NOTICE OF REGULAR GOVERNING BOARD MEETING

5:30 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ  85709-1010

AGENDA FOR MEETING*

General Matters

1. Call to Order

Public Comment

2. Public Comment – Call to Audience

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

Reports

3. Governing Board Member Reports
   • The Chairperson, Secretary and/or members of the Governing Board may report on recent events at or involving the College.
Reports (Continued)

4. Chancellor’s Report
   - Chancellor Lambert may report on current events at or involving the College. The Chancellor may also provide information to the Governing Board on the following topics: Changes being considered and/or made to College processes and systems, Legislative and Budget Updates.
     - Athletic Recognition
     - Veterans Department Staff Recognition
     - Finance Department Recognition

5. Reports by Representative to the Board
   - The representatives to the Board will provide highlights of their group’s activities during the preceding month(s).
     - Temporary Staff – Joe Langlois
     - Staff – Don Harp
     - Adjunct Faculty – Carlo Buscemi
     - Administrator – Michael Tulino

6. Academic Reports
   - HLC Progress
   - Enrollment Management Update
   - Establishing an Office of Assessment

   - Preliminary fiscal year 2013-14 results through April 2014.

Information Items

8. Separations from Employment
   - Information item listing retirements and separations from employment: Tori R. Basford, Johnson Bia, Benjamin L. Carbajal, Donna H. Gifford, Emily R. Heed, Marco A. Luna, Jessica N. Napoles, Claire C. Park, Nancy A. Peasley, Stephen P. Robideau, Raymond E. Sparks, Sally C. Spoolstra and Andrea L. Urbina.

9. Student Aide Placements
   - Information item listing student aide placements: Nicole Garcia

    - Administration informs the Board of Governors that the College intends to extend a contract with Sodexo America, LLC (Sodexo) to manage the College’s foodservice operations through the fall semester.
Information Items  

11. Policy Changes
   • Information item listing the changes to policies effective during the period April 29, 2014 through June 2, 2014. Changes are being made as part of the comprehensive review and reorganization of all policies.

Action Items

12. Approval of Minutes of the following meetings:
   A. Special Meeting to conduct Executive Session on May 14, 2014
   B. Regular Meeting of May 14, 2014
   C. Study Session of June 2, 2014

13. Consent Agenda

13.1 New Appointments
   • Administration is requesting approval to hire the following individuals: Chad Barker, Police Officer Recruit in Training – MS; Rene Camphouse, Program Specialist – DV; Beth Dohaniuk, Instructional Faculty – DV; Renee Horton, Student Services Advisor – NW; Mary Mercado, Advanced Program Coordinator – CC; Crystal Moraga, Support Specialist, Master Scheduler – NW; Joshua Nistas, Community Service Officer - MS; Richea Olson, Instructor- Nursing – DV; Paul Porter, Instructional Faculty – NW; Elizabeth Rivera, Curriculum Coordinator – WC; Michelle Savage, Student Services Advanced Specialist – DV; Ryan Sermon, Student Services Advanced Specialist – DV; Robert Shoun, Director, Office of Dispute Resolution – DO; Aida Vasquez, Advanced Program Manager – DO and Nicholas Wilson, Fiscal Analyst – DO.

13.2 Adjunct Faculty Appointments
   • Administration is requesting that the individuals listed as certified adjunct applicants be approved for use as a pool of employees for current and future adjunct faculty assignments and as temporary non-credit instructors: Eric L. Anson, Ph.D., Mathematics; Tori Basford, Ph.D., Computer Information Systems, Computer Software Applications, Mathematics; Amparo E. Bayless, Radiologic Technology; Alexandria W. Booth, Emergency Medical Technology; Desiree A. Deleon, Medical Laboratory Technician, Phlebotomy; Dwight L. Denney, Physics, Mathematics; Holly Houck, Dental Hygiene; Titia Louise King, Ph.D., DVM, Biology, Veterinary Science; Prairie L. Markussen, Literature, Writing; James J. Monaco, Fitness and Wellness; William D. Perry, Health Information Technology; Alecs Sakta,
Action Items (Continued)

Dental Hygiene; Raymond E. Sparks, Business, Marketing; Veronica Tafoya, Dental Hygiene; Tamara L. Tom, DDS, Dental Hygiene; Allan C. Vanuga, Mathematics, Physics; and Ray Wiggins, Machine Tool Technology.

13.3 Temporary Appointments
- Administration is requesting that the individuals listed be employed as temporary employees. Individuals may be used as a pool of employees for current and future temporary assignments: Milton Ames, Non-Credit Instructor – Continuing Education; Guadalupe Andrade, Tutor I – Mathematics; Kimberly Avelar, Non-Credit Instructor – Continuing Education; John Bail, Tutor I – Economics; Cima Bozorgmehr, Non-Credit Instructor – Continuing Education; Sarah Buchanan-Leiner, Instructor – PSESI; Adrianna Carrillo, Library Services Technician – Library; Nathaniel Davis, Laboratory Assistant – Science; Chadi Domit, Instructor – Upward Bound; Shawna Dorame, Non-Credit Instructor – Continuing Education; Ian Douglas, Non-Credit Instructor – Continuing Education; Hector Garcia, Office Aide – Science; Ahtziri Iniguez, Tutor I – Mathematics; Julie Luchetta, Instructor – Upward Bound; Bridget Magee, Non-Credit Instructor – Continuing Education; Hitomi McKnight, Non-Credit Instructor – Continuing Education; Christopher Morand, Van Driver – Upward Bound; Beatriz Osorio, Office Aide – Science; Arline Ramirez, Office Aide – Science; David Ramirez, Instructor – Upward Bound; Kimberly Range-Glenn, Non-Credit Instructor – Continuing Education; Ashlee Robinson, Non-Credit Instructor – Continuing Education; Juan Romano, Tutor I – Mathematics; Rose Rojas, Program Coordinator – Perkins Grant Career Awareness; Maria Smalling, Non-Credit Instructor – Continuing Education; Diana Vargas, Tutor II – Project SOAR; Alejandro Vargas Lopez, Office Aide – Science; Heather Varney, Support Assistant – Faculty Certification; Adriana Herrera Williamson, Laboratory Assistant – Math Emporium; Zack Winston, Non-Credit Instructor – Continuing Education and Oscar Zepeda, Student Services Technician – Student Development.

13.4 Administrator Appointment
- Administration is requesting approval to hire the following individuals: David Doré, Campus President; Erica Holmes, Provost; Kate Schmidt, Acting Dean for Online Development and Gregory Wilson, Academic Dean.
**Action Items (Continued)**

13.5 **Non-substantive Changes Board Policies**
- Administration is requesting approval of the non-substantive changes to Board Policies as a result from the comprehensive review of Board Policies currently being undertaken by the Board.

13.6 **Contract: Gas Card**
- Administration is requesting approval to award a contract to Voyager Fleet Systems to provide gas cards and gas card management in the amount not to exceed $135,000 for July 1, 2014 through June 30, 2015.

13.7 **Contract: Custodial Services**
- Administration is requesting approval to award a contract to ISS Facility Services for custodial services for the period July 1, 2014 through June 30, 2015. The contract costs will not exceed $1,776,000 for fiscal year 2015.

13.8 **Contract: Software Licensing**
- Administration is requesting approval to award a contract to Accruent for license hosting fees to provide the FAMIS work order management system for Facilities for the period July 1, 2014 through June 30, 2015. The contract costs will not exceed $305,250 for fiscal year 2015.

13.9 **Contracts: Information Technology Maintenance, Licensing and Services – Fiscal Year 2015**
- Administration is requesting approval for the purchase of maintenance, licensing and services agreements for the 2014/2015 Fiscal Year.

13.10 **Contract: Worker’s Compensation Insurance**
- Administration is requesting approval to purchase a workers’ compensation insurance contract from CopperPoint Mutual Insurance Company (formerly known as SCF American Insurance Company) for the policy year July 1, 2014 through June 30, 2015.

13.11 **Contract: General Liability and Automobile Liability and Physical Damage Insurance**
- Administration is requesting approval to award a contract to The Arizona School Risk Retention Trust, Inc. to provide General Liability and Automobile Liability and Physical Damage Insurance for the period July 1, 2014 through June 30, 2015.
Action Items (Continued)

13.12 Contract: Group Purchase Participation Agreement for Property Insurance
- Administration is requesting approval to award a contract to The Midwest Higher Education Compact via a Group Purchase Participation Agreement for Property Insurance for the period July 1, 2014 through June 30, 2015.

- Administration is requesting approval to renew a one-year option of the current contract with Follett Higher Education Group (Follett) to continue to manage the College’s five bookstore operations across the District.

13.14 Contract: Call Center Services for Student Financial Services
- Administration is requesting approval to renew a contract with Xerox Education Services, Inc. for call center services in support of the Financial Aid and Student Accounts departments for the period July 1, 2014 through June 30, 2015.

13.15 Intergovernmental Agreement: Pima County Community Services and Pima Community College District for Workforce Development Education – One Stop
- Administration is requesting approval for a one-year extension to the Intergovernmental Agency Agreement for a cooperative effort for the provision of workforce development education for youth and adults in Pima County through a variety of sources and administered through Pima County Community Services Department.

13.16 Information Technology Replacement – Fiscal Year 2015
- Administration is requesting approval to replace a portion of the instructional and administrative equipment as well as network and data center equipment and software licenses.

13.17 Fiscal Year 2013-2014 Adopted Budget Reductions
- Administration recommends that the Board of Governors approve posting year-end expenditure budget reductions to match actual expenditures for the fiscal year ended June 30, 2014.

Other Action Items

- Administration is requesting approval of the proposed changes to the College Employees Personnel Policy Statement.
Other Action Items (Continued)

15. Personnel Policy Statement for Non-Exempt and Exempt Staff, Faculty and Administrators, 2014/2015 Fiscal Year
   - Administration is requesting approval of the proposed changes to the 2014/2015 Personnel Policy Statement for College Employees to modify the language.

Adjournment

Regular Meeting
July 9, 2014, 5:30 p.m.
District Office
Community/Board Room
4905 E. Broadway Blvd.
Tucson, AZ 85709-1010

* Option to recess into executive session to obtain legal advice — Pursuant to A.R.S. §38-431.03(A)(3) the Governing Board may vote to go into executive session for the purpose of obtaining legal advice from its legal counsel with respect to any item listed on this agenda or any addendum thereto.

* The Governing Board reserves the right to take action on any agenda item.

* Additional Information — Additional information about the above agenda items can be found in the Governing Board packet that is available for review at the Campus Libraries and on the College’s website at www.pima.edu/board/packets.

* To request a reasonable accommodation for individuals with disabilities, a minimum of 5 business days before the event is requested. Contact Phone: (520) 206-4539; Fax: (520) 206-4567.

Members of the Governing Board may participate by telephone, video or internet conferencing.