NOTICE OF
SPECIAL MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the general public that the Pima County Community College District Board of Governors will hold a SPECIAL MEETING on the 9th day of April, 2008, at 2:30 p.m. The meeting will be held in the Community/Board Room, District Office, 4905 East Broadway, Tucson, Arizona 85709-1005. A Special Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Further information may be obtained by calling 206-4971; Teletypewriter (TTY) 206-4817.

Dated this 2nd day of April 2008.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: __________________

Roy Flores

Distribution:

Buildings: City
           County

Campuses: Community
         Desert Vista
         District Support Service Center
         Downtown
         East
         Northwest
         West
SPECIAL MEETING/WORKSHOP

2:30 p.m.
Community Board Room
District Office
4905 E. Broadway
Tucson AZ 85709

Call to Order

Information/Discussion

Update and Discussion of The College Plan

Adjournment
NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the
genral public that the Pima County Community College District Board of Governors will
hold a REGULAR MEETING on the 9\textsuperscript{th} day of April, 2008, at 7:00 p.m. The meeting will
be held in the Community/Board Room, District Office, 4905 E. Broadway, Tucson,
Arizona 85709-1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be
made for individuals with disabilities when a minimum of five working days advance notice
is given. Further information may be obtained by calling 206-4971, Teletypewriter (TTY)
206-4817. Copies of the Board Packets are available in the Campus Libraries.

Dated this 4\textsuperscript{th} day of April 2008.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: ____________________________

Roy Flores

Distribution:

Buildings: City
County

Campuses: Community
Desert Vista
District Support Service Center
Downtown
East
Northwest
West
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA
April 9, 2008

Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order

2. Pledge of Allegiance

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>3.</td>
<td>Public Comment</td>
</tr>
</tbody>
</table>
| 4. | Staff Representatives  
Julie Hecimovich  
Holly Tackett |
| 5. | Student Representatives  
Karaline Salmans  
Selemani Tuli |
| 6. | Faculty Representatives  
Kimlisa Duchicela  
Jack Mertes |
| 7. | Report — Chairperson of the Board  
* Authorization of Executive Session on May 14, 2008 |
| 8. | Report — Secretary of the Board |
9. Report — Pima County Representative to the Arizona Association for District Governing Boards (A.A.D.G.B.)  
10. Report — Chancellor  

Information Items

12. Separations from Employment  
13. Student Aide Hires  
14. BP-1302: Signature Authority for Contracts – Second Reading  
15. BP-2601: Acquisition, Lease, Lease/Purchase and Management of Equipment, Personal Property and Services Board Policy – DELETE Second Reading

Action Items

16. Approval of Minutes  
   Regular Meeting of March 12, 2008  
17. Consent Agenda  
   17.1 New Appointments  
   17.2 Administrator Appointments  
   17.3 Adjunct Faculty Appointments  
   17.4 Temporary Appointments  
   17.5 Intergovernmental Agreement: Rio Rico Fire District Emergency Medical Technology, Emergency Medical Services, Fire Science, Safety, Community Emergency Response Team, and Metropolitan Medical Response System Educational Program Agreement
Board of Governors Agenda  

Action Items (Continued)  

17.6 Curriculum Recommendation: New Workforce Program  

17.7 Curriculum Recommendation: New Workforce Program  

17.8 Curriculum Recommendations - Workforce Program Inactivation:  
Water and Wastewater Systems Technology Certificate  

17.9 Curriculum Recommendations - Program Inactivation:  
iCarnegie Computer Programming – Certificate  

Adjournment  

Regular Meeting  
May 14, 2008, 7:00 p.m.  
District Office  
Community Board Room  
4905C East Broadway  
Tucson, AZ 85709-1010
TO: Board of Governors
FROM: Chancellor
SUBJECT: General Matters/Reports

DATE: 4/9/08
ITEM NO: 1-10

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   • Authorization of Executive Session on May 14, 2008
8. Report—Secretary of the Board
9. Report—Pima County Representative to the Arizona Association of District Governing Boards (A.A.D.G.B.)
10. Report—Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Monthly Financial Statements through February 2008

Recommendation:

Attached are the preliminary financial statements showing 2007/08 fiscal year results through February. Time will be provided to discuss college fiscal matters.

OPERATIONAL SUMMARY

The Pima Community College financial results continue to progress as expected, with positive net assets reported through the end of February. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $14.5 million. This is somewhat lower than the February 2007 net assets increase of $15.6 million, with increased tuition offset by decreases in gifts and grants and contract revenue compared to the same period last year.

In terms of operational performance, General Fund revenues and expenditures are consistent with our expectations for this point in the year. Personnel services expenditures and commitments are 87.7 percent of the budget, which is slightly lower than at the same point last year. Services and supplies expenditures and commitments are approximately 73.9 percent of the budget, which is slightly higher than the previous year.

Statement of Net Assets

As shown in The Statement of Net Assets, total net assets at the end of February are $170.3 million, which is an increase of $9.8 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long-term debt.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)
# PIMA COUNTY COMMUNITY COLLEGE DISTRICT

## Statement of Net Assets
For the Month Ended February 29, 2008

<table>
<thead>
<tr>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
<th>Prior Year Totals as of February 28, 2007</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ASSETS</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Current Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Cash and Cash Equivalents</td>
<td>$ 61,479,950</td>
<td>$ 1,867,109</td>
</tr>
<tr>
<td>Short-term Investments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Receivables</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Property Taxes</td>
<td>2,413,124</td>
<td></td>
</tr>
<tr>
<td>Accounts (net of allowances)</td>
<td>1,761,328</td>
<td></td>
</tr>
<tr>
<td>Government Grants and Contracts</td>
<td>-</td>
<td>478,289</td>
</tr>
<tr>
<td>Student Loans (net of allowances)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Other</td>
<td>822,172</td>
<td>20,001</td>
</tr>
<tr>
<td>Inventories</td>
<td>46,227</td>
<td></td>
</tr>
<tr>
<td>Prepaid Expenses</td>
<td>226,942</td>
<td></td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td>$ 66,751,743</td>
<td>$ 2,366,399</td>
</tr>
<tr>
<td><strong>Noncurrent Assets</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Restricted Cash and Cash Equivalents</td>
<td>8,775,529</td>
<td>8,775,529</td>
</tr>
<tr>
<td>Notes Receivable (net of allowances)</td>
<td>1,820,724</td>
<td>1,820,724</td>
</tr>
<tr>
<td>Other Long-term Investments</td>
<td>2,717,672</td>
<td></td>
</tr>
<tr>
<td>Capital Assets</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>15,291,311</td>
<td>15,291,311</td>
</tr>
<tr>
<td>Buildings &amp; Leasehold improvements (net of depreciation)</td>
<td>115,370,936</td>
<td>115,370,936</td>
</tr>
<tr>
<td>Construction in Progress</td>
<td>17,749</td>
<td>17,749</td>
</tr>
<tr>
<td>Equipment (net of depreciation)</td>
<td>3,948,735</td>
<td>3,948,735</td>
</tr>
<tr>
<td>Library Books (net of depreciation)</td>
<td>1,854,346</td>
<td>1,854,346</td>
</tr>
<tr>
<td><strong>Total Noncurrent Assets</strong></td>
<td>$ 3,193,022</td>
<td>3,193,022</td>
</tr>
<tr>
<td><strong>Total Assets</strong></td>
<td>$ 69,569,415</td>
<td>$ 2,366,399</td>
</tr>
</tbody>
</table>

| **LIABILITIES** | | |
| **Current Liabilities** | | |
| Accrued Payroll and Benefits | $ 2,114,409 | | | | $ 2,114,409 | $ 2,114,409 | $ 4,210,768 |
| Accounts Payable and Accrued Liabilities | 138,427 | 3,816 | $ 208,642 | 350,885 | 3,355,378 | 471,479 |
| Deposits Held in Custody | 468,748 | 468,748 | | | | |
| Current Portion of Long-term Liabilities | 210,000 | 3,495,915 | | | | |
| **Total Current Liabilities** | $ 5,538,751 | 3,816 | $ 887,390 | 6,429,957 | | | 11,419,259 |
| **Noncurrent Liabilities** | | | |
| Deferred Revenue | 10,822 | 5 | | | | | 5,122 |
| Long-term Liabilities | 3,182,200 | 55,750,000 | 58,932,200 | | | | 71,532,038 |
| **Total Noncurrent Liabilities** | 3,193,022 | 55,750,000 | 58,932,200 | | | | 71,537,160 |
| **Total Liabilities** | $ 8,731,773 | $ 3,821 | $ 56,637,390 | $ 65,372,984 | | | $ 82,956,419 |

| **NET ASSETS** | | |
| Invested in Capital Assets (net of related debt) | | $ 80,523,077 | $ 80,523,077 | $ 75,388,034 |
| Restricted for: | | | | |
| Loans | 1,755,555 | 1,755,555 | | | | | 1,586,043 |
| Debt Service | 9,301,247 | 9,301,247 | | | | | 10,339,090 |
| Grants and Contracts | $ (1,957,857) | (1,957,857) | | | | | 2,584,542 |
| Unrestricted | $ 60,737,642 | 4,320,435 | 15,654,404 | 80,712,481 | | | 70,625,933 |
| **Total Net Assets** | $ 60,737,642 | $ 2,362,578 | $ 107,234,283 | $ 170,334,503 | | | $ 160,523,642 |
## Statement of Revenues, Expenses and Changes in Net Assets

For the Month Ended February 29, 2008

### Operating Revenues

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees</td>
<td>$34,804,796</td>
<td>$35,819,638</td>
</tr>
<tr>
<td>Federal Grants and Contracts</td>
<td>$15,025,176</td>
<td>$17,155,330</td>
</tr>
<tr>
<td>State and Local Grants and Contracts</td>
<td>2,084,250</td>
<td>3,449,688</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>615,130</td>
<td>900,643</td>
</tr>
<tr>
<td>Commission and Rents</td>
<td>214,229</td>
<td>19,065</td>
</tr>
<tr>
<td>Other Operating Revenues</td>
<td>755,118</td>
<td>837,677</td>
</tr>
<tr>
<td><strong>Total Operating Revenues</strong></td>
<td><strong>37,667,164</strong></td>
<td><strong>55,061,538</strong></td>
</tr>
</tbody>
</table>

### Operating Expenses

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>30,300,700</td>
<td>33,933,693</td>
</tr>
<tr>
<td>Academic Support</td>
<td>15,321,652</td>
<td>17,311,560</td>
</tr>
<tr>
<td>Student Services</td>
<td>11,261,354</td>
<td>12,112,220</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>16,152,562</td>
<td>19,594,626</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>7,162,887</td>
<td>10,703,148</td>
</tr>
<tr>
<td>Depreciation</td>
<td>6,028,373</td>
<td>6,028,373</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>1,612,936</td>
<td>16,588,046</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>211,799</td>
<td>368,924</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td><strong>81,812,091</strong></td>
<td><strong>116,483,465</strong></td>
</tr>
</tbody>
</table>

### Net Operating Loss

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Funds</th>
<th>Prior Year Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Net Operating Loss</strong></td>
<td>$(44,144,927)</td>
<td>$(57,918,783)</td>
</tr>
</tbody>
</table>

### Nonoperating Revenues (Expenses)

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Funds</th>
<th>Prior Year Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriations</td>
<td>14,695,125</td>
<td>14,695,125</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>44,892,149</td>
<td>49,608,379</td>
</tr>
<tr>
<td>State Shared Sales Taxes</td>
<td>1,725,628</td>
<td>1,725,628</td>
</tr>
<tr>
<td>Gifts</td>
<td>(3,349)</td>
<td>1,927,892</td>
</tr>
<tr>
<td>Investment Income</td>
<td>1,666,661</td>
<td>2,212,310</td>
</tr>
<tr>
<td><strong>Net Nonoperating Revenues</strong></td>
<td><strong>61,253,935</strong></td>
<td><strong>50,193,501</strong></td>
</tr>
</tbody>
</table>

### Increase (Decrease) in Net Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Funds</th>
<th>Prior Year Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Increase (Decrease) in Net Assets</strong></td>
<td><strong>$12,972,275</strong></td>
<td><strong>$15,563,231</strong></td>
</tr>
</tbody>
</table>

### Net Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>Current Funds</th>
<th>Prior Year Totals</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Assets - Beginning of Year</td>
<td>47,765,367</td>
<td>144,960,411</td>
</tr>
<tr>
<td>Net Assets - End of Period</td>
<td><strong>$60,737,642</strong></td>
<td><strong>$160,523,642</strong></td>
</tr>
</tbody>
</table>
# Summary of Expenditures and Encumbrances - General Fund - Budget and Actual
For the Month Ended February 29, 2008

## EXPENDITURES BY FUNCTION

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ADJUSTED BUDGET</td>
<td>TOTAL COMMITTED</td>
</tr>
<tr>
<td></td>
<td>AMOUNT</td>
<td>AMOUNT</td>
</tr>
<tr>
<td>Educational and General</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>$48,289,369</td>
<td>$42,083,546</td>
</tr>
<tr>
<td>Academic Support</td>
<td>$27,178,395</td>
<td>$21,962,516</td>
</tr>
<tr>
<td>Student Services</td>
<td>$19,264,609</td>
<td>$16,485,777</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>$29,465,764</td>
<td>$22,305,138</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>$12,950,698</td>
<td>$9,310,077</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>$1,769,165</td>
<td>$1,612,936</td>
</tr>
<tr>
<td>Other Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers</td>
<td>$4,137,000</td>
<td>$4,137,000</td>
</tr>
<tr>
<td>Fund balance reserved for contingency</td>
<td>$3,000,000</td>
<td></td>
</tr>
<tr>
<td>Total Expenditures by Function</td>
<td>$146,055,000</td>
<td>$117,896,723</td>
</tr>
<tr>
<td></td>
<td>$28,158,277</td>
<td></td>
</tr>
</tbody>
</table>

## EXPENDITURES BY ACCOUNT

<table>
<thead>
<tr>
<th>Description</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ADJUSTED BUDGET</td>
<td>TOTAL COMMITTED</td>
</tr>
<tr>
<td></td>
<td>AMOUNT</td>
<td>AMOUNT</td>
</tr>
<tr>
<td>Personal Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Personnel</td>
<td>$6,631,000</td>
<td>$6,593,564</td>
</tr>
<tr>
<td>Faculty</td>
<td>$22,125,993</td>
<td>$20,317,012</td>
</tr>
<tr>
<td>Classified Staff</td>
<td>$36,352,000</td>
<td>$34,797,752</td>
</tr>
<tr>
<td>Additional Compensation - Faculty</td>
<td>$979,150</td>
<td>$697,952</td>
</tr>
<tr>
<td>Other Compensation</td>
<td>$5,198,138</td>
<td>$5,062,359</td>
</tr>
<tr>
<td>Adjunct Faculty</td>
<td>$13,195,631</td>
<td>$12,731,271</td>
</tr>
<tr>
<td>Student Employment</td>
<td>$341,709</td>
<td>$313,505</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$20,774,072</td>
<td>$12,137,581</td>
</tr>
<tr>
<td>Total Personal Services</td>
<td>$105,597,692</td>
<td>$92,650,995</td>
</tr>
<tr>
<td></td>
<td>$12,946,697</td>
<td></td>
</tr>
<tr>
<td>Services and Supplies</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Communications and Utilities</td>
<td>$5,785,205</td>
<td>$3,725,714</td>
</tr>
<tr>
<td>Travel</td>
<td>$2,484,355</td>
<td>$1,358,224</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$9,304,349</td>
<td>$8,590,693</td>
</tr>
<tr>
<td>Supplies and Materials</td>
<td>$6,178,891</td>
<td>$3,238,487</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>$1,769,000</td>
<td>$1,612,936</td>
</tr>
<tr>
<td>Current Fixed Charges</td>
<td>$2,363,520</td>
<td>$2,074,841</td>
</tr>
<tr>
<td>Total Services and Supplies</td>
<td>$27,885,301</td>
<td>$20,600,896</td>
</tr>
<tr>
<td></td>
<td>$7,284,405</td>
<td></td>
</tr>
<tr>
<td>Capital Equipment</td>
<td>$477,495</td>
<td>$239,044</td>
</tr>
<tr>
<td>Transfers</td>
<td>$4,137,000</td>
<td>$4,136,733</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>$1,075,000</td>
<td>$269,055</td>
</tr>
<tr>
<td>Contingency and Reserves</td>
<td>$6,882,512</td>
<td></td>
</tr>
<tr>
<td>Total Expenditures by Account</td>
<td>$146,055,000</td>
<td>$117,896,723</td>
</tr>
<tr>
<td></td>
<td>$28,158,277</td>
<td></td>
</tr>
</tbody>
</table>

## Adjusted Budget

- **FY 2007/08:** $48,289,369
- **FY 2006/07:** $40,974,345

## Total Committed Amount

- **FY 2007/08:** $146,055,000
- **FY 2006/07:** $116,876,170
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

COMMITMENTS FOR INSTRUCTION

\[ \text{FY 07 $41.0 M} \]
\[ \text{FY 08 $42.1 M} \]

COMMITMENTS FOR ACADEMIC SUPPORT

\[ \text{FY 08 $22.0 M} \]
\[ \text{FY 07 $21.5 M} \]

COMMITMENTS FOR STUDENT SERVICES

\[ \text{FY 07 $16.8 M} \]
\[ \text{FY 08 $16.5 M} \]
COMMITMENTS FOR INSTITUTIONAL SUPPORT

FY 07 $20.9 M
FY 08 $22.3

COMMITMENTS FOR OPERATION & MAINTENANCE OF PLANT

FY 07 $8.6 M
FY 08 $9.3 M

COMMITMENTS FOR STUDENT FINANCIAL AID

FY 07 $1.7
FY 08 $1.6
Recommendation:

For your information, the Chancellor submits the following separations from employment:

**Retirements**

**Arem, Cynthia**
Instructional Faculty  
WC-Behavioral Sciences  
Effective: 05/23/08

Cynthia Arem began her career with Pima Community College in 1975 as Business and Social Sciences Counselor. She also held the position of Adjunct Faculty. In 1998 she was selected as an Instructional Faculty Member at the West Campus and also served as Department Chair. The highlight of her career was helping students reach their potential through learning.

**Fisher, William F.**
Program Coordinator  
WC-Technology  
Effective: 06/30/08

William Fisher began his career with Pima Community College in 1991. Some of the positions he held were Laboratory Coordinator, Laboratory Supervisor, and Adjunct Faculty.

**Homewood, Lloyd J.**
Instructional Faculty  
DC-Mathematics  
Effective: 05/20/08

Lloyd Homewood began his career with Pima Community College in 1988. He was selected as an Instructional Faculty at the Downtown Campus in 1998. He also served the College as an Adjunct Faculty before his retirement.
Lee, Pat E.
Student Services Advanced Specialist
DC-Division Dean of Students
Effective: 07/18/08

Pat Lee began her career with Pima Community College in 2001 as a Student Services Specialist and later became a Student Services Advanced Specialist. She also worked for the College as a temporary Advisement Specialist, and Adjunct Faculty.

McMillan, Karen
Childcare Specialist
DV-Child Development Center
Effective: 05/08/08

Karen McMillan began her career with Pima Community College in 2001 as a Child Development Center Teacher and later became a Child Care Specialist. Additional positions she held were Laboratory Specialist; Early Learning Center Specialist and Adjunct Faculty.

Murrieta, Aida
Student Services Advanced Specialist
WC-Admissions and Registration
Effective: 04/11/08

Aida Murrieta began her career with Pima Community College in 1980. Some of the positions she held were Acting Student Services Coordinator, Senior Registration Technician, and Student Services Specialist.

Separations from Employment

Johnston, Teddy N.
IT Advanced Analyst
DO-Technical Services
Effective: 3/14/08
Reason: Voluntary Resignation

Jones, Margaret
Instructional Media Coordinator
WC-Academic Services
Effective: 2/29/08
Reason: Voluntary Resignation

(Continued)
Rodriguez, David J.
Program Coordinator
DO-K12 Outreach
Effective: 2/29/08
Reason: Other employment

Contact Person:
Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

[Signature]
Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 4/9/08  
ITEM NO: 13  
SUBJECT: Student Aide Hires

Recommendation:

The Chancellor submits the following list of appointments for student aides.

Araiza  Alma
Baca  Eileen
Bangali  Joseph
Bochicchio  Deana
Chapman  Zachary
Demers  Jodie
Diehl  Montana
Fakhouri  Nadim
Fernandez  Jose
Flores  Daniela
Gentry  Christine
Kolaghshi  Estela
Leon  Yvette
Mendez  Angelica
Ngo  Lam
Nguyen  Yen Ngoc
Pardo  Luis
Posada  Ana
Reyes  Berenice
Romero  Gabriel
Sabet  Laleh
Thorne  Nathan
Whalen Zimmerman  Monique
Yancey  Lindsay

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO:                  Board of Governors    DATE:        4/9/08
FROM:                Chancellor             ITEM NO:     14
SUBJECT:             BP-1302: Signature Authority for Contracts – Second Reading

 Recommendation:

This is the second reading of Board Policy 1302 - Contracts. The Chancellor recommends that the Board approve the policy.

Background:

Improving College processes and operations is Initiative 4 of the 2006-2008 College Plan. Part of this process is identifying and deleting redundant policies and reconciling and consolidating conflicting policies. BP-1302 consolidates language from BP-2601.

Implementation and responsibility of this policy resides in the Office of the Chancellor.

Financial Considerations:

There are no financial considerations associated with this proposal.

Contact Person:

Dr. Roy Flores, Chancellor (206-4747)
The Board of Governors delegates to the Chancellor or designee the responsibility to review and sign approve, on behalf of the District, all contracts except the following:

- Employment contracts
- Contracts with a total value of more than $100,000
- Intergovernmental agreements
- Contracts with architects and bank depositaries
- Acquisition and sale of real property

The Chancellor or his/her designee shall develop all necessary procedures to ensure the financial and operational integrity of District contracts.
TO: Board of Governors
FROM: Chancellor
DATE: 4/9/08
ITEM NO: 15
SUBJECT: BP-2601: Acquisition, Lease, Lease/Purchase and Management of Equipment, Personal Property and Services Board Policy – DELETE
Second Reading

Recommendation:

This is the second reading of Board Policy 2601 - Acquisition, Lease, Lease/Purchase and Management of Equipment, Personal Property and Services. The Chancellor recommends that the Board approve deleting the policy.

Background:

Improving College processes and operations is Initiative 4 of the 2006-2008 College Plan. Part of this process is identifying and deleting redundant policies and reconciling and consolidating conflicting policies. BP-2601 is now part of BP-1302.

Implementation and responsibility of this policy resides in the Office of the Chancellor.

Financial Considerations:

There are no financial considerations associated with this proposal.

Contact Person:

Dr. Roy Flores, Chancellor (206-4747)

[Signature]
Dr. Roy Flores, Chancellor
Pima County Community College District
Board Policy

This policy is being removed as redundant. Any non-redundant statements in this policy have been moved to BP-1302.

**Board Policy Title:** Acquisition, Lease, Lease/Purchase and Management of Equipment, Personal Property and Services

**Board Policy Number:** BP-2601
**Adoption Date:** 4/11/90
**Revision Date(s):** 6/14/95
**Sponsoring Unit/Department:** AVC Administrative Services & Facilities
**Motion Number:** 5361
**Legal Reference:**
**Cross Reference:**

The Board of Governors delegates to the Chief Executive, the authority to acquire, lease, lease/purchase and manage equipment, goods and services up to a total contract cost of not to exceed $50,000.00, providing the transactions are within the major object categories of the Board-approved budget.

Bids, proposals and quotations for equipment, personal property or services shall be awarded with reasonable promptness by giving notice to the responsible bidder/proposer/quoter whose bid/proposal/quotation conforms to the invitation and will be the most advantageous to the College with respect to price, conformity to the specifications and other factors. However, all bids/proposals/quotations may be rejected if the procurement director determines that rejection is in the public interest. In cases of formal bids or proposals where the low bid/proposal meets the technical specifications but is not accepted, this matter will be brought to the attention of the Chief Executive Officer of the College and the Board of Governors, indicating the reason therefore.
TO: Board of Governors
FROM: Chancellor
SUBJECT: Unapproved Minutes of the Regular Meeting of March 12, 2008

Background:

The unapproved minutes of the Regular Meeting of March 12, 2008 are submitted for approval.
A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, March 12, 2008 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

**BOARD MEMBERS**

Scott Stewart, Chair  
Brenda Even, Secretary  
Marty Cortez, Member  
Richard Fimbres, Member  
Sherryn Marshall, Member

**BOARD REPRESENTATIVES**

Julie Hecimovich, Staff  
Holly Tackett, Staff  
Karaline Salmans, Student  
Selemani Tuli, Student  
Kimlisa Duchicela, Faculty  
Jack Mertes, Faculty

**RECORDING SECRETARY**

Linda Ashenbrener

**ADMINISTRATION**

Roy Flores, Chancellor  
Christal Albrecht, President, Desert Vista Campus  
David Bea, Executive Vice Chancellor, Finance and Administration  
Johnson Bia, President, Downtown Campus  
Betty Elasowich, Division Dean, Student Services, West Campus  
Terry Forster, Division Dean of Instruction, Downtown Campus  
Charlotte Fugett, President, East Campus  
Donna Gifford, Assistant Vice Chancellor  
John Gillis, Acting Division Dean of Instruction, West Campus  
Mary Beth Ginter, Division Dean, West Campus  
Diane Groover, Assistant Vice Chancellor for Finance  
Jerry Haynes, Dean of Student Development, Community Campus  
David Irwin, Executive Director, Public Information  
Jim Johnson, Dean of Instruction, Community Campus  
Kirk Kelly, Vice Chancellor, Information Technology  
Sylvia Lee, President, Northwest Campus  
John Madden, Dean of Instruction, Desert Vista Campus  
Mary Ann Martinez Sanchez, Dean of Instruction, East Campus  
Leticia Menchaca, Dean of Student Development, Desert Vista Campus  
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services  
Lorraine Morales, Dean of Student Development, Northwest Campus  
Brigid Murphy, Assistant Vice Chancellor for Academic Services and Vice Provost  
Dave Padgett, Dean of Instruction, Northwest Campus  
Anna Reese, Executive Director, Financial Aid  
Robert Riza, Assistant Vice Chancellor for Student Services  
Ted Roush, Division Dean, Northwest and Community Campus  
Nancy Russell, Dean, Workforce Business Development, Community Campus  
Nancee Sorenson, Dean of Student Development, West Campus  
Edgar Soto, Executive Director, Athletics  
Juan Soto, Acting Dean of Student Development, East Campus  
Stan Steinman, Executive Assistant to the Provost  
Anne Vosberg, Acting Dean of Student Development, Downtown Campus  
Bill Ward, Assistant Vice Chancellor for Facilities  
Lynne Wakefield, Assistant Vice Chancellor for Marketing
GENERAL MATTERS

Call to Order

Scott Stewart called the meeting to order at 7:10 p.m.

Pledge of Allegiance

Richard Fimbres led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

Julie Hecimovich and Holly Tackett gave highlights of the March meeting. The Provost's Office reported on the specifics of the NAU/PCC 90/30 program. Edgar Soto was introduced as the Executive Director of Athletics who shared his vision of coaching PCC student athletes. The liaison's report included information on the hiring freeze due to the State budget situation. Positions not already in the interview process will not move forward.

Benefits open enrollment will be conducted during the first two weeks of April. Campuses reported numerous activities which included the LULAC Conference at West Campus scheduled March 18.

Open forum discussion centered on concerns expressed in regards to College employees limited to teaching one class per semester as an adjunct instructor and safety issues for employees working Saturdays.

Student Representatives

Karoline Salmans recapped activities at the Northwest Campus and Community Campus. Rockfast '08 will take place March 28 at the Northwest Campus amphitheater and an Evening Coffee House hosted by Campus Life is scheduled March 4. A motivational speaker for new students, Chris Aka, a student at the Eastside Learning Center, has shared his success story with other students.
Selemani Tuli reported on activities at Downtown Campus, East Campus and Desert Vista Campus which included celebrations of Women’s History Month and recognition of Downtown Campus students at a Phi Theta Kappa ceremony. Desert Vista Campus held a Native American Transfer Day to help students with transfer strategies and ways to pursue a degree.

Faculty Representatives

Kimlisa Duchicela and Jack Mertes reported on the March 7 Faculty Senate meeting. Louise Glogoff attended and discussed IT and web issues. The audit of classes was discussed by the Registrar and the Assistant Vice Chancellor for Student Services. The language in the College catalog is under review along with the issue of the cost for student auditing. There was discussion on the Arizona Senate proposal to allow concealed weapons at colleges and universities. The Senate passed a motion against the modification of the amendment that would allow weapons and urged the Board to work actively against any legislation that would allow weapons at the College. Chancellor Flores stated that ACCA has expressed opposition to this bill on behalf of the community colleges of Arizona.

The PCCEA report was given at the meeting by Ana Jimenez. Comment cards are available to all on each campus and there is a follow-up on all cards submitted.

Report — Chairperson of the Board

Chair Stewart apologized for an unintentional statement made at the February Board Meeting concerning budget cuts.

Motion No. 6796

Richard Fimbres – M, Brenda Even – S, to authorize an Executive Session of the Board of Governors on April 9, 2008.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Report — Secretary of the Board

There was no report.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

During a recent teleconference, there was discussion on the activity of the legislature as well as the issue of the bill concerning guns in the classroom, to which the group was opposed. The group is looking ahead to a joint meeting in April to exchange information. There will be a meeting of the Joint Conference Committee scheduled next week.

Chancellor’s Report

The College enrollment is up 2% in FTSE and headcount. Board members, the Chancellor and administrators from other Arizona community colleges met with legislators to discuss the bill proposing a State Board and they were able to persuade them that a coordinating board will enable community colleges to leverage resources. The State’s budget deficit is growing but at this time it appears there will be no cuts for community colleges for this fiscal year. There will be budget cuts next year for every public entity and the College could face a decrease in State funding of up to $3.5 million due to the State’s budget shortfall. The College will work to meet goals and to continue to be good stewards of public funds.

Chancellor Flores presented an overview of the Institutional Climate Survey which will be conducted by ETC Institute. He presented data from the last survey in 1998. The goal is to identify the strengths and weaknesses of the College. The survey will include student and community participation.

John Fulginiti, President of ACES (Association of Classified Exempt Staff), presented ACES’s proposal to the Board. Their proposal includes adding an employment milestone compensation reward and to expand eligibility for lead assignments by including part-time employees in the count of FTEs.

Ana Jimenez, Chief Spokesperson for PCCEA, presented the proposal which included a request for a step and lift in compensation as well as overload and supplemental rates. Also in the proposal is a request to increase the number of
sabbaticals and increase the number of days of personal leave. Concerns regarding the Institutional Climate Survey were expressed to the Board. Chancellor Flores stated that the survey will be conducted by an independent firm and it is an integral part of the College's self-study for its scheduled accreditation.

Arlene Muniz, Chairperson of the non-exempt employees group, AFSCME, presented AFSCME’s proposal. Among the issues AFSCME will be addressing this Meet & Confer session are establishing a labor-management committee and finalizing the Non-Exempt Step Progression Plan. Non-economic items include a proposal for language revisions in the policy.

Monthly Financial Statements through January 2008

Executive Vice Chancellor Bea reported on the preliminary monthly financial reports through January. The increase in net assets through month end is higher than January 2007 net assets due primarily to increased tuition revenue. As cost reduction strategies, there is a hold on positions and discretionary spending until the State identifies specific budget changes that may affect the College.

Information Items

Separations from Employment

Student Aide Hires

BP-1302: Signature Authority for Contracts – First Reading

BP-2601: Acquisition, Lease, Lease/Purchase and Management of Equipment, Personal Property and Services Board Policy – DELETE First Reading

These items were noted as information items.

Action Items

Approval of Minutes

Motion No. 6797

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Chair Stewart requested that 17.9, 17.10, and 17.11 Curriculum Recommendation – New Occupational Program: Home Maintenance and Repair on the consent agenda be voted on separately due to a Board member’s concerns that other entities were not notified of the opportunity to participate.

Motion No. 6798

Marty Cortez – M, Sherryn Marshall – S, to approve the Consent Agenda, with Addenda to Items 17.1 New Appointments; 17.2 Administrator Appointments, 17.4 Adjunct Faculty Appointments, and 17.5 Temporary Appointments.

17.1 New Appointments
17.2 Administrator Appointments
17.3 Administrator Contracts 2008/2009
17.4 Adjunct Faculty Appointments
17.5 Temporary Appointments
17.6 Summer Work Schedule 2008
17.7 Intergovernmental Agreement: Pima County Community College District and Arizona K-12 Schools Teacher Preparation Program (TPP): Intern Certification
17.8 Intergovernmental Agreement: The Arizona Board of Regents for and on behalf of Arizona State University West Professional Development School Program
17.12 Curriculum Recommendations – Center for Training & Development Program Inactivation: Workplace ESL Listening Level D Certificate
17.13 Curriculum Recommendations – Center for Training & Development Program Inactivation: Workplace ESL Reading Level A Certificate
17.14 Curriculum Recommendations – Center for Training & Development Program Inactivation: Workplace ESL Reading Level B Certificate
17.15 Curriculum Recommendations – Center for Training & Development Program Inactivation: Workplace ESL Reading Level C Certificate
17.16 Curriculum Recommendations – Center for Training & Development Program Inactivation: Workplace ESL Reading Level D Certificate

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Motion No. 6799


Contract: Health Net, Inc. – Employee Medical Benefits

Motion No. 6800


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Contracts: Employers Dental Services and United Concordia Companies, Inc. – Employee Dental Benefits

Motion No. 6801

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Contract: Sun Life Financial, Inc. – Employee Life Insurance Benefit**

**Motion No. 6802**


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

**Tuition Increase**

Executive Vice Chancellor Bea presented the recommendation to increase the tuition from $2.00 to $2.50. The student services fee would be decreased from $2.50 to $2.00, resulting in a $2.00 overall change and generating $1.3 million. The $2.00 boost is a 3.9% increase over the current tuition and fees.

**Motion No. 6803**

Marty Cortez – M, Sherryn Marshall – S, to approve the tuition proposal.


**Adjournment**

The meeting adjourned at 9:50 p.m.

______________________________
Secretary

______________________________
Date
TO: Board of Governors
FROM: Chancellor
SUBJECT: Consent Agenda

DATE: 4/9/08
ITEM NO: 17

Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

17.1 New Appointments
17.2 Administrator Appointments
17.3 Adjunct Faculty Appointments
17.4 Temporary Appointments
17.5 Intergovernmental Agreement: Rio Rico Fire District Emergency Medical Technology, Emergency Medical Services, Fire Science, Safety, Community Emergency Response Team, and Metropolitan Medical Response System Educational Program Agreement
17.8 Curriculum Recommendations – Workforce Program Inactivation: Water and Wastewater Systems Technology Certificate
17.9 Curriculum Recommendations – Program Inactivation: iCarnegie Computer Programming – Certificate
TO: Board of Governors  DATE: 4/9/08
FROM: Chancellor  ITEM NO: 17.1
SUBJECT: New Appointments

Recommendation:

The Chancellor recommends that the Board of Governors approve these new appointments.

Background:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Faculty

Padilla, Charlette  Instructional Faculty
Salary: $46,575  Downtown Campus-Marketing, Apparel Merchandising
Effective: 8/20/08  Selected to fill a vacant position
Education: Master of Science, Retail and Consumer Sciences; Bachelor of Science, Merchandise and Fashion Promotion, University of Arizona
Experience: Ms. Padilla is currently the administrative appointment for Downtown Campus and she teaches part-time at the University of Arizona. Previously she served as the Academic Director at the Tucson Design College and owned a local menswear store for eleven years.

Recruitment Overview:

An external recruitment was conducted. Four complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

Staff

Ribeiro da Cruz, Selma  Fiscal Analyst
Salary: $44,482  District Office
Effective: 4/14/08  Selected to fill a vacant position
Education: Bachelor of Science, Business Administration, University of Arizona
Experience: Ms. Ribeiro da Cruz has more than fourteen years of experience working as an accountant.

(Continued)
Recruitment Overview:

An external recruitment was conducted. Eight complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Vice Chancellor for Finance.

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Administrator Appointments

DATE: 4/9/08
ITEM NO: 17.2

Recommendation:

This is a placeholder in the event administrative searches come to closure and the Chancellor has recommendations for Board approval of new Administrator appointments for the remainder of this fiscal year and for the 2008-2009 fiscal year. If approved, the Board authorizes the Chancellor or designee to sign the employment contracts on behalf of the College District.

Background:

When Administrator vacancies occur, the recruitment process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board for approval.

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO:          Board of Governors         DATE:        4/9/08
FROM:       Chancellor                    ITEM NO:     17.3
SUBJECT:    Adjunct Faculty Appointments

Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Background:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial academic discipline(s) for which certified and initial campus. Adjuncts may also teach in other disciplines if additional certifications are awarded or as temporary non-credit instructors in areas for which they are qualified.

Belmore, Douglas            NW
Discipline(s): Writing
Education: Bachelor of Arts, English, Master of Arts, English, California State University, Fullerton
Experience: Mr. Belmore has nine years of experience as an English teacher, most recently at Chapman University in California.

Berisha, Deanna K.          CC
Discipline(s): Special Education
Education: Bachelor of Science, Social Studies and History, Mankato State College; Master of Science, Special Education, Minnesota State University, Mankato
Experience: Ms. Berisha has eight years of experience in special education. She was employed at Lake Washington Public Schools as a special education teacher and at Spokane Public Schools as a teacher for students with severe behavior disorders. Most recently Ms. Berisha was employed with Amphitheater School District as an integration/behavior specialist.

Bever, Olga                 NW
Discipline(s): Russian
Education: Master of Arts, Language, Reading and Culture, University of Arizona

*Regular Employee
Experience: Ms. Bever is a native speaker of Russian, an interpreter for Pima Community College, University of Arizona, Tucson Unified School District and the United States Agency for International Development. She is a certified legal interpreter and taught Russian for one year at University of Arizona. She is currently a student at University of Arizona and anticipates earning a doctorate in 2009.

Bickford, Nate
Discipline(s): Biology
Education: Bachelor of Arts, Biology, Lenoir-Rhyne College, North Carolina; Science, Biology, Appalachian State University, North Carolina; Environmental Sciences, Arkansas State University
Experience: Dr. Bickford has two years of experience as a post-doctoral fellow with the National Science Foundation and most recently was a research faculty member at the University of Alaska for more than two years.

Bottai, Sean
Discipline(s): Writing
Education: Certificate, Arizona General Education Curriculum – Arts (AGEC-A), Pima Community College; Bachelor of Arts, English and Creative Writing, University of Arizona; Master of Fine Arts, Creative Writing, University of Florida
Experience: Mr. Bottai is currently working for the University of Arizona English department as an adjunct lecturer. His previous teaching experience includes working as a graduate instructor for the University of Florida writing program and English department for almost two years.

Brandhuber, Thomas J.
Discipline(s): Emergency Medical Technology and Fire Science (Occupational/Workforce)
Education: Certificate, Fire Instructor III, Department of Defense; Associate of Applied Science, Emergency Medical Technology, Pima Community College
Experience: Mr. Brandhuber has more than five years of teaching experience in fire science and emergency medical services. He is currently employed with Rural/Metro Fire Department.

Cartwright, Karen A.
Discipline(s): Environmental Technology (Occupational)
Experience: Ms. Cartwright has nine years of experience teaching environmental technology for Pima Community College.

Catalano, Theresa A.
Discipline(s): English as a Second Language
Education: Bachelor of Science, Elementary Education, University of Nebraska; Master of Arts, English as a Second Language, University of Arizona
Experience: Ms. Catalano is currently working for the University of Arizona as an Italian instructor. Her previous teaching experience includes working as an Italian instructor for the University of Nebraska and as an ESL teacher for more than twelve years for Metro Community College and Creighton University.
Chaudhary, Chet
Discipline(s): Mathematics
Education: Bachelor of Science, Master of Science, Tribhuvan University, Nepal
Experience: Mr. Chaudhary has been a math teacher for seven years in Nepal. He is currently a math and science teacher at Mountain Rose Academy.

Comby, Denise T.
Discipline(s): Emergency Medical Services and Fire Science (Occupational/Workforce)
Education: Certificate, Emergency Medical Technician, Pima Community College; Coursework, Emergency Medical Services and Fire Science, Pima Community College
Experience: Ms. Comby has ten years of teaching experience with the City of Tucson Fire Department as an instructor teaching emergency medical technician and fire science courses.

Credle, Angelika S.
Discipline(s): Direct Care Professional (Occupational)
Education: Bachelor of Arts, Psychology, University of Arizona
Experience: Ms. Russell has almost five years of experience as a case manager for Pima Health System and Cochise County. She is currently a case manager for Comfort Keepers.

Elster, Edward
Discipline(s): Writing (Developmental)
Education: Associate of Arts, English, Cerritos College, California; Bachelor of Arts, English, University of California, Los Angeles
Experience: Mr. Elster has nine months of experience as a substitute teacher for the Pima College Adult Education GED program. He retired as a criminal intelligence analyst from the California Department of Justice.

Hamstra, Terri L.
Discipline(s): Biology
Education: Bachelor of Science, Biology, Wheaton College, Illinois; Master of Public Health, University of California, Berkeley; Master of Science, General Biology, University of Arizona
Experience: Ms. Hamstra has more than five years of experience teaching biology courses at Cochise and Northland Pioneer colleges and currently teaches at Tohono O'odham Community College.

Klein, Michael
Discipline(s): Biology
Education: Bachelor of Arts, Biology, Anthropology, New York University; Master of Science, Biological Science, George Washington University, Washington, D.C.
Experience: Mr. Klein has six months of experience teaching middle school science at Tucson Hebrew Academy and eight months of experience as a teaching assistant in biology laboratories at George Washington University.
Kolodny, Teresa L.  
Discipline(s): Psychology, Student Success  
Education: Bachelor of Science, Business, Excelsior College; Master of Arts, Counseling, Chapman University  
Experience: Ms. Kolodny has more than seven years of experience in counseling and working with disability services. She was employed as a consultant in counseling for the Arizona Department of Economic Security Division of Development Disabilities and as a teaching assistant for University of Arizona. Currently, Ms. Kolodny is a career counselor and education specialist for Vocational Rehabilitation.

Luo, Zili  
Discipline(s): Biology, Pharmacy Technology  
Education: Master of Medicine, Nanjing Railway Medical College; Doctor of Philosophy, Medical Science, Tokyo Medical and Dental University  
Experience: Dr. Luo was a neuroscience research associate for the University of Arizona for more than six years.

Martinez, Melani R.  
Discipline(s): Writing  
Education: Bachelor of Arts, Creative Writing, University of Arizona; Master of Fine Arts, Creative Non-Fiction, Goucher College, Maryland  
Experience: Ms. Martinez is currently working for Unbridled Books as an assistant graphic designer. Her previous teaching experience includes working as an instructor for the National Institute of Flamenco for six years and for the University of New Mexico as an adjunct faculty for one semester.

McWilliams, Julie K.  
Discipline(s): Business and Management  
Education: Bachelor of Science, Business Administration, Master of Arts, Organizational Management, University of Phoenix  
Experience: Ms. McWilliams has more than three years teaching experience. Ms. McWilliams has taught for Park University in human resources, management, and other business related courses. In addition, she taught human resources and management courses for University of Phoenix.

Milliken, Josie L.  
Discipline(s): Writing/Literature  
Education: Bachelor of Arts, English and Writing, Western Washington University; Master of Fine Arts, Creative Writing, Arizona State University  
Experience: Ms. Milliken is currently working for three companies: the University of Utah as a graduate teaching assistant, John Hopkins University as an on-line instructor, and for Smarthinking.com as a lead tutor on-line. Her teaching experience includes more than ten years working in various teaching positions.

Nissani, Ethan  
Discipline(s): Biology  
Education: Bachelor of Science, Biology, University of Oregon; Master of Science, Biology, University of Rochester, New York

*Regular Employee (Continued)
Adjunct Faculty Appointments

Experience: Mr. Nissani has nearly two years of experience as a graduate teaching assistant at the University of Rochester and was a substitute teacher for six months in a Scottsville, New York school district. For the past year and a half, he has been a self-employed tutor.

**Olson, Donna**

**Discipline(s):** Writing

**Education:** Bachelor of Arts, Humanities, New College of California; Master of Fine Arts, Writing, California College of the Arts

**Experience:** Ms. Olson has two years of experience as an editorial intern for Arizona Highways Magazine and six years as director of operations for Silverstar Food Service in Washington.

**Persinger, Lisa L.**

**Discipline(s):** Psychology, Education, and Sociology

**Education:** Bachelor of Arts, Psychology, Franklin College; Master of Arts, Counseling and Social Psychology, Ball State University; Master of Science, Educational Psychology, Doctor of Philosophy, Educational Psychology, Indiana University Bloomington

**Experience:** Ms. Persinger is currently working for Tucson Unified School District as the lead psychologist and is a gratis faculty for Louisiana State University Health Service Center in New Orleans. Previous experience includes more than twelve years as an adjunct faculty member for Pima Community College and working in a full-time administrative position.

**Reed, Jacquelyn**

**Discipline(s):** Therapeutic Massage (Occupational)

**Education:** Certification, National Certification Board for Therapeutic Massage and Bodywork

**Experience:** For the past six years, Ms. Reed has been self-employed as a massage therapist in Arizona and Washington. She is licensed by the Arizona State Board of Massage Therapy.

**Rees, Melissa B.**

**Discipline(s):** Arts, Art History

**Education:** Bachelor of Arts, Art History, Master of Arts, Art History, University of Arizona

**Experience:** Ms. Rees is currently the Architectural Historian for Envirobusineses, Inc. in Arizona. She has prior experience as an architectural historian for Statistical Research, Inc., in Arizona, and worked for Envirobusiness, Inc. in Maine. Previous teaching experience includes working as a graduate teaching assistant for one and a half years at the University of Arizona.

**Rosen, Lawrence**

**Discipline(s):** Reading, English as a Second Language Writing (Developmental)

**Education:** Associate of Arts, General Studies, Pima Community College; Bachelor of Arts, Sociology, Molloy College, New York; Master of Education, Reading, University of Arizona

*Regular Employee (Continued)*
Experience: Mr. Rosen has seven years of experience as a special education teacher in Chula Vista, California. He most recently was the owner of an ice cream shop in California.

Sikes, Robert G.  
Discipline(s): Business, Management, Accounting, Finance (Occupational)  
Education: Bachelor of Science, Business and Accounting, Master of Business Administration, Business Administration, University of Phoenix  
Experience: Mr. Sikes is currently working for Dakotacom.net as the Director of Finance. Previous experience includes more than twenty years in various positions relating to accounting, business, and finance. He has no previous teaching experience.

Sizemore, James N.  
Discipline(s): Art for Personal Development (Development)  
Education: Bachelor of Fine Arts, Painting, Savannah College of Art and Design  
Experience: Mr. Sizemore is currently self-employed as an independent artist. Previous teaching experience includes substituting for Coweta County Schools in Georgia. He also was a guest speaker at Shepherd University on the subject of mural paintings.

Smith, John S.  
Discipline(s): Juvenile Corrections (Occupational/Workforce)  
Education: Bachelor of Science, Biology, Arizona State University; Master of Education, Educational Leadership, Northern Arizona University  
Experience: Mr. Smith has three years of experience in juvenile corrections. He is employed with the Arizona Department of Juvenile Corrections as Interim Academy Commander.

Stoltenberg, James A.  
Discipline(s): Emergency Medical Technology and Fire Science (Occupational/Workforce)  
Education: Certificate, Hazardous Materials Technician, Phoenix Fire Department; Coursework, Emergency Medical Services and Fire Science, Pima Community College  
Experience: Mr. Stoltenberg has more than five years of experience in a Fire Science Program as well the Emergency Medical Services Industry. He is currently employed with Rural/Metro Fire Department.

Young, John R.  
Discipline(s): General Technologies Math  
Education: Bachelor of Science in Engineering, Science and Mathematics, Regis College, Colorado; Master of Science, Industrial Engineering, University of Arizona  
Experience: Mr. Young is currently working for the Computer Sciences Corporation as a computer scientist. He also has worked for Hughes Missile Systems Co. as a senior production engineer and has worked for the U.S. Department of Energy. He was previously a graduate teaching assistant for the University of Arizona.

*Regular Employee (Continued)
Zamzow, Benjamin F.  
Discipline(s): Mathematics (Developmental)  
Education: Bachelor of Science, University of Wisconsin, Oshkosh; Master of Arts, Education, University of Arizona  
Experience: Mr. Zamzow has been a mathematics tutor for eight months at University of Wisconsin and a graduate hall director for almost two years at University of Arizona where he has been an academic advisor since August 2007.

Contact:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor

*Regular Employee
TO: Board of Governors
FROM: Chancellor
SUBJECT: Temporary Appointments

DATE: 4/9/08
ITEM NO: 17.4

Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Background:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

Barrett Jr., James
Special Projects Professional  
CC
Education: Certification, Paramedic, National Registry; Certification, Paramedic, Firefighter I, II and III, State of Arizona; Associate of Science, Fire Science, Pima Community College
Experience: Mr. Barrett has been employed with Green Valley Fire Department as a firefighter and paramedic since July 2001. He was previously employed as a firefighter and paramedic with Rural/Metro Fire Department since 1992.

Baker, Laura M
Special Projects Professional  
CC
Education: Certification, Paramedic, National Registry; Certification, Paramedic, Firefighter I and II, State of Arizona; Associate of Science, Emergency Medical Technology – Paramedic, Pima Community College; Bachelor of Science, Business Administration, University of California – Berkeley; Master of Science, Fire Science Administration, Arizona State University
Experience: Ms. Baker has been employed with Tucson Fire Department since 1994, serving as a firefighter, paramedic, fire captain, EMS captain, and training captain.

(Continued)
Bickart, Francine  
**Special Projects Professional**  
CC  
Education: Certification, Registered Nurse, Basic Life Support, State of Arizona; Certification, Advanced Cardiac Life Support, Pediatric Advanced Life Support, American Heart Association; Associate of Science, Nursing, Helene Fuld School of Nursing  
Experience: Ms. Bickart has been employed as a staff nurse in the emergency room at Northwest Medical Center since 2007. She has served as a staff nurse at various hospitals since 1978.

Colonna, Ellen  
**Noncredit Instructor**  
CC  
Education: Associate of Arts, Arts, Mesa Community College; Associate of Arts, Court Reporting, American Institute of Court Reporting, Phoenix  
Experience: Ms. Colonna has been a competitive dancer for more than twenty years. She is currently vice president of the Tucson Swing Dance Club and Secretary of the Greater Phoenix Swing Dance Club. Ms. Colonna has been employed as a court reporter for ten years.

Contreras, Stacey  
**Special Projects Professional**  
CC  
Education: Certificate, Emergency Medical Technician – Paramedic, Pima Community College; Certification, Paramedic, National Registry; Certification, Paramedic, Firefighter I and II, State of Arizona; Certification, Advanced Cardiac Life Support, Pediatric Advanced Life Support, Cardiopulmonary Resuscitation (CPR), American Heart Association; Certification, Pediatric Education for Prehospital Professionals (PEPP), American Academy of Pediatrics  
Experience: Ms. Contreras has been employed with Drexel Heights Fire District as a firefighter and CEP since October 2001. She was also employed with Rural Metro as an Emergency Medical Technician from January-September 2001.

Federico, Arnold  
**Special Projects Professional**  
CC  
Education: Certificate, Emergency Medical Technology, Pima Community College; Certification, Emergency Medical Technician, National Registry; Certification, Emergency Medical Technician, Firefighter I and II, Basic Life Support, State of Arizona  
Experience: Mr. Federico has been an emergency medical service (EMS) coordinator and firefighter for Tucson Airport Authority since January 2005. He previously served as a driver instructor and firefighter for Tucson Airport Authority since 1995.

Forbes, Kelsey L.  
**Substitute Instructor**  
CC  
Education: Bachelor of Science, Political Science, Temple University  
Experience: Ms. Forbes has been volunteering in English to Speakers of Other Languages (ESOL) classes at the Refugee Education Project. She is currently employed as a substitute teacher with the Substitute Teachers Unlimited.  
(Continued)
Labra, Maria-Iris  Noncredit Instructor  CC
Education: Coursework, Psychology, Universidad Francisco de Aguirre, La Serena, Chile
Experience: Ms. Labra is currently employed by Tucson Unified School District as a literacy assistant teaching reading and writing to underperforming children. She also teaches Spanish to healthcare professionals at Tucson Medical Center and to the general public at Bernard Institute.

Padilla, Bardo  Noncredit Instructor  CC
Education: Bachelor of Arts, Literature, Masters of Arts, Spanish and Portuguese Literature, University of Arizona
Experience: Mr. Padilla has been a faculty member teaching languages at Pima Community College since 2004. He is pursuing a doctorate in border studies from the University of Arizona.

Rinder, Brian  Special Projects Professional  CC
Education: Certificate, Fire Science, Pima Community College; Certification, Paramedic, National Registry; Certification, Paramedic, Firefighter I and II, State of Arizona
Experience: Mr. Rinder has been employed as a firefighter and emergency medical technician with Golder Ranch Fire District since August 2006.

Schott, David  Special Projects Professional  CC
Education: Certification, Paramedic, National Registry; Certification, Paramedic, Firefighter I, II and III, State of Arizona; Certification, Advanced Cardiac Life Support, Pediatric Advanced Life Support, Cardiopulmonary Resuscitation (CPR), American Heart Association; Associate of Science, Fire Science, Associate of Science, Emergency Medical Technology, Pima Community College
Experience: Mr. Schott is currently employed with Golder Ranch Fire District as a firefighter and paramedic; he is also employed with St Mary's Hospital as a paramedic. Previously, Mr. Barrett was employed as a paramedic with University Medical Center from 2004 to 2007.

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor recommends that the Board of Governors approve an Intergovernmental Agreement with the Rio Rico Fire District for public safety training programs, effective from April 10, 2008 through June 30, 2013.

Background:

The Community Campus Public Safety and Emergency Services Institute (PSESI) will enter into an umbrella agreement with the Rio Rico Fire District. The umbrella agreement format consists of a general base contract and specific addenda that may be added as new programs are needed.

Under this Addendum #1, PSESI will offer courses, to individuals designated by the Rio Rico Fire District, in the following disciplines: Emergency Medical Technology, Emergency Medical Services, Fire Science, Safety, Community Emergency Response Team, and Metropolitan Medical Response System. These courses will be offered for professional certification and career advancement purposes. The College will provide all student support services, curriculum development and program coordination. Rio Rico Fire District will provide the certified adjunct faculty members to teach courses.

By providing training to regional public safety agencies, this agreement supports the College Plan 2006-2008: Initiative 2: Improve Access to Learning, Strategy 2.5: Identify institutional barriers and Strategy 2.6: Identify and remove educational barriers.

The College has reviewed this agreement and associated activities, evaluated the risks associated with the proposed activities and determined they do not present an undue liability. The amendment will be approved as to form by College legal counsel.

Financial Considerations:

The umbrella agreement will afford the College flexibility in designing financial arrangements specific to each program described in each separate addendum.

In this Addendum #1, the College will invoice Rio Rico Fire District for tuition and fees as annually approved by the Board of Governors. Rio Rico Fire District will invoice the College for the cost of instruction up to but not to exceed the total tuition and fee amount.
Intergovernmental Agreement: Rio Rico Fire District
Emergency Medical Technology, Emergency Medical Services, Fire Science, Safety, Community Emergency Response Team, and Metropolitan Medical Response System Educational Program Agreement

Contact Person:

Jana Kooi, President, Community Campus (206-6577)

Dr. Roy Flores, Chancellor
Recommendation:

Per Board Policy 2310, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following new vocational training certificate designed for the Arizona State Prison Complex-Tucson and the Federal Correctional Complex-Tucson: Water Treatment Certificate.

Background:

At the request of the contracting agencies of the Arizona Department of Corrections and Federal Correctional Complex in Tucson, Pima Community College office of Workforce and Business Development designed the Water Treatment Certificate to be added to the prison systems' Vocational Training Programs. The target audience will be inmates at both prisons, affording them viable training in a field in which there are many well-paying jobs without regard to a felony conviction.

This certificate, along with the proposed Wastewater Treatment Controls Certificate, will replace the existing Water and Wastewater Systems Technology Certificate. As requested by the prisons, it is a more focused program tailored to prepare a student to become a Water Treatment Operator. In addition, all classes will apply to the Associate of Applied Science degree in Environmental Technology.

This proposed program supports the 2006-2008 College Plan Initiative 2, Strategy 2.2, which states: Continue to expand and enhance collaboration with the business and corporate communities.

Financial Considerations:

There are no additional requests for funding associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)
TO: Board of Governors
FROM: Chancellor
SUBJECT: Curriculum Recommendation: New Workforce Program

DATE: 4/9/08
ITEM NO: 17.7

Recommendation:

Per Board Policy 2310, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following new vocational training certificate designed for the Arizona State Prison Complex-Tucson and the Federal Correctional Complex-Tucson: Wastewater Treatment Controls Certificate.

Background:

At the request of the contracting agencies of the Arizona Department of Corrections and Federal Correctional Complex in Tucson, Pima Community College office of Workforce and Business Development designed the Wastewater Treatment Controls Certificate to be added to the prison systems’ Vocational Training Programs. The target audience will be inmates at both prisons, affording them viable training in a field in which there are many well-paying jobs without regard to a felony conviction.

This certificate, along with the proposed Water Treatment Certificate, will replace the existing Water and Wastewater Systems Technology Certificate. As requested by the prisons, it is a more focused program tailored to prepare a student to become a Wastewater Treatment Plant Operator. In addition, all classes will apply to the Associate of Applied Science degree in Environmental Technology.

This proposed program supports the 2006-2008 College Plan Initiative 2, Strategy 2.2, which states: Continue to expand and enhance collaboration with the business and corporate communities.

Financial Considerations:

There are no additional requests for funding associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 4/9/08
ITEM NO: 17.8

SUBJECT: Curriculum Recommendations – Workforce Program Inactivation:
Water and Wastewater Systems Technology Certificate

Recommendation:

Per Board Policy 3105, Curriculum, the Chancellor recommends that the Board of Governors approve the inactivation of the following workforce response program: Water and Wastewater Systems Technology Certificate.

Background:

This is a request to inactivate the contractual Workforce-designated Water and Wastewater Systems Technology Certificate program offered by Community Campus. This recommendation is based on input from the contractors at the Arizona State Prison Complex-Tucson and Federal Correctional Complex-Tucson to develop two new certificates to replace this one. There is no expected program impact because this inactivation would be replaced by two proposed certificates. Additional enrollments are possible with two certificate offerings rather than one.

This action supports the 2006-2008 Pima Community College Plan, specifically Initiative 4, which states, “Improve processes and operations” and Initiative 5, which states, “Optimize the use of physical assets.”

Financial Considerations:

There are no additional requests for funding associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors

FROM: Chancellor

SUBJECT: Curriculum Recommendations – Program Inactivation:
iCarnegie Computer Programming – Certificate

DATE: 4/9/08

ITEM NO: 17.9

Recommendation:

Per Board Policy 3105, Curriculum, the Chancellor recommends that the Board of Governors approve the inactivation of the iCarnegie Computer Programming Certificate for Direct Employment, as well as the ICG prefix courses associated with the program.

Background:

The Information Systems Technology CDAC recommends inactivating this program, and all ICG courses, due to low enrollment. There have been no graduates of this program since it was created in 2004.

This action supports the 2006-2008 Pima Community College Plan, specifically Initiative 4, which states, “Improve processes and operations” and Initiative 5, which states, “Optimize the use of physical assets.”

Financial Considerations:

There are no additional requests for funding associated with this action.

Contact Person:
Dr. Suzanne L. Miles, Provost and Executive Vice Chancellor (206-4999)
Faculty

Koerber, Kathryn

Instructional Faculty
WC-Nursing
Salary: $69,308
Effective: 8/20/08
Selected for a vacant position
Education: Bachelor of Science, Nursing, Rush University; Master of Nursing, Walden University
Experience: Ms. Koerber has six years experience in nursing as a staff nurse, clinical nurse and charge nurse. Her clinical specialization is in kidney, liver and pancreas transplant; cardiac and telemetry; and medical surgical nursing.

Recruitment Overview:
As part of the expanded continuous process, twenty-five applications have been received to date. As applications are received, contact with the candidate is initiated as soon as possible. The application materials and credentials are reviewed by the advisory committee and finalists are interviewed by the Campus President.

Meier, Cynthia

Instructional Faculty
Salary: $60,750
Effective: 8/20/08
Selected to fill an open position
Education: PhD., Communications, University of Arizona; Master of Arts, Speech Communication, Bachelor of Science, Speech and Drama, Eastern Michigan University.

Recruitment Overview:
Transfer from an Administrator to Instructional Faculty in accordance with the Administrative Personnel Policy Statement Section II E and Appendix A. Interviewed by the Campus President and the Chancellor concurred.

Staff

Shambo, Thomas

Principal Business Analyst
Salary: $56,263
Effective: 4/14/08
Selected to fill a vacant position
Education: Bachelor of Science, Business Management, University of Bellevue
Experience: Mr. Shambo has 17 years experience working with small businesses as an owner and in a consulting role. For the past two years, he has worked as a temporary business analyst in the Small Business Development Center.

Recruitment Overview:
An external recruitment was conducted. Six complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.
Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
Addendum
Administrator Appointments
Item No. 17.2
BOG 4/9/08

Leible, Arthur P. Assistant Vice Chancellor for IT
(Deputy Executive Administrator)
Salary: $104,020* District Office, Information Technology
Effective: On or after May 1, 2008 Selected for Vacant Position
*Salary to be prorated for the remainder of the current contract year

Education: Master of Business Administration, Business Information Systems, City University, Bellevue, Washington
Bachelor of Science, History, University of Wisconsin Oshkosh, Oshkosh, WI

Experience: Since 2007, Mr. Leible has been the Chief Information Officer for Rochester Community and Technical College in Rochester, Minnesota. From 2000 to 2007, Mr. Leible was the Dean of Information Services and Chief Information Officer with Eastern New Mexico University in Roswell, New Mexico.

Prior to his educational institution experience, Mr. Leible retired from the US Army with the rank of Major in the Signal Corps, where he was responsible for communications command and control systems through a series of global assignments. His military career was from 1980 to 2000.

Mr. Leible has presented on information technology at ACUTA, the Association for Communications Technology Professionals in Higher Education, at EDUCAUSE, a nonprofit association whose mission is to advance higher education by promoting the intelligent use of information technology, and the Higher Learning Commission, North Central Association (HLC/NCA).

Recruitment Overview:
The position was advertised nationally. 60 completed applications were received and reviewed. Five candidates were invited to the interviews, one of whom declined. Four candidates were interviewed by an advisory committee, participated in a public forum, and were interviewed by the Chancellor and Vice Chancellor of IT.

Contact Person:
Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
Addendum
Adjunct Faculty Appointments
Item No. 17.3
BOG 04/09/08

Alcantara, Maria J. WC
Discipline(s): Dental Hygiene (Occupational)
Education: Applied Associate of Science, Dental Hygiene, Pima Community College
Experience: Ms. Alcantara has six years experience as a registered dental hygienist. She is currently employed at the Pascua Yaqui Tribal Dental Center.

Argüelles, Mercedes C. WC
Discipline(s): Food Science and Nutrition
Education: Master of Science, Nutrition; Doctor of Philosophy, Nutritional Sciences, University of Arizona
Experience: Dr. Argüelles has two years experience as a graduate research assistant in the biology laboratory at the University of Arizona and one year experience as a substitute teacher with her current employer, Tucson Unified School District. Dr. Argüelles is an on-line nutrition instructor at Axia College of the University of Phoenix.

Atamaz-Hazar, Serpil WC
Discipline(s): History
Education: Bachelor of Art, History; Master of Arts, Near Eastern Studies, University of Arizona
Experience: Ms. Atamaz-Hazar has two years experience as an instructor and teaching assistant in the Department of Near Eastern Studies at the University of Arizona and four years experience as a teaching and research assistant in the Department of History at the University of Arizona. Ms. Atamaz-Hazar is currently serving as an instructor in the Department of History at the University of Arizona teaching two history courses.

Buchholz, Theodore O. WC
Discipline(s): Music, Music Studio Instruction
Education: Bachelor of Music, Instrumental Performance—Violoncello, San Francisco Conservatory of Music, Master of Music, Violoncello, Manhattan School of Music, New York
Experience: Mr. Buchholz has one year experience as a music instructor at the Queens Music School in New York and two years experience as a music instructor at the Music Academy of Tucson. Mr. Buchholz is currently serving as a teaching assistant at the School of Music of the University of Arizona. He performs with the Tucson Symphony Orchestra as a substitute section cellist.

Frayne, Leslie P. WC
Discipline(s): English as a Second Language, Writing
Education: Bachelor of Arts, English, Marymount University, Virginia; Master of Arts, Language, Reading & Culture, University of Arizona
Experience: Ms. Frayne is employed by the Tucson Unified School District. She has two years experience as a middle school language arts teacher and is in her first year teaching English at Sabino High School. Ms. Frayne is also serving as an English instructor at The Art Institute of Tucson.

Grayson, Keoka Y. WC
Discipline(s): Economics, Mathematics
Education: Bachelor of Science, Economics, Xavier University, New Orleans, Louisiana; Master of Science, Mathematics, University of New Orleans, graduate course work in Economics at University of Arizona
Experience: Ms. Grayson is currently employed as a teaching assistant in the Economics Department at University of Arizona where she is a Ph.D. candidate.
Hall, David E.  
Discipline(s): Fitness and Recreation—Tai Chi Chuan (Occupational)  
Education: Tai Chi Instructor certification, Tucson Temple Tai Chi, Advanced Tai Chi Training, Tai Chi Tao Center, Illinois  
Experience: Mr. Hall has six years experience as a Tai Chi instructor. He is a retired commercial airline pilot.

Heiss, Rolland L.  
Discipline(s): Speech, Theater  
Education: Bachelor of Fine Arts, Drama Production, University of Arizona; Master of Arts, Speech, Ball State University, Indiana  
Experience: Mr. Heiss has twenty-nine years experience an instructor teaching speech, drama and film communication at Spokane Community College in Washington where he is currently employed. Mr. Heiss has one year experience teaching speech at Spokane Falls Community College and one year experience teaching acting at the University of Washington.

Miller, Yvonne  
Discipline(s): Accounting, Business, Management  
Education: Associate of Business, Business Administration, Associate of Arts, Liberal Arts, Pima Community College; Bachelor of Science in Business, Accounting, University of Phoenix; Master of Business Administration, Accounting  
Experience: Ms. Miller has two years experience an instructor teaching accounting at ITT Technical School and five years experience as an accountant for a non-profit organization. Ms. Miller is a Pima Community College employee, currently serving as a tutor in the West Campus Learning Center.

Nichols, Brian E.  
Discipline(s): Political Science  
Education: Bachelor of Art, History/Political Science, The Colorado College; Master of Art, Social Sciences, The University of Chicago  
Experience: Mr. Nichols served as the regional director for the 2004 election campaign of Senator Ken Salazar from Colorado. Mr. Nichols has one year experience as a substitute teacher in the Denver public schools and one year experience as a teacher at Academy of Tucson. He is president of Arizona House Solutions, a local real estate firm.

Nichols, Peter  
Discipline(s): Writing (Developmental)  
Education: Bachelor of Art, Individualized Studies, Skidmore College, New York  
Experience: Mr. Nichols has four semesters’ experience serving as a visiting professor of creative writing at Georgetown University, at New York University in Paris, and at Bowdoin College in Maine. He is a freelance journalist and the author of four books.

Olsen, Julia K.  
Discipline(s): Education and Special Education  
Education: Bachelor of Arts, Education, Master of Arts, Special Education, Doctor of Education, Teaching and Teacher Education, University of Arizona  
Experience: Ms. Olsen has more than three years of experience in education as well as two years of teaching experience. Ms. Olsen has been employed with the University of Arizona as Physics Teacher in Residence and Project Manager developing and implementing a mentoring program for new science teachers in middle and high schools for Tucson Unified School District and Scottsdale Unified School District. She is currently employed with Large Synoptic Survey Telescope as a Science Education Specialist and a Research Specialist for the University of Arizona.
Adjunct Appointments Addendum  

Page 3

Paul, Stacy  
**Discipline(s):** Psychology, Student Success  
**Education:** Bachelor of Art, Psychology, Eastern Illinois University; Master of Art, Counseling, Governors State University, Illinois  
**Experience:** Ms. Paul has eleven years experience as a therapist, counselor, clinician and manager working for agencies in Illinois and Arizona. Ms. Paul is currently employed as Director for Service Utilization at CODAC Behavioral Health.

Perez, Saul  
**Discipline(s):** Environmental Technology  
**Education:** Bachelor of Science, Business Administration, University of Arizona; Master of Environmental Management, Environmental Economics and Policy, Duke University, North Carolina  
**Experience:** Mr. Perez has four years experience working for environmental services firms as a technician, manager and consultant. Mr. Perez is currently employed as a division leader at Primerica Financial Services.

Sage, Cynthia M.  
**Discipline(s):** Business, Management, Marketing, Human Resources Management  
**Education:** Bachelor of Arts, Economics, Slippery Rock University, Pennsylvania; Master of Business Administration, Business Administration, New Mexico Highlands University  
**Experience:** Ms. Sage has four years experience as a hospital sales representative for McNeil Pharmaceutical in Pennsylvania, ten years experience as the Practice Manager for a medical office in New Mexico, and one year experience as an academic advisor at University of New Mexico. Ms. Sage is currently employed as a sales associate for a local art gallery.

Scrivener, Jack  
**Discipline(s):** Math  
**Education:** Bachelor of Science in Education, Social Studies, University of Kansas; Master of Science, General Studies, Southern Oregon University  
**Experience:** Mr. Scrivener has over 10 years teaching experience at Clackamas Community College.

Wagner, Jennifer M.  
**Discipline(s):** Mathematics (Developmental)  
**Education:** Bachelor of Science, Mathematics, Northern Kentucky University  
**Experience:** Ms. Wagner has six years experience as a high school mathematics teacher in Kentucky and Tucson. She is currently employed by Catalina Foothills School District.

Webster, Thomas J.  
**Discipline(s):** Economics  
**Education:** Master of Arts, Economics, Queens College City University of New York, Master of Philosophy, Economics, Doctor of Philosophy, Economics, The Graduate School City University of New York  
**Experience:** Dr. Webster is a professor of Economics at Pace University in New York. He has eighteen years experience teaching graduate and undergraduate courses. Dr. Webster has nine years experience working as an economist in the private and governmental sectors.

Wojtasiak, Frank B.  
**Discipline(s):** Truck Driver Training  
**Education:** High School Diploma  
**Experience:** Mr. Wojtasiak has twelve years of experience in truck driving. He was employed with Horizon Moving Systems, a Franchise of United Van Lines, as a driver operating straight trucks and tractor trailers registering 48’. Currently, Mr. Wojtasiak is employed with Estes Express Lines as a driver.
Adjunct Appointments Addendum

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
Addendum  
Temporary Appointments  
Item No. 17.4  
BOG 4/9/08

**Hurtado, Fabian**  
**Support Coordinator, Dental Hygiene**  
**WC**

**Education:** Certificate, Dental Assisting Education, Pima Medical Institute.

**Experience:** Mr. Hurtado has six years of dental office experience as a dental assistant, and is currently employed in that capacity at North Pointe Dental Clinic in Tucson.

**Maynard, Sean**  
**Technical Theatre Coordinator**  
**WC**

**Education:** Coursework, Theater, Pima Community College.

**Experience:** Mr. Maynard has had three years of community college Technical Theatre experience, and four years of the same at the high school level. In his previous work he has done construction, welding, hanging lights, operated sound boards, and artistic work associated with props.

**Soto, Jesus**  
**Tutor II – Upward Bound**  
**DV**

**Education:** Coursework, Accounting, Pima Community College.

**Experience:** Mr. Soto volunteered as a Teacher’s Aide during his high school years.

**Contact Person:**

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

**Dr. Roy Flores, Chancellor**