The Regular Meeting of the Pima County Community College District Board of Governors was held on Wednesday, November 19, 2014 at 5:30 p.m., in the Community/Board Room, District Central Office, 4905C E. Broadway, Tucson, AZ 85709-1010.

BOARD MEMBERS
David Longoria, Chair
Marty Cortez
Brenda Even
Sylvia Lee, Secretary
Scott Stewart

REPRESENTATIVES TO THE BOARD
Carlo Buscemi, Adjunct Faculty
Kimlisa Salazar Duchicela, Faculty
Don Harp, Staff
Joe Langlois, Temporary Staff
Alec Moreno, Student
Manny Amado (For Nancee Sorenson), Administrator

RECORDING SECRETARY
Gabriela De Echávarri

GENERAL COUNSEL
Jeffrey Silvyn

ADMINISTRATION
Lee Lambert, Chancellor
Louis Albert, President, West Campus
David Bea, Executive Vice Chancellor, Finance and Administration
Terra Benson, Executive Director of Financial Aide
Aubrey Conover, Vice President of Student Development
Nina Corson, Academic Dean
David Doré, President, Northwest Campus
Cynthia Dooling, Vice Chancellor for Information Technology, Interim
Dolores Durán-Cerda, Senior Assistant to the Provost
Charlotte Fugett, President, East Campus & Vice Chancellor for Human Resources (Acting)
Mary Beth Ginter, Academic Dean
Diane Groover, Assistant Vice Chancellor for Finance
Erica Holmes, Provost
Patricia Houston, Academic Dean
William Howard, Assistant Vice Chancellor for Business Services
Gwendolyn Joseph, President, Downtown Campus, Interim
C.J. Karamargin, Executive Director for Public Information and Media Relations
Darla Lammers, Vice President of Instruction
Karrie Mitchell, Assistant Vice Chancellor of Student Development
Lorraine Morales, President, Community Campus
Brigid Murphy, Vice President of Instruction
Ann Parker, Vice President of Student Development
Morgan Phillips, President, Desert Vista Campus
Nicola Richmond, Assistant Vice Chancellor for Planning & Institutional Research
Ted Roush, Vice President of Instruction
Mary Ann Martinez Sanchez, Assistant Vice Chancellor for Academic Services
Edgar Soto, Executive Director of Athletics
Stan Steinman, Academic Dean
William Ward, Vice Chancellor, Facilities
Gregory Wilson, Academic Dean
Deborah Yoklic, Assistant Vice Chancellor
Darla Zirbes, Vice President of Instruction
GENERAL MATTERS

Call to Order

David Longoria called the meeting to order at 5:35 p.m.

Pledge of Allegiance

David Longoria led the Pledge of Allegiance.

Recognition Awards

Campus President Louis Albert welcomed the honorees and recognized their achievements. Awards were presented to students, employees and community members. Dr. Albert thanked everyone for being there.

PUBLIC COMMENT

Kathleen Baggs addressed the Board regarding Board Policy.
Pamala Beech addressed the Board regarding Adult Education.

REPORTS

Governing Board Members Reports

Chairperson’s Report:
Chairperson Longoria reported on his and Board Member Stewart’s attendance at the ACCT Annual Leadership Congress. Mr. Longoria also informed that plans continue to go forward with the statewide Governance Institute to be held next year. Mr. Longoria added the importance of the College’s budget projection for the upcoming years.

All Board members thanked Board Member Brenda Even for her years of service to the College and the community on her role as a member of the Governing Board of the College. Dr. Even thanked everyone for their words and noted it had been a pleasure being on the College’s Board.

Board Member Stewart also mentioned his attendance to the ACCT Annual Leadership Congress.

Board Secretary Lee congratulated Downtown Campus for their 40th Birthday Bash.
Chancellor’s Report

Chancellor Lambert began his report by thanking Board member Even for her years of service to the College.

Chancellor Lambert recognized the achievements of the men’s and women’s soccer teams. He also congratulated the Aztec Press for finishing second in the College Media Association’s Two-Year Less –Than-Weekly Newspaper of the Year category.

Highlights of Chancellor’s report included:

- Visit to El Pueblo Learning
- Visit to Public Safety and Emergency Services Institute
- AACC Fall Conference
- White House College Opportunity Summit
- International Education Week: An Evening with Ambassador Stuart Holliday event
- UA/PCC Breakfast
- Health Care Press Conference
- 40th Anniversary of Downtown Campus

Presentations/Updates

- Nic Richmond, Assistant Vice Chancellor for Planning and Institutional Research presented on Mission, Assessment and Planning Framework
- Debbie Yoklic, Assistant Vice Chancellor provided an update on Temporary/Adjunct Faculty Taskforce Update
- Charlotte Fugett, East Campus President, introduced Tiffany Bledsoe, chemistry student, who presented on the East Campus Chemistry Club being recognized by the American Chemical Society with a National Award
- Lorraine Morales, Community Campus President, provided an update on On-line Education
- Lou Albert, West Campus President, presented on the Internationalizing PCC Business Plan
- Bill Ward, Vice Chancellor for Facilities; Miranda Schubert, Student Services Advanced Specialist, and Yan Xu, presented on the recent trip to China.

Reports by Representative to the Board

Student – Alec Moreno
Student Representative Alec Moreno highlighted student sponsored activities at each of the campuses. Students did not present a recommendation/concern to the Board

Temporary Staff – Joe Langlois
Temporary Staff Representative Joe Langlois presented on the Temporary Staff. Temporary staff did not present a recommendation/concern to the Board.
Staff – Don Harp
Staff Representative Don Harp did not report on Staff Council. Staff Council did not present a recommendation/concern to the Board.

Adjunct Faculty – Carlo Buscemi
Adjunct Faculty Representative Carlo Buscemi did not have a report. Adjunct Faculty presented the following recommendation/concern to the Board: Adjunct Faculty not being considered as internal applicants for regular faculty positions.

Faculty – Kimlisa Salazar Duchicela
Faculty Representative Kimlisa Salazar Duchicela reported on the November 7 Faculty Senate Meeting. Faculty Senate did not present a recommendation/concern to the Board.

Administrator – Manny Amado on behalf of Nancee Sorenson
Administrator Representative Manny Amado, on behalf of Nancee Sorenson, presented the administrators’ report. Administrators did not present a recommendation/concern to the Board.

Clarification of the Role of the Representative to the Board

Chairperson Longoria asked General Counsel for clarification on the current policy regarding the role of Board representatives. The current Board Bylaw (Article III) states: the reports at the regular meetings of the Board of Governors will contain brief highlights of their group’s activities during the preceding month and any positive recognition. They may also comment on action items on the current agenda, include group concern(s) and offer suggestion(s) for consideration by the Board. Chairperson Longoria then opened the matter for discussion.

During the discussion, it was suggested that reporting on two or three pertinent items should be sufficient. Representatives were reminded to submit their reports in writing and to include their concern(s) and suggestion(s).

Academic Reports

- Dolores Durán-Cerda, Senior Assistant to the Provost, reported on the AZ Developmental Education Summit, provided an update on the Developmental Education Plan and reported on the ArizMATYC Conference.
- Mary Ann Martinez Sanchez, Assistant Vice Chancellor for Academic Services provided an HLC Update.
- Erica Holmes, Provost, presented on the White House Commitment.
- Karrie Mitchel, Assistant Vice Chancellor for Student Services provided an update on the Student Services re-design.

David Bea, Executive Vice Chancellor for Finance and Administration, reviewed the financial statements for the period ending September 2014. Dr. Bea noted that the total net position at the end of September was $202.3 million, which is a decrease of about $5.6 million compared to the same time last year.

INFORMATION ITEMS

Employment Information

Adjunct Faculty Appointments

Governance Council Meeting Minutes

First Reading of Board Policy Substantive Changes, New Board Policies and Deletions

These items were noted as information items.

ACTION ITEMS

Approval of Minutes

Motion No. 201411-02

Marty Cortez – M, Sylvia Lee – S, to approve the minutes of the following meetings: Study Session of October 3, 2014; Special Meeting to conduct Executive Session on October 8, 2014; Regular Meeting of October 8, 2014 and the Special Meeting on October 17, 2014.

Vote: All Board members present voted “aye” by voice vote. None were opposed.
Motion CARRIED.

Consent Agenda

Board Member Even requested that Item 15.5 Intergovernmental Agreement: Avra Valley Fire District be pulled and voted on separately (except for item 15.5).

Motion No. 201411-03

Scott Stewart – M, Sylvia Lee – S, to approve the Consent Agenda as presented.

15.1 Grant Proposal: United States Department of Education Student Support Services: Graduation, Retention, Academic Standing, and Transfer (GReAT) Program
15.2 Grant Proposal: United States Department of Education Student Support Services: Student Opportunities for Achievement and Retention (SOAR) Program
15.3 Grant Proposal: United States Department of Education Student Support Services STEM BLAST (Bridge, Launch, Academic Success, & Transition)
15.4 Grant Proposal: Department of Education, Pima College Adult Education (PCAE) Integrated Basic Education and Skills Training (IBEST) Grant (SHANI)
15.6 Contract: Roughton Investments, Inc. DBA New Horizons Learning Centers of Arizona Increase
15.7 Contract: Grant Writing Consultant
15.8 Contract: Portal Replacement
15.9 Lease: Aviation Technology Center
15.10 Curriculum Recommendations: New Programs – Workforce Response Basic Business and Industry Technology Programs
15.11 Curriculum Recommendations: Program Inactivation – Multiple Workforce Response Programs

Vote: All Board members present voted “aye” by voice vote.
Motion CARRIED.

Item 15.5 Intergovernmental Agreement: Avra Valley Fire District that had been pulled from the consent agenda was then addressed.

15.5 Intergovernmental Agreement: Avra Valley Fire District

Motion No. 201411-04

Scott Stewart – M, Sylvia Lee – S, to approve Intergovernmental Agreement: Avra Valley Fire District.

Vote: All Board members present voted “aye” by voice vote with the exception of Brenda Even. Brenda Even abstained.
Motion CARRIED.

ADJOURNMENT

The meeting adjourned at 10:45 p.m.

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Secretary

___________________________________________
Date