NOTICE OF SPECIAL MEETING

6:00 p.m.
December 11, 2013
District Office
Community/Board Room
4905 E. Broadway Blvd.
Tucson, AZ  85709-1010

AGENDA FOR MEETING*

General Matters

1. Call Meeting to Order

2. Pledge of Allegiance

3. Public Comment

Reports

4. Governing Board Member Reports
   • The Chairperson, Secretary and/or members of the Governing Board may report on recent events at or involving the College.

5. Chancellor’s Report
   • Chancellor Lee Lambert may report on current events at or involving the College. The Chancellor may also provide information to the Governing Board on the following topics: Changes being considered and/or made to College processes and systems, Legislative and Budget Updates.

6. Reports by Staff Representatives
   • Staff Representatives Amy Parke r and Benetta Jackson will provide highlights from the Staff Council meeting of November 7. Highlights will include: Chancellor’s Report, Provost’s Report, Liaison Report and Employee Reports (AFSCME and ACES and Campus District Reports).

7. Reports by Student Representatives
   • Student Representatives Colin Lynch and April May Ramey will highlight recent activities at the Community, Desert Vista, Downtown, East, Northwest and West Campuses.

8. Reports by Faculty Representatives
   • There will be no report. Next report will be given on January 8, 2014.
General Matters (Continued)

9. Academic Reports
   • HLC Progress
   • Developmental Education Update
   • Student Concern
   • Adjunct Faculty Concerns on Disruptive Students
   • Benchmarking Trip Snap-On Benchmarking Tour

10. Finance and Administration Reports
    • Budget Update
    • Out-of-State Tuition
    • Affordable Care Act

Information Items

11. Arizona Minimum Wage Increase for Unclassified Pay Rates for Temporary Employment
    • Administration submits information on the increase for the Arizona Minimum Wage: Effective January 1, 2014 the minimum wage within the state will be increased to $7.90 per hour. This increase only affects the Unclassified Pay Schedule since the regular employee pay schedule begins at $13.33 per hour.

Action Items

12. New Appointments
    • Administration is requesting approval to hire the following individuals: Amy Alvillar, Police Officer Recruit in Training, MS; Holly Ives, Information Technology Specialist, EC; Amanda Kaminski, Advanced Program Coordinator, Grants, DO; Edward Lovio, Community Service Officer, MS; Michelle Mire, Advanced Program Coordinator, DSR, DO; Donna Morand, Community Service Officer, MS; Christa Salica, Police Officer Recruit in Training, MS and Dominic Timpani, Police Officer Recruit in Training, MS.

13. Temporary Appointments
    • Administration is requesting that the individuals listed be employed as temporary employees. Individuals may be used as a pool of employees for current and future temporary assignments for eighteen months: Susan Buxbaum, Workforce Trainer; Don Fiske, Instructor; Crystal Gazda, Instructor; Roberta (Susan) Kifer, Special Projects Manager; John Kuehnert, Workforce Trainer; Ashley Monceaux, Assistant Coach Softball Athletics; Miguel Sandoval, Instructor and Dean Saxton, Instructor.
**Action Items (Continued)**

14. **Administrator Appointment**
   - Administration is requesting approval to hire the following individual: Gwendolyn Joseph Ph.D. Interim Campus President-Downtown Campus.

15. **BP-2304: Smoking, E-Cigarette and Tobacco Product Use Limitations on College Property – Final Reading**
   - Administration submits the final reading of Board Policy 2304: Smoking, E-Cigarette and Tobacco Product Use Limitations on College Property

16. **Contract: Marketing and Advertising Services, Fiscal Year 2013-14**
   - Administration is requesting approval to increase the contract to Gordley Group for the purchase of Marketing and Advertising Services for the period January-June 2014. The total contract costs are not expected to exceed $200,000 for Fiscal Year 2013-2014.

**Other Action Items**

17. **Amendment to Board Bylaws**
   - In accordance with Board Bylaw, Article IX: Amendment to Bylaws, Section 1, the Board has requested to consider and vote on proposed amendments to the Bylaws.

**Adjournment**

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<thead>
<tr>
<th>Annual Meeting</th>
<th>Regular Meeting</th>
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<tbody>
<tr>
<td>January 8, 2014, 5:00 p.m.</td>
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* **Option to recess into legal advice executive session** — Pursuant to A.R.S. §38-431.03(A)(3) the Governing Board may vote to go into executive session for the purpose of obtaining legal advice from its legal counsel with respect to any item listed on this agenda or any addendum thereto.

* **Additional Information** — Additional information about the above agenda items can be found in the Governing Board packet that is available for review at the Campus Libraries and on the College’s website at [www.pima.edu/board/packets](http://www.pima.edu/board/packets).

* To request a reasonable accommodation for individuals with disabilities, a minimum of 5 business days before the event is requested. Contact Phone: (520) 206-4539; Fax: (520) 206-4567.

Members of the Governing Board may participate by telephone, video or internet conferencing.