NOTICE OF REGULAR GOVERNING BOARD MEETING

7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ  85709-1010

AGENDA FOR MEETING*

General Matters

1. Call to Order

2. Pledge of Allegiance

Public Comment

3. Public Comment – Call to Audience

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

Reports

4. Governing Board Member Reports
   • The Chairperson, Secretary and/or members of the Governing Board may report on recent events at or involving the College.
Reports (Continued)

5. Chancellor’s Report
   • Chancellor Lee Lambert may report on current events at or involving the College. The Chancellor may also provide information to the Governing Board on the following topics: Changes being considered and/or made to College processes and systems, Legislative and Budget Updates.
   ▪ HLC Visit
   ▪ Interest Based Collaboration / Meet & Confer Update
   ▪ Safety and Threat Assessment Update

6. Reports by Staff Representatives
   • Staff Council Chair Christopher Hauser will provide highlights from their last Staff Council meeting. Highlights may include: Chancellor’s Report, Provost’s Report, Liaison Report and Employee Reports (AFSCME and ACES and Campus District Reports).

7. Reports by Student Representatives
   • Student Representatives Colin Lynch and April May Ramey will highlight recent activities at the Community, Desert Vista, Downtown, East, Northwest and West Campuses.

8. Reports by Faculty Representatives
   • Faculty Representatives Kimlisa Salazar Duchicela and Patricia Figueroa will provide highlights from their last Faculty Senate meeting. Highlights may include: Chancellor’s Report, Provost’s Report, PCCEA Report and Faculty Senate President’s Report.

9. Academic Reports
   • HLC Progress
   • Developmental Education Update
   • Enrollment Management
   • Student Services Review

    • Preliminary fiscal year 2013-14 results through December 2013.

Information Items

11. Separations from Employment
    • Information item listing retirements and separations from employment: James S. Asher, Steven K. Croft, Brian D. Basgen, Peter T. Becskehazy, Rita S. Bowden, Gary A. Epperson, Mary J. Herrera, Patricia Lohse, Rueben Palazuelos, George C. Palomarez, Tammi M. Palmer, Steven J. Peterson, Elizabeth A. Rollins and Irene M. Sherlund.
Information Items (Continued)

12. Student Aide Placements
   • Information item listing student aide placements: No student aide hires this month to report.

13. BP-1103: Role and Responsibility of the Chancellor – First Reading
   • Administration submits the first reading of Board Policy 1103: Role and Responsibility of the Chancellor

14. BP-1401: Governance – First Reading
   • Administration submits the first reading of Board Policy 1401: Governance

Action Items

15. Approval of Minutes of the following meetings:
   A. Study Session of November 19, 2013
   B. Special Meeting to conduct Executive Session on November 19, 2013
   C. Study Session of December 2, 2013
   D. Special Meeting to conduct Executive Session on December 2, 2013
   E. Special Meeting to conduct Executive Session on December 11, 2013
   F. Special Meeting of December 11, 2013
   G. Study Session of December 16, 2013
   H. Special Meeting to conduct Executive Session on December 16, 2013
   I. Special Meeting to conduct Executive Session on January 8, 2014
   J. Annual and Regular Meeting of January 8, 2014
   K. Study Session of January 27, 2014

16. Consent Agenda

16.1 New Appointments
   • Administration is requesting approval to hire the following individuals: Gerald Heller II, Trades Maintenance Specialist – DO; Jacquelyn La New, Student Services Specialist – DC; Lauri Logan, Support Technician – NW; James Monaco, Interim Head Football Coach – WC; Kelly O’Keefe, Instructional Faculty – DC; James Winger, Instructional Faculty – EC–1 semester Administrative Appointment; Daniel Rodriguez, Student Services Specialist – DO

16.2 Adjunct Faculty Appointments
   • Administration is requesting that the individuals listed as certified adjunct applicants be approved for use as a pool of employees for current and future adjunct faculty assignments and as temporary non-credit instructors: Bilal Al’Amin, Fitness and Wellness; Joanna S. Broader, Business; Rachael Byrd, Anthropology; Amanda Callen, Respiratory Therapy; Wanda M. Edwards, Business, Human Resources Management; Scott R. Green,
Action Items (Continued)

Environmental Technology, Geography; Carolyn Karmikel, Speech Communication; Melinda G. Leyva, Respiratory Therapy; Tanja Loveday, Psychology; Brenda D. Martinez, Pharmacy Technology; Paula K. Maynard-Akers, Dental Hygiene; Judith E. McCord, Nursing; Mary E Mercado, Career and Professional Development; Brandon Moran, Fitness and Sports Science; Emily Patch, Anthropology; Michael L. Peters, Sign Language; Adam J. Raterink, Mathematics; Partha P. Samadder, PhD, Chemistry; Karin Sandberg, Therapeutic Massage; Amy S. St. John, Education; Joanne Taylor, History; Ernesto A. Trujillo, Computer Information Systems; Alice K. Webb, Nursing and Christopher Williams, Machine Tool Technology.

16.3 Temporary Appointments
• Administration is requesting that the individuals listed be employed as temporary employees. Individuals may be used as a pool of employees for current and future temporary assignments: Zarifah Agardy, Laboratory Assistant-Archaeology; Maxine Brown, Workforce Trainer-Continuing Education; Jamie Gonzales, Tutor I-Mathematics; Nadair Jenabzadeh, Laboratory Technician-Building Construction Trades; Ehren Keltz, Laboratory Assistant-Archaeology; Justin Langlois, Laboratory Assistant-Archaeology; Marlana Laughter, Tutor I-Writing; Derek Lookingbill, Office Aide-Digital Arts; Chester Manning, Workforce Trainer-Law Enforcement Academy; Sally Maurizi, Substitute Instructor-Adult Education; Megan McCaffrey, Library Services Technician-Library; Nicholas Meyers, Tutor I-Math and Science; Pamela Miller, Laboratory Assistant-Archaeology; Stephen Molinares, Laboratory Assistant-Archaeology; Sean Parsons, Laboratory Assistant-Archaeology; Nate Pillman, Tutor I-Writing; Robert Quackenbush, Workforce Trainer-Law Enforcement Academy; Diana Quijada, Auxiliary Aide-Disabled Student Resources; Abby Swanson, Library Services Technician-Library; Charles Wallum, Tutor I-Math and Science; Jeffrey Wick, Laboratory Assistant-Physics and James Zucco, Assistant Coach Golf-Athletics.

16.4 Administrator Appointment
• Administration is requesting approval to hire the following individuals: Quincy Moore, Ph.D., Interim Vice President of Student Development.

16.5 Faculty Regular Appointments for Fiscal 2015
• Administration is recommending approval of regular faculty appointments for the 2015 fiscal year, as shown on the attached Exhibit A.
Action Items (Continued)

16.6  BP-1403: Records Management, Retention and Disposition – Final Reading
  • Administration submits the final reading and Board approval of Board Policy 1403: Records Management, Retention and Disposition

16.7  BP-3105: Curriculum – Final Reading
  • Administration submits the final reading and Board approval of Board Policy 3105: Curriculum

16.8  BP-3106: Curriculum Development – Final Reading
  • Administration submits the final reading and Board approval of Board Policy 3106: Curriculum Development

16.9  BP-3107: Degrees and Certificates – Final Reading
  • Administration submits the final reading and Board approval of Board Policy 3107: Degrees and Certificates

16.10 Contract: Security Services
  • Administration is requesting approval to increase the contract with Blackstone Security Services to provide security services for the period July 1, 2013 through June 30, 2014. The contract costs will be increased from $150,000 to $280,000 for fiscal year 2014.

Other Action Items

17. Amendment to Board Bylaws
  • In accordance with Board Bylaw, Article IX: Amendment to Bylaws, Section 1, the Board has requested to consider and vote on proposed amendments to the Bylaws.

18. 2014 Calendar of Study Session Meeting Dates
Adjournment

Regular Meeting
March 12, 2014, 7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway Blvd.
Tucson, AZ 85709-1010

* Option to recess into executive session to obtain legal advice — Pursuant to A.R.S. §38-431.03(A)(3) the Governing Board may vote to go into executive session for the purpose of obtaining legal advice from its legal counsel with respect to any item listed on this agenda or any addendum thereto.

* The Governing Board reserves the right to take action on any agenda item.

* Additional Information — Additional information about the above agenda items can be found in the Governing Board packet that is available for review at the Campus Libraries and on the College’s website at www.pima.edu/board/packets.

* To request a reasonable accommodation for individuals with disabilities, a minimum of 5 business days before the event is requested. Contact Phone: (520) 206-4539; Fax: (520) 206-4567.

Members of the Governing Board may participate by telephone, video or internet conferencing.
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