NOTICE OF REGULAR GOVERNING BOARD MEETING

5:30 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ  85709-1010

AGENDA FOR MEETING*

General Matters

1. Call to Order
2. Pledge of Allegiance

Public Comment

3. Public Comment – Call to Audience

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

Reports

4. Governing Board Member Reports
   • The Chairperson, Secretary and/or members of the Governing Board may report on recent events at or involving the College.
Reports (Continued)

5. Chancellor’s Report
   • Chancellor Lambert may report on current events at or involving the College. The Chancellor may also provide information to the Governing Board on the following topics: Changes being considered and/or made to College processes and systems, Legislative and Budget Updates.
     ▪ Institutional Climate Survey Update

6. Reports by Representative to the Board
   • The representatives to the Board will provide highlights of their group’s activities during the preceding month(s).
     ▪ Temporary Staff – Joe Langlois
     ▪ Staff – Don Harp
     ▪ Administrator – Michael Tulino

7. Academic Reports
   • HLC Update

   • Preliminary fiscal year 2013-14 results through June 2014.

Information Items

9. Separations from Employment
   • Information item listing retirements and separations from employment: Jonathan M. Bolin, Mary K. Gilliland, Tisha R. Lee, McIntosh, Keith, Dan M. Offret, Charlette T. Padilla, Robert B. Simpson, Robert Walkinshaw, Thomas F. Wooley.

10. Student Aide Placements
    • Information item listing student aide placements: None to report

11. Standard Practice Guides Changes
    • Information item listing the changes to Standard Practice Guides effective during the period June 25 through July 28, 2014. Changes are being made as part of the comprehensive review and reorganization of all policies.

Action Items

12. Funding of Step Plans
    • The Chancellor recommends that the Board provide direction on the funding of the Step Progression Plan process for all College employees for this fiscal year. Options may include but are not limited to: putting the process on hold while the review is underway or allow employees to submit a plan subject to funding availability.
13. Approval of Minutes of the following meetings:
   A. Special Meeting to conduct Executive Session on July 9, 2014
   B. Regular Meeting of July 9, 2014

14. Consent Agenda

14.1 New Appointments
   - Administration is requesting approval to hire the following individuals:
     Sharon Campbell, Instructional Faculty - CIS/CSA - NWC; Jorge Campos, Community Service Officer - Public Safety;
     Stephen Chambers, Business Systems Analyst - DO; Shari Eraclio, Support Technician - NWC; Adalberto Felix, Information
     Technology Technician - NWC; William Fuentes, Library Services Specialist - WC; Alex Gonzalez, Information Technology
     Technician - DO; Eric Johnson, Instructional Faculty - CIS/CSA-EC; Kansagra Kishorkumar, Laboratory Supervisor – EC; Akira
     Kondo, Program Specialist - WC; Linda Lemus, Instructional Faculty – Spanish - NWC; Gerard Logan, Community Service
     Officer - Public Safety; Sarah Mackie, Instructional Faculty-Veterinary Technology - EC; Magdalena Mendoza, Laboratory
     Specialist - NWC; Nicholas Mortensen, Instructional Faculty-Fitness and Sports Science – WC; Jonathan Ng, Instructional
     Faculty - Vocal Music – WC; Laura Pieslewicz, Instructional Faculty - Emergency Medical Technology EC; Kerri Reeves,
     Instructional Faculty - Social Services WC; Richard Rios, Community Service Officer - Public Safety; Marisa Saxton,
     Student Services Specialist - DVC; Matt Stutzman, Program Specialist – DO; Sarah Weil, Dispute Resolution Advanced
     Analyst- DO.

14.2 Adjunct Faculty Appointments
   - Administration is requesting that the individuals listed as certified adjunct applicants be approved for use as a pool of
     employees for current and future adjunct faculty assignments and as temporary non-credit instructors: instructors:
     Ariella M. Brown, Dance; Daliah D. Bui, Accounting; Gina L. Franco, Writing; Sarah Grace, Psychology; Education; Writing;
     Anne E. Gratz, Music; Music Studio Instruction; Faihza M. Hill, Biology; Jordan D. House, Biology; John A. Kordich, Fitness and
     Sport Sciences; Fitness and Wellness; Theodore G. Manno, Ph.D., Biology; Joseph P. McMullin, Astronomy; Physics;
     Mathematics; Rollin G. Medcalf, Biology; Music; Music Studio Instruction; Brenda S Mercado, Early Childhood Education;
     Joseph D. Morgan, Hisotry; Stacy A. Naughton, Political Science, International Business; Margaret A. Sofianos, Religion;
     Virginia Stanek, Economics; Computer Information Systems; Jamie Stoops, Hisotry; Rachel L.
14.3 Temporary Appointments
- Administration is requesting that the individuals listed be employed as temporary employees. Individuals may be used as a pool of employees for current and future temporary assignments: temporary assignments for eighteen months: Danilo Andrade, Tutor I - Learning Center; Dario Andrade, Tutor I - Learning Center; Zane Atencio, Tutor II - EMT; Patricia Black, Support Technician - Pool; Heather Benz, Tutor II - EMT; Cody Bloomfield, Tutor II - Learning Center; Maria Borquez, Support Assistant - Aviation; James Denker, Tutor I - Project SOAR; Mari Diaz, Tutor I - Learning Center; Loren Dick, Van Driver - Maintenance and Security; Ryan Dillon, Office Aide - Art; Mary Carol Dolaghan, Tutor I - Writing; Giuliana Donnelly, Non-Credit Instructor - Continuing Education; Badi Ebrahimi, Tutor I - Learning Center; Dusty Garcia, Tutor I - Mathematics; Olivia Gorushi, Tutor II - Learning Center; Antonio Green, Tutor II - EMT; Melissa Johnson, Support Assistant - Adult Education; Taft Keele, Tutor II - Learning Center; Polly Kern, Tutor II - EMT; Tisha Lee, Student Services Specialist - Admissions and Records; John Lucey, Tutor II - Learning Center; Christopher Marshall, Tutor II - Learning Center; Brittany Matthews, Tutor II - Learning Center; Timothy McDaid, Tutor II - Learning Center; Sarah Michelson, Sub-Instructor - Adult Education; Joseph Mishak, Special Projects Manager - Internal Audit; Timothy Morris, Tutor I - Learning Center; Yvonne Perez, Program Coordinator - Student Life; Ronald Perez, Special Projects Professional - Human Resources; April Ramey, Support Assistant - Faculty Resource Center; Theodore Rathbun, Tutor II - Learning Center; Thomas Rathbun, Tutor II - Learning Center; Paul Renigar, Non-Credit Instructor - Continuing Education; Don Roh, Tutor II - Learning Center; Esteban Rodriguez, Tutor II - Learning Center; Paul Schatz, Instructor - CTD; Michael Smith, Instructor - Law Enforcement Academy; Alyssa Sproule, Tutor II - EMT; Patricia Stamper, Laboratory Technician - Science; Ramon Tarin Jr., Tutor II - Learning Center; Jason Taylor, Tutor II - EMT; Jennifer Weitz, Tutor II - EMT; Stephan Whelan, Materials Mgmt Specialist - Maintenance and Security.

14.4 Administrator Appointment
- Administration is requesting that the Board approve the Administrator appointments and requests that the Board authorizes the Chancellor or designee to sign the employment contracts on behalf of the College District. Employment is contingent upon candidates passing a criminal background check after offers have been made, accepted and before the first day of employment: Morgan Phillips, Campus President - Desert Vista Campus.
14.5 Acting Administrative Appointments
- Administration is requesting that the individuals listed be approved for acting assignments: John Gillis, Acting Vice President of Instruction - Northwest Campus; Anne Rachelle Howell, Acting Vice Chancellor for Institutional Advancement - District Office; Yvonne Sandoval, Acting Academic Dean, STEM-WC.

14.6 Non-substantive Changes Board Policies
- Administration is requesting approval of the non-substantive changes to Board Policies as a result from the comprehensive review of Board Policies currently being undertaken by the Board.

14.7 Substantive Changes to Board Policies – First Reading
- Administration is requesting approval of the substantive changes to Board Policies as a result from the comprehensive review of Board Policies currently being undertaken by the Board.

14.8 Grant Proposal: AAMMP Up – Arizona Aviation, Mining, and Manufacturing Program
- Administration is requesting approval of the Trade Adjustment Assistance Community College and Career Training (TAACCCT) grant proposal titled AAMMP Up – Arizona Aviation, Mining, and Manufacturing Program. This $2,499,997.00 four year grant will be effective October 1, 2014 – September 30, 2018.

14.9 Grant Proposal: State of Arizona Department of Education Carl Perkins IV- Basic Grant
- Administration is requesting approval of the Carl Perkins IV- Basic Grant proposal. The grant performance period is from July 1, 2014 through September 30, 2015. The award amount is $384,519.32.

14.10 Grant Proposal: Pima Community College Adult Education (PCCAE) Bridge to College and Career Program
- Administration is requesting approval of the Pima Community College Adult Education Bridge to College and Career Program grant. The grant performance period is from July 1, 2014 through September 30, 2015. The award amount for one year is $77,349.07 with a possible annual extension.

14.11 Agreement: Vocational/Occupational Training for Inmates
- Administration is requesting approval to renew an agreement to continue vocational/occupational education programs for inmates assigned to the Arizona State Prison Complex-Tucson.
Community College will invoice ADOC monthly for a total annual amount not to exceed $539,667.10.

14.12 Contract: International Student Health Insurance
- Administration is requesting approval of the health insurance policy available to international students. The total contract value for the 2014/15 policy is estimated not to exceed $289,260. Participating students pay the entire amount.

14.13 Contract: Athletic Accident Insurance
- Administration is requesting approval of the athletic accident insurance with both basic and catastrophic coverage from Myers-Stevens and Toohey & Co., Inc. for the policy year July 1, 2014 through June 30, 2015.

Other Action Items

15. Change of November Governing Board Meeting Date
- Administration is requesting approval to move the Board of Governors Regular Meeting from November 12, 2014 to November 19, 2014.

Adjournment

Regular Meeting
September 10, 2014, 5:30 p.m.
District Office
Community/Board Room
4905 E. Broadway Blvd.
Tucson, AZ 85709-1010

* Option to recess into executive session to obtain legal advice — Pursuant to A.R.S. §38-431.03(A)(3) the Governing Board may vote to go into executive session for the purpose of obtaining legal advice from its legal counsel with respect to any item listed on this agenda or any addendum thereto.

* The Governing Board reserves the right to take action on any agenda item.

* Additional Information — Additional information about the above agenda items can be found in the Governing Board packet that is available for review at the Campus Libraries and on the College’s website at www.pima.edu/board/packets.

* To request a reasonable accommodation for individuals with disabilities, a minimum of 5 business days before the event is requested. Contact Phone: (520) 206-4539; Fax: (520) 206-4567.

Members of the Governing Board may participate by telephone, video or internet conferencing.