NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the general public that the Pima County Community College District Board of Governors will hold a REGULAR MEETING on the 11th day of June, 2008, at 7:00 p.m. The meeting will be held in the Community/Board Room, District Office, 4905 E. Broadway, Tucson, Arizona 85709-1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4817. Copies of the Board Packets are available in the Campus Libraries.

Dated this 5th day of June 2008.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: Roy Flores

Distribution:

Buildings: City
County

Campuses: Community
Desert Vista
District Support Service Center
Downtown
East
Northwest
West
Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order
2. Pledge of Allegiance

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment

4. Staff Representatives
   Julie Hecimovich
   Holly Tackett

5. Student Representatives
   Karaline Salmans
   Selemani Tuli

6. Faculty Representatives
   Kimlisa Dachicela
   Jack Mertes

7. Report — Chairperson of the Board
   • Authorization of Executive Session on August 13, 2008

8. Report — Secretary of the Board
General Matters (Continued)

9. Report — Pima County Representative to the Arizona Association for District Governing Boards (A.A.D.G.B.)

10. Report — Chancellor


Information Items

12. Separations from Employment

13. Student Aide Hires

Action Items

14. Approval of Minutes
   A. Regular Meeting of May 14, 2008

15. Consent Agenda
   15.1 New Appointments
   15.2 Administrator Appointments
   15.3 Adjunct Faculty Appointments
   15.4 Temporary Appointments
   15.5 Public Safety Personnel Retirement System Local Board Membership
   15.6 Legal Services
   15.7 Grant Award: Arizona Commission for Postsecondary Education, United States Department of Education, Leveraging Educational Assistance Partnership Program and Special Leveraging Educational Assistance Partnership Program
   15.8 Grant Proposal: Governor’s Office of Highway Safety 2008 Highway Safety Plan
   15.9 Grant Proposal: United Way of Tucson and Southern Arizona Senior Volunteer Program
Action Items (Continued)

15.10 Grant Proposal: Arizona Department of Education Fasttrack to Allied Health

15.11 Grant Proposal: United States Department of Education Arizona Department of Education Carl D. Perkins IV - Basic Grant

15.12 Grant Proposal: U. S. Department of Justice Bulletproof Vest Partnership

15.13 Grant Proposal: Arizona Department of Education Pima Project for Mathematics Excellence

15.14 Grant Proposal: The College Board Western Region Student Success Institute Program

15.15 Grant Proposal: Southern Arizona Foster Care Youth Mentoring Project Arizona Commission for Postsecondary Education

15.16 Intergovernmental Agreement: Dual Enrollment

15.17 Intergovernmental Agreement: Arizona Governor's Office of Highway Safety Phlebotomy for Law Enforcement Program Agreement

15.18 Intergovernmental Agreement: City of Tucson on behalf of the Tucson Fire Department Revision to Addendum #8: Paramedic Training Program

15.19 Intergovernmental Agreement: Pima County Workforce Development and Educational Programs

15.20 Intergovernmental Agreement: University of Arizona

15.21 Curriculum Recommendations – Program Inactivation: School-Age Child Care – Associate of Applied Science Degree (AAS)

15.22 Curriculum Recommendations – Program Inactivation: Basic School-Age Child Care Assistant – Certificate

15.23 Curriculum Recommendations – Program Inactivation: Advanced School-Age Child Care – Certificate

15.24 Curriculum Recommendations – Program Inactivation: Basic Truck Driver – Certificate

15.25 Contract: Intergovernmental Agreements for Articulation
### Action Items (Continued)

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>15.26</td>
<td>Contract: Dual Enrollment for Charter and Private High Schools</td>
</tr>
<tr>
<td>15.27</td>
<td>Contract: Workers’ Compensation Insurance</td>
</tr>
<tr>
<td>15.28</td>
<td>Contract: Property Insurance</td>
</tr>
<tr>
<td>15.29</td>
<td>Contract: Health Insurance for International Students</td>
</tr>
<tr>
<td>15.30</td>
<td>Contract: General Liability and Automobile Insurance</td>
</tr>
<tr>
<td>15.31</td>
<td>Contract: Hewlett-Packard Instructional and Administrative Technology Replacement</td>
</tr>
<tr>
<td>15.32</td>
<td>Contract: Information Technology Maintenance, Licensing, and Services – FY09</td>
</tr>
<tr>
<td>15.33</td>
<td>Contract: Marketing Services</td>
</tr>
<tr>
<td>15.34</td>
<td>Contracts Consolidated Schedule: Pima Community College Adult Education (PCCAE)</td>
</tr>
<tr>
<td>15.35</td>
<td>Fiscal Year 2007/2008 Adopted Budget Reductions</td>
</tr>
</tbody>
</table>

### Other Action Items

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>16.</td>
<td>Participation in Arizona Community College Association (ACCA)</td>
</tr>
<tr>
<td>17.</td>
<td>Personnel Policy Statements for Specific Employee Groups</td>
</tr>
</tbody>
</table>

### Adjournment

Regular Meeting  
August 16, 2008, 7:00 p.m.  
District Office  
Community Board Room  
4905C East Broadway  
Tucson, AZ 85709-1010
TO: Board of Governors
FROM: Chancellor
SUBJECT: General Matters/Reports

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   • Authorization of Executive Session on August 13, 2008
8. Report—Secretary of the Board
9. Report—Pima County Representative to the Arizona Association of District Governing Boards (A.A.D.G.B.)
10. Report—Chancellor
TO: Board of Governors  DATE: 6/11/08
FROM: Chancellor  ITEM NO: 11
SUBJECT: Monthly Financial Statements through April 2008

Recommendation:

Attached are the financial statements showing 2007/08 fiscal year results through April. Time will be provided to discuss college fiscal matters.

OPERATIONAL SUMMARY

The Pima Community College financial results continue to progress as expected, with positive net assets reported through the end of April. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $18.7 million. This is lower than the April 2007 net assets increase of $21.8 million, due primarily to property tax receipts that were not distributed by the county until the first week in May.

In terms of operational performance, General Fund revenues and expenditures are consistent with our expectations for this point in the year. Total General Fund expenditures and commitments are at 85.7 percent of the budget, which is notably lower than last year’s result of 88.6 percent. A majority of this difference is in Personnel services expenditures and commitments, which are 92.5 percent of the budget this year compared to 94.8 percent last year.

Statement of Net Assets

As shown in The Statement of Net Assets, total net assets at the end of April are $174.6 million, which is an increase of $7.8 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long-term debt.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)

Dr. Roy Flores, Chancellor
# Statement of Net Assets

For the Month Ended April 30, 2008

## ASSETS

### Current Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and Cash Equivalents</td>
<td>$60,639,448</td>
<td>$80,502,919</td>
</tr>
<tr>
<td>Short-term Investments</td>
<td>$4,810,537</td>
<td>$80,548,280</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>$2,413,124</td>
<td>$2,574,357</td>
</tr>
<tr>
<td>Accounts (net of allowances)</td>
<td>$4,981,805</td>
<td>$4,747,410</td>
</tr>
<tr>
<td>Government Grants and Contracts</td>
<td>$535,123</td>
<td>$1,227,826</td>
</tr>
<tr>
<td>Student Loans (net of allowances)</td>
<td>$17,723</td>
<td>$17,695</td>
</tr>
<tr>
<td>Other</td>
<td>$1,224,884</td>
<td>$987,755</td>
</tr>
<tr>
<td>Inventories</td>
<td>$48,227</td>
<td>$0</td>
</tr>
<tr>
<td>Prepaid Expenses</td>
<td>$248,862</td>
<td>$288,395</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>$69,125,358</td>
<td>$90,391,718</td>
</tr>
</tbody>
</table>

### Noncurrent Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restricted Cash and Cash Equivalents</td>
<td>$10,453,311</td>
<td>$12,792,361</td>
</tr>
<tr>
<td>Notes Receivable (net of allowances)</td>
<td>$1,770,467</td>
<td>$1,525,199</td>
</tr>
<tr>
<td>Other Long-term Investments</td>
<td>$2,628,335</td>
<td>$3,674,364</td>
</tr>
<tr>
<td>Capital Assets</td>
<td>$546,504</td>
<td>$3,674,364</td>
</tr>
<tr>
<td>Land</td>
<td>$15,291,311</td>
<td>$15,291,311</td>
</tr>
<tr>
<td>Buildings &amp; Leasehold improvements (net of depreciation)</td>
<td>$114,424,246</td>
<td>$120,762,556</td>
</tr>
<tr>
<td>Construction in Progress</td>
<td>$17,749</td>
<td>$25,831</td>
</tr>
<tr>
<td>Equipment (net of depreciation)</td>
<td>$3,529,653</td>
<td>$4,485,571</td>
</tr>
<tr>
<td>Library Books (net of depreciation)</td>
<td>$1,854,346</td>
<td>$1,720,760</td>
</tr>
<tr>
<td><strong>Total Noncurrent Assets</strong></td>
<td>$2,628,335</td>
<td>$160,277,953</td>
</tr>
</tbody>
</table>

**Total Assets**

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>$71,753,693</td>
<td>$250,669,671</td>
</tr>
</tbody>
</table>

## LIABILITIES

### Current Liabilities

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accrued Payroll and Benefits</td>
<td>$2,189,564</td>
<td>$4,861,009</td>
</tr>
<tr>
<td>Accounts Payable and Accrued Liabilities</td>
<td>$1,412,613</td>
<td>$1,987,133</td>
</tr>
<tr>
<td>Deposits Held in Custody</td>
<td>$346,202</td>
<td>$25,831</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td>$6,888,092</td>
<td>$10,658,932</td>
</tr>
</tbody>
</table>

### Noncurrent Liabilities

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deferred Revenue</td>
<td>$10,472</td>
<td>$1,762,286</td>
</tr>
<tr>
<td>Long-term Liabilities</td>
<td>$55,750,000</td>
<td>$71,532,038</td>
</tr>
<tr>
<td><strong>Total Noncurrent Liabilities</strong></td>
<td>$3,192,672</td>
<td>$73,294,324</td>
</tr>
</tbody>
</table>

**Total Liabilities**

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Liabilities</strong></td>
<td>$10,080,764</td>
<td>$83,953,256</td>
</tr>
</tbody>
</table>

## NET ASSETS

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Invested in Capital Assets (net of related debt)</td>
<td>$79,157,305</td>
<td>$73,861,029</td>
</tr>
<tr>
<td>Restricted for:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Loans</td>
<td>$1,747,394</td>
<td>$1,594,366</td>
</tr>
<tr>
<td>Debt Service</td>
<td>$11,189,587</td>
<td>$13,286,190</td>
</tr>
<tr>
<td>Grants and Contracts</td>
<td>$1,502,832</td>
<td>$3,120,502</td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$61,672,929</td>
<td>$74,854,328</td>
</tr>
</tbody>
</table>

**Total Net Assets**

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Net Assets</strong></td>
<td>$61,672,929</td>
<td>$166,716,415</td>
</tr>
</tbody>
</table>
# Statement of Revenues, Expenses and Changes in Net Assets

For the Month Ended April 30, 2008

## Operating Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Operating Revenues</strong></td>
<td>$41,937,474</td>
<td>$60,274,732</td>
</tr>
<tr>
<td><strong>Instruction</strong></td>
<td>$39,042,534</td>
<td>$43,233,825</td>
</tr>
<tr>
<td><strong>Academic Support</strong></td>
<td>$19,062,748</td>
<td>$20,621,182</td>
</tr>
<tr>
<td><strong>Student Services</strong></td>
<td>$14,213,254</td>
<td>$15,653,522</td>
</tr>
<tr>
<td><strong>Institutional Support</strong></td>
<td>$19,520,190</td>
<td>$21,114,300</td>
</tr>
<tr>
<td><strong>Operation and Maintenance of Plant</strong></td>
<td>$8,792,720</td>
<td>$12,166,735</td>
</tr>
<tr>
<td><strong>Depreciation</strong></td>
<td>$7,399,415</td>
<td>$7,752,690</td>
</tr>
<tr>
<td><strong>Student Financial Aid</strong></td>
<td>$1,769,331</td>
<td>$1,684,020</td>
</tr>
<tr>
<td><strong>Auxiliary Enterprises</strong></td>
<td>$2,365,563</td>
<td>$270,533</td>
</tr>
</tbody>
</table>

## Operating Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td>$34,826,062</td>
<td>$43,233,825</td>
</tr>
<tr>
<td><strong>Education and General</strong></td>
<td>$18,793,173</td>
<td>$20,621,182</td>
</tr>
<tr>
<td><strong>Institutional Support</strong></td>
<td>$18,973,173</td>
<td>$21,114,300</td>
</tr>
<tr>
<td><strong>Student Support</strong></td>
<td>$15,393,269</td>
<td>$15,653,522</td>
</tr>
<tr>
<td><strong>Instruction</strong></td>
<td>$15,037,211</td>
<td>$16,114,300</td>
</tr>
<tr>
<td><strong>Operation and Maintenance of Plant</strong></td>
<td>$10,288,266</td>
<td>$12,166,735</td>
</tr>
<tr>
<td><strong>Depreciation</strong></td>
<td>$7,969,415</td>
<td>$7,752,690</td>
</tr>
<tr>
<td><strong>Instruction</strong></td>
<td>$1,769,331</td>
<td>$1,684,020</td>
</tr>
<tr>
<td><strong>Auxiliary Enterprises</strong></td>
<td>$2,365,563</td>
<td>$270,533</td>
</tr>
</tbody>
</table>

## Net Operating Loss

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Net Operating Loss</strong></td>
<td>($60,463,303)</td>
<td>($77,492,075)</td>
</tr>
</tbody>
</table>

## Nonoperating Revenues (Expenses)

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>State Appropriations</strong></td>
<td>$19,593,500</td>
<td>$19,593,500</td>
</tr>
<tr>
<td><strong>Property Taxes</strong></td>
<td>$56,921,718</td>
<td>$68,991,258</td>
</tr>
<tr>
<td><strong>State Shared Sales Taxes</strong></td>
<td>$2,178,266</td>
<td>$2,226,174</td>
</tr>
<tr>
<td><strong>Gifts</strong></td>
<td>$0</td>
<td>$1,749,496</td>
</tr>
<tr>
<td><strong>Investment Income</strong></td>
<td>$2,117,835</td>
<td>$2,148,525</td>
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</tbody>
</table>

## Net Nonoperating Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Net Nonoperating Revenues</strong></td>
<td>$78,633,053</td>
<td>$95,933,953</td>
</tr>
</tbody>
</table>

## Income before Other Revenues, Expenses, Gains, or Losses

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Transfers</strong></td>
<td>($1,442,423)</td>
<td>$0</td>
</tr>
<tr>
<td><strong>Capital Appropriations</strong></td>
<td>$3,198,900</td>
<td>$3,262,900</td>
</tr>
<tr>
<td><strong>Capital Gifts and Grants</strong></td>
<td>$0</td>
<td>$51,226</td>
</tr>
</tbody>
</table>

## Increase (Decrease) in Net Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Increase (Decrease) in Net Assets</strong></td>
<td>$14,027,327</td>
<td>$21,756,004</td>
</tr>
</tbody>
</table>

## Net Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Net Assets - Beginning of Year</strong></td>
<td>$47,765,567</td>
<td>$144,960,411</td>
</tr>
<tr>
<td><strong>Net Assets - End of Period</strong></td>
<td>$61,792,694</td>
<td>$166,716,415</td>
</tr>
</tbody>
</table>
## Summary of Expenditures and Encumbrances - General Fund - Budget and Actual

For the Month Ended April 30, 2008

### EXPENDITURES BY FUNCTION

<table>
<thead>
<tr>
<th>Function</th>
<th>Adjusted Budget</th>
<th>Total Committed Amount</th>
<th>Available Budget</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Educational and General</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Instruction</td>
<td>$48,537,058</td>
<td>$44,879,821</td>
<td>$3,657,237</td>
<td></td>
<td>$43,875,813</td>
</tr>
<tr>
<td>2 Academic Support</td>
<td>$27,198,653</td>
<td>$23,170,723</td>
<td>$4,027,930</td>
<td></td>
<td>22,544,432</td>
</tr>
<tr>
<td>3 Student Services</td>
<td>$19,269,629</td>
<td>$17,444,830</td>
<td>$1,824,899</td>
<td></td>
<td>17,879,861</td>
</tr>
<tr>
<td>4 Institutional Support</td>
<td>$29,213,213</td>
<td>$23,437,248</td>
<td>$5,755,965</td>
<td></td>
<td>22,413,098</td>
</tr>
<tr>
<td>5 Operation and Maintenance of Plant</td>
<td>$12,924,693</td>
<td>$10,271,255</td>
<td>$2,653,438</td>
<td></td>
<td>9,678,971</td>
</tr>
<tr>
<td>6 Student Financial Aid</td>
<td>$1,769,331</td>
<td>$1,769,331</td>
<td>$0</td>
<td></td>
<td>1,929,781</td>
</tr>
<tr>
<td><strong>Other Expenses</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7 Transfers</td>
<td>$4,142,423</td>
<td>$4,142,423</td>
<td>$0</td>
<td></td>
<td>6,486,500</td>
</tr>
<tr>
<td>8 Fund balance reserved for contingency</td>
<td>$3,000,000</td>
<td>$3,000,000</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenditures by Function</strong></td>
<td>$146,055,000</td>
<td>$125,115,731</td>
<td>$20,939,269</td>
<td>$124,808,456</td>
<td></td>
</tr>
</tbody>
</table>

### EXPENDITURES BY ACCOUNT

<table>
<thead>
<tr>
<th>Account</th>
<th>Adjusted Budget</th>
<th>Total Committed Amount</th>
<th>Available Budget</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
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<tr>
<td><strong>Personal Services</strong></td>
<td></td>
<td></td>
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<tr>
<td>10 Administrative Personnel</td>
<td>$6,631,000</td>
<td>$6,605,577</td>
<td>$25,423</td>
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<td>$6,136,788</td>
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<td>11 Faculty</td>
<td>$22,126,056</td>
<td>$20,409,119</td>
<td>$1,716,937</td>
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<td>20,210,536</td>
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<td>12 Classified Staff</td>
<td>$36,357,000</td>
<td>$34,921,275</td>
<td>$1,435,725</td>
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<td>33,691,435</td>
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<td>13 Additional Compensation - Faculty</td>
<td>$980,275</td>
<td>$756,113</td>
<td>$224,162</td>
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<td>647,964</td>
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<td>14 Other Compensation</td>
<td>$5,370,799</td>
<td>$5,370,799</td>
<td>$0</td>
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<td>5,568,120</td>
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<tr>
<td>15 Adjunct Faculty</td>
<td>$13,738,897</td>
<td>$13,738,897</td>
<td>$0</td>
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<td>12,774,755</td>
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<td>16 Student Employment</td>
<td>$338,330</td>
<td>$296,667</td>
<td>$41,663</td>
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<td>283,378</td>
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<td>17 Fringe Benefits</td>
<td>$19,686,012</td>
<td>$15,221,999</td>
<td>$4,464,013</td>
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<td>14,629,003</td>
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<td><strong>Total Personal Services</strong></td>
<td>$105,228,369</td>
<td>$97,320,446</td>
<td>$7,907,923</td>
<td>$93,941,979</td>
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<td><strong>Services and Supplies</strong></td>
<td></td>
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<tr>
<td>19 Communications and Utilities</td>
<td>$5,822,383</td>
<td>$4,736,005</td>
<td>$1,086,378</td>
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<td>4,430,080</td>
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<tr>
<td>20 Travel</td>
<td>$2,476,719</td>
<td>$1,613,890</td>
<td>$862,830</td>
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<td>1,665,764</td>
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<tr>
<td>21 Contractual Services</td>
<td>$9,289,274</td>
<td>$8,797,626</td>
<td>$491,648</td>
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<td>9,103,479</td>
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<td>22 Supplies and Materials</td>
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<td>$3,801,426</td>
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<td>4,201,443</td>
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<td>23 Student Financial Aid</td>
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<td>1,929,781</td>
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<td>24 Current Fixed Charges</td>
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<td>$2,254,492</td>
<td>$108,834</td>
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<td>2,275,138</td>
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<td><strong>Total Services and Supplies</strong></td>
<td>$27,964,110</td>
<td>$22,972,769</td>
<td>$4,991,341</td>
<td>$23,605,685</td>
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<tr>
<td><strong>Capital Equipment</strong></td>
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<td></td>
<td></td>
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<tr>
<td>26 Capital Equipment</td>
<td>$477,495</td>
<td>$283,329</td>
<td>$194,166</td>
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<td>448,270</td>
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<tr>
<td>27 Transfers</td>
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<td>$0</td>
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<td>6,486,500</td>
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<tr>
<td>28 Other Expenditures</td>
<td>$1,069,577</td>
<td>$396,763</td>
<td>$672,814</td>
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<td>326,022</td>
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<tr>
<td>29 Contingency and Reserves</td>
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<td>$7,173,026</td>
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<td><strong>Total Expenditures by Account</strong></td>
<td>$146,055,000</td>
<td>$125,115,731</td>
<td>$20,939,270</td>
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</table>
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

COMMITMENTS FOR INSTRUCTION
FY 07 $43.9
FY 08 $44.9 M

COMMITMENTS FOR ACADEMIC SUPPORT
FY 07 $22.5 M
FY 08 $23.2 M

COMMITMENTS FOR STUDENT SERVICES
FY 07 $17.9 M
FY 08 $17.4 M
TO: Board of Governors  DATE: 6/11/08
FROM: Chancellor  ITEM NO: 12
SUBJECT: Separations from Employment

Recommendation:

The Chancellor submits the following separations from employment:

Retirements

Brito, Aristeo
Instructional Faculty
WC-Languages
Effective: 05/20/08

Aristeo Brito began his career with Pima Community College in 1970. Aristeo served the college as Adjunct Faculty, Department Chair, and an Instructional Faculty where he remained until his retirement.

Geoffroy, Rosa
Student Services Coordinator
DC-Enrollment Services
Effective: 05/28/08

Rosa Geoffroy began her career with Pima Community College in 1987. Some of the positions held by Rosa were Senior Registration Technician, Student Services Specialist and Student Services Coordinator where she remained until her retirement.

Lopez, Mike E.
Trades/Maintenance Specialist
DO-Plant Operations
Effective: 05/30/08

Mike Lopez began his career with Pima Community College in 1991. Mike served the college as a Stationary Engineer II and a Trades/Maintenance Specialist where he remained until his retirement.

(Continued)
Rel Present from Employment

Murphy, Timothy
Educational Support Faculty
DC-Instruction
Effective: 06/27/08

Timothy Murphy began his career with Pima Community College in 1974. Timothy served the college as an Educational Support Faculty where he remained until his retirement. The highlight of his career was assisting with the opening of the Downtown Campus in 1974.

Resendez, Rafael
Instructional Media Specialist
DV-Administrative Service
Effective: 05/30/08

Rafael Resendez began his career with Pima Community College in 1995 as the Equipment Repair Services Supervisor at West Campus and later became an Instructional Media Specialist at Desert Vista Campus until his retirement on May 30, 2008.

Wernli, Dino L.
Fiscal Analyst
DO-Purchasing Operations
Effective: 05/30/08

Dino Wernli began her career with Pima Community College in 1988. In the past 10 years Dino held the positions of Buyer II and Fiscal Analyst where she remained until her retirement.

Separations from Employment

Laforme, Patricia
Nursing Faculty
WC-Nursing
Effective: 06/30/08
Reason: Personal

Nordell, Janis
Nursing Faculty
WC-Nursing
Effective: 05/20/08
Reason: Other Employment

(Continued)
Wilson, Carly A.
Program Coordinator
DC-Division Dean of Students
Effective: 05/16/08
Reason: Relocation

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 6/11/08
ITEM NO: 13
SUBJECT: Student Aide Hires

Recommendation:

The Chancellor submits the following list of appointments for student aides.

<table>
<thead>
<tr>
<th>Anders</th>
<th>Amanda</th>
<th>Grimes</th>
<th>Brenda</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aylestock</td>
<td>Rachel</td>
<td>Gunion</td>
<td>Tabitha</td>
</tr>
<tr>
<td>Baca</td>
<td>Eileen</td>
<td>Howard</td>
<td>John</td>
</tr>
<tr>
<td>Barbuzon</td>
<td>Angelica</td>
<td>Mendoza</td>
<td>Maricela</td>
</tr>
<tr>
<td>Blackwelder</td>
<td>Melanie</td>
<td>Middlebrooks</td>
<td>Tory</td>
</tr>
<tr>
<td>Bochicchio</td>
<td>Deana</td>
<td>Montano</td>
<td>Damaris</td>
</tr>
<tr>
<td>Broadway</td>
<td>Kikshana</td>
<td>Mousseau</td>
<td>Mychal</td>
</tr>
<tr>
<td>Butler</td>
<td>Angela</td>
<td>Nguyen</td>
<td>Anh Thuy</td>
</tr>
<tr>
<td>Castillo-Lara</td>
<td>Stephanie</td>
<td>Patterson</td>
<td>Porsche</td>
</tr>
<tr>
<td>Chilcote</td>
<td>Trevor</td>
<td>Pham</td>
<td>Thach</td>
</tr>
<tr>
<td>Contraros</td>
<td>Curtis</td>
<td>Reyes</td>
<td>Berenice</td>
</tr>
<tr>
<td>Ducsay</td>
<td>John</td>
<td>Robles</td>
<td>Bradley</td>
</tr>
<tr>
<td>Encinas Burrue</td>
<td>Maria Fernanda</td>
<td>Smith</td>
<td>James</td>
</tr>
<tr>
<td>Encinas Burrue</td>
<td>Maria Fernanda</td>
<td>Stein</td>
<td>Robin</td>
</tr>
<tr>
<td>Encinas Burrue</td>
<td>Maria Fernanda</td>
<td>Thindwa</td>
<td>Tiffany</td>
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<tr>
<td>Encinas Burrue</td>
<td>Maria Fernanda</td>
<td>Trevino</td>
<td>Adriana</td>
</tr>
<tr>
<td>Encinas Burrue</td>
<td>Maria Fernanda</td>
<td>Wingate</td>
<td>Brittany</td>
</tr>
</tbody>
</table>

Contact Person:

Dr. Raul Ramírez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Unapproved Minutes of the Regular Meeting of May 14, 2008

Background:

The unapproved minutes of the Regular Meeting of May 14, 2008 are submitted for approval.
A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, April 9, 2008 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

**BOARD MEMBERS**

Scott Stewart, Chair  
Brenda Even, Secretary  
Marty Cortez, Member  
Sherryn Marshall, Member  

Absent:  
Richard Fimbres, Member

**BOARD REPRESENTATIVES**

Julie Hecimovich, Staff  
Holly Tackett, Staff  
Karaline Salmans, Student  
Selemami Tuli, Student  
Kimlisa Duchicela, Faculty  
Jack Mertes, Faculty

**RECORDING SECRETARY**

Linda Ashenbrener

**ADMINISTRATION**

Roy Flores, Chancellor  
Lou Albert, Campus President, West Campus  
Christal Albrecht, President, Desert Vista Campus  
David Bea, Executive Vice Chancellor, Finance and Administration  
Victoria Cook, Dean of Instruction, West Campus  
Imelda Cuyugan, Executive Director, Grants  
Betty Elasowich, Dean of Student Development, West Campus  
Charlotte Fugett, President, East Campus  
Donna Gifford, Assistant Vice Chancellor  
John Gillis, Acting Division Dean of Instruction, West Campus  
David Irwin, Executive Director, Public Information  
Kirk Kelly, Vice Chancellor, Information Technology  
Jana Kooi, Campus President, Community Campus  
Dee Lammers, Acting Division Dean, West Campus  
Sylvia Lee, President, Northwest Campus  
Mary Ann Martinez Sanchez, Dean of Instruction, East Campus  
Marty Mayhew, Division Dean of Instruction, West Campus  
Leticia Menchaca, Dean of Student Development, Desert Vista Campus  
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services  
Harry Muir, Dean of Instruction, Downtown Campus  
Lorraine Morales, Dean of Student Development, Northwest Campus  
Brigid Murphy, Assistant Vice Chancellor for Academic Services and Vice Provost  
Dave Padgett, Dean of Instruction, Northwest Campus  
Jack Redavid, Assistant Vice Chancellor, Human Resources  
Anna Reese, Executive Director, Financial Aid  
Robert Riza, Assistant Vice Chancellor for Student Services  
Nancy Russell, Dean of Workforce and Business Development  
Terry Sawma, Dean of Adult Education, Community Campus  
Edgar Soto, Executive Director, Athletics  
Stan Steinman, Executive Assistant to the Provost  
Anne Vosberg, Dean of Student Development, Downtown Campus  
Lynne Wakefield, Assistant Vice Chancellor for Marketing  
Bill Ward, Assistant Vice Chancellor for Facilities
GENERAL MATTERS

Call to Order
Scott Stewart called the meeting to order at 7:20 p.m.

Pledge of Allegiance
Sherryn Marshall led the Pledge of Allegiance.

Public Comment and Reports

Public Comment
There were no requests to address the Board.

Staff Representatives
Julie Hecimovich and Holly Tackett gave a report on the Staff Council meeting held May 2. Information was shared concerning recruitment and step progression plans. A Professional Development staff member gave an overview of the new Employee Development training.

Student Representatives
Karaline Salmans reported on events at Northwest, West and Community campuses. Student Life at Northwest Campus sponsored tutoring to help students prepare for final exams. A number of students from the campuses were recognized for their achievements. The GED graduation is scheduled May 29, 7:00 p.m. at the TCC Music Hall.

Selemani Tuli reported on the Downtown Campus Student Government Multicultural Fair on April 28 where students experienced performances and cultural exhibitions and had an opportunity to interact with representatives from various University of Arizona student clubs and organizations. Desert Vista Student Life held the second annual Family Day on April 26 where they hosted approximately 900 people. The “Concert for the Cure” organized by the East Campus Student Government was a great success.
Faculty Representatives

Jack Mertes and Kimlisa Duchicela reported on the May Faculty Senate meeting. A representative from Big Brothers and Big Sisters presented information on their program and the ongoing need for mentors to become involved. There was discussion concerning the NCA self-study, the postponement of meet and confer due to State budget constraints, and a report by members of the Student Learning Outcomes Committee.

Report — Chairperson of the Board

Chair Stewart presented plaques on behalf of the Board to the student representatives, Karaline Salmans and Selemani Tuli, for their service during the past academic year.

Motion No. 6807


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

Brenda Even reported on the April meeting held at Yavapai Community College. Due to the legislature’s elimination of the state board for community colleges, the group will look at the future of AADGB at the next meeting scheduled in June.

Chancellor’s Report

Ana Jimenez, PCCEA Spokesperson, gave an overview of the proposal submitted by the faculty group to Management.
during the Meet and Confer process and thanked all involved in the process.

Chancellor Flores commended Bryce Morthland, a graphic designer at the College, for his computer-generated illustration that was published on the cover of Counsel, a marketing magazine. Mr. Morthland’s illustration appeared on PCC’s 2007 calendar and won a 2007 Gold Paragon.

Chancellor Flores announced specifics concerning the PCC Graduation Ceremony scheduled May 20 at the Tucson Convention Center. Appreciation was extended to all staff volunteering to assist with the event.

As a member of the Governor’s P-20 Council Higher Education Committee, Chancellor Flores and Committee members have been given the task by the Governor to expand pathways to baccalaureate degrees with a goal of doubling the number of degrees attained by the year 2020. The College will submit a proposal to the Joint Conference Committee to offer a baccalaureate degree.

Monthly Financial Statements through March 2008

The fiscal year continues to progress as expected, with positive net assets reported through the end of March. General Fund revenues and expenditures are consistent with our expectations for this point in the year.

Information Items

- Separations from Employment
- Student Aide Hires
- Fiscal Year 2008/09 Changes in Student Fees

These items were noted as information items.

Action Items

Motions to Approve Meeting Minutes
PASSES

Approval of Minutes

Motion No. 6808

Marty Cortez – M, Brenda Even – S, to approve the minutes of the Special Meeting of March 31, 2008, Special Meeting of April 9, 2008 and the Regular Meeting of April 9, 2008.
Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Motion No. 6809

Marty Cortez – M, Sherryn Marshall – S, to approve the Consent Agenda, with Addenda to Items 16.1 New Appointments; 16.2 Administrator Appointments; 16.3 Adjunct Faculty Appointments; and 16.4 Temporary Appointments.

16.1 New Appointments
16.2 Administrator Appointments
16.3 Adjunct Faculty Appointments
16.4 Temporary Appointments
16.5 BP-1302: Signature Authority for Contracts – Final Reading
16.6 BP-2601: Acquisition, Lease, Lease/Purchase and Management of Equipment, Personal Property and Services Board Policy – DELETE Final Reading
16.7 Grant Proposal: Arizona Department of Education Adult Education Services, Pima College Adult Education (PCAE) Program
16.8 Grant Proposal: The Motorola Foundation, The InterVention Program
16.10 Contract: Metro Networks
16.11 Contract: Western Web & Graphics Inc. – Non-Credit Schedule of Classes for Fiscal Year 2008/2009
16.12 Contract: Western Web & Graphics Inc. – Credit Schedules of Classes for Fiscal Year 2008/2009
16.13 Contract: Oracle Software License and Services
16.14 Library Participation in Cooperative Buying Program with Community College Library Consortium
16.15 Lease of Property: Eastside Learning Center — 1620 South Alvernon
16.16 Construction Force Account Limit Increase

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Fiscal Year 2008/2009 Proposed Budget

Dr. David Bea, Executive Vice Chancellor for Administration, presented an overview of the proposed budget for fiscal years 2008/2009.

Motion No. 6810

Brenda Even - M, Marty Cortez - S, to approve the Fiscal Year 2008/2009 proposed budget for a public hearing on June 11, 2008, and, immediately following the public hearing, a special board meeting for the purpose of adopting the proposed budget; and approve the proposed budget for publication in the Arizona Daily Star on May 26 and June 3, 2008 according to statutory requirements.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Capital Budget Plan for Fiscal Year 2009 and 2010

An overview of the capital budget plan was given by Dr. David Bea.

Motion No. 6811


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Target Corporation Foreign Trade Zone Application

Motion No. 6812

Brenda Even - M, Sherryn Marshall - S, to approve the Target Corporation Foreign Trade Zone Application which directs the administration to draft a letter to Target Corporation in response to their request for a reduced tax assessment valuation rate and Foreign Trade Zone (FTZ) sub-zone designation asking that Target compensate the College for the anticipated loss in tax revenues.
Motion to Approve
College Plan 2008-2011
PASSES


College Plan 2008-2011

The Board commended the Chancellor and the planning committee for their exceptional work on the three-year plan which includes concentrating efforts into seven initiatives.

Motion No. 6813


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 9:45 p.m.

________________________________________
Secretary

________________________________________
Date
Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

15.1 New Appointments
15.2 Administrator Appointments
15.3 Adjunct Faculty Appointments
15.4 Temporary Appointments
15.5 Public Safety Personnel Retirement System Local Board Membership
15.6 Legal Services
15.7 Grant Award: Arizona Commission for Postsecondary Education, United States Department of Education, Leveraging Educational Assistance Partnership Program and Special Leveraging Educational Assistance Partnership Program
15.8 Grant Proposal: Governor’s Office of Highway Safety 2008 Highway Safety Plan
15.9 Grant Proposal: United Way of Tucson and Southern Arizona Senior Volunteer Program
15.10 Grant Proposal: Arizona Department of Education Fasttrack to Allied Health
15.11 Grant Proposal: United States Department of Education Arizona Department of Education Carl D. Perkins IV - Basic Grant
15.12 Grant Proposal: U. S. Department of Justice Bulletproof Vest Partnership
15.13 Grant Proposal: Arizona Department of Education Pima Project for Mathematics Excellence
15.14 Grant Proposal: The College Board Western Region Student Success Institute Program
15.15 Grant Proposal: Southern Arizona Foster Care Youth Mentoring Project Arizona Commission for Postsecondary Education
15.16 Intergovernmental Agreement: Dual Enrollment
15.17 Intergovernmental Agreement: Arizona Governor’s Office of Highway Safety Phlebotomy for Law Enforcement Program Agreement
15.18 Intergovernmental Agreement: City of Tucson on behalf of the Tucson Fire Department Revision to Addendum #8: Paramedic Training Program
15.19 Intergovernmental Agreement: Pima County Workforce Development and Educational Programs
15.20 Intergovernmental Agreement: University of Arizona
15.21 Curriculum Recommendations – Program Inactivation: School-Age Child Care – Associate of Applied Science Degree (AAS)
15.22 Curriculum Recommendations – Program Inactivation: Basic School-Age Child Care Assistant – Certificate
15.23 Curriculum Recommendations – Program Inactivation: Advanced School-Age Child Care – Certificate
15.24 Curriculum Recommendations – Program Inactivation: Basic Truck Driver – Certificate
15.25 Contract: Intergovernmental Agreements for Articulation
15.26 Contract: Dual Enrollment for Charter and Private High Schools
15.27 Contract: Workers’ Compensation Insurance
15.28 Contract: Property Insurance
15.29 Contract: Health Insurance for International Students
15.30 Contract: General Liability and Automobile Insurance
15.31 Contract: Hewlett-Packard Instructional and Administrative Technology Replacement
15.32 Contract: Information Technology Maintenance, Licensing, and Services – FY09
15.33 Contract: Marketing Services
15.34 Contracts Consolidated Schedule: Pima Community College Adult Education (PCCAE)
15.35 Fiscal Year 2007/2008 Adopted Budget Reductions

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve these new appointments.

Background:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Faculty

Lohse, Patricia  
**Instructional Faculty**  
Salary: $40,500  
Effective: 08/20/08  
Education: Bachelor of Science, Criminal Justice, Northern Arizona University; Associate of Arts, EMT-Basic Certification, Pima Community College  
Experience: Ms. Lohse is currently an Administrative Appointment for Pima Community College. She has previously served as a Tutor, Lab Assistant, Temporary Lab Specialist, Testing Coordinator (for National Registry Practical Skills Evaluations), and Adjunct Faculty.

Recruitment Overview:  
An external recruitment was conducted. Seven complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

Malyszko, Kenneth  
**Instructional Faculty**  
Salary: $40,500  
Effective: 08/20/08  
Education: Bachelor of Science, Education, Chicago State University; Associate of Applied Science, Computer-Aided Drafting/Mechanical, Pima Community College  
Experience: Mr. Malyszko is currently an Administrative Appointment for Pima Community College. He previously served as adjunct faculty at Pima Community College and ITT Technical Institute. He has also served as an instructor at the Art Center Design College and the Associated Design School of Drafting.

Recruitment Overview:  
Mr. Malyszko was selected last year as the Administrative Appointment from a pool of candidates and was recommended to be extended another year.
Mark, Linda  
**Instructional Faculty**  
Salary: $40,500  
Downtown Campus - Paralegal  
Effective: 08/20/08  
One-year administrative appointment  
Education: Master of Counseling, University of Phoenix; Bachelor of Arts, Elementary Education, SUNY at Fredonia; Legal Assistant Certificate, University College of Syracuse University  
Experience: Ms. Marks is currently an Administrative Appointment for Pima Community College and had previously served as adjunct faculty. She also has over twenty-five years experience as a paralegal and legal assistant.  
Recruitment Overview:  
Ms. Marks was selected last year as the Administrative Appointment from a pool of candidates and was recommended to be extended another year.

Olson, Steven  
**Instructional Faculty**  
Salary: $48,600  
Downtown Campus - Mathematics  
Effective: 08/20/08  
One-semester administrative appointment  
Education: Doctor of Philosophy, Mathematics, University of Arizona; Bachelor of Arts, Mathematics, Concordia College  
Experience: Dr. Olson is currently an Administrative Appointment for Pima Community College. Previously he was an adjunct instructor at Pima Community College and the University of Arizona and a consultant for Datahelp.  
Recruitment Overview:  
Mr. Olson was selected last year as the Administrative Appointment from a pool of candidates and was recommended to be extended another year.

Pawlicki, Reinhard  
**Instructional Faculty**  
Salary: $40,500  
West Campus - Digital Arts  
Effective: 08/20/08  
Selected to fill a vacant position  
Education: Master of Education, Northern Arizona University; Bachelor of Science, Physics, Christian Albrecht University  
Experience: Mr. Pawlicki is currently an Administrative Appointment for Pima Community College. He previously served as a Curriculum Coordinator for five years and a Programmer-Analyst for two years at Pima Community College.  
Recruitment Overview:  
An external recruitment was conducted. Three complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

Repp, Dianna  
**Instructional Faculty**  
Salary: $47,790  
West Campus - Anthropology  
Effective: 08/20/08  
Selected to fill a vacant position  
Education: Master of Arts, Anthropology, Arizona State University; Bachelor of Arts, Anthropology, University of Arizona  
Experience: Ms. Repp is currently a Faculty Associate for Arizona State University and has served as an adjunct faculty member for Pima Community College for almost twelve years.

(Continued)
Recruitment Overview:

An external recruitment was conducted. Twenty-six complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

Waldrip, W. Ross  

**Instructional Faculty**

Salary: $40,500  
Effective: 08/20/08  
Northwest Campus - Geology  
One-semester administrative appointment

Education: Master of Science, Geosciences, University of Arizona; Master of Arts, Biology, University of California at Santa Cruz; Bachelor of Science, Biology, University of New Mexico

Experience: Mr. Waldrip has teaching experience in geosciences and natural sciences (NATs) with University of Arizona since 2005. He also taught biology at the University of California, Santa Cruz for one year. He has been a senior research specialist at the University of Arizona, a research specialist at Arizona State University, and a research assistant at Harvard University.

Recruitment Overview:  
As a one-year joint appointment with the University of Arizona, an internal and external recruitment was conducted. Two candidates were interviewed and teaching demonstrations were conducted. The finalists were interviewed by representatives of the University of Arizona Geosciences Faculty, the Science Department Chair at Northwest Campus, the Division Dean of Science, Mathematics, and Professions at Northwest Campus, and the Dean of Instruction at Northwest Campus.

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board approve these Administrator appointments and requests that the Board authorize the Chancellor or designee to sign the employment contracts on behalf of the College District for the remainder this fiscal year and for the 2008-09 fiscal year.

Background:

When Administrator vacancies occur, the recruitment process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board for approval.

Armstrong, Doreen

Executive Director of Employee Consulting and Career Development Services
(Administrator)

Salary: $94,196*
District Office, Human Resources
Effective: On or after 6/11/08
Selected for Regular Assignment

*Salary to be prorated for the remainder of the contract year

Education: Master of Arts in Education, Counseling, Bachelor of Science, Psychology, Northern Arizona University

Experience: Since 2003, Ms. Armstrong has been the Director of Employee Relations for Pima Community College (PCC). From 1993 to 2003, Ms. Armstrong was the Director of Compensation, Employment, and HRIS with the PCC Human Resources Department. From 1997, Ms. Armstrong’s duties also included responsibility for the Employee Benefits function.


Recruitment Overview:

Ms. Armstrong was selected for this assignment as a result of reorganization of the Human Resources, Employee Relations, and EEO/AA Offices. Her original appointment was the result of a competitive selection process. Following a review of the Human

(Continued)
Resources, Employee Relations and EEO/Affirmative Action personnel, Ms. Armstrong is recommended for this assignment by the Chancellor.

Flores, Teresita M., J.D.  
Executive Director of Employment/Legal Affairs  
(Administrator)

Salary: $94,196*  
District Office, Human Resources

Effective: On or after 6/11/08  
Selected for Regular Assignment

*Salary to be prorated for the remainder of the contract year

Education:  
Juris Doctor, University of Arizona, Bachelor of Science, Architectural Design, University of Arizona

Experience:  
Since 2003, Ms. Flores has been the Director of the Pima Community College (PCC) Office of Equal Employment Opportunity and Affirmative Action (EEO/AA). Since 2006, she has also provided legal liaison services between the College and outside counsel.

Prior experience includes the position District Grants Development Program Manager for PCC from 1999 to 2002. Her prior experience also includes the position for Grants Manager for the Tohono O’odham Nation from 1996 to 1999.

From 1994 to 1995, Ms. Flores was a Senior Law Clerk for private law firms in Tucson. Ms. Flores prior experiences include the position of Assistant Chef and Expediter and Senior Accounts Payable Staff.

Recruitment Overview:

Ms. Flores was selected for this assignment as a result of reorganization of the Human Resources, Employee Relations, and EEO/AA Offices. Her original appointment was the result of a competitive selection process. Following a review of the Human Resources, Employee Relations and EEO/Affirmative Action personnel, Ms. Flores is recommended for this assignment by the Chancellor.

Soto, Juan  
Dean of Student Development  
(Deputy Executive Administrator)

Salary: $104,020*  
East Campus – Student Development

Effective: 07/01/08  
Selected for vacant position.

Education:  
Master of Education, Educational Leadership, Northern Arizona University; Bachelor of Arts in Education, Social Studies, University of Arizona

Experience:  
Since August, 2007, Mr. Soto has been Acting Dean of Student Development at the East Campus. Immediately prior to that assignment, he was the Program Manager for PCC’s College Recruitment and Information Center from 2006-2007. From 2001 to 2006 he was a K-12 Outreach and Enrollment Services Coordinator. For a period of time in 2001, he was a Student Development Director.

(Continued)
From 1999 to 2000, Mr. Soto was a Counseling/Advising and Welcome Center Supervisor. In 1999 he served as the acting dean of student development.

Mr. Soto began his career with Pima Community College as an outreach specialist in 1977. In 1979 he became a career center specialist while continuing as an outreach specialist. In 1982 he worked as a financial aid specialist and in 1991 became the financial aid department supervisor. Between 1986 and 1997 he was a high school/college relations and outreach coordinator and faculty advisor in 1997. In 1997 and through 1999 he served as the curriculum outreach coordinator and in 1998 to 1999 he was the K-12 outreach and enrollment services coordinator.

Recruitment Overview:
The position was advertised nationally; sixty completed applications were received and reviewed by the Chancellor and an advisory committee. Following the review, five candidates were invited to final interviews. The five candidates were interviewed by the advisory committee, participated in an open campus forum, and were interviewed by the Chancellor, Provost and Vice Provost.

Contact Person:
Dr. Roy Flores, Chancellor (206-4747)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Adjunct Faculty Appointments

Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Background:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial academic discipline(s) for which certified and initial campus. Adjuncts may also teach in other disciplines if additional certifications are awarded or as temporary non-credit instructors in areas for which they are qualified.

Brown, Barry
Discipline(s): Business (Occupational)
Education: Bachelor of Business Education, Marketing Education, Eastern Michigan University
Experience: Mr. Brown has more than five years of teaching experience at Desert Mosaic School and the Management and Training Corporation. He has taught secondary school and adult levels for the Marana Community Correctional Treatment Facility. Additionally, he has worked for several companies performing administrative support, accounting, and bookkeeping.

Burton, Kimberly L.
Discipline(s): Nursing (Limited Exemption)
Education: Bachelor of Science in Nursing, Nursing, University of Cincinnati
Experience: Ms. Burton has nine years of experience as a clinical nurse in the United States Air Force. She is currently serving as a clinical nurse manager at Davis-Monthan Air Force Base.

*Regular Employee
Derr, Karen M.

Discipline(s): Business, Management
Education: Bachelor of Arts, Communication, University of Arizona; Master of Business Administration, Business Administration, Grand Canyon University
Experience: Ms. Derr has been the Executive Director for Lady Leaders since January 2006. Her experience includes: sales and marketing for Lloyd Marketing; national promotions and marketing for Family Life Communications; and account executive for Good News Radio Broadcasting. She has no previous teaching experience.

Hogan, William H.

Discipline(s): Computer Software Application, Computer Information Systems (Occupational)
Education: AGEC-S Certification, Science, Pima Community College
Experience: Mr. Hogan has been a Computer Lab Technician at Pima Community College since September 2001. His responsibilities include: providing beginning to advanced level software instruction to students for software applications; performing hardware, software, and network support; and assisting in testing new software. He has no previous teaching experience, but has extensive experience in assisting students.

Lazar, Orsolya K.

Discipline(s): Political Science
Education: Bachelor of Arts, Modern Language and Linguistics, University of Maryland; Master of Arts, Political Science, Doctor of Philosophy, University of Arizona
Experience: Ms. Lazar is currently teaching social sciences for the University of Arizona as a graduate associate where she has been employed for more than five years. Her teaching experience at the University of Arizona includes: government and economic well-being, democracies: emerging and evolving; and European Union: Institutions and Integration.

Malfavon, Mario

Discipline(s): Chemistry
Education: Bachelor of Science, Chemistry, California State University, San Marcos, CA., Ph.D. candidate, Chemistry, University of Arizona.
Experience: Mr. Malfavon has two years experience as a teaching assistant at Palomar Community College, California and at University of Arizona. He has one year experience as a chemistry research assistant at the University of Arizona. Mr. Malfavon is currently employed as a chemistry teaching assistant at the University of Arizona.

Nodine, Janet L.

Discipline(s): Nursing
Education: Master of Science in Nursing, Nursing, University of Arizona
Experience: Ms. Burton has eighteen years of experience as a nurse-midwife in Tucson. She has been with her current employer, Tucson Medical Center, for two years serving as an antepartum RN.
Prescott, Megan M. DC
Discipline(s): Anthropology
Education: Bachelor of Arts, English, Bachelor of Science, Anthropology, Loyola University Chicago; Master of Arts, Anthropology, Doctor of Philosophy, University of Arizona
Experience: Ms. Prescott has worked for the University of Arizona for more than two years. She taught for the University of Arizona as an Associate Professor of anthropology and an Adjunct Professor. Additionally, she has experience in research and as a staff archeologist.

Pullen, Jennifer L. DC
Discipline(s): Economics
Education: Bachelor of Arts, Economics/General Business Administration, Master of Science, Agriculture and Resource Economics, University of Arizona
Experience: Ms. Pullen has worked for the University of Arizona for more than five years where she was an Instructor for economic statistics for two semesters and a Teaching Assistant for the fall semester 2007. She also has experience as a research assistant.

Ramirez, Jesus A. DV
Discipline(s): Early Childhood Education; Mathematics
Education: Bachelor of Arts, Industrial Engineering in Mechanics, Instituto Tecnológico Regional de Aguascalientes, México; Master of Arts, Industrial Planning, Instituto Tecnológico Regional de Oaxaca, México
Experience: Mr. Ramirez has teaching experience as an Instructor for Pima Community College Adult Education and a Professor for Instituto Tecnológico Regional de Oaxaca, México.

Rojas, Juan J. DC
Discipline(s): Translation Studies
Education: Bachelor of Arts, Spanish/Bilingual Education, Master of Arts, Bilingual Education, University of Arizona
Experience: Mr. Rojas is currently an Instructional Coach for the Sunnyside Unified School District. He has more than fifteen years of teaching experience including coaching teachers and experience with English Language Learners in the following subjects: government, U.S. history, world history, and English as a Second Language.

Scholz, Stephan NW
Discipline(s): Sociology
Education: Bachelor of Arts, Sociology, Carlton College; Master of Arts, Sociology, University of Arizona
Experience: Mr. Scholz has been a sociology Instructor at the University of Arizona since 2006.

*Regular Employee (Continued)
Seibert, David F.
Discipline(s): Anthropology
Education: Bachelor of Science, English, Master of Arts, Anthropology, Northern Arizona University
Experience: Ms. Seibert is currently working for the University of Arizona as a research assistant. His previous experience includes teaching as an adjunct faculty member for Coconino Community College and Northland Pioneer College from 2004-2005. Additionally, he was the Head Instructor for the Academia Language School in Nagoya, Japan from 1991-1993.

Stahler, Kevin M.
Discipline(s): Computer Aided Drafting (Occupational/Workforce)
Education: A+ Certification, Computing Technology Industry Association
Experience: Mr. Stahler is currently working for McGetrick and Associates as a CAD Technician since May 2007. He previously worked for General Dynamics for more than eight years as a Senior Designer performing computer aided design in the field of shipbuilding. He has no previous teaching experience.

Swaim, James D.
Discipline(s): Business, Management, Building Construction Technology (Occupational/Workforce)
Education: Bachelor of Science, Business Administration, Master of Business Administration, Business Administration, University of Phoenix
Experience: Mr. Swaim has been General Manager for Tri-City since January 2005 and has more than twelve years of experience in HVAC equipment and sales. He has worked for Nestorian Technologies, Integrated Control Systems, and has operated his own business. He has no previous teaching experience.

Teran, Antonio E.
Discipline(s): General Technology Mathematics (Occupational/Workforce); Mathematics (Developmental)
Education: Bachelor of Science, Civil Engineering, University of Arizona
Experience: Mr. Teran has been a Civil Engineer for the City of Tucson since January 2006. He has more than thirty years of experience as a Civil Engineer and has worked for the Arizona State University, MAC Engineering, and Phelps Dodge Corporation. He holds the following certifications from the State of Arizona: Civil Engineer, State Board of Technical Registration, and Mechanical Engineer, State Board of Technical Registration. He has no previous teaching experience.

Contact:
Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

*Regular Employee
Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Background:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

Always, Eric
Education: Coursework, Liberal Arts, Pima County Community College
Experience: Mr. Always is currently employed as transport driver for Werner Transportation and Eagle Transport. He also has military experience.

Bletzer, Keith V.
Education: Doctorate, Anthropology, Michigan State University; Master of Public Health, University of Arizona
Experience: Mr. Bletzer is currently employed as a full-time science Instructor at Pima Partnership High school and a part-time Adjunct Instructor at Pima Community College.

Fitchen, Sylvia
Education: Bachelor of Arts, Education, Vassar College
Experience: Ms. Fitchen taught for Pima County Adult Education/Project RAISE for three years prior to a merger with Pima Community College.
<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Education</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Franco, Danika Monique</td>
<td>Office Aide</td>
<td>Coursework, Liberal Arts, Pima Community College</td>
<td>Ms. Franco has retail sales experience. She has also worked at Pima Community College as a Student Aide for the Welcome Center and, currently, for the One-Stop/Information Center.</td>
</tr>
<tr>
<td>Griffin, Patrick</td>
<td>Editor-in-Chief</td>
<td>Coursework, English and Journalism, Pima Community College</td>
<td>Mr. Griffin has worked as a sports writer for an online sports Web site since 2005, and joined the Aztec Press staff as a reporter in spring 2008.</td>
</tr>
<tr>
<td>Jakes, Steven</td>
<td>In-Class Assistant</td>
<td>Coursework, Nursing, Pima Community College</td>
<td>Mr. Jakes has experience working as a Phlebotomist and is certified in CPR.</td>
</tr>
<tr>
<td>Knezevic, Aleksandra</td>
<td>Trainer/Facilitator</td>
<td>Associate of Applied Science, Computer Programmer/Analyst, Pima Community College; Bachelor of Science, Computer Science, University of Arizona</td>
<td>Ms. Knezevic has been a Pima Community College employee since 2000. She was Assistant Program Coordinator and Program Assistant in support of the Workforce and Business Development Division Dean. She designed and maintained several Microsoft Access databases. She developed and taught “Pointers on C Pointers” and “Advanced C Programming” courses for several groups of Raytheon engineers at Community Campus. She assisted in teaching “C for Programmers” and “C++ for C Programmers” courses. She is currently an Advanced Analyst for District Office Information Technology Development Services. She also volunteers the College’s West and Northwest Campuses as a mathematics tutor. She is Computer Programmer Specialist – Programming in C Certified.</td>
</tr>
<tr>
<td>Leo, Laura</td>
<td>Tutor</td>
<td>EMT-B coursework, Pima Community College</td>
<td>Ms. Leo has seven years of experience in the EMS field as an EMT-B and an EMT-I (S/T- Virginia) for various agencies.</td>
</tr>
<tr>
<td>Ramon-Sauberon, Jacelle</td>
<td>News Editor</td>
<td>Coursework, Journalism, Pima Community College</td>
<td>Ms. Ramon-Sauberon has worked as a reporter for the Aztec Press since spring 2008. Her past journalism experience includes reporting for KVOA-TV’s Bear Essential News for Kids and serving as an editor on her high school newspaper. Ms. Ramon-Sauberon will attend the American Indian Journalism Institute in South Dakota this summer for journalism training and internship experience.</td>
</tr>
</tbody>
</table>
Temporary Appointments

Strada, Ettor J.    Temporary Instructor    EC
Education:        Associate of Arts, Military Technology, Pierce College; Bachelor of Science, Interdisciplinary Studies, Tarleton State University
Experience:       Mr. Strada is currently working as a Special Education Resource Teacher for the Vail Unified School District. Previously, he was a student teacher for Copperas Cove Independent School District, AVID Tutor for Killeen Independent School District, Substitute Teacher for Copperas Cove Independent School District and was a home school teacher. He also served in the United States Army.

Velasquez, Estevan “Steve”    Features Editor    WC
Education:        Coursework, Journalism, Pima Community College
Experience:       Mr. Velasquez joined the Aztec Press during the spring 2008 semester as a news and sports reporter. He has successfully owned and operated a small floor cleaning business and also served in the U.S. Air Force Reserves from 1995-2001.

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 6/11/08
ITEM NO: 15.5

SUBJECT: Public Safety Personnel Retirement System
Local Board Membership

Recommendation:
The Chancellor recommends that the Board approve the appointment of Lynne Wakefield to the Public Safety Personnel Retirement System local board as set forth below.

Background:
In 1991, the Board of Governors approved participation by the College District and its eligible full-time police officer personnel in the Statewide Public Safety Personnel Retirement System (PSPRS). Under the provisions of Arizona Revised Statutes Title 38, Chapter 5, the administration of the system as it applies to the College District is vested in a local board, which functions in accordance with the provisions of the State law. The local board consists of five members: the Chair of the Pima County Community College District (PCCCD) Board of Governors, or designee; two members elected by the College members of the Public Safety Personnel Retirement System; and two citizens appointed by the Chair of the PCCCD Board of Governors. The PSPRS governing rules require that one of the citizen appointments be the head of the personnel department of PCCCD. The terms of these appointments are staggered to assure continuity and overlap of membership.

Effective June 30, 2008, Jack Redavid’s term concludes. It is recommended that Lynne Wakefield serve as the PCCCD personnel department representative.

Financial Considerations:
Financial considerations are not applicable.

Contact Person:
Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board approve the legal firms of DeConcini, McDonald, Yetwin & Lacy; Waterfall, Economidas, Caldwell, Hanshaw and Villamana; and Fennemore Craig to provide legal representation to the College through June 30, 2009.

Contact Person:

Dr. Roy Flores, Chancellor (206-4747)
Recommendation:

The Chancellor recommends that the Board of Governors accept the Leveraging Educational Assistance Partnership and Special Leveraging Educational Assistance Partnership program grant awards from the Arizona Commission for Postsecondary Education in support of Title IV Federal Student Financial Aid for the period July 1, 2008 through June 30, 2009.

Background:

The Leveraging Educational Assistance Partnership (LEAP) program and the Special Leveraging Educational Assistance Partnership (SLEAP) Program, partially funded by the United States Department of Education, establishes a federal and state funding partnership to provide financial assistance in the form of grants to Arizona resident students who are in need of financial assistance. Other eligibility requirements for students to receive funds are:

1. Be enrolled or accepted for enrollment on at least a half-time basis in an eligible program;
2. Maintain satisfactory progress in a course of study as defined by the institution; and
3. Not be in default or owe repayment of a federal grant or loan.

Leveraging Educational Assistance Partnership (LEAP) Program and Special Leveraging Educational Assistance Partnership (SLEAP) Program funds are a secondary source of financial aid for students, with the primary source being awarded from other federal financial aid programs. During the 2007-2008 academic year, 174 students received LEAP Program funds and 112 students received SLEAP funds.

Because the State of Arizona was able to increase the amount of funds available for student financial aid, additional funding was secured under the Special Leveraging Educational Assistance Partnership (SLEAP) program. There will be an estimated additional $57,669 in funds available for the College under this program for the 2008-2009 academic year.

The awards support the College’s planning Initiative 1, Provide Evidence of Student Learning and Teaching Effectiveness, Strategy 1.3, Develop and enhance effective educational and business partnerships to increase learning opportunities for students. (College Plan 2008-2011).

The College has evaluated the risks associated with the grant activities and determined they do not present an undue liability. College staff have reviewed the award and associated activities.
Financial Considerations:

The College will receive notification from the Arizona Commission for Postsecondary Education of an initial funding authorization for Leveraging Educational Assistance Partnership program federal and state funds in the estimated amount of $148,031, with an additional estimated $57,669 in funds under the Special Leveraging Educational Assistance Partnership (SLEAP) Program. The authorization is for the 2008-09 award year.

As a condition of the grant, the College is required to provide estimated funds in the amount of $104,299, which represents the proportionate share of institutional participating funds for the LEAP Program (there is no institutional match for the SLEAP Program). This contribution includes an 88% award contribution ($91,885), which is reimbursed to the College as grants are awarded to students, and a 12% administration contribution ($12,414) to help defray the cost of the state’s administration of the program. The total amount available to award to students from the federal, state and institutional funds for both grant programs is an estimated $297,585. The participating institutional funds are budgeted for expenditure in the General (Operating) Budget. Final figures will be reported after receipt from the State of Arizona.

Contact Person:

Dr. Suzanne Miles, Provost and Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve the 2008 Highway Safety Plan grant proposal and, if funded, acceptance of the grant award with the Governor’s Office of Highway Safety as soon as an award is released and contracts established.

Background:

Through the 2008 Highway Safety Plan grant, the Pima Community College (PCC) Department of Public Safety would target traffic enforcement and vehicle occupant protection. Specifically, the PCC Department of Public Safety would utilize speed detection devices to improve traffic enforcement, and would conduct child car seat checks at various functions to improve awareness about car seat safety. These activities would support the College goal to “create partnerships with business and industry, the local schools, government, and other constituencies that enhance the community.”

The 2008 Highway Safety Plan relates to Pima Community College’s 2006-2008 year plan, Initiative 4: Improve processes and operations, Strategy 4.2; Protect people, information and property.

Financial Considerations:

The total grant amount being requested is $12,000. The table below illustrates the expense items to be supported by the grant:

<table>
<thead>
<tr>
<th>Expense Items</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Speed detection devices</td>
<td>$2,000</td>
</tr>
<tr>
<td>6 Car Seat Checks</td>
<td>$10,000</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$12,000</td>
</tr>
</tbody>
</table>

No matching funds or institutionalization of the program are required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and has determined they do not represent and undue liability.
Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve the Senior Volunteer Program grant proposal, and, if funded, acceptance of the award from United Way of Tucson and Southern Arizona for the period of July 1, 2008 through June 30, 2009.

Background:

The Senior Volunteer Program will help seniors connect with volunteer opportunities to facilitate a healthy, active and meaningful lifestyle and improve community conditions. This will be accomplished through recruitment, training, orientation and placement of senior volunteers within PCCAE. Adult Education locations and classes where senior volunteers would be placed include:

- Eastside Learning Center (includes Refugee Education and Project RAISE)
- El Rio Learning Center
- El Pueblo-Liberty Learning Center
- 10 Family Literacy sites located at various elementary schools in TUSD, Sunnyside and Amphitheater School Districts
- Various classes within PCCAE Community Programs

Volunteer assignments will include being tutors, classroom aides for GED preparation, English Language Acquisition for Adults, Adult Literacy and Citizenship (all Citizenship instructors are volunteers.) These opportunities will also allow seniors to use their knowledge, skills, interests and life experiences in ways that will positively influence the educational goals of PCCAE students.

The Senior Volunteer Program grant proposal relates to Pima Community College’s 2008-2011 year plan, Initiative 1: Provide Evidence of Student Learning and Teaching Effectiveness, 1.2: Create effective environments to ensure student success; Initiative 2: Improve Student Success in Developmental Education, 2.1: Leverage community resources ; 2.2: Develop effective strategies to help developmental students successfully complete coursework.
Financial Considerations:

The total grant amount being requested is $15,000. The table below illustrates the expense items to be supported by the grant:

<table>
<thead>
<tr>
<th>Expense Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advanced Program Coordinator Salary (@19.5%)</td>
<td>$10,650</td>
</tr>
<tr>
<td>Fringe Benefits (@ 29%)</td>
<td>$4,350</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>$15,000</strong></td>
</tr>
</tbody>
</table>

No matching funds or institutionalization of the program are required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability.

Contact Person:

Jana Kooi, Campus President, Community Campus, 206-6577

Dr. Roy Flores, Chancellor
TO: Board of Governors

FROM: Chancellor

SUBJECT: Grant Proposal:
Arizona Department of Education
Fasttrack to Allied Health

Recommendation:

The Chancellor recommends that the Board of Governors approve the “Fasttrack to Allied Health” grant proposal and, if funded, acceptance of the grant award with the Arizona Department of Education for the period of June 1, 2008 through May 31, 2009.

Background:

The Fasttrack to Allied Health program will increase Pima Community College Adult Education (PCCAE) Program’s collaboration in the local Workforce Connection System by addressing the skills gap that concerns both the adult education and workforce development systems. Employers in the healthcare field are experiencing shortages in multiple allied health occupations. They can not find qualified applicants for these jobs. The Workforce Connection System funds training in allied health, but job seekers are lacking basic skills necessary to enter and successfully complete training. Fasttrack to Allied Health will engage workforce, adult education, and the health care industry in a joint solution to this problem. By offering occupation-focused preparatory education, together with a streamlined referral process, the partners will link services directly to Allied Health employers.

This collaboration is innovative because targeted math education will be an integral part of an articulated career ladder that will embed allied health content into a Fasttrack class. It’s also innovative because the design is directly informed by occupational demand in the health care industry and by lessons learned from previous career ladder initiatives. A previous pilot in nursing between 2007 and 2008 at Posada Del Sol, though successful overall, experienced student persistence issues due to low math skills. Finally, Fasttrack to Allied Health classes use an integrated delivery system to reduce barriers to the professions.

By focusing on unemployed and underemployed seeking services through the Pima County (PC) One-Stop, we are able to reach an untapped talent pool to grow a new generation of allied health professionals. These efforts are often stymied by low basic-skill levels that prevent candidates from qualifying for training programs or cause them to drop out at high rates. Students would be co-enrolled into WIA and adult education programs.

The Fasttrack to Allied Health program relates to Pima Community College’s 2008-2011 year plan, Initiative 2: Improve Student Success in Developmental Education, 2.2: Develop effective strategies to help developmental students successfully complete coursework; Strategy 2.3: Design and implement effective instructional models for developmental course.

(Continued)
Financial Considerations:

The total grant amount being requested is $49,690. The table below illustrates the expense items to be supported by the grant:

<table>
<thead>
<tr>
<th>Expense Items</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Advanced Program Manager @.05 of salary</td>
<td>$3,500</td>
</tr>
<tr>
<td>Transition Program Coordinator @ .20 of salary</td>
<td>$10,000</td>
</tr>
<tr>
<td>Instructor @ .50 of salary</td>
<td>$22,500</td>
</tr>
<tr>
<td>Fringe Benefits @ 29% for staff</td>
<td>$10,440</td>
</tr>
<tr>
<td><strong>TOTAL SALARIES, WAGES AND FRINGE BENEFITS</strong></td>
<td><strong>$46,440</strong></td>
</tr>
<tr>
<td>Materials and supplies</td>
<td>$2,000</td>
</tr>
<tr>
<td>Communications</td>
<td>$750</td>
</tr>
<tr>
<td>Local Travel</td>
<td>$500</td>
</tr>
<tr>
<td><strong>TOTAL BUDGET</strong></td>
<td><strong>$49,690</strong></td>
</tr>
</tbody>
</table>

No matching funds or institutionalization of the program are required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and has determined they do not represent and undue liability.

Contact Person:

Jana Kooi, Campus President, Community Campus, 206-6577

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 6/11/08
ITEM NO: 15.11

SUBJECT: Grant Proposal:
- United States Department of Education
- Arizona Department of Education
- Carl D. Perkins IV - Basic Grant

Recommendation:

The Chancellor recommends that the Board of Governors approve the Carl D. Perkins IV - Basic Grant proposal and, if funded, acceptance of the award from the Arizona Department of Education for the period July 1, 2008 through September 30, 2009.

Background:

The Carl D. Perkins IV Career and Technical Education Act 2006 provided states with funding to support occupational career and technical education programs that align to an industry-recognized credential or certificate. Pursuant to the act, each of the states is allocated grant funding for both secondary and post-secondary occupational programs. In Arizona, the legislature funds community colleges with the federally mandated minimum allocation of 15% of the state’s total basic grant award.

Occupational and technical program improvements identified to be supported in the coming year at Pima Community College by the Carl D. Perkins IV - Basic Grant include capital and/or supply equipment purchases for the Aviation Technology, Medical Laboratory Technician, Health Information Technology, Interpreter Training, Fashion Design and Clothing, and Construction/Electrical/Solar, new program development.

Additionally, Carl D. Perkins IV - Basic Grant funding will provide support funding for services and professional development intended to ensure occupational students’ success at the College:

- Dual enrollment alignment of coursework to secondary schools
- Accountability Data reporting
- Faculty and adjunct faculty professional development
- Program development and faculty recruitment
- Research Industry recognized assessments related to occupational fields of study
- Promoting non-traditional training

Approximately 1500 students will benefit from the grant funding within the six participating occupational programs to strengthen and or develop crosswalks to industry-recognized credentials and alignment to secondary career and technology programs. The grant will provide faculty professional development training as clearly defined in the grant requirements with measurable objectives directly related to activities.

(Continued)
The Carl D. Perkins IV grant proposal relates to Pima Community College’s 2008-2011 year plan, Initiative 1: Provide Evidence of Student Learning and Teaching Effectiveness; Strategy 1.1 – Create goals for student learning outcomes that are clearly stated for each education program and make effective assessment possible: Action 1.1.4 – Increase high school offerings through dual enrollment for occupational/workforce including Tech Prep and the Pima County Joint Technological Education District (JTED); and Action 1.1.8 – Increase enrollment and offerings for Tech Prep, JTED, and workforce students. And Strategy 1.3 - Develop and enhance effective educational and business partnerships to increase learning opportunities for students; Action 1.1.3 – Increase partnerships college-wide.

Financial Considerations:

The total grant amount being requested is $378,123. The table below illustrates the expense items to be supported by the grant:

<table>
<thead>
<tr>
<th>Expense Items</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$151,769.00</td>
</tr>
<tr>
<td>Benefits</td>
<td>31,914.00</td>
</tr>
<tr>
<td>Travel/Professional Development</td>
<td>18,961.00</td>
</tr>
<tr>
<td>Supplies</td>
<td>10,456.00</td>
</tr>
<tr>
<td>Contracted Services</td>
<td>10,500.00</td>
</tr>
<tr>
<td>Printing &amp; Reproduction</td>
<td>500.00</td>
</tr>
<tr>
<td>Capital Equipment</td>
<td>142,818.00</td>
</tr>
<tr>
<td>Indirect Costs @ 5% of non-capital</td>
<td>11,205.00</td>
</tr>
<tr>
<td></td>
<td><strong>$378,123.00</strong></td>
</tr>
</tbody>
</table>

No matching funds or institutionalization of the program are required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability.

Contact Person:

Dr. Suzanne Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Grant Proposal:
U.S. Department of Justice
Bulletproof Vest Partnership

Recommendation:

The Chancellor recommends that the Board of Governors approve the Bulletproof Vest Partnership grant proposal and, if funded, acceptance of the grant award with the U.S. Department of Justice for the period of September 1, 2008 through September 30, 2010.

Background:

The Bulletproof Vest Partnership (BVP), created by the Bulletproof Vest Partnership Grant Act of 1998, is a unique U.S. Department of Justice initiative designed to provide a critical resource to state and local law enforcement. Pima Community College provides this vital equipment to the College’s police officers to help protect them from potential life-threatening injuries while on the job protecting College personnel and property.

The Bulletproof Vests Partnership relates to Pima Community College’s 2006-2008 year plan, Initiative 4: Improve processes and operations, Strategy 4.2; Protect people, information and property.

Financial Considerations:

Pima Community College Department of Public Safety estimates the need to purchase 14 bulletproof vests over the next two years for both new officer vests and replacement vests for current officers whose vests are beyond the five-year replacement cycle. The BVP program requires that agencies purchase bulletproof vests that meet National Institute of Justice penetration standards as listed on their website and will reimburse agencies 50% of their incurred costs per vest after the vests have been received and paid for by the agency. The College includes replacement funding for vests in the operating budget.

The total grant amount being requested is $3,700.00. The table below illustrates the expense items to be supported by the grant:

Expense Items:

Bulletproof vests @ $720 for 10 officers $7,200
Tax, Shipping & Handling $200
Total Estimated Expenditures $7,400
50% Matching Funds (BVP) $3,700

(Continued)
The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 6/11/08
ITEM NO: 15.13

SUBJECT: Grant Proposal:
Arizona Department of Education
Pima Project for Mathematics Excellence

Recommendation:

The Chancellor recommends that the Board of Governors approve the “Pima Project for Mathematics Excellence” grant proposal, and, if funded, acceptance of the award from the Arizona Department of Education for the period of July 1, 2008 through June 30, 2009.

Background:

The overarching goal of Pima Project for Mathematics Excellence is to focus on quality and innovation in K-12 education, targeting students and teachers in stimulating teaching and learning experience in math and science that brings excitement and success back into the classroom.

The Pima Project for Mathematics Excellence proposes involving 40 teachers in a one week (5-day) intensive summer academy, followed by four one-day workshops spread throughout the academic year, to strengthen mathematics content, enhance teacher mathematics literacy and overcome innumeracy. The project will also bring in two experienced curriculum consultants to help lead the summer academy and one-day professional development workshops. The workshops would also include a component on how teachers assess student learning through grading student work. In addition, the project would include hands-on demonstrations of applications of science and math in the real world. This project is critically needed in the Southern Arizona community, which consists of high level of poverty and failing schools. The school districts that the College will be partnering with include the Sahuarita Unified School District (USD), Ajo USD, Flowing Wells USD, Amphitheater USD, and the Diocese of Tucson District of Schools.

The Pima Project for Mathematics Excellence grant proposal relates to Pima Community College’s 2006-2008 year plan, Initiative 1: Improve Institutional Outcomes, 1.6.: Organize and refine Developmental Education courses and program; Initiative 2: Improve Access to Learning, 2.4: Continue to enhance relations with other educational providers.

Financial considerations:

The total grant amount being requested is $292,941. The table below illustrates the expense items to be supported by the grant:

(Continued)
**Personnel**

- **Principal Investigator** ($3000 for 12 months) @ 25.5% Fringe
  - Total Personnel and Fringe: $45,180
- **Program Coordinator** @ 29% Fringe
  - Total Fringe: $33,540
- **Four Study Group Leaders** (100% for a 1-week summer workshop, 13 hrs/day, @ $2000 each)
  - Total Personnel and Fringe: $14,160
- **Four Study Group Leaders** (100% for four, 1-day follow-up sessions, 13 hrs/day, @ $250 each)
  - Total Personnel and Fringe: $92,880

**Travel**

- **Out-of-State** (registration @ $1875; airfare @ $395; lodging @ $480; car rental @ $360; per diem @ $180)
  - Total Travel: $3,290
- **In-State**
  - Total Travel: $4,016
  - Total Travel: $7,306

**Communications and Utilities**

- **Postage**: $500
- **Long-distance Calls**: $500
  - Total Communications and Utilities: $1,000

**Supplies and Materials**

- **Instructional Materials** (handouts @ $1200; 40 calculators @ $125 ea)
  - Total Supplies and Materials: $6,200
- **Non-Capital Equipment** (20 laptops @ $2,000 each)
  - Total Supplies and Materials: $40,000
- **Computer Software** (Smartboard Technology)
  - Total Supplies and Materials: $3,500
  - **Total Supplies and Materials**: $49,700

**Student and K-12 Teacher Stipends**

- **Math Instructor Consultants** for Summer Workshop (2 @ $1000/day x 5 days)
  - Math Instructor Consultants 4 follow-up sessions ($1000 x 2 x 4 sessions)
  - Total Stipends: $18,000

**Other**

- **One-week Summer workshop plus 4 follow-up sessions stipends for K-12 Teacher Participants** (40 participants @ $1000 each)
  - Student Achievement Incentives (1200 students x $50)
  - Summer Workshop and follow-up sessions – refreshments – 9 days 2 $200/day
  - Parent Involvement Meetings (refreshments – Math Project Night; other math enrichment activities)
  - Total Other: $106,800

**Total Direct Costs**: $275,686
**Total Indirect Costs @ 8%**: $17,255
**TOTAL COST**: $292,941

(Continued)
No matching funds or institutionalization of the program are required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability.

Contact Person:

Dr. Johnson Bia, President, Downtown Campus, 206-7100

Dr. Roy Flores, Chancellor
TO: Board of Governors       DATE: 6/11/08
FROM: Chancellor             ITEM NO: 15.14
SUBJECT: Grant Proposal:
The College Board Western Region
Student Success Institute Program

Recommendation:

The Chancellor recommends that the Board of Governors approve the “Student Success Institute (SSI)” grant proposal, and, if funded, acceptance of the award from the College Board Western Region for the period of August 1, 2008 through July 31, 2009.

Background:

The Pima Community College (PCC), Desert Vista Campus (DVC) has proposed a pilot program called the Student Success Institute (SSI). The SSI is a college preparation and success program targeting high-school students. It is designed to assist traditional at-risk students (low income, first generation, and students of color), who lack the social and cultural background necessary to navigate the system of higher education. To successfully enter the educational system, these students need support long before their first year of college.

The SSI proposes to serve forty-seven at-risk students entering their sophomore, junior, or senior year of high school and offer the following early interventions to increase their likelihood of graduating high school and college:

1) Enrollment in a college Writing or Math course
2) High School Study Success & Career Preparation
3) Participation in campus-based internships in key areas
4) Participation in college transfer workshops

Proposed participants of the SSI program will be selected from Pueblo, Cholla, Desert View, and Sunnyside high schools.

The SSI grant proposal relates to Pima Community College’s 2008-2011 year plan, Initiative 2: Improve Student Success in Developmental Education, Strategy 2.2: Develop effective strategies to help developmental students successfully complete coursework; Initiative 4: Create Foundations for Creativity and Innovation, Strategy 4.1: Expand College access and outreach.

Financial Considerations:

The total grant amount being requested is $19,587.25; the College will provide a match in-kind equivalent to $2,580 of the Program Advisor/Coordinator’s time. The table below illustrates the expense items to be supported by the grant:

(Continued)
Expense Items:

5 Weeks Summer 08 (July/Aug) 5 weeks Summer 09 (May/June)

**Tuition and Related Fees & Books**

- In-state Tuition ($47 per credit x 6 credits) $282.00
- Student Service Fee ($2.50 per credit x 6 credits) $15.00
- Technology Fee ($2.00 per credit x 6 credits) $12.00
- Registration Fee per semester ($10 per semester) $10.00
- Book Stipend $97.75

**Total Per Student** $416.75

For 47 students $19,587.25

**Personnel**

- Program Advisor/Coordinator ($20/hr x 10 hours/week x 10 weeks+ (29%) 580 fringe) $2,580

**Project Total** $22,167.25

**In-kind support** $2,580

**Total Request from Greenhouse** $22,167.25

The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability.

**Contact Person:**

Dr. Christal Albrecht, President, Desert Vista Campus (206-5001)
TO: Board of Governors  DATE: 6/11/08
FROM: Chancellor  ITEM NO: 15.15
SUBJECT: Grant Proposal: Southern Arizona Foster Care Youth Mentoring Project Arizona Commission for Postsecondary Education

Recommendation:

The Chancellor recommends that the Board of Governors approve the application for the Southern Arizona Foster Care Youth Mentoring Project grant. If approved, this grant will fund outreach to help provide a seamless transition into higher education for youth that are leaving the foster care system as they turn 18 years old. The grant period is from June 27, 2008 through June 30, 2009.

Background:

The overarching goal of this project is to provide coordinated support for foster care youth as they transition to postsecondary education at Pima Community College or the other educational institution of their choice. This will be accomplished through early contact, the establishment of mentoring relationships and training workshops for admissions, financial aid, and counseling staff. A recent report from the Arizona Commission for Postsecondary Education (the funding agency) best states the paradigm that this project falls under:

"In Arizona there is a movement to improve postsecondary education success for foster care youth and young adults. The Arizona Commission for Postsecondary Education has undertaken a project to identify existing resources and opportunities for building supports for the transition into and successful completion of postsecondary education, whether it be vocational training, an associate degree, or a baccalaureate degree."

The project proposes connecting foster care youth with mentors in higher education that are alumni of the foster care system. The focus will be on youth that are losing the support of the Arizona foster care system as they turn 18 years old. The youth will be contacted prior to their 18th birthday to establish contacts for them with Pima Community College. These contacts, Downtown Campus counselors, will work with the youth to connect them to a mentor. Additionally they facilitate career exploration testing for the youth. Once the youth are connected with a mentor, they will meet with them throughout the year to help them access and maneuver through academic and community resources. It is the intent that these mentors will establish a long-term mentoring relationship with each youth.

The second component of the project will be a series of trainings for Pima Community College and other postsecondary education staff. These trainings will address foster care youth issues, with the intent of increasing the ability of staff to serve these students more effectively. Six training workshops will be conducted at a variety of Pima Community College campuses. Staff from the University of Arizona and other institutions of higher learning will also be invited to attend.

(Continued)
The project will be under the leadership of the Downtown Campus Advanced Program Manager for Student Services. All of the Downtown Campus Counselors will be involved in the project, as will other student services staff. Pima Community College faculty members and other Downtown Campus staff may also assist in the project.

Commitments are made as follows. The Educational Case Management Program at the Arizona Department of Economic Security, Division of Children, Youth and Families will furnish names and contact information for the foster care youth to Pima Community College. This information will be provided during the months preceding their 18th birthday, so the college may begin the outreach process prior to their "time out" of the foster care system.

The Arizona Foster Care Youth Mentoring Project grant proposal relates to Pima Community College's 2008-2011 year plan, Initiative 1: Provide Evidence of Student Learning and Teaching Effectiveness, Strategy 1.5 Develop and enhance learning and educational resources to support student learning and effective teaching. It also relates to Initiative 4: Create Foundations for Creativity and Innovation, Strategy 4.1 Expand College access and outreach.

The Project will begin on June 27, 2008 and end on June 30, 2009.

Financial considerations:

The total grant amount being requested is $55,000. The table below illustrates the expenses to be supported by the grant:

<table>
<thead>
<tr>
<th>Cost</th>
<th>Estimated Expenses (including Fringe):</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Percentage</td>
</tr>
<tr>
<td>Mentoring Component</td>
<td></td>
</tr>
<tr>
<td>Project Lead (Advanced Program Manager @ 10% time)</td>
<td>10%</td>
</tr>
<tr>
<td>Student Services Specialist (Career Services) @10% time</td>
<td>10%</td>
</tr>
<tr>
<td>8 Educational Support Faculty (Counselor) @ 5% time Each</td>
<td>5%</td>
</tr>
<tr>
<td>Communication (Mailings, Long distance, etc)</td>
<td></td>
</tr>
<tr>
<td>Career Assessment Tests (MBTI/STRONG)</td>
<td></td>
</tr>
<tr>
<td>Supplies</td>
<td></td>
</tr>
<tr>
<td>Mentoring Subtotal:</td>
<td></td>
</tr>
<tr>
<td>Training Component</td>
<td></td>
</tr>
<tr>
<td>Trainer (Counselor) @20% time</td>
<td>15%</td>
</tr>
<tr>
<td>Training Supplies</td>
<td></td>
</tr>
<tr>
<td>Hospitality (trainings)</td>
<td></td>
</tr>
<tr>
<td>Training Subtotal:</td>
<td></td>
</tr>
<tr>
<td>Indirect costs @ 7.25%</td>
<td>7.25%</td>
</tr>
<tr>
<td>Total Estimated Expenses</td>
<td></td>
</tr>
</tbody>
</table>

(Continued)
No additional revenues will be collected for the Project. There are no grant matches or grant institutionalization funds required.

This proposal has been reviewed and approved by Downtown Campus and District Office personnel.

The College recognizes and accepts the risks presented to students, employees and property arising from this activity. The College's insurance would cover the events and the individuals at the college. No further insurance expenditures would be required.

Contact Person:

Dr. Johnson Bia, President, Downtown Campus, 206-7100

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 6/11/08  
ITEM NO: 15.16  
SUBJECT: Intergovernmental Agreement: Dual Enrollment

Recommendation:

The Chancellor recommends that the Board of Governors approve the multi-year Intergovernmental Agreements for dual enrollment with Amphitheater Public Schools, Catalina Foothills School District, Flowing Wells Unified School District, Marana Unified School District, Nogales Unified School District, Sahuarita Unified School District, Santa Cruz Valley Unified School District, Sunnyside Unified School District, Tanque Verde Unified School District, Tucson Unified School District and Vail School District commencing July 1, 2008 through the fiscal year ending June 30, 2013. The tuition rates and scope of work specified in the Addendum will be reviewed and revised on an annual basis during the term of the umbrella Agreement.

Background:

Intergovernmental Agreements are proposed to establish a dual enrollment program between Pima Community College and the above listed School Districts. Dual enrollment allows juniors and seniors at District high schools to earn college credit while completing secondary school requirements. Course offerings include a variety of general education courses as agreed upon by administrators of District high schools and the College. Under terms of the agreement, the School District will work with the College to ensure that all students enrolled in College courses meet State requirements for inclusion as College enrollments.

Dual enrollment partnerships with local schools supports strategy 1.1.3 in the Pima Community College Plan 2008-2011, increase high school offerings through dual enrollment for transfer.

The College has engaged in dual enrollment programs with local school districts for several years and recognizes no new or unusual exposures associated with this particular agreement. The agreements have been reviewed by College staff and approved as to form by College legal Counsel.

Financial Considerations:

The funds exchanged under this agreement are of equal value to both the School Districts and College. Both the School District and Pima Community College acknowledge that both parties will be invoiced for tuition or instructional services provided to students who are residents of Arizona.

Contact Person:

Dr. Suzanne Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
ITEM NO: 15.17
DATE: 6/11/08

SUBJECT: Intergovernmental Agreement:
Arizona Governor’s Office of Highway Safety
Phlebotomy for Law Enforcement Program Agreement

Recommendation:

The Chancellor recommends that the Board of Governors approve an Intergovernmental
Agreement (IGA) with the Arizona Governor’s Office of Highway Safety for Phlebotomy
programs, effective from June 12, 2008 through June 30, 2013.

Background:

The Community Campus Public Safety and Emergency Services Institute (PSESI) proposes to
enter into an umbrella agreement with the Arizona Governor’s Office of Highway Safety. The
umbrella agreement format consists of a general base contract and specific addenda that may be
added as new programs are needed.

Under Addendum #1, PSESI will offer credit courses, to individuals designated by the Arizona
Governor’s Office of Highway Safety, in Phlebotomy for Law Enforcement – Initial and
Phlebotomy for Law Enforcement – Refresher.

By providing training to state public safety agencies, this agreement supports the College Plan
2008-2011:

- Initiative 1 Provide Evidence of Student Learning and Teaching Effectiveness.
  - Strategy 1.3 Develop and enhance effective educational and business partnerships to
    increase learning opportunities for students.
    - Action 1.3.1 Increase business and industry customization and innovation through
      contracts.
    - Action 1.3.3 Increase partnerships college-wide.

- Initiative 4 Create Foundations for Creativity and Innovation.
  - Strategy 4.1 Expand College access and outreach.
    - Action 4.1.3 Establish scheduling choices and opportunities that allow students
      variable start and end dates to extend or contract course length according to
      individual needs.

The College has reviewed this agreement and associated activities, evaluated the risks associated
with the proposed activities and determined they do not present an undue liability. The
amendment will be approved as to form by College legal counsel.

(Continued)
Financial Considerations:

The umbrella agreement will afford the College flexibility in designing financial arrangements specific to each program described in each separate addendum.

In Addendum #1, for each section offered, the Arizona Governor’s Office of Highway Safety will reimburse the College based upon the following class sizes:

EMS 235: Phlebotomy for Law Enforcement - Initial

<table>
<thead>
<tr>
<th>Class Size</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-6 students</td>
<td>$1400.00</td>
</tr>
<tr>
<td>7 students</td>
<td>$1633.50</td>
</tr>
<tr>
<td>8 students</td>
<td>$1867.00</td>
</tr>
<tr>
<td>9 students</td>
<td>$2100.50</td>
</tr>
<tr>
<td>10 students</td>
<td>$2334.00</td>
</tr>
<tr>
<td>Additional students</td>
<td>$233.50 per student</td>
</tr>
</tbody>
</table>

EMS 236: Phlebotomy for Law Enforcement - Refresher

<table>
<thead>
<tr>
<th>Class Size</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-6 students</td>
<td>$440.00</td>
</tr>
<tr>
<td>7 students</td>
<td>$513.50</td>
</tr>
<tr>
<td>8 students</td>
<td>$587.00</td>
</tr>
<tr>
<td>9 students</td>
<td>$660.50</td>
</tr>
<tr>
<td>10 students</td>
<td>$734.00</td>
</tr>
<tr>
<td>Additional students</td>
<td>$73.50 per student</td>
</tr>
</tbody>
</table>

Price will be negotiated each fiscal year. Reimbursements received by the College will cover all costs (direct instruction and administrative overhead) regardless of the number of students.

Contact Person:

Jana Kooi, President, Community Campus (206-6577)

Dr. Roy Flores, Chancellor
TO: Board of Governors       DATE: 6/11/08
FROM: Chancellor            ITEM NO: 15.18
SUBJECT: Intergovernmental Agreement:
City of Tucson on behalf of the Tucson Fire Department
Revision to Addendum #8: Paramedic Training Program

Recommendation:

The Chancellor recommends that the Board of Governors approve this revision of Addendum #8 to the Intergovernmental Agreement (IGA) with the City of Tucson effective from January 12, 2006 through June 30, 2011.

Background:

The Community Campus Public Safety and Emergency Services Institute (PSESI) currently operates under an IGA with the City of Tucson approved during the January 2006 Board of Governors meeting. PSESI is requesting this revision of Addendum #8 to the agreement to provide Advanced Life Support (ALS) Continuing Education credit courses in addition to the Paramedic Program provided under the original addendum. Twenty classes will be offered each year, over a four-year time period. A maximum of 32 students may attend each class. This addendum includes provisions for clinical and vehicular experience for students.

Entering into this Intergovernmental Agreement supports the College Plan 2008-2011:

- Initiative 1 Provide Evidence of Student Learning and Teaching Effectiveness
  - Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students.
    - Action 1.3.1 Increase business and industry customization and innovation through contracts
    - Action 1.3.3 Increase partnerships college-wide.

- Initiative 4 Create Foundations for Creativity and Innovation
  - Strategy 4.1 Expand College access and outreach.
    - Action 4.1.3 Establish scheduling choices and opportunities that allow students variable start and end dates to extend or contract course length according to individual needs.

The College has evaluated the risks associated with the proposed activities and has determined they do not present an undue liability. This Addendum #8 has been reviewed by Community Campus and District Office personnel.

(Continued)
Financial Considerations:

Advanced Life Support (ALS) courses associated with this contract will generate 88 total FTSE if completely filled.

The City of Tucson Fire Department will pay the total cost for the ALS Continuing Education classes as follows:

- **2008-2009:** Five classes each of EMT251, EMT259, EMT140, EMS140 $38,500
- **2009-2010:** Five classes each of EMT251, EMT259, EMT140, EMS140 $38,500
- **2010-2011:** Five classes each of EMT251, EMT259, EMT141, EMS141 $33,000

### Estimated Revenues:

<table>
<thead>
<tr>
<th></th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Class Cost</td>
<td>$143,000</td>
</tr>
<tr>
<td>Payments</td>
<td></td>
</tr>
<tr>
<td><strong>Total Estimated Revenues</strong></td>
<td>$143,000</td>
</tr>
</tbody>
</table>

### Estimated Expenses:

- **Estimated Direct Instructional Costs** (includes labor, supplies, curriculum development, etc.) $128,000
- **Estimated Administrative Overhead Expenses** $15,000

**Total Estimated Expenses** $143,000

**Revenue less Expenses** $0

Contact Person:

Jana Kooi, President, Community Campus (206-6577)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve the Intergovernmental Agreement (IGA) with Pima County to continue Workforce Development and Educational Programs from July 1, 2008 through June 30, 2009.

Background:

Pima Community College’s Community Campus has negotiated the renewal of the Intergovernmental Agreement with the Pima County Community Services Department to continue workforce development and educational programs for participants determined eligible by the County. The IGA, which will support education, training and related services from July 1, 2008 through June 30, 2009, contains seven Work Statements structured in the following manner:

1. Under Work Statement No. 1, referred individuals with vouchers issued by Pima County may enroll in credit and non-credit programs at Pima Community College, including those by the Center for Training and Development, the Truck Driver Training Program, Career Academies and Workforce and Business Development Programs.

2. Work Statement No. 2 provides eligible participants with vouchers to participate in Pima Community College Adult Education’s Workplace Literacy programs, the goal of which is improvement of literacy and employability skills.

3. Work Statement No. 3 establishes that Pima Community College Adult Education will provide General Education Diploma testing services at a County-determined site.

4. Under Work Statement No. 4, the College will hire or retain staff stationed at the County One-Stop Centers. Pima County shall fund .5 FTE for each of the following College staff: Program Coordinator and Student Services Specialist. Pima County shall provide space, furniture, computers, phones and supplies for College staff stationed at the One-Stops.

5. Under Work Statement No. 5, Pima County and Pima Community College Adult Education will cooperate to establish adult basic education courses at Pima County One-Stop locations.
6. Work Statement No. 6 requests the College’s collaboration with Pima County to find additional funding sources for workplace education; Pima Community College already researches such funding opportunities as a normal course of business.

7. Under Work Statement No. 7, the College will cooperate with Pima County and other regional partners to develop curriculum and programs through the U.S. Department of Labor Workforce Innovation in Regional Development (WIRED) Grant and Community Based Job Training (CBJT) Grant. Additionally the College will be reimbursed for expenses incurred for other special projects that may be requested by Pima County during the year.

Entering into this contract addresses the College Plan 2008-2011:

- Initiative 1 Provide Evidence of Student Learning and Teaching Effectiveness.
  - Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students.
    - Action 1.3.1 Increase business and industry customization and innovation through contracts.
    - Action 1.3.3 Increase partnerships college-wide.

- Initiative 4 Create Foundations for Creativity and Innovation.
  - Strategy 4.1 Expand College access and outreach.
    - Action 4.1.3 Establish scheduling choices and opportunities that allow students variable start and end dates to extend or contract course length according to individual needs.
  - Strategy 4.3 Expand and develop community connections.
    - Action 4.3.1 Expand and enliven outreach activities to established service areas and to inadequately-served remote locations.

Financial Considerations:

The maximum total value of this contract is $909,605. Funding for the individual work statements is described below:

The funding ceiling for Work Statement No. 1 is $550,000. Reimbursement to the College is unit based and depends directly on the number of vouchers authorized by the County. Pima County pays the pre-determined, published tuition and fees for eligible participants to enroll the credit and/or non-credit classes at the College.

The funding ceiling for Work Statement No. 2 is $82,500. The College will receive $75 per hour for Workplace Literacy classes conducted by Pima Community College Adult Education.

The funding ceiling for Work Statement No. 3 is $6,300. Pima County will pay the College $30 per hour of monitored General Education Diploma testing administered by Pima Community College Adult Education.

(Continued)
The fund ceiling for Work Statement No. 4 is $60,000. Pima County will pay reimbursement to the College for staff at the One Stop.

Under this Intergovernmental Agreement, Pima County does not provide any funds for Work Statements Nos. 5 and 6.

The funding ceiling for Work Statement No. 7 is $210,805. The College will receive reimbursement for expenses incurred for curriculum development, on-line course development and other programmatic-related costs.

Contact Person:

Jana Kooi, President, Community Campus (206-6577)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve an Intergovernmental Agreement between the Arizona Board of Regents and Pima County Community College for and on behalf of the University of Arizona for the purpose of the University of Arizona South and Pima County Community College offering shared academic and professional programs to Southern Arizona constituents. The terms of the agreement will be effective from July 1, 2008 to June 30, 2009 and will be reviewed on an annual basis and modified or extended for additional one-year terms by appropriate action of the parties.

Background:

Since 1991, Pima County Community College and the University of Arizona have had a formal agreement to provide quality educational opportunities in support of the Pima County Community College District goals. The University of Arizona South and Pima County Community College have been working in collaboration since 2002 under the terms of a Memorandum of Understanding. The purpose of this agreement is to create and implement seamless pathways to baccalaureate degrees. The parties will offer a collaborative program of study in baccalaureate programs during the terms of this IGA.

Under the terms of the agreement Pima County Community College District shall be responsible for offering lower division (100 and 200 level) courses which will transfer into the University of Arizona South Programs for the upper division (300 and 400 level) courses. The agreement provides for the cooperative sharing of resources including but not limited to facilities, advising, technology and marketing.

This program supports the 2006-2008 College Plan Initiative 1, Strategy 1.9, which states: Increase the completion rate of degrees and certificates and strengthen transfer articulation and baccalaureate opportunities for students and Initiative 2.0, Strategy 2.4 of which states: Continue to enhance relations with other educational providers.

This Intergovernmental Agreement will be reviewed and approved by College personnel and will be approved as to form by College legal counsel.

(Continued)
Financial Considerations:

Under the terms of this agreement Pima County Community College will receive the FTSE for students enrolled in the lower division courses. The University of Arizona South will receive the FTSE for those students enrolled in upper division courses. Pima County Community College will be reimbursed by the University of Arizona South for the University's use of Pima Community College facilities.

Contact Person:

Dr. Suzanne Miles, Provost/Executive Vice Chancellor (206-4999)

[Signature]

Dr. Roy Flores, Chancellor
TO: Board of Governors                      DATE: 6/11/08
FROM: Chancellor                               ITEM NO: 15.21
SUBJECT: Curriculum Recommendations – Program Inactivation:
School-Age Child Care – Associate of Applied Science Degree (AAS)

Recommendation:

Per Board Policy 3105, Curriculum, the Chancellor recommends that the Board of Governors approve the inactivation of the School-Age Child Care Associate of Applied Science Degree for Direct Employment.

Background:

Desert Vista Campus requests the inactivation of this program due to low enrollments and as part of the overall revision to the Early Childhood Education and Child Development Associate programs. In the past five years, there was one graduate of this program.

Students will be better served by the modified Early Childhood Studies Degree in which they can take electives that focus on school-age child care.

This action supports the 2006-2008 Pima Community College Plan, specifically Initiative 4, which states, “Improve processes and operations” and Initiative 5, which states, “Optimize the use of physical assets.”

Financial Considerations:

None.

Contact Person:

Dr. Suzanne Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 6/11/08
ITEM NO: 15.22

SUBJECT: Curriculum Recommendations – Program Inactivation:
Basic School-Age Child Care Assistant – Certificate

Recommendation:

Per Board Policy 3105, Curriculum, the Chancellor recommends that the Board of Governors approve the inactivation of the Basic School-Age Child Care Assistant Certificate for Direct Employment.

Background:

Desert Vista Campus requests the inactivation of this program due to low enrollments and as part of the overall revision to the Early Childhood Education and Child Development Associate programs. In the past five years, there were two graduates of this program.

Students will be better served by the modified Early Childhood Studies Certificate and Degree in which they can take electives that focus on school-age child care.

This action supports the 2006-2008 Pima Community College Plan, specifically Initiative 4, which states, “Improve processes and operations” and Initiative 5, which states, “Optimize the use of physical assets.”

Financial Considerations:

None.

Contact Person:

Dr. Suzanne Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 6/11/08  
ITEM NO: 15.23  
SUBJECT: Curriculum Recommendations – Program Inactivation: Advanced School-Age Child Care – Certificate

Recommendation:

Per Board Policy 3105, Curriculum, the Chancellor recommends that the Board of Governors approve the inactivation of the Advanced School-Age Child Care Certificate for Direct Employment.

Background:

Desert Vista Campus requests the inactivation of this program due to low enrollments and as part of the overall revision to the Early Childhood Education and Child Development Associate programs. In the past five years, there was one graduate of this program.

Students will be better served by the modified Early Childhood Studies Certificate and Degree in which they can take electives that focus on school-age child care.

This action supports the 2006-2008 Pima Community College Plan, specifically Initiative 4, which states, “Improve processes and operations” and Initiative 5, which states, “Optimize the use of physical assets.”

Financial Considerations:

None.

Contact Person:

Dr. Suzanne Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO:        Board of Governors           DATE:        6/11/08
FROM:      Chancellor                  ITEM NO:      15.24
SUBJECT:   Curriculum Recommendations – Program Inactivation: Basic Truck Driver – Certificate

Recommendation:

Per Board Policy 3105, Curriculum, the Chancellor recommends that the Board of Governors approve the inactivation of the Basic Truck Driver Certificate for Direct Employment.

Background:

Community Campus requests the inactivation of this program due to low enrollments. Enrollment data shows it has been four years since students were actively enrolled in this program.

Students interested in pursuing education in Truck Driver Training may still choose from three certificates: Class A Vehicle Driver, Professional Truck Driver, and Commercial Truck Driver.

This action supports the 2006-2008 Pima Community College Plan, specifically Initiative 4, which states, “Improve processes and operations” and Initiative 5, which states, “Optimize the use of physical assets.”

Financial Considerations:

None.

Contact Person:

Dr. Suzanne Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Contract: Intergovernmental Agreements for Articulation

Recommendation:

The Chancellor recommends that the Board of Governors approve the multi-year Intergovernmental Agreements with Amphitheater, Baboquivari, Catalina Foothills, Flowing Wells, Marana, Nogales, Patagonia, Sahuarita, Santa Cruz Valley, Sunnyside, Tucson and Vail Unified School Districts commencing July 1, 2008 through the fiscal year ending June 30, 2013. The Chancellor also requests that the Division Dean of Industrial and Technical Education & Tech Prep Lead Administrator have signature authorization to sign Course Articulation Agreements on behalf of Pima Community College.

Background:

Pima Community College and school districts throughout Pima and Santa Cruz Counties have maintained articulation agreements. The intent of secondary school articulation is to provide college credit to students for prior learning of competencies that are equivalent to those required in College courses. If the competencies are deemed equivalent and an articulation agreement is approved, then a secondary school student who enrolls at Pima Community College will have the opportunity to enroll in advanced skills course work without repeating competencies already achieved.

The agreements have been reviewed by College staff and approved as to form by College legal Counsel.

The Intergovernmental Agreements for Articulation relate to Pima Community College’s 2008-2011 year plan, Initiative 1: Provide Evidence of Student Learning and Teaching Effectiveness, Strategy 1.1 Create goals for student learning outcomes that are clearly stated for each education program and make effective assessment possible It also relates to Initiative 4: Create Foundations for Creativity and Innovation, Strategy 4.1 Expand College access and outreach.

Financial Considerations:

No exchange of funds will occur as a result of these agreements.

Contact Person:

Dr. Johnson Bia, President, Downtown Campus (206-7100)

Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve the multi-year Contracts for dual enrollment with The Academy of Science and Math, Alta Vista High School, Fenster School, Immaculate Heart Catholic High School, Luz Academy, St. Augustine Catholic High School, San Miguel High School, Sonoran Science Academy and Tucson Accelerated High School commencing July 1, 2008 through the fiscal year ending June 30, 2013. The tuition rates and scope of work specified in the Addendum will be reviewed and revised on an annual basis during the term of the umbrella Agreement.

Background:

Contracts are proposed to establish a dual enrollment program between Pima Community College and the above listed School Districts. Dual enrollment allows juniors and seniors at District high schools to earn college credit while completing secondary school requirements. Course offerings include a variety of general education courses as agreed upon by administrators of District high schools and the College. Under terms of the agreement, the School District will work with the College to ensure that all students enrolled in College courses meet State requirements for inclusion as College enrollments.

Dual enrollment partnerships with local schools supports strategy 1.1.3 in the Pima Community College Plan 2008-2011, increase high school offerings through dual enrollment for transfer.

The College has engaged in dual enrollment programs with local school districts for several years and recognizes no new or unusual exposures associated with this particular agreement. The agreements have been reviewed by College staff and approved as to form by College legal Counsel.

Financial Considerations:

The funds exchanged under this agreement are of equal value to both the School Districts and College. Both the School District and Pima Community College acknowledge that both parties will be invoiced for tuition or instructional services provided to students who are residents of Arizona.
Contact Person:

Dr. Suzanne Miles, Provost/Executive Vice Chancellor (206-4999)

[Signature]

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve the purchase of a workers' compensation insurance contract from Zurich American Insurance Company for the policy year July 1, 2008 through June 30, 2009.

Background:

The College annually purchases a variety of insurance contracts as part of its risk management program to protect the financial assets of the College. The purchasing process includes an analysis of the College's exposures, identification of potential insurers, the application for and negotiation of coverage and premium terms, and the financial analysis of various coverage and retention scenarios.

College policies dictate the frequency and manner in which insurance policies are purchased, including a formal request for proposals at least every five years with carrier negotiation in intervening years. In order to ensure an effective insurance program, the College routinely exceeds the minimum requirements by approaching alternative carriers annually and continuously reviewing its risk management program.

Workers' compensation insurance provides coverage for employees injured while performing work for the College. State statutes prescribe employer responsibility for and benefits provided by workers' compensation insurance.

Financial Considerations:

The College has negotiated a renewal workers' compensation insurance policy with Zurich American Insurance Company (a subsidiary of Zurich Financial Services Group) at a projected total premium of $286,800, which represents a decrease of 5.7 percent.

The estimated premiums for the insurance policy have been incorporated into the FY09 College budget.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)
TO: Board of Governors  DATE: 6/11/08
FROM: Chancellor  ITEM NO: 15.28
SUBJECT: Contract: Property Insurance

Recommendation:

The Chancellor recommends that the Board of Governors approve the purchase of a property insurance contract from the Midwestern Higher Education Compact Master Property Program for the policy year July 1, 2008 through June 30, 2009.

Background:

The College annually purchases a variety of insurance contracts as part of its risk management program to protect the financial assets of the College. The purchasing process includes an analysis of the College's exposures, identification of potential insurers, the application for and negotiation of coverage and premium terms, and the financial analysis of various coverage and retention scenarios.

College policies dictate the frequency and manner in which insurance policies are purchased, including a formal request for proposals at least every five years with carrier negotiation in intervening years. In order to ensure an effective insurance program, the College routinely exceeds the minimum requirements by approaching alternative carriers annually and continuously reviewing its risk management program.

Property insurance provides coverage for damage to College-owned buildings and contents caused by perils such as fire and theft. Property values are based upon an independent property appraisal completed in 2005 and updated annually. The current College-wide total insurable property value is $256,991,000.

Financial Considerations:

The College has negotiated a renewal property insurance policy with the Midwestern Higher Education Compact Master Property Program at an initially projected premium of $112,000. A combination of a primary risk transfer rate reduction, a total insured property reduction and a loss fund contribution increase result in a comparatively flat year-over-year cost change.

The estimated premium for the insurance policy and $50,000 for policy year 2008/09 property deductibles have been incorporated into the FY09 College budget.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 6/11/08
ITEM NO: 15.29

SUBJECT: Contract:
Health Insurance for International Students

Recommendation:

The Chancellor recommends that the Board of Governors approve the contract to purchase international student health insurance for the policy year July 1, 2008 through June 30, 2009.

Background:

The College requires international students attending Pima on F1 visas to provide proof of resources sufficient to cover expected medical expenses while living in the United States. The College provides access to insurance coverage for those students who do not have other resources or insurance and wish to participate in the College’s plan. Students who choose to participate pay the entire cost of coverage. The College has added eligibility for spouses and children of F1 student participants effective July 1, 2008.

The College implemented this program in 1996 with continued annual contract renewals through various insurance companies.

Financial Considerations:

The College negotiated a renewal premium of $73 per month with The Liewer Agency, which represents a 7.0 percent increase over the current year. Student and spouse and per-child premiums are $314 and $73, respectively. Eligible students who wish to participate in the program support the costs through student fees, and the College incurs no expense other than incidental administrative responsibilities.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 6/11/08  
ITEM NO: 15.30  

SUBJECT: Contract: General Liability and Automobile Insurance

Recommendation:

The Chancellor recommends that the Board of Governors approve the purchase of a general liability and automobile insurance contract from the Arizona School Risk Retention Trust for the policy year July 1, 2008 through June 30, 2009.

Background:

The College annually purchases a variety of insurance contracts as part of its risk management program to protect the financial assets of the College. The purchasing process includes an analysis of the College’s exposures, identification of potential insurers, the application for and negotiation of coverage and premium terms, and the financial analysis of various coverage and retention scenarios.

College policies dictate the frequency and manner in which insurance policies are purchased, including a formal request for proposals at least every five years with carrier negotiation in intervening years. In order to ensure an effective insurance program, the College routinely exceeds the minimum requirements by approaching alternative carriers annually and continuously reviewing its risk management program.

General liability insurance provides coverage for claims arising from College activities including employment practices, school board activities, professional activities, and benefit administration. Automobile insurance provides coverage for liability and physical damage claims arising from the use of and damage to College-owned and leased vehicles.

Financial Considerations:

The College has negotiated a renewal general liability and automobile insurance policy with the Arizona School Risk Retention Trust at a projected total premium of $432,694, which represents an increase of less than one percent.

The estimated premiums for the insurance policy and an additional $50,000 for liability deductibles have been incorporated into the FY09 College budget.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 6/11/08
TEM NO: 15.31
SUBJECT: Contract:
Hewlett-Packard
Instructional and Administrative Technology Replacement

Recommendation:

The Chancellor recommends that the Board of Governors approve the project to replace a portion of the instructional and administrative computers, monitors, printers, projectors and various classroom and lab technology-related equipment according to a life-cycle plan.

Background:

This project continues the allocation of desktop computers for administrative use by faculty, staff and administrators. It also includes technology for instructional labs and classrooms. Approximately one fifth of the desktop computers are replaced each year. The College issued an RFP and Hewlett-Packard was chosen for product, service, and price. The Board of Governors approved the recommendation during the May, 2008 board meeting, item number 18. This project is included in the Capital Budget Plan for Fiscal Year 2009 and 2010 (# 25, 26, and 27).

Financial Considerations:

Hewlett-Packard & recommended vendors – World Wide Technology $3,300,000
Sehi Computer Products
CDW-G
NVision Networking
Projectors and various equipment, installation – Troxell Communications, Inc.
CCS Presentation Systems

Contact Person:

Kirk Kelly, Vice Chancellor for Information Technology (206-4809)

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 6/11/08  
ITEM NO: 15.32  
SUBJECT: Contract:  
Information Technology Maintenance, Licensing, and Services – FY09

Recommendation:

The Chancellor recommends that the Board of Governors approve the purchase of Information Technology maintenance, licensing, and service agreements listed below for the 2008/2009 Fiscal Year.

Background:

The Information Technology Office arranges for maintenance, licensing, fees and services to support college-wide technology services. Today our students, faculty, and staff rely on PCC systems for registration, instruction, personal information, and job functions. This request is 8.5% higher than last year. The increase is primarily due to the inclusion of Microsoft site licensing and the expanded PerceptIS 24x7 helpdesk support. Both of these items were below the Board approval dollar threshold in previous years.

Approval of this request will ensure technology services, hardware and software is kept current. In addition, contracted systems support provides access to technical resources, troubleshooting, consultation, and hardware replacement.

Financial Considerations:

These maintenance agreements are funded from the General (Operating) Budget.

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sun Microsystems</td>
<td>SUN (HW, Peripherals, Systems SW)</td>
<td>$450,000</td>
</tr>
<tr>
<td>Qwest</td>
<td>Cisco Switches &amp; Routers</td>
<td>$100,000</td>
</tr>
<tr>
<td>PerceptIS</td>
<td>24x7 Helpdesk support</td>
<td>$165,000</td>
</tr>
<tr>
<td>SunGard SCT</td>
<td>Banner and Luminis</td>
<td>$355,000</td>
</tr>
<tr>
<td>Oracle Corporation</td>
<td>Oracle Relational Database &amp; Tools</td>
<td>$320,000</td>
</tr>
<tr>
<td>FAMIS Software, Inc.</td>
<td>Hosting Fees</td>
<td>$278,000</td>
</tr>
<tr>
<td>Blackboard, Inc.</td>
<td>WebCT</td>
<td>$180,000</td>
</tr>
<tr>
<td>Microsoft</td>
<td>Site license for Microsoft software</td>
<td>$116,000</td>
</tr>
</tbody>
</table>

Contact Person:

Kirk Kelly, Vice Chancellor for Information Technology (206-4809)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 6/11/08
ITEM NO: 15.33
SUBJECT: Contract:
Marketing Services

Recommendation:

The Chancellor recommends that the Board of Governors approve the contract with the Gordley Design Group, Inc. to provide marketing and advertising services for the College. The term of the agreement will be one year beginning July 1, 2008 with an option to renew for two additional one-year terms if mutually agreed upon by the College and the firm.

Background:

Since the Fall of 2000, the College has focused its advertising and promotion efforts in a year-round effort. With more short-term classes and alternative modes of delivery, there has been a need to focus less on the traditional semester model. In Fall 2007, the College issued a Request for Proposal (RFP) to qualified firms to provide advertising and/or public relations services. The scope of services to include:

1. Developing and projecting a unified College image.
2. Increase awareness of campuses as neighborhood centers.
3. Increase community awareness of, and enrollment in, the College and its specific instructional programs," course packages" and services.
4. Support recruitment, retention and student success.

Professional services include the customary services provided as part of advertising, promotion and public relations. Examples of the type of work include, but are not limited to: campaign planning, design and development, multi-media planning, design and production, media buying and analysis of advertising effectiveness.

A total of 61 firms were solicited and 13 firms responded to the RFP with written proposals. Five firms were selected to make formal presentations to the selection committee.

From these five firms, Gordley Design Group, Inc was selected as the firm best able to meet the advertising and marketing needs of the College. Gordley Design Group, Inc. was founded in Tucson in 1991 and offers full-service marketing, advertising and public and media relations services under the leadership of Jan Gordley, President with an experienced staff of 16 full-time professionals. The Gordley Design Group is one of Tucson’s leading image development and marketing agency with a number of award-winning advertising campaigns.

This recommendation relates to Initiative 1 of the Pima Community College 2008-2011 3-year plan, which states: Provide Evidence of Student learning and Teaching Effectiveness; Initiative 4, strategy 4.1, Expand College access and outreach; and strategy 4.3, Expand and develop community connections.

(Continued)
Financial Considerations:
The Financial considerations will be dependent upon the type of services and scope of work performed. All materials produced at the College’s request while under contract will remain College property.

Contact Person:

Dr. Suzanne Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO:       Board of Governors          DATE:  6/11/08
FROM:     Chancellor                  ITEM NO:  15.34
SUBJECT:  Contracts Consolidated Schedule
          Pima College Adult Education (PCAE)

Recommendation:

The Chancellor recommends that the Board of Governors approve contract proposals with the Pima County Sheriff’s Office, the Arizona Department of Economic Security, and the U.S. Department of Health and Human Services, to provide Adult Education services, and, if funded, accept the contracts on the attached list for the period of July 1, 2008 through June 30, 2009. Contracts not on this list will be brought to the Board later for approval, if needed.

Background:

The Pima Community College Adult Education (PCCAE) mission is to provide the highest quality instruction possible to adults who lack basic skills, English language skills, work skills or a high school diploma. PCCAE moved to Pima College in 2000. Funding is received from a variety of public and private sources.

The Pima County Jail Inmate Fund contract provides GED preparation and Adult Basic Education classes. The Arizona Department of Economic Security Adults with Developmental Disabilities contract, also known as “Project RAISE” offers basic skills classes and activities. The U.S. Department of Health and Human Services - Arizona Department of Economic Security - English for Refugees contract, also known as the Refugee Education Program (“REP”) provides English for Speakers of Other Languages classes.

Pima Community College Adult Education provides services to approximately 8,000-12,000 students annually through a network of local, state and federal programs and the following locations:

- Eastside Learning Center (includes Refugee Education and Project RAISE)
- El Rio Learning Center
- El Pueblo-Liberty Learning Center
- 10 Family Literacy sites located at various elementary schools in TUSD, Sunnyside and Amphitheater School Districts and other classes and locations within PCCAE Community Programs

Since Pima Community College Adult Education is funded almost entirely from external resources. PCC Board advanced approval of expected contracts allows uninterrupted delivery of programs during the College 2009 fiscal year.

(Continued)
These grant and contract activities support the College Plan, 2008-2011:

- Initiative 1 Provide Evidence of Student Learning and Teaching Effectiveness.
  - Strategy 1.3 Develop and enhance effective educational and business partnerships to increase learning opportunities for students.
    - Action 1.3.1 Increase business and industry customization and innovation through contracts.
    - Action 1.3.3 Increase partnerships college-wide.

- Initiative 4 Create Foundations for Creativity and Innovation.
  - Strategy 4.3 Expand and develop community connections.
    - Action 4.3.1 Expand and enliven outreach activities to established service areas and to inadequately-served remote locations.

The College will evaluate the risks associated with the proposed activities to determine that they do not present an undue liability. College staff will review the proposals and contracts and associated activities.

**Financial Considerations:**

The contract agreements listed below operate on a fee for service basis. A fee will be paid to the College for every “unit of service” provided under the terms of the contract. There is no commitment of College funds to these programs outside the fee for service agreement.

<table>
<thead>
<tr>
<th>Estimated Revenues:</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pima County Jail Inmate Fund</td>
<td>$135,000</td>
</tr>
<tr>
<td>Arizona Department of Economic Security – Adults with Developmental Disabilities</td>
<td>$132,000</td>
</tr>
<tr>
<td>U.S. Department of Health and Human Services – Arizona Department of Economic Security – English for Refugees</td>
<td>$145,000</td>
</tr>
<tr>
<td><strong>Total Contract Revenue</strong></td>
<td><strong>$412,000</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Estimated Expenses:</th>
<th>College</th>
</tr>
</thead>
<tbody>
<tr>
<td>Estimated Direct Instructional Costs (includes labor, supplies, curriculum development, etc) and Administrative Overhead Costs</td>
<td>$412,000</td>
</tr>
<tr>
<td><strong>Total Estimated Expenses</strong></td>
<td><strong>$412,000</strong></td>
</tr>
<tr>
<td>Revenue less Expenses</td>
<td>$0</td>
</tr>
</tbody>
</table>
Contact Person:

Jana Kooi, President, Community Campus (206-6577)

Dr. Roy Flores, Chancellor
TO: Board of Governors

FROM: Chancellor

DATE: 6/11/08

ITEM NO: 15.35

SUBJECT: Fiscal Year 2007/2008 Adopted Budget Reductions

Recommendation:

The Chancellor recommends that the Board of Governors approve post year-end expenditure budget reductions to actual expenditures for the fiscal year ended June 30, 2008.

Background:

On June 18, 2007, the Board of Governors adopted the fiscal year 2007/2008 budget of $205.6 million, which included $181.6 million for general, designated, auxiliary and restricted fund current operations and $24.0 million for capital projects and repayment of long-term debt.

The adopted budget included operating reserves for potential enrollment growth, reserves for possible grants and contracts and estimated capital project expenditures. To the extent that the reserves are not fully needed and other budgeted amounts are not completely expended, excess budget capacity will remain at fiscal year-end.

The official expenditure limitation report requires a comparison of budgeted expenditures to the established limitation amount published by the Economic Estimates Commission according to the provisions in section 21 of Article IX of the Arizona Constitution. In order to eliminate unused budget capacity and reduce budgeted expenditures that are subject to the limitation for the fiscal year ending June 30, 2008, it is necessary to make budget equal actual audited expenditures. This process of budget reductions will provide the College with increased expenditure capacity in the future.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 6/11/08
ITEM NO: 16

SUBJECT: Participation in Arizona Community College Association (ACCA)

Recommendation:

The Chancellor recommends that the Board of Governors withdraw from the Arizona Community College Association. In order to provide for an orderly transfer and mitigate any disruption to the organization, the effective date of the withdrawal will be December 31, 2008.

Background:

The Arizona Community College Association (ACCA) is a voluntary coalition of community college districts that has served as a voice for common issues. ACCA includes the Community College Council of Presidents and the Arizona Association of District Governing Boards. ACCA’s role changed with the legislature’s elimination of the state board for community colleges. Three community college districts have already withdrawn from the association. This, compounded by other factors, makes the organization less than effective. The reality is that the organization does not speak with an authoritative and unified voice. At this juncture, the interests of Pima Community College and the community are best served if we put our scarce resources and efforts elsewhere.

Financial considerations:

Membership dues will be prorated for the six-month period.

Contact Person:

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 06/11/08  
ITEM NO: 17  
SUBJECT: Personnel Policy Statements, 2008/2009 Fiscal Year

Recommendation:

The Chancellor recommends that the Board of Governors approve the attached changes to the Personnel Policy Statements for the following employee groups:

- Classified Non-Exempt
- Classified Exempt
- Administrative
- Faculty
- College Employees

Background:

As part of the meet and confer process, Memorandums of Understanding have been provided to the members of the Board of Governors. The attachments summarize the proposed changes for each employee group and the policy statement applicable to all College employees. The effective date of these changes will be July 1, 2008.

Financial Considerations:

The impact of any salary increases for the 2008/2009 Fiscal Year are not incorporated at this time. Salary increases, as well as all other items with fiscal implications contained in each of the policy statements, is contingent on the Recommended Budget for 2008/2009 Fiscal Year.

Contact Person:

Dr. Roy Flores, Chancellor

[Signature]

Dr. Roy Flores, Chancellor

(Continued)
Classified Non-Exempt Personnel Policy Statements
Proposed Changes for 2008/2009

Miscellaneous

All policy statements will be relettered or renumbered as necessary to incorporate approved changes. Minor wording, editorial, titling, calendar/fiscal year renumbering, and formatting changes will be made.

Section II. Conditions of Work
• Meal Periods
  o Minor wording to clarify meal periods can deviate from the standard 60 minutes as long as it is not used for the purpose of shortening the workday.

Section III. Employment
• Performance Evaluations
  o Revised due date for annual performance evaluations to the month of February, unless a probationary period or position change formal probation was completed within the preceding 90 days.

Section IV. Compensation
• Salary – on hold pending Board direction.

Section V. Leaves and Holidays
• Holiday and Recesses
  o Updated the holiday and recess calendar for the 2008/09 fiscal year based upon the Academic Calendar.
  o Clarify the employee must have worked the last scheduled workday for holiday or recess pay.

Section VI. Professional Development
• Non-Exempt Professional Development Enrichment Fund Criteria
  o Clarified employees may request money from the book fund during any fiscal year to fund book purchases.
  o New provision to establish funding for up to one paid educational leave per year to be used for an employee to complete a bachelor, masters or doctorial degree or professional certification.

Section VII. Non-Exempt Employee Unit
• Non-Exempt Employee Unit Representatives
  o New provision to establish quarterly meeting to discuss issues of mutual concern between AFSCME and the Chief Human Resources Officer.
  o New provision to communicate to AFSCME potential and actual engagement of consulting services which potentially may impact employees.

(Continued)
Appendix E. Non-Exempt Staff Step Progression Plan and Criteria

- Deleted reference to pilot stage and incorporated Step Progression Plan as policy.
- Minor wording, editorial, and formatting changes made to improve clarity and understanding.
- Threshold Test modified to state satisfactory performance means no documented performance problems or an annual performance evaluation rating of "Needs Development".
- Step Advancement Criteria
  - Revised hours for advancement to 75 contact (clock) hours.
  - Clarified attainment of a technical or professional certification or license requires equivalent effort of 75 contact hours.
  - Add a provision for an individual enrichment plan which encompasses activities, apart from the employee’s regular assigned tasks, which benefit the organization and increases the efficiency and effectiveness of services, functions and/or service areas related to the employees' current classification.

Classified Exempt Personnel Policy Statements
Proposed Changes for 2008/2009

Miscellaneous

All policy statements will be relettered or renumbered as necessary to incorporate approved changes. Minor wording, editorial, titling, calendar/fiscal year renumbering, and formatting changes will be made.

Section III. Employment
- Performance Evaluation
  - Revised due date for annual performance evaluations between January 1 and February 15, unless a probationary period or position change formal probation was completed within the preceding 90 days.
- Recall
  - Added new language in which an externally funded employee within 24-months after the effective day of a layoff may be recalled to another externally funded position.
- Career Development
  - Moved language to Section VI.E.

Section IV. Compensation
- Salary – on hold pending Board direction.

Section V. Leaves and Holidays
- Holiday and Recesses

(Continued)
Updated the holiday and recess calendar for the 2008/09 fiscal year based upon the Academic Calendar.

- Annual Leave
  - Revised provision for compensation up to two weeks per fiscal year when an employee is denied annual leave and his/her annual leave balance is within five days of the maximum accrual.

Section VI. Professional Development, Educational Enrichment and Paid Educational Leave
- Purpose and Funding
  - Revise funding processes to enhance employee choices allowing up to $3000 to be used over each fiscal year.
- Career Development
  - Add statement encouraging employees to keep current and embrace a practice of continued professional development.

Appendix C. Lead Assignments
- Expand eligibility to include part-time employees in the equation for lead pay.

Faculty Personnel Policy Statements
Proposed Changes for 2008/2009

Miscellaneous

All policy statements will be relettered or renumbered as necessary to incorporate approved changes. Minor wording, editorial, titling, calendar/fiscal year renumbering, and formatting changes will be made.

Article II. Conditions of Work
- General Responsibilities
  - Instructional faculty members are assigned for five days each year to student advising or other functions pertinent to College enrollment, registration, retention, and community outreach.
- Workload, Workload Calculations and Accountability
  - Clarified load hours for independent study and adjustment factors for loading high enrollment courses.

Article III. Faculty Employment
- Selection of New Faculty
  - The faculty and administrative co-chairs, on behalf of the advisory committee, may request an exception to the role of the community member to allow the community member to participate as a sixth member of the committee.

Article V. Compensation
- Faculty Salary – on hold pending Board direction.

(Continued)
Pay Periods
- Clarify election of salary payment option in accordance with current procedures and IRS regulations.

Article VI. Leaves
- Personal Leave
  - Added provision for an additional personal day to be deducted from accumulated sick leave in order to allow for a full five consecutive days of personal time to handle unanticipated personal matters of an emergency or crises nature.

Article VII. Faculty Professional Development Program
- Sabbatical Program
  - Defined process when the objectives and/or activities described in an approved sabbatical proposal change prior to or while the faculty member is on sabbatical.

Appendix B. Unit Guides
- Revise unit guide examples for independent study and high enrollment course delivery.

Appendix F. Coordinator of Advising and Counseling Structure
- Establish 221 contract for 9-month education support faculty who have a summer counseling coordinator supplemental assignment.
- If a non-month educational support faculty member is not selected for a fiscal year contract to service in this role, the campus has the option of dividing the 52 additional days to allow multiple coordinators to provide a combined total of 221 days of service.

Appendix K. Other Instructional Rates – Activity Related
- Update activities and load hour equivalency and establish approving and clarify load hour equivalency for activity is a one-time stipend per fiscal year.

Appendix L. Sabbatical Proposal and Report Cover Forms
- Steps for Completing a Sabbatical Proposal
  - Clarify steps to complete a sabbatical proposal and updated the form.
  - Add sabbatical scoring rubric

Appendix N. Step Progression Plan
- Step Progression Plan Process
  - Deleted reference to pilot stage and incorporated Step Progression Plan as policy.
  - Requirements are one professional development activity and one activity for student success, with an option to complete one activity demonstrating service to the department/program/CDAC or one service activity to the Campus or College.
  - Update the form to reflect above and formatting changes made to improve clarity and understanding.

(Continued)
Appendix O.
- Deleted Task Force to review the Pilot Step Progression Program for faculty.

Administrative Personnel Policy Statements
Proposed Changes for 2008/2009

Miscellaneous

All policy statements will be relettered or renumbered as necessary to incorporate approved changes. Minor wording, editorial, titling, calendar/fiscal year renumbering, and formatting changes will be made.

Section II. Compensation
- Salary – on hold pending Board direction.

Section IV. Leaves
- Holiday and Recesses
  - Updated the holiday and recess calendar for the 2008/2009 fiscal year based upon the Academic Calendar.

Appendix C: Job Titles
- Added new classifications of Vice Provost at salary range E83 and Executive Vice Chancellor at salary range E93.

Appendix E. Administrator Step Progression Plan and Criteria
- Deleted reference to pilot stage and incorporated Step Progression Plan as policy.
- Add provision for Chancellor to extend deadline for plan submittals for 30 days based on extenuating circumstances.
- Minor changes to reflect changes in dates and new classifications.

Personnel Policy Statement for College Employees
Proposed Changes for 2008/2009

Miscellaneous

All policy statements will be relettered or renumbered as necessary to incorporate approved changes. Minor wording, editorial, titling, calendar/fiscal year renumbering, formatting changes and those items associated with legal compliance will be made.

Section I. General Information
- Definitions
  - Add definition for Chief Human Resources Officer

(Continued)
Section II. Employment
- Work Locations (new)
  o All college employees will be assigned a work site(s), either at a Pima College facility or an other public facility, or a site leased by the College, by the appropriate Executive Administrator. Work sites assignments outside of Pima County require the authority of the Chancellor. Work sites outside of an employee’s designated College work site(s) are not permissible.

Section III. Benefits
- Leave Under the Family and Medical Leave Act
  o Add new provisions for military family leave in compliance with changes to federal law.

Section V. Code of Conduct
- Investigations
  o Clarify all investigations will be conducted promptly and will provide due process for all participants in the investigations. All College investigations shall be conducted in an impartial and as confidential manner as possible in accordance with College policy and State and Federal laws.
Faculty

Kimmel, Lois  
**Instructional Faculty**
Salary: $63,600  
WC – Nursing  
Effective: 08/20/08  
Selected for a vacant position  
Education: Master of Nursing, Villanova University; Bachelor of Science, Nursing, Penn State University; Diploma in Nursing, Pottsville Hospital School of Nursing  
Experience: Ms. Kimmel has been an RN for thirty years and has twenty-five years of experience teaching nursing with a clinical specialty focus in adult health.

Recruitment Overview:
As part of the expanded continuous process, twenty-nine applications have been received to date. As applications are received, contact with the candidate is initiated as soon as possible. The application materials and credentials are reviewed by the advisory committee and finalists are interviewed by the Campus President.

Manning, Martin  
**Instructional Faculty**
Salary: $20,370  
Desert Vista Campus – Aviation Technology  
Effective: 08/20/08  
One-semester administrative appointment  
Education: Bachelor of Science, Professional Aeronautics, Embry-Riddle University  
Experience: Mr. Manning has been an adjunct faculty member for Pima Community College for the last four years. Previously, he served for seventeen years as a Quality Control Inspector for the Arizona National Guard.

Recruitment Overview:
Mr. Manning was selected from the pool of adjuncts currently certified to teach Aviation and interested in full-time work.

Voit, Victoria  
**Instructional Faculty**
Salary: $69,308*  
WC – Nursing  
Effective: On or after 07/01/08  
Selected for a vacant position  
*12 month assignment  
Education: Bachelor of Science, Nursing, Grand Canyon University; Master of Science, Nursing, Walden University  
Experience: Ms. Voit has five years of experience as a registered nurse specializing in women’s health and community health. She has also served as a volunteer clinic coordinator for Kenya Medical Mission for fourteen years and a CPR/first aid instructor for the American Red Cross for six months.

Recruitment Overview:
As part of the expanded continuous process, twenty-nine applications have been received to date. As applications are received, contact with the candidate is initiated as soon as possible. The application materials and credentials are reviewed by the advisory committee and finalists are interviewed by the Campus President.

(Continued)
Staff

Axsom, Christopher  Trades/Maintenance Specialist
Salary: $15.29/ hour  Facilities (Refrigeration)
Effective: 06/16/08  Selected to fill an open position
Education: Advanced Certificate for Employment, Building and Construction Technologies – HVAC-R Concentration, Pima Community College
Experience: Mr. Axsom has three years of experience in general maintenance.
Recruitment Overview:
An external recruitment was conducted. Seven complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Executive Vice Chancellor for Administration.

Blakely, Darren  Police Officer
Salary: $18.44/hour  Department of Public Safety
Effective: 06/16/08*  Selected to fill an open position
Education: Coursework, General Studies, Pima Community College; Coursework, Family Resources, University of Hawaii
Experience: Mr. Blakely has over seven years of experience as a professional minor league baseball player, one year of experience as a certified personal trainer, and two months of experience as an athletics director and physical education teacher.
Recruitment Overview:
An external recruitment was conducted. Eight complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Executive Vice Chancellor for Administration.
*Contingent upon successful polygraph, physical and psychological testing.

Bol, Leslie  Trades/Maintenance Specialist
Salary: $17.23/ hour  Facilities (Refrigeration)
Effective: 07/07/08  Selected to fill an open position
Education: Associate of Applied Science, Microcomputer Repair, Pima Community College
Experience: Mr. Bol has more than thirty years of experience in heating and cooling and has also taught classes in HVAC.
Recruitment Overview:
An external recruitment was conducted. Seven complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Executive Vice Chancellor for Administration.

Dischinger, Lorraine  Fiscal Advanced Analyst- Grants and Contracts
Salary: $49,714  Community Campus
Effective: 06/30/08  Selected to fill a vacant position
Education: Bachelor of Science, Business, Southern Illinois University; Master of Science, Education, National-Louis University

(Continued)
Experience: Ms. Dischinger has been the Director of Business and Economic Development at North Central University for the past four years. Prior to that, she was the Director of Education for the California College of Health Sciences for three years.

Recruitment Overview:
An external recruitment was conducted. Seven complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

Montgomery, Anne Contracts and Certification Specialist
Hourly Rate: $17.23/hour West Campus
Effective: 06/16/08 Selected to fill a vacant position
Education: Bachelor of Arts, History, Trinity University
Experience: Ms. Montgomery has one year of experience as a Contracts and Certification Specialist for Pima Community College. Previously, she was a Human Resources consultant for five years.

Recruitment Overview:
An external recruitment was conducted. Thirty nine complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

Pieroway, Karl Men's Head Basketball Coach
Salary: $16,000 (8months) Athletics
Effective: 08/01/08 Selected for a vacant position
Education: Master of Arts, Sports Administration, University of Arizona; Bachelor of Science, Secondary Education (Math), University of Arizona; Associates Degree, Yavapai College.
Experience: Mr. Pieroway is currently a math teacher for the Amphitheater School District. Previously, Mr. Pieroway was Director of Recruiting and Basketball Operations for Velocity Sports Training here in Tucson. As the head high school coach for Ironwood Ridge High School, Mr. Pieroway began the basketball program when the school opened. Beginning with only a junior varsity schedule the first year, he developed the program into a regional tournament participant the last four years, including as theAAAA State Runner-Up in 2007. Mr. Pieroway also spent time as the head basketball coach at Benson High school and at Green Fields Country day School.
Mr. Pieroway was voted the Southern Arizona Coach of the Year in 2007 by the Arizona Daily Star, Tucson Citizen, and the Southern Arizona Coaches Association.
Mr. Pieroway was also instrumental in the formation of the Sporting Chance AAU Basketball program that promotes high level basketball competition for local Tucson youth. Mr. Pieroway has a good reputation among the local high school coaches and is very well known in the coaching circles of Tucson.

Recruitment Overview:
An external recruitment was conducted. Thirty-three complete applications were received. An advisory committee conducted an initial review of the application

(Continued)
materials with recommendations made by the committee for interviews. Finalists made on-site visits, which consisted of an interview with the Chancellor and Provost.

**Pou, Carmen  Police Officer**

Salary: $18.44/hour  Department of Public Safety
Effective: 06/16/08*  Selected to fill an open position
Education: Coursework, Psychology, Pima Community College; Coursework, Criminal Justice, Chaparral College
Experience: Ms. Pou has three years of experience as a juvenile detention officer, one year of experience as a senior program leader and one year of experience as a customer service agent.

Recruitment Overview:
An external recruitment was conducted. Eight complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Executive Vice Chancellor for Administration.

*Contingent upon successful polygraph, physical and psychological testing.

**Rawson, Cathleen  Program Coordinator**

Salary: $39,255  Community Campus, Teacher Education Program
Effective: 06/30/08  Selected to fill a vacant position
Education: Bachelor of Arts, English and Psychology, University of Arizona
Experience: Ms. Rawson has been a business analyst and a service delivery coordinator for Computer Sciences Corporation for the last five years.

Recruitment Overview:
An external recruitment was conducted. Twenty one complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

**Contact Person:**

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
Addendum
Adjunct Faculty Appointments
Item No. 15.3
BOG 6/11/08

Adams, Erin E. WC
Discipline(s): Social Services
Education: Bachelor of Arts, Psychology, Master of Social Work, University of Michigan, Ann Arbor
Experience: Ms. Adams has nine years of experience as a clinical social worker. She is currently employed at Community Partnership of Southern Arizona as a Children’s Services Specialist.

Akridge, Sharon EC
Discipline(s): History
Education: Bachelor of Art, Social Science, California State University-Fresno; Master of Art, History, Doctorate of Philosophy, History, University of California-Santa Barbara
Experience: Ms. Akridge has more than three years of high school teaching experience; meets Academic Certification requirements.

Allen, Christine M. EC
Discipline(s): Writing
Education: Bachelor of Arts in Education, English, University of Arizona; Master of Science, Instructional Leadership, National University, California
Experience: Ms. Allen has more than five years of English teaching experience; meets Developmental Certification requirements.

Carlson, Judith WC
Discipline(s): Dance (Limited Exemption—Ballet)
Education: No academic degrees
Experience: Ms. Carlson has extensive experience teaching ballet classes in both Europe and the United States. Her training includes a scholarship at the School of American Ballet with George Balanchine in New York City. She also studied with the Royal Ballet of London with is Royal Academy of Dance technique. She was a member of the Hamburg Ballet of the Hamburg State Opera for eighteen years during which time the Hamburg Ballet toured internationally. For six years, she was a soloist under the direction of well-known American choreographer John Neumeier. A letter of recommendation from the Hamburg State Opera states that "Judith Carlson made an important contribution to the phenomenal development of the Hamburg Ballet Company" (Richard Charles, Betriebsratsvorsitzender, 2003).

Carsten, Michael A. CC
Discipline(s): Emergency Medical Technician and Fire Science (Occupational/Workforce)
Education: Certificate, Emergency Medical Technician, Pima Community College
Experience: Mr. Carsten has more than seventeen years of experience in the fire fighting field. He has seven years of experience as a Firefighter/Paramedic with Rural Metro Fire Department and ten years of experience as Fire Captain with the Tucson Fire Department.

(Continued)
Adjunct Appointments
Addendum

Date: 6/11/08
Page 2

**Dagati, Joseph M.**
**Discipline(s):** Biology
**Education:** Bachelor of Science, Zoology, Doctorate of Dental Surgery, Ohio State University
**Experience:** Mr. Dagati has no previous teaching experience; meets Academic Certification requirements.

**Dawson, Colin G.**
**Discipline(s):** Psychology
**Education:** Bachelor of Arts, Cognitive Science, Yale University; Master of Arts, Psychology, University of Arizona
**Experience:** Mr. Dawson has one semester of experience as a teaching assistant and has three years of experience as a research fellow with his current employer, the Department of Psychology at University of Arizona.

**Dixon, Paulette M.**
**Discipline(s):** Education and Student Success
**Education:** Bachelor in Business Administration, General Business Administration, University of Arizona; Master of Education, Educational Leadership, Northern Arizona University
**Experience:** Ms. Dixon has more than two years of experience with Sunny Side School District as a Reading Intervention Specialist. She holds certifications from the Arizona Department of Education in Standard Elementary Education K-8 and Structured English Immersion K-12.

**Fields, Sharyl M.**
**Discipline(s):** Health Continuing Education (Occupational/Workforce)
**Education:** Certificate, Certified Surgical Technologist, National Board of Surgical Technology and Surgical Assisting; Certificate, Certified Surgical Technologist, Association of Surgical Technologist
**Experience:** Mr. Fields has more than nineteen years of experience as a Surgical Technologist. She was employed with University Physicians, Inc. and most recently with Premiere Surgery Center/Health South.

**Figueroa, Joseph**
**Discipline(s):** Emergency Medical Technician and Fire Science (Occupational/Workforce)
**Education:** Certificate, Fire Science Department, Mesa Community College; Certificate, Technical Rescue Technician Instructor, Phoenix Fire Department; Certificate, Technical Rescue Technician Instructor, Arizona State Fire Marshal
**Experience:** Mr. Figueroa has more than twenty eight years of experience with the Tucson Fire Department as a Firefighter and Instructor.

**Franco, Gina L.**
**Discipline(s):** Writing
**Education:** Bachelor of Arts, English Language and Literature, Smith College, Massachusetts; Master of Fine Arts, Creative Writing, Cornell University, New York

(Continued)
Experience: Ms. Franco has six years of experience as a graduate teaching assistant at Cornell University. She is currently an assistant professor at Knox College in Illinois where she has taught poetry and literature for five years. Ms. Franco taught summer writing courses at Pima Community College in 2001 and 2002.

Garth, Sherrie L.
Discipline(s): Social Services
Education: Bachelor of Science, Family Studies, University of Arizona; Master of Social Work, Social Work, Arizona State University
Experience: Ms. Garth has two years of experience as a case manager at Family Counseling Agency. She was employed for one year at Pima Community College as a counselor at East Campus and as an advisor at West Campus. She has taught college success skills as an adjunct instructor. Ms. Garth has one year of experience as a career counselor at Pima County One Stop Career Center. She has four years of experience with her current employer, Fred Acosta Job Corps, as an instructor and counselor and is serving as a College Coordinator.

Gilvin, Tanya L.
Discipline(s): Education
Education: Bachelor in Arts, Special Education, Moorehead State University; Master of Arts, Education/Curriculum and Instruction-Adult Education, University of Phoenix
Experience: Ms. Gilvin has two years of experience in teaching. She was employed as an Inclusion Specialist for Vail Unified School District and a Special Education Teacher for Southgate Academy. Currently, Ms. Gilvin is employed with Arizona Department of Juvenile Corrections as a Correctional Education Program Teacher. She holds certifications from the Arizona Department of Education in Standard Severely/Profoundly Disabled K-12, and Provisional Structured English Immersion K-12.

Hawthorne, Amy
Discipline(s): Writing
Education: Bachelor of Arts, English, Creative Writing, Wichita State University; Master of Arts, Information Resources and Library Science, University of Arizona
Experience: Ms. Hawthorne has twelve years of experience as a secondary school English teacher in Safford, Arizona and in Tucson. She is currently employed at the Tucson Unified School District as an English teacher for Tucson High School. She has completed graduate hours in writing at the Rio Grande Summer Institute at University of New Mexico.

Johnsrud, Georgiana
Discipline(s): Writing
Education: Bachelor of Arts, English, Roosevelt University, Illinois; Master of Arts, English, Portland State University
Experience: Ms. Johnsrud has nine years of experience as an adjunct writing instructor at Portland Community College. She has six years experience as an adjunct instructor at Portland State University teaching composition and technical writing. Ms. Johnsrud was a self-employed writer and editor for sixteen years.
Justen, Steven
Discipline(s): Emergency Medical Technician and Fire Science (Occupational/Workforce)
Education: Coursework, Emergency Medical Technology and Fire Science, Pima Community College
Experience: Mr. Justen has more than nine years of experience with the City of Tucson as a Firefighter/Paramedic.

Lindeman, Christina K.
Discipline(s): Art
Education: Bachelor of Arts, German, Master of Arts, Art, Arizona State University; Doctor of Philosophy, History and Theory of Art, University of Arizona
Experience: Dr. Lindeman has three semesters of experience as an art lecturer at the University of Arizona. She is currently serving as the Kress Post-Doctoral Fellow at the University of Arizona, Museum of Art.

Mendians, Juris E.
Discipline(s): Mathematics
Education: Bachelor of Science, Mechanical Engineering, Wayne State University
Experience: Juris Mendians has five years of math teaching experience; meets Developmental Certification requirements.

Quezada, Richard
Discipline(s): Emergency Medical Technician and Fire Science (Occupational/Workforce)
Education: Certificate, Fire Science Department, Mesa Community College; Certificate, Technical Rescue Technician Instructor, Phoenix Fire Department; Certificate, Technical Rescue Technician Instructor, Arizona State Fire Marshal
Experience: Mr. Quezada has more than twenty years of experience with the Tucson Fire Department as a Firefighter.

Ryan, Luke
Discipline(s): History, American Indian Studies
Education: Bachelor of Arts, Anthropology, Emory University, Georgia; Master of Arts, History, University of Montana; Master of Arts, American Indian Studies, University of Arizona
Experience: Mr. Ryan has one year of experience as a graduate teaching assistant in the American Indian Studies Program at the University of Arizona and two years of experience as a history teaching assistant at the University of Montana. Mr. Ryan has nine years of experience as a lecturer and graduate teaching associate in the History department at the University of Arizona.

Schwartz, Michael R.
Discipline(s): Emergency Medical Technician and Fire Science (Occupational/Workforce)
Education: Certificate, Lieutenants Academy, Rural/Metro Fire Department
Experience: Mr. Schwartz has more than twelve years of experience with the Rural/Metro Fire Department as a Firefighter, Lieutenant, and Training Captain.

(Continued)
St. Aubyn, Keith L.

Discipline(s): Art, Writing (Developmental)
Education: Bachelor of Fine Arts, Creative Writing, New Mexico State University; Master of Arts, Art Education, University of Arizona
Experience: Mr. St. Aubyn has one year of experience as an art teaching assistant at the University of Arizona. He has one year of experience as associate editor of a university poetry publication. Mr. St. Aubyn has one year of experience at the Art Institute of Chicago. He has one year of experience working at a university art store and a student art gallery.

Schwartz, Michael R.

Discipline(s): Emergency Medical Technician and Fire Science (Occupational/Workforce)
Education: Certificate, Lieutenants Academy, Rural/Metro Fire Department
Experience: Mr. Schwartz has more than twelve years of experience with the Rural/Metro Fire Department as a Firefighter, Lieutenant, and Training Captain.

Task, Marjorie

Discipline(s): Psychology, Literature
Education: Bachelor of Arts, Psychology, Ohio University; Master of Arts, English, University of Dayton; Master of Science, Human Factors/Industrial Psychology, Wright State University
Experience: Ms. Task has six years of experience as an English instructor at the University of Dayton and one year of experience as an English instructor at Sinclair Community College in Ohio. She has one semester of experience as a psychology teaching assistant at Wright State University. Ms. Task is currently writing her dissertation in fulfillment of her doctorate in psychology at Wright State University.

Taylor, Richard L.

Discipline(s): Human Resource Management
Education: Bachelor of Science, Administration/Management Studies, Excelsior College; Master of Science, Human Resource Management, Troy University
Experience: Mr. Taylor has more than eight years of experience in Management and Human Resources Management. He has been employed as a Manager for the Marine Helicopter Squadron 302 and the U.S. Navy. Mr. Taylor has been employed with USS Theodore Roosevelt as a Human Resources Manager. Most recently, Mr. Taylor was employed at Home Depot as a Human Resources Manager.

Tribolet, Casey H.

Discipline(s): Emergency Medical Technician and Fire Science (Occupational/Workforce)
Education: Certificate, Fire Science, Pima Community College
Experience: Mr. Tribolet has more than seven years of experience with the City of Tucson Fire Department as a Firefighter.

Watchman, Abbie

Discipline(s): Administration of Justice, Paralegal, Education, Computer Information Systems, Computer Software Applications

(Continued)
Adjunct Appointments

Addendum

Education: Bachelor of Arts, Psychology, Master of Science, Management Information Systems, Juris Doctorate, University of Arizona; Post-Baccalaureate Teacher Education, University of Phoenix

Experience: Ms. Watchman has three years of experience as an attorney, five years of experience as a Judge Pro Tem for the City of Tucson and four years of experience as a Judge Pro Tem for the City of South Tucson. She served for six years as a Special Magistrate for the Marana Court. Ms. Watchman has six years of experience as an elementary school teacher and is currently teaching the fifth grade Gifted Program for the Tucson Unified School District.

Willis, Georgann WC

Discipline(s): Psychology

Education: Bachelor of Arts, Psychology, Master of Arts, Experimental Psychology, Doctor of Philosophy, Experimental Psychology, University of Montana

Experience: Dr. Willis was an administrative appointment for Spring 2008 and will start in Fall 2008 as Instructional Faculty for Pima Community College. Previously, she was a psychology instructor at Casper College. She has also served as an instructor for Columbia Basin College and Lewis and Clark College.

Contact:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
Aquino, Alisa  
Cashier  
WC
Education: Coursework, Liberal Arts, Pima Community College
Experience: Ms. Aquino has nine years of cashiering experience and currently works as a Teller at Wells Fargo Bank.

Armendariz, Norma  
Instructor – Upward Bound  
DC
Education: Bachelor of Arts, Secondary Education, Prescott College
Experience: Ms. Armendariz is teaching certified for grades 7-12 in Arizona. She has been a science teacher at Pistor Middle School in Tucson for the past two years. She was previously a science teacher at Roskruge Magnet Middle School for four years.

Bailey, Emma  
Noncredit Instructor  
CC
Education: Bachelor of Arts, Philosophy, Sterling College; Master, Theology, Duke University; Doctor of Philosophy, Sociology, University of Denver
Experience: Ms. Bailey has worked as adjunct faculty and an assistant professor at two four-year educational institutions. She is currently employed as the Assistant to Associate Professor at Western New Mexico University.

Carter, Samuel D.  
Tutor  
EC
Education: Diploma, Itzcalli Academy
Experience: Mr. Carter has more than three years of experience in the Fire/EMS field. He has experience in the following positions: Fire Explorer for Green Valley Fire Department; Lifeguard for Rancho Sahuarita; Volunteer Firefighter for Helmet Peak Volunteer Fire Department; five years a Wildland Firefighter, squad boss, and reserve Firefighter/EMT for Rio Rico Fire District (2004-2005); and full-time Firefighter/EMT for Rio Rico Fire District (2005-current). He has the following certifications: Lifeguard certification, American Red Cross; Emergency Medical Technician, Pima Community College (2004); Firefighter I-II certification, Helmet Peak Volunteer Fire Department; several Wildland Firefighter certifications; Airport Rescue Fire Fighting (ARFF) certification, Louisiana State University; Rope and Swiftwater Rescue Certification, Rio Rico Fire District.

Christensen, Darcy  
Noncredit Instructor  
CC
Education: Coursework, Art History, Brigham Young University; Associate of Arts, Digital Arts, Pima Community College
Experience: Ms. Christensen worked as a student intern in graphic design for U.S. Press & Graphics, Inc. She has been the Creative Director for a scrap booking business for the last nine years.

DeBruin, Kathryn  
Assistant Volleyball Coach  
WC
Education: Coursework, Secondary Education, University of Arizona
Experience: Ms. DeBruin has worked for nearly two years as an assistant volleyball coach at Tucson High School and is currently at VBC Dinamo. She has served as assistant coach for games and practices and has trained both junior and varsity athletes.

(Continued)
Felix, Pedro  
**Technology Assistant**

**Education:** Coursework, Liberal Arts, Pima Community College

**Experience:** Mr. Felix has experience assisting students with computer software, answering phones, making appointments and assisting the Disabled Student Resources Support Assistant.

Flores, Jeremy  
**Community Service Officer**

**Education:** Coursework, Pima Community College

**Experience:** Mr. Flores has three years of experience as a clerk, fifteen months of experience as a customer service representative, and four years experience in the U.S. Navy as a seaman and administrative assistant.

Gonzales, Michael  
**Community Service Officer**

**Education:** Coursework, Pima Community College

**Experience:** Mr. Gonzales has ten months of experience as a fitness consultant and fifteen months of experience as a security officer.

Griffin, Patrick  
**Editor in Chief**

**Education:** Coursework, English and Journalism, Pima Community College

**Experience:** Mr. Griffin has worked as a sports writer for an online sport Web site since 2005. He joined the Aztec Press staff as a reporter in the spring of 2008.

Holstein, Bodil  
**Noncredit Instructor**

**Education:** Bachelor of Arts, Human Potentials and Native Cultures, Prescott College

**Experience:** Ms. Holstein has sixteen years of experience in the mental and physical health field where she worked as a counselor and educator. She is currently self-employed as a health and nutrition educator and consultant.

Hurley, Shanin  
**Tutor III**

**Education:** Associate of Arts, Liberal Arts, Pima Community College

**Experience:** Ms. Hurley has experience working in a bakery and café in food preparation, customer service, cleaning and opening the store.

McMenemy, Matthew  
**Events Assistant**

**Education:** Coursework, Science, Pima Community College; Coursework, Computer Sciences, University of Arizona

**Experience:** Mr. McMenemy has more than nine months of volunteer experience creating and implementing a Web system.

Munday, Jill  
**Noncredit Instructor**

**Education:** Bachelor of Science, Business Administration, Master, Business Administration, State University of New York–Albany

**Experience:** Ms. Munday’s career includes thirty-five years in the commercial banking industry. Upon retirement she has worked as a realtor in the Green Valley area for four years and as a ballroom dancing instructor for five years.
Munday, Peter          Noncredit Instructor          CC
Education: Licensed Realtor, State of Arizona
Experience: Mr. Munday worked for thirty years in the real estate field. For the last five years, Mr. Munday has been teaching ballroom dancing.

Murphy, Martin          Office Aide          EC
Education: Doctorate, Atmospheric Science, University of Arizona
Experience: Dr. Murphy is currently employed as a senior scientist at Vaisala, Inc.

Newton, Noelle          Events Assistant          CC
Education: Bachelor of Fine Arts, Art, Ohio State University
Experience: Ms. Newton has extensive experience setting up and maintaining an email Listserv for a local organization. She also has created two Web sites.

Padillia, Rudy          Student Ambassador          NW
Education: Coursework, Liberal Arts, Pima Community College
Experience: Mr. Padillia has experience in student life with on-campus activities.

Reggiardo, Federico      Noncredit Instructor          CC
Education: Bachelor of Arts, Music, Guitar Performance, Master of Music, Guitar Performance, University of Arizona
Experience: Mr. Reggiardo has taught private group and individual lessons for more than ten years. He also performs with a group of his peers at local cultural events and concerts.

Reynolds, Karen          Instructor – Upward Bound          DC
Education: Bachelor of Arts, Liberal Studies, California State University
Experience: Ms. Reynolds has certification in Standard Elementary Education, Standard Special Education Learning Disabilities (LD), K-8, and K-12. She has been a Special Education Teacher for Pima Accommodation District, Pima County Juvenile Detention Center and Department of Corrections for the past four years. Prior to that, she was a Special Education Teacher and Elementary Education Teacher for Truckee Meadows School in Reno, Nevada and Konocti Unified School District in Clearlake, California.

Ramon-Sauberon, Jacelle   News Editor          WC
Education: Coursework, Journalism, Pima Community College
Experience: Ms. Ramon-Sauberon has worked as a reporter for the Aztec Press since spring 2008. Her past journalism experience includes reporting for KVOA-TV’s Bear Essential News for Kids and serving as an editor on her high school newspaper. This summer, she will attend the American Indian Journalism Institute in South Dakota for journalism training and internship experience.

Richards, Vanessa        Events Assistant          CC
Education: Bachelor of Science, Biochemistry, University of Arizona
Experience: Ms. Richards has two years of experience providing website support.

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Temporary Appointments
Addendum

Sadatmousavi, Mehran       Student Aide           WC
Education: Coursework, Liberal Arts, Pima Community College
Experience: Mr. Sadatmousavi was previously a student aide.

Salmans, Karaline         Student Ambassador       NW
Education: Coursework, Business, Pima Community College
Experience: Ms. Salmans has experience in student life with many on campus activities including the American Red Cross Blood Drives, student government, community service projects, campus barbecue events to aid in retention and recruitment, Rockfest.

Slabaugh, Patricia Anne  Noncredit Instructor       CC
Education: Bachelor of Arts, Political Science, Whitworth College; Master of Arts, Social Work, Social Work, University of Arkansas
Experience: Ms. Slabaugh was employed as a psychotherapist for twenty years in public and private practices in the states of Massachusetts and Oregon. She has worked as an elementary school teacher, workshop leader, and hospice and chaplain trainer. Ms. Slabaugh is a certified Reiki Practitioner, intuitive counselor and ordained minister. She has been a delegate for the Inter-Religious and International Federation for World Peace since 2004, traveling to Israel, Palestine and Jordan, and was a Peace Corps volunteer (1963-1965). Ms. Slabaugh is a world traveler and participated in the World Peace Tour in 2007.

Solorzano, Carlos         Noncredit Instructor       CC
Education: Associate of Arts, Music, El Camino Community College; Bachelor of Arts, Religious Studies, Master of Arts, Religious Studies, California State University Long Beach
Experience: Mr. Solorzano has been an instructor of theology, religion, and music theory at the middle school and high school level for more than ten years. He is a member of the Curriculum Committee and a Certified Master Catechist for the Diocese of Tucson. Mr. Solorzano is a published author, professional drummer, and recording artist.

Spiers, John              Noncredit Instructor       CC
Education: Bachelor of Arts, Asian Studies, University of Washington; Master of Arts, Educational Administration, Seattle University
Experience: Mr. Spiers has devoted the last twenty-five years to developing a lecturing, consulting, and writing company focusing on small business international trade. During this time, he developed an online course on the import/export business that he delivers to more than fifty colleges in the United States and Canada.

Stebbins, Rodney          Noncredit Instructor       CC
Education: Bachelor of Arts, Liberal Arts, Regents College; Bachelor of Arts, History, University of Montana; Bachelor of Arts, General Studies, Indiana University
Experience: Mr. Stebbins was employed for seventeen years as a Hearings Officer for the Montana Department of Labor and Industry. He also served for twenty-seven years in the Reserves.

(Continued)
Temporary Appointments
Addendum

Stephens, Tom  Noncredit Instructor  CC
Education:  Bachelor of Arts, Landscape Architecture, University of Illinois
Experience:  Mr. Stephens has worked as a professional landscape architect since 1982. He taught and was the department head, for more than five years, for the Landscape Architecture Technology program at Arapahoe Community College. Since 1983, Mr. Stephens has taught noncredit landscape architecture seminars and courses at twenty different institutions.

Strong, Dale  Noncredit Instructor  CC
Education:  Coursework, Art, New York Institute of Photography, Washington School of Fine Art, Billings Polytechnic College, Idaho State College, Minneapolis Institute of Fine Art, Dakota Fine Arts College, Accademia delle Arti del Disegno in Italy, Institute of Fine Art in Paris
Experience:  Ms. Strong has been an art instructor at the University of Minnesota, Yavapai College and at his private studio for more than twenty-five years. He is an international award-winning artist, gallery owner and certified jeweler. During his career Mr. Strong developed a unique technique and tools for applying oil paint to canvas.

Velasquez, Estevan “Steve”  Features Editor  WC
Education:  Coursework, Journalism, Pima Community College
Experience:  Mr. Velasquez joined the Aztec Press during the spring 2008 semester as a news and sports reporter. He has successfully owned and operated a small floor cleaning business, and served in the U.S. Air Force Reserves (1995-2001).

Vought, Leland  Office Aide  EC
Education:  Coursework, Science, Pima Community College
Experience:  Mr. Vought has been and is currently employed at the U.S. Forest Service which has increased his interest in the environment, as well as, in science.

Yim, Elizabeth  Noncredit Instructor  CC
Education:  Bachelor of Arts, Physical Education, San Francisco State University
Experience:  Ms. Yim has been a certified Egoscue Postural Therapist since 2005. She has also been a certified STOTT Pilates instructor since 2003. Ms. Yim spent seven years as a high school teacher and coach.

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor