1. GENERAL MATTERS
   1.1. Introductions
   1.2. Agenda modifications
   1.3. Public comment and/or question(s)

2. BUSINESS – 8:35
   2.1. Provost Report—Dr. Erica Holmes/ Dr. Dolores Duran-Cerda
       - Education Master Plan
         o A team will be assembled to start the RFP process to hire a consultant
       - DSR
         o John Howe and Dolores will be providing updates on DSR; name change will occur to include Access
       - HLC
         o The team is working on errors of fact
       - Veteran’s Audit is next week
         o We expect to have a successful audit
       - A correction has been sent out for the Library Services Board Policy

   2.2. HLC HR & Liaison Report—Charlotte Fugett, Lee Nichols, Alison Colter-Mack
       - Tomorrow, the consultants will present on the Talent Management software suite. They will be held at the DO Board Room
       - VC HR will have a forum for a third candidate on December 10th
         o Happy holidays from HR
       - Meet & Confer to start soon (January/February)
       - HLC from an HR perspective
         o Draft expected from HR consultants should be received any day now. Will contain recommendations and allow us an opportunity to clarify errors of fact
       - Anti-Bullying workshops to roll out in February
       - Employee representation groups send out emails to all employees in the work groups (either exempt or non-exempt) because they are charged to represent each group, and the local representatives are responsible for sharing this information. The College cannot remove people from these lists
       - East Campus Vet Tech animals are now available for adoption; please contact the East Campus if you are interested
2.3. Board Policies for Review and Public Records discussion—Jeff Silvyn
   • The Library Services BP has been moved into the Student Success BP
   • Discussion of how Board Policies are revised and reviewed

3. EMPLOYEE REPORTS –
   3.1. AFSCME Report
       • An announcement will be sent out with the new elected representatives
       • Edie Pearson will be the lead for Lunch & Learn; all non-exempt staff are encouraged to participate; these events will continue at each of the campuses through January
       • Step Progression Plan and Performance Evaluation Plan committee has sent out preliminary results of their surveys from this summer
       • Professional Development Funds: 123 applications received, 104 have been funded, 19 on the waiting list
       • AFSCME scholarship programs – an email was sent out to non-exempt staff regarding this process

   3.2. ACES Report
       • 11/20: A Meet & Confer breakfast meeting was held; 80 people attended. Ideas were suggested and in January a top 10 list will be compiled
       • Update on the Food Bank event and how many donation boxes were assembled
       • Step Progression Plan and Performance Evaluation Plan task force is still working

4. COUNCIL REPORTS –
   4.1. Board of Governors Report
       • Two BOG meetings ago, Don made a statement about staffing levels and Financial Aid concerns
       • The most recent BOG meeting last over five hours. The budget was a topic of concern and there is a need for creative ideas

   4.2. Campus/ District Report(s) and Updates
       • Pima Zoo Lights is tonight

5. OTHER BUSINESS
   5.1. Staff Concerns – none discussed
   5.2. Election Committee Report—Jason Brown
       • Election results announced for each campus
   5.3. All meetings next year will be at Downtown Campus and will be on Fridays

6. OPEN FORUM/QUESTIONS
   6.1. Stuff the Truck event is going well. The toys will be delivered to Aviva on Friday

7. ADJOURNMENT – Next meeting: **Friday, January 9, 2015**
   8:30 – 10:30 AM
   Downtown Campus, Amethyst Room