NOTICE OF REGULAR GOVERNING BOARD MEETING

7:00 p.m.  
September 18, 2013  
District Office  
Community/Board Room  
4905 E. Broadway Blvd.  
Tucson, AZ  85709-1010

AGENDA FOR MEETING*

General Matters

1. Call to Order

2. Pledge of Allegiance

Public Comment

3. Public Comment – Call to Audience

The Pima Community College Board of Governors welcomes public comment on issues within the jurisdiction of the College. Comments should be limited to five minutes per individual. At the conclusion of public comment, individual Board members may respond to criticism made by those who addressed the Board, may ask staff to review a matter, or may ask that a matter be put on a future agenda. Members of the Board, however, may not discuss or take legal action on matters raised during public comment unless the matters are properly noticed for discussion and legal action. Finally, be advised that internal College processes are available to students and employees for communication.

Reports

4. Governing Board Member Reports
   • The Chairperson, Secretary and/or members of the Governing Board may report on recent events at or involving the College.
Reports (Continued)

5. Chancellor’s Report
   • Chancellor Lee Lambert may report on current events at or involving the College. The Chancellor may also provide information to the Governing Board on the following topics: Changes being considered and/or made to College processes and systems, Legislative and Budget Updates.
   ▪ All College Day
   ▪ Veterans
   ▪ GradLink2 Press Conference
   ▪ US Secretary of Education Visit
   ▪ Enrollment
   ▪ Chancellor’s Goals

6. Reports by Staff Representatives
   • Staff Representatives Amy Parker and Robert Ramirez will provide highlights from the Staff Council meeting of September 5. Highlights will include: Provost’s Report; Chancellor’s Report, Liaison Report, Employee Reports (AFSCME and ACES and Campus District Reports).

7. Reports by Student Representatives
   • Student Representatives Samantha Newey and April May Ramey will highlight recent activities at the Community, Desert Vista, Downtown, East, Northwest and West Campuses.

8. Reports by Faculty Representatives
   • Faculty Representatives Kimlisa Salazar Duchicela and Patricia Figueroa will provide highlights from the Faculty Senate meetings of September 6. Highlights will include: Chancellor’s Report, Provost’s Report, PCCEA Report, and Faculty Senate President’s Report.

9. Provost Report
   • HLC Progress
   • Developmental Education Update

10. CTD Report
    • Presentation by Dr. Johnson Bia, President, Desert Vista Campus

    • Preliminary fiscal year 2013-2014 results through July 2013

Information Items

12. Separations from Employment
    • Information item listing retirements and separations from employment: Alan A. Grijalva, Niel P. Martinek and Terry Ramsey.
Information Items (Continued)

13. Student Aide Hires
   • Information item listing student aide appointments: Vicente Aguirre-Minjarez, Cesar Andrade, Jacqueline Angulo, Dennis Benedetto, Estevan Corral, Neyveth Duarte, Alejandra Gastelum, Brenda Grijalva, Karina Lebedeva, Leandra Lozano, Rhiana Manaloto, Oliver Martinez, Nicole Mercado, Sean Oroz, Norma Prichard, Nina Santa Cruz, Jessica Valenzuela and Krystine Villa.

   • Administration is providing information regarding a proposed contract for Safety and Security Assessment Consulting with Security Risk Management Consultants, LLC, from September 2013 to January 2014 with the total cost of this contract not expected to exceed $86,000.

Action Items

15. Approval of Minutes of the following meetings:
   A. Special Meeting of August 14, 2013
   B. Regular Meeting of August 14, 2013

16. Consent Agenda

   16.1 New Appointments
   • Administration is requesting approval to hire the following individuals: Marco Canez, Police Recruit; Elva De La Torre, Assistant Program Manager; Alex Evans, Trades Maintenance Technician; Starlynn Ferguson, Student Services Specialist; Michelle Noel Hensley, Advanced Program Coordinator; Carolyn Toth, Advanced Program Coordinator; Rene Valdez, Police Recruit and Lindsey Waltman, Instructor.

   16.2 Adjunct Faculty Appointments
   • Administration is requesting that the individuals listed as certified adjunct applicants be approved for use as a pool of employees for current and future adjunct faculty assignments and as temporary non-credit instructors: Sarah M. Chenoweth, Literature (Academic), Speech Communications (Academic), Writing (Academic); Travis Cornegay, Psychology (Academic), Educational Technology (Occupational/Workforce); Teresa M. Filipowicz, Journalism (Academic); Geneva L. FosterGluck, Theater (Academic Limited Exemption); Jennifer L. Hook, Early Childhood Education (Academic); Katherine J. Kincaid, Psychology (Academic); Yanhong (Sarah) Lou, Ph.D., Engineering (Academic); Jennifer M. Morales, Culinary Arts (Occupational/Workforce); Scott W. Malm, Biology (Academic);
Action Items (Continued)

David M. Purkiss, Psychology, Literature, Writing (Academic); Bridget A. Lee’ Steffen, Nursing (Academic Limited Exemption); Joseph D. Thomas, Psychology (Academic); Amy K. Truong, Psychology (Academic); Megan S. Wade, Writing (Academic) and Ann Woodmansee, Writing (Developmental), English as a Second Language (Developmental)

16.3 Temporary Appointments
- Administration is requesting that the individuals listed be employed as temporary employees. Individuals may be used as a pool of employees for current and future temporary assignments: Chris Avery, Tutor I; Frances Bartholomeaux, Tutor I; Luis Chavira, Tutor II; Michael Gasker, Office Aide; Hendrix Derrick, Tutor I; Katie Johnson, Tutor II; Kimberly Lund, Instructor; James Merino, Instructor; Joseph Morgan, Instructor; Nick Norris, Tutor I; Samantha Ortiz, Support Technician; Jordan Randolph, Tutor II; Adriana Riggs, Tutor II, Tommy Romano, Assistant Men’s Basketball Coach; Mary Ross, Support Assistant; Bruce Thoms, Tutor II; Joe TOcco, Tutor I; Beverly Travers, Human Resources Specialist; Jana Van der Walt, Tutor II and Stephen Zaverton, Tutor I.

16.4 Grant Proposal: City of Tucson GED Now! Career Readiness
- Administration is requesting approval of the “GED Now! Career Readiness” grant proposal contract. The performance period will be July 1, 2013 through June 30, 2014. The total amount requested for year one is $60,000.00.

16.5 Grant Proposal Continuation: AZ Governor’s Office for Children, Youth, and Families AmeriCorps- Pima Adult and Family Literacy Corps
- Administration is requesting approval of the “Pima Community College Family Literacy Program (FLP)” grant proposal continuation. The grant performance period is from September 1, 2013 through August 30, 2014. The award amount is $132,360.00.

16.6 Grant Proposal: State of Arizona Department of Education Carl Perkins IV- Basic Grant
- Administration is requesting approval of the “Carl Perkins IV-Basic Grant” grant proposal. The grant performance period is from July 1, 2013 through September 30, 2014. The award amount is $347,352.00.
Action Items (Continued)

16.7 Sub-Grant Agreement: First Things First Innovative Professional Development, United Way of Tucson and Southern Arizona
- Administration is requesting approval of Pima Community College’s participation in the renewal of the First Things First Innovative Professional Development Sub-grant Agreement from United Way of Tucson and Southern Arizona. The performance period is July 1, 2012 to June 30, 2014. The total amount requested is $79,400.

16.8 Curriculum Recommendations: Program Inactivation – Multiple Center for Training and Development (CTD) Programs
- Administration is requesting approval to inactivate the following programs: Adv Customer Service Rep – CTD (CTDRECEPTION); Basic Customer Service Rep – CTD (CTDTELESERVE); Behavioral Health Tech – CTD (CTDBHHLTHTEC); Clinical Skills Update RN – CTD (CTDRNUPDATE); Data Entry Operator – CTD (CTDDATENOPR); File Clerk – CTD (CTDFILECLERK); Job Readiness Skills – CTD (CTDJOBSKILLS CTL); Job Readiness Skills – CTD (CTDJOBSKILLS CTW); LPN Clinical Refresher Course – CTD (CTDLPNREFRSH); Microsoft Word for Windows – CTD (CTDMSWORDWIN); Prac Nurse Proficiency Exam – CTD (CTDPNPROEVAL) and Unit Clerk – CTD (CTDUNITCLERK).

Other Action Items

- The Chancellor is requesting approval of the Chancellor’s Goals, Objectives and Timelines 2013-2014, which will provide clear direction for the Chancellor and the Chancellor’s Cabinet for the upcoming year.

18. Association of Community College Trustees (ACCT) Leadership Congress Voters
- Administration is requesting that the Board of Governors nominate two Board members to serve as the voting delegate(s) and the alternate(s) for the upcoming ACCT Annual Leadership Congress, October 1-5, 2013.
Adjournment

Regular Meeting
October 9, 2013, 7:00 p.m.
District Office
Community/Board Room
4905 E. Broadway Blvd.
Tucson, AZ 85709-1010

* Option to recess into legal advice executive session — Pursuant to A.R.S. §38-431.03(A)(3) the Governing Board may vote to go into executive session for the purpose of obtaining legal advice from its legal counsel with respect to any item listed on this agenda or any addendum thereto.

* Additional Information — Additional information about the above agenda items can be found in the Governing Board packet that is available for review at the Campus Libraries and on the College’s website at www.pima.edu/board/packets.

* For ADA accommodation requests, please call 206-4539, Teletypewriter (TTY) 206-4530.

Members of the Governing Board may participate by telephone, video or internet conferencing.