the Tucson Unified School District.

Davison, Laura     Tutor II
Education: Coursework, Liberal Arts, Pima Community College.
Experience: Ms. Davison has current experience as a server.

Encinas, Flor Maria     Support Technician
Education: High School Diploma
Experience: Ms. Encinas has experience catering and organizing events. She has volunteered with local charities as a receptionist.

Escobedo, Eduardo A.     Trainer/Facilitator
Education: Bachelor of Science, Business Administration, California State Polytechnic University; Master of Arts, Education, University of Phoenix.

(Continued)
Temporary Appointments

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Experience: Mr. Escobedo is a Spanish Teacher at Sahuarita High School (2002-present). He also has experience as a substitute teacher for English as a Second Language and Spanish for the Tucson Unified, Tanque Verde and Flowing Wells School Districts. Before teaching in secondary schools, Mr. Escobedo was a training-and sales representative for Ashland Chemical / General Polymers in Dublin, Ohio.

Felix, Maria

Child Care Assistant

DO

Education: High School Diploma.
Experience: Ms. Felix has three years of bilingual instruction experience in preschools in the Tucson Unified School District, as well as seven years of experience as teacher’s assistant to preschool students.

Hernandez, Clarissa

Sign Language Interpreter

WC

Education: High School Diploma.
Experience: Ms. Hernandez has experience as an Educational Interpreter - Freelance Interpreter with Community Outreach Program for the Deaf, Southeast Regional Cooperative/Arizona School for the Deaf and Blind, and Sunnyside Unified School District.

Hernandez, John

Tutor – Upward Bound

DC

Education: Coursework, Political Science, Pima Community College.
Experience: Mr. Hernandez is currently working as a student and teacher aid at the East Campus and worked for the City of Tucson in an office.

Hernandez, Lisa

Lab Assistant - Science

DV

Education: Coursework, Science, Pima Community College
Experience: Ms. Hernandez has worked in the science lab preparation area for two months. She has customer service experience and is currently in the Air National Guard.

Holck, Vinson

Special Projects Professional

CC

Education: High school graduate
Experience: Mr. Holck served as a Police Officer for the Tucson Police Department for 20 years before retiring. He currently works as a consultant for local law firms and insurance agencies on matters concerning police procedures and use of force.

Hoover, Beth

Noncredit Instructor

CC

Education: Coursework in Psychology, Pima Community College
Experience: Ms. Hoover has been teaching cooking and nutrition classes to adults for over 20 years and to 4-H youth for over 10 years. Some of her teaching has been through Cooperative Extension at the University of Arizona. She owns and operates a catering business and writes a monthly food column for Good News Tucson since 2003.

Ingraham, Timothy

Associate Head Men’s Basketball Coach

WC

Education: Bachelor of Science, Business Administration, Drake University; Juris Doctor, University of Illinois College of Law.
Experience: Mr. Ingraham was an Assistant Coach at Ironwood Ridge High School from 2002-2007 and has attended numerous coaching clinics over the past twenty

(Continued)
years. He was Captain, MVP, and All Conference when he played basketball and baseball in high school and was awarded a partial scholarship from Drake University for NCAA Div. I. Baseball. He has been an AAU Coach for Run ‘n Gun and Sporting Chance, both of Tucson. Mr. Ingraham is a member of the Arizona State Bar and is a self-employed attorney performing corporate, real estate, and transactional work.

**Jones, Rickie Lee**  
**Noncredit Instructor**  
**CC**

**Education:**  
Associate of Science, Avionics Systems Technology, Community College of the Air Force; Associate of Science, Instructor of Technology and Military Science, Community College of the Air Force

**Experience:**  
Mr. Jones entered the US Air Force in August 2000. His current status is active duty. During his military career, Mr. Jones supervised airmen from indoctrination to assignment and repaired aircraft. Mr. Jones received his MSF Rider Coach certification while stationed in Texas. He has nine years of motorcycle riding experience.

**Jordan, Andrew Louis**  
**Instructor**  
**CC**

**Education:**  
Associate of Arts, General Studies, Pima Community College.

**Experience:**  
Mr. Jordan has twenty-seven years of experience in the Trucking Industry. He was also employed at Pima Community College Truck Driver Training Program, as a Temporary Instructor from 1999 through 2005.

**Kuehnl, Julie**  
**Sign Language Interpreter**  
**WC**

**Education:**  
Coursework, Interpreting, University of Arizona.

**Experience:**  
Ms. Kuehnl has experience as an Instructor/Interpreter with Cochise College; an Educational Interpreter with the Sierra Vista School District; and is currently an Educational Interpreter with Arizona State School for the Deaf and Blind.

**Langlois, Joseph**  
**Tutor II**  
**EC**

**Education:**  
Coursework, Pre-Pharmacy, Pima Community College.

**Experience:**  
Mr. Langlois has several years experience as a cook/server.

**Lash, Andrew J.**  
**Tutor - Testing Evaluator**

**Education:**  
CPR, American Heart Association; EMT basic coursework, Pima Community College.

**Lim, Kelly**  
**Support Assistant**  
**DO**

**Education:**  
Associate of Arts, Liberal Arts, Pima Community College

**Experience:**  
Ms. Lim has more than two years experience as an office/student aide through work study at the East Campus.

**Mack, Stephany**  
**Noncredit Instructor**  
**CC**

**Education:**  
Bachelor of Arts, Education, University of Cincinnati; Bachelors of Fine Arts, Fine Arts, University of Cincinnati; Masters of Art, Education, University of Arizona

**Experience:**  
Ms. Mack has been a K-12 art educator in public schools since 1969. In 1985 she became president of CRIZMAC Art and Cultural Education Materials Inc. Ms. (Continued)
Mack presents travel seminars that are intensive thematic professional development experiences. Numerous keynote presentations and presentations at state and national conventions, as well as staff development workshops have been conducted/presented by Ms. Mack since the early 1990s.

Mansager, Torrey
Sign Language Interpreter
WC
Education: Coursework, Deaf Studies and Rehabilitation, University Of Arizona, Associate of Arts/Associate of Applied Arts, Interpreter Training Program, Pima Community College
Experience: Ms. Mansager has been Freelance interpreter for two years, working at Saguaro Interpreting Services. She is currently working as staff and Freelance Interpreter for Community Outreach Program for the Deaf for the past seven months, and is also working for Desert Echo Interpreting Services in Tucson.

McDonald, David
Noncredit Instructor
CC
Education: Licensure in Acupuncture, Traditional School of Acupuncture, England.
Experience: Mr. McDonald has over twenty years of experience in Acupuncture. He is a licensed Acupuncturist in England. In addition, he has facilitated workshops and classes on Chi Gong/Qi Gong exercise for twenty years. Originally from Germany, Mr. McDonald has been self-employed in non-traditional healing arts for the last twenty years.

Meeks, Heather
Child Care Specialist
DO
Education: Bachelor of Science, Speech and Hearing Sciences, University of Arizona.
Experience: Ms. Meeks has two years of experience in preschool instruction and one year tutoring elementary school students for the University of Arizona. She also has additional professional experience working in customer service environments.

Merrill, Andrew S.
Tutor - Testing Evaluator
EC
Education: High School Diploma; EMT, Antelope Valley Medical College, Lancaster, CA; CPR Instructor; Fire Fighter I, Glendale Community College, Glendale, CA; State and National Paramedic, Antelope Valley Medical College, Lancaster, CA; Critical Care EMT-Paramedic, University of Maryland.
Experience: Mr. Merrill has 15 years experience in the EMS field, six years as a Certified Explorer with Los Angeles County Fire, four years as an EMT in Los Angeles, five years as a Paramedic in Los Angeles and Tucson, with current experience as a flight critical care team member.

Molina, Jildardo
Laboratory Assistant
DV
Education: Coursework at Pima Community College
Experience: Mr. Molina has worked in the science laboratory area for two months. Previously, he worked for two years as a driver/warehouse worker.

Naskedov, Todd
Assistant Baseball Coach
WC
Education: Associate of Arts, Lower Columbia College; Bachelor of Arts, English/Secondary Education, Western Washington University.
Experience: Mr. Naskedov is the Head Baseball Coach at Amphitheater School District from 2002 to the present, where he organized camps, fundraisers, and tournaments. He
is an Executive Board Member of the Arizona Baseball Coaches Association and the National Trials Coach for USA Baseball's Junior Olympic Tournament. In 2001 and 2004, he served as an International Envoy Coach for Major League Baseball in the United Kingdom and Holland. Mr. Naskedov is currently an English Teacher with the Amphitheater School District.

Ochsner, Renee  Tutor  EC  
Education: Master of Education, Bachelor of Science, Education, University of Georgia  
Experience: Ms. Ochsner was a teacher for the Vail Unified School District for 6 years and Tucson Unified School District for 3 years.

Ortiz, Albert  Instructor – Upward Bound  DC  
Education: Coursework, General Studies, Pima Community College.  
Experience: Mr. Ortiz is teaching a workshop on law enforcement. He has worked as an agent for Immigration and Custom Enforcement and Border Patrol for more than twenty years and has taught defense techniques for over twenty years to law enforcement.

Pavlov, Cody  Tutor - Testing Evaluator  EC  
Education: EMT-Basic coursework, Pima Community College.  
Experience: Newly certified EMT-B, State and National Licensed June of 2008

Peck, Terry  Noncredit Instructor  CC  
Education: Bachelor of Science, Mathematics, Loyola University  
Experience: Mr. Peck began his career with Time-Life compiling circulation statistics. He then worked for Alberto Culver Company reporting shampoo and conditioner formulas. He retired from Chicago Public Schools where he worked as a programmer and project manager.

Perry, Eric  Special Projects Professional  CC  
Education: Certification: Fire Fighter I & II; Certification: Inspector I; Certification: Tucson Fire Department Fire Officer I & II; Certification: PEPP Provider; Certification: CPR Provider; Certification: ACLS Provider; Certification: PALS Provider; Certification: State Paramedic.  
Experience: Mr. Perry is currently a Training Captain with the Tucson Fire Department. Mr. Perry also served as a Captain with TFD from April 2005 to June 2006. From February 2001 until April 2005, Mr. Perry was a paramedic with TFD.

Pieroway, Karl  Men's Head Basketball Coach  WC  
Education: Master of Arts, Sports Administration, University of Arizona; Bachelor of Science, Secondary Education (Math), University of Arizona; Associate of Arts, Yavapai College.  
Experience: Mr. Pieroway is currently a math teacher for the Amphitheater School District. Previously, he was Director of Recruiting and Basketball Operations for Velocity Sports Training. As the head high school coach for Ironwood Ridge High School, he began the basketball program when the school opened.
Popova, Mary  
**Instructor**  
**CC**

**Education:** Master of Arts, English Language and Linguistics, University of Arizona; Bachelor of Arts, English and History, University of Alabama.

**Experience:** Ms. Popova has ten years experience teaching English/Composition at the University of Arizona. She also taught English as a Second Language at the University of Arizona.

Quinlan, Mary Katherine  
**Instructor**  
**CC**

**Education:** Master of Arts, Language Reading and Culture, University of Arizona; Bachelor of Arts, Elementary Education, University of Arizona.

**Experience:** Ms. Quinlan has two years experience as ELL resource teacher for Drachman Elementary (TUSD) and six years as fifth grade teacher. She has her Arizona teaching Certification.

Regner, Lynn  
**Child Care Specialist**  
**DO**

**Education:** High School Diploma

**Experience:** Ms. Regner has seven years of experience as a teacher or teacher’s aide for pre-kindergarten students including experience in special education instruction. She has a Teacher’s Aide certificate from Kankakee Community College.

Reitze, Amanda  
**Instructor**  
**CC**

**Education:** Bachelor of Arts, International Affairs, Mary Washington University; Associate of Arts, International Studies, Northern Virginia Community College.

**Experience:** Ms. Reitze has four months experience as an adult education instructor for Cochise Community College and one year ESOL instructor in K-12 schools. She has her Arizona teaching Certification.

Salmans, Karaline  
**Tutor, Mathematics**  
**NW**

**Education:** Coursework, Liberal Arts, Pima Community College.

**Experience:** Ms. Salmans graduated from Tucson Accelerated High School. She currently works for Saks 5th Avenue at the Foothills Mall. She is a member of Student Government, a Student Ambassador, a Student Representative to the Board of Governors, and a member of the Chancellor’s Steering Committee.

Saul, Thomas L.  
**Instructor**  
**CC**

**Education:** Bachelor of Arts, History/Classics, University of Arizona.

**Experience:** Mr. Saul has one year teaching experience with High School Career Education and Math classes. He has a Post-Bach Teaching Certificate PCC, and Arizona teaching certification.

Scott, Ronald  
**Noncredit Instructor**  
**CC**

**Education:** Bachelor of Science, Computer Science, University of Maryland

**Experience:** Mr. Scott has devoted 30 years to training, public speaking and presentations in the IT industry. He spent 8 years as a graphic designed in science for the Department of Defense and pharmaceutical industries. Fourteen years were spent as a Technical Senior Sales Engineer for Macromedia working with K-12, colleges and universities making sure they are up to date with the latest software offerings.

(Continued)
Simmons, Daniel  
Special Project Professional  
CC  
Education: Bachelor of Arts, Criminal Justice, Chapman University  
Experience: Since 1996 Mr. Simmons has served as a Police Sergeant, Administrative Sergeant, and Interim Chief of Police for Pima Community College Department of Public Safety. He is also an AZPOST certified general instructor, firearms instructor, and field training instructor.

Szady, Matthew  
Special Project Professional  
CC  
Education: High School Diploma  
Experience: Mr. Szady is currently a Lead Police Officer for the Pima Community College Department of Public Safety since 1991. He is an AZPOST certified general instructor, firearms instructor, F.A.T.S. rifle, defensive tactics, high risk vehicle stop, and field training officer instructor.

Valdez, Sandra  
Fiscal Support Specialist  
DO  
Education: High School Diploma  
Experience: Ms. Valdez has over seven years experience in accounts payable and accounts receivable within the private sector.

Vertein, Ross  
Tutor, Mathematics  
NW  
Education: Coursework, Liberal Arts, Pima Community College.  
Experience: Mr. Vertein is a certified meteorologist. Currently, Mr. Vertein is unemployed.

Waldrip, W. Ross  
Temporary Faculty  
NW  
Education: Master of Science, Geosciences, University of Arizona; Master of Arts, Biology, University of California at Santa Cruz; Bachelor of Science, Biology, University of New Mexico.  
Experience: Mr. Waldrip has teaching experience in geosciences and natural sciences (NATs) with University of Arizona since 2005. He also taught biology at the University of California, Santa Cruz for one year. He has been a senior research specialist at the University of Arizona, a research specialist at Arizona State University, and a research assistant at Harvard University.

Wood, Pamela  
Noncredit Instructor  
CC  
Education: Bachelor of Science, Speech and Hearing Sciences and Psychology, Towson State University  
Experience: Ms. Wood has been a certified clinical audiologist for more than 25 years. She has been the owner of Southwest Hearing Care for more than 15 years. Ms. Wood has been an instructor of speech reading class at the Adult Loss of Hearing Association (ALOHA) for more than 15 years.

Yarter, Carl  
Peer Tutor  
DV  
Education: Coursework, Pima Community College  
Experience: Mr. Yarter has worked as a pastry chef for four years.

(Continued)
Temporary Appointments

Contact Person:

Lynne Wakefield, Assistant Vice Chancellor for Human Resources (206-4624)

Dr. Roy Flores, Chancellor
 Recommendation:

The Chancellor recommends that the Board of Governors approve the Housing Opportunities and Personal Empowerment (HOPE) Program grant proposal and, if funded, acceptance of the grant award from the US Department of Housing and Urban Development for the period of October 1, 2008 through September 30, 2011.

Background:

Pima Community College-Downtown Campus’s (PCC-DC) HOPE Program focuses on serving women that are in transitional housing attempting to improve their lives. After a year of research by gathering information from the prison release center, social service agencies, statistics, and the women themselves; it is concluded that the services in this proposal are necessary to fill in the gaps that transitional housing alone cannot accommodate. The holistic approach of the services offered and the partnerships forged are the next step in assisting these women towards developing successful life skills, self-sufficiency, personal empowerment, bringing the community closer together, but most importantly; offering classes within their environment.

The HOPE Program will target those within transitional housing who are recently released from prison with an emphasis on women. HOPE addresses the following goals in the City of Tucson’s Consolidated Plan: to build skills that lead to employment and self-sufficiency, expanding economic opportunities, and target areas that have a majority of low to moderate income persons. The program aims at the housing priority needs, including home maintenance, homeowner-occupied rehabilitation. It affirmatively addresses fair housing opportunities by concentrating on familial status needs, decreasing the incidence of homelessness in the community, and providing human services and housing to populations with special needs. The program further promotes fair housing choices for those recently released from prison, a history of substance abuse, and those with mental/behavioral health issues.

Commitments are as follows: The HOPE Program will offer STU 121 Progress! Life Skills Management class within the transitional housing facility, as well as workshops in money management via Hughes Federal Credit Union, fair housing education via Southwest Fair Housing Council and Southern Arizona Legal Aid, employability skills training via Pima County One Stop, and leadership skills training via the College. The Flowing Wells Neighborhood Association will utilize the students of the HOPE Program to complete community service projects within their Empowerment Zone.
The HOPE program relates to Pima Community College's 2008-2011 year plan, Initiative 2: Improve Access to Learning, 2.1: Expand and enhance collaboration with non-profit and community-based groups; Strategy 2.6: Identify and remove educational barriers, Initiative 4: Create Foundations for Creativity and Innovation, Strategy 4.1: Expand College access and outreach.

Financial Considerations:

The total grant amount being requested is $598,263. The table below illustrates the expense items to be supported by the grant:

<table>
<thead>
<tr>
<th>Expense Items</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Program Manager (C51) (fringe @ 29%)</td>
<td>75,482</td>
<td>77,747</td>
<td>80,079</td>
<td>233,309</td>
</tr>
<tr>
<td>Workshop Facilitators (Adjunct) (fringe @ 9%)</td>
<td>8,175</td>
<td>8,420</td>
<td>8,673</td>
<td>25,268</td>
</tr>
<tr>
<td>Student Assistants (fringe @ 3%)</td>
<td>8,272</td>
<td>8,272</td>
<td>8,272</td>
<td>24,816</td>
</tr>
<tr>
<td>Salaries Subtotal</td>
<td>283,393</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Travel</td>
<td>1,362</td>
<td>1,403</td>
<td>1,445</td>
<td>4,210</td>
</tr>
<tr>
<td>Supplies and Materials</td>
<td>1,000</td>
<td>1,030</td>
<td>1,061</td>
<td>3,091</td>
</tr>
<tr>
<td>Printing and Duplication</td>
<td>2,000</td>
<td>2,060</td>
<td>2,122</td>
<td>6,182</td>
</tr>
<tr>
<td>Housing/Case Management</td>
<td>32,384</td>
<td>32,384</td>
<td>32,384</td>
<td>97,152</td>
</tr>
<tr>
<td>Bus Passes</td>
<td>3,360</td>
<td>3,360</td>
<td>3,360</td>
<td>10,080</td>
</tr>
<tr>
<td>Document Retrieval</td>
<td>768</td>
<td>768</td>
<td>768</td>
<td>2,304</td>
</tr>
<tr>
<td>Tuition (9 Credits)</td>
<td>19,000</td>
<td>19,380</td>
<td>19,768</td>
<td>58,148</td>
</tr>
<tr>
<td><strong>Subtotal</strong></td>
<td>181,166</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Direct Costs</strong></td>
<td>464,559</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Indirect Costs (@ 40%)</strong></td>
<td>133,704</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Costs</strong></td>
<td>598,263</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Matching Funds (all staff salaries have a 29% fringe)

<table>
<thead>
<tr>
<th></th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Administrator (@ 10% time)</td>
<td>14,985</td>
<td>15,435</td>
<td>15,898</td>
<td>46,318</td>
</tr>
<tr>
<td>Administrative Assistant (@ 10% time)</td>
<td>4,586</td>
<td>4,724</td>
<td>4,866</td>
<td>14,176</td>
</tr>
<tr>
<td>Campus Director of Admin Services (@ 10% time)</td>
<td>10,882</td>
<td>11,208</td>
<td>11,546</td>
<td>33,636</td>
</tr>
<tr>
<td>Grants Coordinator (@ 5% time)</td>
<td>3,773</td>
<td>3,887</td>
<td>4,003</td>
<td>11,663</td>
</tr>
<tr>
<td>Progress Program Coordinator (@ 20% time)</td>
<td>9,804</td>
<td>10,098</td>
<td>10,401</td>
<td>30,303</td>
</tr>
<tr>
<td>Non-Consumable Materials (workstations)</td>
<td>5,000</td>
<td>5,000</td>
<td>5,000</td>
<td>15,000</td>
</tr>
<tr>
<td><strong>Total Applicant Match</strong></td>
<td></td>
<td></td>
<td></td>
<td>151,096</td>
</tr>
</tbody>
</table>

There is no grant institutionalization funds required. The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability. College staff has reviewed the proposal and associated activities.

(Continued)
Contact Person:

Dr. Johnson Bia, President, Downtown Campus, 206-7100

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve the Cooperative Outreach and Responsible Education (CORE) Project grant proposal from the Every Voice in Action Foundation and if funded, acceptance of the grant award with the Every Voice in Action Foundation for the period of August 1, 2008 through May 30, 2009.

Background:

The Pima Community College Desert Vista Campus (PCC-DVC), Student Life Office proposes to continue implementing a comprehensive project that utilizes students’ experiences to challenge prejudices and discrimination toward community members based on racism and homophobia. The proposed Cooperative Outreach and Responsible Education (CORE) Project will primarily provide services to the 10 CORE Student Advocates and 30 CORE student participants who will meet regularly to engage in an intimate dialogue and create action plans to address discrimination throughout the 2008-2009 school year. Together, the students will create and implement anti-discrimination programs for students, faculty, staff, and community members. The Student Life Office will provide the workshops, speaking events, facilitator training for Student Advocates, and professional facilitators from local non-profit organizations such as the YWCA of Tucson’s Racial Justice Program and the Social Justice Leadership Center at the University of Arizona. In addition, the students will attend a social justice retreat to challenge their beliefs and participate in teambuilding activities. The project is based on a conceptual framework that includes the Museum of Tolerance’s Standards-Aligned Lessons interwoven among the four (4) categories of the Mendez-Russell Model (Awareness, Knowledge, Understanding, and Acceptance). An additional category (Behavior) has also been added from the Teaching Social Justice: Multiple Issues Course Learning Goals (Adams & Marchesani, 1992).

The Student Life Office (SLO) hopes to institutionalize the educational materials and curriculum developed with the CORE Project. The SLO intends to share and replicate the concept with the additional Pima Community College campuses.

The CORE Project grant proposal relates to Pima Community College’s 2008-2011 year plan, Initiative 1: Provide Evidence of Student Learning and Teaching Effectiveness, Strategy 1.3: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.
Financial Considerations:

The total grant amount being requested is $10,000. The table below illustrates the expense items to be supported by this grant.

Expense Items

<table>
<thead>
<tr>
<th>Estimated Revenues:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Every Voice in Action Foundation Grant $10,000</td>
</tr>
<tr>
<td>In-Kind Support (DVC Student Life Office support of programming materials and retreat expenses) $4,795</td>
</tr>
<tr>
<td>Total Revenues:</td>
</tr>
<tr>
<td>$14,795</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Estimated Expenses:</th>
</tr>
</thead>
<tbody>
<tr>
<td>CORE Student Advocate Stipends (10 x $150) $1,500</td>
</tr>
<tr>
<td>Assistant Program Coordinator =$15.29/hr 36 weeks x $15.29/hr x 10 hours per week = $5,504 $6,495</td>
</tr>
<tr>
<td>Fringe benefits (18%) = $991</td>
</tr>
<tr>
<td>Salaries/Wages Subtotal $7,995</td>
</tr>
<tr>
<td>Program Supplies/Materials $500</td>
</tr>
<tr>
<td>Travel and Training</td>
</tr>
<tr>
<td>Social Justice Training Retreat $6,300</td>
</tr>
<tr>
<td>3-day retreat for 5 advisors, 10 CORE Advocates, and 30 participants at $140/person for food and lodging at Triangle Y Retreat Center</td>
</tr>
<tr>
<td>Total</td>
</tr>
<tr>
<td>$10,000</td>
</tr>
</tbody>
</table>

The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability.

Contact Person:

Dr. Christal Albrecht, President, Desert Vista Campus (206-5001)
Recommendation:

The Chancellor recommends that the Board of Governors approve the “Integrated Student Learning Approaches for Success (ISLAS) project” grant proposal and acceptance of the award from the United States Department of Education for the period October 1, 2008 through September 30, 2013.

Background:

Under this proposal, PCC Downtown Campus serves over 9,000 students each semester, of which, 30% are Hispanic. In addition to traditional transfer curricula, PCC Downtown Campus provides 11 occupational programs, which enroll some 3,000 students. The campus is challenged by a 57% fall-to-fall student attrition (2005-2006) and a trend of student academic failure in Basic Skills, Transfer, and Occupational/Technical curricula. A large portion of this academic failure can be attributed to curriculum and instruction that are out of sync with the diverse learning styles of Downtown Campus’ diverse students, who are influenced both by a wide spectrum of cultural backgrounds and their youth (72% under age 29). Without culturally-appropriate instruction, curriculum, and support that respond to 21st-century learning needs, these students are at risk of not completing their educational goals and are at a disadvantage as they attempt to move into the workforce. PCC proposes to give faculty training which will enable them to develop students by identifying and utilizing students’ own educational and career goals. This shift in teaching methodology will infuse student learning with meaning and help prepare them for the new realities of the 21st century.

In order to ensure institutional stability and instructional effectiveness at Downtown Campus, we intend a change in the way we approach student learning and respond to the global realities that today’s students face. Grant funding from the U.S. Department of Education will permit the implementation of the ISLAS program by providing the following:

1. Curricular redesign and faculty development for student-centered, technologically-infused instruction to meet 21st-century needs.
2. Ongoing training for proficiency with cutting-edge instructional technology.
3. Activities to integrate educational and career planning services with student-centered instruction.
4. Development of the infrastructure to support needed improvement.
5. Increased flexibility in responding to a diverse student population.
6. Increased student success rates and retention.

(Continued)
The ISLAS project relates to the following initiatives of the Pima Community College for 2008-2011 year plan: Initiative 1: Provide Evidence of Student Learning and Teaching Effectiveness, Strategy 1.2: Create effective learning environments to ensure student success, Strategy 1.5: Develop and enhance learning and educational resources to support student learning and effective teaching; Initiative 2: Improve Student Success in Developmental Education: Strategy 2.1: Leverage community resources, Strategy 2.3: Design and implement effective instructional models for developmental courses, Strategy 2.4: Increase professional development activities for mathematics, reading, writing, and ESL faculty and Learning Center directors; Initiative 4: Create Foundations for Creativity and Innovation: Strategy 4.1: Expand College access and outreach.

Financial Considerations:

The total grant amount being requested and approved for funding is $2,869,876 from the United States Department of Education. The table below illustrates the expense items to be supported by the grant:

<table>
<thead>
<tr>
<th>Personnel</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
</tr>
</thead>
<tbody>
<tr>
<td>Title V Director</td>
<td>$34,680</td>
<td>$35,720</td>
<td>$36,792</td>
<td>$37,896</td>
<td>$39,033</td>
</tr>
<tr>
<td>Activity/CIL Director</td>
<td>$62,184</td>
<td>$64,050</td>
<td>$49,478</td>
<td>$33,975</td>
<td>$17,497</td>
</tr>
<tr>
<td>Lead Faculty</td>
<td>$22,500</td>
<td>$22,500</td>
<td>$22,500</td>
<td>$22,500</td>
<td>$0</td>
</tr>
<tr>
<td>Training Facilitator</td>
<td>$22,500</td>
<td>$46,350</td>
<td>$47,741</td>
<td>$36,880</td>
<td>$25,324</td>
</tr>
<tr>
<td>Career Development Specialist</td>
<td>$18,000</td>
<td>$18,540</td>
<td>$19,096</td>
<td>$19,669</td>
<td>$20,259</td>
</tr>
<tr>
<td>Activity Assistant</td>
<td>$32,487</td>
<td>$33,462</td>
<td>$34,465</td>
<td>$35,499</td>
<td>$36,564</td>
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<tr>
<td>Faculty Stipends for Professional Development</td>
<td>$27,750</td>
<td>$27,750</td>
<td>$27,750</td>
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<td>$0</td>
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<tr>
<td>Faculty Stipends- Adjunct Training</td>
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<td>$0</td>
<td>$18,000</td>
<td>$72,000</td>
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<td>Fringe Benefits</td>
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<td>$70,786</td>
<td>$67,779</td>
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<td>$46,003</td>
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<tr>
<td>U.S. Dept. of Education meetings (3 days)</td>
<td>$1,405</td>
<td>$1,405</td>
<td>$1,405</td>
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<tr>
<td>Benchmarking Trips</td>
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<td>$0</td>
<td>$0</td>
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<tr>
<td>Professional Conferences</td>
<td>$4,825</td>
<td>$0</td>
<td>$4,825</td>
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<tr>
<th>Equipment</th>
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</thead>
<tbody>
<tr>
<td>StudentSpace Tracking Software</td>
<td>$24,938</td>
<td>$24,938</td>
<td>$0</td>
<td>$0</td>
<td>$0</td>
</tr>
<tr>
<td>Coursecastign Ware</td>
<td>$0</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
<td>$10,000</td>
</tr>
</tbody>
</table>
No matching funds are required under the terms of the grant. A gradual institutionalization process will begin in year 3. During post award period (sixth year) the cost is estimated at $209,669 for personnel, equipment and software licenses. It is anticipated that as a result of this program, an additional 451 FTE students will be retained. Taking a conservative approach and forecasting only half-time enrollments or 225 FTSE, the revenue generated by this retention (Continued)
program is estimated to be **$553,725** (Tuition and Fees @ 6,750 Semester Credit Hours X $50 or $337,500) + (State Aid Reimbursement @ 225 FTSE X $961 or $216,225). The amount promised is $225,000.00.

The college has evaluated the risks associated with the grant activities and has determined they do not represent an undue liability.

**Contact Person:**

Dr. Johnson Bia, President Downtown Campus (206-7100)

\[\text{Signature}\]

Dr. Roy Flores, Chancellor
TO:  Board of Governors                DATE:  8/13/08
FROM:  Chancellor                   ITEM NO:  16.8
SUBJECT:  Grant Continuation:
          AmeriCorps State Continuation Application
          Corporation for National and Community Service and the
          Governor's Commission on Service and Volunteerism

Recommendation:

The Chancellor recommends that the Board of Governors approve the continuation application
for the third program year of the three-year cycle of the Pima College Adult Education
AmeriCorps program, and, if funded, acceptance of the continuation award from the Corporation
for National and Community Service and the Governor’s Commission on Service and

Background:

AmeriCorps is a national service network that provides opportunities for participants, called
“members,” to serve communities and build the capacity of organizations to meet local needs.
The Corporation for National and Community Service (CNCS) provides opportunities for
Americans of all ages and backgrounds to serve their communities and country through National
Service programs.
Through the Governor’s Commission on Service and Volunteerism, Pima Community College
Adult Education (PCCAE) receives funds for AmeriCorps. PCCAE uses these funds for three
purposes: living allowance (stipend) and related benefit costs for AmeriCorps members who
serve in the Family Literacy Corps; partial salary for staff who support this program; and,
supplies and fees associated with grant requirements for AmeriCorps members.

PCCAE Family Literacy Corps successfully helps parents develop the skills and confidence they
need to support and encourage the education of their children, helps families develop skills to
meet educational and economical goals, and supports one-on-one and small group goal-setting
and tutoring to adult learners in adult learning centers.

The AmeriCorps grant proposal relates to Pima Community College’s 2008-2011 year plan,
Initiative 1, Provide Evidence of Student Learning and Teaching Effectiveness, Strategy 1.5:
Develop and enhance learning and educational resources to support student learning and
effective teaching; Initiative 2, Improve Student Success in Developmental Education, Strategy
2.1: Leverage Community Resources; Initiative 4, Create Foundations for Creativity and
Innovations, Strategy 4.1: Expand College access and outreach and Strategy 4.3: Expand and
develop community connections.

(Continued)
Financial Considerations:

Pima County Adult Education’s Americorps program received $191,534 for Phase II in FY 07-08. For Phase III continuation, the total grant amount being requested is $192,115. The table below illustrates the expense items to be supported by this grant.

<table>
<thead>
<tr>
<th>Americorps 2008-2009</th>
<th>Grant</th>
<th>College Cash Match</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personnel</strong></td>
<td></td>
<td></td>
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<tr>
<td>Program Asst</td>
<td>$10,900</td>
<td>$24,688</td>
<td>$35,588</td>
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<td>Program Manager</td>
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<td>$6,240</td>
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<td>Advanced Program Coord</td>
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<td>$4,934</td>
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<td>Student Services Tech</td>
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<tr>
<td>Fringe</td>
<td>$3,161</td>
<td>$11,302</td>
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<td><strong>Total</strong></td>
<td>$14,061</td>
<td>$50,275</td>
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<table>
<thead>
<tr>
<th></th>
<th>Grant</th>
<th>College Cash Match</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Other Program Operating Costs</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Member Travel</td>
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<td>$600</td>
<td>$600</td>
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<tr>
<td>Supplies</td>
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<td>Evaluation</td>
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<td>$2,000</td>
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<tr>
<td><strong>Other Program Operating Costs</strong></td>
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<td>Member Costs</td>
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<tr>
<td>Living Allowance</td>
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<table>
<thead>
<tr>
<th></th>
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<th>College In-Kind</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Admin/Indirect Costs</strong></td>
<td></td>
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<tr>
<td>CNCS Fixed Amount @ 10%</td>
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<tr>
<td>Member Training</td>
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<td>$1,140</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td>$192,115</td>
<td>$116,030</td>
<td>$308,145</td>
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</table>

Funding Percentages

<table>
<thead>
<tr>
<th></th>
<th>Grant</th>
<th>College In-Kind</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>TOTAL</strong></td>
<td>62%</td>
<td>38%</td>
<td>100%</td>
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</table>

PCCAE has the fiscal capacity to meet the required 34% matching funds through external grants and contracts such as the Arizona Department of Education State Family Literacy and National Center for Family Literacy.

The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability. College staff has reviewed the proposal and associated activities.

Contact Person:

Jana Kooi, President, Community Campus (206-6577)

[Signature]
Dr. Roy Flores, Chancellor
TO:       Board of Governors
FROM:    Chancellor
SUBJECT:   Grant Proposal/Intergovernmental Agreement:
            Tohono O'odham Nation
            Desert Vista Endowment

Recommendation:

The Chancellor recommends that the Board of Governors approve the Desert Vista Endowment grant proposal and, if funded, acceptance of the grant award and establishment of an Intergovernmental Agreement from the Tohono O'odham Nation for the period of October 1, 2008 through September 30, 2009.

Background:

Desert Vista Campus (DVC) has created an Endowment with the help of federal Title V dollars; the first of its kind at Pima Community College. For every dollar raised before 2011, the US Department of Education will provide a dollar of their own--up to $310,000 dollars. DVC will then have $620,000 set aside to generate interest. The interest will be drawn down annually and support students or the campus in achieving their goals. Services could include child-care subsidies for the children of students attending PCC childcare, retention and transfer programs for in-coming area high school students, or expansion of connections to area High Schools.


Financial Considerations:

The total grant amount being requested is $50,000. The table below illustrates the expense items to be supported by the grant:

Estimated Revenues:

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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</thead>
<tbody>
<tr>
<td>Grant requested from the Tohono O’odham Nation</td>
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<tr>
<td>Matching Funds from Title V</td>
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<tr>
<td>Total Estimated Revenues</td>
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The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability. College staff has reviewed the proposal and associated activities.

(Continued)
Grant Proposal/Intergovernmental Agreement: Tohono O'odham Nation
Desert Vista Endowment

Contact Person:

Dr. Christal Albrecht, President, Desert Vista Campus (206-5001)

[Signature]

Dr. Roy Flores, Chancellor
TO: Board of Governors       DATE: 8/13/08
FROM: Chancellor             ITEM NO: 16.10

SUBJECT: Intergovernmental Agreement:
Arizona State University- National Science Foundation (NSF) Grant:
“Developing Frameworks for Student Mathematical Reasoning: The Case of the Undergraduate Transition Courses”

Recommendation:

The Chancellor recommends that the Board of Governors approve the Intergovernmental Agreement between Arizona State University (ASU) and Pima County Community College District (PCC) to allow Dr. Jessica Knapp, PCC mathematics faculty, to work with the ASU, National Science Foundation (NSF) Grant entitled, “Developing Frameworks for Student Mathematical Reasoning: The Case of the Undergraduate Transition Courses.”

Background:

The grant proposes to provide instructional design to bridge the gap in undergraduate education mathematics courses from developmental to engineering and science mathematics. Dr. Knapp will be given reassigned time for four load hours of her teaching assignment to perform these duties during the Fall 2008 semester. ASU will reimburse PCC at the adjunct faculty rate for four load hours. Dr. Knapp will teach the remaining regular load as mathematics faculty at the Northwest Campus.

This recommendation supports the College Plan for 2008-2011, Initiative 1.0, Strategy 1.3: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.

Financial Considerations:

There are no additional funds associated with this action. The College has evaluated the risks associated with the proposed activities and has determined that they do not represent an undue liability.

Contact Person:

Dr. Sylvia Lee, President, Northwest Campus (206-2111)

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 8/13/08  
ITEM NO: 16.11

SUBJECT: Intergovernmental Agreement: Cochise County Community College District Undergraduate Flight Training Program

Recommendation:

The Chancellor recommends that the Board of Governors approve the Intergovernmental Agreement between Cochise County Community College District and Pima County Community College District for the purpose of establishing a program to prepare students for professional flight crew positions in either general aviation or commercial airline operations. The term of the agreement will be from July 1, 2008 through June 30, 2009.

Background:

Cochise County Community College District and Pima County Community College District agree to implement an undergraduate flight training program. The program is to develop new pilots with knowledge, flight skills and attributes that will prepare them for professional flight crew positions.

Under the terms of the agreement Cochise Community College District shall be responsible for conducting all flight instruction and perform its services at Tucson International Airport. Pima County Community College District will conduct the all classroom academics, according to FAA regulations or authorize Cochise to provide the ground school training necessary for student progress in the program. All Pima instructors must meet FAA and Cochise requirements and be approved for hire by Pima and Cochise.

To be eligible for flight instruction under this Program, a student:
- Must be enrolled in Cochise for flight training and
- Must be enrolled in Pima for ground training courses which have been and
- Must pass and maintain the appropriate medical certificate prior to solo flight as stipulated by the FAA.

Financial Considerations:

There are no additional funds associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 8/13/08
ITEM NO: 16.12

SUBJECT: Intergovernmental Agreement:
Pima County Community College District and Arizona K-12 Schools
Teacher Preparation Program (TPP): Intern Certification

Recommendation:

The Chancellor recommends that the Board of Governors approve an Intergovernmental Agreement for the Teacher Preparation Program (TPP): Intern Certification program with the school district listed below effective from August 15, 2008 through June 30, 2013.

Background:

Following federal mandates embedded in the No Child Left Behind Act (NCLB), all K-12 Arizona classroom instructors must be considered highly qualified teachers (HQT) by 2005-2006 (with a grace period through 2006-2007.) The Arizona Department of Education (ADE) has a plan to severely limit, and ultimately eliminate, emergency teaching certifications. Thus, school districts must contract with a state-approved teacher preparation program. Pima Community College is a state-approved program.

Since 2006, the Board has approved Intergovernmental Agreements with high-need school districts requesting the College’s Teacher Preparation Program for their teachers. It is anticipated the demand for this program will continue to increase.

The Benson Unified School District has requested the Teacher Preparation Program be made available to their staff. We seek to enter into an Intergovernmental Agreement with the District in order to offer educational programs to their staff.

Entering into this Intergovernmental Agreement supports the College Plan 2008-2011:

- Initiative 1 Provide Evidence of Student Learning and Teaching Effectiveness.
  - Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students.
    - Action 1.3.3 Increase partnerships college-wide.

- Initiative 4 Create Foundations for Creativity and Innovation.
  - Strategy 4.1 Expand College access and outreach.
    - Action 4.1.6 Increase linkages with K-12 institutions.
  - Strategy 4.3 Expand and develop community connections.
    - Action 4.3.1 Expand and enliven outreach activities to established service areas and to inadequately-served remote locations.

(Continued)
The College has engaged in programs with local school districts for several years and recognizes no new or unusual exposures associated with this particular revision. The Agreement has been reviewed by College staff and approved by College legal counsel.

Financial Considerations:

The umbrella Agreement will afford the College flexibility in designing financial arrangements specific to each program described in the separate addendum. As new programs are developed and incorporated into the Intergovernmental Agreement through subsequent addenda, financial considerations for these programs will be specified.

Contact Person:

Jana Kooi, President, Community Campus (206-6577)

[Signature]

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve a contract between the College and Tucson Medical Center to offer an associate degree nursing program to Tucson Medical Center employees. The contract will cover the period from August 27, 2008 through December 31, 2009.

Background:

Pima Community College (the College) and Tucson Medical Center (the Agency) have been engaged in a cooperative agreement to provide an Associate of Applied Science Nursing program for Tucson Medical Center employees. The first cohort of 30 students started in March, 2005 and three additional cohorts have been educated since then. The College and the Agency are proposing a new contract to provide an educational program for an additional cohort of 20 students, beginning August 27, 2008. The Agency will reimburse the College for both the cost of tuition and fees and additional fixed costs of operating the program.

Under this contract, the College will offer its Associate of Applied Science Degree nursing program at Tucson Medical Center or a nearby facility to accommodate the hospital’s employees. The Arizona State Board of Nursing requires that the College have an executed contract with Tucson Medical Center to offer the nursing curriculum off College premises at an alternative site. The College’s West Campus will teach its standard associate degree nursing courses to one cohort of 20 students over the course of the contract. Tucson Medical Center will be responsible for procuring facilities, instructional equipment and supplies for this program.

Entering into this agreement supports the following College goals:

- To prepare a highly skilled workforce.
- To create partnerships with business and industry, the local schools, government, and other constituencies that enhance the community.

The contract is similar to past activities and does not present an undue liability.
Financial Considerations

Tucson Medical Center will reimburse the College a total of $255,000, paid in quarterly payments over the period of the contract. This amount covers tuition and fees as well as fixed program costs.

Contact Person:

Dr. Louis Albert, President, West Campus (206-6752)

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 8/13/08  
ITEM NO: 16.14  
SUBJECT: Contract: Computer Network Equipment

Recommendation:

The Chancellor recommends that the Board of Governors approve the purchase of computer network equipment. These products are to be acquired between August 2008 and June 2009.

Background:

This new network equipment will be used for growth within the District Office Data Center and will provide connectivity and support for additional College servers and VoIP telephone systems.

This project was approved at the May 14, 2008 Board of Governors meeting in the Capital Outlay Plan for fiscal year 2008-2009, Item No. 17, Line 77.

Financial Considerations:

<table>
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<tr>
<th>VENDOR</th>
<th>ITEM</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
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<td>Qwest Communications</td>
<td>Cisco Switches</td>
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<tr>
<td>Project Total</td>
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<td>$250,000</td>
</tr>
</tbody>
</table>

Contact Person:

Kirk Kelly, Vice Chancellor for Information Technology (206-4809)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 8/13/08
ITEM NO: 16.15

SUBJECT: Contract:
Telecommunications Equipment

Recommendation:

The Chancellor recommends that the Board of Governors approve the purchase of telecommunications equipment. These products are to be acquired between August, 2008 and June, 2009.

Background:

This request represents Phase 3 of the PCC voice communication migration and upgrade plan. The locations included in Phase 3 of the migration plan are West Campus, Community Campus, and Maintenance & Security. This is the final phase of a three-year project that will complete the transition of all College telephones from a legacy system to new Voice over Internet Protocol (VoIP).

Also included in this request is a three-year subscription to Avaya’s Upgrade Protection Plan. This plan allows the College to upgrade all Avaya servers to the latest software revision for a period of three years and represents a considerable savings to the College. Additionally, the College e-911 system, call accounting system, and the voicemail system are included in this replacement cost.

This project was approved at the May 14, 2008 Board of Governors meeting in the Capital Outlay Plan for fiscal year 2008-2009, Item No. 17, Line 77.

Financial Considerations:

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>ITEM</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Altura Communications</td>
<td>Avaya VoIP Telephone Migration Equipment</td>
<td>$1,100,000</td>
</tr>
<tr>
<td>Abba Technologies</td>
<td>Extreme Power Over Ethernet Switches for College VoIP Project</td>
<td>$200,000</td>
</tr>
<tr>
<td>Project Total</td>
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<td>$1,300,000</td>
</tr>
</tbody>
</table>

Contact Person:

Kirk Kelly, Vice Chancellor for Information Technology (206-4809)

Dr. Roy Flores, Chancellor
The Chancellor recommends that the Board of Governors approve the multi-year Contracts for dual enrollment with PPeP Tech High School commencing July 1, 2008 through the fiscal year ending June 30, 2013. The tuition rates and scope of work specified in the Addendum will be reviewed and revised on an annual basis during the term of the umbrella Agreement.

Background:

Contracts are proposed to establish a dual enrollment program between Pima Community College and the above listed School Districts. Dual enrollment allows juniors and seniors at District high schools to earn college credit while completing secondary school requirements. Course offerings include a variety of general education courses as agreed upon by administrators of District high schools and the College. Under terms of the agreement, the School District will work with the College to ensure that all students enrolled in College courses meet State requirements for inclusion as College enrollments.

Dual enrollment partnerships with local schools supports strategy 1.1.3 in the Pima Community College Plan 2008-2011, increase high school offerings through dual enrollment for transfer.

The College has engaged in dual enrollment programs with local school districts for several years and recognizes no new or unusual exposures associated with this particular agreement. The agreements have been reviewed by College staff and approved as to form by College legal Counsel.

Financial Considerations:

The funds exchanged under this agreement are of equal value to both the School Districts and College. Both the School District and Pima Community College acknowledge that both parties will be invoiced for tuition or instructional services provided to students who are residents of Arizona.

Contact Person:

Dr. Suzanne Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO:  Board of Governors

FROM:  Chancellor

DATE:  8/13/08

ITEM NO:  16.17

SUBJECT:  Curriculum Recommendation — New Workforce Program:
Arizona State Prison Complex-Tucson and Federal Correctional Complex-
Tucson Computer Software Skills Certificate for Direct Employment

Recommendation:

Per Board Policy 2310, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following new vocational training certificate designed for the Arizona State Prison Complex-Tucson and the Federal Correctional Complex-Tucson: Computer Software Skills Certificate for Direct Employment.

Background:

At the request of the contracting agencies of the Arizona Department of Corrections and Federal Correctional Complex in Tucson, Pima Community College office of Workforce and Business Development designed the Computer Software Skills Certificate to be added to the prison systems’ Vocational Training Programs. The target audience will be inmates at both prisons, affording them viable entry-level training in fields where there are many well-paying jobs without regard to a felony conviction.

All courses in the certificate will apply to the Associate of Applied Science degree in Workforce and Business Development.

This proposed program supports the 2008-2011 College Plan Initiative 1, Strategy 1.3, which states: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.

Financial Considerations:

There are no additional requests for funding associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 8/13/08
FROM: Chancellor  ITEM NO: 16.18

Recommendation:

Per Board Policy 2310, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following new Workforce Response program: Workplace Trainer Certificate.

Background:

The Workplace Trainer Certificate for Direct Employment is designed to provide employees with skills and abilities to facilitate training and development of other employees. This certificate prepares employees to design, develop, deliver, assess, and facilitate professional development activities.

The courses in this certificate series focus on adult learners in the workplace. Successful completion of the course of instruction will provide knowledge of relevant adult learning theories, skills in developing curriculum, designing training activities and abilities in delivering training and assessing its effectiveness for diverse adult populations in a workplace setting.

All courses in the certificate will apply to the Associate of Applied Science degree in Business and Industry Technology.

This proposed program supports the 2008-2011 College Plan Initiative 1, Strategy 1.3, which states: Develop and enhance effective educational and business partnerships to increase learning opportunities for students.

Financial Considerations:

There are no additional requests for funding associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 08/13/08
FROM: Chancellor  ITEM NO: 16.19
SUBJECT: Intergovernmental Agreement
Cisco Networking Academy Program (CNAP)
Cisco Certified Network Associate (CCNA) Curriculum

Recommendation:

The Chancellor recommends that the Board of Governors approve annual participation for fiscal year 2008/2009 as a Local Academy in the Cisco Networking Academy Program CCNA (Cisco Certified Network Associate). Pima Community College (PCC) has participated annually as a local academic site along with Mesa Community College as the regional academy, since 2002.

Background:

The Cisco Networking Academy Program is an internationally recognized program for training high school students and adults for IT (information technology) careers in networking as well as preparing them for the CCNA industry certification exam through the hands-on program developed by Cisco Systems, Inc.

The Intergovernmental Agreement is entered into by and between the Maricopa Community College District, on behalf of Mesa Community College, which is site of the regional academy, and Pima Community College, the local academy.

Currently, CISCO runs the most comprehensive networking/security certification program worldwide. Courses in this certificate program can count as PCC academic credits towards an Associate of Applied Science degree. In the upcoming fall 2008 semester, PCC is offering CISCO I, II, III and IV (Networking Fundamentals, Networking Router Technologies, Advanced Routing and Switching, and Project Based Learning, respectively).

Financial Considerations:

The annual fee for participation as a Local Academy in the Cisco’s Networking Program CCNA curriculum is $2,500. The payment for CISCO historically, and currently, comes from the West Campus Computer Information Sciences budget.

Contact Person:

Dr. Louis Albert, President, West Campus

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 08/13/08  
ITEM NO: 16.20  

SUBJECT: Contracts:  
SunGard DegreeWorks License, Maintenance, and Services

Recommendation:

The Chancellor recommends that the Board of Governors approve the purchase of SunGard DegreeWorks license, maintenance, and service agreements.

Background:

One of the outcomes from the 2008 PCC Student Service Business Processes Review was a recommendation to implement a functional degree audit application. This recommendation was included in the 2008-2011 College Plan as Action one in Strategy 3.2. The College issued a RFP for a degree audit system, advertised nationally, and received three responses. These responses were reviewed by a committee with representation from Academic Services, Student Services, Curriculum, Campus advisors, Registrar’s office, Web Systems, and Information Technology. Based on the review, the committee unanimously chose SunGard DegreeWorks as the best solution for PCC.

Approval of this request will allow students, counselors, advisors, faculty, and staff to quickly, efficiently, and consistently evaluate student progress toward degree completion through easy-to-read online or printed reports. In addition, DegreeWorks is very user friendly and allows students to easily construct educational plans that may also be included in degree evaluation. When complete, this system will be integrated with MyPima, PCC’s student portal, and will be available online 24 hours a day.

Financial Considerations:

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<tr>
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<th>Item</th>
<th>Amount</th>
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<tr>
<td>Sungard Higher Education</td>
<td>DegreeWorks Implementation</td>
<td>$115,800</td>
</tr>
<tr>
<td>Sungard Higher Education</td>
<td>DegreeWorks Annual Maintenance</td>
<td>$15,360</td>
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College Plan Initiative:

This action is in support of Initiative 3, Redesign Student Services, Strategy 3.2, Reconfigure and update technology.

Contact Person:

Kirk Kelly, Vice Chancellor for Information Technology (206-4809)

Dr. Roy Flores, Chancellor