

## **Addendum No.1**

### **Request for Proposals (RFP) No. P23/10054L**

### **Integrated Library System**

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**Issue Date:** December 16, 2022

#### **ADDENDUM 1:**

This page will be posted to the Pima Community College webpage by December 16, 2022, by 5:00 PM (AZ Time)

#### **Questions/Inquiries with responses:**

1. What is the number of bibliographic titles, including e-book titles in your collection?
  - Numbers Pulled on 12/8/2022
    - i. 314,490 bibliographic records
    - ii. 188,891 authority records
    - iii. 339,101 item records
    - iv. 149,492 order records
    - v. 489 check-in cards
    - vi. 151,386 patron records; 31,378 active as of 12/2022
2. What is the number of unique e-journal titles?
  - 72
3. What is the number of named user accounts (e.g. the number of individuals including library staff and student assistants that would need to log into the ILS/LSP)?
  - 50-100
4. What is the number of student FTE
  - 2022 – 4,500
5. What is your desired go-live date?
  - Summer/ July 1, 2023 - Fiscal year
6. I realize that not much can be said during a live RFP but are you able to let me know what prompted this RFP?
  - The best practice of periodically reviewing available solutions to determine the best fit for our needs.
7. Reading through the RFP there is not much mention of ERM. Are you also looking for any type of ERM for your library?
  - An ERM solution is not a priority for the Library at this time.
8. In the requirements, it states: “The Proposal must adhere to the order and response length indicated per each Criteria Response” – *Section 9 Proposal Section and Forms – page 18 of the RFP PDF*

- a. We did not see any restrictions on the length of each response. Are there any limitations regarding response length?
  - o **There are no limitations regarding the response length.**
  
9. Regarding the question, “Are all of your solution’s fields indexed and searchable? If not, can the library define which fields are indexed and searchable for all types of records?” – *Staff Search/Interface section – page 22 of the RFP PDF*
  - a. What is the functionality the library wants to achieve regarding the library defining the fields that are indexed and searchable?
    - o **We are seeking system flexibility for various needs. One example, we circulate laptops and use a “notes” field to record details like the College Property Control number. Indexing and searchability of this field can improve employee workflows.**
  
10. For the question: “Does your solution enforce patron field constraints (uniqueness, etc.)? Can these constraints be defined by the library?” – *Patron Management section – page 27 of the RFP PDF*
  - a. Could you please clarify what you mean for this question?
    - o **We would like the system to alert if there are duplicates within certain patron fields. For example: Does your system alert us if we are adding a patron with a student ID number that is already in our system or can it be configured to do so?**

All other Request for Proposals (RFP) No. P23/10054L information/terms and conditions not modified herein remain the same.

Please be sure to acknowledge receipt of any addenda in your response on page 11-12, Vendor Proposal Form, in the specified area.

**END OF ADDENDUM ONE – RFP P23/10054L Integrated Library System**

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Thank you for your interest in Pima Community College.

Issued by:  
Carole Quintana, Sr. Procurement Analyst