NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the general public that the Pima County Community College District Board of Governors will hold a REGULAR MEETING on the 9th day of October, 2007, at 7:00 p.m. The meeting will be held in the Community/Board Room, District Office, 4905 E. Broadway, Tucson, Arizona 85709-1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4817. Copies of the Board Packets are available in the Campus Libraries.

Dated this 5th day of October 2007.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: [Signature]

Roy Flores

Distribution:

Buildings: City
            County

Campuses: Community
          Desert Vista
          District Support Service Center
          Downtown
          East
          Northwest
          West
Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order
2. Pledge of Allegiance

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment

4. Staff Representatives
   Julie Hecimovich
   Sherry Wright

5. Student Representatives
   Karaline Salmans
   Selemani Tuli

6. Faculty Representatives
   Diane Lussier
   Jack Mertes

7. Report — Chairperson of the Board
   • Authorization of Executive Session on November 21, 2007

8. Report — Secretary of the Board
General Matters *(Continued)*

9. Report — Pima County Representative to the Arizona Association for District Governing Boards (A.A.D.G.B.)  

10. Report — Chancellor  
   * ASSIST  


Information Items

12. Separations from Employment  

13. Student Aide Hires  


15. BP-5603: Research Involving Human Subjects – First Reading  


Action Items

17. Approval of Minutes  
   Regular Meeting of September 12, 2007

18. Consent Agenda

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>18.1</td>
<td>New Appointments</td>
</tr>
<tr>
<td>18.2</td>
<td>Adjunct Faculty Appointments</td>
</tr>
<tr>
<td>18.3</td>
<td>Temporary Appointments</td>
</tr>
<tr>
<td>18.4</td>
<td>Employment Contract: Chancellor</td>
</tr>
<tr>
<td>18.5</td>
<td>Grant Proposal: United States Department of Education Engaging Students in Public Policy (ESIPP) Project</td>
</tr>
</tbody>
</table>
Action Items (Continued)

18.6 Grant Award: Arizona Commission for Postsecondary Education, United States Department of Education Leveraging Educational Assistance Partnership Program and Special Leveraging Educational Assistance Partnership Program

18.7 Grant Proposal/Intergovernmental Agreement: Tohono O’odham Nation Taser Safety Enhancement Project

18.8 Intergovernmental Agreement: Pima County Wastewater Operations Trainee Program

18.9 Intergovernmental Agreement: Pima County Community College District and Arizona K-12 Schools Teacher Preparation Program (TPP): Intern Certification

18.10 Intergovernmental Agreement: City of Tucson on behalf of the Tucson Fire Department Community Emergency Response Team (CERT)/Metropolitan Medical Response System (MMRS) Plan

18.11 Memorandum of Understanding: U.S. Air Force, Davis Monthan Air Force Base Educational Programs Advanced Life Support / Accelerated Paramedic Training

18.12 Curriculum Recommendations – New Degree Program: Translation and Interpretation Studies (AAS)

18.13 Contract: College-wide Reporting Environment

Adjournment

Regular Meeting
November 21, 2007, 7:00 p.m.
District Office
Community Board Room
4905C East Broadway
Tucson, AZ 85709-1010
TO: Board of Governors
FROM: Chancellor
SUBJECT: General Matters/Reports

DATE: 10/09/07
ITEM NO: 1-10

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   • Authorization of Executive Session on November 21, 2007
8. Report—Secretary of the Board
9. Report—Pima County Representative to the
   Arizona Association of District Governing Boards (A.A.D.G.B.)
10. Report—Chancellor
TO:        Board of Governors          DATE:       10/09/07
FROM:      Chancellor                  ITEM NO:    11
SUBJECT:   Monthly Financial Statements through August 2007 (Preliminary)

Recommendation:

Attached are the preliminary financial statements showing 2007/08 fiscal year results through August 2007. Time will be provided to discuss college fiscal matters.

OPERATIONAL SUMMARY

Pima Community College has started the year as expected, with positive net assets reported through the end of August. As indicated in the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $10.3 million. This is slightly lower than the August 2006 net assets increase of $10.6 million, but consistent with our expectations.

In terms of operational performance, General Fund revenues and expenditures are also consistent with our expectations for this point in the year. Personnel services expenditures and commitments are approximately 65.5 percent of the budget, which is slightly higher than at the same point last year. Services and supplies expenditures and commitments are approximately 40 percent of the budget, also slightly higher than the previous year.

Statement of Net Assets

As shown in The Statement of Net Assets, total net assets at the end of August are $166.1 million, which is an increase of $10 million compared to the same period last year. Principally, this increase is due to the decrease in total liabilities from the retirement of long-term debt.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)
# Statement of Net Assets

For the Month Ended August 31, 2007  
(Preliminary)

## ASSETS

<table>
<thead>
<tr>
<th>Current Assets</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Cash and Cash Equivalents</td>
<td>56,554,765</td>
<td>67,614,554</td>
</tr>
<tr>
<td>2. Short-term Investments</td>
<td>5,321,165</td>
<td>0</td>
</tr>
<tr>
<td>3. Property Taxes</td>
<td>2,413,074</td>
<td>2,574,357</td>
</tr>
<tr>
<td>4. Accounts (net of allowances)</td>
<td>2,449,484</td>
<td>3,061,453</td>
</tr>
<tr>
<td>5. Government Grants and Contracts</td>
<td>1,288,863</td>
<td>1,349,006</td>
</tr>
<tr>
<td>6. Student Loans (net of allowances)</td>
<td>13,925</td>
<td>19,558</td>
</tr>
<tr>
<td>7. Other</td>
<td>958,527</td>
<td>961,789</td>
</tr>
<tr>
<td>8. Inventories</td>
<td>50,039</td>
<td>1,000</td>
</tr>
<tr>
<td><strong>Total Current Assets</strong></td>
<td><strong>62,707,997</strong></td>
<td><strong>77,934,106</strong></td>
</tr>
</tbody>
</table>

## Noncurrent Assets

<table>
<thead>
<tr>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restricted Cash and Cash Equivalents</td>
<td>1,410,723</td>
</tr>
<tr>
<td>Notes Receivable (net of allowances)</td>
<td>1,877,398</td>
</tr>
<tr>
<td>Other Long-term Investments</td>
<td>536,637</td>
</tr>
<tr>
<td>Capital Assets</td>
<td></td>
</tr>
<tr>
<td>Land</td>
<td>15,291,311</td>
</tr>
<tr>
<td>Buildings &amp; Leasehold improvements (net of depreciation)</td>
<td>118,577,951</td>
</tr>
<tr>
<td>Construction in Progress</td>
<td>17,749</td>
</tr>
<tr>
<td>Equipment (net of depreciation)</td>
<td>5,222,859</td>
</tr>
<tr>
<td>Library Books (net of depreciation)</td>
<td>1,854,346</td>
</tr>
<tr>
<td><strong>Total Noncurrent Assets</strong></td>
<td><strong>2,971,187</strong></td>
</tr>
</tbody>
</table>

## Total Assets

<table>
<thead>
<tr>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>$ 45,679,184</strong></td>
<td><strong>231,076,431</strong></td>
</tr>
</tbody>
</table>

## LIABILITIES

<table>
<thead>
<tr>
<th>Current Liabilities</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accrued Payroll and Benefits</td>
<td>959,894</td>
<td>1,969,942</td>
</tr>
<tr>
<td>Accounts Payable and Accrued Liabilities</td>
<td>839,683</td>
<td>878,215</td>
</tr>
<tr>
<td>Deposits Held in Custody</td>
<td>1,045,696</td>
<td>445,107</td>
</tr>
<tr>
<td>Current Portion of Long-term Liabilities</td>
<td>210,000</td>
<td>3,943,847</td>
</tr>
<tr>
<td><strong>Total Current Liabilities</strong></td>
<td><strong>5,085,492</strong></td>
<td><strong>6,787,111</strong></td>
</tr>
</tbody>
</table>

## Noncurrent Liabilities

<table>
<thead>
<tr>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deferred Revenue</td>
<td>11,272</td>
</tr>
<tr>
<td>Long-term Liabilities</td>
<td>3,179,200</td>
</tr>
<tr>
<td><strong>Total Noncurrent Liabilities</strong></td>
<td><strong>3,190,472</strong></td>
</tr>
</tbody>
</table>

## Total Liabilities

<table>
<thead>
<tr>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>$ 8,275,964</strong></td>
<td><strong>80,696,559</strong></td>
</tr>
</tbody>
</table>

## NET ASSETS

<table>
<thead>
<tr>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Invested in Capital Assets (net of related debt)</td>
<td>85,004,216</td>
</tr>
<tr>
<td>Restricted for:</td>
<td></td>
</tr>
<tr>
<td>Loans</td>
<td>1,745,435</td>
</tr>
<tr>
<td>Debt Service</td>
<td>1,964,059</td>
</tr>
<tr>
<td>Other (Capital Projects)</td>
<td>3,198,900</td>
</tr>
<tr>
<td>Grants and Contracts</td>
<td>2,464,301</td>
</tr>
<tr>
<td><strong>Unrestricted</strong></td>
<td><strong>57,403,220</strong></td>
</tr>
<tr>
<td><strong>Total Net Assets</strong></td>
<td><strong>$ 57,403,220</strong></td>
</tr>
</tbody>
</table>
## PIMA COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Revenues, Expenses and Changes in Net Assets
For the Month Ended August 31, 2007
(Preliminary)

<table>
<thead>
<tr>
<th>OPERATING REVENUES</th>
<th>CURRENT FUNDS</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>Auxiliary and Restricted</td>
<td>Plant and Other Funds</td>
</tr>
<tr>
<td>1. Tuition and Fees</td>
<td>$18,178,541</td>
<td>$528,075</td>
<td>$18,706,616</td>
</tr>
<tr>
<td>3. State and Local Grants and Contracts</td>
<td>823,808</td>
<td>244,398</td>
<td>1,068,206</td>
</tr>
<tr>
<td>4. Auxiliary Enterprises</td>
<td>12,166</td>
<td>12,166</td>
<td>153,875</td>
</tr>
<tr>
<td>5. Commission and Rents</td>
<td>4,600</td>
<td>135,885</td>
<td>140,485</td>
</tr>
<tr>
<td>6. Other Operating Revenues</td>
<td>139,422</td>
<td>2,378</td>
<td>141,800</td>
</tr>
<tr>
<td>7. Total Operating Revenues</td>
<td>$19,146,371</td>
<td>$3,424,633</td>
<td>$24,017,079</td>
</tr>
</tbody>
</table>

## OPERATING EXPENSES
Educational and General

<table>
<thead>
<tr>
<th>OPERATING EXPENSES</th>
<th>CURRENT FUNDS</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>Auxiliary and Restricted</td>
</tr>
<tr>
<td>8. Instruction</td>
<td>3,706,490</td>
<td>489,552</td>
</tr>
<tr>
<td>9. Academic Support</td>
<td>3,423,074</td>
<td>365,292</td>
</tr>
<tr>
<td>10. Student Services</td>
<td>2,067,548</td>
<td>181,807</td>
</tr>
<tr>
<td>11. Institutional Support</td>
<td>4,528,111</td>
<td>(14,398)</td>
</tr>
<tr>
<td>12. Operation and Maintenance of Plant</td>
<td>1,364,398</td>
<td>865</td>
</tr>
<tr>
<td>13. Depreciation</td>
<td>1,521,503</td>
<td>1,521,503</td>
</tr>
<tr>
<td>14. Student Financial Aid</td>
<td>699,900</td>
<td>4,460,738</td>
</tr>
<tr>
<td>15. Auxiliary Enterprises</td>
<td>33,465</td>
<td>33,465</td>
</tr>
<tr>
<td>16. Total Operating Expenses</td>
<td>$15,789,521</td>
<td>$5,517,321</td>
</tr>
</tbody>
</table>

## Net Operating Loss

<table>
<thead>
<tr>
<th>Net Operating Loss</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>$3,356,850</td>
<td>$(1,174,688)</td>
</tr>
</tbody>
</table>

## NONOPERATING REVENUES (EXPENSES)

<table>
<thead>
<tr>
<th>NONOPERATING REVENUES (EXPENSES)</th>
<th>CURRENT FUNDS</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>18. State Appropriations</td>
<td>4,898,375</td>
<td></td>
</tr>
<tr>
<td>19. Property Taxes</td>
<td>1,104,705</td>
<td></td>
</tr>
<tr>
<td>20. State Shared Sales Taxes</td>
<td>212,621</td>
<td></td>
</tr>
<tr>
<td>21. Gifts</td>
<td>3,901</td>
<td></td>
</tr>
<tr>
<td>22. Investment Income</td>
<td>326,911</td>
<td></td>
</tr>
<tr>
<td>23. Net Nonoperating Revenues</td>
<td>$6,329,991</td>
<td></td>
</tr>
</tbody>
</table>

## Income before Other Revenues, Expenses, Gains, or Losses

<table>
<thead>
<tr>
<th>Income before Other Revenues, Expenses, Gains, or Losses</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>$9,686,841</td>
<td>$(937,160)</td>
</tr>
</tbody>
</table>

## Increase (Decrease) in Net Assets

<table>
<thead>
<tr>
<th>Increase (Decrease) in Net Assets</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>$9,686,841</td>
<td>$(937,160)</td>
</tr>
</tbody>
</table>

## NET ASSETS

<table>
<thead>
<tr>
<th>NET ASSETS</th>
<th>CURRENT FUNDS</th>
<th>FY 2007/08</th>
</tr>
</thead>
<tbody>
<tr>
<td>29. Net Assets - Beginning of Year</td>
<td>47,716,379</td>
<td></td>
</tr>
<tr>
<td>30. Net Assets - End of Period</td>
<td>$57,403,220</td>
<td></td>
</tr>
</tbody>
</table>

## Notes

1. The data presented is preliminary and subject to final audit adjustments.
2. All amounts are in US dollars.
3. The statement reflects the operations of the Pima County Community College District for the month ended August 31, 2007.
4. The figures include revenues from tuition and fees, federal grants and contracts, state and local grants and contacts, auxiliary enterprises, and other operating revenues.
5. Operating expenses include instructional expenses, academic support, student services, institutional support, and depreciation expenses related to plant operations.
6. Nonoperating revenues and expenses encompass state appropriations, property taxes, state shared sales taxes, gifts, and investment income.
7. The net operating loss for FY 2007/08 is presented, indicating a deficit in those operations.
8. The net increase (decrease) in net assets reflects the overall performance of the district, with a positive increase of $10,552,304 compared to the previous year.
## Summary of Expenditures and Encumbrances - General Fund - Budget and Actual

For the Month Ended August 31, 2007

(Preliminary)

### EXPENDITURES BY FUNCTION

<table>
<thead>
<tr>
<th>Educational and General</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ADJUSTED BUDGET</td>
<td>TOTAL COMMITTED AMOUNT</td>
</tr>
<tr>
<td>Instruction</td>
<td>$50,078,870</td>
<td>$25,922,724 (51.8%)</td>
</tr>
<tr>
<td>Academic Support</td>
<td>27,927,140</td>
<td>17,824,339 (63.8%)</td>
</tr>
<tr>
<td>Student Services</td>
<td>19,606,064</td>
<td>13,019,228 (66.4%)</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>26,064,970</td>
<td>17,106,061 (65.6%)</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>13,471,791</td>
<td>5,908,981 (43.9%)</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>1,769,165</td>
<td>699,900 (39.6%)</td>
</tr>
</tbody>
</table>

### Other Expenses

<table>
<thead>
<tr>
<th></th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ADJUSTED BUDGET</td>
<td>TOTAL COMMITTED AMOUNT</td>
</tr>
<tr>
<td>Transfers</td>
<td>4,137,000</td>
<td>-</td>
</tr>
<tr>
<td>Fund balance reserved for contingency</td>
<td>3,000,000</td>
<td>-</td>
</tr>
</tbody>
</table>

### EXPENDITURES BY ACCOUNT

<table>
<thead>
<tr>
<th>Personal Services</th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ADJUSTED BUDGET</td>
<td>TOTAL COMMITTED AMOUNT</td>
</tr>
<tr>
<td>Administrative Personnel</td>
<td>$6,631,000</td>
<td>$6,459,885 (97.4%)</td>
</tr>
<tr>
<td>Faculty</td>
<td>22,470,000</td>
<td>20,995,326 (93.4%)</td>
</tr>
<tr>
<td>Classified Staff</td>
<td>36,352,000</td>
<td>32,902,547 (90.5%)</td>
</tr>
<tr>
<td>Additional Compensation - Faculty</td>
<td>815,549</td>
<td>127,585 (15.6%)</td>
</tr>
<tr>
<td>Other Compensation</td>
<td>5,035,191</td>
<td>3,803,243 (75.5%)</td>
</tr>
<tr>
<td>Adjunct Faculty</td>
<td>13,329,780</td>
<td>2,271,187 (17.0%)</td>
</tr>
<tr>
<td>Student Employment / Workstudy</td>
<td>102,362</td>
<td>72,441 (70.8%)</td>
</tr>
<tr>
<td>Fringe Benefits</td>
<td>20,737,174</td>
<td>2,488,021 (12.0%)</td>
</tr>
</tbody>
</table>

### Services and Supplies

<table>
<thead>
<tr>
<th></th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td>Communications and Utilities</td>
<td>5,779,335</td>
<td>1,014,097 (17.5%)</td>
</tr>
<tr>
<td>Travel</td>
<td>2,414,987</td>
<td>379,678 (15.7%)</td>
</tr>
<tr>
<td>Contractual Services</td>
<td>9,422,863</td>
<td>5,810,187 (61.7%)</td>
</tr>
<tr>
<td>Supplies and Materials</td>
<td>6,565,649</td>
<td>1,798,167 (27.4%)</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>1,769,000</td>
<td>699,900 (39.6%)</td>
</tr>
<tr>
<td>Current Fixed Charges</td>
<td>2,292,682</td>
<td>1,598,233 (69.7%)</td>
</tr>
</tbody>
</table>

### Total Services and Supplies

<table>
<thead>
<tr>
<th></th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>ADJUSTED BUDGET</td>
<td>TOTAL COMMITTED AMOUNT</td>
</tr>
<tr>
<td></td>
<td>28,244,516</td>
<td>11,300,282 (40.0%)</td>
</tr>
</tbody>
</table>

### Capital Equipment

<table>
<thead>
<tr>
<th></th>
<th>FY 2007/08</th>
<th>FY 2006/07</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>485,000</td>
<td>44,886 (9.3%)</td>
</tr>
<tr>
<td>Transfers</td>
<td>4,137,000</td>
<td>-</td>
</tr>
<tr>
<td>Other Expenditures</td>
<td>1,071,000</td>
<td>15,830 (1.5%)</td>
</tr>
<tr>
<td>Contingency and Reserves</td>
<td>6,644,428</td>
<td>-</td>
</tr>
</tbody>
</table>
COMMITMENTS FOR INSTITUTIONAL SUPPORT

COMMITMENTS FOR OPERATION & MAINTENANCE OF PLANT

COMMITMENTS FOR STUDENT FINANCIAL AID
TO: Board of Governors  DATE:  10/09/07
FROM: Chancellor  ITEM NO:  12

SUBJECT: Separations from Employment

Recommendation:

For your information, the Chancellor submits the following separations from employment:

**Bury, Kristen**
Program Coordinator
EC-Upward Bound
Effective: 08/12/07
Reason: Expiration of External Funds

**Gilbert, Lee A.**
Support Specialist
EC-Dean of Instruction
Effective: 09/17/07
Reason: Other Employment

**Oliver, Patricia**
Instructor
CC-CTD-HOP
Effective: 08/31/07
Reason: No Reason Given

**Smith, Jacquelyn R.**
Instructional Faculty
DV-Biology
Effective: 05/20/08
Reason: Family

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Signed by Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
DATE: 10/09/07
ITEM NO: 13

SUBJECT: Student Aide Hires

Recommendation:

The Chancellor submits the following list of appointments for student aides.

Alani Ahmed
Crowe Isabella
De Echavarri Marie Andrea
Ducsay John
Ezzo Robert
Felix Pedro
Finch Valerie
Franco Jordana
Holland Heather
Howard John
Ibarra Claudia
Khairandish Shakeela
Kraeva Ekaterina
Martinez Alonso
McCain Veronica
Moghaddam Alan
Morneweg Amber
Quesada Olarte Juan Jose
Sadatmousavi Mehran
Selvy Shanna
Sherrill Keith
Stein Robin
Zimmerman Elise

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: BP-3118: Access to Learning – Second Reading

DATE: 10/09/07
ITEM NO: 14

Recommendation:

This is the second reading of the newly-created Board Policy 3118 - Access to Learning. The Chancellor recommends that the Board approve the policy.

Background:


Implementation and responsibility of this policy resides in the Office of the Provost/Executive Vice Chancellor.

Financial Considerations:

There are no financial considerations associated with this proposal.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

[Signature]
Dr. Roy Flores, Chancellor
Pima County Community College District Board Policy

Board Policy Title: Access to Learning

Board Policy Number: BP-3118
Adoption Date: xx/xx/xx
Revision Date(s):
Sponsoring Unit/Department: Chancellor & Provost/Executive Vice Chancellor
Motion No:
Legal Reference:
Cross Reference:

STATEMENT OF PURPOSE

Pima Community College is committed to providing access to learning without the limits of time, place or distance.

POLICY EFFECT

To that end, the College will ensure that courses, programs and services are offered days, evenings, weekends, through distance learning technologies, and by delivery systems commensurate with the needs of the community.

AUTHORITY TO ESTABLISH PROCEDURES

The College administration is authorized to establish procedures to implement this policy.
TO: Board of Governors
FROM: Chancellor
DATE: 10/09/07
ITEM NO: 15
SUBJECT: BP-5603: Research Involving Human Subjects – First Reading

Recommendation:

This is the first reading of the revised Board Policy 5603 – Research Involving Human Subjects. The Chancellor recommends that the Board approve the policy.

Background:

This policy has been revised to meet current legal standards and practices. It relates to initiative 4.0 of the Pima Community College 2006-2008 and specifically strategy 4.1 which states: Continue the redesign of College-wide internal processes; and strategy 4.3 which states: Establish a culture of continuous improvement.

Implementation and responsibility of this policy resides in the Office of the Provost/Executive Vice Chancellor.

Financial Considerations:

There are no financial considerations associated with this proposal.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

[Signature]
Dr. Roy Flores, Chancellor
Pima County Community College District
Board Policy

Board Policy Title: Research Involving Human Subjects

Board Policy Number: BP-5603
Adoption Date: 1/8/03
Revision Date(s): Annually
Schedule for Review and Update: 
Unit Responsible for Review and Update: Provost/Executive Vice Chancellor Academic and Student Services
VC Academic Affairs and Student Development Provost/Executive Vice Chancellor Academic and Student Services

Sponsoring Unit/Department: Academic and Student Services

Motion Number: 6391
Legal Reference: Family Educational Rights and Privacy Act (FERPA)

Cross Reference: Institutional Effectiveness, BP-1504; Institutional Research, BP-5601; Data and Information Sharing, BP-5602

POLICY EFFECT

Pima County Community College District is committed to the protection of the College's students, and employees, and others who may conduct or participate in research projects sponsored by, or associated with, Pima County Community College District. The Chancellor charges the Office of Research and Planning to evaluate potential research projects to ensure that risk to any party is limited and is safeguarded by standards outlined in the Federal Policy for the Protection of
Human Subjects. The Office of Research and Planning will evaluate potential research and apply such standards and exemptions as appropriate.

AUTHORITY TO ESTABLISH PROCEDURES

The College administration is authorized to establish procedures to implement this policy.
TO: Board of Governors
FROM: Chancellor
DATE: 10/09/07
ITEM NO: 16

SUBJECT: Contract
Arizona Department of Corrections
Workplace and Community Transition for Incarcerated Youth Grant Program – Tucson, Arizona

Recommendation:

For your information, the Chancellor submits the following contract update.

Background:

In 2001, the Board of Governors approved a ten-year contract with the Arizona Department of Corrections (ADC), which enables the College to offer special day and evening vocational education programs at the state prison in Tucson. Specific terms of the agreement, which are negotiated and mutually agreed upon annually, include curriculum content, level of service and other special work statement provisions.

ADC receives federal funding under the "Workplace and Community Transition for Incarcerated Youth Grant Program" to establish programs that teach inmates how to reintegrate into society upon release from prison. The College has locally delivered this program for ADC since 2004. ADC has again requested that the College deliver this program under the current contract. This extension is for a three year period.

Entering into this contract addresses the College Plan 2006-2008: Initiative 1: Improve Institutional Outcomes, Strategy 1 Action 9 Increase the completion rate of degrees and certificates and strengthen transfer articulation and baccalaureate opportunities for students; and Initiative 2: Improve Access to Learning, Strategy 2.2 Continue to expand and enhance collaboration with the business and corporate communities, and Strategy 2.6 Identify and remove educational barriers.

This Agreement has been reviewed and approved by Community Campus and District Office personnel and will be approved as to form by College legal counsel.

Financial Considerations:

This budget accounts for anticipated increases in expenses over the three-year period.

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Direct Cost for Instruction, Supplies and Materials</td>
<td>$85,500</td>
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<tr>
<td>Professional Development for Staff</td>
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<tr>
<td>Administrative Costs</td>
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<td><strong>Total Annual Program Cost</strong></td>
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Contact Person:
Jana Kooi, President, Community Campus (206-6577)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Unapproved Minutes of the Regular Meeting of September 12, 2007

Background:

The unapproved minutes of the Regular Meeting of September 12, 2007 are submitted for approval.
A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, September 12, 2007 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Richard Fimbres, Chair
Scott Stewart, Secretary
Marty Cortez, Member
Brenda Even, Member
Sherryn Marshall, Member

BOARD REPRESENTATIVES
Julie Hecimovich, Staff
Karoline Salmans, Student
Selena Tuli, Student
Diane Lussier, Faculty
Jack Mertes, Faculty
Jim Johnson, Dean of Instruction, Community Campus
Kirk Kelly, Vice Chancellor, Information Technology
Jana Kooi, President, Community Campus
Sylvia Lee, President, Northwest Campus
John Madden, Dean of Instruction, Desert Vista Campus
Mary Ann Martinez Sanchez, Dean of Instruction, East Campus
Marty Mayhew, Instructional Division Dean, West Campus
Leticia Menchaca, Dean of Student Development, Desert Vista Campus
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
Lorraine Morales, Dean of Student Development, Northwest Campus
Harry Muir, Dean of Instruction, Downtown Campus
Brigid Murphy, Dean of Instruction, Northwest Campus
Dave Padgett, AVC, Academic Services
Raul Ramirez, Vice Chancellor, Human Resources
Jack Redavid, AVC, Human Resources
Anna Reese, Executive Director, Financial Aid
Nancy Russell, Dean of Workforce and Business Development
Robert Riza, Acting AVC, Student Services
Edgar Soto, Acting Executive Director, Athletics
Juan Soto, Acting Dean of Student Development, East Campus
Stan Steinman, Sr. Assistant to the Provost
Heather Tilson, Executive Director, Planning and Institutional Research
Mary Vanis, Interim President, Desert Vista Campus
Anne Vosberg, Acting Dean of Student Development, Downtown Campus
Lynne Wakefield, AVC, Marketing
Bill Ward, AVC, Facilities

RECORDING SECRETARY
Linda Ashenbrener

ADMINISTRATION
Roy Flores, Chancellor
Lou Albert, President, West Campus
David Bea, Executive Vice Chancellor, Administration
Johnson Bia, President, Downtown Campus
Imelda Cu yugan, AVC, External Relations
Betty Elasowich, Division Dean, West Campus
Charlotte Fugett, President, East Campus
Donna Gifford, Sr. Assistant to the Chancellor
Mary Beth Ginter, Division Dean, West Campus
John Gillis, Acting Division Dean, West Campus
Diane Groover, Assistant Vice Chancellor for Finance
Greg Hart, Dean, Pima College Adult Education
Jerry Haynes, Dean of Student Development, Community Campus
David Irwin, Executive Director, Public Information
GENERAL MATTERS

Call to Order

Richard Fimbres called the meeting to order at 7:10 p.m.

Pledge of Allegiance

Sherryn Marshall led the Pledge of Allegiance.

Public Comment and Reports

Public Comment

Pat Murray, Instructional Faculty-Nursing, verbalized her support for the Memorandum of Understanding signed by the Meet and Confer teams to meet health care needs and to fill the vacant nursing faculty positions.

Karen Corbit, Instructional Faculty-Nursing, shared thoughts on health care needs and recognizes that we, the College have an ethical obligation to the community to meet these needs.

Staff Representatives

Julie Hecimovich from Staff Council reported AVIVA Center recognized the College as the largest provider of school supplies to foster and abused children again this year.

It was reported that Vice Chancellor Kirk Kelly and Chief Stella Bay presented the Emergency Response Plan to Staff Council.

An overview of the Alumni office presented by Toppy Burke reported 15,000 students are on the alumni listserv.

Staff Council will hold the annual election of representatives in November. The committee to conduct the election was established.

Campus updates included information on Safe Halloween Night, Car Safety Clinic, and the KUAT volunteer event. Community Campus announced the new endowment that will be established through the Pima College Foundation for retiring Dean of PCAE, Greg Hart.
Student Representatives

Karaline Salmans and Selemani Tuli were introduced as the new student representatives to the Board. They reported on the welcome back activities at each of the campuses. Desert Vista Student Life selected twenty students to participate in the CORE project which is a year-long series of events that includes educational workshops, an oral history project and social justice trainings. East Campus began preparation for Safe Halloween.

Faculty Representatives

Jack Mertes gave reports for two meetings held since the last Board meeting.

At the August 17 meeting, Erich Saphir was elected as President Elect and Barbara Green was elected Secretary Elect. Donna Gifford, Senior Assistant to the Chancellor presented a discussion on policies, regulations and Standard Practice Guides. Ana Jimenez and Nan Schmidt will act as co-vice presidents of PCCEA for the fall. Assistant Vice Chancellors from the Provost’s area will give reports to Faculty Senate monthly to provide experience for administrators. The RFP is being drafted for the Institutional Climate Survey and there was a motion carried unanimously on the committee composition.

During the September 7 meeting, the Senate agreed to study the 2008-2009 Draft Academic Calendar and will forward comments within a week. Other topics of discussion included Faculty Step Progression Committee, Cycle One Program Review, and Institutional Climate Workgroup, chaired by the Provost and Dan Eckstrom. Linda Brown gave a report from the Adjunct Affairs Committee.

Report — Chairperson of the Board

Chairman Fimbres read a statement from the Board of Governors stating the Board recognizes the need for the highest measure of accountability, continual scrutiny of policies, processes and practice and a continual focus on planning, and transparency of process and information. Therefore, as we near the Legislative Session, the Board supports the possible creation of a State board for community
Motion to Authorize Executive Session PASSES

colleges. Such authority should not usurp the authority of the local board.

Motion No. 6768

Brenda Even – M, Scott Stewart – S, to authorize an Executive Session of the Board of Governors on October 9, 2007.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Report — Secretary of the Board

There was no report.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

Brenda Even reported on the meeting held at Yavapai Community College. AADGB continue to work on the reorganization. Dr. Flores is currently the chairman and is instrumental in reshaping AADGB. Discussion at the meeting included the legislative agenda which will include funding issues and protection of state aid. The next event, chaired by Scott Stewart and Linda Rosenthal, will be held October 26-27 in Tucson and will include a reception and a presentation on articulation. Noah Brown, ACCT President, will speak on board effectiveness.

Chancellor’s Report

Lynne Wakefield, Assistant Vice Chancellor for Marketing, presented an overview on Marketing that included information on demographics, targeted markets, communication channels, strategies and advertising. New initiatives include video and audio media on the website and an advertising campaign.

Chancellor Flores reported that enrollment has increased overall, despite implementation of Proposition 300.

Thirty per cent of incoming freshmen are not prepared for math at the College. The College is currently offering
remedial courses at the University of Arizona. There is a standing committee chaired by the Provost, Dr. Suzanne Miles, and Dr. Jerrold Hogle, Vice Provost at the UA, negotiating better partnerships and collaboration with the UA. The PCC proposal is to offer to help with developmental education. Data showing enrollment has doubled in PCC courses held at the UA for Fall 2007. Data was presented by Chancellor Flores on campus FTSE for daytime classes; evening/weekend classes, and distance ed. Chancellor Flores reported that there are indications by the data that the College is responding to the mission of the College to provide instruction where and when it is convenient for the community.

Monthly Financial Statements through July 2007

Executive Vice Chancellor Bea reviewed the monthly financial statements through July 2007. The increase of net assets through the end of the month resulted in approximately $1.3 million higher than last year’s result. Operational performance follows normal patterns with General Fund expenditures and commitments at approximately fifty per cent of the budget.

Information Items

Voluntary Separations from Employment

Student Aide Hires

BP-3118: Access to Learning – First Reading

These items were noted as information items.

Action Items

Approval of Minutes

Motion No. 6769

Brenda Even – M, Scott Stewart – S, to approve the revised minutes of the Regular Meeting of August 8, 2007.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.
Motion to Approve Consent Agenda

PASSES

Consent Agenda

Motion No. 6770

Scott Stewart – M, Marty Cortez – S, to approve the Consent Agenda, with Addenda to Items 16.1 New Appointments; 16.2 Adjunct Faculty Appointments and 16.4 Temporary Appointments.

16.1 New Appointments
16.2 Adjunct Faculty Appointments
16.3 Temporary Appointments
16.4 Involuntary Separation from Employment
16.5 Grant Proposal/Subrecipient Award and Agreement: National Institutes of Health – Arizona Board of Regents on behalf of the University of Arizona – Understanding and Promoting Health Literacy
16.6 Grant Proposal/Subrecipient Award/Intergovernmental Agreement: United States Small Business Administration – Maricopa County Community College District, Small Business Development Center
16.7 Grant Proposal/Subrecipient Award and Agreement: Liberty Elementary School/Arizona Department of Education Science and Literacy Team Project
16.8 Grant Proposal/Subrecipient Award and Agreement: Arizona Department of Economic Security/Easter Seals Blake Foundation Child Care College Credit Collaboration
16.9 Contract: Online Learning System
16.10 Contract: Exeter Group

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Nursing Salaries

A special session of Meet and Confer was held for PCCEA and Management to discuss recruitment and compensation options for nursing faculty due to the critical shortage. Financial incentives that meet or exceed those of other colleges and health care employers were discussed at the
sessions. The signed proposal for changes to the Faculty Personnel Policy Statement included a new salary schedule for nursing faculty, reimbursement of moving expenses and rental accommodations for relocation, and an annual stipend for specialty certifications. Chancellor Flores discussed the shortage of nurses, not only at PCC but nationwide, and expressed the critical need to hire nursing faculty to keep the PCC nursing program. Robin Steinberg, Chief Spokesperson, said PCCEA supports the nursing program and faculty but, after obtaining input from faculty, expressed concerns regarding the revenue sources and made suggestions for an optional proposal. PCCEA requested continuing the work on a decision in Spring 2008. Members of the Board asked for clarification on the agreement that were responded to by Flores and Steinberg.

**Motion No. 6771**

Scott Stewart – M, Brenda Even – S, to approve the changes to the Personnel Policy Statement for the Faculty employee group.


**Adjournment**

**Motion No. 6772**

Brenda Even – M, Scott Stewart – S, to adjourn the meeting.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

The meeting adjourned at 9:15 p.m.

__________________________
Secretary

__________________________
Date
TO: Board of Governors  DATE: 10/09/07
FROM: Chancellor  ITEM NO: 18
SUBJECT: Consent Agenda

Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

18.1 New Appointments
18.2 Adjunct Faculty Appointments
18.3 Temporary Appointments
18.4 Employment Contract: Chancellor
18.5 Grant Proposal: United States Department of Education Engaging Students in Public Policy (ESIPP) Project
18.6 Grant Award: Arizona Commission for Postsecondary Education, United States Department of Education Leveraging Educational Assistance Partnership Program and Special Leveraging Educational Assistance Partnership Program
18.7 Grant Proposal/Intergovernmental Agreement: Tohono O'odham Nation Taser Safety Enhancement Project
18.8 Intergovernmental Agreement: Pima County Wastewater Operations Trainee Program
18.9 Intergovernmental Agreement: Pima County Community College District and Arizona K-12 Schools Teacher Preparation Program (TPP): Intern Certification
18.10 Intergovernmental Agreement: City of Tucson on behalf of the Tucson Fire Department Community Emergency Response Team (CERT)/Metropolitan Medical Response System (MMRS) Plan
18.11 Memorandum of Understanding: U.S. Air Force, Davis Monthan Air Force Base Educational Programs Advanced Life Support / Accelerated Paramedic Training
18.12 Curriculum Recommendations – New Degree Program: Translation and Interpretation Studies (AAS)
18.13 Contract: College-wide Reporting Environment
TO: Board of Governors

FROM: Chancellor

DATE: 10/09/07

ITEM NO: 18.1

SUBJECT: New Appointments

Recommendation:

The Chancellor recommends that the Board of Governors approve these new appointments.

Background:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Faculty

Barnes, Trina

Instructional Faculty

WC – Nursing

Salary: $40,500
Effective: 08/22/07

Education: Associate Degree of General Studies, Pima Community College; Bachelor of Science, Nursing, University of Arizona

Experience: Ms. Barnes has been teaching at Pima Community College on a continuing basis. She served a one-year administrative appointment last academic year and continues to teach as an adjunct faculty member in nursing for Pima Community College. She has also been employed by Kino Community Hospital since 1999. Other experience includes clinical rotations with Carondelet St. Joseph’s Hospital, Tucson Medical Center, University Medical Center and El Dorado Hospital beginning in 1998.

Recruitment Overview:

The Campus President concurs with this selection and recommends the administrative appointment.

Staff

Buckner, Melody

Instructional Designer

District Office – Human Resources

Salary: $49,714
Effective: 10/15/07

Education: Bachelor of Science, Design, College of Architecture, Arizona State University; Master of Education, Educational Technology, Northern Arizona University

(Continued)
Experience: Ms. Buckner has three years of experience as a computer graphic artist, seventeen years of experience as a graphic designer/web designer, one year of experience as an instructional designer and three years of experience as adjunct faculty at Pima Community College.

Recruitment Overview:
An external recruitment was conducted. Five complete applications were screened and the final candidate was interviewed by the Vice Chancellor for Human Resources.

Chevraux, Matthew  
**Printer Operator**
Salary: $12.40/hr  
Effective: 10/15/07  
Education: High School Diploma  
Experience: Mr. Chevraux has 1½ years of print shop experience.

Recruitment Overview:
An external recruitment was conducted. Fifteen complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Provost.

Harris, Amy  
**Support Technician**
Salary: $13.37/hr  
Effective: 10/15/07  
Education: Coursework, General Studies, Pima Community College  
Experience: Ms. Harris has over three years of experience in customer service and in an administrative office setting.

Recruitment Overview:
An external recruitment was conducted. Fifty-four complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

Kukla, Shanna  
**Program Manager-ECE**
Salary: $56,263  
Effective: 10/01/07  
Education: Bachelor of Science, Human Services, Lesley University  
Experience: Ms. Kukla has served as Director for St. Alban’s Preschool and Kindergarten for the last 3 years. Previously, she had more than fifteen years of experience as a preschool teacher and center director.

Recruitment Overview:
An external recruitment was conducted. Twenty-one complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

Nañez, Michelle  
**Support Technician**
Salary: $13.37/hr  
Effective: 10/15/07  
Education: Coursework, Liberal Arts, Pima Community College  
Experience: Ms. Nañez has worked over three years of experience as a Student Aide and Support Technician with Pima Community College.
Recruitment Overview:
An external recruitment was conducted. Thirty-two complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

Rodriguez-Pitel, Daisy  Executive Assistant to the Campus President
Salary: $56,263  Northwest Campus
Effective: 10/15/07  Selected to fill a vacant position
Education: Bachelor of Arts, Speech Communication, San Francisco State University; Master of Arts, Student Personnel Administration, New York University; Doctor of Philosophy, Higher Education Administration, Indiana University-Bloomington
Experience: Dr. Rodriguez-Pitel has twelve years of experience in higher education. She was Assistant Dean of Students at the University of Virginia for three years and Diversity Education Specialist at Indiana University for three years. She has also served as a Research Associate, Residence Hall Director and Coordinator of Student Programs. In addition, Dr. Rodriguez-Pitel has taught classes at Indiana University and the University of Virginia.

Recruitment Overview:
An external recruitment was conducted. Twenty-six complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

Wakefield, Dena  Advanced Program Coordinator
Salary: $44,482  District Office
Effective: 10/15/07  Selected to fill a vacant position
Education: Coursework, Metro Tech Community College and Pima Community College
Experience: Ms. Wakefield has over twenty-five years of experience as a legal secretary and executive assistant as well as nine months experience as an advanced program coordinator.

Recruitment Overview:
An external recruitment was conducted. Twenty-eight complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Vice Chancellor of Human Resources.

Yubeta, Alma  Executive Assistant to the Campus President
Salary: $56,263  Desert Vista Campus
Effective: On or after 10/15/07  Selected to fill a vacant position
Education: Associate of Applied Science, Computer Programmer, Pima Community College; Bachelor of Arts, Interdisciplinary Studies, University of Arizona; Master of Arts, Educational Leadership, Northern Arizona University
Experience: Ms. Yubeta currently works as an Executive Assistant for the State of Arizona, before that she worked for Pima Community College for twenty-two years in administrative support roles.
Recruitment Overview:
An external recruitment was conducted. Twenty-six complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

Contact Person:
Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
Addendum
New Appointments
Item No. 18.1
BOG 10/09/07

Staff

Bunch, Stephen  Trades/Maintenance Technician
Salary:  $12.40/hr  Downtown Campus
Effective:  10/15/07  Selected to fill a vacant position
Education:  High School Diploma
Experience:  Mr. Bunch has nine years of maintenance experience, ten years of factory supervision and one year of truck driver experience.

Recruitment Overview:
An external recruitment was conducted. Twelve complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Executive Vice Chancellor of Administration.

Camacho, Wayne  Police Officer
Salary:  $19.73/hr  Department of Public Safety
Effective:  11/13/07*  Selected to fill a vacant position
Education:  Coursework, Midwestern State University and Austin Community College
Experience:  Mr. Camacho has 13 years experience as a police officer.

Recruitment Overview:
An external recruitment was conducted. Twelve complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Executive Vice Chancellor of Administration.

*Contingent upon a successful polygraph, physical and psychological testing.

Chavez, Jario  Trades/Maintenance Technician
Salary:  $12.40/hr  West Campus
Effective:  10/15/07  Selected to fill a vacant position
Education:  High School Diploma
Experience:  Mr. Chavez has two years experience as a courier for Pima Community College as well as varied experience in landscaping and handyman work.

Recruitment Overview:
An external recruitment was conducted. Ten complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Executive Vice Chancellor of Administration.

Clifford, Aurie  Student Services Coordinator
Salary:  $49,714  Downtown Campus
Effective:  On or after 10/15/07  Selected to fill a vacant position
Education:  Bachelor Degree:  Business Management; University of Phoenix
Experience:  Ms. Clifford has three years of financial aid experience in an educational setting.
Recruitment Overview:
An external recruitment was conducted. Fifty-four complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Provost and Executive Vice Chancellor.

Espinosa, Analisa  
**Student Services Technician**  
Salary: $14.32/hr  
Effective: 10/15/07  
Education: High School Diploma  
Experience: Ms. Espinosa has seven months experience as a support technician for Pima Community College as well as seven years of experience as a receptionist and a property manager.

Recruitment Overview:
An external recruitment was conducted. Thirty-six complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Provost and Executive Vice Chancellor.

Gonzales, Carlos  
**Support Technician**  
Salary: $14.32/hr  
Effective: 10/15/07  
Education: Associate of Arts, Liberal Arts, Pima Community College  
Experience: Mr. Gonzales has over two years experience working in an office setting for Pima Community College as a Student Aide, Office Aide, and most recently as a Student Services Technician.

Recruitment Overview:
An external recruitment was conducted. Seventy-one complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President and Dean of Student Services.

Gutierrez, Norma  
**Support Technician**  
Salary: $13.37/hr  
Effective: 10/15/07  
Education: High School Diploma  
Experience: Ms. Gutierrez has two years experience as a support technician for Pima Community College as well as over five years experience as an administrative assistant.

Recruitment Overview:
An external recruitment was conducted. Seventy-one complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Provost and Executive Vice Chancellor.

Klein, William  
**Student Services Specialist**  
Salary: $17.23/hr  
Effective: 10/15/07  
Education: Bachelor of Arts, Creative Writing, University of Arizona; Master of Arts, Composition and Rhetoric, Prescott College  
Experience: Mr. Klein has three years experience in academic advising. He is currently working temporary as a student services specialist and an adjunct faculty at Pima.
County Community College. He also has worked as an Administrative Aide for the Higher Order Thinking Skills (HOTS) program (1992-1994) in Tucson, AZ.

Recruitment Overview:
An external recruitment was conducted. Thirty seven complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Campus President.

Munger, Larry  
**Salary:** $14.32/hr  
**Effective:** 10/15/07  
**Education:** High School Diploma  
**Experience:** Mr. Munger has been employed by the Department of Justice/Federal Prison System for 21 years in various positions including bailiff and correctional officer, human resources manager, chief of examining section and workforce manager.

Recruitment Overview:
An external recruitment was conducted. Twelve complete applications were received. Applicants were screened and interviewed by an advisory committee. The finalists were interviewed by the Executive Vice Chancellor of Administration.

*Contingent upon a successful polygraph test

Navarro-Castellanos, Norma  
**Salary:** $49,714  
**Effective:** On or after 10/15/07  
**Education:** Bachelor Degree; History; University of Arizona  
**Experience:** Ms. Navarro-Castellanos has six years of financial aid experience in an educational setting.

Recruitment Overview:
An external recruitment was conducted. Fifty-four complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Provost and Executive Vice Chancellor.

Santos, Christopher  
**Salary:** $12.40/hr  
**Effective:** 10/29/07  
**Education:** High School Diploma  
**Experience:** Mr. Santos has 13 years experience as a painter.

Recruitment Overview:
An external recruitment was conducted. Twelve complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Executive Vice Chancellor of Administration.

Serna, Roberto  
**Salary:** $19.37/hour  
**Effective:** 11/13/07  
**Education:** Coursework, University of Texas  
**Experience:** Mr. Serna has five years experience as a border patrol agent and two years experience as a security guard/site supervisor.
Recruitment Overview:

An external recruitment was conducted. Twelve complete applications were received. Applications were screened and interviewed by an advisory committee. The finalists were interviewed by the Executive Vice Chancellor of Administration.

*Contingent upon a successful polygraph, physical and psychological testing.

Sexton, Christie  
**Support Specialist**

<table>
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<tr>
<th>Salary:</th>
<th>$16.26/hr</th>
<th>Effective:</th>
<th>10/15/07</th>
<th>Selected for a vacant position</th>
</tr>
</thead>
</table>

Education: High School Diploma  
Experience: Ms. Sexton has forty years experience working in an executive level administrative support specialist role. She has experience working for Pima Community College as a support specialist.

Recruitment Overview:

An external recruitment was conducted. Twenty-two complete applications were received. Applicants were screened and interviewed by an advisory committee. The finalists were interviewed by the Director of Equal Employment Opportunity and Affirmative Office.

St. John, Amy  
**Student Services Advanced Specialist**

<table>
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<th>Salary:</th>
<th>$19.87 Hour</th>
<th>Effective:</th>
<th>10/29/07</th>
<th>Selected for a vacant position</th>
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</thead>
</table>

Education: Bachelor of Arts, Psychology, Youngstown State University; Master of Arts, Educational Counseling, University of Phoenix  
Experience: Ms. St. John has five years experience in K-12 counseling. She is currently working as a Program Coordinator at Pima Community College (2006-2007) and has worked as a school counselor and LEAP Manager for Marana Unified School District (1996-2006).

Recruitment Overview:

An external recruitment was conducted. Twenty-six complete applications were received. An advisory committee conducted paper screening and interviews. Finalists were interviewed by the Campus President.

Contact:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)
TO: Board of Governors
FROM: Chancellor
ITEM NO: 18.2
DATE: 10/09/07
SUBJECT: Adjunct Faculty Appointments

Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Background:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial discipline(s) for which certified and initial campus. Adjuncts may also teach in other disciplines if additional certifications are awarded or as temporary non-credit instructors in areas for which they are qualified.

Allen, Mona C. CC
Discipline(s): Fire Science, Emergency Medical Technology, and Emergency Medical Services (Occupational)
Education: Coursework, Pima Community College; Certificate in Emergency Medical Technology-Paramedic, National Registry; Certificate-Paramedic, AZ Department of Health Services; Certified Fire Fighter III, State of Arizona
Experience: Ms. Allen has 15 years experience with Green Valley Fire District as a Firefighter and Paramedic. Currently the instructor for CPR programs, ACLS, PALS, and other paramedic subjects for Green Valley Fire District.

Anthony, Patricia EC
Discipline(s): Pharmacology
Education: Bachelor of Arts, Biology, University of Arizona; Master of Art, Pharmacology, Doctor of Philosophy, Pharmacology, New York Medical College, New York
Experience: Over 5 years experience as an instructor.

Caldwell, Chris S. WC
Discipline(s): Mathematics (Developmental)
Education: Bachelor of Science, Mathematics, Northern Arizona University
Experience: Three years experience as high school Mathematics teacher in the Amphitheater School District. Six years experience as software developer at Intuit.
Clark, Donna M.  
**Discipline(s):** Nursing (Occupational)  
**Education:** Bachelor of Science in Nursing, Nursing, University of North Carolina at Chapel Hill; Registered Nurse, Arizona  
**Experience:** Ten years of clinical nursing experience in Tucson area hospitals and in North Carolina. Currently Clinical Lead Nurse in medical-surgical unit at Tucson Medical Center.

Cox, Jason  
**Discipline(s):** Philosophy, Downtown Campus  
**Education:** Bachelor of Science, Religious Studies, University of Arizona; Master of Arts, Philosophy, Ateneo de Manilla University, Philippines (Educational Credential Evaluators, Inc. report)  
**Experience:** Previous Philosophy instructor for St. Mary’s College.

DelVecchio, Joseph L.  
**Discipline(s):** Fitness and Sport Sciences, Golf (Limited Exemption)  
**Education:** Certified Apprentice, Professional Golf Association of America  
**Experience:** Five years experience as golf professional at local golf centers and country clubs. Currently First Assistant, Golf Professional for the City of Tucson, El Rio Golf Course.

Finley, Marian C.  
**Discipline(s):** Student Success  
**Education:** Bachelor of Science, Public Relations, Northern Arizona University; Master of Arts, Secondary Counseling, Adams State College  
**Experience:** Currently Guidance Counselor, Sahuarita Unified School District; Counselor/Administrator, Tehachapi Unified School District; Guidance Counselor, Antelope Valley High School District; Guidance Counselor, Harrison School District; Counselor, Colorado Youth Challenge Corps; Counselor, Office of Rural Job Training and Partnership; Prevention Specialist, Boys and Girls Clubs of Pueblo; Program Coordinator, Fremont County; Youth Programs Specialist, Salem Parks and Recreation; Self Reliance/Day Camp Manager, Camp Fire Boys and Girls Club.

Garcia-Montijo, Betsy  
**Discipline(s):** Art  
**Education:** Master of Fine Arts, Art, University of Arizona  
**Experience:** Award-winning artist showing at galleries in Tucson and Sonora, Mexico and at annual employee art exhibition at University of Arizona. Currently a Research Aide in the Department of Molecular & Cellular Biology at the University of Arizona.

Himler, Anna G.  
**Discipline(s):** Biology  
**Education:** Bachelor of Arts, Biology, Oberlin College, Oberlin, Ohio; Doctor of Philosophy, Ecology, Evolution, & Behavior, University of Texas at Austin

*Regular Employee (Continued)*
Adjunct Faculty Appointments

Experience: Research and Training (PERT) Fellow, University of Arizona; Teaching Assistant, University of Texas at Austin; Research Assistant, University of Texas at Austin; Research Technician, University of Arizona.

James, Genevieve

Discipline(s): Student Success
Education: Bachelor of Science, Child Development, Weber Statue University, Utah; Master of Science in Education, Guidance and Counseling, University of Wisconsin
Experience: Twenty years experience as counselor and legal advocate for victims of violence. Two years experience managing U.S. Department of Justice grant programs for Native American communities in New Mexico; currently employed as an education counselor for the Pascua Yaqui Tribe.

Magdaleno, Norma

Discipline(s): Social Services
Education: Associate of Applied Science, Social Services, Pima Community College; Bachelor of Arts, Social & Behavioral Science, University of Arizona; Master of Social Work, Social Work, Arizona State University
Experience: Licensed Clinical Social Worker with ten years experience as therapist, counselor, and advocate with educational institutions, community organizations, and health care agencies in New Mexico and Arizona.

Miller, Evangelina P.

Discipline(s): Nursing
Education: Bachelor of Science in Nursing, Grand Canyon University, Phoenix
Experience: Four years nursing experience in Tucson hospital and health service agencies.

Ornelas, Joe M.

Discipline(s): Aviation (Occupational)
Education: Bachelor of Science, Government Service, University of Arizona
Experience: Currently Home Representative, Tucson Airport Authority; Fire Chief, Tucson Airport Authority.

Rao, Rama

Discipline(s): Mathematics, Computer Information Systems
Education: Bachelor of Science, Science and Education, Master of Science, Mathematics and Computer Science, Andhra University, India
Experience: Five years experience teaching mathematics in secondary schools; currently serving as math instructor at Luz Academy, Tucson.

Shemroske, Corey N.

Discipline(s): Writing (Developmental)
Education: AGEC-S Certification, Science, Pima Community College; Bachelor of Arts, Humanities, University of Arizona
Experience: Currently Tutor, Pima Community College; Research/Lab Assistant, University of Arizona; Research/Lab Assistant, The Green Valley Pecan Growers; Writing Seminar Assistant, Pima Community College

*Regular Employee
Adjunct Faculty Appointments

Turri, Albert F. 
Discipline(s): Biology 
Education: Associated of Applied Arts & Sciences, Broward Community College; Bachelor of Arts, Political Science, Master of Science, Audiology, University of South Florida; Doctor of Philosophy, Audiology, Pennsylvania College of Optometry 
Experience: Currently Doctor of Audiology, Sound Point Audiology; Owner/Audiologist, Self-employed; Regional Sales Manager, Micro Tech; Resident Audiologist, University of Arizona.

Valencia, Guadalupe  
Discipline(s): Business and Accounting 
Education: Bachelor of Business Administration, Accounting, Masters of Business Administration, University of Texas 
Experience: Two years of experience teaching accounting courses at El Paso Community College. Eight years of experience as an accountant and financial manager in higher education institutions; currently the assistant comptroller at the University of Arizona.

Webb, Kelly 
Discipline(s): Veterinary Technician (Occupational) 
Education: Associate of Applied Science, Veterinary Technician, Pima Community College 
Experience: Certified Veterinary Technician; meets Occupational Certification requirements.

Weberg, Lyndon C.  
Discipline(s): Mathematics (Developmental) 
Education: Bachelor of Science, Mathematics, University of Wisconsin, River Falls, Master of Science, Biostatistics, University of Minnesota, Twin Cities 
Experience: Forty years experience in academia and private industry in the fields of Mathematics and Computer Science. Currently Research Associate at University of Arizona doing prostate cancer research.

Wooddell, Gwendolyn  
Discipline(s): Early Childhood Education, Education 
Education: Bachelor of Science, Education, Otterbein College, Ohio; Masters of Education, Child Development and Family Life, University of Cincinnati, Ohio 
Experience: Over 5 years experience as an associate professor.

Contact:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

[Signature]
Dr. Roy Flores, Chancellor

*Regular Employee
Carroll, Julie G.
Discipline(s): Social Services
Education: Bachelor of Arts, Psychology, Master of Education, Community and Agency Counseling, Ohio University
Experience: Licensed Professional Counselor with eight years experience as child and family therapist, clinical supervisor, and training specialist with regional community health organizations; currently Training Supervisor at Community Partnership of Southern Arizona.

Cutrell, Jackie D.
Discipline(s): Water & Wastewater Treatment (Occupational)
Education: Associate of Applied Science, Mining Technology, Rend Lake Community College Certificate, Grade 4 Wastewater Treatment Plant Operator, Arizona Department of Environmental Quality
Experience: Ms. Cutrell has over 25 years experience in Wastewater Treatment and has been employed with Pima County as a Technical Training/ Safety Coordinator.

Haeger, Sandy A.
Discipline(s): Culinary Arts (Occupational)
Education: Associates in Culinary Arts, Scottsdale Culinary Institute
Experience: Ms. Allen has 5 years experience in Culinary Arts. She was employed as a Pastry Cook with Canyon Ranch, line cook and assistant Gard Manger Chef with Skyline Country Club, and most recent VT Instructor (Culinary Arts) with Department of Justice-Bureau of Prisons.

Karnatz, Dale E.
Discipline(s): Water & Wastewater Treatment (Occupational)
Education: Associate of Science, Highland Community College, Kansas Certificate, Grade 3 Water treatment Plant Operator and Grade 4 Wastewater Treatment Plant Operator, Arizona Department of Environmental Quality;
Experience: Mr. Karnatz has over 10 years experience in Wastewater Treatment and is employed with Pima County as a Technical Training/ Safety Coordinator.

Weiler, Scott J.
Discipline(s): Water & Wastewater Treatment (Occupational)
Education: Associate of Science, Pima Community College Certificate, Grade 4 Wastewater Treatment Plant Operator, Arizona Department of Environmental Quality
Experience: Mr. Karnatz has over 10 years experience in Wastewater Treatment and is employed with Pima County as a Technical Training/ Safety Coordinator.

(Continued)
Adjunct Faculty Appointments-Addendum

Contact:
Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor

Date: 08/08/07
Page 2

*Regular Employee (Continued)
TO: Board of Governors
FROM: Chancellor
SUBJECT: Temporary Appointments

DATE: 10/09/07
ITEM NO: 18.3

Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Background:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

Alam, Bina
Child Care Assistant
DV
Education: Coursework at Pima Community College
Experience: Has more than five years experience volunteering with children in the public schools. She was a teacher's assistant and involved with supervision and curriculum.

Barajas, Victoria
Instructor
CC
Education: Bachelor of Arts, Elementary Education, University of Arizona; Master of Education, Educational Leadership, Northern Arizona University
Experience: Ms. Barajas worked as a clinical professor at the University of Arizona for two years. She is currently a teacher at the elementary school level and owner of Young Rembrandt, a school-aged art program.

Bergeron, Danielle M.
Office Aide
DC
Education: High School Diploma; Coursework at Pima Community College
Experience: Ms. Bergeron has customer service experience working for H&R Block and the UPS Store. She worked at the front desk in both businesses, as well as answered phones, filed and learned their computer systems. She was also employed at Village Inn as a waitress and cashier.

(Continued)
Temporary Appointments

Bryant, Jackie
Education: Associate Degree, General Studies, Pima Community College; Coursework, Psychology; McCleman Community College
Experience: Has worked since 2002 for Tucson Unified School District as a teacher’s assistant. She was responsible for tutoring, helping teachers with daily schedule, and helping supervise children during mealtime.

Burkholder, Margaret
Education: Bachelor of Science, Secondary Education-Math, Western New Mexico University; Master of Education, Educational Administration, Chapman University
Experience: Ms. Burkholder is currently a high school math teacher in Tucson. She also serves as a member of the school site council for Tucson Unified School District and is a board member for Vail School District. Ms. Burkholder has owned Little Lamb Child Care for the last four years. She also works as an educational consultant and resume writer.

Depuma, Janine M.
Education: Bachelor of Arts, Elementary Education, University of Arizona
Experience: Ms. Depuma worked for three years as an elementary school teacher for charter schools in Tucson. She is currently enrolled in Pima Community College’s pre-nursing program and is applying to the University of Arizona School of Nursing in the spring and plans to continue her education there in the fall.

Eisenstadt, Rachel
Education: Coursework at Pima Community College
Experience: Ms. Eisenstadt has worked in child care since 2003. She has assisted in the classroom with child supervision and leading curriculum.

Fyffe, Joseph
Education: Associate of Applied Science, Fire Science, Associate of Arts, General Studies, Pima Community College
Experience: Mr. Fyffe has been in the fire service since April 2005. For the duration of his career in fire science, he has been employed by Rural Metro Fire Department. Mr. Fyffe is a Firefighter I & II and is EMT-B certified.

Gastelo, Rene
Education: High School Diploma
Experience: Mr. Gastelo currently works at Food City as a stocker.

Gaynor, Barbara Rose
Education: Bachelor of Arts, English, Marymount College
Experience: Ms. Gaynor teaches English to at-risk high school age youth for Pima Prevention Partnership. She has been a self-employed life coach for the last 8 years. Ms. Gaynor has also been a practitioner certified by the International Foundation for Bio-Magnetic Touch Healing in Tucson since 2006.
Gillispie, Charles  
**Instructor**  
**CC**

**Education:** Bachelor of Arts, English, University of Arizona; Master of Fine Arts, Creative Writing, University of Arizona

**Experience:** Mr. Gillispie is a master’s level licensed counselor with extensive training in dream application from the Jung Institute in Zurich, Switzerland. He has facilitated counseling groups, lectures and workshops at Cottonwood de Tucson for the last fourteen years. Mr. Gillispie joined Pima Community College as an adjunct faculty member in 2005.

Gossaye, Konjit  
**Support Assistant**  
**CC**

**Education:** High School Diploma, Addisababa, Ethiopia

**Experience:** Ms. Gossaye has six months of experience working with disabled students as a volunteer at Project RAISE.

Hensley, Keith C.  
**Special Projects Professional**  
**CC**

**Education:** Coursework at Pima Community College, the University of Arizona, University of Maryland, Montgomery College, and the University of Michigan, 1969-1998

**Experience:** Mr. Hensley was a Police Officer with Tucson Police Department from 1975 to 1996. He is a certified AZ POST instructor in field training, DUI training, and Horizontal Gaze Nystagmus (Field Sobriety). Mr. Hensley is also an AZ POST certified general instructor.

Hilbert, Deborah  
**Instructor**  
**CC**

**Education:** Bachelor of Science, Nutrition, Edinboro University of Pennsylvania; Master of Arts, Education, Health Education, Pennsylvania State University

**Experience:** Ms. Hilbert has worked as a registered dietician for eighteen years in various settings including a university, hospital, public health worksite and long-term care. She is currently employed in the nutrition department of Miraval Life in Balance Resort in Arizona.

Hogan-McNutt, Sarah  
**Instructor**  
**CC**

**Education:** Bachelor of Arts, Spanish, University of Portland; Master of Arts, Teaching - English as a Second Language, Columbia University

**Experience:** Ms. Hogan-McNutt has twenty years of teaching experience in English as a Second Language. She has taught in Barcelona, Spain and Terni, Italy, as well as Renton Technical College and Seattle Community College.

Hollingsworth, Michael  
**Special Projects Professional**  
**CC**

**Education:** Associate of Science, Electronics/Computer Science, ABC Technical Tucson; Additional coursework, Chapman College Tucson DMAFB

**Experience:** Mr. Hollingsworth has over twenty-five years of experience in the fields of consumer electronics and corporate and software identities. He has worked extensively in design, implementation and illustration for various electronic products and computer software applications.

(Continued)
Temporary Appointments

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>NW</th>
<th>Education</th>
<th>Experience</th>
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<tbody>
<tr>
<td>Jimenez, Maxemilio B.</td>
<td>Tutor</td>
<td></td>
<td>Currently finishing high school coursework through home schooling</td>
<td>Mr. Maxemilio is currently a student at Northwest Campus and has completed his first year of Spanish courses with A’s. He will be working as a tutor for first and second semester Spanish. He is an Eagle Scout and has taken a lead role with his troop. When he completes his high school coursework, he hopes to attend West Point.</td>
</tr>
<tr>
<td>Kadous, Walter B.</td>
<td>Special Projects Professional CC</td>
<td></td>
<td>Coursework, Fire Science and Safety, Pima Community College; Certificate, General Industry Outreach Trainer, U.S. Department of Labor; Construction Industry Outreach Trainer, University of California, San Diego</td>
<td>Mr. Kadous has over twenty-eight years of experience with the City of Tucson in Risk Management. He taught and administered Occupational Safety and Hazardous Materials handling training programs.</td>
</tr>
<tr>
<td>Kriegshauser, Paul C.</td>
<td>Laboratory Support Specialist EC</td>
<td></td>
<td>Associate of Science Degree, Biology, Pima Community College Bachelor of Science, Microbiology, University of Arizona</td>
<td>Mr. Kriegshauser is currently working at Kiva Carondelet Medical Group assisting physicians and staff and at University Medical Center as a Laboratory Technician Assistant. Has tutored students in math, chemistry and physics for the past 5 years and is an active member of the Surgery Club and AMA Club.</td>
</tr>
<tr>
<td>Loos, Barbara</td>
<td>Instructor CC</td>
<td></td>
<td>Bachelor of Arts, Fashion Merchandising, Eastern Michigan University</td>
<td>Ms. Loos has worked in the jewelry industry for fourteen years. While living in Hong Kong she was the regional manager for an Italian glass jewelry company. Ms. Loos has designed high-end custom jewelry for ten years.</td>
</tr>
<tr>
<td>Loos, Richard</td>
<td>Instructor CC</td>
<td></td>
<td>Bachelor of Science, Engineering, Purdue University; Master of Science, Engineering, Purdue University</td>
<td>Mr. Loos was awarded Graduate Diamond and Color Stone certificates from the Gemological Institute of America (GIA). He plans to become a Graduate Gemologist by the end of 2007.</td>
</tr>
<tr>
<td>Martinez, LeJon</td>
<td>Instructor CC</td>
<td></td>
<td>Commercial Driver’s License (CDL) Certification</td>
<td>Mr. Martinez has twelve years of experience in the truck driving industry.</td>
</tr>
</tbody>
</table>

(Continued)
Miller, Angela L.  
**Laboratory Specialist**  
WC  
Education: Bachelor of Arts, Communication Studies, University of Iowa; Coursework, Fitness Specialist Training, Lake Washington Technical College; Certified Health Fitness Instructor, American College of Sports Medicine  
Experience: Ms. Miller has seven years of experience as a personal trainer and is currently employed at Fitness Together.

Moore, E. Whitney G.  
**Laboratory Specialist**  
WC  
Education: Bachelor of Science, Exercise Physiology, West Virginia University; Master of Science, Health & Exercise Science, Colorado State University; Certified Strength & Conditioning Specialist – National Strength & Conditioning Association; “C” Licensed Coach – United States Soccer Federation  
Experience: Four years of experience as a personal trainer; currently owner of Moore Training, since 2004 and has been an adjunct faculty member for the Fitness and Sports Science department at Pima College since 2006.

Munoz, Yvonne  
**Child Care Assistant**  
DV  
Education: Child Development Associate (CDA) Preschool and School Age Certificates, Pima Community College  
Experience: Six years experience working in child care. She has prepared lesson plans, driven the van for picking up children, assisted with mealtime and completed necessary paperwork for State Licensing requirements.

Namdarian, Darius  
**Support Specialist**  
WC  
Education: Current student, Physiology, Pima Community College  
Experience: Current work study in the international student services office as a front desk receptionist and provider of information; previously a student aide in the West Campus Adjunct Faculty Resource Center.

Ratajzak, Mick  
**Tutor**  
DV  
Education: Coursework at Pima Community College  
Experience: One year of experience volunteering as a tutor.

Ribeiro da Cruz, Selma  
**Fiscal Support Technician**  
DV  
Education: Associate of Science, Computer Systems Administration, Associate of Business Administration, Pima Community College; Bachelor of Science, Business Management, University of Arizona  
Experience: Ms. Ribeiro da Cruz has seventeen years of accounting experience working at Pe-We-Ce. She has three years experience as a business manager at Rincon Stone and Tile.

Rizzo, Nicholas  
**Tutor**  
NW  
Education: High School Diploma; current Pima Community College student  
Experience: Mr. Rizzo is currently a business administration student. He is well versed in grammar and essay construction. He plans to attend University of Arizona in the fall.

(Continued)
Rodriguez-Pitel, Daisy  
Executive Assistant to Campus President  
NW
Education: Bachelor of Arts, Speech Communication, San Francisco State University;  
Master of Arts, Student Personnel Administration, New York University;  
Doctor of Philosophy, Higher Education Administration, Indiana University-Bloomington
Experience: Dr. Rodriguez-Pitel has twelve years of experience in higher education.  
She was Assistant Dean of Students at the University of Virginia for three years and Diversity Education Specialist at Indiana University for three years. She has also served as a Research Associate, Residence Hall Director and Coordinator of Student Programs. In addition, Dr. Rodriguez-Pitel has taught classes at Indiana University and the University of Virginia.

Sainz, John D.  
Special Projects Professional  
CC
Education: Associate of Arts, Criminal Justice, Pima Community College
Experience: Mr. Sainz has been in the law enforcement field since 1977. He is currently employed by Tucson Police Department and serves in the capacity of Police Officer. Mr. Sainz is an AZ POST certified general instructor and field training officer. He is also a certified G.R.E.A.T. instructor.

Schwarz, Charles E  
Special Projects Professional  
CC
Education: Coursework, Public Administration/Law Enforcement, University of Arizona
Experience: Mr. Schwarz is currently an instructor in Defensive Driving for the National Traffic Safety Institute. He worked in fraud investigations for the State of Arizona Department of Economic Security and the Lottery Department from 1982 to 2005. In addition, Mr. Schwarz was also a Detective with the Tucson Police Department from 1960 to 1982. He is AZ POST certified as a peace officer as well as a general instructor.

Seifert, Karen  
Instructor  
CC
Education: Bachelor of Science, Teacher Education for Hearing Impaired, Eastern Michigan University; Master of Arts, Education, Eastern Michigan University
Experience: Ms. Seifert taught elementary and junior high school for eighteen years in Michigan. She has ten years of experience as a dog trainer and handler.

Teplitsky, Ilya  
Instructor  
CC
Education: Master of Science, Marine Engineering, Odessa Marine University, Ukraine; Master of Arts, Counseling Psychology, Rosebridge Graduate School of Integrative Psychology
Experience: Mr. Teplitsky has been licensed for fourteen years as a psychotherapist. He has taught at a number of California community colleges since 1992. His first book *Psychology of Money* was published in 2004. Mr. Teplitsky’s second book, *Discover Your Life Purpose and Mid-Life Career Change* is scheduled to be published in 2007.

(Continued)
Temporary Appointments

Tilton-Barajas, Diane
Instructor
CC
Education: Bachelor of Science, Natural Resources, University of Arizona
Experience: Ms. Tilton-Barajas has been a naturalist at Miraval Resort where she taught bird watching and lead desert walks. She currently works as a sales representative for Arbico-Organics which sells sustainable choices for pest control.

Urcadez, Marie Antoinette
Special Project Professional
WC
Education: AAS PCC 1987 Radiologic Technology; Radiography, Mammography, and Computerized Tomography ARRT Certifications; Sonography and MRI
Experience: Ms. Urcadez’ experience includes eighteen years, full or part time, at Radiology Ltd., ten years, full or part time, at Northwest Medical Center, and one year at University Medical Center. She teaches anatomy for Radiology Ltd. technologists assistants as well as for Our Mother of Sorrows Middle School Science Olympiad.

Washington, Celeste
Child Care Assistant
DV
Education: High School Diploma
Experience: Ms. Washington worked at a child care center from 2003-2005. She supervised and helped with classroom routine with young children.

Welsh, Shelly L
Instructor
CC
Education: Bachelor of Science, Education, Northern Arizona University
Experience: Ms. Welsh has more than a year experience in teaching computer technology and life skills to high-risk high school youth at Pima Vocational High School.

Zickler, Ian
Instructor
CC
Education: Bachelor of Arts, English Literature, Connecticut College
Experience: Mr. Zickler has more than fourteen years of experience teaching guitar, bass guitar, voice and music theory. He studied classical guitar technique with Jason Vieaux, current head of Cleveland Institute of Music.

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
Addendum
Temporary Appointments
Item No. 18.3
BOG 10/09/07

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Education</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ali, Levi</td>
<td>Lab Specialist</td>
<td>Bachelor of Science, Chemistry, University of Arizona</td>
<td>Mr. Ali has 6 months experience in quality control chemistry with Pepsi Co. and 3 years lab experience in an academic environment.</td>
</tr>
<tr>
<td>Barnes, Jeanette</td>
<td>Support Assistant</td>
<td>Volunteered as a support assistant during EMT practical testing</td>
<td>She has six years experience as a head guard and coach for Tucson Parks and Recreation at the Clements Center Pool.</td>
</tr>
<tr>
<td>Bigger, Geoff</td>
<td>Tutor</td>
<td>Current Pima Community College student</td>
<td>He is extremely knowledgeable in Math up to Calculus II, Chemistry, and Physics.</td>
</tr>
<tr>
<td>Blessing, Garland</td>
<td>Special Projects Professional</td>
<td>Earned several credits at Pima Community College in the fields of fire science, emergency medicine and general studies</td>
<td>Mr. Blessing is a state and nationally certified paramedic as well as a firefighter certified at levels I &amp; II. In addition, he is a certified as a CPR instructor, ACLS, BTLS and PALS provider. Mr. Blessing is employed by Rural Metro in the capacity of firefighter/paramedic on a full-time basis, and also works as a patient care technician at Northwest Medical Center.</td>
</tr>
<tr>
<td>Booker, E'Blueciana</td>
<td>Tutor</td>
<td>Previous Pima Community College student</td>
<td>She is an extremely driven student with an excellent grasp of Math up to Calculus I.</td>
</tr>
<tr>
<td>Cota, Lauren</td>
<td>Office Aide</td>
<td>Current Pima Community College student working on an Associate of Liberal Arts degree in hotel and restaurant management</td>
<td>She has diverse experience in customer service-oriented work - restaurant food preparation, hostess and cashier, travel and trip planning, summer camp counselor, clerical and reception. Experience with Microsoft Office, Word, Excel, Power Point, Access, Photoshop, Basic HTML and a 10-Key Calculator.</td>
</tr>
</tbody>
</table>

(Continued)
### Hennes, Kim
**Support Assistant**  
EC  
**Education:** Bachelor of Fine Arts, University of Arizona  
**Experience:** Ms. Hennes has been an adjunct faculty member for Pima Community College for one year. For the past three years she has been a personal trainer and fitness instructor.

### Ivie, Patricia
**Tutor**  
EC  
**Education:** Current Pima Community College student  
**Experience:** She is an exceptional student and will be an excellent Math, Chemistry, and Physics tutor.

### Jones, Fletcher Ryan
**Tutor**  
WC  
**Education:** Current Pima Community College student  
**Experience:** No prior tutoring experience.

### Kasper, Julie
**Instructor**  
CC  
**Education:** Bachelor of Arts; Sociology; University of Arizona; Master of Arts; Teaching English as a Second Language; Columbia Teacher’s College  
**Experience:** Two years as an ESOL/English instructor for Catalina Magnet School, two years as an ESOL instructor and an assessment and placement coordinator for Long Island High School.

### Masi, Carla
**Tutor**  
EC  
**Education:** Previous Pima Community College adjunct teaching Sign Language courses.  
**Experience:** Her knowledge of ASL and the SLG courses will make her an excellent ASL tutor.

### McCain, Lucas
**Tutor**  
EC  
**Education:** Current Pima Community College student  
**Experience:** He has excelled in Math up to Calculus II. He has previous tutoring experience.

### Newman, Lesley
**Instructor**  
CC  
**Education:** Bachelor of Arts, English James Madison University; Master of Arts, English language/Linguistics, University of Arizona  
**Experience:** Two years as an educational consultant, teaching English and supervising environmental education experiences. One year as a supervisor and trainer for Habitat for Humanity doing volunteer education.

### Newhall, Sally
**Special Projects Professional**  
CC  
**Education:** Associate of Applied Science, Respiratory Science, Pima Community College
Experience: Ms. Newhall has been working in the field of respiratory therapy for multiple years. She currently serves as the Director of Respiratory Therapy at Benson Hospital. Ms. Newhall is a registered respiratory therapist and is licensed in the state of Arizona.

Noble, Bruce

Education: Completed numerous courses in the field of fire science and emergency health services through Pima College and the Community College of the Air Force.

Experience: Mr. Noble is currently employed by the Tucson Fire Department as a firefighter-paramedic and has been working in the fire science-emergency medical technology response field for approximately 5 years. He is a certified paramedic on the national and state levels and is also certified in ALS, PALS and CPR.

Peralta, Jesus

Education: High school diploma from Mexico and has attended classes at Pima Community College.

Experience: Jesus has been an AmeriCorps volunteer at El Rio Adult Learning Center for one and a half years and is fully aware of the duties he will be responsible for implementing.

Raymer, Cynthia

Education: Associate of Arts, Arts, Tulsa Junior College

Experience: Ms. Raymer has worked in the field of education since 1994. She has served in the capacities of support coordinator, substance abuse counselor and special education teaching assistant over the past 13 years.

Rodriguez, Anthony

Education: Current Pima Community College student

Experience: His work experience includes three years as a customer service representative with Affi Inc, one year as an online math tutor with Pima Community College, and one and one-half years as a lab assistant at the University of Arizona.

Saenz, Suzanna

Education: Coursework with Pima Community College - General Studies

Experience: Ms. Saenz has worked in customer service driven organizations for over 7 yrs. She has worked as an Academic Liaison with the University of Arizona, College of Law in the Gear-Up Program helping junior and senior high school students prepare for the AIMS test. While working for Radiology, Ltd, Ms. Saenz assisted the physicians with general office duties, researching

(Continued)
patient cases, and was responsible for operating the multi-line phone system

**Shaff, Kari**
**Tutor**
Bachelor of Arts, Theatre Arts, St. Cloud State University
She has extensive customer service experience and an excellent grasp on college composition.

**Swanson, Ellen**
**Instructor**
Bachelor of Science, Therapeutic Recreation, University of Minnesota
Two years as a private English instructor in South Korea, One year as an EFL teacher in South Korea.

**Webb, Jennifer**
**Office Aide**
Current Pima Community College and University of Arizona student
She has previously worked as a federal work study student for Pima Community College.

**Welsh, Mikel**
**Tutor**
Current Pima Community College student
He has extensive experience with Math and Chemistry and previous tutoring experience.

**Williams, Brad J**
**Special Projects Professional**
Pima Community College in the fields of para-medicine and hazardous technology; has also completed coursework in general studies and fire technology at Crafton Hills College in California.
Mr. Williams is a certified EMT as well as a firefighter certified at levels I & II. He is currently working for Rural Metro in the capacity of firefighter/EMT and has been in that field of work since 2004.

Contact:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)
Recommendation:

The Chairman recommends that the Board reaffirm the employment contract of Roy Flores, Chancellor.
TO: Board of Governors

FROM: Chancellor

DATE: 10/09/07

ITEM NO: 18.5

SUBJECT: Grant Proposal:

United States Department of Education
Engaging Students in Public Policy (ESIPP) Project

Recommendation:

The Chancellor recommends that the Board of Governors approve the “Engaging Students in Public Policy” grant proposal to the United States Department of Education, and, if funded, acceptance of the award from the United States Department of Education and establishment of the necessary Intergovernmental Agreements with U.S. House of Representative, Congressman Raul Grijalva’s Office, Pima County Recorder’s Office, City of Tucson Mayor Bob Walkup’s Office, South Tucson City Court, Pima County Board of Supervisors, Pima County Board of Supervisor Richard Elias’s Office, The University of Arizona Student Disability Resource Center, Community partner Daniel Eckstrom, The Tucson Urban League, Chicano Por La Causa, Tucson Indian Center, Pima Council on Aging, The Pan-Asian Community Alliance, Wingspan, League of Latin American Citizens (LULAC), and Pima County Community College for the period of October 1, 2007 through March 31, 2009.

Background:

Under this proposal, PCC proposes to increase civics education and engage in public policy activities through a project called “Engaging Students in Public Policy” (ESIPP). Through the implementation of this grant, PCC will educate 100 students on the basic values and principles related to active civic and public policy engagement.

In Arizona, 23% of young people aged 18 – 29 years of age and 52% of people aged 30 years of age and older voted in the 2006 midterm election. Although the Arizona voter turnout mirrors the national voter turnout, there is a need for improvement especially among younger individuals. Tucson has a large population of immigrants. Because many of these immigrants gain their citizenship while acquiring language skills (U.S. Census 2000), there is an opportunity to educate immigrants about their role in public policy while acquiring English speaking/writing skills and while they are attending Civics Education classes to gain U.S. citizenship.

The ESIPP Project utilizes two learning models and both of these models promote teamwork and interaction with classmates, teachers, parents, as well as enlisting community involvement. The first model is the Theoretical Learning Model which consists of pre-requisite courses and various workshops. The goal of this model is to raise awareness about civics and public policy education. The outcome is to increase student’s knowledge base about local, state, and federal government. This model will provide an opportunity for students to analyze, write and defend a position paper. The second model is the Applied Learning Model which consists of “hands-on” experience including attendance at a variety of government public meetings and participation in (Continued)
a voter registration drive. The goal is to increase participation in civics engagement. The outcome is to have students demonstrate ability to educate peers and community members.

Experience with the ESIPP project will culminate in a Student-Centered Project wherein students will address a local civic and/or public policy issue. The recruitment strategy for the ESIPP project is aimed at underrepresented students from within PCC and referrals from community-based organizations and Sunnyside High School Advancement Placement Seniors. The framework adopted for the ESIPP Project places the student at the center of the learning process. The project framework is aimed at stimulating critical thinking and ultimately engaging students in civic and public policy.

The ESIPP Project will expand and strengthen collaborations with non-profit and community based groups, as well as with political organizations through a civic engagement partnership effort between educational institutions and the community. PCC, as a member of the Arizona Civics Coalition, will bring to the Coalition a focus on the concerns of a lack of civic engagement programs in Southern Arizona.

The ESIPP Project relates to the following initiatives of the Pima Community College 2006-2008 year plan: Initiative 2: Improve Access to Learning; Strategy 2.1: Expand and enhance collaboration with non-profit and community-based groups; Strategy 2.3: Strengthen strategic advocacy program for PCC with legislative and governmental bodies at the local, state, and federal levels.

Financial Considerations:

The total grant amount being requested is $544,222 for 2007-2009 from the United States Department of Education to fund the ESIPP program. The table below illustrates the expense items and in-kind funds supported by this grant:

<table>
<thead>
<tr>
<th>Line Items</th>
<th>Expenses*</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Personnel and Fringe</strong></td>
<td></td>
</tr>
<tr>
<td>Advanced Project Manager</td>
<td>96,168</td>
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<tr>
<td>Student Services Coordinator</td>
<td>74,571</td>
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<tr>
<td>Student Support Specialist</td>
<td>50,398</td>
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<td>Fringe Benefits @29%</td>
<td>64,130</td>
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<td><strong>Total Personnel and Fringe</strong></td>
<td><strong>285,267</strong></td>
</tr>
<tr>
<td><strong>Travel</strong></td>
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</tr>
<tr>
<td><strong>Out-of-state</strong></td>
<td></td>
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<tr>
<td>Staff conferences and professional development</td>
<td>10,340</td>
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<tr>
<td>In-state/Intra-city Travel</td>
<td>4,450</td>
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<tr>
<td><strong>Total Travel</strong></td>
<td>14,790</td>
</tr>
</tbody>
</table>

(Continued)
Grant Proposal: United States Department of Education
Engaging Students in Public Policy (ESIPP) Project

Equipment
Computers (3 @ $750 each) 2,250
Printer 500
Cell phones (3 @ $150 each) 450
Monthly cellular costs ($150 x 18 months) 2,700
Total Equipment 5,900

Supplies
Voter Registration Activities at 10 events ($1,000 per event) 10,000
Training Materials for workshops (12 workshops @ $416.66 per workshop)
Supply costs for office set-up of 3 staff 970
Total Supplies 15,970

Contractual
Facilitator, “The Legislative Process” ($125 per hour x 26 hours) 3,250
Facilitator “Advocacy in a Non-Partisan Way ($125 per hour x 26 hours) 3,250
Project Evaluator 14,000
Total Contractual 20,500

Total Direct Costs 342,427

Indirect Costs @40% 136,971

Student Costs
Student In-State Travel
Mileage, van rental to transport students for 8 visits to local and statewide trips to city, county, and state government offices 2,400
Conference attendance at League of United Latin American Citizens 5,250
Students Out-of-State Travel
Airfare, $600 x 6 students 3,600
Per Diem, $59/day x 4 days x 6 students 1,416
Hotel: $208/day x 4 days x 6 students 4,992
Airport shuttle: $36/trip x 2 trips x 6 students 432
Metro cards: $3.50/day x 4 days x 6 students 84
Total Student Travel 18,174

Student Food and Refreshment 9,300
Food and refreshment costs for student activities related in-state trips/visits to various local government offices, voter registration drives at 8 local events.

Students Tuition
40 students x 9 credits x $42 per credit = $15,120 tuition; $900 fees; $1,440 books. 17,460
60 students completing Poli Sci #196 @ 3 credits x $42 per credit hour + $7.50 student fee/student 8,730

(Continued)
Grant Proposal: United States Department of Education
Engaging Students in Public Policy (ESIPP) Project

Student Books
3 classes, book @ $73/book for 40 students x 3 classes 8,760
Political Science #196 book @ $40/book for 60 students 2,400

Total Students Tuition and Books 37,350

TOTAL COSTS $544,222

In-Kind Support
Assistant Vice Chancellor for External Relations 10% effort
Political Science Faculty Member 20% effort

*All expenses represent an 18-month period

No matching funds or institutionalization of the program are required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and has determined they do not represent an undue liability. Intergovernmental Agreements will be reviewed by College staff and will be approved as to form by College legal counsel.

Contact Person:

Dr. Suzanne Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors                               DATE: 10/09/07
FROM: Chancellor                                    ITEM NO: 18.6
SUBJECT: Grant Award: Arizona Commission for Postsecondary Education, United States Department of Education Leveraging Educational Assistance Partnership Program and Special Leveraging Educational Assistance Partnership Program

Recommendation:

The Chancellor recommends that the Board of Governors accept the Leveraging Educational Assistance Partnership and Special Leveraging Educational Assistance Partnership program grant awards from the Arizona Commission for Postsecondary Education in support of Title IV Federal Student Financial Aid for the period July 1, 2007 through June 30, 2008.

Background:

The Leveraging Educational Assistance Partnership (LEAP) program and the Special Leveraging Educational Assistance Partnership (SLEAP) Program, partially funded by the United States Department of Education, establishes a federal and state funding partnership to provide financial assistance in the form of grants to Arizona resident students who are in need of financial assistance. Other eligibility requirements for students to receive funds are:

(1) Be enrolled or accepted for enrollment on at least a half-time basis in an eligible program;
(2) Maintain satisfactory progress in a course of study as defined by the institution; and
(3) Not be in default or owe repayment of a federal grant or loan.

Leveraging Educational Assistance Partnership (LEAP) Program and Special Leveraging Educational Assistance Partnership (SLEAP) Program funds are a secondary source of financial aid for students, with the primary source being awarded from other federal financial aid programs. During the 2006-2007 academic year, 180 students received LEAP Program funds.

Because the State of Arizona was able to increase the amount of funds available for student financial aid, additional funding was secured under the Special Leveraging Educational Assistance Partnership (SLEAP) program. There will be an additional $57,669 in funds available for the College under this program for the 2007-2008 academic year.

The awards support the College’s planning Initiative 3, Establish A Student Retention System, Strategy 3.9, Continue to Improve the Financial Aid Process (College Plan 2006-2008).

The College has evaluated the risks associated with the grant activities and determined they do not present an undue liability. College staff have reviewed the award and associated activities.
Financial Considerations:

The College received notification from the Arizona Commission for Postsecondary Education of an initial funding authorization for Leveraging Educational Assistance Partnership program federal and state funds in the amount of $148,031, with an additional $57,669 in funds under the Special Leveraging Educational Assistance Partnership (SLEAP) Program. The authorization is for the 2007-08 award year.

As a condition of the grant, the College is required to provide funds in the amount of $104,299, which represents the proportionate share of institutional participating funds for the LEAP Program (there is no institutional match for the SLEAP Program). This contribution includes an 88% award contribution ($91,885), which is reimbursed to the College as grants are awarded to students, and a 12% administration contribution ($12,414) to help defray the cost of the state’s administration of the program. The total amount available to award to students from the federal, state and institutional funds for both grant programs is $297,585. The participating institutional funds are budgeted for expenditure in the General (Operating) Budget.

Contact Person:

Dr. Suzanne Miles, Provost and Executive Vice Chancellor (206-4999)
TO: Board of Governors
FROM: Chancellor
SUBJECT: Grant Proposal/Intergovernmental Agreement: Tohono O'odham Nation Taser Safety Enhancement Project

DATE: 10/09/07
ITEM NO: 18.7

Recommendation:

The Chancellor recommends that the Board of Governors approve the “Taser Safety Enhancement Project” grant proposal to the Tohono O'odham Nation and, if funded, acceptance of the award and establishment of an Intergovernmental Agreement between Tohono O'odham Nation and Pima County Community College for the period of October 1, 2007 through September 30, 2008.

Background:

Pima County Community College (PCC) Police Department would be a recipient under an Intergovernmental Agreement with Tohono O'odham Nation through a gaming proceeds grant program.

Under this proposal, Pima County Community College Police Department will enhance its public safety efforts by fully equipping officers with Taser stun devices. The police department fosters harmonious working relationships with staff, students, and the surrounding communities and is committed to using the lowest level of force necessary to ensure the safety of individuals. It has implemented numerous procedures to accomplish this, such as providing in house defensive tactics training for all officers on an ongoing basis. Taser electronic stun devices have been found to facilitate the effective control of offenders with the lowest amount of incident or injury to both offenders and officers.

The Pima College Police Department currently has ten Taser stun devices, which covers only one third of the officer requirements. As such, officers must exchange Tasers at shift changes, and several officers who are on duty throughout any given day are not equipped with Tasers. This proposal requests funding to purchase nineteen additional Taser electronic stun devices so that each officer on duty will be equipped with a device, with two extra devices to be held in reserve should one of the issued devices need replacement or repair.


Financial Considerations:

The total grant amount requested for 2007-2008 from the Tohono O’odham Nation to fund the Taser Safety Enhancement Project is $17,549.54. The table below illustrates the expense items to be supported by the grant:

(Continued)
<table>
<thead>
<tr>
<th>Expense Item</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tasers with XPDM battery and holster @ $814.95 each x 19</td>
<td>$15,484.05</td>
</tr>
<tr>
<td>Taser air cartridges (2 for each Taser) @ $19.75 each x 38</td>
<td>$ 750.50</td>
</tr>
<tr>
<td>Sub-Total</td>
<td>$16,234.55</td>
</tr>
<tr>
<td>Applicable Sales Tax @8.1%</td>
<td>$ 1,314.99</td>
</tr>
<tr>
<td>Total Requested Funds</td>
<td>$17,549.54</td>
</tr>
</tbody>
</table>

No matching funds or institutionalization of the program are required as a condition of the grant.

The College has evaluated the risks associated with the proposed activities and had determined they do not represent an undue liability. Intergovernmental Agreements will be reviewed by College staff and will be approved as to form by College legal counsel.

**Contact Person:**

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)
Board of Governors

Chancellor

Intergovernmental Agreement
Pima County
Wastewater Operations Trainee Program

Recommendation:

The Chancellor recommends that the Board of Governors approve an intergovernmental agreement, effective from February 1, 2008 through January 31, 2013, with Pima County for a Wastewater Operations Trainee Program.

Background:

The College originally entered into a five-year agreement with Pima County in February 2003 to offer credit classes in wastewater operations to Pima County Wastewater Management employees. In response to the Pima County workforce needs, the Community Campus Arizona State Environmental Technology Training (ASETT) Center will continue to offer this educational program in the fields of Wastewater Operations, Industrial Wastewater Operations, Maintenance, Management and Safety. The ASETT Center has been providing technical assistance and training for operators of small and medium-sized wastewater facilities throughout the state since 1987.

The College will provide all student support services, curriculum development as needed and program coordination. The County will provide the certified adjunct faculty member to teach the courses. The maximum class size is 30 students.

By providing training to a specific industry, this program supports the College Plan 2006-2008: Initiative 2: Improve Access to Learning, Strategy 2.5: Identify institutional barriers and Strategy 2.6: Identify and remove educational barriers.

The College has reviewed this agreement and associated activities, evaluated the risks associated with the proposed activities and determined they do not present an undue liability. The amendment will be approved as to form by College legal counsel.

Financial Considerations:

The established courses in this discipline range from 2 to 4 credits each. It is anticipated that a minimum of four courses will be taught each year.

The College will invoice the County for tuition and fees as annually approved by the Board of Governors, and the County will invoice the College for cost of instruction up to but not to exceed the total tuition and fee amount.

Contact Person:
Jana Kooi, Community Campus President (ext. 6577)
TO: Board of Governors
FROM: Chancellor
SUBJECT: Intergovernmental Agreement
Pima County Community College District and Arizona K-12 Schools
Teacher Preparation Program (TPP): Intern Certification

DATE: 10/10/07
ITEM NO: 18.9

Recommendation:

The Chancellor recommends that the Board of Governors approve an Intergovernmental Agreement with the school districts listed below effective from October 10, 2007 through June 30, 2012.

Background:

Following federal mandates embedded in the No Child Left Behind Act (NCLB), all K-12 Arizona classroom instructors must be considered highly qualified teachers (HQT) by 2005-2006 (with a grace period through 2006-2007.) The Arizona Department of Education (ADE) has a plan to severely limit, and ultimately eliminate, emergency teaching certifications. Thus, school districts must contract with a state-approved teacher preparation program. Pima Community College is a state-approved program.

In April and August, 2006, and March and August 2007, the Board approved Intergovernmental Agreements with 30 high-need school districts requesting the College’s Teacher Preparation Program for their teachers. It is anticipated that throughout the year, more school districts will be contacting the College to participate in the Teacher Preparation Program.

The Douglas Unified School District has requested the Teacher Preparation Program be made available to their staff. We seek to enter into an Intergovernmental Agreement with the District in order to offer educational programs to their staff.

Entering into this Intergovernmental Agreement supports the College Plan 2006-2008: Initiative 1 Improve Institutional Outcomes, Strategy 1.9 Increase the completion rate of degrees and certificates and strengthen transfer articulation and baccalaureate opportunities for students; and, Initiative 2 Expand Access to Learning, Strategy 2.4 Continue to enhance relations with other educational providers. Partnering with this public agency maintains and further develops longstanding College collaborative relationships.

The College has engaged in programs with local school districts for several years and recognizes no new or unusual exposures associated with this particular revision. The Agreement has been reviewed by College staff and approved by College legal counsel.

(Continued)
Financial Considerations:

The umbrella Agreement will afford the College flexibility in designing financial arrangements specific to each program described in the separate addendum. As new programs are developed and incorporated into the Intergovernmental Agreement through subsequent addenda, financial considerations for these programs will be specified.

Contact Person:

Jana Kooi, President, Community Campus (206-6577)

Dr. Roy Flores, Chancellor
TO: Board Of Governors
FROM: Chancellor
SUBJECT: Intergovernmental Agreement
City of Tucson on behalf of the Tucson Fire Department
Community Emergency Response Team (CERT)/Metropolitan Medical Response System (MMRS) Plan

Recommendation:

The Chancellor recommends that the Board of Governors approve the addition of this Addendum #7 to the Intergovernmental Agreement with the City of Tucson effective from January 12, 2006 through June 30, 2011. Addendum #7 will permit Pima Community College Public Safety and Emergency Services Institute to provide credit classes in Community Emergency Response Team (CERT) and Metropolitan Medical Response System (MMRS) Plans. The Addendum will replace and consolidate previous Addenda #2 & #3.

Background:

The Community Campus Public Safety and Emergency Services Institute (PSES) currently operates under an IGA with the City of Tucson approved during the January 2006 Board of Governors meeting.

The City of Tucson has annually received grant funds to provide training in CERT/MMRS programs to the community at no charge. The City contracts with the College to assist in the delivery and coordination of these classes. The contract covers all direct expenses incurred by the College, which includes the coordination time (25% of program assistant) to deliver these classes.

Entering into this Intergovernmental Agreement supports the College Plan 2006-2008: Initiative 2: Improve Access to Learning, Strategy 2.5 Identify institutional barriers; and Initiative 2: Improve Access to Learning, Strategy 2.6 Identify and remove educational barriers.

The College has evaluated the risks associated with the proposed activities and has determined they do not present an undue liability. This Addendum #7 has been reviewed by Community Campus and District Office personnel.

Financial Considerations:

The City will pay for one-quarter of the Program Assistant’s salary and fringe ($11,382.64) from July 1, 2007 to June 30, 2008.

The City will pay all costs of instruction, including supplies and equipment. This cost is not to exceed $7,000.

Contact Person:

Jana Kooi, President, Community Campus (206-6577)
TO: Board of Governors  DATE: 10/09/07
FROM: Chancellor  ITEM NO: 18.11
SUBJECT: Memorandum of Understanding
U.S. Air Force, Davis Monthan Air Force Base Educational Programs
Advanced Life Support / Accelerated Paramedic Training

Recommendation:

The Chancellor recommends that the Board approve this Attachment #6 to the Memorandum of Understanding (MOU) with the U.S. Air Force, Davis Monthan Air Force Base, for three educational programs.

Background:

The Community Campus has provided programs of instruction and educational services at the Davis-Monthan Air Force Base since 1981. The U.S. Air Force and the College have formalized this arrangement through a Memorandum of Understanding (MOU).

This Attachment #6 will allow the Community Campus Public Safety and Emergency Services Institute to continue offering the following: Program One – Advanced Life Support (ALS) Continuing Education; Program Two – ALS Advanced Practicum; and Program Three – Accelerated Paramedic Training Program. This replaces previous Attachment #5, approved in January, 2006, due to pricing changes.

Entering into this Intergovernmental Agreement supports the following the College Plan 2006-2008: Initiative 2: Improve Access to Learning, Strategy 2.5 Identify institutional barriers; and Strategy 2.6 Identify and remove educational barriers.

The College has evaluated the risks associated with the proposed activities and has determined they do not present an undue liability. This amendment has been reviewed by Community Campus and District Office personnel.

Financial Considerations:

DMAFB will pay the College according to the following student enrollments:

For Program One:
- 1-12 students  $ 4,860
- 13-18 students  $ 9,125
- 19-24 students  $11,370
- 25-32 students  $13,755

(Continued)
Memorandum of Understanding: Davis-Monthan Air Force Base
Advanced Cardiac Life Support (ACLS)
Renewal/PALS Initial/Advanced Life Support (ALS) Programs

For Program Two:
$275 per student

For Program Three:
1-6 students $38,075
7-12 students $54,000
13-18 students $78,300
19-24 students $4,275 per student

Contact Person:

Jana Kooi, President, Community Campus (206-6577)

[Signature]
Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 10/09/07
FROM: Chancellor  ITEM NO: 18.12
SUBJECT: Curriculum Recommendation
New Degree Program: Translation and Interpretation Studies (AAS)

Recommendation:

Per Board Policy 2310, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following occupational program: Translation and Interpretation Studies —Associate of Applied Science (AAS) for Direct Employment.

Background:

This AAS degree extends the curriculum of the existing Translation Studies Certificate program by adding courses in oral interpretation from Spanish to English and English to Spanish. The translation certificate program is now ten years old and has grown steadily in enrollment and graduates. The proposed AAS program will provide skills to both incumbent and prospective workers in translation and interpretation.

Providing skills for language intermediaries will provide the community with valuable human resources to serve the needs of business, government, and medicine. The current need is being met by people unqualified to perform the service.

Individual translators are certified by the examination from the American Translators Association; educational institutions are on a list of “Approved Schools.” Pima Community College is one of three community colleges on the list of 45 in the United States. There is no fee or conventional accreditation process.

A degree in translation and interpretation touches on a number of the strategic objectives of the 2006-2008 College Plan. In particular, it is consistent with the international emphasis of Strategy 1.8, “Provide opportunities for students, faculty and administrators to expand their global awareness;” the internships of Strategy 1.10, “Ensure that students have internship and cooperative education opportunities;” and the bilingual emphasis of Strategy 2.6, “Identify and remove educational barriers.”

Financial Considerations:

Pending program approval by the Board of Governors, it will be funded through 301 for 1 additional faculty position. It would not require additional space or equipment. The program is expected to be solvent in the first year of operation.

Contact Person:

Dr Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)
TO: Board of Governors
FROM: Chancellor
SUBJECT: Contract
College-wide Reporting Environment

DATE: 10/09/07
ITEM NO: 18.13

Recommendation:

The Chancellor recommends that the Board of Governors approve the purchase of Business Objects Crystal license, maintenance, training and consulting services.

Background:

The current 2006 – 2008 College plan calls for creation of a college-wide approach to planning and institutional research report production in Strategy 1.2 of Initiative 1. To accomplish this strategy, an analysis of industry reporting tools was performed where Business Objects Crystal was chosen as the College reporting tool. Conversion of the reporting environment into the new Crystal system is underway, but the current server and software will not handle the increasing load as more users across the College start using the new system. This purchase will upgrade the existing Crystal Professional environment to the Crystal Premium version capable of handling hundreds of users across the College. The Crystal Premium edition will also allow College decision makers the ability to view reports in a dashboard format. This enhanced format is capable of providing information in an easy to access understandable presentation. In addition, the Crystal Premium environment will provide distributed report creation tools for additional users so departments are able to access the data required to make informed and timely decisions.

Financial Considerations:

<table>
<thead>
<tr>
<th>VENDOR</th>
<th>ITEM</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>Business Objects</td>
<td>License</td>
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</tr>
<tr>
<td>Business Objects</td>
<td>Maintenance</td>
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</tr>
<tr>
<td>Business Objects</td>
<td>Implementation &amp; Training</td>
<td>$100,000</td>
</tr>
</tbody>
</table>

The budget for this project was approved by the Board of Governors at the March 14, 2007 meeting: Capital Budget Plan for Fiscal Years 2008 and 2009 item # 54

Contact Person:

Kirk Kelly, Vice Chancellor for Information Technology (206-4809)