NOTICE OF ANNUAL GOVERNING BOARD MEETING

5:30 p.m.
District Office
Community/Board Room
4905 E. Broadway
Tucson, AZ 85709-1010

AGENDA FOR MEETING*

General Matters

1. Call to Order

2. Pledge of Allegiance

New Business

3. Election of Board of Governors’ Officers 2014
   • The specific officers to be elected for a one-year term are Chairperson and Secretary.

4. Election of Arizona Association of District Governing Board’s Representative 2014
   • Elect a representative for the Arizona Association of District Governing Board (AADGB).

5. Proposed Annual Calendar of Regular Board Meetings, 2014
   • List of the Regular Board Meeting dates for 2014 and January 2015. The dates proposed are: January 8, 2014; February 5, 2014; March 12, 2014; April 16, 2014; May 14, 2014; June 11, 2014; July 9, 2014; August 13, 2014; September 10, 2014; October 8, 2014; November 12, 2014; December 10, 2014 and January 14, 2015

Recess
NOTICE OF REGULAR GOVERNING BOARD MEETING

AGENDA FOR MEETING*

General Matters

1. Call to Order

Public Comment

2. Public Comment – Call to Audience

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

Reports

3. Governing Board Member Reports
   - The Chairperson, Secretary and/or members of the Governing Board may report on recent events at or involving the College.

4. Chancellor’s Report
   - Chancellor Lee Lambert may report on current events at or involving the College. The Chancellor may also provide information to the Governing Board on the following topics: Changes being considered and/or made to College processes and systems, Legislative and Budget Updates.
     - Legislative Priorities
     - Disruptive Students Process Update
     - Safety Assessment Report
     - Human Resources New Performance Evaluation System

5. Reports by Staff Representatives
   - Staff Representatives Amy Parker and Benetta Jackson will provide highlights from the Staff Council meeting of December 6. Highlights will include: Chancellor’s Report, Provost’s Report, Liaison Report and Employee Reports (AFSCME and ACES and Campus District Reports).
Reports (Continued)

6. Reports by Student Representatives
   • There will be no report. The next student report will be given at the February Board Meeting.

7. Reports by Faculty Representatives
   • There will be no report. The next faculty report will be given at the February Board Meeting.

8. Academic Reports
   • HLC Progress
   • Developmental Education Update

   • Preliminary fiscal year 2013-14 results through November 2013 and overview of results from fiscal year 2013 Comprehensive Annual Financial Report

Information Items

10. Separations from Employment
    • Information item listing retirements and separations from employment: Randy Hum, Patrick Nugent.

11. Student Aide Placements

12. BP-1403: Records Management, Retention and Disposition – Second Reading
    • Administration submits the second reading of Board Policy 1403: Records Management, Retention and Disposition

13. BP-3105: Curriculum – First Reading
    • Administration submits the first reading of Board Policy 3105: Curriculum

14. BP-3106: Curriculum Development – First Reading
    • Administration submits the first reading of Board Policy 3106: Curriculum Development
Information Items (Continued)

15. BP-3107: Degrees and Certificates – First Reading
   • Administration submits the first reading of Board Policy 3107: Degrees and Certificates

Action Items

16. Approval of Minutes of the following meetings:
   A. Special Meeting to conduct Executive Session on August 28, 2013
   B. Study Session of October 9, 2013
   C. Regular Meeting of October 9, 2013
   D. Study Session of October 17, 2013
   E. Study Session of October 30, 2013
   F. Study Session of November 7, 2013
   G. Special Meeting to conduct Executive Session on November 13, 2013
   H. Regular Meeting of November 13, 2013

17. Consent Agenda

17.1 New Appointments
   • Administration is requesting approval to hire the following individuals: Benjamin Mendiola

17.2 Adjunct Faculty Appointments
   • Administration is requesting that the individuals listed as certified adjunct applicants be approved for use as a pool of employees for current and future adjunct faculty assignments and as temporary non-credit instructors: Arsenio Ayala, Aviation; Otila C. Barbu, Ph.D., Psychology; Serge Delage, Culinary; Carolyn L. Marietta, Social Services; Parker P. Owan, Computer Aided Drafting; Tanya Renner, Ph.D., Biology; Carol Sciannameo, Administration of Justice, Management, Crime Scene Management; Robin Steinberg, Mathematics; Margaret M. Storm, Respiratory Therapy and Kay A. Tetrault, Medical Lab Technician.

17.3 Temporary Appointments
   • Administration is requesting that the individuals listed be employed as temporary employees. Individuals may be used as a pool of employees for current and future temporary assignments: Moises Ambriz, Workforce Trainer; Lucas Bulau, Tutor I; Jose Celaya-Alcala, Tutor I; Sara Collins, Laboratory Assistant; Alexandra Franz, Tutor I; Alayne Jacobs, Tutor II; Vincent Leonard, Tutor II; Brian McDowell, Instructor; Jeanine Pinkney, Tutor II; John Sweeney, Laboratory Assistant and Karen Ward, Laboratory Assistant.
Action Items (Continued)

17.4  Intergovernmental Agreements: Dual Enrollment for Charter Schools
  • Administration is requesting approval of the agreements between Pima County Community College District and Academy of Tucson.

17.5  Intergovernmental Agreements: Dual Enrollment for Public School Districts
  • Administration is requesting approval of the agreements between Pima County Community College District and Pima County Joint Technical Educational District (JTED); Mammoth – San Manuel Unified School District #8 (Pinal County) and Sunnyside Unified School District #12.

17.6  Contract: Disabled Student Resources – Communication Arizona Interpreting Services – FY 2014
  • Administration is requesting approval of the agreement with Arizona Interpreting Services for the provision of interpreting services for the deaf and hard of hearing to Pima Community College for January 1, 2014 through June 30, 2014 for an amount expected to exceed $100,000.

17.7  Contract: Disabled Student Resources – Communication Access Real-time Translation – FY 2014
  • Administration is requesting approval of the agreement with Kimberly Ann August for the provision of Communication Access Real-time Translation (CART) services to Pima Community College for January 1, 2014 through June 30, 2014 for an amount expected to exceed $100,000.

Other Action Items

  • Administration is requesting authorization for staff to develop the fiscal year 2014-2015 budget based upon preliminary budget assumptions, parameters, and guidelines for projected revenue and expenditure priorities.

19. Revision of BP-1101: Prime Policy
  • Administration is requesting approval to revise Board Policy 1101: Prime Policy to require one reading only while retaining the policy development process.

Adjournment
Regular Meeting  
February 5, 2014, 7:00 p.m.  
District Office  
Community/Board Room  
4905 E. Broadway Blvd.  
Tucson, AZ 85709-1010  

* Option to recess into legal advice executive session — Pursuant to A.R.S. §38-431.03(A)(3) the Governing Board may vote to go into executive session for the purpose of obtaining legal advice from its legal counsel with respect to any item listed on this agenda or any addendum thereto.

* The Governing Board reserves the right to take action on any agenda item.

* Additional Information — Additional information about the above agenda items can be found in the Governing Board packet that is available for review at the Campus Libraries and on the College’s website at www.pima.edu/board/packets.

* To request a reasonable accommodation for individuals with disabilities, a minimum of 5 business days before the event is requested. Contact Phone: (520) 206-4539; Fax: (520) 206-4567.

Members of the Governing Board may participate by telephone, video or internet conferencing.