A Special Meeting of the Pima County Community College District Board of Governors was held on Wednesday, June 25, 2014 at 6:00 p.m., in the Community Board Room, C-105, at the District Office, 4905 E. Broadway Blvd., Tucson, AZ 85709-1005.

BOARD MEMBERS

David Longoria, Chair
Sylvia Lee, Secretary
Marty Cortez (absent)
Brenda Even
Scott Stewart

RECORDING SECRETARY

Gabriela De Echávarri

GENERAL COUNSEL

Jeffrey Silvyn

ADMINISTRATION

Lee Lambert, Chancellor
Louis Albert, President, West Campus
David Bea, Executive Vice Chancellor, Finance and Administration
Terra Benson, Executive Director of Financial Aide
Charlotte Fugett, President, East Campus
William Howard, Assistant Vice Chancellor, Business Services
C.J. Karamargin, Vice Chancellor, Public Information and Federal Government Relations
Ted Roush, Vice President of Instruction
Mary Ann Martinez Sanchez, Assistant Vice Chancellor for Academic Services
Nancee Sorenson, Vice President of Student Development
Michael Tulino, Vice President of Student Development
Darla Zirbes, President, Northwest Campus (Acting)
GENERAL MATTERS

Chairperson Longoria called the meeting to order at 6:00 pm.

ACTION ITEMS

Personnel Policy Statement for College Employees, Non-Exempt, Exempt, Faculty and Administrators, 2014/2015 Fiscal Year

Chairperson Longoria noted that this item would be approved in sections due to some items being most relevant to the HLC.

HLC Related Policy Changes

Motion No. 201406-06

Scott Stewart – M, Sylvia Lee – S, to approve the suggested changes to the Personnel Policy Statements for College Employees (Common Language).

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion CARRIED.

Motion No. 201406-07

Scott Stewart – M, Sylvia Lee – S, to approve the suggested changes to the Personnel Policy Statements for Exempt Employees, Section III. Employment.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion CARRIED.

Motion No. 201406-08

Scott Stewart – M, Sylvia Lee – S, to approve the suggested changes to the Personnel Policy Statements for Non-Exempt Employees, Section III. Employment and New Task Force.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion CARRIED.

Motion No. 201406-09

Sylvia Lee – M, Scott Stewart – S, to approve the suggested changes to the Personnel Policy Statements for Faculty to include two new task forces.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion CARRIED.
Motion No. 201406-10

Brenda Even – M, Scott Stewart – S, to approve the holiday schedules listed in the Personnel Policy Statements.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion CARRIED.

12-Month Instructional Faculty

Board Member Brenda Even expressed some concern over the language presented for 12 Month Instructional Faculty. The suggested language would allow faculty in certain disciplines to be paid on a 12 month schedule.

Motion No. 201406-11

Brenda Even – M to pilot the 12-Month Instructional Faculty for the occupational area for one year. Motion died for lack of second.

Scott Stewart – M, Sylvia Lee – S, to approve the suggested changes to the Personnel Policy Statements for 12-Month Instructional Faculty.

Vote: All Board members present voted “aye” by voice vote. Brenda Even opposed. Motion CARRIED.

Personnel Policy Statements – Reassigned Time

Brenda Even – M to table the remainder of the Personnel Policy Statements until the Board meeting in July. Motion died for lack of second.

Motion No. 201406-12

Sylvia Lee – M, Scott Stewart – S, to approve the Personnel Policy Statements as written with the exception of the reassigned time.

Vote: All Board members present voted “aye” by voice vote. Brenda Even opposed. Motion CARRIED.

Scott Stewart – M, Sylvia – S, to approve the reassigned time for the three employee groups.

Each Board member had an opportunity to express their concerns or ask questions regarding reassigned time.
Substitute motion to the one currently on the table:
Sylvia Lee – M, Scott Stewart – S, to accept the Non-Exempt Employee unit representative language as stated on page 5, Section VII. A with the caveat that management work with AFSCME to record their hours officially on a time card.

Vote: All Board members present voted “aye” by voice vote. Brenda Even opposed. Motion CARRIED.

Chairperson Longoria, on behalf of the Board, thanked the officers of the respective employee groups for the time they do take away from their positions in order to successful conduct the Meet and Confer and help us facilitate the Meet and Confer process.

Motion No. 201406-13

Sylvia Lee – M, Scott Stewart – S, to approve the suggested changes to the Personnel Policy Statements for Faculty, Article XII.D as written with the understanding that the administration would study over the next year a way to separate compensation and other College work assignments.

Vote: All Board members present voted “aye” by voice vote. Brenda Even opposed. Motion CARRIED.

Compensation and Leave for Administrative Personnel

Motion No. 201406-14

Sylvia Lee – M, Scott Stewart – S, to approve the suggested changes to the Personnel Policy Statements for Administrative Personnel, Section III.A, Section IV.B and Section IV.C.

Vote: All Board members present voted “aye” by voice vote. None were opposed. Motion CARRIED.

Point of clarification: Board Member Scott Stewart made a motion on the common policy and the discussion excluded the leave section but the motion included all of the common policy.

Board Member Even noted that she appreciated the hard work that has been done but she still has questions and will speak to the groups separately for clarification. Board Member Stewart stated that he appreciated Dr. Even’s questions and would be supportive of her concerns provided the changed didn’t affect the HLC or compensation.

Board Member Scott Stewart stated that going forward he would like to see some changes in Meet and Confer. He does not believe there is a need to address every single area every year. He would like the Board, administration and the employee groups to come up with a way to streamline the Meet & Confer process every year.
Adjournment

The meeting adjourned at 7:15 p.m.

Secretary

Date