Faculty Senate Minutes
May 2, 2008
1:00 – 3:30pm

Present: Steve Salmoni (NW); Linda Brown (NW); Jennifer Katcher (NW); Donald Bock (NW); Jodi Richardson Delgado (proxy Suzanne Desjardin) (NW); Richard Rosen (DC); Sterling Vinson (DC); Guadalupe Cruikshank (DC); Kimlisa Duchicela (DC); Ron Hale (DC); Earl Garrick (DC); Brian King (DC); Tommy Salazar (DC); Diann Porter (DC); Kaushal Pandey (DC); MaryKris Mcilwaine (WC); Steve Mackie (WC); David Katz (WC); Louis Taber (WC); Max Atwell (WC); Jack Mertes (WC); Susan Heinrich (WC); Judith Watry (WC); Carol Christofferson (WC); Erich Saphir (WC); Lazaro Hong (WC); Julia Fiello (DV); Patricia Townsend (DV); Kathie White (CC); Robert Simpson (CC); Cindy Arem (CC); Edward Doyle (CC); Becky Moore (at-large); Rita Flattley (EC); Doug Holland (EC); Rob Modica (EC); Barbara Armenta (EC); Don Roberts (EC); Kathy Feuling (EC); Patricia Figueroa (EC)

Guests: Nancy Wagnon; Ana Jimenez (DV), Donna Gifford (DO); Bill Scurrah (DC); Dr. Suzanne Miles (DO); Dr. Roy Flores (DO); Melissa Chavez; Theresa Riel

Absent: Chuck Davis (NW); Theresa Hoffman (DC); Linda Marks (DC); Nadia Villalobos (DC); Robert Wakefield (DC); Catherine O’Brien (WC); Mehdi Sadatmousevi (WC); Teresa Campbell (WC); Barbara Green (WC); Alvin Lewis (WC); Georgeanne Fimbres (WC); Andrea Graham (DV); Louis Leon (DV); Andrea Henderson (DV)

1.0 Introduction
Erich Saphir called the meeting to order and welcomed all in attendance.

2.0 Approval of March 7th minutes
Erich Saphir called for the approval of the April 4th minutes. Kaushal Pandey made a motion to accept the minutes, Rick Rosen seconded. Motion carried.

3.0 Announcements
Erich Saphir announced there will be no Executive Session today and thanked Louis Taber for the snack.

MaryKris Mcilwaine announced there is an email from the office of Professional Development that talks about the workshops that are there for faculty to attend. She suggests to everyone to check their email and look at the schedule of workshops. The workshop covers this tool that the College has bought called ED. She went to this workshop the other day and found it to be very helpful. The Chancellor has assigned the faculty to take a course on compliance topics and highly recommends everyone to take these workshops. Judy Watry mentioned she went to the presentation and also found it to be excellent. There are over 13,000 learning opportunities online and all have been approved for step progression. There are many books online, many courses can be taken and all have been approved for step progression.

4.0 Agenda Modifications
Melissa Chavez, Program Manager of Big Brothers, Big Sisters will be presenting instead of Hannah Munro, Director of Match Support Big Brothers Big Sisters

5.0 Business

5.1 Third Reading of BP 1302 and deletion of BP 2601
Donna Gifford brought the third and final reading of BP 1302 to the Faculty Senate and will be going to the BOG for its third and final reading next week. This is BP 2601 which is being deleted as redundant and BP 1302. The changes in BP 1302 are to the title instead of saying Signature Authority of Contracts will simply say Contracts. In the second line the crossing out of the word sign and changing it to approve which was discussed at the last meeting as making more sense. The addition at the end of the bulleted items of Acquisition Sale of Real Property which was the one thing that there was not in other policies that moved from BP 2601.

5.2 Mentoring Opportunities for Tucson Big Brothers Big Sisters
Melissa Chavez gave an overview of the various programs at Big Brothers Big Sisters. This is a mentoring agency and they pair up volunteers with children. They meet twice a month for a couple of hours and the commitment is one year. She mentioned that a friendship can make a huge impact in a child’s life. They have seen a decrease of drug and alcohol use in these children and a lot of times they see self esteem increase and experience things they normally wouldn’t have the opportunity to do so.

Melissa Chavez gave a summary of their programs. Community Based programs have volunteers paired up with a child who shares similar interests. Outings vary from playing sports, cooking dinner, and everything in-between. Juliettes is a teaming of Big Brothers Big Sisters with the Girl Scouts. It’s specifically geared for girls to earn badges, try-its, and selling cookies. Juliettes matches meet one on one and do not have to be a part of a troop in order to participate in activities, but can attend community troop meetings to keep informed about what is going on with the Girl Scouts. Site-based programs are after school programs mostly in the Flowing Wells school district. The Sports Buddies program was created for Bigs and Littles to build and maintain friendships through their mutual love of sports. The Big Brothers Big Sisters’ program provides children who have incarcerated family members the STAR treatment. This mission of the STARS program is to provide a stable person and continuous relationship to a child dealing with this situation. Through their tri-part collaboration with Pima Prevention and KARE Center, they are able to offer participants various trainings and participation in support groups. Through various programming, the Littles can receive FREE tickets to events and restaurants, gift cards, and more.

5.3 SLO Update
Theresa Riel handed out the names of the current discipline leaders who have volunteered to be that point person for their area. There are 12 missing discipline leader positions that need to be filled. The SLO facilitators have had a great year with a lot of workshops and trainings. She put in another plug for the ED training tool. Next year the workshops and will not be with someone standing there giving a presentation. There will be material on the ED component on the online system. Interested faculty and adjunct faculty will be able to read the material before coming to the work sessions. They will be meeting in two weeks to determine the dates for the workshops in the fall. Theresa Riel mentioned there will be another job opening for a facilitator in the fall.

5.4 NCA Update
Bill Scurrah gave an update of the Self Study process, which is a three year process. This year was the setup and next year will have more focused activities. This year they have sent two teams to the Student Learning Outcomes workshops in Lisle, Illinois. One team was sent in the fall and the other team went in the spring. This is the third year the College has sent teams to these workshops and will continue to do so through 2011.

Mr. Scurrah spoke on the Higher Learning Convention that was held in Chicago. The convention had many sessions and he concentrated on benchmarking information on what other colleges had
done for Self Study. One interesting thing was the emphasis on transparency and accountability. This is about making sure the educators keep control of the colleges. Transparency and accountability is about making sure that what the educators do is quite visible.

Mr. Scurrah reported on Phase One of the Self Study workshops were well attended by the administrators and staff. The first phase is called Basics of Accreditation. These workshops will continue to run in the fall. An email has been sent out from the Provost’s Office which has a schedule of the Self Study workshops for the future. There are 2 running in the summer and several will be running in the fall.

The Phase Two workshops will be concentrating on what is the relationship between SLO and the Self Study. The Higher Learning Commission will be looking very carefully at the College’s Student Learning Outcomes. The faculty will be the ones the Higher Learning Commission will be watching and questioning very closely.

The new College Plan is on the website and is linked to the Self Study process. Each College initiative in the plan is linked to one or more of the core components of the Higher Learning Commission criteria. The relationship between the College Plan and Self Study Accreditation is very tight. A great deal of what is being done is all related to the Self Study process to make sure the accreditation goes smoothly and the Higher Learning Commission approves the College. The Self Study Steering Committee will be meeting with their Higher Learning Commission liaison, Dr. Mary Breslin in September. She will be here to guide in getting the process rolling.

6.0 Reports

6.1 PCCEA Report
Ana Jiménez gave the report from PCCEA stating the Meet and Confer has been postponed until June at which time they will be discussing salary. They have signed several Memos of Understanding and are awaiting Board approval.

In order to assist two faculty representatives (Sharon Jordan & George Welch) on the ICS Committee, PCCEA is creating an online “Submit a Question” tool. They will compile and submit suggestions to their faculty representatives for consideration. They will inform faculty via email when this tool becomes available.

PCCEA will be presenting to the BOG on Wednesday, May 14. Faculty are encouraged to attend.

6.2 BOG Report
Kimlisa Duchicela reported that the BOG met on April 9, 2008. A public comment was made by Joseph Sweeney dealing with immigration and economic stability, asking the Board for their support of his initiative for these matters.

There was a 45 minute award ceremony honoring students who have been recognized by local, state, and national organizations. Dr. Lou Albert was recognized for having received the LULAC Community Award.

In the Board reports it was stated the Board was not in the position to determine salary changes and will have to wait until June or later on.
Board member Brenda Even stated in a joint meeting the idea of a Bachelor’s program at community colleges had been brought forward but with the idea of the state board being dead the ability to follow through on such ideas was in question.

Lou Albert gave a report on the medical program waiting lists stating there were three sets of lists. There is a Dental Hygiene program with a list of 98 people and only 30 students a year are admitted. The nursing program has 337 admitted nursing students taking 130 students twice a year. Radiology Tech has an extensive list and only admits 30 students per year. This program requires 1,800 hours of clinical work and there are not enough clinics to support a larger class. The dental program sees 800 people a year. They are thinking of adding a small class in the spring. The nursing program has problems finding faculty and facilities. The admissions process is that prospective students must do their pre-requisite work first, and then fill out an application for the program. They will get their seat assignment and fill out their formal application.

These programs are in high demand but constraints exist on space, money, and faculty. Pima is in need of a healthcare campus. Chairman Stewart suggested that the cost of the programs be increased. Lou Albert pointed out that the increase would impact some of the students. The Chancellor stated that the College does not make a profit from the programs; in fact the programs cost more than they generate. However, raising costs may cut out the middle class student while the poorer student is shielded by financial aid. Chairman Stewart maintained that the waiting lists are a marketing signal and should be addressed. The Chancellor stated that the recommending of hiring of six new full time nurses is going to bring Pima into compliance with the state boards.

The Chancellor stated that Pima student, John Windom, has been elected to be the national president of Phi Theta Kappa and has won the National Essay Contest. He thanked all those who participated in the 2008-2009 College Plan that was presented to the Board. He did confirm that the state board is dead at the moment.

In response to a public comment back at the February meeting about students with felonies the Chancellor stated the College looked at the situation and discussed it with counsel. The College will now put in the catalogue that students should look into non-educational barriers and there can be other requirements for certain forms of employment.

6.3 Adjunct Faculty Committee Report
Linda Brown reported that the Adjunct Committee decided the parameters of their committee this year. They want to get other adjuncts involved in their committee. There will be elections in October and want faculty to encourage their adjuncts to put their names forward. There are other ways for adjuncts to get involved by being elected, by staying in touch with their adjuncts at large representative on their campuses.

Part of their brainstorming was about the meetings they have every month. The challenge most of the adjuncts have is time. Over the summer they will be investigating how to manage having a virtual meeting for those adjuncts at work or at home so they can participate.

Erich Saphir offered to send out once a month reminders to all the adjuncts. He asked what the adjuncts’ role is on All College Day. Dr. Miles stated the adjuncts are always invited. Linda
Brown said there may be some time set aside on All College Day for Adjuncts. She, also, thanked the Faculty Senate, Dr. Miles, and Dr. Flores for their support this year.

6.4 Provost Report
Dr. Miles reported she attended the Staff Counsel meeting and mentioned they raised over $2,000 for scholarships. May 20th is graduation at Tucson Convention Center and she looks forward to seeing everyone there.

Dr. Miles spoke on the flyer she sent out electronically on accreditation workshops. This is the workshop one and will offer during the summer through April 2009. Another schedule will be available after this set of workshops. The Provost’s Office handles these workshops, not Professional Development. She gave the website addresses for the Exeter Study which is pima.edu/exeter/ and the draft College Plan which is pima.edu/collegeplan/. Dr. Miles asked that everyone take a look at these two websites.

Dr. Miles mentioned that Meet and Confer has been put on hold are they are in an awkward situation with the legislature. Under the Board’s guidance the PCCEA felt rather than set a decision on salary in April they will hold until they get more information. Everyone will know more in June. Dr. Miles believes they signed 13 MOU’s with PCCEA this year.

Dr. Miles thanked everyone for the Senate’s help this year. She did give Erich Saphir a head’s up that next fall and early spring they will be seeing a lot from the co-chairs on the standing committees. The co-chairs have been revising and modifying some other documents internally this year. They will be on the agenda next fall and spring.

Erich Saphir asked Dr. Miles if she could give the current timeline for the Institutional Climate Survey. Dr. Miles answered its still on the same basic timeline that was shared with the Faculty Senate months ago. A consultant has been hired under contract and is doing some preliminary work by looking at the last Institutional Climate Survey which was so in depth. They are hoping to have an instrument for early or mid fall. She isn’t certain if the group will do focus groups on follow up but it was suggested by the committee to do so. Dr. Miles is hoping that outcomes will be made to the Board and the public by early December.

Susan Heinrich asked Dr. Miles about the progress on making a decision about audits. Dr. Miles answered this concern went to the Academic Standards Committee, which she is on, and discussion did begin at the last meeting. It’s on hold for the summer but will be discussed in August and should have feedback in September. Susan Heinrich asked if Pima got matching funds for the summer. Dr. Flores answered that Pima doesn’t get any state matching funds for anything. What Pima gets is an appropriation based on FTE giving about $990 per FTE. The state does not match the tuition or local contribution for credit courses. Non-credit courses do not receive state funding.

6.4 Chancellor’s Report
Dr. Flores began with the question “How do we price courses that are more expensive than the average course?” The universities have answered this question by charging higher tuition. He feels this is an interesting question and will be an interesting discussion.

Dr. Flores thanked the Faculty Senate for their leadership and service they provided for the College. He feels participation is very important. He is very pleased to report that Pima has made more strides in connecting with the community and providing services the community needs. He sees the data that demonstrates this but the feedback from the community feels Pima is more attentive than in the past.
Dr. Flores had been hopeful there would be better news from the state legislature. This year the College wasn’t asked to revert any money back to the state. Negotiators for the Governor and the state legislature are debating the issue in closed sessions. The committees have invited Russell Pearce who has a more conservative view with respect to the budget to participate. Mr. Pearce and some of the legislators would like to have a $1 billion budget cut to balance the budget next year. He mentioned it will be pretty tough and will be devastating to some agencies while some agencies will disappear. The cuts he is hearing are more severe than when discussion first started. He believes these are sincere ideological differences of opinion.

Pima does not have a figure for the budget and Dr. Flores does not see lay-offs on the horizon for the College, particularly next year. He doesn’t know about pay raises but he does know about lay-offs.

Dr. Flores said the College had a good year. He mentioned that the Exeter Study found weaknesses and strengths. It was recommended to have a centralization of the functions of registration and so forth. There are already several centralized processes such as payroll. Services for International Students are out of West Campus, Community Campus provides central services for the whole community. The College is modifying for more incentives for full time faculty to participate in. The FTE’s will be going to the campus where the full time faculty member resides. The Dean of Student Development will work closely with the Provost’s Office together to concentrate on the weaknesses the Exeter Study reported.

Julia Fiello asked how the College is going to fund the new FTEs that are part of the reorganization. Dr. Flores answered there are two areas that have to receive top priority. One is instruction and needs to be protected. Lab staff is part of this protected group. Secondly, make sure the College has to provide the services like registering students and every thing else attended to instruction as well. The College has to be able to account for every dollar and every dime to be absolutely correct and legal.

MaryKris Mcilwaine asked about a bill going through the state legislature to ban instructors from teaching ideas that are non-Western. As a sociologist she spends some of the time in her courses as a part of academic freedom and integrity to expose her students to basics of government forms such as socialism. She feels it’s an important part of a college education. Dr. Flores said this bill was only for K-12. He said as a Chancellor the bill was dead. Then, speaking not as a Chancellor but as a citizen, he said that this approach is as un-American as anything he has heard in a long time. He feels it’s objectionable on many levels. It’s about the Constitution and liberty. Dr. Flores was saddened in a way that we have legislators who don’t understand how to protect our basic liberties.

Another thing Dr. Flores finds interesting is that these are people who have basic Christian values in all these un-American things. The reality is Christianity is not a Western idea. This idea came from the Middle East. If one wants to look at Western ideas, that would be the beliefs and values of our Native American brothers and sisters.

6.5 Faculty Senate President’s Report
Erich Saphir thanked Senate Secretary Barbara Green for assisting him with the minutes and noted that she will revert to adjunct status in the fall. He suggested that the Senate should consider allowing Barbara to continue to serve as secretary in spite of her new teaching status.
Jack Mertes will continue to be BOG representative over the summer but will be stepping down in the fall. Erich Saphir asked Faculty Senate members to consider taking this position. It’s a very good learning experience but a substantial commitment of time. It involves going to agenda meetings at the District Office around 3:00 pm on the Monday before the BOG meetings on the second Wednesdays of each month. The BOG meetings begin at 7:00 pm at the Community Board Room.

Erich Saphir asked the Faculty Senate to reflect over the summer that there is not a President-Elect. He would like to see this position filled.

There was a bill regarding textbooks that the Governor signed that may help with the cost to students. It’s House Bill 2230. Rita Flattley mentioned the bookstore manager contacted her saying if an instructor adopts a book in the fall and is willing to sign a form that book will be held over for the spring, the bookstore will tell the students it’s a guaranteed buy back at half the original cost. David Katz was informed by his publisher for his chemistry text that an e-version is available at a substantial savings as well buying the book by chapter. He will be informing his students on his syllabus of this.

Erich Saphir stated he can be reached by email over the summer and by phone except for the month of July. He and his family will be in Germany.

7.0 Open Forum

The next Faculty Senate meeting will be September 1st at 1:00 at the Community Campus in the Studio.

There being no further business Erich Saphir asked for an adjournment. Louis Taber moved to adjourn, Rita Flattley seconded. Motion carried.