Members Present: Dan Pinard, Suzanna Saenz, Celia Tapetillo, Mykle Zoback, Carla Boyd, Donna Cohn, Mary Jondrow, George Ahlers, Jason Brown, Aurie Clifford, Denise Dudoit, Chris Hauser, Joyce Jaden, Sonia Jones, Aleksandra Knezevic, Jan Posz, Adrian Snellen, Shani Stewart, Sandra Valdez, Sriura Weirich, Tanisha Arnett, Juan Duarte, Jodie Valenzuela, Tanya Hawks, Desiree Maultsby, Jorge Caballero, Trisha Silva, Don Harp, Dennis Olson

Excused Absence: Laura Porfirio Amy Parker, Stacy Lauver, Zeshan Siddiqui

Unexcused Absence: Kathleen Hernandez, Mark Roybal

Non-voting Members/Visitors/Guests: Dr. Dolores Duran-Cerda, Dr. Zelema Harris, Mark Ziska, Deborah Yoklic, Julie Hecimovich, Greg Wilson, Keri Hill

1. GENERAL MATTERS
   1.1 Introductions
   1.2 Agenda modifications
      1.2.1 Approved
   1.3 Approval of meeting minutes from February 6, 2014—approved with date correction
   1.4 Public comment and/or question(s)—Diversity statement discussion will be held at later date

2. BUSINESS
   2.1 Chancellor Report (Lee Lambert)
      • PCC has been asked to be part of a national consortium of aviation programs
      • Invited by the US State Dept to help strengthen ties between the US and Mexico
      • The Chancellor has been asked to testify about the aerospace industry in the state of Arizona
         o What is the skills gap that exists? Example: aviation maintenance has 17,500 positions; 20% of these individuals will retire soon. It will take decades to replace these workers with skilled employees
      • The Chancellor attended the TUSD strategic planning session to engage in
better alignment with K-12
  o Are PCC’s general education requirements aligned to 21st century skills?
  • Chancellor’s presence on campus
    o Visit to DV and their Learning Center, HPOG program, and Math Emporium
      ▪ Commented that DV has cohesive student engagement and hopes that other campuses will put the pieces into place
      ▪ Darla Aguilar, DV Math Chair, “gets it and it isn’t just about the Math.” when it comes to student engagement.
      ▪ Feedback from students: Why don’t we have a program to check out laptops to students? We are not keeping up with the technology standards set in the K-12 system that students have come to expect
        o Shani Stewart shared that two new grants are being written and loaner laptops for students are being included
        o Need to be thinking about other options to support student needs/success?
        o How can we better serve online students?
  • Feedback from staff
    ▪ How can we assist faculty with using technology?
      ▪ Look for early adopters
      ▪ Hire faculty and staff that have an interest in technology
      ▪ Require office hours on campuses

2.2 Provost Report and HLC Update (Dr. Zelema Harris) - 9:00
  • Futures Conference
    ▪ 200 attendees; 50/50 split internal/external
    ▪ Conference to gain input from the community to find out which areas we should be focusing on
    ▪ Facilitators were there to make sure that the PCC staff were not the primary speakers; tables shared internal and external attendees
    ▪ Collected feedback from the groups, which was given to a consultant to summarize
    ▪ 03/25 an 03/26: the strategic planning committee (from PCC staff across the College; 7 community members; 4 students) will develop an overarching strategic plan for the College
    ▪ Will allow campuses to plan and stay in alignment with the goals of the College
    ▪ This plan will not be static; it will be reviewed and updated continuously and tied to resources of the College
  • HLC
    ▪ Go to @PimaNews to view daily HLC updates
      ▪ Updates will occur at each campus
        ➢ 03/06: CC
        ➢ 03/13: EC (will be recorded)
• Dev Ed Redesign
  • Issued an RFP to build on what we accomplished through the McClenneys’ visit

2.3 Policy Updates (Debbie Yoklic)
• Effort to streamline Board Policies
  • BP 1101
  • BP 1401 is posted with comments and will be voted on at next week’s BOG meeting. If approved, then the Governance Council can start meeting and an SPG can be developed
  • 7 or 8 regs and SPGs are coming to the Provost’s Office based on HLC work on red zones. Subject to 21 day review period, but are not sent to the BOG for approval
  • 03/14: Faculty Senate and Staff Council meeting, 9:00am-12:00pm at EC Community Room (will be streamed to other sites); can email questions to Dolores if unable to attend
• Enrolment Management
  • Getting close to developing short-term goals for retention and completion
  • Proposed goals to be accomplished in the next year
  • RFP to hire a consultant closes next week
• Volunteers for standing committees are open now

2.4 Liaison Report and Pilot Hiring Process (Mark Ziska)
• Working on several levels to make changes to HR policy and how we do things by way of HLC, interest-based collaboration and with each of the employee groups and the administrative group
  o How do we fill jobs?
    ▪ Things are accomplished by:
      ➢ Powers – people are placed in jobs by management
      ➢ Rights – policy and fairness
      ➢ Interests – professional development; getting the right person; career advancement; process is understandable; experience is acknowledge; internal equity; opportunity; training for interviewers; definition of equivalency between education and work experience. This is the area where trust is built
  o Career advancement is a big deal
    ▪ Jobs open for “career advancement”.
    ▪ Looking at identifying the candidate and filling the job within two weeks of the closing of the job posting
    ▪ Try to replicate this process for all jobs; must go through Meet & Confer
    ▪ Fill the vacated positions with this same process

3. EMPLOYEE REPORTS
3.1 AFSCME Report (Delso)
• Involved in Meet & Confer
  o Survey to be sent out to get more feedback
• Process to start 03/14
  • Individual employee meetings start in April
    o All employees are encouraged to attend

3.2 ACES Report (Julie)
  • ACES website is up and running; is still under development (pccaces.org)
  • Climb for the Cure event was last Saturday
  • Ethics over Eggs events; 03/25 at Good Egg on Broadway
  • Last ACES meeting
     Guest speaker from DMAFB: what the money earned through our ACES BBQs is used for and how many people benefit
    ➢ Have a feature the month before the BBQ in @PimaNews
    ➢ Update the flier
     Meet & Confer
    ➢ HLC items and policy
    ➢ Future of ACES survey
    ➢ Where should the organization go in the future?
    ➢ How to separate activities and possibly increase some dues

4. COUNCIL REPORTS
  4.1 Board of Governors Report – No report
  4.2 Campus/ District Report(s) and Updates
    • NW’s new building will be done soon; Jorge is now with Student Life
    • District IT: 03/21 IT outage; Green Valley Center IT has been updated
    • DO: Diversity/multicultural festival planning – each campus has been asked to submit ideas (entertainment, food, faculty lectures)/funding/etc. for this events in November. Next meeting on 03/28

5. OTHER BUSINESS
  5.1 BOG Requesting Ideas and Concerns from Staff Council
    • Still waiting on some areas of concern to be addressed
    • Governance Council minutes will be in the Board Book as an information item
    • Culture of fear is still a big concern

  5.2 Marketing Committee (Jorge Caballero)
    • Do we want to order shirts this year? (Dan Pinard modeled shirt from last year)
    • Let Jorge know if you are interested in being on the marketing committee

6. OPEN FORUM/QUESTIONS

7. ADJOURNMENT - Next meeting: Thursday, April 3, 2014
  8:30 AM – 10:30 AM
  Northwest Campus, Student Life D-201