NOTICE OF MEETING

7:00 p.m.
November 13, 2013
District Office
Community/Board Room
4905 E. Broadway Blvd.
Tucson, AZ  85709-1010

AGENDA FOR MEETING*

General Matters

1. Call to Order

2. Pledge of Allegiance

3. Governing Board Recognition and/or Awards
   • The Governing Board formally recognizes and/or presents awards to employees, students and community members as a result of outstanding achievements as shown on the attached Exhibit A.

Public Comment

4. Public Comment – Call to Audience

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

Reports

5. Governing Board Member Reports
   • The Chairperson, Secretary and/or members of the Governing Board may report on recent events at or involving the College.
     ○ Notice of Intent to Amend the Bylaws
Reports (Continued)

6. Chancellor’s Report
   • Chancellor Lee Lambert may report on current events at or involving the College. The Chancellor may also provide information to the Governing Board on the following topics: Changes being considered and/or made to College processes and systems, Legislative and Budget Updates.

7. Reports by Staff Representatives
   • Staff Representatives Amy Parker and Benetta Jackson will provide highlights from the Staff Council meeting of October 4. Highlights will include: Chancellor’s Report, Provost’s Report, Liaison Report and Employee Reports (AFSCME and ACES and Campus District Reports).

8. Reports by Student Representatives
   • Student Representatives Colin Lynch and April May Ramey will highlight recent activities at the Community, Desert Vista, Downtown, East, Northwest and West Campuses.

9. Reports by Faculty Representatives
   • Faculty Representatives Kimlisa Salazar Duchicela and Patricia Figueroa will provide highlights from the Faculty Senate meetings of October 4. Highlights will include: Chancellor’s Report, Provost’s Report, PCCEA Report and Faculty Senate President’s Report.

10. Academic Reports
    • HLC Progress
    • Developmental Education Update
    • Plus50 Program
    • Sprint Program

    • Preliminary fiscal year 2013-2014 results through September 2013

Information Items

12. Separations from Employment
Information Items (Continued)

13. Student Aide Placements

14. BP-2304: Smoking, E-Cigarette and Tobacco Product Use Limitations on College Property – Second Reading
   • Administration submits the second reading of Board Policy 2304: Smoking, E-Cigarette and Tobacco Product Use Limitations on College Property

15. BP-1403: Records Management, Retention and Disposition – First Reading
   • Administration submits the first reading of Board BP-1403: Records Management, Retention and Disposition

Action Items

16. Approval of Minutes of the following meetings:
   A. Study Session of September 24, 2013
   B. Special Meeting to conduct Executive Session on October 9, 2013
   C. Regular Meeting of October 9, 2013

17. Consent Agenda

17.1 New Appointments
   • Administration is requesting approval to hire the following individuals: Rachel Araiza, Human Resources Specialist, Jon Callahan, Student Services Coordinator; Maria Foster, Student Services Specialist; Daniel Friauf, Information Technology Advanced Analyst; Robert Fullerton, Materials Management Supervisor; Amber Goins, Fiscal Analyst; Carlos Gonzales, Jr.,
Action Items (Continued)

Student Services Advanced Specialist; Amanda Gordon, Public Safety Dispatcher; Matthew Jones, Trades Maintenance Specialist, HVAC; Tisha Lee, Student Services Specialist; Melanie Olson, Public Safety Dispatcher; Sam Thompson, Public Safety Dispatcher and Chris Williams, Information Technology Specialist

17.2 Adjunct Faculty Appointments
- Administration is requesting that the individuals listed as certified adjunct applicants be approved for use as a pool of employees for current and future adjunct faculty assignments and as temporary non-credit instructors: Shelly A. Abbott, Landscape Technician Program; Roxanne B. Flores, Dental Hygiene; Wendy A. Herrington, Nursing; Billy D. Kidd, Chemistry; Amelia G. Lyell, Respiratory Therapy; John (Will) W. McCullen, Computer Information Systems; Jonathan R. McMahan, Fire Science; Douglas R. Priore, Ph.D., Chemistry; Nancy E. Ross, Writing and Literature; Donna L. Tadd, Nursing, Behavioral Health Services; David S. Thorpe, Ph.D., Biology; Kathleen A. Van Vlack, PhD, American Indian Studies, Anthropology and Charles H. Weidner, Ph.D., Chemistry

17.3 Temporary Appointments
- Administration is requesting that the individuals listed be employed as temporary employees. Individuals may be used as a pool of employees for current and future temporary assignments for eighteen months: Clark Alves, Tutor I; Phillip Anderelli, Emergency Medical Technology; Ethan Andree, Laboratory Assistant; Ana Angulo-Gaxiola, Laboratory Specialist; Joseph Arreguin, Tutor I; Cathy Baar, Tutor I; William Brooks, Office Aide; Kathleen Carleton, Substitute Instructor; Patrick Chesser, Instructor; John Tyler Cole, Laboratory Assistant; Gary Cole, Laboratory Technician; Megan Cole, Office Aide; Dale Cox, Instructor; Takako Curtin, Tutor II; Christopher Dawkins, Laboratory Assistant; Tracey DeCook, Laboratory Specialist; Jennifer DeJongh, Laboratory Specialist; Debra Disharoon, Tutor I; Angel Flores, Office Aide; Martin Gutierrez, Laboratory Specialist; Derek Heemsbergen, Tutor I; Amanda Henry, Office Aide; Arthur Ho, Tutor I; David Huntoon, Substitute Instructor; Maria Lado, Tutor II; Michael Lavelle, Workforce Trainer; Patrick Lohr, Tutor I; Jeffrey Lownsbury, Laboratory Assistant; Michael McHugh, Laboratory Assistant; Paul McKenna, Laboratory Assistant; James McKnight, Substitute Instructor; Richard Mendoza, Office Aide; Eileen Moyer Mertz, Workforce Trainer; Lani Murashige, Tutor I; Maxim Nemirovsky, Tutor II; Cameron Nicholas, Tutor I; Bethany O’Brien, Support Specialist; Joanne Ostergaard, Substitute Instructor; Weslin Pullen, Tutor I; Lydia Rowe, Student Services Adv Specialist; Reginaldo Sanchez,
17.4 Administrator Appointments
• Administration is requesting approval to hire the following individuals: Zelema Harris, Ph.D., Interim Executive Vice Chancellor for Institutional Effectiveness; Sheila Ortego McLaughlin, Ph.D., Interim Campus President-Community Campus; Kate Schmidt, Acting Dean for Online Development-Community Campus; Regina Suitt, Dean for Adult Education-Community Campus and Mark D. Ziska, Interim Vice Chancellor for Human Resources-District Office.

17.5 Intergovernmental Agreements: Dual Enrollment – Public Schools
• Administration is requesting approval to provide high school students dual enrollment credit or college level courses that may be counted towards both high school and college graduation.

17.6 Intergovernmental Agreements: Dual Enrollment – Charter Schools
• Administration is requesting approval to provide high school students dual enrollment credit or college level courses that may be counted towards both high school and college graduation.

Other Action Items

18. Internal Audit Plan 2013/2014 Fiscal Year
• Administration is requesting approval of the Internal Auditor (Internal Audit) annual risk-based audit plan.

19. Board of Governors' Finance and Audit Committee
• Administration is requesting approval of the creation of a Board of Governor’s Finance and Audit Committee and the associated Committee Charter.

20. Board of Governors Priorities for the College
• The Board Chair recommends that the Board adopt the Board of Governors Priorities for the College. These priorities, which constitute a set of values about the intended impacts, outcomes and results of the College.
Adjournment

Annual Meeting
January 8, 2014, 5:00 p.m.
District Office
Community Board Room
4905 E. Broadway
Tucson, AZ 85709-1010

Regular Meeting
January 8, 2014, 7:00 p.m.
District Office
Community Board Room
4905 E. Broadway
Tucson, AZ 85709-1010

* Option to recess into legal advice executive session — Pursuant to A.R.S. §38-431.03(A)(3) the Governing Board may vote to go into executive session for the purpose of obtaining legal advice from its legal counsel with respect to any item listed on this agenda or any addendum thereto.

* Additional Information — Additional information about the above agenda items can be found in the Governing Board packet that is available for review at the Campus Libraries and on the College’s website at www.pima.edu/board/packets.

* To request a reasonable accommodation for individuals with disabilities, a minimum of 5 business days before the event is requested. Contact Phone: (520) 206-4539; Fax: (520) 206-4567.

Members of the Governing Board may participate by telephone, video or internet conferencing.
Exhibit A

- Ricardo Castro-Salazar: Received the “Paper of the Year 2012 Commendation” from the British Education Research Journal for his paper ‘Critical arts-based research in education: Performing undocumented historias’
- Margaree Little: Received the Rona Jaffe Foundation Writers Award - the only national literary awards program of its kind devoted exclusively to women
- Janice Gallagher: Received the Celebrate Literacy Award from the Tucson Area Reading Council (International Reading Association)
- Johnson Bia: Recognized with a National Presidential Citation Award by the League of United Latin American Citizens (LULAC) “for bettering the lives of youth through education.”
- Liz Rollins: Received the 2013 LULAC Community Service Award
- Sylvia Ortega: Received the 2013 LULAC Community Service Award
- Eric Welch: Awarded the designation of CPPB (Certified Professional Public Buyer) by the Universal Public Procurement Certification Council (UPPCC) for his professional experience, procurement related coursework, and superior examination performance
- Michael Stack: Most recent work, “Distances” was selected to exhibit for the Chiaroscuro Contemporary Art in Santa Fe, New Mexico and the Arizona Biennial the Tucson Museum of Art in Tucson, Arizona
- Laura Porfirio: Received the Arizona Association of Lifelong Learning's Award of Excellence in Honor of Gary P. Tang and completed 2 years of the Arizona Department of Education's Leadership Excellence Academy training program to become a Certified Manager in Program Improvement (CMI).
- Bryce Morthland: Received the National Council on Marketing and Public Relations (NCMPR) Gold Medallion for most "Original Photography"
- D. Doolen: Received the National Council on Marketing and Public Relations (NCMPR) Gold Medallion for best "Feature Writing"
- Ana Chavarin: Recipient of the Arizona Association for Lifelong Learning scholarship to attend the National VALUE Institute in Washington, DC and the National Coalition for Literacy's Spotlight on Achievement 2012-2013
- Yahya Kane: First male recipient of the Lawrence R. Toledo Scholarship Award for Men's Soccer
- Courtney Pitts: Named All-ACCAC Conference Honorable Mention for Volleyball
- Victoria Mariscal: Named to the ACCAC Division I All-Region Team for Softball
- Noelle Medina: Named to the All-ACCAC Conference Second Team for Softball
- Maria Alejandra Ortiz: Named to the NJCAA Division I National Tournament All-Tournament Team; Second Team NFCA All-Region (West); Second Team All-ACCAC Conference and ACCAC Division All-Region Team for Softball
- Cynthia Pelayo: Named to the Second Team NFCA All-American; First Team NFCA All-Region (West); First Team All-ACCAC Conference and ACCAC Division I All-Region Team for Softball
- Gemma Contreras: Named to the Third Team, NFCA All-American; First Team NFCA All-Region (West); Second Team All-ACCAC Conference and to the ACCAC Division I All-Regional Team for Softball
- Gretchen Schantz: Named the 2013 Wilson/ITA (Intercollegiate Tennis Association) Region II Coach of the Year and the ITA Women's Tennis National Coach of the Year
- Julienne Cananea: Named to the First and Second All-ACCAC Conference for Women's Tennis
- Helen Altieri: Named to the First and Second All-ACCAC Conference for Women's Tennis
- Helena Meyer: Named to the First Team All-ACCAC Conference for Women's Tennis
- Vivian Pierson: Named to the First Team All-ACCAC Conference for Women's Tennis
- Amy Beeston: Named to the First Team All-ACCAC Conference; No. 4 Singles Region I Tournament Champion and was part of the No. 2 Doubles Region I Tournament Champion Team
- Brian Soto: Named to the Second Team All-ACCAC Conference for Men's Tennis
- Dylan Vo: Named to the Second Team All-ACCAC Conference for Men's Tennis
- Denzel Jones: Named to the Second Team All-ACCAC Conference for Men's Football
- Robyn Tolin: Named All-ACCAC Conference Honorable Mention for Women's Soccer
- Erika Heredia: Named to the First Team All-ACCAC Conference for Women's Soccer
- Kathy Fisher: Named to the First Team ACCAC Conference for Women's Soccer; Second Team All-ACCAC Conference in the 400 meter hurdles; and Second Team All-ACCAC in the 4 x 100 meter relay
- Chase Brennan: Named to the First Team All-ACCAC Conference for Men's Soccer
- Declan Fulton: Named to the Second Team All-ACCAC Conference for Men's Soccer
- Fabian Romero: Named All-ACCAC Conference Honorable Mention for Men's Soccer
- Marlee Sherwood: Named to the First Team All-ACCAC Conference for the Triple Jump event
- Brianna Rodriguez: Named NJCAA All-American Honorable Mention Team for Track and Field
- Tyler Stamp: Named to the Third Team, All Region I for Men's Cross Country
- Nikki Regalado: Named to the First Team Cross Country All-Region Division I; First Team All-ACCAC Conference for the 1,500 meter race and NJCAA All-American Honorable Mention
- Lucas Ruiz: Named to the Second Team All-ACCAC Conference for the 1,500 meter race
- Jose Rojas: Named to the Second Team All-ACCAC Conference for the 3,000 meter steeplechase
- Diona Johnson: Named to the Second Team All-ACCAC Conference for the 4 x 100 meter relay
- Ruben Canastillo: Named to the Second Team All-ACCAC Conference for the 4 x 100 meter relay team
- Lance Ross: Named to the Second Team All-ACCAC Conference for the 4 x 100 meter relay team
- Khalil Hakim: Named to the Second Team All-ACCAC Conference for the 4 x 100 meter relay team
- Josie Trappell: Named to the First Team, All Region for Women's Golf
- Shelby Empens: Named to the Second Team, All Region for Women's Golf
- Abriana Romero: Named to the Second Team, All Region for Women's Golf
- Tyler Cooper: Named to the Second Team, All-ACCAC Conference for Men's Golf
- Joseph Courtney: Named to the First Team, All Conference in Men's Golf and also selected NJCAA Division I PING All District Team by the Golf Coaches Association of America
- Athletic Department: Pima Athletics placed 16 out of 389 Colleges in the NJCAA Scholarship Division Cup Standings by the National Alliance Two Year College Athletic Administrators (NATYCAA)
- Senator Linda Lopez: Supporter of Adult Education and lifelong learning and influenced the Arizona legislature to fund adult education
- Donny Theriault: Working with the College on adjunct certification issues, process concerns, the addition of teaching demonstrations for adjuncts and, most recently, providing support for embedding industry input into teaching demonstrations to strengthen the Machine Tool Program
- Paul Ohm: Steadfast support of the Family Literacy Program helping to serve more than 100 families over the past three years at Ocotillo, positively impacting more than 300 children
- Jennifer Caldwell: Working with the College as the coordinator of the Pima County Public Library's annual MangaMania! Event in partnership with Pima Community College
- Al Altuna: Contributing his expertise to Pima's Logistics and Supply Chain Management program and providing scholarships to students studying Logistics and Supply Chain Management or related fields
- Mark Ziska: Adult Education advocate