A Study Session of the Pima County Community College District Governing Board was held on Tuesday, July 29, 2014 at 12:00 p.m. in Room B-218, at the District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-1005.

**Persons in Attendance**

**Board Members:**
- David Longoria, Chair
- Marty Cortez
- Brenda Even
- Sylvia Lee, Secretary
- Scott Stewart

**Recording Secretary**
- Gabriela De Echávarri

**Administration/Staff**
- Lee Lambert
- David Bea
- David Doré
- Louis Albert
- Charlotte Fugett
- Rachelle Howell
- Gwen Joseph
- Lorraine Morales
- Ted Roush
- Jeffrey Silvyn
- William Ward
- Deborah Yoklic

1. **Call to Order**
   
   Board Chair David Longoria called the meeting to order at 12:10 pm.

2. **Board Roles and Responsibilities**
   
   Dr. Narcisa Polonio, Executive Vice President for Education, Research & Board Leadership Services at the Association of Community College Trustees, gave an overview of the role a Board of Governors should play within the College.
Dr. Polonio asked everyone what were the changes they saw over the last two years. Those present gave their opinions. Dr. Polonio stated when a college crisis is caused by people it is harder to recover. She noted to the Board it cannot changed the past. Everything is about moving the institution forward.

Dr. Polonio noted the Board’s primary responsibilities are financial and regulatory and must focus on the Mission of the College. The Board’s role is to reaffirm the Mission that is developed by the College.

Dr. Polonio reviewed the Board of Governor’s Strategic Intent and mentioned that the document should be the College’s intent not the Board. She said the document might look like micromanagement from the HLC’s stand point. She mentioned the HLC team will be looking for evidence that the Board is going in the right direction. She advised the Board to be open to criticism of micromanagement. She noted there may be some “overcorrecting” on some of the Board Bylaws due to the crisis that occurred that may have to come back to the core. Chancellor Lambert mentioned bylaws will be reviewed annually.

Dr. Polonio mentioned the Finance and Audit Committee should report to the Chancellor not to the Board. She said that in higher education advisory groups usually report to the administration not directly to the Board. She also noted people who work with the Chancellor have sensitive roles, and that it is important to treat staff well and that staff don’t work directly for the Board.

Dr. Polonio noted that since there are many new campus presidents, it might be a great time to build a new culture. She mentioned the Board can’t change the culture; the entire College community has to be involved in creating this change. She stated that what the HLC looks for when they visit institutions is a “common voice” from employees, common values and student service orientation.

She complimented the Board for staying together and addressing beyond immediate problems.

3. Board Policies Review
Deborah Yoklic, Assistant Vice Chancellor, reviewed grammar, syntax and the structure of the Board Policies presented.

Adjournment

The meeting adjourned at 6:00 p.m.