Staff Council Meeting Notes
Thursday, August 1, 2013
8:30 am – 10:30 am
West Campus, Building J Room G-05

Members Present: Dan Pinard, Mykle Zoback, Donna Cohn, Benetta Jackson, Amy Parker, Delso Bosquez, Denise Dudoit, Chris Hauser, Jan Posz, Mark Roybal, Shani Stewart, Renee Tanner, Wendy Turner, Sandra Valdez, Sriura Weirich, Tanisha Arnett, Andrew Kachur, Desiree Maultsby, Damian Montoya, Jorge Caballero, Carissa Urbalejo, Joyce Jaden, Jodie Valenzuela

Excused Absence: Dee Burns, Celia Tapetillo, Cindy Gomez, Karyza Ochoa, Robert Ramirez, Eric Welch, Trisha Silva, Shawn Graham

Unexcused Absence:

Non-voting Members/Visitors/Guests: Dr. Dolores Duran-Cerda, Irma Federico, Evelyn Brown, Monica Durand, Julie Hecimovich

1. GENERAL MATTERS
   1.1 Introductions
       1.1.1 Introductions were made.
   1.2 Agenda Modifications – none
   1.3 Approval of meeting minutes from July 11, 2013
       1.3.1 The meeting minutes were approved with the name correction.
   1.4 Public Comment and/or Question(s)
       1.4.1 No public comment and/or questions.

2. BUSINESS

2.1 Chancellor Report – none

2.2 Provost and Executive Vice Chancellor Report – Dr. Dolores Duran-Cerda on behalf of Dr. Jerry Migler
     • Dr. Duran-Cerda stated that the HLC Monitoring report was submitted on Monday (July 29, 2013). The response can take four to six weeks. She expressed that the writing committee did a great job and we are well on our way to reshaping the College as a whole.

2.3 Liaison Report – Irma Federico, Director of Human Resources Services & Strategies
     • Ms. Federico shared the following statistics:
       • 1865 applications in July, 20 general, designated and restricted positions with 50% internal, 50% external. Calendar year-to-date is 117 positions filled; 40% internal and 60% external.
         o Regarding the internal to external percentages from the statistics, Irma reported many of the “external” hires are really College employees who went through the
external process for a new position. At present our system is unable to track this category, but she is trying to find a work-around.

- Professional Development for July had 130 face-to-face completed with 88 participants; online courses totaled 115 with 49 participants. Suggested are being sought to improve professional development offerings, procedures, etc. Send to ifederico1@pima.edu
- All College Day (August 23rd at West Campus) will provide 8 interactive seminars.

2.4 Scott Alan Brown Foundation – Evelyn Brown
- Founded in the name of her son, a graduate of Sunnyside High and Pima College, this is a charitable foundation to “promote youth through sports and education”. They have many avenues to help, including a $250 textbook scholarship through Sunnyside High School, and they are currently working to establish a $25,000 endowment. There will be a fundraiser golf tournament on August 17, and they will have an information table at All College Day.

2.5 AVIVA Children Services – Monica Durand
- As of May, there were 4000 children in the care of CPS in Pima County, and 15,000 statewide.
- AVIVA attempts to fill the gaps in state funding and provide for the needs of these children.
  - Among their many programs are the Visitation program, providing a safe place and time for children to reconnect with their parents; the Volunteer program which includes tutoring, mentoring, and making duffle-style bags for the children’s belongings. Last year they gave out 2000 quilts, many made by volunteers in the annual sew-a-thon hosted by the West campus. The abused children’s fund is completely funded by donation – it provides prepaid cards for food, shoes, etc., and registering kids for after-school programs.
  - Staff Council continues to support the Back-to-school supply collection, which focuses on backpacks, prepaid cards from Payless shoes or Wal-Mart, and uniforms.
    - AVIVA does verify purchases with receipts to be sure the appropriate supplies are purchased. Donations are always welcome, especially things for teens, and basics like underwear and socks.

3. EMPLOYEE REPORTS

3.1 AFSCME Report – Sriura Weirich on behalf of Rose Bolz
- The Local 449 members will have a special meeting for nominations for Division Chair, Vice-chair, Chief Steward, and Recording Secretary, at the IBEW Union Hall at 750 S. Tucson Blvd. on Sat. Aug. 17 at 10 a.m. Elections will be held Sat. Sept. 7 at the AFSCME I-449 Union Hall at 110 S. Church Ave., Suite 4188.
- There will be a 2-day Shop Steward training Aug. 24-25. Certificates of completion will be issued. For information or to RSVP: Mary Lopez 520-571-8884.

3.2 ACES Report —Julie Hecimovich
- Work has begun on a revision of the By-Laws, including incorporating new technology. Changes will be reviewed by the bylaws committee and the membership.
- ACES was contacted by AVC Imelda Cuyugan to learn of any staff concerns that could be dealt with in the upcoming state legislative session. She will be meeting with all employee groups to hear concerns. Julie will look into what issues can or should be dealt with at this level. ACES will meet with Imelda on Sept. 12, and with Staff Council at our next meeting, Sept. 5.
- ACES staff and faculty leadership will participate in the reading of a statement in support of staff at All College Day.
- Greg Wilson, networking committee chair, and Aleksandra Knezevic, membership committee chair, reported that ACES recently had a breakfast meeting with Chancellor Lambert which was very
productive. They are sponsoring a Skate Night for all Pima employees on Wed. Aug. 28 from 6:30-8:30 at the skate park at 22nd and Pantano.

4. COUNCIL REPORTS

4.1 Board of Governors Report – none as there was no July Board of Governors meeting

4.2 Campus/ District Report(s) and Updates

- Aviation – graduation August 9 at 7 p.m. – all are welcome.
- Desert Vista Campus – Thank-you cards are available for signing for the DV food service students who catered our meetings in December and July.
- Community Campus – Adult Education is preparing for a new GED test which is coming out in Jan. 2014 and align with common core standards. The test will be on computer only, but NOT online, available at designated computers at the Community Campus only. Later it may expand to other sites. Registration deadline is Nov. 4. Also, Community Campus has a strong student leadership program, and their “ambassadors” recently met with the Chancellor.
- The diversity Standing Committee is planning an event in mid-November in conjunction with International Week. There may be events at each campus, but the scale will be small.
- Dan Pinard is working on a video for All College Day – they are looking for someone with a horse to assist with that production.

5. OTHER BUSINESS

5.1 By-Laws Committee Discussion – Wendy Turner and Jorge Caballero

- The Bylaws committee researched, benchmarked, and went through the existing document line-by-line to update and clarify the content. A draft will go out today for comment (deadline Oct. 4). Comments will be open for each section individually. The final draft, incorporating comments, will be put to a vote. The draft is going out to members only, but feel free to discuss with other staff for input and concerns.

5.2 Staff Council Survey Feedback – Wendy Turner

- An online survey was conducted July 15-19. There were 24 responses from a total of 33 members. Results included:
  - Many employees are not aware of or informed about Staff council. There is room for improvement in how the council communicates information.
  - Many reps are not sharing information with colleagues, and some have obstacles from campus administrations.
  - There is confusion about how to share information with other offices/departments. One suggestion is to personally distribute the newsletter to departments with no representative, and introduce yourself as the Council rep for your area. Questions about when is it appropriate or allowed to send email out to a general group? Not all campuses encourage all-staff notices.
  - Members observed that it is important for all staff groups to work together and share information. There are several initiatives ongoing to promote that, and the newsletter is a good vehicle to use.
  - A suggestion for the survey: giving fewer choices for answers will force people into a more specific answer, either positive or negative.

5.3 Staff Council Shirts – Jorge Caballero

- Today is the final day to order shirts. They are $20 each; available in 3 colors.
5.4 All College Day – Christopher Paul Hauser

- This year we are returning to an all-day event.
- Please attend a staff workshop; there are several to choose from. The Blueprint for Healing group will present thoughts and ideas from staff during the morning session.

6. OPEN FORUM/QUESTIONS

- Thank you to Jorge, Dan, & Chris for a great-looking newsletter.
- Question: was there any feedback on the statement for All-College Day? Not really, so no substantive changes were made. The statement will be read after the introductions of the representatives from all employee groups.

7. ADJOURNMENT

Next meeting: Thursday, September 5, 2013
8:30AM – 10:30AM
District Office – Room A - 206