NOTICE OF STUDY SESSION

4:00 p.m.
June 2, 2014
District Office
Community/Board Room, C-105
4905 E. Broadway Blvd.
Tucson, AZ 85709-1005

AGENDA FOR MEETING*

1. Call Meeting to Order

2. Board Policy Updates

3. Presentations by PCC Employee Groups--PCCEA, AFSCME, ACES and Management
   Representatives of PCCEA, AFSCME and ACES and Management will each give a
   presentation concerning topics and issues involved in the current meet & confer process.
   Each presentation will be approximately 30 minutes long and will include discussion
   regarding the topics and issues presented. The order of presentations may be changed.

4. Common Policy Language

5. Adjourn Meeting

* Option to recess into legal advice executive session — Pursuant to A.R.S. §38-431.03(A)(3)
the Governing Board may vote to go into executive session for the purpose of obtaining legal
advice from its legal counsel with respect to any item listed on this agenda or any addendum
thereto.

Note: Other than action taken on the motion to go into the above-referenced executive session
and the motion to adjourn the meeting, there will be no action taken by the Governing Board at
this special meeting.

To request a reasonable accommodation for individuals with disabilities, a minimum of 5
business days before the event is requested. Contact Phone: (520) 206-4539; Fax: (520) 206-
4567.

Members of the Governing Board may participate by telephone, video or internet conferencing.
The College is committed to ensuring institutional effectiveness through continuous assessment and quality improvement. Accordingly, the Board delegates to the Chancellor the responsibility of establishing strategic responsive and integrated planning, evaluation, development, and project-support systems to help the College fulfill its mission in the most effective and efficient manner.
To comply with the Smoke Free Arizona Act and to promote public health on College property, the College shall limit smoking, e-cigarette, and tobacco product use on its property to designated outside areas only, in conformity with the requirements of A.R.S. §36-601.01 and related County Code provisions and City ordinances.
The College shall grant credit for prior learning when a student is able to demonstrate fulfillment of expected knowledge and/or competency levels for certain specific courses and/or program requirements; therefore, a student shall have the opportunity to officially earn and record credit for prior learning in the College.
General education will be the core of learning in associate degree and certificate programs. It demonstrates the College’s vision of an educated person and a commitment to education as a lifelong process: both a foundational and a continuing process.

The rationale for general education is: General education requires that all students gain an understanding and appreciation of themselves; their own history and culture; the history and culture of the human species; the principles and impact of mathematics, science and technology; and the principles of effective communication. Through an understanding and appreciation of these elements, the students should come to a realization of the interrelationships.
More specifically, general education is also shall be designed to develop the following thinking skills: comparing; interpreting; observing; summarizing; classifying; suggesting and testing hypotheses; imagining and creating; criticizing and evaluating; designing projects and investigations; identifying assumptions; applying principles in new situations; gathering and organizing data; and coding for certain patterns of thinking, reasoning, problem solving, and decision making. These skills are shall be aligned with the current College Student Learning Outcomes: Learn, Communicate, Innovate, Participate, and Aspire.
The Pima County Community College District is open to students if they fall within one of the categories pursuant to ARS 15-1805.01 and through 15-1821, provided that the established College criteria, guidelines and procedures have been met.
The scope of program or course accessibility may be limited due to certain curriculum requirements, fiscal constraints, facility limitations, external agency requirements or student preparedness. All such degree and certificate programs and their respective requirements shall be so-identified in the college catalog.

No person shall be denied admission or registration to the College on the basis of gender, race, ethnicity, national origin, age, disability, sexual orientation, gender identity or expression.
Vocational-Occupational education programs that must limit student enrollment shall establish criteria and a selection process that provides students an equitable opportunity for access and success. Enrollment may be limited in order to comply with rules, regulations and prescribed procedures by state and/or national agencies for certification, registry, licensure and program accreditation or funding source constraints, local agency agreements and/or industry employment standards. They shall establish criteria and a selection process that provides students an equitable opportunity for access and success.
All employees shall be free to seek and engage in outside employment so long as such employment does not interfere with the full and proper discharge of their duties or professional and contractual responsibilities to the College. Outside or secondary employment refers to any second job, contract or work agreement made by any College employee with any other party, including the College. It also includes self-employment, owning a business, holding any elected or appointed public office, and holding a position in a political party or organization.

Such outside employment will be subject to A.R.S. §38-503 (Conflict of Interest of Officers and Employees), the Arizona rules for ethics of public employees.

Outside or secondary employment is not permitted if it impairs an employee’s capacity to perform job duties in an acceptable manner, has adverse impact on the College, or creates a conflict of interest that cannot be resolved in a manner acceptable to the College.
No outside or secondary employment will be conducted using College work time, facilities, equipment, personnel, or materials. Employees shall not use their position at the College for outside financial nor person gain.
The College shall develop and maintain a knowledgeable and competent work force through the provision of educational, developmental and training opportunities for employees. In order to assist employees in (a) improving performance in their current job, and (b) preparing them for career advancement within the College, the College shall provide professional and career development opportunities.
The Personnel Policy Statement for College Employees is published annually and is posted on the College’s website. The latest edition of the policy statement is available in Human Resources.

Each year the Personnel Statement Handbooks will be published and posted on its College website. These handbooks are:

1. All College Employees
2. Administrators
3. Faculty
4. Staff, Classified Exempt
5. Staff, Classified Non-Exempt
Pima County Community College District
Board Policy

This policy is being deleted, as the information contained herein is included in the revision of BP 4201.

**Board Policy Title:** Faculty Personnel Policy Statement

**Board Policy Number:** BP-4001.01

**Adoption Date:** 2/17/82

**Revision Date(s):** Subject to annual revision

**Schedule for Review & Update:** Annually

**Unit Responsible for Review & Update:** Vice Chancellor for Human Resources

**Sponsoring Unit/Department:** Vice Chancellor for Human Resources

**Motion Number:** 2842

**Legal Reference:**

**Cross Reference:**

The Faculty Personnel Policy Statement is published annually and is posted on the College’s website. The latest edition of the policy statement is available in Human Resources.
This policy is being deleted, as the information contained herein is included in the revision of BP 4201.

Board Policy Title: Classified Exempt Personnel Policy Statement

Board Policy Number: BP-4001.02
Adoption Date: 2/17/82
Revision Date(s): Subject to annual revision
Schedule for Review & Update: Annually
Unit Responsible for Review & Update: Vice Chancellor for Human Resources
Sponsoring Unit/Department: Vice Chancellor for Human Resources
Motion Number: 2842
Legal Reference: 
Cross Reference: 

The Classified Exempt Personnel Policy Statement is published annually and is posted on the College’s website. The latest edition of the policy statement is available in Human Resources.
Pima County Community College District
Board Policy

This policy is being deleted, as the information contained herein is included in the revision of BP 4201.

Board Policy Title: Classified Non-Exempt Personnel Policy Statement

Board Policy Number: BP-4001.03
Adoption Date: 2/17/82
Revision Date(s): Subject to annual revision
Schedule for Review & Update: Annually
Unit Responsible for Review & Update: Vice Chancellor for Human Resources
Sponsoring Unit/Department: Vice Chancellor for Human Resources
Motion Number: 2842
Legal Reference:
Cross Reference:

The Classified Non-Exempt Personnel Policy Statement is published annually and is posted on the College’s website. The latest edition of the policy statement is available in Human Resources.
This policy is being deleted, as the information contained herein is included in the revision of BP 4201.

Board Policy Title: Administrative Personnel Policy Statement

Board Policy Number: BP-4203
Adoption Date: 2/17/82
Revision Date(s): Subject to annual revision
Schedule for Review & Update: Annually
Unit Responsible for Review & Update: Vice Chancellor for Human Resources
Sponsoring Unit/Department: Vice Chancellor for Human Resources
Motion Number:
Legal Reference:
Cross Reference:

The Administrative Personnel Policy Statement is published annually and is distributed to all administrators. The latest edition of the policy statement is available in Human Resources.
The Board of Governors delegates to the Chief Executive Officer authority directs the Chancellor to provide continuous College information to the public and representatives of the news media, provided the release of such information is within limits established by state and federal laws and regulations.
The Board of Governors authorizes the Chief Executive Officer Chancellor to conduct, or cause to be conducted, on-going institutional research necessary for compliance, and evidence-based planning and decision making.
To keep the College’s name, image, and institutional information consistent and current, both internally and externally, the College will establish and maintain standards and guidelines for College publications ensuring that they reflect its values. These standards and guidelines shall include college publications regardless of the media or mode of delivery. College publications do not include syllabi or instructional materials.