NOTICE OF REGULAR GOVERNING BOARD MEETING

7:00 p.m.
October 9, 2013
District Office
Community/Board Room
4905 E. Broadway Blvd.
Tucson, AZ  85709-1010

AGENDA FOR MEETING*

General Matters

1. Call to Order

2. Pledge of Allegiance

Public Comment

3. Public Comment – Call to Audience

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

Reports

4. Governing Board Member Reports
   • The Chairperson, Secretary and/or members of the Governing Board may report on recent events at or involving the College.
Reports (Continued)

5. Chancellor’s Report
   • Chancellor Lee Lambert may report on current events at or involving the College. The Chancellor may also provide information to the Governing Board on the following topics: Changes being considered and/or made to College processes and systems, Legislative and Budget Updates.

6. Reports by Staff Representatives
   • Staff Representatives Amy Parker and Robert Ramirez will provide highlights from the Staff Council meeting of October 4. Highlights will include: Provost’s Report, Chancellor’s Report, Liaison Report and Employee Reports (AFSCME and ACES and Campus District Reports).

7. Reports by Student Representatives
   • Student Representatives Samantha Newey and April May Ramey will highlight recent activities at the Community, Desert Vista, Downtown, East, Northwest and West Campuses.

8. Reports by Faculty Representatives
   • Faculty Representatives Kimlisa Salazar Duchicela and Patricia Figueroa will provide highlights from the Faculty Senate meetings of October 4. Highlights will include: Chancellor’s Report, Provost’s Report, PCCEA Report and Faculty Senate President’s Report.

9. Academic Reports
   • Adult Education
   • Machine Tool Technology
   • HLC Progress
   • Developmental Education Update

    • Preliminary fiscal year 2013-2014 results through August 2013

Information Items

11. Separations from Employment
    • Information item listing retirements and separations from employment: Aaron R. Aster, Janice L. Conway, Rebecca M. Gallivan, Patricia M. Grasis, Stephanie M. Savory, Carmen R. Turner.

12. Student Aide Placements
    • Information item listing student aide appointments: Gabriela Acuna, Anna Aguilar, Carlos Aguilar, Vicente Aguirre-Minjarez, Marcos Ameneiros, Cesar Andrade, Fernando Andrade, Jacqueline Angulo, Anissa Barajas, Dennis Benedetto, Whit Bennett, Jeremy Bilbrey, William Brooks, Melissa Burns, Luis Bustamante, Lorena Castillo, Clarissa Celaya, Juana
Information Items (Continued)


13. GED Exam Fee Increase to $150
   • Administration is providing information on the fee increase for GED exams as requested by Pearson VUE, vendor of the GED Exam.

14. BP-2304: Smoking, E-Cigarette and Tobacco Product Use Limitations on College Property – First Reading
   • Administration submits the first reading of Board Policy 2304: Smoking, E-Cigarette and Tobacco Product Use Limitations on College Property

Action Items

15. Approval of Minutes of the following meetings:
    A. Special Meeting of August 23, 2013
    B. Special Meeting of September 14, 2013
    C. Special Meeting of September 18, 2013
    D. Regular Meeting of September 18, 2013
Action Items (Continued)

16. Consent Agenda

16.1 New Appointments
- Administration is requesting approval to hire the following individuals: Courtney Armbruster, Support Technician; Kyle Ayer, Laboratory Specialist, Automotive; Michael Flores, Instructor, HVAC; Patrick Huddleston, Material Management Coordinator; Cristin Lucas, Laboratory Specialist, Archaeology; Adrian Smith, Student Services Advanced Specialist; Nolberto Soto, Trades/Maintenance Specialist, Structural Systems and Sandra Wiltshire, Human Resources Advanced Analyst.

16.2 Adjunct Faculty Appointments
- Administration is requesting that the individuals listed as certified adjunct applicants be approved for use as a pool of employees for current and future adjunct faculty assignments and as temporary non-credit instructors: Patricia O. Abou Srour, Anthropology; Jon K. Aguirre, Electrical Utilities Technology; DeeAnne M. Au, Fitness and Wellness; Brooke M. Beam, Ph.D., Chemistry; Willie J. Bonner, Art; Kenneth S. Cargill, Russian; William Cordeiro, Writing; Yesenia Coria, Reading; John (Jack) W. Draper, Building/Construction Technology; August D. Ench, Culinary Arts; Michael D. Esser, Building and Construction Education; Tara L. Finley, Nursing; Leslie A. Fisher, Business Management Systems; Margaret M. Fried, Nursing; LaDonna M. Gabrielson, Sign Language Interpreter; Anabel Galindo, History; Janice K. Green, Nursing; Wendy L. Gauthier, Culinary Arts; Alisha M. Gibson, History; Rose Anna Harris, Nursing; Jessica A. Hernandez, Nursing; Patricia M. Hillyard, Fitness and Wellness; Randall E. Hotchkiss, Finance, Real Estate; Markus E. Jwander, Business, Management, Mathematics; Angela Leighton, Psychology; John A., Marchello, Ph.D., Culinary; Ryan K. Mason, Writing, Literature; Matthew K. Medeiros, Ph.D., Chemistry, Biology, Pharmacy Technology; Geraldine D. Meinke, Ph.D., Biology; Gregg Novak, Pharmacy Technology; Kenton L. Oliphant, Computer Aided Drafting; Edgard L. Ore-Giron, Spanish; Sarah G. Orzel, Fitness and Wellness; Rebecca A. Payne, Ph.D., Writing, Sandra D. Shattuck, Ph.D., Writing, Literature; Sherilyn Sherwood, Nursing; Scott M. Skinner, Journalism; Michael A. Teske, Humanities and Latin; Barbara W. Truex, D.M.V., Veterinary Science, Veterinary Technology; Mariah K. Young, Writing and Emma L. Williams, Biology.
Action Items (Continued)

16.3 Temporary Appointments
- Administration is requesting that the individuals listed be employed as temporary employees. Individuals may be used as a pool of employees for current and future temporary assignments: Scott Bosworth, Laboratory Specialist; Janice Conway, Sign Language Interpreter; Donald Fox, Special Projects Professional; Christina Harbour, Sign Language Interpreter; Sarah Haught, Workforce Trainer; Christopher Kosters, Laboratory Technician; Joseph Langlois, Laboratory Specialist; Esther Leyva-McGee, Tutor II; Barbara Lundstrom, Auxiliary Aid; Beverly Murphy, Workforce Trainer; Kristi Perez, Tutor I; Abigail Rains, Laboratory Technician; Cathy Russell, Instructional Designer; Karin Sandberg, Laboratory Assistant; DeAnna Simmons, Laboratory Technician; Sarah Strehlow, Sign Language Interpreter; John Wesley, Laboratory Technician and Susan Wolf, Substitute Instructor.

16.4 Extension of Sub-recipient Agreement: Sunnyside Unified School District and Arizona Department of Education, Pima County Community College Adult Education Comprehensive Family Literacy Program
- Administration is requesting approval of a three-year extension to a sub-recipient agreement between Sunnyside Unified School District and the Pima Community College Adult Education Program to provide Comprehensive Family Literacy services for the period July 1, 2013 through June 30, 2016 in the annual amount of approximately $63,000.00.

16.5 Intergovernmental Agreement: Pima Community College/Pima County Regional Wastewater Reclamation Department (RWRD) Leadership for Supervision Training Program
- Administration is requesting approval of a five-year agreement for the establishment of an educational program whereby Pima Community College instructors will develop and teach components of Pima County Regional Wastewater Reclamation Department’s employee training and professional development programs, including “Leadership for Supervision Program” for RWRD supervisors and managers and similar programs. The agreement is estimated to be $2,700.00 per year.

16.6 Intergovernmental Agreement: Pima Community College/Arizona Governor’s Office of Highway Safety
- Administration is requesting approval of a five-year agreement for the establishment of educational courses and/or training programs whereby Pima Community College will provide educational courses and/or training programs to Law Enforcement personnel. The agreement is estimated to be $2,133.00 per year.
Action Items (Continued)

16.7 Intergovernmental Agreement: Pima Community College/ Pima County Sheriff’s Department
   • Administration is requesting approval of a five-year agreement for the establishment of educational courses and/or training programs whereby Pima Community College and the Pima County Sheriff’s Department will leverage resources to provide credit courses mutually agreed upon in the Law Enforcement and Corrections Officer Programs. This is a reciprocal agreement with no exchange of financial consideration.

16.8 Agreement: Pearson VUE Authorized Center Agreement
   • Administration is requesting approval of a one-year agreement for the setup and operation of a Pearson VUE Testing Center that would allow Community Campus to administer computerized GED testing. This agreement will automatically renew annually. This agreement is estimated to bring in $75,000.00 per year.

16.9 Contract: Amendment #2 to Operating Agreement for the Operation and Maintenance of the Community Performing Arts and Learning Center in Green Valley
   • Administration is requesting approval of the Amendment #2 to the Operating Agreement with Pima County for the Operation and Maintenance of the Green Valley Community Performing Arts and Learning Center.

Other Action Items

17. Expedited Interim Administrator Appointments
   • Administration is requesting approval to authorize the Chancellor to make expedited interim administrator appointments per ARS 15-1445; BP-1502 and BP-4102. This appointment authority by the Chancellor shall expire on June 30, 2014.

18. Contract Award: HLC Project Management Services
   • Administration is requesting approval of a contract for consultant or consulting firms to provide project management assistance and support for the College’s Accreditation Self-Study project. This award is expected to exceed $100,000.

Adjournment

Regular Meeting
November 13, 2013, 7:00 p.m.
* Option to recess into legal advice executive session — Pursuant to A.R.S. §38-431.03(A)(3) the Governing Board may vote to go into executive session for the purpose of obtaining legal advice from its legal counsel with respect to any item listed on this agenda or any addendum thereto.

* Additional Information — Additional information about the above agenda items can be found in the Governing Board packet that is available for review at the Campus Libraries and on the College’s website at www.pima.edu/board/packets.

* For ADA accommodation requests, please call 206-4539, Teletypewriter (TTY) 206-4530.

Members of the Governing Board may participate by telephone, video or internet conferencing.