Appendix D: Working Group for the Continuous Improvement of the Classified Exempt Performance Evaluation

A working group will be convened by Human Resources to ensure the continuous improvement of the classified exempt evaluation instrument and process. Elements to be reviewed include but are not limited to: evaluation at the end of the probation period; evaluation and a performance development plan to extend the probation period; step progression; and mandatory training on utilizing the evaluation tool. The working group will include Human Resources and classified exempt personnel. Classified exempt personnel representation will include ACES Leadership other appointed exempt representatives. Any recommendations will be forwarded to Human Resources and ACES.