NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the general public that the Pima County Community College District Board of Governors will hold a REGULAR MEETING on the 9th day of January, 2008, at 7:00 p.m. The meeting will be held in the Community/Board Room, District Office, 4905 E. Broadway, Tucson, Arizona 85709-1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4817. Copies of the Board Packets are available in the Campus Libraries.

Dated this 4th day of January 2008.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: ______________________
Roy Flores

Distribution:

Buildings: City
County

Campuses: Community
Desert Vista
District Support Service Center
Downtown
East
Northwest
West
Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order 1
2. Pledge of Allegiance 1

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment 1

4. Staff Representatives 1
   Julie Hecimovich
   Sherry Wright

5. Student Representatives 1
   Karaline Salmans
   Selemani Tuli

6. Faculty Representatives 1
   Diane Lussier
   Jack Mertes

7. Report — Chairperson of the Board 1
   • Authorization of Executive Session on February 13, 2008

8. Report — Secretary of the Board 1
General Matters *(Continued)*

9. Report — Pima County Representative to the Arizona Association for District Governing Boards (A.A.D.G.B.)

10. Report — Chancellor


Information Items

12. Separations from Employment

13. Student Aide Hires

Action Items

14. Approval of Minutes
   Regular Meeting of November 21, 2007

15. Consent Agenda

   15.1 New Appointments
   15.2 Adjunct Faculty Appointments
   15.3 Temporary Appointments
   15.4 BP-5603: Research Involving Human Subjects – Final Reading
   15.5 Grant Proposal/Intergovernmental Agreement: Governor’s Office of Highway Safety Southern Arizona DUI Task Force
   15.6 Grant Proposal/Standard Agreement: Arizona Recycling Coalition Furthering Recycling in Arizona
   15.7 Grant Proposal/Subrecipient Award and Agreement: U.S. Department of Labor Employment and Training Administration Innovation Frontier Arizona
15.8 Intergovernmental Agreement: City of Tucson on behalf of the Tucson Fire Department Addendum #8: Paramedic Training Program

15.9 Curriculum Recommendation: New Degree Program: Apparel Merchandising – Associate of Arts for Transfer (AA)

15.10 Curriculum Recommendation: New Degree Program: Apparel Merchandising – Associate of Applied Science (AAS)


Adjournment

Regular Meeting
February 19, 2008, 7:00 p.m.
District Office
Community Board Room
4905C East Broadway
Tucson, AZ 85709-1010
TO: Board of Governors
FROM: Chancellor
SUBJECT: General Matters/Reports

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   • Authorization of Executive Session on February 13, 2008
8. Report—Secretary of the Board
9. Report—Pima County Representative to the Arizona Association of District Governing Boards (A.A.D.G.B.)
10. Report—Chancellor
TO: Board of Governors  DATE: 01/09/08
FROM: Chancellor  ITEM NO: 11
SUBJECT: Monthly Financial Statements through November 2007

Recommendation:

Attached are the preliminary financial statements showing 2007/08 fiscal year results through November. Time will be provided to discuss college fiscal matters.

OPERATIONAL SUMMARY

Pima Community College has started the year as expected, with positive net assets reported through the end of November. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $25.0 million. This is very similar to the November 2006 net assets increase of $25.5 million.

In terms of operational performance, General Fund revenues and expenditures are consistent with our expectations for this point in the year. Personnel services expenditures and commitments are about 78.2 percent of the budget, which is slightly lower than at the same point last year. Services and supplies expenditures and commitments are approximately 59.4 percent of the budget, which is slightly higher than the previous year.

Statement of Net Assets

As shown in The Statement of Net Assets, total net assets at the end of November are $180.8 million, which is an increase of $10.4 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long-term debt.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)

Dr. Roy Flores, Chancellor
### ASSETS

#### Current Assets
- Cash and Cash Equivalents: $62,222,669, $1,978,311
- Short-term Investments
- Receivables
  - Property Taxes: $2,413,124
  - Accounts (net of allowances): $6,342,181
  - Government Grants and Contracts: $11,846, $859,233
  - Student Loans (net of allowances)
- Other: $885,228, $634,999
- Inventories: $50,106
- Prepaid Expenses: $254,317

#### Noncurrent Assets
- Restricted Cash and Cash Equivalents
- Notes Receivable (net of allowances)
- Long-term Investments
- Capital Assets
  - Land
  - Buildings & Leasehold improvements (net of depreciation)
  - Construction in Progress
  - Equipment (net of depreciation)
  - Library Books (net of depreciation)

### LIABILITIES

#### Current Liabilities
- Accrued Payroll and Benefits: $2,312,140
- Accounts Payable and Accrued Liabilities: $292,813, $9,036
- Deposits Held in Custody: $442,114
- Current Portion of Long-term Liabilities: $3,285,915, $210,000

#### Noncurrent Liabilities
- Deferred Revenue: $11,822
- Long-term Liabilities: $3,182,200, $55,750,000

### NET ASSETS

#### Invested in Capital Assets (net of related debt)
- Restricted for:
  - Loans
  - Debt Service
  - Grants and Contracts ($728,694)
- Unrestricted: $65,933,847, $4,192,196

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**Statement of Net Assets**

For the Month Ended November 30, 2007
## Statement of Revenues, Expenses and Changes in Net Assets

For the Month Ended November 30, 2007

### Current Funds

#### Operating Revenues

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees</td>
<td>$24,363,353</td>
<td>$22,046,796</td>
</tr>
<tr>
<td>Federal Grants and Contracts</td>
<td>$8,694,495</td>
<td>$8,171,766</td>
</tr>
<tr>
<td>State and Local Grants and Contracts</td>
<td>1,424,662</td>
<td>2,779,093</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>517,787</td>
<td>704,570</td>
</tr>
<tr>
<td>Commission and Rents</td>
<td>183,559</td>
<td>13,953</td>
</tr>
<tr>
<td>Other Operating Revenues</td>
<td>343,771</td>
<td>785,828</td>
</tr>
<tr>
<td><strong>Total Operating Revenues</strong></td>
<td>$26,146,406</td>
<td>$34,502,006</td>
</tr>
</tbody>
</table>

#### Operating Expenses

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>$19,548,599</td>
<td>$19,153,060</td>
</tr>
<tr>
<td>Academic Support</td>
<td>$9,812,059</td>
<td>$9,857,280</td>
</tr>
<tr>
<td>Student Services</td>
<td>7,104,870</td>
<td>7,102,940</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>10,924,372</td>
<td>10,774,212</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>4,334,130</td>
<td>4,701,041</td>
</tr>
<tr>
<td>Depreciation</td>
<td>3,891,932</td>
<td>3,902,443</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>926,997</td>
<td>8,832,284</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>3,992</td>
<td>153,423</td>
</tr>
<tr>
<td><strong>Total Operating Expenses</strong></td>
<td>$52,655,019</td>
<td>$64,476,683</td>
</tr>
</tbody>
</table>

#### Nonoperating Revenues (Expenses)

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriations</td>
<td>9,796,750</td>
<td>9,796,750</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>38,149,753</td>
<td>38,946,230</td>
</tr>
<tr>
<td>State Shared Sales Taxes</td>
<td>950,940</td>
<td>699,893</td>
</tr>
<tr>
<td>Gifts</td>
<td>2,902</td>
<td>1,615,771</td>
</tr>
<tr>
<td>Investment Income</td>
<td>867,323</td>
<td>1,122,007</td>
</tr>
<tr>
<td><strong>Total Nonoperating Revenues</strong></td>
<td>$48,813,826</td>
<td>$52,180,651</td>
</tr>
</tbody>
</table>

#### Income before Other Revenues, Expenses, Gains, or Losses

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Income before Other Revenues, Expenses, Gains, or Losses</strong></td>
<td>$22,205,974</td>
<td>$22,205,974</td>
</tr>
</tbody>
</table>

#### Increase (Decrease) in Net Assets

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Increase (Decrease) in Net Assets</strong></td>
<td>$18,168,480</td>
<td>$25,494,487</td>
</tr>
</tbody>
</table>

#### Net Assets

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Assets - Beginning of Year</td>
<td>47,765,367</td>
<td>144,960,411</td>
</tr>
<tr>
<td>Net Assets - End of Period</td>
<td>$65,933,847</td>
<td>$170,454,898</td>
</tr>
</tbody>
</table>
## Summary of Expenditures and Encumbrances - General Fund - Budget and Actual

For the Month Ended November 30, 2007

### EXPENDITURES BY FUNCTION

<table>
<thead>
<tr>
<th>Function</th>
<th>FY 2007/08 Adjusted Budget</th>
<th>FY 2007/08 Total Committed Amount</th>
<th>FY 2007/08 Available Budget</th>
<th>FY 2006/07 Total Committed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational and General</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>$48,278,732</td>
<td>$34,697,560</td>
<td>71.9%</td>
<td>$13,581,172</td>
</tr>
<tr>
<td>Academic Support</td>
<td>$26,771,654</td>
<td>$20,079,668</td>
<td>75.0%</td>
<td>$6,691,986</td>
</tr>
<tr>
<td>Student Services</td>
<td>$18,778,726</td>
<td>$15,399,876</td>
<td>82.0%</td>
<td>$3,787,850</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>$30,488,948</td>
<td>$20,568,307</td>
<td>67.5%</td>
<td>$9,920,641</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>$12,885,404</td>
<td>$7,818,153</td>
<td>60.7%</td>
<td>$5,076,251</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>$1,769,165</td>
<td>$926,997</td>
<td>52.4%</td>
<td>$842,168</td>
</tr>
<tr>
<td>Other Expenses</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers</td>
<td>$4,137,000</td>
<td>$4,136,733</td>
<td>100.0%</td>
<td>$267</td>
</tr>
<tr>
<td>Fund balance reserved for contingency</td>
<td>$3,000,000</td>
<td></td>
<td>3,000,000</td>
<td></td>
</tr>
<tr>
<td><strong>Total Expenditures by Function</strong></td>
<td>$146,109,629</td>
<td>$103,627,294</td>
<td>70.9%</td>
<td>$42,482,335</td>
</tr>
</tbody>
</table>

### EXPENDITURES BY ACCOUNT

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 2007/08 Total Committed Amount</th>
<th>FY 2006/07 Total Committed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Services</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Administrative Personnel</td>
<td>$6,631,000</td>
<td>$180,965</td>
</tr>
<tr>
<td>Faculty</td>
<td>$22,137,090</td>
<td>$2,018,370</td>
</tr>
<tr>
<td>Classified Staff</td>
<td>$36,352,000</td>
<td>$1,758,177</td>
</tr>
<tr>
<td>Additional Compensation - Faculty</td>
<td>$946,989</td>
<td>$341,513</td>
</tr>
<tr>
<td>Other Compensation</td>
<td>$5,231,246</td>
<td>$515,848</td>
</tr>
<tr>
<td>Adjunct Faculty</td>
<td>$13,233,216</td>
<td>$5,097,161</td>
</tr>
<tr>
<td>Student Employment</td>
<td>$212,057</td>
<td>$(0)</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>$20,758,434</td>
<td>$13,120,690</td>
</tr>
<tr>
<td><strong>Total Personal Services</strong></td>
<td>$105,502,032</td>
<td>$23,032,724</td>
</tr>
</tbody>
</table>

### Services and Supplies

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 2007/08 Total Committed Amount</th>
<th>FY 2006/07 Total Committed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communications and Utilities</td>
<td>$5,777,472</td>
<td>$2,122,062</td>
</tr>
<tr>
<td>Travel</td>
<td>$2,478,677</td>
<td>$1,003,023</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>$9,303,575</td>
<td>$7,073,460</td>
</tr>
<tr>
<td>Supplies and Materials</td>
<td>$6,380,072</td>
<td>$2,500,467</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>$1,769,000</td>
<td>$1,040,665</td>
</tr>
<tr>
<td>Current Fixed Charges</td>
<td>$2,333,806</td>
<td>$1,891,762</td>
</tr>
<tr>
<td><strong>Total Services and Supplies</strong></td>
<td>$28,042,602</td>
<td>$15,631,439</td>
</tr>
</tbody>
</table>

### Other Expenditures

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 2007/08 Total Committed Amount</th>
<th>FY 2006/07 Total Committed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Equipment</td>
<td>$485,000</td>
<td>$204,269</td>
</tr>
<tr>
<td>Transfers</td>
<td>$4,137,000</td>
<td>$6,486,500</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>$1,071,000</td>
<td>$178,644</td>
</tr>
<tr>
<td>Contingency and Reserves</td>
<td>$6,871,995</td>
<td>$6,871,995</td>
</tr>
</tbody>
</table>

### Total Expenditures by Account

<table>
<thead>
<tr>
<th>Account</th>
<th>FY 2007/08 Total Committed Amount</th>
<th>FY 2006/07 Total Committed Amount</th>
</tr>
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<tbody>
<tr>
<td><strong>Total Expenditures</strong></td>
<td>$146,109,629</td>
<td>$100,615,153</td>
</tr>
</tbody>
</table>

### Adjusted Budget to Total Committed

**Total Committed Amount**

<table>
<thead>
<tr>
<th>Function</th>
<th>FY 2007/08 Adjusted Budget</th>
<th>FY 2006/07 Total Committed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational and General</td>
<td>$48,278,732</td>
<td>$33,730,799</td>
</tr>
<tr>
<td>Academic Support</td>
<td>$26,771,654</td>
<td>$19,100,833</td>
</tr>
<tr>
<td>Student Services</td>
<td>$18,778,726</td>
<td>$14,589,506</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>$30,488,948</td>
<td>$18,624,787</td>
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<td>Operation and Maintenance of Plant</td>
<td>$12,885,404</td>
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<tr>
<td>Student Financial Aid</td>
<td>$1,769,165</td>
<td>$1,040,665</td>
</tr>
<tr>
<td>Other Expenses</td>
<td></td>
<td>$6,486,500</td>
</tr>
<tr>
<td><strong>Total Expenditures by Function</strong></td>
<td>$146,109,629</td>
<td>$100,615,153</td>
</tr>
</tbody>
</table>

### Adjusted Budget to Actual

**Actual Amount**

<table>
<thead>
<tr>
<th>Function</th>
<th>FY 2007/08 Adjusted Budget</th>
<th>FY 2006/07 Total Committed Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational and General</td>
<td>$48,278,732</td>
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<tr>
<td>Other Expenses</td>
<td></td>
<td>$6,486,500</td>
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<tr>
<td><strong>Total Expenditures by Function</strong></td>
<td>$146,109,629</td>
<td>$100,615,153</td>
</tr>
</tbody>
</table>
TO: Board of Governors                      DATE: 1/9/08
FROM: Chancellor                              ITEM NO: 12
SUBJECT: Separations from Employment

Recommendation:
For your information, the Chancellor submits the following separations from employment:

Retirements

Johnson, Edna F.
Laboratory Assistant
DV-Languages ESL and Reading
Effective: 01/04/08

Edna Johnson began her career with Pima Community College in 1994 at the Desert Vista Campus. She retired as a Laboratory Assistant after serving the college for thirteen years.

Smart, Cheryl E.
Public Safety Dispatch Supervisor
DPS-Operations
Effective: 01/31/08

Cheryl Smart began her career with Pima Community College in 1986. Since 1998 she has served as a Police Dispatcher Supervisor where she remained until her retirement.

Separations from Employment

Cheney, Rachelle
Student Services Specialist
CC-WBD-CTD Student Services
Effective: 12/14/07
Reason: No Reason Given

(Continued)
Cox, Ronald E.
Human Resources Specialist
DC-Dean of Instruction
Effective: 01/04/08
Reason: Relocation

Knowles, Melissa L.
Fiscal Support Specialist
DC-Administrative Services
Effective: 11/14/07
Reason: Failure to Complete Probation

Snyder, Steven J.
Police Officer
DPS Operations
Effective: 01/04/08
Reason: Other Employment

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
Recommendation:

The Chancellor submits the following list of appointments for student aides.

Arbelaez         Juan
Baker           Brandon
Burrue1         Luis
Garcia          Maria
Majuta          Michelle
Montano         Olivia
Morales         Irene
Petropoulou     Eleni
Thomas          Emanuel

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
SUBJECT: Unapproved Minutes of the Regular Meeting of November 21, 2007

Background:

The unapproved minutes of the Regular Meeting of November 21, 2007 are submitted for approval.
A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, November 21, 2007 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Richard Fimbres, Chair
Scott Stewart, Secretary
Marty Cortez, Member
Brenda Even, Member
Sherryn Marshall, Member

BOARD REPRESENTATIVES

Julie Hecimovich, Staff
Barbara Byrnes, Staff
Karoline Salmans, Student
Selemani Tuli, Student
Jack Mertes, Faculty

RECORDING SECRETARY

Angela Wesson

ADMINISTRATION

Roy Flores, Chancellor
Lou Albert, President, West Campus
David Bea, Executive Vice Chancellor, Administration
Johnson Bia, President, Downtown Campus
Victoria Cook, Dean of Instruction, West Campus
Imelda Cuypugan, Assistant Vice Chancellor for External Relations
Betty Elasowich, Division Dean, Student Services, West Campus
Charlotte Fugett, President, East Campus
Donna Gifford, Sr. Assistant to the Chancellor
John Gillis, Acting Division Dean, West Campus
Mary Beth Ginter, Division Dean, West Campus
Diane Groover, Assistant Vice Chancellor for Finance
David Irwin, Executive Director, Public Information
Jim Johnson, Dean of Instruction, Community Campus
Kirk Kelly, Vice Chancellor, Information Technology
Jana Kooi, President, Community Campus
Sylvia Lee, President, Northwest Campus
John Madden, Dean of Instruction, Desert Vista Campus
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
Lorraine Morales, Dean of Student Development, Northwest Campus
Harry Muir, Dean of Instruction, Downtown Campus
Dave Padgett, Dean of Instruction, Northwest Campus
Raul Ramirez, Vice Chancellor, Human Resources
Jack Redavid, Assistant Vice Chancellor for Human Resources
Anna Reese, Executive Director, Financial Aid
Robert Riza, AVC, Student Services
Edgar Soto, Acting Executive Director, Athletics
Stan Steinman, Executive Assistant to the Provost
Anne Vosberg, Acting Dean of Student Development, Downtown Campus
GENERAL MATTERS

Call to Order

Richard Fimbres called the meeting to order at 7:10 p.m.

Pledge of Allegiance

Marty Cortez led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

There were no requests to address the Board.

Staff Representatives

Julie Hecimovich and Barbara Byrnes, who was sitting in for Sherry Wright, reported for Staff Council. There are two seats available for Staff Council Representatives for the Benefits Committee.

Student Representatives

Karaline Salmans and Selemani Tuli reported on activities at campuses. Mr. Tuli reported that the Downtown Campus Student Government celebrated Native American History Month with the contemporary Navajo musical renditions of Chucki Begay on November 14. The Redhouse Dancers also performed their native dance and music.

Seventeen Desert Vista students participated in the Museum of Tolerance in Los Angeles, CA. The event was led by the Student Life Coordinator and co-advisor of the Cooperative Outreach & Responsible Education (CORE). This trip served as an integral part of the CORE project’s goals to help students fight against discrimination and prejudice in the community.

East Campuses Safe Halloween X – was a hit. The collaboration with Tucson Parks and Recreation at the Clements Center on October 27th served 1,600 community children and families. More than 80 volunteers made this event a success.
Ms. Salmans reported that the West Campus Student Life will recruit PCC students for the USDA/University of Arizona Agricultural Research Services Internship Program North Dakota. This program gives Native American college students the chance to work with scientists for eight weeks during the summer. Also, the West Campus Student Government & Clubs will host “Stress Free Week” from December 3 – December 6.

The Northwest Campus Student life hosted a second blood drive on November 27 and 28. Also, Student Life will be hosting evening coffee house events.

At Community campus, the PCAE’s Eastside Learning Center students had a table at the Twenty-Ninth Street Corridor Communities (292C) Annual Celebration on October 22. And, the adult education student leaders held a Talent Show at El Rio Learning Center. The show featured 15 acts representing many cultures in adult education. Over 200 adult education students, family members, staff and community collaborators attended the event.

Faculty Representatives

Jack Mertes reported on the November 2 meeting of the Faculty Senate. The 2nd Annual Math competition was held at the Downtown Campus and the Sonoran Science Academy won the competition. An update was given on the Step Progressions Task Force. There were concerns expressed about the Institutional Climate Survey.

Report — Chairperson of the Board

Chairman Fimbres wished everyone a Happy Thanksgiving and reminded them to be safe and to buckle up during the holiday season.

Chairman Fimbres also encouraged everyone to attend the “Pima Alumni at Zoo Lights” event on December 5 from 6 – 9 p.m. at the Reid Park Zoo. He also extended an invitation to attend the Holiday Reception on December 12 from 4 – 5 p.m. at the District Office.

Board Member Cortez congratulated the Women’s Soccer Team.
Motion to Authorize Executive Session

PASSES

Motion No. 6778


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

Board Member Stewart reported on the Trustee Training conference that was held October 26-27 at the Sheraton Tucson. Articulation issues and board effectiveness were discussed.

Chancellor’s Report

Ms. Kathy Boyle, Executive Director of Arizona Community College Association (ACCA), addressed the Board with an update on plans being proposed by taxpayer groups regarding property taxes and their potential to reduce community college funding. Ms. Boyle noted that two property tax initiatives have been filed as of September 18, 2007, 1) Valuation Growth Limit and 2) Levy Limit Rollback. The Levy Limit Rollback Initiative resets constitutional levy limits based on actual levies from past years – FY10 Levy Limit would reset at average of the FY06, FY07, FY08 and FY09 Property Tax Levy. After being reset, the levy limit would grow by a maximum of 2% plus new construction. Voter approval on future bond issues is increased to a supermajority (2/3 vote) and the levy limits are imposed on all secondary taxing districts (library, flood, fire).

The Valuation Growth Limit Initiative rolls back property values to 2003 value; limits future growth in taxable value to 2%; applies to all property – residential, commercial,
agriculture, etc. and when property is sold taxable value does not change.

Congratulations were extended to the coaches of our athletic teams. The Men’s Cross Country placed 14th nationally, the Women’s Cross Country placed 6th nationally and the Women’s Soccer Team placed 3rd nationally.

Several letters were sent to 20 universities across the US asking them to let us recruit their graduating students in light of the faculty turnover due to a number of faculty retiring. Cal State – Fullerton, Cal State – Bernardino, USC, Colorado State University and University of Minnesota have responded and PCC staff will recruit on their campuses.

Dr. Flores stated that PCC is exploring articulation agreements; 2+2 with Whittier College in California and 3+1 with Excelsior College in New York. Excelsior has the largest online nursing program – 22,000 students.

Radiologic Technology Program has been very successful with 100% passing.

Dr. Flores presented information concerning gender and ethnicity in regards to graduation. In fiscal year 2006-2007 44.1% of total credit students were male; 41.5% of all credit program graduates were male; and 42.4% of the transfer students were male.

Monthly Financial Statements through September 2007

Executive Vice Chancellor David Bea reported on the preliminary monthly financial reports through September. There was an increase in net assets of approximately $3.6 million, which is lower than the September 2006 net assets. Operational revenues and expenditures are consistent with our expectations for this point in the year.

Information Items

Separations from Employment

Student Aide Hires

BP-5603: Research Involving Human Subjects – Second Reading
These items were noted as information items.

Action Items

Motions to Approve
Regular Meeting Minutes
PASSES

Motions to Approve
Consent Agenda
PASSES

Approval of Minutes

Motion No. 6779
Brenda Even – M, Scott Stewart – S, to approve the minutes
of the Regular Meeting of October 9, 2007.

Vote: All Board members present voted “aye” by voice vote.
None were opposed. Motion carried.

Consent Agenda

Chair Fimbres requested that 16.5 Unclassified Pay Rates and
Arizona Minimum Wage be pulled from the consent agenda.
This is a state law and approval is not needed.

Motion No. 6780
Marty Cortez – M, Brenda Even – S, to approve the Consent
Agenda, with Addenda to Items 16.1 New Appointments;
16.3 Adjunct Faculty Appointments, and 16.4 Temporary
Appointments.

16.1 New Appointments
16.2 Administrator Appointment
16.3 Adjunct Faculty Appointments
16.4 Temporary Appointments
16.5 Unclassified Pay Rates and Arizona Minimum Wage
16.6 BP-3118: Access to Learning – Final Reading
16.7 Grant Proposal/Subrecipient Award and Agreement:
National Science Foundation – Arizona Board of
Regents on behalf of the University of Arizona
Chemistry XXI: A New Curriculum for a Modern Era
16.8 Grant Proposal/Subrecipient Award and Agreement:
Kettering Foundation/ Maricopa County Community
College District Center for Civic Participation
Arizona Civic Leadership Initiative (ACLI)
16.9 2008-2009 Academic Calendar
16.10 Intergovernmental Agreement: Pima County
Community College District and Arizona K-12
Schools Teacher Preparation Program (TPP): Intern
Certification
16.11 Intergovernmental Agreement: Pima County Community College District and Arizona K-12 Schools Reading Endorsement Program


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

The meeting adjourned at 8:25 p.m.

__________________________________________
Secretary

__________________________________________
Date
TO:  Board of Governors  DATE:  1/9/08
FROM:  Chancellor  ITEM NO:  15
SUBJECT:  Consent Agenda

Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

15.1  New Appointments
15.2  Adjunct Faculty Appointments
15.3  Temporary Appointments
15.4  BP-5603: Research Involving Human Subjects – Final Reading
15.5  Grant Proposal/Intergovernmental Agreement: Governor’s Office of Highway Safety Southern Arizona DUI Task Force
15.6  Grant Proposal/Standard Agreement: Arizona Recycling Coalition Furthering Recycling in Arizona
15.7  Grant Proposal/Subrecipient Award and Agreement: U.S. Department of Labor Employment and Training Administration Innovation Frontier Arizona
15.8  Intergovernmental Agreement: City of Tucson on behalf of the Tucson Fire Department Addendum #8: Paramedic Training Program
15.9  Curriculum Recommendation: New Degree Program: Apparel Merchandising – Associate of Arts for Transfer (AA)
15.10 Curriculum Recommendation: New Degree Program: Apparel Merchandising – Associate of Applied Science (AAS)
TO:       Board of Governors
FROM:    Chancellor
DATE:    1/9/08
ITEM NO: 15.1
SUBJECT: New Appointments

Recommendation:

The Chancellor recommends that the Board of Governors approve these new appointments.

Background:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Faculty

Alvine, Ceanne       Instructional Faculty
Salary: $74,200        WC-Nursing
Effective: 01/14/08    Selected for a vacant position
Education: Bachelor of Science, Nursing, University of Iowa; Master of Business Administration, Arizona State University; Doctor of Philosophy, Nursing, University of Arizona
Experience: Ms. Alvine has nearly thirty years of experience in the nursing field, including three years as a licensed Administrator for Nursing Home and Assisted Living, fourteen years of nursing management, and four years as a staff development specialist.
Recruitment Overview:
An external recruitment was conducted. Opportunities have been advertised in both Tucson and Phoenix and posted on state and national websites. Pima Community College staff also attended the National League of Nursing Educators conference. Eighteen complete applications have been received to date. Four candidates withdrew; and one declined the offer. An advisory committee has conducted eleven interviews; additional interviews are pending. The finalists were interviewed by the Campus President.

DiPierro, Kathryn       Instructional Faculty
Salary: $63,500        WC-Nursing
Effective: 01/14/08    Selected for a vacant position
Education: Diploma, Nursing, Columbia Hospital School of Nursing; Bachelor of Science, Nursing, University of Wisconsin-Milwaukee College of Nursing; Master of Science, Nursing, Marquette University College of Nursing

(Continued)
Experience: Ms. DiPierro specializes in peri-operative nursing and has seventeen years of experience as a nursing director and eight years as a staff nurse.

Recruitment Overview:
An external recruitment was conducted. Opportunities have been advertised in both Tucson and Phoenix and posted on state and national websites. Pima Community College staff also attended the National League of Nursing Educators conference. Eighteen complete applications have been received to date. Four candidates withdrew; and one declined the offer. An advisory committee has conducted eleven interviews to date; additional interviews are pending. The finalists were interviewed by the Campus President.

Dyer, Kimberly
Instructor – Nursing
Salary: $46,663
Effective: 01/14/08
Selected for a vacant position
Education: Associate of Science, Accounting, Delaware Technical/Community College; Associate of Science, Nursing, College of St. Mary; Bachelor of Science, Nursing, Medical College of Pennsylvania-Hahnemann, Drexel University
Experience: Ms. Dyer has more than six years of nursing experience specializing in cardiac, medical surgical, telemetry nursing care.

Recruitment Overview:
An external recruitment was conducted. Six complete applications were received. The advisory committee interviewed four candidates. The finalist was interviewed by the Campus President.

Staff

Olson, Dennis
Laboratory Specialist
Salary: $17.23/hour
Effective: 1/14/08
Selected to fill an open position
Education: Associate of General Studies, Pima Community College
Experience: Mr. Olson has three years technical experience in hardware, software, personal computer and Mac operating systems.

Recruitment Overview:
An external recruitment was conducted. Ten complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

Robinson, Andrew L.
Information Technology Specialist
Salary: $18.44/hour
Effective: 1/14/08
Selected to fill an open position
Education: Associate of Arts, Art, Pima Community College
Experience: Mr. Robinson has varied and complex training in database design, web design and knowledge of basic principles of computer systems.

Recruitment Overview:
An external recruitment was conducted. Ten complete applications were screened and the final candidate was interviewed by the Campus President.

(Continued)
Montgomery, Kathleen  Police Officer
Salary: $19.37/hour  Department of Public Safety
Effective: 1/14/08*  Selected to fill an open position
Education: Associate of Science, Law Enforcement Technology, Rio Salado College; Associate of Science, Business Administration, Pima Community College; Bachelor of Science, Business Administration, University of Arizona
Experience: Ms. Montgomery was a police officer for the State of Arizona Department of Public Safety for ten years. She also has more than thirteen years of experience as a programmer and systems analyst for Pima County Justice Courts. Ms. Montgomery is certified by AZ POST as a general instructor and holds certifications from the Arizona Department of Public Safety.

Recruitment Overview:
An external recruitment was conducted. Twelve complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Executive Vice Chancellor of Administration.

*Contingent upon a successful polygraph, physical and psychological testing.

Yebra, Christine  Special Assistant
Salary: $49,103  College Events
Effective: 1/10/08  Direct appointment rehire
Education: Associate in General Studies, Pima Community College; Bachelor of Arts, Management, University of Phoenix; coursework, Pre-nursing, Pima Community College
Experience: Ms. Yebra has nineteen years of experience as the coordinator for special events at Pima Community College.
Overview: Ms. Yebra is eligible for a direct appointment rehire in accordance with Section III of the Pima Community College Classified Exempt Personnel Policy Statement 2007/2008.

Contact Person:
Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 1/9/08
FROM: Chancellor  ITEM NO: 15.2

SUBJECT: Adjunct Faculty Appointments

Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Background:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial discipline(s) for which certified and initial campus. Adjuncts may also teach in other disciplines if additional certifications are awarded or as temporary non-credit instructors in areas for which they are qualified.

Adcock, Anne* DC
Discipline(s): Computer Software Applications and Office and Administrative Professions
Education: Bachelor of Science, Business Education, University of Arizona
Experience: Ms. Adcock is currently an Advanced Program Coordinator for Pima Community College; meets occupational certification requirements.

Alfaro, Rafael EC
Discipline(s): Business, Management, Marketing
Education: Bachelor of Science, Marketing, University of Phoenix; Master of Business Administration, Business Administration, Florida International University
Experience: Mr. Alfaro has no previous teaching experience; meets academic certification requirements.

 Alloway, Dana WC
Discipline(s): Chemistry
Education: Bachelor of Science, Chemistry, Seattle University, Washington; Doctor of Philosophy, Chemistry, University of Arizona
Experience: Ms. Alloway has ten years of experience as a research assistant for the chemistry laboratory at University of Arizona. She is currently serving as General Chemistry Laboratory Coordinator at University of Arizona.

*Regular Employee

(Continued)
Baker, Laura M.  
Discipline(s): Emergency Medical Services (Occupational/Workforce), Emergency Medical Technician (Occupational/Workforce), Fire Science (Occupational/Workforce)  
Education: Certificate, Registered Emergency Medical Technician-Paramedic, National Registry of Emergency Medical Technicians; Certificate, Paramedic, Arizona Department of Health Services, Bureau of Emergency Services  
Experience: Ms. Baker served thirteen years as a Captain for the Tucson Fire Department.

Bjork, Adam C.  
Discipline(s): Biology  
Education: Bachelor of Arts, Biology, Gustavus Adolphus College; Doctor of Philosophy, Biology, Syracuse University  
Experience: Mr. Bjork is currently a postdoctoral researcher at the University of Arizona. He was formerly a teaching assistant at Syracuse University.

Brueggeman, Patricia J.  
Discipline(s): Special Education  
Education: Bachelor of Science, Special Education, St. Cloud State University; Master of Education, Special Education, University of Arizona  
Experience: Ms. Brueggeman has twenty-seven years of experience as a special education resource teacher for the Sunnyside Unified School District in Tucson.

Coslett, Dawn  
Discipline(s): Pharmacy Technology  
Education: Associate of Applied Science, Pharmacy Technology, Pima Community College; Bachelor of Science, Microbiology, University of Arizona  
Experience: Ms. Coslett holds a license from the Arizona State Board of Pharmacy; meets occupational certification requirements.

Coultas, Deanna  
Discipline(s): Administration of Justice  
Education: Bachelor of Science, Criminal Justice, Northern Arizona University; Master of Arts, Organizational Management, University of Phoenix  
Experience: Ms. Coultas has more than ten years of experience in law enforcement.

Counts, Janice L.  
Discipline(s): Dental Hygiene (Occupational with Limited Exemption)  
Education: Master of Science, Health Services Administration, Wayne County Community College, Michigan  
Experience: Ms. Counts has twenty-two years of experience as a full-time faculty member in dental health education at Wayne County Community College. She is a registered dental hygienist in the states of Arizona and Michigan.

Cox, Joleen M.  
Discipline(s): Nursing (Limited Exemption)  
Education: Associate of Applied Science, Nursing, Pima Community College; Bachelor of Science, Nursing, Grand Canyon University

*Regular Employee
Experience: Ms. Cox has three years of experience as a registered nurse at Carondelet Health Network and as a certified nurse assistant and licensed practical nurse at local medical centers.

Crum, Elysa  EC
Discipline(s): Education
Education: Bachelor of Art, State University of New York; Master of Education, Education Leadership, Northern Arizona University
Experience: More than two years of teaching experience; meets academic certification requirements.

Damadzadeh, Mahmoud  EC
Discipline(s): Biology
Education: Bachelor of Science, Plant Botany, Tehran University, Iran; Master of Science, Technology of Crop Protection, Doctor of Philosophy, Plant Pathology, Reading University, England
Experience: No previous teaching experience; meets academic certification requirements.

Darnell, Rachel G.  CC
Discipline(s): Business, Management, Marketing, Mathematics (Developmental)
Education: Coursework, Mathematics, Maricopa Community College; Coursework, Mathematics, University of Arizona; Bachelor of Science, Electronics, Chapman University; Master of Business Administration, Business Administration, University of Phoenix
Experience: Ms. Darnell has more than one year of experience teaching mathematics at Pima Community College as an adjunct faculty member.

Davis, Gerald E. (Gerry)  WC
Discipline(s): Medical Laboratory Technician (Occupational)
Education: Bachelor of Science, Biology and Criminal Justice, Stephen F. Austin State University, Texas; Master of Science, Health Care Management, California Coast University
Experience: Mr. Davis has ten years of experience as a medical technologist and laboratory supervisor in community hospitals and for the Indian Heath Service in several states in the southwest; one year of experience as a staff instructor in health careers at the University of New Mexico.

Daws, Thomas  EC
Discipline(s): Biology
Education: Bachelor of Science, Biology, University of Northern Iowa; Doctor of Philosophy, Genetics, University of Minnesota
Experience: Mr. Daws has more than five years of experience teaching biology.

Fairweather, Kimberly  NW
Discipline(s): Management (Academic), Direct Care Giver (Occupational)
Education: Bachelor of Science, Business Management, Master of Arts, Organizational Management, University of Phoenix

*Regular Employee (Continued)
Experience: Ms. Fairweather has sixteen years of experience as a direct care provider for Home and Community Based Services in Arizona through the Arizona Department of Economic Security.

Garneau, Marjorie A.  
Discipline(s): Business/Human Resources/Management  
Education: Associate of Arts, Liberal Arts, Master of Business Administration, Mesa State College  

George, Kenneth A.  
Discipline(s): Wastewater (Occupational/Workforce)  
Education: Associate of Specialized Technology, Electronics and Computer Engineering, ITT Technical Institute  
Experience: Mr. George has more than five years of experience working for the Pima County Regional Wastewater Reclamation Department.

Gifford, Wayne  
Discipline(s): Business, Math  
Education: Bachelor of Science, Civil Engineering, California State University; Master of Science, Chemical Engineering, University of Florida; Master of Business Administration, Business Administration, University of Phoenix  
Experience: Mr. Gifford has more than two years of teaching experience; meets academic certification requirements.

Goldkuhl, Bryan C.  
Discipline(s): Automotive Technology  
Education: Automotive Service Excellence Certified, Master Automobile Technician Arizona Department of Education Certificate, Technical Education Industrial Technology  
Experience: Currently an automotive instructor for Fred G. Acosta Job Corps Center; meets occupational certification requirements.

Graver, Ellen  
Discipline(s): Clinical Trial Coordinator (Occupational)  
Education: Bachelor of Science, Nutrition, Master of Science, Nutrition, University of Arizona  
Experience: Ms. Graver has twenty-seven years of experience coordinating and managing clinical trials. Since 1991, she has been the principal research specialist for the Arizona Cancer Center.

Guggenheim, Cordelia B.  
Discipline(s): Administration of Justice, Anthropology, Psychology (Academic)  
Education: Bachelor of Arts, Anthropology and Sociology, Wesleyan University, Connecticut; Master of Arts, Forensic Psychology, John Jay College of Criminal
Adjunct Faculty Appointments

Justice, New York; Master of Arts, Psychology, Doctor of Philosophy, Psychology, University of Arizona

Experience: Dr. Guggenheim has five years of experience as a graduate research assistant and eight years of experience teaching. She is currently teaching at Tucson College.

Hamlin, Loren D.
Discipline(s): Mathematics (Developmental)
Education: Bachelor of Science, Agricultural Engineering, University of Arizona
Experience: Mr. Hamlin has been a math teacher for five years; he is currently with Florence Unified School District.

Hanif, Khalid M.
Discipline(s): Chemistry
Education: Bachelor of Science, Chemistry, George Washington University; Doctor of Philosophy, Chemistry, University of California, Santa Barbara
Experience: Currently a scientist with Ventana Medical Systems; NRC Post Doctoral Researcher, Naval Research Labs; and teaching assistant and graduate student researcher, University of California.

Hartstone, Roger D.
Discipline(s): Administration of Justice, Paralegal
Education: Bachelor of Arts, (no major listed), University of California, Berkeley; Juris Doctorate, Southwestern University School of Law, California
Experience: Since 2006, Dr. Hartstone has been the Judge Pro Tempore in Pinal and Apache counties as well as a self-employed mediator and negotiator for three years.

Helgason, Kerstin J.
Discipline(s): Psychology, Nursing
Education: Bachelor of Arts, Music Education and Violin Performance, University of Arizona; Master of Arts, Counseling Psychology, Pacific University, Oregon; Master of Nursing, Oregon Health and Science University
Experience: Ms. Helgason is a registered nurse and holds additional licensing as an advanced practitioner. She has ten years of experience as a mental health therapist, most recently at Providence Portland Medical Center.

Henley, Jeffrey
Discipline(s): Art
Education: Bachelor of Fine Arts, Studio Art, Master of Arts, Art Education, University of Arizona
Experience: No previous teaching experience; meets academic certification requirements.

Hennessy, Judith S.
Discipline(s): Anthropology
Education: Bachelor of Arts, Humanities, Prescott College; Master of Arts, Anthropology, Prescott College
Experience: Ms. Hennessy has four years of experience as a substitute teacher and one semester of experience as an adjunct faculty at Mohave Community College. She is currently a substitute teacher at Casa Grande Union High School.

*Regular Employee

(Continued)
Adjunct Faculty Appointments

Holon, David C. CC
Discipline(s): Reserve Officers Training Corps-ROTC Navy (Occupational/Workforce)
Education: Bachelor of Arts, Political Science, Principia College
Experience: Mr. Holon served for five years as a Lieutenant with the United States Navy.

Horvath, Cheryl N. CC
Discipline(s): Fire Science (Occupational/Workforce)
Education: Certificate, Firefighter III, Illinois State Fire Marshall; Bachelor of Science, Leisure Studies, University of Illinois at Urban-Champaign
Experience: Ms. Horvath has sixteen years of experience in teaching and administering Fire Science programs. Currently she is the Division Chief of Training with Northwest Fire/Rescue District.

Hosseinpour, Tahereh EC
Discipline(s): Food Science and Nutrition
Education: Bachelor of Science, Nutritional Science, Master of Science, Nutritional Science, University of Arizona
Experience: More than four years of teaching assistant experience.

Ibrayeva, Kulyan CC
Discipline(s): Mathematics (Developmental)
Education: Bachelor of Civil Engineering, Heat-Gas Supply and Ventilation, VI Lenin Kazak Polytechnic Institute; Master of Arts, Educational Policy and Administration, University of Minnesota
Experience: Ms. Ibrayeva has five years of experience as Student Services Specialist at Pima Community College. Previously, she was the Director of Admissions and Financial Aid in Kazakhstan Institute of Management Economic Services.

Jaw, Andrew NW
Discipline(s): Mathematics (Developmental)
Education: Bachelor of Science, Materials Science and Engineering, University of Arizona; Master of Science, Engineering, University of Wisconsin
Experience: Mr. Jaw has six years of experience as a systems engineer at Raytheon.

Karna, John NW
Discipline(s): Administration of Justice, Chemistry
Education: Bachelor of Arts, Chemistry, Master of Science, Forest Resources, Doctor of Philosophy, Forest Resources, University of Washington; Juris Doctorate, University of Puget Sound, Washington
Experience: Dr. Karna has three years of experience as an adjunct chemistry instructor at Gateway and Glendale Community Colleges as well as Pima Community College.

Koppens, Melvin EC
Discipline(s): Math
Education: Bachelor of Science, Mathematics, Master of Science, Mathematics, University of Arizona
Experience: Mr. Koppens has more than two years of teaching experience.

*Regular Employee (Continued)
Adjunct Faculty Appointments

Lewis, Deanna L.  
Discipline(s): Health Information Technologies  
Education: Bachelor of Science, Family Studies and Human Development, University of Arizona  
Experience: Ms. Lewis was a Pima Community College adjunct faculty member (1995-2000); meets occupational certification requirements.

Lindhurst, Noel  
Discipline(s): Massage Therapy  
Education: Licensed by the Arizona State Board of Massage Therapy and the National Certification Board for Therapeutic Massage and Bodywork  
Experience: Five years of experience as a massage therapist.

Lombardo, Joseph A.  
Discipline(s): Psychology, Sociology, Religion  
Education: Bachelor of Arts, Psychology, Mount Saint Mary’s College, Maryland; Master of Science, Public Administration, Master of Science, Counseling, Shippensburg State College, Pennsylvania; Master of Arts, Sociology, Duquesne University, Pennsylvania; Master of Divinity, Sacred Heart School of Theology, Wisconsin  
Experience: Rev. Lombardo has served the Diocese of Tucson since 2006.

Maestas, Tammy  
Discipline(s): Psychology, Student Success  
Education: Bachelor of Science, Education, Master of Education, Counseling, Northern Arizona University  
Experience: Ms. Maestas has eight years of experience as a first grade teacher for Mammoth San Manuel Unified School District.

Mosher, Sarah E.  
Discipline(s): French  
Education: Bachelor of Arts, Business Administration and Modern Languages, Pacific University, Oregon; Master of Arts, French, Pennsylvania State University  
Experience: Ms. Mosher has two years of experience as a university English teacher in France; four years of experience as a teaching assistant for the French Department at Pennsylvania State University; she is currently a doctoral candidate and graduate associate in the French Department at University of Arizona.

Neibling, Danielle H.  
Discipline(s): Art  
Education: Bachelor of Fine Arts, Fine Arts, School of Visual Arts, New York; Master of Fine Arts, Fine Arts, Hunter College of the City University of New York  
Experience: Ms. Neibling has seventeen years of experience as a commercial illustrator; one year as an elementary school art teacher, and one year as an art instructor for Tucson Design College. She is currently a studio assistant to a local sculptor.

*Regular Employee (Continued)
Okegbile, Elijah
Discipline(s): Biology, Chemistry
Education: Bachelor of Science, Biochemistry, University of Ilorin, Nigeria; Master of Science, Biochemistry, University of Ibadan, Nigeria; Doctor of Philosophy, University of Ibadan, Nigeria
Experience: Dr. Okegbile has seven years of experience as an assistant professor and science instructor at Tuskegee University and Eastern Arizona College.

Osan, Doris
Discipline(s): Education, Psychology
Education: Bachelor of Science, Education, Master of Science, Special Education, Chicago State University; Master of Science in Education, Educational Psychology, Northern Illinois University
Experience: Ms. Osan was previously an elementary school principal (2000-2006); meets academic certification requirements.

Patterson, Paul M.
Discipline(s): Law Enforcement Academy (Occupational/Workforce)
Education: Certificate, Arizona Post Instructor, Arizona Peace Officer Standards and Training Board
Experience: Mr. Patterson has more than sixteen years of experience as a police officer. He works in the areas of Arrest and Control Tactics, Physical Training, Patrol Procedures, First Aid, and Personal Awareness for the Tucson Police Department.

Rivera, Polly
Discipline(s): Computer Aided Drafting
Education: Associate of Applied Science, Computer Aided Drafting Basic, Residential and Commercial, Pima Community College
Experience: No previous teaching experience; meets occupational certification requirements.

Sade, Dr. Martin
Discipline(s): Mathematics (Academic)
Education: Bachelor of Science, Psychology, Michigan State University; Master of Science, Mathematics, San Jose State University, California; Doctor of Philosophy, Mathematics, University of Arizona
Experience: Dr. Sade worked more than ten years for Pima Community College as an Adjunct and Instructional Faculty member and Division Dean. Sixteen years as a math instructor includes his current teaching position at Sonoran Science Academy.

Schaefer, Renee S.
Discipline(s): Computer Aided Drafting and Design, Landscape Technician
Education: Bachelor of Arts, Psychology, University of Montana; Master of Landscape Architecture, Landscape Architecture, University of Arizona
Experience: No previous teaching experience; meets academic certification requirements.

Schwarz, Charles E.
Discipline(s): Law Enforcement Academy (Occupational/Workforce)
Education: Coursework, Public Administration/Law Enforcement, University of Arizona

*Regular Employee
Experience: Mr. Schwarz is a defensive driving instructor for the National Traffic Safety Institute. He worked in fraud investigations for the State of Arizona Department of Economic Security and the Lottery Department (1982-2005); and was a detective with the Tucson Police Department (1960-1982). He is certified by AZ POST as a peace officer and a general instructor.

Simental, Robyn D.  
Discipline(s): Education/Child Development Associate  
Education: Bachelor of Arts, Human Services, University of Massachusetts, Boston; Master of Arts, Special Education, University of Arizona  
Experience: Ms. Simental is currently an Explorer Teacher with Tucson Unified School District. Previous experience includes Trainer/Contract for Easter Seals Blake Foundation; Program Coordinator/Medicaid for Tucson Unified School District; and Inclusion Teacher for Tucson Unified School District.

Skeenes, Elizabeth M.  
Discipline(s): Law Enforcement Academy (Occupational/Workforce)  
Education: Certificate, AZ POST General Instructor, Arizona Peace Officer Standards and Training Board  
Experience: Ms. Skeenes has twelve years of experience as a police officer. She has been a primary instructor of interpersonal communication for law enforcement and is a certified instructor of physical training.

Stone, David R.  
Discipline(s): Emergency Medical Services (Occupational/Workforce), Emergency Medical Technology (Occupational/Workforce), Fire Science (Occupational/Workforce)  
Education: Associate of Applied Science, Emergency Medical Technology, Associate of Applied Science, Fire Science, Pima Community College  
Experience: Mr. Stone has sixteen years of experience with Drexel Heights Fire District as a volunteer and a paid Paramedic/Firefighter. He is currently the Fire Marshall for Drexel Heights Fire District.

Stoner, Darryl L.  
Discipline(s): Business, Management, Special Education  
Education: Master of Arts, Special Education and Rehabilitation, University of Arizona; Master of Arts, Organizational Management, University of Phoenix  
Experience: Mr. Stoner was a teacher for Tucson Unified School District for five years and a substitute teacher for Sunnyside School district.

Thavathiru, Elangovan  
Discipline(s): Biology, Chemistry  
Education: Bachelor of Science, Biology, Bharathidasan University, India; Master of Science, Biochemistry, University of Madras, India; Doctor of Philosophy, Science, Madurai Kamaraj University, India  
Experience: Dr. Thavathiru taught biology at Madurai Kamaraj University for two years. He has been a research associate at the University of Arizona since 2004.

*Regular Employee  
(Continued)
Todd, Jeffrey L.  
Discipline(s): Law Enforcement Academy (Occupational/Workforce)  
Education: Coursework, Arts and Administration of Justice, Pima Community College  
Experience: Mr. Todd has twenty-six years of experience with the Tucson Police Department.

Velasco, Jose  
Discipline(s): Math  
Education: Bachelor of Computer Science, Instituto Tecnológico Superior de Cananea, Sonora, Mexico; Master of Arts, Education, University of Phoenix  
Experience: Mr. Velasco has more than five years of experience as a secondary math teacher.

Wang, Steven L.  
Discipline(s): Anthropology  
Education: Bachelor of Arts, Anthropology, University of California, Los Angeles; Master of Philosophy, Anthropology, Graduate School and University Center of the City University of New York  
Experience: Mr. Wang has two years of experience as an anthropology adjunct lecturer for City University of New York. He is currently is writing his thesis as a doctoral candidate at City University of New York.

Warren, Loralyn  
Discipline(s): Public Administration, (Public Works)  
Education: National Institute for Certification in Engineering Technologies, Level III Transportation Engineering Technology Highway Construction Certificate  
Experience: No previous teaching experience; meets occupational certification requirements.

Winter, Harvey  
Discipline(s): Math, Business  
Education: Bachelor of Science, Naval Architecture, United States Naval Academy; Master of Business Administration, Business Administration, The College of William and Mary, Virginia; Master of Science Mechanical Engineering, Mechanical Engineering, Naval Postgraduate School, California  
Experience: No previous teaching experience; meets academic and developmental certification requirements.

Wojcik, Paul  
Discipline(s): Math, Engineering  
Education: Bachelor of Science, Chemical Engineering, Mississippi State University; Master of Science, Chemical Engineering, Doctor of Philosophy, Chemical Engineering, University of Florida  
Experience: No previous teaching experience; meets academic and developmental certification requirements.

Zerdavis, Angela  
Discipline(s): Education and Sociology  
Education: Bachelor of Liberal Arts, Anthropology, University of Illinois; Master of Arts, Sociology, Los Angeles State College of Applied Arts and Sciences; Doctorate of Education, Secondary Curriculum and Instruction, Brigham Young University

*Regular Employee
Experience: Dr. Zerdavis has more than thirty years of experience working for Pima Community College as an Instructional Faculty member, Division Dean of Instruction, Dean of Instruction, and, most recently, as the Interim Campus President for Northwest Campus at Pima Community College.

Contact:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor

*Regular Employee
Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Background:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

Aquino, David  
Student Ambassador  
NW
Education: Coursework, General Studies, Pima Community College
Experience: Mr. Aquino serves on the YWCA of Tucson’s Board of Directors, Tucson Youth Week Partnership Committee and the Publicity Committee. He also serves on Every Voice in Action’s Youth Voice Advocate Awards Committee.

Bednarek, Larry  
Special Projects Professional  
CC
Education: Coursework, Fire Science, Pima Community College
Experience: Mr. Bednarek has been employed by Lifenet as a flight paramedic since May 2006. Prior to that, he served as the Program Manager for AEMRS in charge of paramedic programs. Mr. Bednarek was a firefighter for the Tucson Airport Authority (1995-2005). He is certified to teach PALS, ACLS, and BLS CPR by the American Heart Association and is a certified EMT.

Begay-Taylor, Judy  
Office Aide  
WC
Education: Coursework, Anthropology/Archaeology, Pima Community College
Experience: Ms. Begay-Taylor has over two years of experience as an administrative assistant and is currently working as a lab technician.

(Continued)
Blair, Matthew  
Tutor III  
EC
Education: Coursework, Emergency Medical Technology, Pima Community College and Corona de Tucson Fire Academy; Bachelor of Science, General Studies, University of Washington
Experience: Mr. Blair is currently working as an art dealer. He has experience as a waiter, cook, and landscaper.

Burroughs, Michael  
Special Projects Professional  
CC
Education: Coursework, Fire Science, Pima Community College
Experience: Mr. Burroughs has been a Firefighter/EMT for Rincon Valley Fire District since January 2006. He is a certified Firefighter I & II and EMT, has completed additional coursework and is certified in Hazmat, Wildland and Rope Rescue I, II & III. He completed the Fire Academy at Pima Community College in the fall of 2005.

Candelaria, Siobhan  
Managing Editor  
WC
Education: Coursework, Journalism, Pima Community College
Experience: Ms. Candelaria worked on the Aztec Press during the fall 2007 semester as a reporter. Additional work experience includes jobs as a retail sales associate and a restaurant server.

Candeur, Emilie  
Student Ambassador  
NW
Education: Coursework, Liberal Arts, Pima Community College
Experience: Ms. Candeur has experience working with different age groups and in hands-on activities. She has excellent communication and mentoring skills developed as a peer mentor in the high school setting.

Chawala, Gulraj  
Tutor  
EC
Education: Coursework, Emergency Medical Technology, Pima Community College; Bachelor of Science, General Studies, University of Arizona
Experience: Mr. Chawala has undergraduate research experience with the University of Arizona Department of Chemistry. He also has experience doing volunteer research with Southern Arizona Veterans Administration Hospital and has volunteered for the Rehabilitation Institute of Scottsdale. He is currently employed at Golfsmith.

Curran, Helen  
Tutor  
EC
Education: Coursework, Emergency Medical Technology, Pima Community College
Experience: Ms. Curran has customer service and stocker experience.

Copperstone, Chance  
Office Aide  
WC
Education: Coursework, Anthropology/Archaeology, Pima Community College
Experience: Mr. Copperstone has two years of experience as a deputy clerk and is currently working for Special Events at University of Arizona.

Dean, Adam  
Tutor  
DV
Education: Coursework, Science, Pima Community College
Experience: Mr. Dean has volunteered as an editor for his high school newspaper.

(Continued)
Dumas, Sabrina  
Tutor  
Education: Coursework, General Studies, Pima Community College  
Experience: Ms. Dumas has six months of customer service experience.

Fuca, Whitney  
Tutor III  
Education: Coursework, Emergency Medical Technology, Pima Community College  
Experience: Ms. Fuca has previous work experience in a hospital environment.

Garcia, Vija  
Office Aide  
Education: Coursework, General Studies, Pima Community College  
Experience: Ms. Garcia has twenty-seven years experience with an insurance agency and four years of experience as a probation officer.

Gabaldon, Andres  
Office Aide  
Education: Coursework, General Studies, Pima Community College  
Experience: Mr. Gabaldon has prior experience as a volunteer for the City of Sahuarita.

Gamble, Tygue  
Student Services Specialist  
Education: Coursework, Intelligence, Ivy Tech Community College, Cochise College  
Experience: Mr. Gamble served in the United States Army as an Intelligence Analyst for two years. Most recently he served one and half years in Iraq.

Gardner, Shirley  
Support Specialist  
Education: Associates Degree, Human Resources and Communications, Flathead Valley Community College; Master of Public Administration, Human Resources, University of Montana  
Experience: Ms. Gardner has ten years of experience in human resources and one year of experience as a volunteer coordinator.

Hale, Stanley  
Tutor  
Education: Coursework, General Studies, Pima Community College  
Experience: Mr. Hale has six years of work experience in the United States Air Force.

Hammer, Joseph  
Instructor - Nursing  
Education: Bachelor of Science, Nursing, Northern Arizona University  
Experience: Mr. Hammer has eight years of experience as a registered nurse in telemetry and medical/surgical nursing.

Hill, Jennifer L.  
Art Model  
Education: Coursework, Lithography, Cuyahoga Community College; Bachelor of Fine Arts, Studio Art, Kent State University  
Experience: Ms. Hill has worked as an art model at Youngstown State University for six years and at New York’s Pratt Institute and for private drawing groups for two years. She was also a K-12 substitute teacher for six years in all subjects for school systems in Jefferson, Ohio.

Henry, Matthew  
Photography Editor  
Education: Coursework, Fine Arts, Pima Community College

(Continued)
Experience: Mr. Henry has worked as a contributing photographer for the Aztec Press during the fall 2007 semester. Additional experience includes working as the head action photographer for Freeze Frame Photography in Tucson. He has also worked as an advertising specialist and restaurant server.

Hinrichs, James T  
**Special Projects Professional**  CC
Education: Bachelor of Science, Psychology, University of Arizona
Experience: Mr. Hinrichs has been employed by the Tucson Fire Department since 2000. He currently serves as an engineer for the department. He is a Firefighter I & II and is Hazmat and EMT certified.

Kellner, Janet  
**Childcare Assistant**  WC
Education: Associate of Arts, Early Childhood Education, Pima Community College
Experience: Ms. Kellner has over twenty-five years of experience working with preschool children. She was the lead teacher for the Child Development Center program at Pima Community College for six years. She has experience with developing curriculum, leading children’s group activities, and daily classroom management.

Manning, Tawnya  
**Tutor III**  EC
Education: Coursework, Emergency Medical Technology, Pima Community College
Experience: Ms. Manning has experience working as a chiropractic assistant, pharmacy technician, and massage therapist.

Moore, Paul  
**Special Projects Professional**  CC
Education: Coursework, Paramedicine, Pima Community College; Bachelor of Science, Nutritional Science, University of Arizona
Experience: Mr. Moore has been a Firefighter/paramedic for the Tucson Fire Department since January 2006. He is certified as a Firefighter I & II EMT-P, PEPP, PALS and ACLS Provider.

Patterson, Duane  
**Office Aide**  WC
Education: Bachelor of Science, Agricultural Economics, Texas Tech University
Experience: Mr. Patterson has worked as a Senior Loan officer for eleven years.

Rodabaugh, David  
**Office Aide**  WC
Education: Coursework, Liberal Arts, Pima Community College.
Experience: Mr. Rodabaugh has over ten years of retail and customer services experience.

Rosas, Marie  
**Tutor III**  EC
Education: Coursework, Emergency Medical Technology, Pima Community College
Experience: Ms. Rosas was a Senior Public Works Inspector for the Pima County Department of Transportation for twenty years and a Traffic Enforcement Officer for the City of Tucson for three years. She has a Certificate of Direct Employment in Crime Scene Management from Pima Community College.

Sanderson, Alexander  
**Sports Editor**  WC
Education: Coursework, Journalism, Pima Community College

(Continued)
Experience: Mr. Sanderson worked for the Aztec Press as a news and sports reporter during the fall 2007 semester. He was selected for a spring internship at the Tucson Citizen daily newspaper. Additional work experience includes positions in guest services for Target and as a cashier at Safeway.

Sarullo, Michele
Special Projects Professional
CC
Education: Coursework, Business Management and Marketing, University of Phoenix
Experience: Ms. Sarullo has extensive managerial, fiscal and administrative experience. She has work experience in real estate, women's health, and veterinary science.

Swanson, Sean
Special Projects Professional
CC
Education: Coursework, Fire Science, Emergency Medical Technology, Cardiopulmonary Resuscitation and Biology, Pima Community College; Coursework, Sociology, Psychology and Biology, University of Arizona
Experience: Mr. Swanson has been employed by Tucson Fire Department since February 2005 as a Firefighter/EMT. He is certified as a Firefighter I & II, EMT and BLS Instructor in the state of Arizona.

Tossell, Renee S.
Trainer/Facilitator
CC
Education: Bachelor of Science, Medical Radiography, Northern Arizona University; Master of Science, Vocational Education, Northern Arizona University; Doctor of Philosophy, Higher Education, University of Arizona
Experience: Dr. Tossell is an Instructional Faculty member in radiologic technology for Pima Community College (1991-present). Prior experience includes teaching at Northern Arizona University (1984-1985); and clinical radiology experience for a Flagstaff clinic (1980-1989) and the Sells Indian Hospital (1990-1991).

Tulloh, April
Tutor
EC
Education: Coursework, Emergency Medical Technology, Pima Community College, University of Arizona, University of Rochester
Experience: Ms. Tulloh was a Senior Recreation Worker for the City of Tucson Parks and Recreation and an Education Assistant for Tucson Unified School. She is currently employed at the Arizona State Schools for the Deaf and Blind.

Warren, Tammy
Tutor
DV
Education: Coursework, General Studies, Pima Community College
Experience: Ms. Warren has four years of clerical experience.

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)
Recommendation:

This is the final reading of the revised Board Policy 5603 – Research Involving Human Subjects. The Chancellor recommends that the Board approve the policy.

Background:

This policy has been revised to meet current legal standards and practices. It relates to initiative 4.0 of the Pima Community College 2006-2008 and specifically strategy 4.1 which states: Continue the redesign of College-wide internal processes; and strategy 4.3 which states: Establish a culture of continuous improvement.

Implementation and responsibility of this policy resides in the Office of the Provost/Executive Vice Chancellor.

Financial Considerations:

There are no financial considerations associated with this proposal.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)
Pima County Community College District
Board Policy

Board Policy Title: Research Involving Human Subjects

Board Policy Number: BP-5603
Adoption Date: 1/8/03
Revision Date(s): Annually
Schedule for Review and Update: Provost/Executive Vice Chancellor Academic and Student Services
Unit Responsible for Review and Update: VC Academic Affairs and Student Development Provost/Executive Vice Chancellor Academic and Student Services

Sponsoring Unit/Department: Family Educational Rights and Privacy Act (FERPA)
Motion Number: Institutional Effectiveness, BP-1504;
Legal Reference: Institutional Research, BP-5601; Data and Information Sharing, BP-5602
Cross Reference:

POLICY EFFECT

Pima County Community College District is committed to the protection of the College's students, and employees, and others who may conduct or participate in research projects sponsored by, or associated with, Pima County Community College District. The Chancellor charges the Office of Research and Planning to evaluate potential research projects to ensure that risk to any party is limited and is safeguarded by standards outlined in the Federal Policy for the Protection of
Human Subjects. The Office of Research and Planning will evaluate potential research and apply such standards and exemptions as appropriate.

AUTHORITY TO ESTABLISH PROCEDURES

The College administration is authorized to establish procedures to implement this policy.
TO: Board of Governors
FROM: Chancellor
SUBJECT: Grant Proposal/Intergovernmental Agreement: Governor’s Office of Highway Safety
Southern Arizona DUI Task Force

DATE: 1/9/08
ITEM NO: 15.5

Recommendation:

The Chancellor recommends that the Board of Governors approve the Southern Arizona DUI Task Force grant proposal, and, if funded, acceptance of the grant award and establishment of an Intergovernmental Agreement with the Governor’s Office of Highway Safety for the period of October 31, 2007 through September 30, 2008.

Background:

The best method for reducing alcohol-related fatalities is through consistent “zero tolerance” enforcement and a strong public information and education campaign. This grant will enable the Pima Community College Department of Public Safety to work with the Governor’s Office of Highway Safety and other local law enforcement agencies on the Southern Arizona DUI Task Force and to provide alcohol awareness training to the College community by funding deployments and equipment.


Financial Consideration:

The total grant amount requested is $60,000.00. The table below illustrates the expense items to be supported by the grant:

<table>
<thead>
<tr>
<th>Item Description</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personnel Services</td>
<td>$6,500.00</td>
</tr>
<tr>
<td>Employee Related Expenses</td>
<td>$1,500.00</td>
</tr>
<tr>
<td>Equipment</td>
<td></td>
</tr>
<tr>
<td>One (1) fully equipped police vehicle</td>
<td>$40,000.00</td>
</tr>
<tr>
<td>One (1) Intoxilyzer 8000</td>
<td>$8,000.00</td>
</tr>
<tr>
<td>Two (2) Preliminary Breath Test devices (PBTs)</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Two (2) fatal vision goggles</td>
<td>$3,000.00</td>
</tr>
</tbody>
</table>

**TOTAL** $60,000.00

No matching funds or institutionalization of the program are required as a condition of the grant.

(Continued)
The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability. Intergovernmental agreements will be reviewed by College staff and will be approved as to form by legal counsel.

Contact Person:

Dr. David Bea, Executive Vice Chancellor of Administration (206-4519)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Grant Proposal/Standard Agreement: Arizona Recycling Coalition
Furthering Recycling in Arizona

DATE: 1/9/08
ITEM NO: 15.6

Recommendation

The Chancellor recommends that the Board of Governors approve the “Furthering Recycling in Arizona” proposal from the Arizona Recycling Coalition and, if funded, acceptance of the grant award and establishment of a Standard Agreement for the period of February 1, 2008 through January 2009.

Background

The Arizona Recycling Coalition, a non-profit organization, provides funding to organizations to promote recycling in Arizona. The College has requested funding to purchase additional recycling containers for high use conference rooms throughout the College.

Financial Considerations

The total grant amount being requested is $7,862.35 with a College match of $2,862.35, which will be funded from the Facilities operational budget. Increasing the amount of recycled waste will also result in savings over time as disposal costs for recycled material are approximately 30 percent less than trash.

The table below illustrates the expense items for this grant:

<table>
<thead>
<tr>
<th>Expense Items</th>
<th>Cost</th>
<th>Quantity</th>
<th>Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>34 Gal Slim Jim Containers</td>
<td>$27.25</td>
<td>84</td>
<td>$2,289.00</td>
</tr>
<tr>
<td>Slim Jim Trolley</td>
<td>$39.10</td>
<td>84</td>
<td>$3,284.40</td>
</tr>
<tr>
<td>Slim Jim Swift Lid Gray</td>
<td>$21.00</td>
<td>21</td>
<td>$441.00</td>
</tr>
<tr>
<td>Slim Jim Swing Lid Blue</td>
<td>$21.00</td>
<td>21</td>
<td>$441.00</td>
</tr>
<tr>
<td>Slim Jim Paper Recycle Top</td>
<td>$19.45</td>
<td>21</td>
<td>$408.50</td>
</tr>
<tr>
<td>Slim Jim Bottles &amp; Cans Top</td>
<td>$19.45</td>
<td>21</td>
<td>$408.50</td>
</tr>
<tr>
<td>Grant Request</td>
<td></td>
<td></td>
<td>$5,000.00</td>
</tr>
<tr>
<td>Project Matching</td>
<td></td>
<td></td>
<td>$2,862.35</td>
</tr>
<tr>
<td><strong>Total Project Cost</strong></td>
<td></td>
<td></td>
<td><strong>$7,862.35</strong></td>
</tr>
</tbody>
</table>
The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability. Standard agreement will be reviewed by College staff and will be approved as to form by College legal counsel.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)

[Signature]

Dr. Roy Flores, Chancellor
Recommandation:

The Chancellor recommends that the Board of Governors approve the “Innovation Frontier Arizona” grant proposal from the U.S. Department of Labor and, if funded, acceptance and establishment of a Subrecipient Agreement for the period of April 1, 2008 – March 31, 2011.

Background:

The U.S. Department of Labor’s Community-Based Job Training Grant Program was established to encourage and support workforce training for high-growth/high-demand industries. Funds will be awarded to support or engage in a combination of capacity building and training activities for the purpose of building the capacity of community colleges to train individuals for careers in high-growth/high-demand industries in the local and/or regional economies.

Innovation Frontier Arizona is a partnership of local workforce boards, educational institutions, economic development entities and other organizations in southern Arizona proposing an initiative in the field of logistics to help position the region to maximize its competitive advantage in transportation and logistics and strengthen other industries relying on safe and efficient flow of goods. The logistics industry encompasses occupations in customer service, warehousing, inventory control, transportation, materials handling, forecasting, purchasing and strategic planning.

Partners include: Arizona Western College, Cochise College, Pima Community College, Cochise County Workforce Development, Pima County One Stop Career Center, Santa Cruz County One Stop and Yuma Private Industry Council.

Pima Community College has committed to the following partner roles and leveraged resources in the implementation of the proposed Community-Based Job Training Grant:

1. Work with Cochise Community College and Arizona Western College to develop a common core logistics curriculum with degrees and certificates as needed in each sub-regional service area. Additionally, the community colleges will work with four-year institutions to develop articulation with existing baccalaureate degrees in supply chain management and logistics. Leveraged resource: administrative staff time currently valued at $24,694.

2. Work with employers to develop specialized curricula and instructional models. Leveraged resource: administrative staff time currently valued at $16,587.

(Continued)
3. Work with K-12 schools to embed logistics content in career exploration and career and technical education programs. Leveraged resource: administrative staff time currently valued at $8,699.

4. Hire/assign qualified staff to serve as a liaison with the Pima County One Stop Career Center. Leveraged resource: administrative staff time currently valued at $84,869.

5. Direct all academic and administrative departments to cooperate with this person in streamlining access to the Community College for One Stop clients and to provide data as appropriate and allowable by law to allow the One Stop to track the progress of students who are One Stop/CBJTG participants. Leveraged resource: administrative staff time currently valued at $72,629.

6. Work with the Pima County One Stop Career Center in developing industry internship opportunities for students. Leveraged resource: administrative staff time currently valued at $6,914.

In support of these partner roles, the College has committed to provide representation on the Innovation Frontier Arizona (IFA) Board and its logistics work teams.

The Innovation Frontier Arizona grant proposal relates to Pima Community College’s 2006-2008 year plan, Initiative 1, Improve Institutional Outcomes, Initiative 2, Expand Access to Learning, Strategy 1.8, Provide opportunities for students, faculty and administrators to expand their global awareness, Strategy 2.2, Continue to expand and enhance collaboration with the business and corporate communities, Strategy 2.4, Continue to enhance relations with other educational providers, Strategy 2.5, Identify institutional barriers, and Strategy 2.6, Identify and remove educational barriers.

Financial Considerations:

If awarded, Pima County Community Services intends to contract with the college for the following services for these proposed dollar values over a three-year period listed below:

1. Salary and fringe for .5 FTE Advanced Program Coordinator for PCC coordination of contract (CBJT funds) $118,291
2. Salary and fringe for subject matter experts to develop curriculum (CBJT funds) $33,856
3. Deliver Truck Driver Training Program throughout WIRED region 150 students (CBJT funds, financial aid, WIA funds) $510,000
4. Tuition and fees for 210 students in warehousing and logistics certificate programs (CBJT funds, financial aid, WIA funds) $183,600

No matching funds or institutionalization of the program are required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability. College staff has reviewed the proposal and associated activities.

(Continued)
Contact Person:

Jana Kooi, President, Community Campus (206-6577)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Intergovernmental Agreement:
City of Tucson on behalf of the Tucson Fire Department
Addendum #8: Paramedic Training Program

Recommendation:

The Chancellor recommends that the Board of Governors approve the addition of this Addendum #8 to the Intergovernmental Agreement with the City of Tucson effective from January 12, 2006 through June 30, 2011.

Background:

The Community Campus Public Safety and Emergency Services Institute (PSESI) currently operates under an IGA with the City of Tucson approved during the January 2006 Board of Governors meeting. PSESI is requesting the addition of this Addendum #8 to the agreement to provide classes in Paramedic Training. This addendum includes provisions for clinical and vehicular experience for students.

Entering into this Intergovernmental Agreement supports the College Plan 2006-2008: Initiative 2: Improve Access to Learning, Strategy 2.5 Identify institutional barriers; and Initiative 2: Improve Access to Learning, Strategy 2.6 Identify and remove educational barriers.

The College has evaluated the risks associated with the proposed activities and has determined they do not present an undue liability. This Addendum #8 has been reviewed by Community Campus and District Office personnel.

Financial Considerations:

The City of Tucson Fire Department will pay the following total cost for each Paramedic Program cohort/section:

$4,275 per student (for 18-24 student enrollment (per cohort/section, total).

If minimum class size of 18 students (total, per cohort/section) is not met, the per-student cost may increase.

The price is subject to increase if the Tucson Fire Department modifies the course content, course length, course delivery and/or supplies and materials.

Price will be negotiated each fiscal year and is subject to increase due to increase in book prices, cost of supplies/materials, and/or increase in cost of instructors/staff.

(Continued)
In addition, the City of Tucson Fire Department will pay 30% of each student’s total fee in advance of the start date of the student’s Paramedic Program cohort/section. This advance payment will cover the cost of textbooks, uniforms and supplies necessary for purchase prior to the start date of each program cohort/section. The remaining balance will be billed each month for 6 months by invoice to the City of Tucson / Tucson Fire Department.

Contact Person:

Jana Kooi, President, Community Campus (206-6577)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Curriculum Recommendation:
New Degree Program: Apparel Merchandising – Associate of Arts for Transfer (AA)

Recommendation:

Per Board Policy 3106, Curriculum Development, the Chancellor recommends that the Board of Governors approve the Apparel Merchandising – Associate of Arts Degree for Transfer (AA).

Background:

This Downtown Campus proposed transfer degree joins similar programs at Mesa and Phoenix community colleges and expands upon the Apparel Merchandising Certificate approved by the Board of Governors in June, 2007. Its design is a variation on the business program; however, it will include specialized courses in apparel marketing, clothing history and design, fashion trends, and the apparel supply chain.

At least 70% of the required and support courses of this degree apply to a four-year degree in Retail and Consumer Science at University of Arizona. All required and support courses in the proposed degree transfer to the three state universities.

The estimated enrollment (FTSE) is projected to be 35 (for the AAS, AA, and Certificate combined) by the end of 2008-2009.

This program supports the 2006-2008 College Plan Initiative 1, Strategy 1.9, which states: Increase the completion rate of degrees and certificates and strengthen transfer articulation and baccalaureate opportunities for students.

Financial Considerations:

Pending approval by the Board of Governors, the proposed program will be funded through 301 funds for adjunct faculty and one faculty FTE beginning with the 2007-2008 fiscal years and one support staff position in 2008-2009 for the Certificate, AAS, and AA combined.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)
TO: Board of Governors  
FROM: Chancellor  
DATE: 1/9/08  
ITEM NO: 15.10  

SUBJECT: Curriculum Recommendation:  
New Degree Program: Apparel Merchandising – Associate of Applied Science (AAS)

Recommendation:

Per Board Policy 3106, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following occupational program: Apparel Merchandising – Associate of Applied Science (AAS).

Background:

This Downtown Campus proposed occupational degree joins similar programs at Mesa and Phoenix community colleges and expands upon the Apparel Merchandising Certificate approved by the Board of Governors in June, 2007. Its design is a variation on the business program; however, it will include specialized courses in apparel marketing, clothing history and design, fashion trends, the apparel supply chain, and an internship.

This program will attract incumbent workers wanting to improve their skills on the job chance for advancement as well as recent high school graduates seeking employment in apparel or fashion merchandising. It is projected that in Pima County, jobs for wholesale and retail buyers, purchasing manager, and retail salespersons will grow 11% by 2011.

The estimated enrollment (FTSE) is projected to be 35 (for the AAS, AA, and Certificate combined) by the end of 2008-2009.

This program supports the 2006-2008 College Plan Initiative 2, Strategy 2.2, which states: Continue to expand and enhance collaboration with the business and corporate communities.

Financial Considerations:

Pending program approval by the Board of Governors, it will be funded through 301 funds for adjunct faculty and one faculty FTE beginning with the 2007-2008 fiscal years and one support staff position in 2008-2009 for the Certificate, AAS, and AA combined.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)
Board of Governors

Chancellor


Recommendation:

Per Board Policy 3106, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following occupational program: Cabinetmaking – Certificate for Direct Employment.

Background:

This occupational certificate, proposed by the Downtown Campus, leads to the development of skills related to the design, fabrication, and installation of interior cabinetry and trim systems. It provides access to specialty careers as trim carpenters, cabinetmakers, and repair technicians. All courses in the certificate apply toward the proposed new concentration in the Building and Construction Technologies AAS.

The Cabinetmaking External Review Panel recommends a cabinetmaking certificate leading to the Building and Construction Technology with a cabinetmaking concentration. They collectively disagreed with the Economic Modeling Specialists Inc (EMSI) projection that jobs in cabinetmaking will decline 1.5% by 2011. An informal poll of the panel reflected an estimated growth of 30-50 new and replacement positions per year.

Enrollment (FTSE) is projected to be 6.0 by the end of 2009-2010 (combined enrollment for the proposed certificate and concentration in Building and Construction Technology AAS). The program is limited to two courses per semester due to the space currently available in the Building and Construction Technology lab.

This program supports the 2006-2008 College Plan Initiative 1, Strategy 1.9, which states: Increase the completion rate of degrees and certificates and strengthen transfer articulation and baccalaureate opportunities for students.

Financial Considerations:

Pending program approval by the Board of Governors, it will be funded through 301 and Innovative funds for supplies and 0.55 adjunct faculty FTE beginning with the 2008-2009 fiscal year.
Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

[Signature]
Dr. Roy Flores, Chancellor
Recommendation:

Per Board Policy 3106, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following concentration in the Building and Construction Technology Associate of Applied Science (AAS) degree: Cabinetmaking.

Background:

The proposed Cabinetmaking concentration in the Building and Construction Technology AAS degree leads to the development of skills related to the design, fabrication, and installation of interior cabinetry and trim systems. It provides access to specialty careers as trim carpenters, cabinetmakers, and repair technicians. All courses in the concentration are contained in the proposed Cabinetmaking certificate.

The Cabinetmaking External Review Panel recommends a cabinetmaking certificate leading to the Building and Construction Technology with a cabinetmaking concentration. They collectively disagreed with the Economic Modeling Specialists Inc (EMSI) projection that jobs in cabinetmaking will decline 1.5% by 2011. An informal poll of the panel reflected an estimated growth of 30-50 new and replacement positions per year.

Enrollment (FTSE) is projected to be 6.0 by the end of 2009-2010 (combined enrollment for the proposed certificate and concentration in Building and Construction Technology AAS). The program is limited to two courses per semester due to the space currently available in the Building and Construction Technology lab.

This program supports the 2006-2008 College Plan Initiative 1, Strategy 1.9, which states: Increase the completion rate of degrees and certificates and strengthen transfer articulation and baccalaureate opportunities for students.

Financial Considerations:

Pending program approval by the Board of Governors, it will be funded through 301 and Innovative funds for supplies and 0.55 adjunct faculty FTE beginning with the 2008-2009 fiscal year.
Curriculum Recommendation: New Concentration: Cabinetmaking Concentration in the Building and Construction Technology Associate of Applied Science (AAS)

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

[Signature]

Dr. Roy Flores, Chancellor
Addendum
New Appointments
Item No. 15.1
BOG 1/09/08

Faculty

Lohse, Patricia Instructional Faculty
Salary: $20,370
Effective: 01/14/08

EC – Emergency Medical Technology
One half-year administrative appointment
(85 days of accountability)

Education: Associate of Arts, Pima County Community College; Bachelor of Science,
Criminal Justice, Northern Arizona University

Experience: Ms. Lohse has served as an Adjunct Faculty member with the College since 2006
and as a Laboratory Assistant since 2004. She also serves as a Lead Estimator for
Catclaw Contractors.

Recruitment Overview:
The opportunity for the spring semester was announced and posted on the College
website yielding three completed applications. The Division Dean of Instruction
evaluated the qualifications of the applicant pool and determined all of the
candidates who demonstrated the necessary qualifications would be interviewed.
The Campus President recommended the administrative appointment for the
spring semester and the Chancellor has concurred.

Staff

Nanda, Vineet IT Advanced Analyst
Salary: $56,244
Effective: 02/04/08

District Office
Selected to fill a vacant position

Education: Bachelor of Science, Science, Punjab University; Master of Education,
Education, Guru Nanak Dev University

Experience: Ms. Nanda has seven years experience in technical services including four years
as an instructor. She has extensive technical knowledge directly relevant to the
position.

Recruitment Overview:
An external recruitment was conducted. Four complete applications were
received. Applications were screened and interviewed by an advisory
committee. The finalists were interviewed by the Vice Chancellor for
Information Technology.

Richmond, Nicola Research Project Manager
Salary: $56,244
Effective: 01/22/08

District Office
Selected to fill a vacant position

Education: Bachelor of Science, Geophysics, University of Southampton; Doctor of
Philosophy, Philosophy, University College London

Experience: Ms. Richmond has more than seven years of experience in the research field. She
also has extensive computer software experience.
Recruitment Overview:
An external recruitment was conducted. Fifteen complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Provost and Executive Vice Chancellor for Academic Services.

White, Margaret  
**Human Resources Specialist**

Salary: $17.23  
District Office
Effective: 01/14/08  
Selected to fill a vacant position
Education: Coursework, Northwestern University.
Experience: Ms. White currently works for Manpower at IBM overseeing human resources processes for contract employees. Previously she served as a job developer for Goodwill Industries. She has also worked in benefits and payroll for Pima County Community College and the University of Arizona.

Recruitment Overview:
An external recruitment was conducted. Thirty-nine complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Vice Chancellor and Assistant Vice Chancellor for Human Resources.
Addendum
Adjunct Faculty Appointments
Item No. 15.2
BOG 01/09/08

Albin, Todd A.
Discipline(s): Clinical Research Coordinator (Occupational/Workforce)
Education: Bachelor of Science, Business Administration, University of Miami, Florida; Master of Business Administration, Florida International University
Experience: Mr. Albin has more than eight years of experience as a clinical trial coordinator. He is currently employed as the site director at Radiant Research.

Chernobelskiy, Mikhail
Discipline(s): Mathematics (Developmental)
Education: Associate of Applied Science, Administrative and Office Support Careers, Pima Community College; Master of Science, Mechanical Engineering, Moscow State University
Experience: No previous teaching experience; meets developmental certification requirements.

Coleman, Frances A.
Discipline(s): Direct Care Giver (Occupational/Workforce)
Education: Bachelor of Arts, Catholic University, Washington, D.C.; Master of Arts, Yale Divinity School, Connecticut
Experience: Ms. Coleman has more than twenty years of experience in direct care. She currently is the owner of Ambassador Care, Inc.

Cornell, John D.
Discipline(s): Geography
Education: Bachelor of Arts, Ecology, Conservation, Geography, Anglia Ruskin University, England; Master of Arts, Rural Geography, Northern Arizona University
Experience: Mr. Cornell has been a lecturer at Anglia Ruskin University and a biological scientist at Coronado National Forest. He is currently a transportation planner for Pima Association of Governments.

Estar, Cathrine
Discipline(s): Fitness and Recreation—T’ai Chi (Occupational/Workforce)
Education: Bachelor of Science, Home Economics, University of Arizona; Master of Science, Diestetics and Nutrition, University of Kansas
Experience: Ms. Estar has more than ten years of experience teaching T’ai Chi. She currently teaches at The Manor at Midvale.

Gill, Melissa E.
Discipline(s): Art
Education: Bachelor of Fine Arts, Studio Art, University of Arizona; Master of Fine Arts, Fine Arts, Indiana University
Experience: Ms. Gill has two years of experience as an art instructor for Seattle and Indianapolis art centers, Purdue University and Rockford College; and three years of experience as an associate instructor for Indiana University.

Gonzalez, Sylvia M.  
Discipline(s): Health Information Technologies (Occupational)  
Education: Certified Coding Specialist, American Health Information Management Association  
Experience: No previous teaching experience; meets occupational certification requirements.

Hooper, Michael  
Discipline(s): Writing  
Education: Associate of Arts, Multidisciplinary Studies, DeAnza College, California; Bachelor of Arts, Creative Writing, Master of Arts, Creative Writing, San Francisco State University  
Experience: Mr. Hooper has two years of experience as an assistant instructor at San Francisco State University and eight months of experience as an English instructor. He currently teaches at Hartnell Community College in California.

Lumish, Eleanor L.  
Discipline(s): English as a Second Language  
Education: Bachelor of Arts, Master of Arts, Spanish, City College of New York  

McCoy-Stokes, Yolanda C.  
Discipline(s): Nursing (Limited Exemption)  
Education: Bachelor of Nursing, Nursing, Grand Canyon University  
Experience: Ms. McCoy-Stokes has two years of experience as a registered nurse for local hospitals.

Mooney Lisa M.  
Discipline(s): Biology  
Education: Bachelor of Science, Master of Science, Biology, University of Arizona  
Experience: Ms. Mooney is currently a biology teacher for Tucson Unified School District.

Rangel, Liz  
Discipline(s): Portuguese and Spanish  
Education: Bachelor of Arts, Spanish/Psychology, Master of Arts, Spanish, University of Arizona  
Experience: No previous teaching experience; meets academic certification requirements.

Romo, Caesar  
Discipline(s): Computer Aided Drafting and Design (Occupational)  
Education: Bachelor of Science, Education, Northern Arizona University  
Experience: Mr. Romo is a drafting teacher for Tucson Unified School District (2001-Present).
Shapiro, Ilana
Discipline(s): Fitness and Sport Science (Limited Exemption)
Education: Bachelor of Arts, Psychology, State University of New York College at Buffalo
Experience: Ms. Shapiro has eighteen months of experience as an instructor of step aerobics and group exercise for the YMCA of Metropolitan Tucson.

Sims, Colette
Discipline(s): Anthropology
Education: Bachelor of Science, Master of Arts, Anthropology, Doctor of Philosophy, Anthropology, University of Arizona
Experience: No previous teaching experience; meets academic certification requirements.

Urcadez, Marie A.
Discipline(s): Magnetic Resonance Imaging (Occupational)
Education: Associate of Applied Science, Radiologic Technology, Pima Community College
Experience: Ms. Urcadez has nineteen years of experience as a radiologic technologist for Radiology Ltd.

Vincent, Tom C.
Discipline(s): Clinical Trial Coordinator (Occupational/Workforce)
Education: Master of Science, Gerontology, University of Arizona
Experience: Mr. Vincent has twenty-one years of experience as a clinical study coordinator for the Department of Veterans Affairs where he is currently employed. He is licensed by the state of Arizona as a physician assistant.

Tierney, Peter
Discipline(s): Health Information Technology
Education: Bachelor of Science, Health Information Administration, Northeastern University; Master of Science, Health Administration, Simmons College, Boston
Experience: No previous teaching experience; meets academic certification requirements.
Addendum
Temporary Appointments
Item No. 15.3
BOG 1/9/08

Ayala, Alex
Van Driver
MS
Education: High School Diploma
Experience: Mr. Ayala has seventeen years of factory maintenance experience including transportation of goods.

Brown, Aaron
Tutor III
EC
Education: Coursework, Emergency Medical Technician, Pima Community College
Experience: Mr. Brown has several years of sales and customer services experience.

Burgle, Keith
Tutor III
EC
Education: Coursework, Emergency Medical Technician, Pima Community College
Experience: Mr. Burgle has customer service experience.

Cocio, Carlos
Noncredit Instructor
CC
Education: Bachelor of Arts, Philosophy, Master of Arts, Theology/Psychology, St. John’s College
Experience: Mr. Cocio is an experienced English instructor with Pima College Adult Education. He is fluent in Spanish and has extensive knowledge of Mexico and its culture.

Day, Frank H.
Event Assistant III
WC
Education: Bachelor of Arts, Fine Arts, Kansas City Art Institute; Master of Fine Arts, Bard College.
Experience: Mr. Day is an experienced artist who produces paintings, drawings and sculptures in his own studio. He has also been a project coordinator for a public art project in Nogales, Arizona as well as a carpenter and designer for Benchmark Projects located in Brooklyn, New York.

Dee, Ryan
Van Driver
MS
Education: High School Diploma
Experience: Mr. Dee has experience as a machinist/grinding operation helper.

Di Lorenzo, Eugene
Van Driver
MS
Education: High School Diploma
Experience: Mr. Di Lorenzo is retired from the United States Postal Service.

Dooley, Catherine
Instructor
CC
Education: Bachelor of Arts, Political Science and Spanish, University of Arizona
Experience: Ms. Dooley has experience as an Americorps volunteer English instructor for one year in Yuma, Arizona. She also has nine months of experience as an English instructor in Brazil on a Fulbright grant.
Dyke, Scott  
Noncredit Instructor  
CC
Education: Bachelors of Arts, Political Science, Gettysburg College
Experience: Mr. Dyke spent sixteen years working as a bank officer. He has four years of formal teaching experience. Mr. Dyke has devoted twenty-five years to researching and giving presentations on Tombstone, Arizona.

Fletcher, Cindy  
Noncredit Instructor  
CC
Education: High School Diploma
Experience: Ms. Fletcher has been employed as a master technician for twenty-five years. During this time she earned over twenty-five equipment certifications. For the last seven years she has also worked as a dance instructor. She is currently working on a line dance instructor certification with the National Teachers Association of Dance in Las Vegas, Nevada.

Fontenot, Peggy  
Instructor  
CC
Education: Bachelor of Science, Education and Special Education, University of Louisiana; Master of Science, Human Resources Education, University of Illinois
Experience: Ms. Fontenot has three years of experience as an ESOL instructor for an adult education program and six years as an English/Special education teacher in K-12 schools.

Gomez Jr., Manuel F.  
Student Services Specialist  
EC
Education: High School Diploma
Experience: Mr. Gomez has worked for Saguaro High School for sixteen years as an audio-visual technician and has experience working with both teachers and students throughout his years of service. He has an Honorable Discharge from the United States Marine Corps.

Haile, Astatke  
Courier Driver  
CC
Education: Bachelor of Science, Agriculture, Haile Sellasie I University, Ethiopia; Doctor of Philosophy, Natural Resources, University of Arizona
Experience: Mr. Haile was the lead instructor at Jima Agricultural High School in Ethiopia. Since retirement, he has worked as a self-employed small business owner, a substitute teacher in Tucson, Nogales and Sunnyside Unified School Districts, and as a manager for two small multi-family housing units. Mr. Haile also provided door-to-door delivery service to offices and residences over eight years.

Hernandez, Luis  
Student Services Technician  
EC
Education: Coursework, General Studies, Pima Community College
Experience: Mr. Hernandez has previous experience working in student development as a Federal Work Study student.

Lorimer, Janet  
Noncredit Instructor  
CC
Education: Bachelor of Arts, Elementary Education, San Francisco State University
Experience: Ms. Lorimer has taught writing courses at Leeward Community College. She is a published author since 1981 with over fifty publications to her credit.
Lyons, Brendan  
Special Projects Professional  
CC
Education:  
Associate of Applied Science, Fire Science, Pima Community College; Associate of Arts, General Studies, Pima Community College

Experience:  
Mr. Lyons is currently employed as an emergency medical technician with Southwest Ambulance and also as an EMT/Firefighter with Rural Metro Fire Department. He is Firefighter I & II certified, certified on the state and national levels as an EMT-B, and is also certified in Healthcare Provider CPR by the American Heart Association.

Murashige, Kekoa  
Tutor  
WC
Education:  
Coursework, General Studies, Gallaudet University

Experience:  
Mr. Murashige’s first language is American Sign Language. He is very knowledgeable about the grammar and linguistics of American Sign Language.

Nguyen, Tan  
Tutor  
WC
Education:  
Bachelor of Arts, Gallaudet University and California State University Northridge

Experience:  
Mr. Nguyen has worked as an American Sign Language tutor at Pima Community College for one year and at Gallaudet University for one year. He also worked as a reading tutor and story teller at Kendall Elementary School, the elementary school for the Deaf on the Gallaudet University campus. He has very strong ASL skills and has the ability to break down linguistic and semantic information. He is currently employed part-time at the Arizona State School for the Deaf and Blind as a football coach.

Pineda, Diego  
Tutor II  
EC
Education:  
Coursework, General Studies, Pima Community College

Experience:  
Mr. Pineda has two years of customer service and sales experience and is proficient in Spanish.

Schroeder, James  
Van Driver  
MS
Education:  
High School Diploma

Experience:  
Mr. Schroeder retired from General Motors Corporation after thirty years. He has four years of experience as a transport driver with Swift Trucking and previously held custodial staff position at Baker College in Jackson, Michigan.

Solinsky, Elizabeth  
Noncredit Instructor  
CC
Education:  
AMI Education Diploma, Montessori College, Dublin, Ireland

Experience:  
Ms. Solinsky is a lifelong competitive Irish dancer and Irish harpist. She is currently the president of the Celtic Academy of Tucson. She has worked as a preschool teacher for two years and a family planning practitioner for six years.

Spicer, Kathy  
Instructor  
CC
Education:  
Master of Arts, Journalism, University of Arizona; Master of Science, Educational Psychology and Health Education, Ball State University
Experience: Ms. Spicer has one year of experience working with adult education students in a testing center; eleven years working with adult education students providing training and counseling in health education; and two years as student services specialist developing curriculum and evaluating software.

Taylor, Connie L.  Noncredit Instructor  CC
Education: Bachelor of Science, Nursing, Eastern Kentucky University; Master of Science, Nursing Administration, Indiana University
Experience: Ms. Taylor has devoted more than ten years to conducting family and acquaintance genealogy research. She has worked as a nursing instructor for seven years and in nursing administration for ten years. She is also certified to administer the Myers-Briggs Type Indicator personality inventory. She is currently publishing a book on family genealogy.

Thornley, Debra  Noncredit Instructor  CC
Education: Associate of Arts, English, Chemcheta Community College; Bachelor of Arts, English, Southern Oregon University; Bachelor of Science, Health Promotion and Fitness Management, Southern Oregon University; Master of Arts, Liberal Arts, Goddard College
Experience: Ms. Thornley has over ten years of experience teaching and facilitating writing groups. She is a published author and a minister for the Universal Life Church. Ms. Thornley is a certified poetry therapist and a certified Journal to the Self™ instructor. She has worked as a writing group facilitator at addiction recovery centers for more than five years and has also been a health and safety instructor for more than six years.

Zerman, Ruth  Noncredit Instructor  CC
Education: Bachelor of Science, Education, New York University; Master of Arts, Speech and Drama, Queens College
Experience: Ms. Zerman was a drama and speech instructor for more than thirty years in high schools, community colleges and elder-hostel programs. She has been a director, actress and playwright for a professional regional theatre company and also has experience as a lecturer.