NOTICE OF
REGULAR MEETING
OF
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
BOARD OF GOVERNORS

Pursuant to A.R.S. § 15-1443 and A.R.S. § 38-431.03 notice is hereby given to the general public that the Pima County Community College District Board of Governors will hold a REGULAR MEETING on the 8th day of August, 2007, at 7:00 p.m. The meeting will be held in the Community/Board Room, District Office, 4905 E. Broadway, Tucson, Arizona 85709-1010. A Regular Meeting Agenda is attached.

Reasonable accommodations, including materials in an alternative format, will be made for individuals with disabilities when a minimum of five working days advance notice is given. Further information may be obtained by calling 206-4971, Teletypewriter (TTY) 206-4817. Copies of the Board Packets are available in the Campus Libraries.

Dated this 3rd day of August 2007.

PIMA COUNTY COMMUNITY COLLEGE DISTRICT

By: Roy Flores

Distribution:

Buildings: City
County

Campuses: Community
Desert Vista
District Support Service Center
Downtown
East
Northwest
West
PIMA COUNTY COMMUNITY COLLEGE DISTRICT
GOVERNING BOARD AGENDA
August 8, 2007

Regular Meeting

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1005

General Matters/Reports

1. Call to Order

2. Pledge of Allegiance

Public Comment and Reports

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, the Board members may respond to the comments made by the public to the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal college processes are available to students and employees for communication.

3. Public Comment

4. Staff Representatives
   Julie Hecimovich
   Sherry Wright

5. Student Representatives

6. Faculty Representatives
   Diane Lussier
   Jack Mertes

7. Report — Chairperson of the Board
   • Authorization of Executive Session on September 12, 2007

8. Report — Secretary of the Board
General Matters *(Continued)*

9. Report — Pima County Representative to the Arizona Association for District Governing Boards (A.A.D.G.B.)

10. Report — Chancellor


Information Items

12. Voluntary Separations from Employment

13. Student Aide Hires

Action Items

14. Approval of Minutes
   A. Regular Meeting of June 13, 2007
   B. Public Hearing of June 18, 2007
   C. Special Meeting of June 18, 2007

15. Consent Agenda
   15.1 New Appointments
   15.2 Administrator Appointments
   15.3 Adjunct Faculty Appointments
   15.4 Temporary Appointments
   15.5 Agreement: Sonoran Science Academy Dual Enrollment Program
   15.6 Contracts: Clinical Placement Education Agreements with Partnering Public Agencies
   15.7 Intergovernmental Agreement: Cochise County Community College District Undergraduate Flight Training Program
Action Items (Continued)

15.8 Intergovernmental Agreement: Pima County Community College District and Arizona K-12 Schools Teacher Preparation Program (TPP): Intern Certification

15.9 Intergovernmental Agreement: The University of Arizona for Joint Faculty Appointment Program

15.10 Intergovernmental Agreement: Clinical Placement Education Agreement with Partnering Public Agencies: Marana Unified School District

15.11 Intergovernmental Agreement: Northern Arizona University – School for Hotel Restaurant Management

15.12 Curriculum Recommendation: New Program: Center for Training and Development – Medical Business Office Specialist Certificate

15.13 Curriculum Recommendation: Program Inactivation: Business and Industry Technology Advanced Certificate in Retail Management

15.14 Purchase: Apple Inc. Instructional and Administrative Technology Replacement

15.15 Office Depot – Office Supplies

15.16 Fall 2007 and Summer 2008 Professional Growth Leave Approval

15.17 Contract: Tucson Medical Center – Associate of Applied Science Degree in Nursing Program

Other Action Items

16. Nursing Salaries

Adjournment

Regular Meeting
September 12, 2007, 7:00 p.m.
District Office
Community Board Room
4905C East Broadway
Tucson, AZ 85709-1010
TO: Board of Governors
FROM: Chancellor
SUBJECT: General Matters/Reports

DATE: 08/08/07
ITEM NO: 1-10

1. Call to Order
2. Pledge of Allegiance
3. Public Comment
4. Staff Representatives
5. Student Representatives
6. Faculty Representatives
7. Report—Chairperson of the Board
   • Authorization of Executive Session on September 12, 2007
8. Report—Secretary of the Board
9. Report—Pima County Representative to the Arizona Association of District Governing Boards (A.A.D.G.B.)
10. Report—Chancellor
TO: Board of Governors                      DATE: 08/08/07
FROM: Chancellor                              ITEM NO: 11

Recommendation:

Attached are the financial statements showing preliminary fiscal year results. As we continue to close out the year, we will make year-end adjustments that may change some of the figures. We will present final year-end results to the Board after the conclusion of the audit.

Time will be provided to discuss college fiscal matters.

OPERATIONAL SUMMARY

Pima Community College continues to post solid financial results for the 2006/2007 fiscal year. As indicated on the Statement of Revenues, Expenses, and Changes in Net Assets, the increase in net assets through month end is approximately $6.6 million. This is $2.7 million lower than the June 2006 net assets increase of $9.4 million, but consistent with our projections.

In terms of operational performance, revenues and expenditures also remain in line with budgeted expectations. As discussed previously, expenditures have followed the same spending pattern as in the prior year. Specifically, personal services expenditures are at 97.0 percent of the budget, which is slightly less than the 97.6 percent for the prior year through June. Services and supplies expenditures and commitments are at 93.3 percent of the budget, compared with the 83.0 percent committed through the same period last year. Overall, total expenditures are at 92.5 percent of the budget compared to 93.0 percent last year.

Statement of Net Assets

The preliminary year-end results indicate that total net assets have increased by $6.6 million to $151.6 million. Principally, this increase is the result of a reduction in total liabilities of $13.5 million from the retirement of long-term debt.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)

Dr. Roy Flores, Chancellor
## Statement of Net Assets
For the Month Ended June 30, 2007
(Preliminary)

### Assets

#### Current Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cash and Cash Equivalents</td>
<td>$55,113,417</td>
<td>$5,256,781</td>
<td>$11,065,013</td>
<td>$71,435,211</td>
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<tr>
<td>Short-term Investments</td>
<td>$2,123,391</td>
<td></td>
<td>$450,966</td>
<td>$2,574,357</td>
</tr>
<tr>
<td>Receivables</td>
<td>253,039</td>
<td>22,534</td>
<td>135,573</td>
<td>411,146</td>
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<tr>
<td>Property Taxes</td>
<td>350</td>
<td>1,230,481</td>
<td>1,230,831</td>
<td>2,086,898</td>
</tr>
<tr>
<td>Accounts (net of allowances)</td>
<td>392,713</td>
<td>1,549,204</td>
<td>0</td>
<td>1,584,670</td>
</tr>
<tr>
<td>Student Loans (net of allowances)</td>
<td>1,437,315</td>
<td>45,321</td>
<td>66,568</td>
<td>1,549,204</td>
</tr>
<tr>
<td>Other</td>
<td>598,670</td>
<td>5,401</td>
<td>0</td>
<td>604,071</td>
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</table>

#### Noncurrent Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Restricted Cash and Cash Equivalents</td>
<td>2,821,284</td>
<td></td>
<td>2,821,284</td>
<td>4,646,007</td>
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<tr>
<td>Notes Receivable (net of allowances)</td>
<td>1,131,569</td>
<td></td>
<td>1,131,569</td>
<td>2,263,138</td>
</tr>
<tr>
<td>Other Long-term Investments</td>
<td>3,080,164</td>
<td></td>
<td>3,624,599</td>
<td>6,704,763</td>
</tr>
<tr>
<td>Land</td>
<td>15,291,311</td>
<td>15,291,311</td>
<td>15,291,311</td>
<td>45,874,033</td>
</tr>
<tr>
<td>Buildings &amp; Leasehold improvements (net of depreciation)</td>
<td>119,670,162</td>
<td>119,670,162</td>
<td>126,379,990</td>
<td>345,720,252</td>
</tr>
<tr>
<td>Construction in Progress</td>
<td>25,831</td>
<td>25,831</td>
<td>25,831</td>
<td>76,503</td>
</tr>
<tr>
<td>Equipment (net of depreciation)</td>
<td>4,054,480</td>
<td>4,054,480</td>
<td>4,054,480</td>
<td>8,108,960</td>
</tr>
<tr>
<td>Library Books (net of depreciation)</td>
<td>1,720,760</td>
<td>1,720,760</td>
<td>1,720,760</td>
<td>3,441,520</td>
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#### Total Noncurrent Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Noncurrent Assets</td>
<td>3,080,164</td>
<td></td>
<td>145,259,832</td>
<td>159,301,643</td>
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#### Total Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Assets</td>
<td>$62,606,346</td>
<td>$6,560,518</td>
<td>$157,370,665</td>
<td>$226,537,529</td>
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</table>

### Liabilities

#### Current Liabilities

<table>
<thead>
<tr>
<th>Description</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accrued Payroll and Benefits</td>
<td>$4,347,973</td>
<td></td>
<td>$4,347,973</td>
<td>$4,347,973</td>
</tr>
<tr>
<td>Accounts Payable and Accrued Liabilities</td>
<td>3,143,977</td>
<td>68,655</td>
<td>$1,220,348</td>
<td>$4,432,980</td>
</tr>
<tr>
<td>Deposits Held in Custody</td>
<td>396,616</td>
<td></td>
<td>396,616</td>
<td>396,616</td>
</tr>
<tr>
<td>Current Portion of Long-term Liabilities</td>
<td>3,288,489</td>
<td>2,043,950</td>
<td>5,332,439</td>
<td>5,686,324</td>
</tr>
</tbody>
</table>

#### Noncurrent Liabilities

<table>
<thead>
<tr>
<th>Description</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deferred Revenue</td>
<td>1,467,196</td>
<td>10,968</td>
<td>-</td>
<td>1,478,164</td>
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<tr>
<td>Long-term Liabilities</td>
<td>3,334,393</td>
<td></td>
<td>55,600,000</td>
<td>58,994,393</td>
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</table>

#### Total Noncurrent Liabilities

<table>
<thead>
<tr>
<th>Description</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Noncurrent Liabilities</td>
<td>4,801,589</td>
<td>10,968</td>
<td>55,600,000</td>
<td>60,472,557</td>
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#### Total Liabilities

<table>
<thead>
<tr>
<th>Description</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Liabilities</td>
<td>$15,582,028</td>
<td>$79,623</td>
<td>$59,320,914</td>
<td>$74,982,565</td>
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### Net Assets

#### Investigated in Capital Assets (net of related debt)

<table>
<thead>
<tr>
<th>Restricted for:</th>
<th></th>
<th></th>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Loans</td>
<td>1,610,698</td>
<td>1,610,698</td>
<td>1,610,698</td>
<td>1,610,698</td>
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<tr>
<td>Debt Service</td>
<td>1,661,073</td>
<td>1,661,073</td>
<td>1,661,073</td>
<td>1,661,073</td>
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<tr>
<td>Grants and Contracts</td>
<td>$ 2,560,837</td>
<td></td>
<td>2,560,837</td>
<td>2,560,837</td>
</tr>
<tr>
<td>Unrestricted</td>
<td>$47,024,318</td>
<td>3,920,058</td>
<td>9,975,436</td>
<td>58,920,793</td>
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</tbody>
</table>

#### Total Net Assets

<table>
<thead>
<tr>
<th>Description</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Net Assets</td>
<td>$47,024,318</td>
<td>$6,480,895</td>
<td>$98,049,751</td>
<td>$151,554,946</td>
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</tbody>
</table>

### Prior Year Totals as of June 30, 2006

<table>
<thead>
<tr>
<th>Description</th>
<th>General</th>
<th>Auxiliary and Restricted</th>
<th>Plant and Other Funds</th>
<th>Total All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>$65,829,887</td>
<td>$45,096,66</td>
<td>$2,574,357</td>
<td>2,574,357</td>
<td>4,646,007</td>
</tr>
<tr>
<td>958,436</td>
<td>1,131,569</td>
<td>1,131,569</td>
<td>2,263,138</td>
<td>4,432,980</td>
</tr>
<tr>
<td>3,640,482</td>
<td>3,054,480</td>
<td>3,054,480</td>
<td>6,108,960</td>
<td>12,717,440</td>
</tr>
<tr>
<td>126,379,990</td>
<td>119,670,162</td>
<td>119,670,162</td>
<td>239,340,122</td>
<td>468,719,112</td>
</tr>
<tr>
<td>25,831</td>
<td>25,831</td>
<td>25,831</td>
<td>51,662</td>
<td>103,504</td>
</tr>
<tr>
<td>5,686,324</td>
<td>5,332,439</td>
<td>5,332,439</td>
<td>10,968,768</td>
<td>21,931,092</td>
</tr>
<tr>
<td>1,734,630</td>
<td>1,478,164</td>
<td>1,478,164</td>
<td>3,256,808</td>
<td>6,011,438</td>
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<tr>
<td>71,532,038</td>
<td>58,994,393</td>
<td>58,994,393</td>
<td>117,526,421</td>
<td>235,526,421</td>
</tr>
<tr>
<td>73,266,668</td>
<td>60,472,557</td>
<td>60,472,557</td>
<td>123,739,225</td>
<td>247,009,890</td>
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<tr>
<td>79,326,718</td>
<td>74,982,565</td>
<td>74,982,565</td>
<td>154,309,283</td>
<td>308,618,063</td>
</tr>
<tr>
<td>14,460,429</td>
<td>151,554,946</td>
<td>151,554,946</td>
<td>166,015,365</td>
<td>317,565,310</td>
</tr>
</tbody>
</table>
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

Statement of Revenues, Expenses and Changes in Net Assets
For the Month Ended June 30, 2007
(Preliminary)

<table>
<thead>
<tr>
<th>CURRENT FUNDS</th>
<th>FY 2006/07</th>
<th>FY 2005/06</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>General</td>
<td>Auxiliary and Restricted</td>
</tr>
<tr>
<td>OPERATING REVENUES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>1 Tuition and Fees</td>
<td>$34,289,689</td>
<td>$4,564,385</td>
</tr>
<tr>
<td>3 State and Local Grants and Contracts</td>
<td>1,831,246</td>
<td>1,831,246</td>
</tr>
<tr>
<td>4 Auxiliary Enterprises</td>
<td>1,504,793</td>
<td>1,504,793</td>
</tr>
<tr>
<td>5 Commission and Rents</td>
<td>28,305</td>
<td>28,305</td>
</tr>
<tr>
<td>6 Other Operating Revenues</td>
<td>$46,861</td>
<td>$46,861</td>
</tr>
<tr>
<td>7 Total Operating Revenues</td>
<td>$39,665,801</td>
<td>22,783,148</td>
</tr>
</tbody>
</table>

OPERATING EXPENSES

<p>| FY 2006/07 | FY 2005/06 |</p>
<table>
<thead>
<tr>
<th>Melody: OPERATING EXPENSES</th>
<th>Educational and General</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instruction</td>
<td>$45,945,235</td>
</tr>
<tr>
<td>Academic Support</td>
<td>$23,431,879</td>
</tr>
<tr>
<td>Student Services</td>
<td>$18,228,734</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>$23,394,672</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>$10,783,631</td>
</tr>
<tr>
<td>Depreciation</td>
<td>$47,261,756</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>$2,070,081</td>
</tr>
<tr>
<td>Auxiliary Enterprises</td>
<td>$447,570</td>
</tr>
<tr>
<td>16 Total Operating Expenses</td>
<td>$123,854,232</td>
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</tbody>
</table>

NONOPERATING REVENUES (EXPENSES)

<table>
<thead>
<tr>
<th>FY 2006/07</th>
<th>FY 2005/06</th>
</tr>
</thead>
<tbody>
<tr>
<td>State Appropriations</td>
<td>$19,593,500</td>
</tr>
<tr>
<td>Property Taxes</td>
<td>$67,886,801</td>
</tr>
<tr>
<td>State Shared Sales Taxes</td>
<td>$2,740,430</td>
</tr>
<tr>
<td>Gifts</td>
<td>$2,119,000</td>
</tr>
<tr>
<td>Investment Income</td>
<td>$3,142,014</td>
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<tr>
<td>Gain on Capital Asset Disposal</td>
<td>$8,351,500</td>
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<tr>
<td>Interest on Capital Asset (related debt)</td>
<td>$3,455,464</td>
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<tr>
<td>25 Net Nonoperating Revenues</td>
<td>$90,625,034</td>
</tr>
</tbody>
</table>

30 Increase (Decrease) in Net Assets

<table>
<thead>
<tr>
<th>FY 2006/07</th>
<th>FY 2005/06</th>
</tr>
</thead>
<tbody>
<tr>
<td>Income before Other Revenues, Expenses, Gains, or Losses</td>
<td>$6,636,603</td>
</tr>
<tr>
<td>Transfers</td>
<td>($6,486,500)</td>
</tr>
<tr>
<td>Capital Appropriations</td>
<td>3,262,900</td>
</tr>
<tr>
<td>Capital Gifts and Grants</td>
<td>51,226</td>
</tr>
<tr>
<td>30 Increase (Decrease) in Net Assets</td>
<td>$150,103</td>
</tr>
</tbody>
</table>

NET ASSETS

<table>
<thead>
<tr>
<th>FY 2006/07</th>
<th>FY 2005/06</th>
</tr>
</thead>
<tbody>
<tr>
<td>Net Assets - Beginning of Year</td>
<td>46,874,215</td>
</tr>
<tr>
<td>30 Net Assets - End of Period</td>
<td>$47,024,318</td>
</tr>
</tbody>
</table>

$4,000,000
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

Summary of Expenditures and Encumbrances - General Fund - Budget and Actual
For the Month Ended June 30, 2007
(Preliminary)

<table>
<thead>
<tr>
<th>EXPENDITURES BY FUNCTION</th>
<th>FY 2006/07</th>
<th>FY 2005/06</th>
</tr>
</thead>
<tbody>
<tr>
<td>Educational and General</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Instruction</td>
<td>$47,010,552</td>
<td>$45,945,235</td>
</tr>
<tr>
<td>Academic Support</td>
<td>$26,731,289</td>
<td>$23,431,879</td>
</tr>
<tr>
<td>Student Services</td>
<td>$19,154,890</td>
<td>$18,228,734</td>
</tr>
<tr>
<td>Institutional Support</td>
<td>$25,116,055</td>
<td>$23,394,672</td>
</tr>
<tr>
<td>Operation and Maintenance of Plant</td>
<td>$11,191,725</td>
<td>$10,783,631</td>
</tr>
<tr>
<td>Student Financial Aid</td>
<td>$2,102,489</td>
<td>$2,070,081</td>
</tr>
<tr>
<td>Other Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Transfers</td>
<td>$6,543,000</td>
<td>$6,486,500</td>
</tr>
<tr>
<td>Fund balance reserved for contingency</td>
<td>$3,000,000</td>
<td>$3,000,000</td>
</tr>
<tr>
<td>Total Expenditures by Function</td>
<td>$140,850,000</td>
<td>$130,340,732</td>
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</table>

<table>
<thead>
<tr>
<th>EXPENDITURES BY ACCOUNT</th>
<th>FY 2006/07</th>
<th>FY 2005/06</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal Services</td>
<td></td>
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<tr>
<td>Administrative Personnel</td>
<td>$6,354,961</td>
<td>$6,144,356</td>
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<td>Faculty</td>
<td>$20,293,136</td>
<td>$19,960,539</td>
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<td>Classified Staff</td>
<td>$34,068,527</td>
<td>$32,684,313</td>
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<td>Additional Compensation - Faculty</td>
<td>$788,305</td>
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<td>Other Compensation</td>
<td>$6,127,204</td>
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<td>Adjunct Faculty</td>
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<td>Student Employment</td>
<td>$302,086</td>
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<td>Fringe Benefits</td>
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<td>Total Personal Services</td>
<td>$99,997,738</td>
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<tr>
<th>Services and Supplies</th>
<th>FY 2006/07</th>
<th>FY 2005/06</th>
</tr>
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<tbody>
<tr>
<td>Communications and Utilities</td>
<td>$5,661,751</td>
<td>$5,597,428</td>
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<td>Travel</td>
<td>$2,504,476</td>
<td>$2,128,637</td>
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<td>Contractual Services</td>
<td>$9,889,674</td>
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<td>Supplies and Materials</td>
<td>$5,260,500</td>
<td>$4,750,441</td>
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<td>Student Financial Aid</td>
<td>$2,098,930</td>
<td>$2,070,081</td>
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<td>Current Fixed Charges</td>
<td>$2,464,957</td>
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<td>Total Services and Supplies</td>
<td>$27,880,288</td>
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<table>
<thead>
<tr>
<th>Total Expenditures by Account</th>
<th>FY 2006/07</th>
<th>FY 2005/06</th>
</tr>
</thead>
<tbody>
<tr>
<td>$140,850,000</td>
<td>$130,340,732</td>
<td>$119,415,967</td>
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</table>
TO: Board of Governors
FROM: Chancellor
SUBJECT: Voluntary Separations from Employment

DATE: 08/08/07
ITEM NO: 12

Recommendation:

The Chancellor submits the following separations from employment:

Retirements

Cooper, Vanya
IT Systems Architect
DO-IT-Technical Services
Effective: 07/06/07

Vanya Cooper began his career with Pima Community College in 1976. He also served as Team Lead Systems Administration and IT Principal Analyst before his retirement.

Doyle, Allan
Instructional Faculty
EC-Business Computer Science
Effective: 09/05/07

Allan Doyle began his career with Pima Community College in 1977. Before his retirement he also served as Lead Faculty and Adjunct Faculty.

Hart, Gregory N.
Deputy Executive Administrator
CC-PCCAE Administration
Effective: 10/26/07

Gregory Hart began his career with Pima Community College as Dean of PCAE on July 1, 2000. He served as Deputy Executive Administrator from 2001 until his retirement.

Kellner, Janet L.
Childcare Specialist
WC-Division Dean of Students
Effective: 09/07/07

Janet Kellner began his career with Pima Community College in 1976. Before her retirement some of the positions she held included Early Learning Center Specialist; Child Development Center Supervisor; Laboratory Technician; and Adjunct Faculty.

(Continued)
Pappas, Mary  
Director of Technical Services  
DO-Technical Services  
Effective: 07/02/07

Mary Pappas began his career with Pima Community College in 1997. Before her retirement some of the positions she held included Director IT Services and also Director.

Ratkevich, Lloy A.  
Laboratory Supervisor  
WC-Academic Computing  
Effective: 06/15/07

Lloy Ratkevich began her career with Pima Community College in 1985. Before her retirement some of the positions she held included Instructor Activities Center Specialist II and Learning Center Coordinator.

Rhea, Nelda  
Fiscal Supervisor  
DO-ESC Operations  
Effective: 08/03/07

Nelda Rhea began her career with Pima Community College in 1977. She held the following positions before her retirement: Payroll Operations Supervisor; Instructor: Payroll Manager: Coordinator Payroll; Fiscal Program Supervisor; Acting Supervisor, Compensation and Records; and Consultant-Policy and Procedures Writer.

Shay, Donna A.  
Instructional Faculty  
WC-Nursing  
Effective: 05/17/07

Donna Shay began her career with Pima Community College in 1991. Before her retirement some of the positions she held included Adjunct Faculty and Temp Clinical Coordinator.

Voluntary Separations from Employment

Blackstone, William G.  
Laboratory Specialist  
DC-Automotive Technology  
Effective: 06/15/07  
Reason: Other Employment

(Continued)
Separations from Employment

Carpenter, Garry
Instructional Faculty
NW-Mathematics
Effective: 05/17/07
Reason: Other Employment

Creigh, Emily
Instructor
CC-PCAE Family Literacy
Effective: 07/06/07
Reason: Other Employment

DeLeon, David
Student Services Technician
CC-PCAE El Rio
Effective: 06/07/07
Reason: Other Employment

Fortin, Shelley
Deputy Executive Administration
EC-Student Development
Effective: 06/28/07
Reason: Other Employment

Ramirez, Alberto
Advanced Program Coordinator
CC-PCAE Family Literacy
Effective: 06/29/07
Reason: Other Employment

Saenz, Juan A.
Material Handler Technician
WC-Material Handler
Effective: 05/30/07
Reason: Other Employment

Sharp, Kenneth
Campus Director Administrative Services
DC-Business Services
Effective: 07/06/07
Reason: Other Employment

(Continued)
Separations from Employment

Smith, Ryan H.
Program Manager
EC-Student Development
Effective: 08/31/07
Reason: Expiration of External Funds

Spencer, William
IT Principal Analyst
DO-IT Technical Services
Effective: 07/06/07
Reason: Other Employment

Stevens, Estelvina
Instructor
CC-Business and Office
Effective: 06/29/07
Reason: Expiration of External Funds

Valenzuela, Diana I.
Support Technician
WC-Math, Science and Technology
Effective: 07/06/07
Reason: Other Employment

Whitney, Adam
Laboratory Specialist
WC-Math, Science and Technology
Effective: 07/06/07
Reason: Educational Pursuits

Yoder, Dena M.
Laboratory Specialist
NW-Laboratory Specialist
Effective: 07/09/07
Reason: Other Employment

Contact Person:
Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO:     Board of Governors
FROM:  Chancellor
ITEM NO:  13
SUBJECT:  Student Aide Hires

Recommendation:

The Chancellor submits the following list of appointments for student aides.

Avellano  Reuben  Johnson  Aaron
Carroll   Chris   Johnson  Gregory
Caswell   Larry   Knight  Nichole
Champion  Maxine  Lamoureaux  Mitchell
Cruz      Miguel  Morales  Irene
Daniel    Migdalia  Namdarian  Darius
Davila    Ericka  Owen  Nancy
Escandon  Vincent  Petropoulou  Eleni
Franco    Danika  Rosales  Gabriela
Gallego-Soto  Gema  Sanchez  Manuel
Garcia    Maria  Sanchez  Maritza
Ha        Dung  Smith  James
Hakeemi   Leeza  Trevino  Adriana
Hernandez Luis  Venegas Mena  Adrian
Howard    John  Wilson  Terry
Jessup    Randi  Young  Michael

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Unapproved Minutes of the Regular Meeting of June 13, 2007

Background:

The unapproved minutes of the Regular Meeting of June 13, 2007 are submitted for approval.
A Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, June 13, 2007 at 7:00 p.m., in the Community Board Room, District Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Richard Fimbres, Chair
Scott Stewart, Secretary
Marty Cortez, Member
Brenda Even, Member
Sherryn Marshall, Member

BOARD REPRESENTATIVES

Julie Hecimovich, Staff
Sherry Wright, Staff
Diane Lussier, Faculty
Jack Mertes, Faculty

RECORDING SECRETARY

Linda Ashenbrener

ADMINISTRATION

Roy Flores, Chancellor
Lou Albert, President, West Campus
David Bea, Vice Chancellor, Finance
Johnson Bia, President, Downtown Campus
Vicki Cook, Dean of Instruction, West Campus
Shelley Fortin, Dean of Student Development, East Campus
Charlotte Fugett, Executive Vice Chancellor, Administration
Jerry Haynes, Dean of Student Development, Community Campus
David Irwin, Executive Director, Public Information
Shirley Jennings, AVC, Student Services
Jim Johnson, Dean of Instruction, Community Campus
Kirk Kelly, Vice Chancellor, Information Technology
Sylvia Lee, President, Northwest Campus
Ceci Lou, Dean of Student Development, Downtown Campus
Mary Ann Martinez Sanchez, Dean of Instruction, East Campus
Leticia Menchaca, Dean of Student Development, Desert Vista Campus
John Merren, Division Dean, Downtown Campus
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
Lorraine Morales, Dean of Student Development, Northwest Campus
Harry Muir, Dean of Instruction, Downtown Campus
Brigid Murphy, Dean of Instruction, Northwest Campus
Dave Padgett, AVC, Academic Services
Raul Ramirez, President, East Campus
Jack Redavid, AVC, Human Resources
Anna Reese, Executive Director, Financial Aid
Robert Riza, Executive Director, Athletic
Nancy Russell, Dean, Workforce & Business Development
Nancee Sorenson, Dean of Student Development, West Campus
Stan Steinman, Sr. Assistant to the Provost
Mary Vanis, President, Desert Vista Campus
Anne Vosberg, Division Dean, Student Development, Downtown Campus
Bill Ward, Assistant Vice Chancellor of Facilities
Lynne Wakefield, AVC, Marketing
Bettye Wheeler, Division Dean, Desert Vista Campus
Dan Wright, Division Dean, Downtown Campus
Call to Order

Richard Fimbres called the meeting to order at 7:05 p.m.

Pledge of Allegiance

Marty Cortez led the Pledge of Allegiance.

Public Comment

Arlene Muniz, AFSCME Spokesperson, extended thanks to the Board and the Management Team for their contributions to the Meet and Confer process, and gratitude to Lee Nichols for processing step plans in a timely manner.

Nan Schmidt and Ana Jimenez, representing PCCEA, extended thanks to the Board of Governors for their support and collaboration during the Meet and Confer process.

Nick Curtis, ACES Spokesperson, expressed gratitude for the Board’s consideration of proposals and to the administrative team for collegial support and collaboration.

Staff Representatives

Julie Hecimovich and Sherry Wright reported that Fatima Wilson, CC Staff Council representative and Historian, is resigning to take a position at East Campus. Carol Carder, WC representative, will be the new Historian. Information was given that employees will be required to complete a Conflict of Interest statement beginning in July. Graduation for GED students will be held on June 21 at TCC Music Hall.

Student Representatives

There were no reports.

Faculty Representatives

There was no report.
Motion to Authorize Executive Session
PASSES

Report — Chairperson of the Board

Motion No. 6752


Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Chairperson Fimbres extended congratulations to Juan Soto for his recognition by Chicanos Por La Causa. Mr. Soto, a Pima Community College employee, received the Community Service Award last week.

Report — Secretary of the Board

There was no report.

Report — Pima County Representative to the Arizona Association for District Governing Boards (AADGB)

Legislature continues to be in session and has not agreed on a budget as of this date. A meeting is scheduled next week with ACCA and AADGB to restructure and refocus the organization. The group will get input from community college representatives at this meeting on what the priorities are for working on the articulation system.

Chancellor’s Report

As previously requested by the Board, there was a presentation on student orientation by Dr. Shirley Jennings, Assistant Vice Chancellor of Student Services. Orientation is mandatory for new students.

Student enrollment increased 3% during summer sessions over last year. Congratulations went to campus leadership for connecting with the community.

New acting assignments include Dr. Robert Riza, Acting Assistant Vice Chancellor for Student Services and Michael Tulino, Acting Registrar.
Ruth Cherrick will be the new Director of Grants.

NAU will be offering a 3 plus 1 program (three years at PCC and the fourth year at NAU). The Chancellor and staff from the Provost's Office are working with NAU to identify the definitive courses that will count for the first three years.

The Chancellor was privileged to attend a meeting in Kansas City of the National Governor's Association, as requested by the Governor. The topic was higher education and the event was hosted by Governor Blunt from Missouri.

Dr. Flores was also the keynote speaker at the Southern Growth Policies Board Conference in St. Louis sharing ideas on innovation in higher education.

Dr. Mary Belle McCorkle, Interim Director of JTED, was introduced. Marty Cortez recognized staff for their contributions to the JTED project.


Vice Chancellor David Bea reviewed the monthly financial statements through April 2007. A public hearing on Truth and Taxation and the adoption of the 2007/08 Budget will be held June 18.

Information Items

Voluntary Separations from Employment

Student Aide Hires

Fiscal Year 2007/2008 Changes in Student Charges

Memorandum of Intent between Catalina High School Allied Health Magnet Program (Tucson Unified School District) and Pima County Community College District

These items were noted as information items.
Action Items

Motions to Approve Minutes
PASSES

Approval of Minutes

Motion No. 6753

Brenda Even - M, Marty Cortez - S, to approve the minutes of the Regular Meeting of May 9, 2007.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

Consent Agenda

Motion No. 6754

Scott Stewart - M, Marty Cortez - S, to approve the Consent Agenda, with Addenda to Items 17.2 Administrator Appointments; 17.3 Adjunct Faculty Appointments; and 17.4 Temporary Appointments.

17.1 New Appointments
17.2 Administrator Appointments
17.3 Adjunct Faculty Appointments
17.4 Temporary Appointments
17.5 Public Safety Personnel Retirement System Local Board Membership
17.6 Legal Services
17.7 Grant Continuation: AmeriCorps State Continuation Application Corporation for National and Community Service and the Governor’s Commission on Service and Volunteerism
17.8 Grant Proposal: Bulletproof Vest Partnership, U. S. Department of Justice
17.9 Grant Proposal: Every Voice in Action Foundation: Prejudice & Discrimination Pima Community College Desert Vista Student Life Office Cooperative Outreach and Responsible Education Project (CORE)
17.10 Grant Proposal: U.S. Department of Transportation Truck Driver Training Program - Commercial Motor Vehicle Operator Safety Training Program
17.11 Grant Proposal: Arizona Adult Education, Arizona Department of Education Adult Education Services
17.12 Grant Proposal/Sub-Recipient Agreement: University of Arizona National Science Foundation Open Inquiry Learning in Large-Enrollment Introductory Astronomy
17.13 Intergovernmental Agreement: Green Valley Fire District Emergency Medical Technology and Fire Science Education Program Agreement
17.14 Intergovernmental Agreements: Clinical Placement Education Agreements with Partnering Public Agencies
17.15 Intergovernmental Agreement: Pima County Workforce Development and Educational Program
17.16 Contract: Contract Custodial Services
17.17 Contract: Altura Communications Phone System and Network Equipment Replacement
17.18 Contract: Hewlett-Packard Instructional and Administrative Technology Replacement
17.19 Contracts: Computer Equipment and Software Maintenance – FY08
17.20 Contract: Zurich Financial Services Workers’ Compensation Insurance
17.21 Contract: International Student Health Insurance
17.22 Contract: General Liability and Automobile Insurance
17.23 Contract: Property Insurance
17.24 Curriculum Recommendation: New Degree: Medical Assistant Certificate for Direct Employment
17.26 Curriculum Recommendation: New Degree: Retail Management Certificate for Direct Employment
17.27 Computer Hardware Disposition
17.28 Proposed Agreement: Pima County Joint Technological Education District Education Program
17.29 Extension of Dual Enrollment Addendum #1: Amphitheater Unified School District
17.30 Extension of Dual Enrollment Addendum #1: Fenster School of Arizona
17.31 Extension of Dual Enrollment Addendum #1: Flowing Wells Unified School District
17.32 Extension of Dual Enrollment Addendum #1: Marana Unified School District
17.33 Extension of Dual Enrollment Addendum #1: Sahuarita Unified School District
17.34 Extension of Dual Enrollment Addendum #1: St. Augustine Catholic High School
17.35 Extension of Dual Enrollment Addendum #1: San Miguel High School
17.36 Extension of Dual Enrollment Addendum #1: Sunnyside Unified School District
17.37 Extension of Dual Enrollment Addendum #1: Tanque Verde Unified School District
17.38 Extension of Dual Enrollment Addendum #1: Tucson Unified School District
17.39 Extension of Dual Enrollment Addendum #1: Vail School District
17.40 Fiscal Year 2006-2007 Adopted Budget Reductions
17.41 Hourly Pay Rates for Assistant Coaches

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.

2008 Credit Schedule of Classes – Spring, Summer, and Fall Printing Contract

Motion No. 6755

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion carried.


Motion No. 6756
Scott Stewart– M, Brenda Even– S, to award a contract to Signature Offset for printing services, mail preparation, and delivery of the Non-Credit Schedules of Classes for Fiscal Year 2007/2008.

Vote: All Board members voted “aye” by voice vote. None were opposed. Motion carried.
Motion to Approve Personnel Policy Statements 2007/2008 Fiscal Year

**PASSES**

**Motion No. 6757**

Brenda Even – M, Marty Cortez – S, to approve the attached changes to the Personnel Policy Statements for the following employee groups: Classified Non-Exempt; Classified Exempt; Administrative; Faculty and College Employees.

Vote: All Board members voted “aye” by voice vote. None were opposed. Motion carried.

Approval of Provider for Health Clinic Leased Space

**Motion No. 6758**

Scott Stewart – M, Marty Cortez – S, to approve Marana Health Center as the health care provider to operate a community health clinic at the West Campus.

Vote: All Board members voted “aye” by voice vote. None were opposed. Motion carried.

Adjournment

**Motion No. 6759**


Vote: All Board members voted “aye” by voice vote. None were opposed. Motion carried.

The meeting adjourned at 8:00 p.m.
Background:

The unapproved minutes of the Public Hearing of June 18, 2007 are submitted for approval.
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Public Hearing of the Pima County Community College District Board of Governors was held on Monday, June 18, 2007 at 6:00 p.m., in the Community/Board Room, District Central Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
Present:
Richard Fimbres, Chair
Scott Stewart, Secretary
Marty Cortez, Member
Brenda Even, Member
Sherryn Marshall, Member

BOARD REPRESENTATIVES
Julie Hecimovich, Staff
Diane Lussier, Faculty
Sherry Wright, Staff

RECORDING SECRETARY
Linda Ashenbrener

ADMINISTRATION
Roy Flores, Chancellor
Lou Albert, Campus President, West Campus
David Bea, Vice Chancellor, Finance
Johnson Bia, President, Downtown Campus
Charlotte Fugett, Executive Vice Chancellor for Administration
Diane Groover, Assistant Vice Chancellor, Finance
Dave Irwin, Executive Director for Public Information
Kirk Kelly, Vice Chancellor for Information Technology
Jana Kooi, Campus President, Community Campus
Sylvia Lee, Campus President, Northwest Campus
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
Jack Redavid, Assistant Vice Chancellor, Human Resources
Robert Riza, Acting Assistant Vice Chancellor, Student Services
Heather Tilson, Executive Director, Institutional Planning & Research
Donna Gifford, Senior Assistant to the Chancellor
Mary Vanis, Campus President, Desert Vista Campus
Anne Vosberg, Acting Dean of Student Development
Lynne Wakefield, Assistant Vice Chancellor, Marketing
Call to Order

Richard Fimbres called the meeting to order at 6:00 p.m.

Marty Cortez led the Pledge of Allegiance.

Truth in Taxation (TNT) – Notice of Tax Decrease

Vice Chancellor Bea gave a brief overview of the Truth in Taxation requirements and the impact the proposed tax decrease would have on taxpayers. The recommendation is to decrease the tax levy rate by 3.6%. The primary tax rate will be decreased from $1.0570 to $1.0191. The tax levy for FY08 would increase by $1,883,260 to $74,937,796.

Proposed 2007/08 Budget

Vice Chancellor Bea then presented the proposed 2007/08 Budget. The proposed budget is $205.6 million, up from $193.7 million this year.

Dr. Bea reviewed the Board’s directives regarding revenues and expenditures.

Public Comment

There were no requests to address the Board.

Adjournment

The meeting adjourned at 6:20 p.m.
TO: Board of Governors
FROM: Chancellor
SUBJECT: Unapproved Minutes of the Special Meeting of June 18, 2007

Background:

The unapproved minutes of the Special Meeting of June 18, 2007 are submitted for approval.
PIMA COUNTY COMMUNITY COLLEGE DISTRICT

A Special Meeting of the Pima County Community College District Board of Governors was held on Monday, June 18, 2007 at 6:20 p.m., in the Community/Board Room, District Central Office, 4905 E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS

Present:

Richard Fimbres, Chair
Scott Stewart, Secretary
Marty Cortez, Member
Brenda Even, Member
Sherryn Marshall, Member

Jana Kooi, Campus President, Community Campus
Sylvia Lee, Campus President, Northwest Campus
Suzanne Miles, Provost and Executive Vice Chancellor for Academic Services
Jack Redavid, Assistant Vice Chancellor, Human Resources
Robert Riza, Acting Assistant Vice Chancellor, Student Services
Heather Tilson, Executive Director, Institutional Planning & Research
Anne Vosberg, Acting Dean of Student Development
Lynne Wakefield, Assistant Vice Chancellor, Marketing

BOARD REPRESENTATIVES

Julie Hecimovich, Staff
Diane Lussier, Faculty
Sherry Wright, Staff

RECORDING SECRETARY

Linda Ashenbrener

ADMINISTRATION

Roy Flores, Chancellor
Lou Albert, Campus President, West Campus
David Bea, Vice Chancellor, Finance
Johnson Bia, President, Downtown Campus
Charlotte Fugett, Executive Vice Chancellor for Administration
Donna Gifford, Senior Assistant to the Chancellor
Diane Groover, Assistant Vice Chancellor, Finance
Dave Irwin, Executive Director for Public Information
Kirk Kelly, Vice Chancellor for Information Technology
Call to Order

Richard Fimbres called the meeting to order at 6:15 p.m.

Truth in Taxation (TNT) – Notice of Tax Increase

Motion No. 6689


Adoption of Fiscal Year 2007/2008 Proposed Budget

Motion No. 6690

Brenda Even – M, Scott Stewart – S, to adopt the proposed budget for the Pima County Community College District for the Fiscal Year July 1, 2007 through June 30, 2008.


Adjournment

The meeting adjourned at 6:35 p.m.

___________________________________________
Secretary

____________________________________________
Date
Recommendation:

The Chancellor recommends to the Board that the following items be considered as Consent Agenda Items.

15.1 New Appointments
15.2 Administrator Appointments
15.3 Adjunct Faculty Appointments
15.4 Temporary Appointments
15.5 Agreement: Sonoran Science Academy Dual Enrollment Program
15.6 Contracts: Clinical Placement Education Agreements with Partnering Public Agencies
15.7 Intergovernmental Agreement: Cochise County Community College District Undergraduate Flight Training Program
15.8 Intergovernmental Agreement: Pima County Community College District and Arizona K-12 Schools Teacher Preparation Program (TPP): Intern Certification
15.9 Intergovernmental Agreement: The University of Arizona for Joint Faculty Appointment Program
15.10 Intergovernmental Agreement: Clinical Placement Education Agreement with Partnering Public Agencies: Marana Unified School District
15.11 Intergovernmental Agreement: Northern Arizona University – School for Hotel Restaurant Management
15.12 Curriculum Recommendation: New Program: Center for Training and Development – Medical Business Office Specialist Certificate
15.13 Curriculum Recommendation: Program Inactivation: Business and Industry Technology Advanced Certificate in Retail Management
15.14 Purchase: Apple Inc. Instructional and Administrative Technology Replacement
15.15 Office Depot – Office Supplies
15.16 Fall 2007 and Summer 2008 Professional Growth Leave Approval
15.17 Contract: Tucson Medical Center – Associate of Applied Science Degree in Nursing Program
TO: Board of Governors       DATE: 08/08/07
FROM: Chancellor            ITEM NO: 15.1
SUBJECT: New Appointments

Recommendation:

The Chancellor recommends that the Board approve these new appointments.

Background:

When vacancies occur, the placement process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board for approval.

Faculty

Garcia, Jorge Alfredo Instructional Faculty
Salary: $40,500      DV- Aviation Technology
Effective: 08/15/07  One-year administrative appointment
Education: Technical Certificate, Pima Community College
Experience: Mr. Garcia has been employed at the International Airline Training Academy for the last year. Before that he worked for Bombardier Aerospace as a lead craftsman (1995-2004). He has also worked as adjunct faculty for Pima Community College.

Recruitment Overview:
An external recruitment was conducted. Five complete applications were received. Applications were screened by an advisory committee. The finalists were interviewed by the Campus President.

Raymond, David J. Instructional Faculty
Salary: $40,500      DV- Aviation Technology
Effective: 08/15/07  One-year administrative appointment
Education: Technical Certificate, Aviation Structural Repair, Pima Community College; Bachelor of Science, Professional Aeronautics, Master of Science, Aeronautical Science, Embry-Riddle Aeronautical University
Experience: Mr. Raymond is currently employed as Assistant Program Manager at Pima Community College. Before that he did consulting work for several aviation agencies. He has also worked as adjunct faculty for Pima Community College and Embry-Riddle Aeronautical University.

Recruitment Overview:
An external recruitment was conducted. Five complete applications were received. Applications were screened by an advisory committee. The finalists were interviewed by the Campus President.

(Continued)
New Appointments

Soltero, Crystal M. Instructional Faculty
Salary: $48,600  CC- Education
Effective: 08/15/07 One-year administrative appointment
Education: Bachelor of Arts, Secondary Education, Bethel College; Master of Arts, Teaching and Teacher Education, University of Arizona; Doctor of Philosophy, Teaching and Teacher Education, University of Arizona.
Experience: Ms. Soltero has taught high school social studies for eleven years. She has also been a graduate assistant and has taught various college courses.
Recruitment Overview:
An external recruitment was conducted. Thirty-five complete applications were received. Applications were screened by an advisory committee. The finalists were interviewed by the Campus President.

Thomas, Lynta Instructional Faculty
Salary: $48,600  CC- Chemistry
Effective: 08/15/07 One-year administrative appointment
Education: Bachelor of Science, Chemistry, Master of Science, Physical Chemistry, Mahatma Gandhi University; Master of Science, Physical Chemistry, Kerala University; Doctor of Philosophy, Chemistry, Cochin University of Science and Technology; Doctor of Philosophy, Chemistry, University of Arizona
Experience: Ms. Thomas has been teaching chemistry as an adjunct faculty member for Pima Community College for five years. She has taught various graduate and undergraduate level courses in chemistry.
Recruitment Overview:
An external recruitment was conducted. Seven complete applications were received. Applications were screened by an advisory committee. The finalists were interviewed by the Campus President.

Staff

Augburn, Roy Materials Handler Technician
Salary: $12.40/hour  DC
Effective: 08/13/2007 Selected to fill a vacant position
Education: Coursework, Indiana Vocational Technical College, Terra Haute, Indiana; Associate of Arts, Bible, Western Bible Institute, Phoenix Arizona
Experience: Mr. Augburn has more than twelve years of related experience that includes warehouse, materials delivery, and inventory control. Previous employers include the City of Terre Haute, Indiana, the City of Cocoa, Florida and Safford, Arizona Unified Schools.
Recruitment Overview:
An external recruitment was conducted. Fourteen complete applications were received. Applications were screened interviewed by an advisory committee. The finalists were interviewed by the Campus President.

(Continued)
Beretta, Vincent  
**Public Safety Dispatcher**

*Salary:* $14.32/hour  
*Effective:* 07/30/07  
*Education:* Coursework, Pima Community College, Rio Salado College, Yavapai College and Mira Costa College  
*Experience:* Mr. Beretta has three months of experience in field enforcement with the Arizona Department of Transportation and over thirteen years of experience as a sergeant with the Arizona Department of Corrections.

**Recruitment Overview:**
An external recruitment was conducted. Thirteen complete applications were received. Applications were screened interviewed by an advisory committee. The finalists were interviewed by the Chief of Police and Executive Vice Chancellor for Administration.

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Case, Sean  
**Public Safety Dispatcher**

*Salary:* $14.32/hour  
*Effective:* 07/30/07  
*Education:* Bachelor of Arts, History, San Diego State University  
*Experience:* Mr. Case has been working since March in a temporary position at Pima Community College as a Community Services Officer and has three years of experience in security.

**Recruitment Overview:**
An external recruitment was conducted. Thirteen complete applications were received. Applications were screened interviewed by an advisory committee. The finalists were interviewed by the Chief of Police and Executive Vice Chancellor for Administration.

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Hanna, Ian G.  
**Student Services Specialist**

*Salary:* $17.23/hour  
*Effective:* 08/13/07  
*Education:* Coursework, Pima Community College and Park University  
*Experience:* Mr. Hanna has been a temporary employee at Pima Community College since September 2000. He has been a Student Services Technician and a Program Coordinator.

**Recruitment Overview:**
An external recruitment was conducted. Eighty-three complete applications were received. Applications were screened by an advisory committee. The finalists were interviewed by the Provost.

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Mason II, Timothy J.  
**Laboratory Specialist**

*Salary:* $17.23/hour  
*Effective:* 08/13/07  
*Education:* Coursework, Pima Community College  
*Experience:* Mr. Mason has been a temporary employee at Pima Community College since April 2006 as a Laboratory Specialist. He has over seven years of experience in the information technology field.
Recruitment Overview:
An external recruitment was conducted. Four complete applications were received. Applications were screened by an advisory committee. The finalists were interviewed by the Campus President.

**Palmer, Autumn**  
**Student Services Specialist**  
Salary: $17.23/hour  
Effective: 07/02/07  
Selected for a new position

Education: Master of Education, Counseling, Chapman University; Bachelor of Science, University of Arizona

Experience: Ms. Palmer has worked as Coordinator of Admissions with the University of Arizona for over three years. Previously, she had worked as Admissions Counselor and Administrative Secretary with the University of Arizona.

Recruitment Overview:
An external recruitment was conducted. Fifty complete applications were received. Applications were screened by an advisory committee. The finalists were interviewed by the Campus President.

**Tackett, Holly**  
**Student Services Advanced Specialist**  
Salary: $19.87/hour  
Effective: 08/13/2007  
Selected to fill a vacant position

Education: Associate of Applied Science, Paralegal, Pima Community College

Experience: Ms. Tackett has been working since August 2002 as a student aide, Student Services Technician and Student Services Specialist at Pima Community College. Previously, she worked as a receptionist, caregiver and certified nursing assistant in medical related environments.

Recruitment Overview:
An external recruitment was conducted. Fifty-one complete applications were received. Applications were screened interviewed by an advisory committee. The finalists were interviewed by the Campus President.

**Contact Person:**
Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)
TO: Board of Governors  DATE: 08/08/07
FROM: Chancellor  ITEM NO: 15.2
SUBJECT: Administrator Appointments

Recommendation:

The Chancellor recommends that the Board approve these Administrator appointments and requests that the Board authorize the Chancellor or designee to sign the employment contracts on behalf of the College District for the remainder of the 2007-2008 fiscal year.

Background:

When Administrator vacancies occur, the recruitment process is conducted in accordance with College policy and regulations. At the conclusion of the recruitment process, a summary of the process is presented and names of recommended candidates are brought forward to the Board of Governors for approval.

Delmont, Marilyn  Assistant Vice Chancellor for Information Technology
(Deputy Executive Administrator)
Salary: $109,074*
District Office-Information Technology
Effective: 08/20/2007 Selected for Regular Assignment
*Salary to be prorated for the remainder of the contract year

Education: Bachelor of Science, Management Information Systems, Tarkio College

Experience: Ms. Delmont is currently the Chief Information Officer at the City of Chandler. Between 1998 and 2002, she was the Acting Vice President and Chief Information Officer and Director of Information Technology and the Director Information Technology for applications and systems at Metropolitan Area Transit Authority (MARTA) in Atlanta, Georgia.

Between 1994 and 1998, she served as the Director of Computer Information Systems and Services at Emory University in Atlanta. She was the Games Administrator at the Georgia Lottery Corporation in Atlanta between 1993 and 1994. Between 1991 and 1993, she worked at Spelman College in Atlanta, as the Director of Management Information Systems. Prior to that, she was the Acting Director of Computer Services at Amoco Corporation in Alpharetta, Georgia; the Information Systems Training Analyst at Continental Telephone Corporation in Atlanta; the Information Center Consultant for Monsanto Agricultural Research Consortium in Chesterfield, Missouri; the User Support Consultant at Digital Equipment Corporation; the Supervising Programmer Analyst at the University of Maryland Hospital in Baltimore; and Programmer Specialist at Control Data Corporation in Minneapolis.

(Continued)
Recruitment Overview:
Following the internal announcement as a transfer opportunity, the position was advertised externally starting early April with a first review date of May 31. Thirty-three applications were reviewed; seven candidates were interviewed, which included a forum, an interview with the advisory committee and with the Vice Chancellor for Information Technology.

**Soto, Edgar F.**  
**Executive Director of Athletics**  
/Administrator/  
District Office-Athletics  
Effective: 08/09/2007  
Selected for Acting Assignment  
(Salary to be prorated for the remainder of the contract year)

Education: Bachelor of Arts, Sociology, University of New Mexico; Master of Education, Bilingual and Multicultural Education, Northern Arizona University

Experience: Edgar Soto began his career with Pima Community College as Assistant Baseball Coach in 1995. In 1998 he was appointed Head Baseball Coach.

In 1999, Mr. Soto was appointed to the full-time staff position of Sports Marketing Coordinator (subsequently changed to Marketing and Public Relations Coordinator). In 2005, Mr. Soto was reassigned to the position of Program Coordinator in the K-12 and Community Outreach Program. On June 1, 2007, he was appointed to the position of Assistant Athletic Director.

Mr. Soto has also been an adjunct faculty member with the College since 1998.

In addition to his Pima Community College experience, Mr. Soto has been the Head Baseball Coach of the USA National Team and an Associate Scout with the Milwaukee Brewers professional baseball team. In 2002, he was the Head Baseball Coach of the USA Baseball Junior team.

From 1994 to 1998, Mr. Soto was a social studies, physical education and health teacher at Wakefield Middle School in Tucson.

Recruitment Overview:
The acting assignment was announced to all Pima Community College employees. Following the announcement, Mr. Soto was interviewed by the Provost and the Acting Assistant Vice Chancellor for Student Services.
Soto, Juan  Dean of Student Development
(Deputy Executive Administrator)
Salary: $104,020*
Effective: 8/13/07
Selected for Acting Assignment
(Salary to be prorated for the remainder of the contract year)

Education: Master of Education, Educational Leadership, Northern Arizona University
Bachelor of Arts in Education, Social Studies, University of Arizona

Experience: Mr. Soto started with Pima Community College as an outreach specialist in 1977. In 1979 he became a career center specialist while continuing as an outreach specialist. In 1982 he worked as a financial aid specialist and in 1991 became the financial aid department supervisor. Between 1986 and 1997 he was a high school/college relations and outreach coordinator and faculty advisory in 1997. In 1997 and through 1999 he served as the curriculum outreach coordinator and in 1998 and 1999 he was the K-12 outreach and enrollment services coordinator. In 1999 he served as the acting dean of student development and in 2000 as a counselor. In 2001 he served as a student development director, and between 2001 and 2006 as K-12 outreach and enrollment services coordinator. He is currently a program manager for college recruitment and information center.

Recruitment Overview:
The acting assignment was announced to all Pima Community College employees.
Following the announcement, applicants were interviewed by the Campus President.

Contact:
Dr. Raul Ramirez, Vice Chancellor of Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 08/08/07
FROM: Chancellor  ITEM NO: 15.3
SUBJECT: Adjunct Faculty Appointments

Recommendation:

The Chancellor recommends these individuals as certified adjunct applicants. The Chancellor also recommends that these individuals be approved for use as a pool of employees for current and future adjunct faculty assignments and as noted below as temporary non-credit instructors.

Background:

On a monthly basis, when new adjunct applicants have completed the application and certification process, their names will be brought forward to the Board for approval prior to beginning employment. Their names are then added to the list of approved adjunct faculty for current and future adjunct assignments subject to continued satisfactory job performance and the needs of the College.

The list contains individual background information and shows the initial discipline(s) for which certified and initial campus. Adjuncts may also teach in other disciplines if additional certifications are awarded or as temporary non-credit instructors in areas for which they are qualified.

Austin, Sarah W.
Discipline(s): English as a Second Language, Downtown Campus
Education: Bachelor of Science, Business Education, Northern Arizona University; Master of Arts, Business Education and Teaching English as a Second Language, Northern Arizona University

Barry, Mary Ann C.
Discipline(s): Writing (Developmental), East Campus
Education: Bachelor of Arts in Education, English, University of Arizona; Master of Arts, Education, University of Phoenix
Experience: Over five years of teaching experience as an English teacher at Tucson Unified School District; meets developmental certification requirements.

Beltz, Steven C.
Discipline(s): Surgical Technology (Occupational), Community Campus
Education: Diploma, Surgical Technology, Southeast Community College, Lincoln, Nebraska; Associate of Applied Science, Data Process, Community College of the Air Force
Experience: Mr. Beltz’s experience as faculty includes teaching surgical technology at Western Career College in San Jose, California and Bryman College in Hayward,
California. His clinical experience includes being a certified surgical technologist at Northwest Medical Center in Tucson, Mary Greeley Hospital in Ames, Iowa and the Sierra Vista Regional Healthcare Center.

**Bletzer, Keith V., Ph.D.**  
Discipline(s): Anthropology, Northwest Campus  
Education: Bachelor of Arts, Social Science, University of South Florida-Tampa; Master of Arts, Anthropology, New York University; Master of Arts, Public Health, University of Arizona; Doctor of Philosophy, Anthropology, Michigan State University  
Experience: Nine years of experience as current voluntary adjunct faculty, Department of Epidemiology and Public Health, University of Miami School of Medicine; five years of experience as adjunct anthropology faculty at Arizona State University.

**Carroll, Sue**  
Discipline(s): Nursing, West Campus  
Education: Bachelor of Science, Nursing, Duke University; Master of Science, Nursing, Boston College  
Experience: Twenty years of nursing experience in hospitals and private practice.

**Cestaro, Gina M.**  
Discipline(s): Art, Desert Vista Campus  
Education: Bachelor of Arts, Fine Arts, Massachusetts College of Art; Master of Arts, Fine Arts, University of Arizona  
Experience: Adjunct faculty, University of Arizona; foundry artisan, Metal Physic Sculpture Studio; adjunct faculty, University of Arizona; graduate research assistant, Fine Arts Technology.

**Collingwood, Lateefah**  
Discipline(s): Management (Health Care), Downtown Campus  
Education: Bachelor of Science, Health Education, Master of Science, Health Education, Florida State University  
Experience: No previous teaching experience; meets academic certification requirements.

**Compitello, Gina L.**  
Discipline(s): French, Downtown Campus  
Education: Bachelor of Arts, French, Ripon College; Master of Arts, French, University of Oregon  
Experience: Current English assistant for College Lyceer Chevreal, France.

**Conroy, Otakuye, Ph.D.**  
Discipline(s): Chemistry, Mathematics (Developmental), Biology (Developmental), Northwest Campus  
Education: Bachelor of Science, Chemistry, University of Notre Dame; Master of Arts, Chemistry, Master of Science, Environmental Engineering, Doctor of Philosophy, Environmental Engineering, University of Arizona  
Experience: Seven years of experience as a research assistant, and four months of teaching for Arizona State University and South Dakota School of Mines and Technology;  

*Regular Employee  
(Continued)
currently a researcher in biochemistry and soil, water and environmental science departments at University of Arizona.

Current, Robert, Ph.D.
Discipline(s): Chemistry, Northwest Campus
Education: Bachelor of Arts, Natural and Agricultural Science, University of California; Doctor of Philosophy, Chemistry, University of North Dakota
Experience: Four years of experience as a research association and eight years of experience as a manager at small instrument companies; currently a marketing specialist with Spectral Instruments in Tucson.

Delage, Maureen
Discipline(s): Nursing, West Campus
Education: Bachelor of Science, Nursing, Loyola University of Chicago; Master of Science, Health Services Administration, University of St. Francis, Illinois
Experience: Eleven years of nursing experience at skilled nursing facilities and hospitals in Tucson.

Denny, Gary R.
Discipline(s): Psychology, Special Education, East Campus
Education: Bachelor of Arts, Psychology, Central Michigan University; Master of Education, Special Education, Doctor of Philosophy, Educational Psychology, University of Arizona
Experience: Over two years of teaching experience as a K-12 teacher.

DiSimone, Cori
Discipline(s): Art, Downtown Campus
Education: Bachelor of Fine Arts, Art History, Northern Arizona University; Master of Arts, Art History, University of Arizona
Experience: No previous teaching experience; meets academic certification requirements.

Dougherty, Michael John
Discipline(s): Math (Developmental), East Campus
Education: Associate of General Studies, Pima Community College; Bachelor of Science, Engineering Math, University of Arizona
Experience: Experience as a math tutor for Pima Community College and teaching assistant for University of Arizona; meets developmental certification requirements.

Durivage, Jason C.
Discipline(s): Chemistry, Northwest Campus
Education: Bachelor of Science, Chemistry, Siena College, New York; Master of Arts, Chemistry, University of Arizona
Experience: Four years of experience as a graduate research assistant and one year of experience as a teaching assistant at University of Arizona’s department of chemistry.

*Regular Employee
Enos, Maureen  
Discipline(s): Business (Occupational), Downtown Campus  
Education: Bachelor of Science, Physical Education, Northeastern University; Master of Education, Educational Psychology, Boston College  
Experience: Current entrepreneurship instructor for Sabino High School; meets occupational certification requirements.

Epstein, Rebecca M.  
Discipline(s): Writing (Developmental), West Campus  
Education: Bachelor of Science, Human Ecology, Cornell University  
Experience: Served for three years as Editor-in-Chief of Ink Magazine at Cornell University. Currently enrolled in the Master of Fine Arts Program of Creative Writing at University of Arizona.

Espinoza, Larry David  
Discipline(s): Political Science, Speech and Education, East Campus  
Education: Bachelor of Arts, Political Science, Master of Arts, Speech Communication, Doctor of Education, Language, Reading and Culture, University of Arizona  
Experience: Over five years of academic advising experience.

Fagan, Patricia  
Discipline(s): Writing, West Campus  
Education: Master of Arts, Liberal Studies, Wesleyan University, Middletown, Connecticut; Master of Fine Arts, Creative Writing, University of Arizona  
Experience: Two years of experience as adjunct writing instructor at Pima Community College and seven years of experience as secondary school English teacher in Connecticut, New York and the Virgin Islands.

Fowler, Melissa A.  
Discipline(s): Nursing, West Campus  
Education: Bachelor of Science, Nursing, Brigham Young University, Utah; Master of Science, Nursing, University of Utah  
Experience: Two years of prenatal hospital nursing experience and one year experience as medical-surgical clinical faculty associate at University of Utah.

Free, Lucretia  
Discipline(s): Marketing, Community Campus  
Education: Bachelor of Science, Marketing, Central State University; Master of Business Administration, Miami University  
Experience: Ms. Free was an adjunct professor of marketing for the University of Arizona in 2002. She has more than twenty years of experience in marketing, with an emphasis on law firm marketing. She is the founder and president of Epiphany Communications, Inc. in Tucson, a marketing firm specializing in newsletters.

George, Kenneth, J., Ph.D.  
Discipline(s): Political Science, Education, Mathematics (Developmental), Northwest Campus  
Education: Bachelor of Science, Aerospace Engineering, University of Virginia; Master of Arts, Political Science and Public Administration, Midwestern State University,

*Regular Employee  
(Continued)
Texas; Doctor of Philosophy, Education and Professional Studies in Education, Capella University, Minnesota

Experience: Five years of experience teaching high school mathematics at Amphitheater School District.

Gest, Don
Discipline(s): Geology, West Campus
Education: Bachelor of Arts, Geology, Oberline College, Ohio; Master of Science, Geology, University of Oregon
Experience: Five years of experience as geology interpreter at Arizona-Sonora Desert Museum, three years of experience as research assistant at Arizona Geological Survey; currently facility coordinator at Arizona Theatre Company.

Giedzinska-Simons, Antoinette
Discipline(s): Psychology, Desert Vista Campus
Education: Bachelor of Arts, Psychology, Notre Dame de Namur University; Master of Arts, Psychology, Humboldt State University; Doctor of Philosophy, Psychology, University of Southern California
Experience: Lecturer, Southern Arizona Veterans Health Care System; Clinical Psychology Intern, Mental Health Care Line, Southern Arizona Veterans Health Care System; Clinical Psychologist in Training, Human Relations Center, University of Southern California; Psychometrist, Neuropsychiatric Institute, University of California; Teaching Assistant, Humboldt State University.

Gifford, Nancy
Discipline(s): Biology, Downtown Campus
Education: Bachelor of Science, Biological Science, Fort Lewis College; Master of Science, General Biology, University of Arizona
Experience: Current biology instructor for Pusch Ridge Christian Academy.

Gilby, Robert W.
Discipline(s): Mathematics, Northwest Campus
Education: Bachelor of Science, Mathematics, University of Michigan; Master of Science, Engineering, Arizona State University
Experience: Seven years of experience teaching high school mathematics and physics, currently with the Marana Unified School District.

Goldberg, Carolyn
Discipline(s): Mathematics (Developmental), Northwest Campus
Education: Bachelor of Science, Math Education, University of Maryland; Master of Science, Education, Nazareth College of Rochester
Experience: Twenty-four years of experience as a mathematics teacher at the high school and the community college level; recently retired as mathematics professor at Niagara County Community College, New York.

Graham, Kevin
Discipline(s): Culinary (Occupational), Desert Vista Campus
Education: Letters of Experience

*Regular Employee
Adjunct Faculty Appointments

Experience: Currently Garde Manger, Loews Ventana Canyon; Corporate Chef, Dharma Hotels; Executive Chef, La Posada Santa Fe; Executive Chef, Nick’s.

Greaves, Betsy
Discipline(s): Computer Information Systems (Occupational), Downtown Campus
Education: Bachelor of Arts, Art and Business, California State University, Los Angeles
Experience: Current CISCO Teacher for Tucson Unified School District.

Greene, Moira
Discipline(s): French, Northwest Campus
Education: Bachelor of Arts, Education, Master of Arts, English as a Second Language, University of Arizona
Experience: Thirteen years of teaching languages; for the last nine years, a French teacher for Marana Unified School District.

Grucella, Brooke A.
Discipline(s): Art, West Campus
Education: Bachelor of Fine Arts, Master of Fine Arts, Arizona State University
Experience: Currently Graduate Program Coordinator, School of Art, University of Arizona. Four years of experience as art instructor at Arizona State University.

Hand, Edward (Ted) R.
Discipline(s): Art, West Campus
Education: Bachelor of Arts, English, Skidmore College, Saratoga Springs, New York; Master of Fine Arts, Idaho State University
Experience: Currently self-employed builder and remodeler restoring residential properties. Exhibits sculpture and drawings at local art gallery. One semester of experience as art instructor at Green Fields Country Day School.

Hasler, Jennifer Cousins
Discipline(s): Psychology, Education, Northwest Campus
Education: Bachelor of Science, Psychology, University of Pittsburgh; Master of Arts, Educational Psychology, University of Arizona
Experience: Three years of experience as an adjunct faculty, two years of experience as a teaching assistant and eight years of experience as a research specialist at University of Arizona.

Hendrie, Laura G.
Discipline(s): Writing (Limited Exemption), West Campus
Education: Bachelor of Arts, English, University of Alabama
Experience: Published author of fiction, short stories and articles in numerous nationally recognized magazines; teaches private workshops; keynote speaker at the 2005 Pima Writing Conference, judged manuscripts for the Arizona Council for the Arts; has taught writing at the University of Alabama.

*Regular Employee

(Continued)
Hollands, Janet
Discipline(s): Physical Education (Developmental), East Campus
Education: Bachelor of Arts, Education, Physical Education, Arizona State University; Master of Education, Educational Leadership, Northern Arizona University
Experience: Over five years of teaching experience in physical education; meets developmental certification requirements.

Jarrell, Vila D.
Discipline(s): Culinary (Occupational), Desert Vista Campus
Education: Associate of Arts, International Studies, Bellevue Community College; Bachelor of Arts, International Studies, University of Washington
Experience: Owner, Vila Thai Cuisine; Life Insurance Agent, New York Life Insurance; Operations Manager, Ming’s Asian Gallery; Co-Owner and Operations Manager, Simply Thai Cuisine.

Kelly, Mary Anne F.
Discipline(s): Mathematics (Developmental), Community Campus
Education: Associate of Liberal Arts, Pima Community College; Bachelor of Science, Ecology and Evolution Biology, University of Arizona; Bachelor of Arts, Anthropology, University of Arizona
Experience: Ms. Kelly has over twenty years of teaching experience working with Mammoth-San Manuel Schools, Amphitheater School District, and is currently a math instructor with Tucson Unified School District.

Kraft, Gary
Discipline(s): Paralegal (Occupational), Downtown Campus
Education: Bachelor of Arts, Political Science, University of Arizona; Juris Doctor, University of Arizona
Experience: No previous teaching experience; meets occupational certification requirements.

Krinke, Laurel
Discipline(s): Culinary Arts (Occupational), Downtown Campus
Education: Bachelor of Science, Home Economics, University of Arizona
Experience: Current culinary arts teacher for Marana Unified School District.

Lassiter, Lisabeth
Discipline(s): Student Success, Northwest Campus
Education: Bachelor of Arts, Psychology, Master of Science, Management and Administrative Science, University of Texas at Dallas
Experience: Five years of experience at Collin County Community College as instructor, recruitment coordinator and most recently program coordinator.

Lawson, Bradford A.
Discipline(s): Writing (Developmental), West Campus
Education: Bachelor of Arts, Secondary Education, Prescott College
Experience: Five years of experience teaching mathematics and physical education in the Tucson Unified School District and three years of experience at Western New

*Regular Employee (Continued)
Mexico University serving as assistant football coach and adjunct instructor in physical education.

**Leer, Erick A.**
Discipline(s): Social Services, West Campus  
Education: Bachelor of Music, Music Therapy, University of the Pacific; Master of Social Work, Social Welfare, University of California, Berkeley  
Experience: Currently Training Supervisor at Community Partnership of Southern Arizona. Three years of experience as trainer in curriculum development and needs assessment, three years of experience as art and activities therapist, and three years of experience as campaign manager for non-profit agency.

**Linehan, Stacy R.**
Discipline(s): Nursing (Occupational), West Campus  
Education: Bachelor of Science, Nursing, University of Arizona  
Experience: Twelve years of nursing experience at Tucson Medical Center.

**Link, Margaret M.**
Discipline(s): Culinary (Occupational), Desert Vista Campus  
Education: Master of Science, Education, Northern Illinois University  
Experience: Culinary Arts Teacher, Sahuarita Unified School District, Sahuarita High School; Language Arts Teacher, Crane School District; Business Manager, Sam’s Club; Owner and President, Camelot Catering, Inc.

**Lopez, Carolina C.**
Discipline(s): Dental Hygiene Education (Occupational), West Campus  
Education: Certificate, Oral Radiography, Pima Community College  
Experience: Twenty-six years of experience as Dental Assistant and Clinical Supervisor at El Rio Health Center Dental Clinic.

**Mack, Julie**
Discipline(s): Social Services Education (Occupational), West Campus  
Education: Bachelor of Arts, Social and Behavioral Sciences, University of Arizona  
Experience: Thirteen years of experience at Community Partnership of Southern Arizona, serving as child care provider trainer, program coordinator, health educator, and currently as training specialist.

**Malovich, Christina M.**
Discipline(s): Writing (Developmental), Desert Vista Campus  
Education: Bachelor of Arts, Humanities, University of Arizona  

**McCormick, Ryan**
Discipline(s): Music, Downtown Campus  
Education: Bachelor of Music, Performance, Master of Music, Music, University of Arizona  
Experience: No previous teaching experience; meets academic certification requirements.

*Regular Employee*
McCoy, Julia T.  
Discipline(s): Business (Developmental), East Campus  
Education: Bachelor of Science, Business Administration, University of Arizona  
Experience: Over three years of experience as a business consultant; meets developmental certification requirements.

McManus, Terrence J.  
Discipline(s): Education and Structured English Immersion, Community Campus  
Education: Bachelor of Arts, Geography, University of Colorado; Master of Education, Bilingual and Multicultural Education, Northern Arizona University  
Experience: Mr. McManus has over seven years of teaching experience. He has been employed with Gilpin County Schools in Central City, Colorado, Pimeria Alta High School in Green Valley, and Nogales Unified Schools. Mr. McManus is currently employed with Tucson Unified School District.

Meyer, Scott C.  
Discipline(s): Chemistry, Northwest Campus  
Education: Bachelor of Science, Chemistry, California Polytechnic State University  
Experience: Two years of experience as a teaching assistant and four years of experience as a research assistant, both at University of Arizona. (Doctor of Philosophy in Chemistry anticipated from University of Arizona in summer 2007.)

Miller, Diane  
Discipline(s): Psychology, Social Services, Student Success, Northwest Campus  
Education: Bachelor of Arts, University of Arizona; Master of Science, Education, Southern Illinois University  
Experience: Seven years as Career Services Coordinator, three years as Community Education Coordinator, and two years as Executive Director of Northland Pioneer College Foundation, all at Northland Pioneer College, and currently two years as Executive Assistant to the West Campus President.

Moeave, Ingrid E.  
Discipline(s): Hotel and Restaurant Management (Occupational), West Campus  
Education: Bachelor of Arts, Sociology, University of California, Santa Barbara  
Experience: Eleven years of experience as food and beverage manager at hotels and restaurants in Hawaii.

Mooney, Lisa M.  
Discipline(s): Biology, Downtown Campus  
Education: Bachelor of Science, General Biology, Master of Science, General Biology, University of Arizona  

Moreland, Robyn A.  
Discipline(s): Mathematics (Developmental), Community Campus  
Education: Bachelor of Arts, Social and Behavioral Science, University of Arizona; Master of Education, Educational Leadership, Northern Arizona University

*Regular Employee (Continued)
Experience: Ms. Moreland has over eight years of teaching experience with Tucson Unified School District in middle school and high school.

Morris, Kristie L.
Discipline(s): Psychology, West Campus
Education: Bachelor of Arts, Psychology, University of Memphis; Master of Arts, Psychology, University of California, Riverside
Experience: Currently doctoral candidate and adjunct instructor in psychology at University of California, Riverside.

O’Connor, Mary K.
Discipline(s): Mathematics, (Developmental), Northwest Campus
Education: Bachelor of Science, Education, University of Arizona
Experience: Ten years of experience as a mathematics teacher. Currently the chair of the mathematics department at Catalina Foothills High School.

Pogue, Laura
Discipline(s): Management, Community Campus
Education: Bachelor of Business Administration, Business Administration, University of Michigan, Dearborn; Master of Business Administration, Business Administration, University of Michigan-Flint; Doctor of Philosophy, Management, University of Phoenix;
Experience: Ms. Pogue has over eight years of experience in teaching. She is working as adjunct faculty with University of Phoenix and Golden Gate University. In addition, she was the District Manager with General Motors Corporation. Currently, Ms. Pogues is the founder and owner of Strategic Marketing and Financial Resources, Inc.

Potts, Lesley
Discipline(s): Reading, Writing, Community Campus
Education: Bachelor of Arts, Elementary Education, Goddard College; Master of Arts, Language, Reading, Culture, University of Arizona; Community College Certificate, English-Reading, State Board of Directors for Community Colleges of Arizona
Experience: Ms. Potts has over fifteen years of experience in teaching. She has worked for Tucson Unified School District at Warren Elementary and Utterback Middle School. She also worked for Pima Community College as adjunct faculty in reading and writing. Most recently, she worked as a teacher, student advisor, and private tutor for TASIS, The American School in England, Thorpe, Surrey, UK.

Powell, Tremaine B.
Discipline(s): Biology, Academic, Northwest Campus
Education: Bachelor of Science, Biology and Agricultural Systems Engineering, Florida A&M University; Master of Science, Agricultural and Bioengineering, Pennsylvania State University
Experience: Seven months of experience as a science and math substitute teacher at Casa Grande School District, three years as a graduate research assistant at the

*Regular Employee
University of Arizona, and currently biology adjunct faculty at Chandler-Gilbert Community College.

**Rahman, Mizanur**  
**Discipline(s):** Engineering (Developmental), Mathematics (Developmental), Community Campus  
**Education:** Bachelor of Science, Engineering, Electrical Engineering, University of Alabama, Huntsville  
**Experience:** Mr. Mizanur has three years of experience as adjunct faculty with Pima Community College. He was a tutor for University of Alabama in Huntsville in math, physics, and electrical engineering courses. Mr. Mizanur is currently employed with Dataforth Corporation.

**Ratner, Terry**  
**Discipline(s):** Writing, West Campus  
**Education:** Bachelor of Science, Nursing, Grand Canyon University; Master of Fine Arts, Creative Non-Fiction, Antioch University, California  
**Experience:** Thirteen years of nursing experience at Banner Good Samaritan Regional Medical Center, Phoenix. Fourteen years of experience as a freelance writer for The Arizona Republic, Scottsdale Tribune, Phoenix Magazine, Lovin’ Life, Raising Arizona Kids, Nursing Spectrum, NurseWeek and various other publications.

**Rhatigan, Brian**  
**Discipline(s):** Computer Information Systems (Occupational), Downtown Campus  
**Education:** Bachelor of Science, Electrical Engineering, New Jersey Institute of Technology; Master of Science, Electrical Engineering, University of Arizona  
**Experience:** Current computer networking teacher for Tucson Unified School District.

**Rivera, Poly**  
**Discipline(s):** Computer Aided Drafting (Occupational), Downtown Campus  
**Education:** Associate of Applied Science, Computer Aided Drafting (Commercial and Residential), Pima Community College  
**Experience:** No previous teaching experience; meets occupational certification requirements.

**Roark, David M.**  
**Discipline(s):** Culinary (Occupational), Desert Vista Campus  
**Education:** Bachelor of Science, Liberal Arts, Excelsior College  
**Experience:** Assistant Cafeteria Manager, Columbia County Board of Education; School Nutrition Assistant, Columbia County Board of Education; Food Operations Supervisor, United States Army; Food Operations Supervisor, United States Army; Dining Facility Manager, United States Army; Senior Food Operations Sergeant, United States Army.

**Romero, Cesar**  
**Discipline(s):** Computer Aided Drafting (Occupational), Downtown Campus  
**Education:** Bachelor of Science, Education, Northern Arizona University  
**Experience:** Current drafting and computer aided drafting teacher for Cholla High School; meets occupational certification requirements.

*Regular Employee  
(Continued)
Rose, Amanda B.
Discipline(s): Anthropology, Community Campus
Education: Bachelor of Arts, Anthropology, Western Michigan University; Master of Arts, Anthropology, Northern Arizona University
Experience: Ms. Rose has three years of teaching experience with Northern Arizona University and Coconino Community College. She was also a social science advisor for Northern Arizona University.

Salkeld, Ellen J., Ph.D.
Discipline(s): Clinical Trial Coordinator, Northwest Campus
Education: Bachelor of Science, Psychology, Aquinas College, Michigan; Master of Arts, Public Health Education, Central Michigan University; Doctor of Philosophy, Anthropology, Wayne State University, Michigan
Experience: Thirteen years in public health as a researcher, analyst and educator; currently an instructor in the University of Arizona Program for Integrative Medicine.

Saul, Robert
Discipline(s): Automotive (Occupational), Downtown Campus
Education: Bachelor of Science, Education, Northern Arizona University
Experience: Current auto technology instructor for Tucson Unified School District; meets occupational certification requirements.

Schmalzel, Patti
Discipline(s): Culinary Arts (Occupational), Downtown Campus
Education: Bachelor of Science, Home Economics, Master of Science, Home Economics, University of Arizona
Experience: Current culinary arts teacher for Amphitheater Public Schools; meets occupational certification requirements.

Schultz, Andrew
Discipline(s): Biology, Northwest Campus
Education: Bachelor of Science, Wildlife and Fisheries Science, Master of Science, Wildlife and Fisheries Science, University of Arizona
Experience: No previous teaching experience; meets academic certification requirements.

Soltero, Crystal M.
Discipline(s): Education, History, Community Campus
Education: Bachelor of Social Sciences, Secondary Education, Bethel College; Master of Arts, Teaching and Teacher Education, Doctor of Philosophy, Teaching and Teacher Education, University of Arizona
Experience: Ms. Soltero has five years of teaching experience. She was employed with Amphitheater High School and University of Arizona as a student teaching supervisor and graduate assistant; most recently she was an adjunct professor with the University of Arizona.

*Regular Employee (Continued)
Stachurski, Anthony Z.
Discipline(s): Writing, West Campus
Education: Bachelor of Arts, English, Master of Arts, English, Wayne State University, Michigan
Experience: Eight years of experience as GED instructor at El Rio Learning Center and four years of experience as community college writing tutor and writing instructor.

Towe, Joseph
Discipline(s): Physics, West Campus
Education: Bachelor of Science, Physics, University of California at Los Angeles; Master of Arts, Philosophy, Doctor of Philosophy, Philosophy, University of Arizona
Experience: Eighteen years of experience as physics and mathematics instructor at Antelope Valley College, Lancaster, California.

Watson, Arthea T.
Discipline(s): Social Services Education (Occupational), West Campus
Education: Bachelor of Science, Corrections, Illinois State University; Master of Arts, Organizational Management and Training, University of Illinois at Springfield
Experience: Twenty years of experience in Illinois State and County Courts serving as probation officer, felony division supervisor, management specialist, and training manager; two years of experience as criminal justice adjunct faculty at University of Illinois at Springfield; and seven years of experience as trainer at social services agencies; currently training specialist at Community Partnership of Southern Arizona.

Weeks, Sherre M.
Discipline(s): Nursing (Occupational), West Campus
Education: Bachelor of Science, Nursing, University of Tennessee at Martin
Experience: Seven years of nursing experience private practice.

Ycedo, Elizabeth
Discipline(s): Dental Hygiene Education (Occupational), West Campus
Education: Certificate, Dental Assisting Education, Pima Community College
Experience: Six years of experience as a dental assistant at St. Elizabeth of Hungary Clinic.

Contact:
Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor

*Regular Employee
TO: Board of Governors  
FROM: Chancellor  
SUBJECT: Temporary Appointments  

Recommendation:

The Chancellor recommends these individuals be employed as temporary employees. Once authorized by the Board of Governors, these individuals may be used as a pool of employees for current and future temporary assignments.

Background:

Temporary employees, by practice and policy, are defined as employees who are assigned to work full-time, part-time or on an intermittent as-needed basis for a specific period of time. With Board approval, these names will be added to the approved list of individuals to provide a pool of temporary employees for current and future temporary assignments subject to continued satisfactory job performance and the needs of the College.

On a monthly basis, when new temporary employees, including new non-credit instructors, are hired, their names will be brought forward to the Board for approval prior to beginning employment with all other new appointments. The following summaries contain individual background information and show the initial campus and temporary position for which the individual is recommended. Temporary employees may also be employed in other positions in the future as the needs of the College change.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Campus</th>
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</thead>
<tbody>
<tr>
<td>Aleshire, Devon J.</td>
<td>Tutor NW</td>
<td>NW</td>
</tr>
<tr>
<td>Education:</td>
<td>Coursework, Pima Community College</td>
<td></td>
</tr>
<tr>
<td>Experience:</td>
<td>Recommended by mathematics full-time faculty to tutor math for business math students in a supplemental instruction capacity.</td>
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<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Campus</th>
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</thead>
<tbody>
<tr>
<td>Alijagic, Sammie</td>
<td>Tutor DC</td>
<td>DC</td>
</tr>
<tr>
<td>Education:</td>
<td>Coursework, Pima Community College</td>
<td></td>
</tr>
<tr>
<td>Experience:</td>
<td>Previous employment includes Public Relations and Marketing, General Manager, Director, Administrative Intern at The Muse Arts Center.</td>
<td></td>
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</tbody>
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<thead>
<tr>
<th>Name</th>
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<th>Campus</th>
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</thead>
<tbody>
<tr>
<td>Alvarez, Selena</td>
<td>Fiscal Support Technician WC</td>
<td>WC</td>
</tr>
<tr>
<td>Education:</td>
<td>Coursework, Veterinary Technician, Pima Community College</td>
<td></td>
</tr>
<tr>
<td>Experience:</td>
<td>Ms. Alvarez has three years of cashiering experience and is currently a student in the Pima Community College veterinary program.</td>
<td></td>
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<thead>
<tr>
<th>Name</th>
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</thead>
<tbody>
<tr>
<td>Anzelmo, Daniel</td>
<td>Lab Specialist WC</td>
<td>WC</td>
</tr>
<tr>
<td>Education:</td>
<td>Coursework, Computer Science and Technology, Pima Community College</td>
<td></td>
</tr>
</tbody>
</table>

(Continued)
Experience: Mr. Anzelmo was formerly a Pima Community College employee in the audio visual area for approximately five years and worked for an information technology firm in California in the past year.

Applin, Mary A.  
**Support Assistant**  
**CC**  
Education: Associate of Arts, Social Work, Clark State Community College  
Experience: Ms. Applin has extensive experience working in various programs that provide services to people with developmental disabilities.

Beltz, Steven C.  
**Instructor**  
**CC**  
Education: Diploma, Surgical Technology, Southeast Community College, Lincoln, Nebraska; Associate of Applied Science, Data Process, Community College of the Air Force  
Experience: Mr. Beltz has been employed in hospitals and teaching surgical technology since 1993. His most recent position was as a surgical technology instructor for Western Career College in San Jose, California (2006-2007). In 2005 and 2006 he taught surgical technology courses at Bryman College in Hayward, California. His clinical experience includes being a certified surgical technologist at Northwest Medical Center in Tucson (2003-2005), Mary Greeley Hospital in Ames, Iowa (2003) and the Sierra Vista Regional Healthcare Center (2000-2002).

Cooper, Vanya  
**Systems Analyst**  
**DO**  

Diamente, Neil  
**Instructor**  
**CC**  
Education: Master of Arts, Library Science, Indiana University; Bachelor of Arts, Science, Butler University  
Experience: Six years as a librarian, planning adult programming as well as trainings and workshops; six months as teaching assistant in the K-12 system; six months as admissions assistant for a museum customer service.

Elster, Edward  
**Instructor**  
**CC**  
Education: Bachelor of Arts, English, University of California  
Experience: Mr. Elster has been working as Intelligence Analyst with the National Guard. In his field of work he has broad experience in communication, explanation, and analysis which are skills that are transferable to teaching. He has been observing PCCAE ABE/GED classes at the Eastside Learning Center.

Fagan, Patricia  
**Instructor**  
**CC**  
Education: Bachelor of Arts, English Literature, City College; Master of Fine Arts, University of Arizona  
Experience: Ms. Fagan worked as adjunct faculty at Pima Community College teaching writing.

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<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>College</th>
<th>Education</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Free, Lucretia</td>
<td>Instructor CC</td>
<td>CC</td>
<td>Bachelor of Science, Marketing, Central State University; Master of Business Administration, Miami University</td>
<td>Ms. Free has more than twenty years of experience in marketing. She was an adjunct professor of marketing for the University of Arizona in 2002. Since 2001 she has been the president of a marketing firm she founded in Tucson. She was one of the first to develop marketing plans for law firms, with experience in law firms in San Francisco and St. Louis.</td>
</tr>
<tr>
<td>Fyffe, Joseph</td>
<td>Special Projects Professional CC</td>
<td>CC</td>
<td>Associate of Applied Science, Fire Science, Pima Community College; Certificate, Fire Science, Central Arizona Community College; Coursework, Community College of the Air Force and Boise State University</td>
<td>Mr. Fyffe has two years of fire service experience. He is currently employed as a firefighter and emergency medical technician by the Rural/Metro Fire Department.</td>
</tr>
<tr>
<td>Hamblin, Douglas A.</td>
<td>Special Projects Professional CC</td>
<td>CC</td>
<td>Bachelor of Arts, Public Administration, California State University</td>
<td>Mr. Hamblin was a patrol officer (1997-2003) and detective (2003-present) at the Oro Valley Police Department.</td>
</tr>
<tr>
<td>Heard, Hazel</td>
<td>Instructor CC</td>
<td>CC</td>
<td>Associate of Applied Science, Childhood Development, Pima Community College; Child Care Professional Credential, Southwest Institute</td>
<td>Ms. Heard has more than twenty-five years of experience in child care administration, supervision and staff development. She is currently an adjunct instructor in child development for the College (2005-present). She is also a learning center director for a local provider of childcare (1997-present). Before that she was a child care teacher and supervisor in childcare centers and K-12 schools.</td>
</tr>
<tr>
<td>Hollander, Jason</td>
<td>Public Safety Dispatcher DPS</td>
<td>DPS</td>
<td>High school diploma</td>
<td>Mr. Hollander has one year of active service in the U.S. Marine Corps infantry as a radio operator and two years of experience as an office assistant in a physician’s office.</td>
</tr>
<tr>
<td>Homzie, Rosanne M.</td>
<td>Student Services Advanced Specialist DV</td>
<td>DV</td>
<td>Associate of Arts, Liberal Arts, Monroe Community College</td>
<td>Ms. Homzie has over thirty years of experience in customer service and supervisory experience. Her most current employer was Monroe Community College where she worked in student services and admissions.</td>
</tr>
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<table>
<thead>
<tr>
<th>Name</th>
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<th>Education</th>
<th>Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lamereaux, Mitchell</td>
<td>Laboratory Assistant</td>
<td>Coursework, Digital and Film Arts, Pima Community College</td>
<td>Mr. Lamereaux has experience working in the graphic arts department at KNPB/PBS, Truckee, Nevada; photographic images department at KUAT; federal work study students at Pima Community College Digital Arts; and is currently a student at the College.</td>
</tr>
<tr>
<td>LeGros, Theresa</td>
<td>Instructor</td>
<td>Master of Arts, Biological Anthropology, University of Arizona; Bachelor</td>
<td>Ms. LeGros has one year of experience teaching English as a second language in Russia; two years as a teaching assistant at University of Arizona; and two years as business operations manager for a family insurance company.</td>
</tr>
<tr>
<td>Lewis, Deanna</td>
<td>Special Project Professional</td>
<td>Associate of General Studies, Associate of Applied Science, Emergency</td>
<td>Ms. Lewis was an emergency medical technician instructor at Pima Community College (1995-2002) and a physician assistant since 2004. Previous experience includes twenty-one years as a paramedic and firefighter with Tucson Fire Department and Tubac Fire Department.</td>
</tr>
<tr>
<td>Loustaunau, Ersilia</td>
<td>Support Assistant</td>
<td>Coursework, Pima Community College</td>
<td>Ms. Loustaunau worked as an office manager for PCCAE's Family Literacy Program for five years (1994-1999). Her duties included managing daily office duties, working multiple telephone lines, confidential record keeping, data entry, budget reports, payroll and communication with staff and students.</td>
</tr>
<tr>
<td>Martinez, Loretta</td>
<td>Instructor</td>
<td>Bachelor of Science, Business Administration – Human Resources, University</td>
<td>Ms. Martinez has twenty years of experience in human resources. She is currently an adjunct faculty member for the College, teaching online human resource certificate courses (2003-present). She was the Director of Human Resources and Payroll for the Tucson Unified School District (1999-2003). Prior to that she was Senior Program Coordinator for Human Resources at the University of Arizona (1987-1998).</td>
</tr>
<tr>
<td>McNutt, Robert R.</td>
<td>Tutor</td>
<td>Coursework, Pima Community College</td>
<td>Mr. McNutt is a veteran of the U.S. Air Force.</td>
</tr>
</tbody>
</table>
Medina, Ramona

**Support Assistant**

**CC**

**Education:** Coursework, Pima Community College

**Experience:** Ms. Medina has worked as a bilingual secretary for four years. She has experience in translation, working multiple telephone lines, record keeping, data entry and customer service. Ms. Medina is a former Family Literacy AmeriCorps member who completed her volunteer service in 2005.

Napier, Victor

**Program Coordinator**

**WC**

**Education:** Bachelor of Science, Political Science, University or Oregon; Master of Business Administration, George Fox University

**Experience:** Mr. Napier has been an adjunct faculty member of Pima Community College since 2005. He has teaching experience in the following areas: public administration and political science, business and management, behavior intervention training, behavior analysis, computer applications, accounting and job search strategies.

Ovsak, Amber

**Instructor**

**CC**

**Education:** Master of Arts, Political Science and Comparative Politics, Northern Arizona University; Bachelor of Science, Woman’s Studies and Latin American Studies, Northern Arizona University

**Experience:** One year of experience as a domestic violence shelter advocate conducting training and education with victims of domestic violence. Two years as a graduate assistant instructor at Northern Arizona University providing classroom instruction and tutoring, record keeping, lesson planning and grading. Ms. Ovsak is currently attending the Pima Community College post-baccalaureate teacher certification training program and working with high school students.

Patze, Richard

**Advanced Program Manager**

**WC**

**Education:** Master of Education, Educational Leadership, Northern Arizona University; Bachelor of Science, General Business Administration, University of Arizona

**Experience:** Mr. Patze was hired as an instruction faculty member in August 1982 at Pima Community College and served as Division Dean of Instruction-Health Related Professions at West Campus.

Ramirez, Anissa D.

**Support Technician**

**DO**

**Education:** Certificate, Medical Office Assistant

**Experience:** Ms. Ramirez has four years of experience as a receptionist for La Colina Health Care and Leaf Verde R/V Resort. Ms. Ramirez was also a food service assistant in an elementary school.

Reiniche, Ruth

**Instructor**

**CC**

**Education:** Master of Arts, Literature, Grand Valley State University, Allendale, Michigan; Bachelor of Arts, English Literature and Social Studies, University of Michigan

(Continued)
Temporary Appointments

Date: 08/08/07
Page 6

Experience:
Ms. Reiniche has sixteen years of experience as a secondary English and social studies teacher and twelve years as Assistant Director and instructor for ABE/GED alternative high school.

Selby, David
Office Aide Level II
WC
Education:
Coursework, General Education and Emergency Medical Technician Program, Pima Community College

Experience:
David Selby has worked for eleven months at Pima Community College as a federal work-study student. Mr. Selby has been a Student Ambassador with the Student Life Office since August 2006. He has been trained in customer service, MyPima, financial aid and clerical duties in the Student Life Office.

Sickelbower, Kara M.
Special Project Professional
CC
Education:
Bachelor of Science, Sociology, University of Arizona; Master of Education, Counseling, University of Phoenix

Experience:
Ms. Sickelbower has twenty-one years of experience in the corrections and law enforcement arena. She is AZPOST certified as a general instructor and defensive tactics instructor.

Smith, Cheryle
Support Assistant
CC
Education:
High school diploma

Experience:
Ms. Smith has more than four years experience as a caregiver and mentor for disabled people at Tucson Residence Foundation.

Stevens, Estelvina
Instructor
CC
Education:
Master of Arts, Business Administration, University of Phoenix; Bachelor of Arts, Business Administration, University of Phoenix.

Experience:
Ms. Stevens has one year of experience teaching business at Pima Community College’s Center for Training and Development and two years of experience as an administrative assistant.

Thomas, Debra Kay
Office Aide
EC
Education:
Coursework, Pima Community College

Experience:
Ms. Thomas is a current Pima Community College student and has been a federal work study student at the East Campus since August 2006. She has an extensive work background in both administrative services and child care.

Urbina, Anna C.
Childcare Assistant
DV
Education:
High school diploma

Experience:
Ms. Urbina has two years of experience as a school bus driver and is currently employed as a teacher’s aide at La Petite.

Walter, Alan D.
Computer Technician
DO
Education:
Associate of Science, Computer Science, Pima Community College

Experience:
Mr. Walter has been a volunteer for the past two years for Pima County Community College West Campus as a computer technician.

(Continued)
West, Clarice  
**Tutor**  
NW  
Education: Master of Education, Teacher of Deaf/Hard of Hearing, University of Arizona.  
Experience: Ms. West has experience working with deaf students and is currently an instructor for deaf students at the Arizona School for the Deaf and Blind.

Williamson, Kenneth E.  
**Support Assistant**  
CC  
Education: General Education Diploma, Pima County Adult Education  
Experience: Mr. Williamson worked as a support technician for PCCAE and the Eastside Learning Center for eleven years. His duties included working multiple telephone lines, record keeping, and communication with students. He also worked with the students from the RAISE Program.

Contact Person:  
Dr. Raul Ramirez, Vice Chancellor for Human Resources (206-4562)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Agreement: Sonoran Science Academy
Dual Enrollment Program

DATE: 8/8/07
ITEM NO: 15.5

Recommendation:

The Chancellor recommends that the Board of Governors approve the Agreement between Pima County Community College District and the Sonoran Science Academy, a public charter school, from July 1, 2007 through June 30, 2009, and Addendum #1 specific for the Dual Enrollment Program with a term of July 1, 2007 through June 30, 2009. The tuition rates and scope of work specified in the Addendum will be reviewed and revised on an annual basis during the term of the umbrella Agreement.

Background:

An Agreement is proposed to establish a dual enrollment program between Pima Community College and the Sonoran Science Academy. Dual enrollment allows juniors and seniors at district high schools to earn college credit while completing secondary school requirements. Course offerings include a variety of general education courses as agreed upon by administrators of the high school and the College. Under terms of the agreement, the school will work with the College to ensure that all students enrolled in college courses meet State requirements for inclusion as college enrollments.

Dual enrollment partnerships with local schools support strategy 2.4 in the Pima Community College Plan 2006-2008, continue to enhance relations with other educational providers.

The College has engaged in dual enrollment programs with local school districts for several years and recognizes no new or unusual risks associated with this particular agreement. The agreement has been reviewed by college staff and by college legal counsel.

Financial Considerations:

The funds exchanged under this agreement are of equal value to both the Sonoran Science Academy and the College. Both the Sonoran Science Academy and Pima Community College acknowledge that both parties will be invoiced for tuition or instructional services provided to students who are residents of Arizona.

Contact Person:

Dr. Suzanne Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Contracts: Clinical Placement Education Agreements with Partnering Public Agencies

Recommendation:

The Chancellor recommends that the Board of Governors approve a clinical placement agreement with the Pascua Yaqui Tribe for the West Campus Health-Related Professions Division. This agreement was inadvertently omitted from the list of clinical agreements approved by the Board of Governors June 13, 2007. The terms of the agreement commence on July 1, 2007.

Background:

To meet accreditation standards and enhance training and teaching for health career students, Pima Community College places students in clinical settings to give them practical experience and on-the-job training. Learning in clinical settings ensures that each student has the opportunity to develop competencies in essential clinical procedures. Students educated alongside their future peers are better prepared to work effectively in interdisciplinary health care teams. These collaborative activities also provide the benefit of sharing educational resources.

The clinical placement agreement details the rights and responsibilities of the parties under the program; describes the process for referring students to the site and assessing their development; grants the Tribe the right to ensure that students do not jeopardize the safety of the Tribe’s patients (e.g., requirement that students have health training, screenings, and inoculations for communicable diseases); delineate the manner in which student insurance will be provided; and include standard provisions required by law or College policies and procedures.

Financial Considerations:

This agreement does not require any exchange of funds between the College and the Tribe.

Contact Person:

Dr. Louis Albert, West Campus President (206-6572)

Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Intergovernmental Agreement:
Cochise County Community College District
Undergraduate Flight Training Program

DATE: 08/08/07
ITEM NO: 15.7

Recommendation:

The Chancellor recommends that the Board of Governors approve the Intergovernmental Agreement between Cochise County Community College District and Pima County Community College District for the purpose if establishing a program to prepare students for professional flight crew positions in either general aviation or commercial airline operations. The term of the agreement will be from July 1, 2007 through June 30, 2008.

Background:

Cochise County Community College District and Pima County Community College District agree to implement an undergraduate flight training program. The program is to develop new pilots with knowledge, flight skills and attributes that will prepare them for professional flight crew positions.

Under the terms of the agreement Cochise Community College District shall be responsible for conducting all flight instruction and perform its services at Tucson International Airport. Pima County Community College District is responsible for conducting all the classroom academics. To be eligible for flight instruction under this Program, a student:

- Must be enrolled in Cochise for flight training and
- Must be enrolled in Pima for ground training courses and
- Must pass and maintain the appropriate medical certificate prior to solo flight as stipulated by the FAA.

This recommendation relates to Initiative 2.0, Strategy 2.4 of the Pima Community College 2006-2008 2-year plan, which states: Continue to enhance relations with other educational providers.

Financial Considerations:

There are no additional funds associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Ph.D., Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors          DATE: 08/08/07
FROM: Chancellor              ITEM NO: 15.8

SUBJECT: Intergovernmental Agreements:
          Pima County Community College District and Arizona K-12 Schools
          Teacher Preparation Program (TPP): Intern Certification

Recommendation:

The Chancellor recommends that the Board of Governors approve an Intergovernmental Agreement with the school districts listed below effective from August 9, 2007 through June 30, 2012.

Background:

Following federal mandates embedded in the No Child Left Behind Act (NCLB), all K-12 Arizona classroom instructors must be considered highly qualified teachers (HQT) by 2005-2006 (with a grace period through 2006-2007.) The Arizona Department of Education (ADE) has a plan to severely limit, and ultimately eliminate, emergency teaching certifications. Thus, school districts must contract with a state-approved teacher preparation program. Pima Community College is a state-approved program.

In April and August, 2006, and March, 2007, the Board approved Intergovernmental Agreements with 26 high-need school districts requesting the College’s Teacher Preparation Program for their teachers. It is anticipated that throughout the year, more school districts will be contacting the College to participate in the Teacher Preparation Program.

Most recently, several charter schools and the Tohono O’odham school district have requested the Teacher Preparation Program be made available to their staff. We seek to enter into Intergovernmental Agreements with each of the following high-need school districts to support this request:

  Academy of Tucson
  Sonoran Science Academy
  Tucson Country Day School
  Tohono O’odham Bureau of Indian Affairs Schools:
    Santa Rosa Ranch School
    Santa Rosa Boarding School
    San Simon School
    Tohono O’odham High School

Entering into this Intergovernmental Agreement supports the 2006-2008 College Plan. Partnering with this public agency maintains and further develops longstanding College collaborative relationships by increasing the completion rate of degrees and certificates and
strengthens transfer articulation and baccalaureate opportunities for students. (College Plan 2006-2008, Planning Initiative 1, Strategy 9).

The College has engaged in programs with local school districts for several years and recognizes no new or unusual exposures associated with this particular revision. The Agreement has been reviewed by College staff and approved by College legal counsel.

Financial Considerations:

The umbrella Agreement will afford the College flexibility in designing financial arrangements specific to each program described in the separate addendum. As new programs are developed and incorporated into the Intergovernmental Agreement through subsequent addenda, financial considerations specific to these programs will be specified.

Contact Person:

Jana Kooi, President, Community Campus (206-6577)

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  
DATE: 08/08/07  
ITEM NO: 15.9

SUBJECT: Intergovernmental Agreement: The University of Arizona for Joint Faculty Appointment Program

Recommendation:

The Chancellor recommends that the Board of Governors approve the Intergovernmental Agreement between the University of Arizona and Pima County Community College District for Joint Faculty Appointment Program from August 8, 2007 to June 30, 2009.

Background:

The University of Arizona and Pima County Community College District agree to share in the appointment of faculty, to teach at both institutions and to serve as a liaison between the two institutions. The College will pay the full salary and benefits entitled to the selected faculty member for a full academic year contract according to the College’s regular compensation schedule. The University of Arizona will pay the College a percentage of the salary and benefits of the shared faculty member based on the number of classes to be taught (based on a fulltime PCC faculty load).

In the 07-08 academic year, Dr. Amy Cramer will teach two economic courses in both the fall and spring terms at Pima, and will teach two University of Arizona economic courses for the fall and spring terms at the University. Dr. Kiram Lezzar will teach two geology courses in both the fall and spring terms at Pima, and will teach one University of Arizona geology course for the fall and spring terms at the University. The selected faculty will act as liaisons between the College and the University of Arizona to improve transfer opportunities for students. The University of Arizona will provide office space, supplies, and materials for the shared faculty members and will include the shared faculty members in discipline-related faculty meetings.

This recommendation relates to Initiative 2.0, Strategy 2.4 of the Pima Community College 2006-2008 2-year plan, which states: Continue to enhance relations with other educational providers.

Financial Considerations:

There are no additional funds associated with this action.

Contact Person:

Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

[Signature]
Dr. Roy Flores, Chancellor
TO: Board of Governors
FROM: Chancellor
SUBJECT: Intergovernmental Agreements:
Clinical Placement Education Agreements
Marana Unified School District

DATE: 08/08/07
ITEM NO: 15.10

Recommendation:

The Chancellor recommends that the Board of Governors approve an Intergovernmental Clinical Placement Agreement with the Marana Unified School District for the Community Campus Center for Training and Development (CTD). The term of the agreement commences on August 9, 2007.

Background:

To meet accreditation standards and enhance training and teaching for health career students, Pima Community College places students in clinical settings to give them practical experience and on-the-job training. Learning in clinical settings ensures that each student has the opportunity to develop competencies in essential clinical procedures. Students educated alongside their future peers are better prepared to work effectively in interdisciplinary health care teams. These collaborative activities also provide the benefit of sharing educational resources.

The clinical placement agreement details the rights and responsibilities of the parties under the program; describes the process for referring students to the site and assessing their development; grants the agency the right to ensure that students do not jeopardize the safety of the agency’s patients (e.g., requirement that students have health training, screenings, and inoculations for communicable diseases); delineates the manner in which student insurance will be provided; and includes standard provisions required by law or College policies and procedures.

Financial Considerations:

These agreements do not require any exchange of funds between the College and the agencies.

Contact Person:

Jana Kooi, Community Campus President (206-6577)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 08/08/07
FROM: Chancellor  ITEM NO: 15.11
SUBJECT: Intergovernmental Agreement: Northern Arizona University – School for Hotel Restaurant Management

Recommendation:

The Chancellor recommends that the Board of Governors approve the Intergovernmental Agreement between Northern Arizona University and Pima County Community College District for the Hotel Restaurant Management Program from August 8, 2007 to June 30, 2010.

Background:

Northern Arizona University (NAU) and Pima County Community College District (PCC) have had a partnership enabling students to complete the Bachelor of Science in Hotel and Restaurant Management (HRM) degree from NAU at PCC’s Northwest Campus since 2003. NAU and PCC collaborate in the degree requirements, class scheduling and curriculum development.

Each academic year, an appointed NAU faculty member serves as the PCC department chair and faculty member for the HRM program. The NAU faculty member teaches courses at both institutions and is responsible for coordinating the program and serving as the liaison. In addition to teaching classes, the NAU HRM faculty member performs the follow duties: assists in class scheduling; recommends selection of adjunct faculty; serves as the PCC HRM department chair; meets with professionals in the field; recruits students; promotes the program and attends campus, college and advisory committee meetings.

This recommendation relates to Initiative 2.0, Strategy 2.4 of the Pima Community College 2006-2008 2-year plan, which states: Continue to enhance relations with other educational providers.

Financial Considerations:

The College will pay for fifty percent (50%) of the NAU faculty member’s salary and provides office space and equipment. NAU pays a PCC standard rate for rental of classroom facilities at the Northwest Campus.

Contact Person:

Dr. Sylvia M. Lee, President, Northwest Campus (206-2111)

Dr. Roy Flores, Chancellor
TO: Board of Governors  
DATE: 08/08/07  
FROM: Chancellor  
ITEM NO: 15.12  

Recommendation:

Per Board Policy 3106, Curriculum Development, the Chancellor recommends that the Board of Governors approve the following new Center for Training and Development certificate – Medical Business Office Specialist Certificate.

Background:

The Medical Business Office Specialist Certificate, submitted by the Community Campus, is a program preparing the student for employment in an entry-level clerical position in the health care field. Students are instructed in basic skills needed for an entry-level position in a healthcare clerical environment, with no responsibility for the direction or supervision of others.

The Business and Office Medical Advisory Committee, consisting of 26 local employers, employment agency staff, and DES One Stop and Rehabilitation Services staff requested training in this area. A survey of local employers shows that on an annual basis there are approximately 75 job postings for specialized medical business office skills throughout the Tucson metropolitan area.

Projected enrollment for this program is 10-15 FTSE for the first year.

This recommendation relates to Initiative 1.0 and specifically Strategy 1.9 of the Pima Community College 2006-2008 2-year plan, which states: Increase the completion rate of degrees and certificates and strengthen transfer articulation and baccalaureate opportunities for students.

Financial Considerations:

The Business and Office Program will be able to offer this certificate training utilizing currently available staff, equipment, textbooks, and other training materials; therefore, there will be no additional expenses associated with the addition of this certificate. The budgets for training for CTD clock-hour certificate programs are formulated on a strict cost-recovery basis.

Contact Person:

Dr. Suzanne Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors  
FROM: Chancellor  

DATE: 08/08/07  
ITEM NO: 15.13

Recommendation:

Per Board Policy 2310, Curriculum Development, the Chancellor recommends that the Board of Governors approve the inactivation of the following workforce response program: Business and Industry Technology Advanced Certificate in Retail Management.

Background:
This is a request to inactivate the contractual Workforce-designated Retail Management Certificate program held at Community Campus. Acting in its place is the Downtown Campus Occupational-designated program, Retail Management – Certificate for Direct Employment, approved by the Board of Governors during the June meeting.

A campus review of the program has determined this certificate is a better fit for an Occupational designation since all classes in this program are offered using the Occupation designation. All current students are transitioning to Downtown Campus and the expected impact is a FTSE move from Community to Downtown Campus. There is no expected Pima Community College program impact.

There have been a total of five students in the past five years graduating from the program, all in the spring of 2007. The Downtown Campus has agreed to offer additional courses to students in order to graduate in this program.

This action supports Initiative 2 and specifically Strategy 2.2 of the Pima Community College 2006-2008, which states: “Continue to expand and enhance collaboration with the business and corporate communities” by allowing the program to be open to additional students.

Financial Considerations:
None.

Contact Person:
Dr. Suzanne L. Miles, Provost/Executive Vice Chancellor (206-4999)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 08/08/07
FROM: Chancellor  ITEM NO: 15.14
SUBJECT: Purchase:
Apple Inc.
Instructional and Administrative Technology Replacement

Recommendation:

The Chancellor recommends that the Board of Governors approve the project to replace a portion of the instructional computers, monitors and printers according to a life-cycle plan.

Background:

This project continues the allocation of desktop computers for instructional use by faculty and for instructional labs and classrooms. Approximately one quarter of the desktop computers are replaced each year. The Board of Governors approved the recommendation during the March, 2007 board meeting, item number 20. This project is included in the Capital Budget Plan for Fiscal Year 2008 and 2009 (# 62, 63 & 64).

Financial Considerations:

Apple Inc.  $300,000

Contact Person:

Kirk Kelly, Vice Chancellor for Information Technology (206-4809)

Dr. Roy Flores, Chancellor
TO: Board of Governors                DATE: 08/08/07
FROM: Chancellor                    ITEM NO: 15.15
SUBJECT: Office Depot – Office Supplies

Recommendation:

The Chancellor recommends that the Board of Governors approve a participation agreement with Office Depot under a new contract for office supplies between the University of Arizona and Office Depot.

Background:

Office Depot has been providing the College office supplies since 2002 through a University of Arizona contract in which the College is named as a participant. Through this agreement, the College has also utilized Office Depot’s Business Solutions Division website since July 2005 for online ordering and automated billing. The current University contract expired June 30, 2007.

In 2006, the College, the University of Arizona, the City of Tucson, Pima County, and the Tucson Unified School District formed the Southern Arizona Strategic Procurement Alliance (SASPA) to explore group purchasing possibilities. This group participated in the development of requests for proposals and the evaluation of the responses from various office supply providers. In June, the SASPA group recommended awarding the contract to Office Depot. The new contract includes an improved pricing structure and enhancements to the Office Depot online ordering system.

Financial Considerations:

The total contract cost for the fiscal year depends on the amount of office supplies purchased. In FY 2006-2007, the college spent a total of $494,200 with Office Depot. Due to more favorable terms, the estimated FY 2007-2008 expenditures will remain about $500,000.

College Plan Initiative:

This recommendation supports Initiative 4: Improve Processes and Operations, Strategy 4.1: Continue the redesign of College-wide internal processes.

Contact Person:

Dr. David Bea, Executive Vice Chancellor for Administration (206-4519)

Dr. Roy Flores, Chancellor
TO:          Board of Governors       DATE:       08/08/07
FROM:  Chancellor              ITEM NO:   15.16
SUBJECT:  Fall 2007 and Summer 2008 Professional Growth Leave Approval

Recommendation:

The Chancellor forwards the Professional Growth Leave proposals to the Governing Board for approval of full-pay professional growth leave for fall 2007 semester and half-pay professional growth leave for summer 2008 for Dean of Student Development Nancee Sorenson.

Background:

The Administrators Professional Development Working Group has recommended the administrator listed herein for full-pay professional growth leave for the fall 2007 semester and half-pay professional growth leave for the summer 2008 semester. The administrator's professional growth leave plans are summarized. This recommendation is the result of a structured process followed in accordance with the guidelines established in the Administrative Personnel Policy Statement.

Professional Growth Leave Recommendations for 2007-2008

Nancee Sorenson
Fall 2007 Semester, Full-pay Professional Growth Leave
Summer 2008 Semester, Half-pay Professional Growth Leave
Dean of Student Development, West Campus

Nancee Sorenson states the purpose of her professional growth leave is to demonstrate clear benefits to our students and to the community and while meeting high standards of fiduciary responsibility for the proposed use of public monies by completing an Ed.D. in Educational Administration thereby preparing for professional advancement at the College; gaining exposure to national community college leaders in administration, teaching and research; and building closer ties with the National Institute for Staff and Organizational Development (NISOD) and the Community College Survey of Student Engagement (CCSSE) and Achieving the Dream (AtD) programs.

The objectives of her leave are: (1) to enhance leadership skills in and knowledge of community college administration and its best practices; (2) to return the knowledge, skills and training back to the College to better serve students, faculty, staff and the community; (3) to return to the College benefits received from exposure to national community college leaders in administration and research; and (4) to bring to the College benefits derived from closer ties with NISOD, CCSSE and AtD.

Contact Person:

Dr. Raul Ramirez, Vice Chancellor for Human Resources

Dr. Roy Flores, Chancellor
TO:        Board of Governors   DATE:       08/08/07
FROM:    Chancellor               ITEM NO:   15.17
SUBJECT: Contract:
          Tucson Medical Center
          Associate of Applied Science Degree in Nursing Program

Recommendation:

The Chancellor recommends that the Board of Governors approve an addendum to the College’s contract with Tucson Medical Center to offer an associate degree nursing program to Tucson Medical Center employees. The addendum will cover the period from August, 2007 through December, 2008.

Background:

Pima Community College (the College) and Tucson Medical Center (the Agency) have been engaged in a cooperative agreement to provide an Associate of Applied Science Nursing program for Tucson Medical Center employees. The first cohort of 30 students started in March, 2005 and additional cohorts have been educated since then. The College and the Agency are proposing an addendum to the original contract to provide an educational program for one additional cohort of 30 students, beginning August, 2007. The Agency will reimburse the College for both the cost of tuition and fees and additional fixed costs of operating the program.

Under this contract, the College will offer its Associate of Applied Science Degree nursing program at Tucson Medical Center or a nearby facility to accommodate the hospital’s employees. The Arizona State Board of Nursing requires that the College have an executed contract with Tucson Medical Center to offer the nursing curriculum off College premises at an alternative site. The College’s West Campus will teach its standard associate degree nursing courses to one cohort of 30 students over the course of the contract. Tucson Medical Center will be responsible for procuring facilities, instructional equipment and supplies for this program.

Entering into this agreement supports the following College goals:

- To prepare a highly skilled workforce.
- To create partnerships with business and industry, the local schools, government, and other constituencies that enhance the community.

The addendum is similar to past activities and does not present an undue liability.
Financial Considerations

Tucson Medical Center will reimburse the College a total of $284,025, paid in quarterly payments over the period of the contract. This amount covers tuition and fees as well as fixed program costs.

Contact Person:

Dr. Louis Albert, President, West Campus (206-6752)

Dr. Roy Flores, Chancellor
TO: Board of Governors  DATE: 08/08/07
FROM: Chancellor  ITEM NO: 16
SUBJECT: Nursing Salaries

Recommendation:

The Chancellor recommends that the Board authorize the administration to meet with the representatives of the Pima Community College Educational Association to discuss changes to nursing salaries. The Chancellor also recommends that the Board instruct the administration to present a recommendation to the Board at the September 12, 2007 Board of Governors regular meeting.

Background:

The College is experiencing a serious shortage of MSN-prepared Nursing faculty. Currently, we have eight (8) unfilled full-time nursing positions. It is clear that the Pima Community College salary structure is no longer competitive with nursing faculty salaries at other colleges in Arizona and with salaries at hospitals and other health care agencies. In their June 2007 report on the accreditation status of our Associate Degree Nursing program, the Arizona Board of Nursing noted the faculty shortage as a program deficiency and gave the College until May 2008 to correct the situation.

[Signature]
Dr. Roy Flores, Chancellor