

# Pima Community College Phlebotomy Program Application



Applicant Name: \_\_\_\_\_ Pima student ID#: \_\_\_\_\_  
Last, First, Middle Initial

Mailing Address: \_\_\_\_\_ Phone #: \_\_\_\_\_  
City, State, ZIP

Pima email (required): \_\_\_\_\_ Alternate email (optional): \_\_\_\_\_

## Academic Information

Name of high school or charter school attended and location (or write "GED Certificate")

School name: \_\_\_\_\_ City and State: \_\_\_\_\_

### To participate in the clinical portion of the program, students must:

- Obtain an Arizona Department of Public Safety Fingerprint Clearance Card (cost, ~\$65)
- Pass a urine toxicology screening exam from a certified laboratory (cost, ~\$25)
- Provide immunization status for Measles, Mumps, Rubella, Varicella and Hepatitis B
- Provide proof of current vaccinations for Tdap (within the past 10 years), COVID-19 and Influenza (current season)
- Provide proof of being negative for TB: two-step skin test –or– chest X-ray –or– Quantiferon –or– T-spot within the past year
- Provide proof of health insurance coverage
- Provide a Declaration of Health: Technical Standards Essential for Phlebotomy Practice

## Essential Functions

To successfully participate in Pima's Phlebotomy Program and become employable in a medical facility, the student must be able to perform essential functions expected of the working professional. Some examples of these essential functions include but are not limited to\*:

- **Vision:** Possess visual acuity, color, shade and depth perception to accurately perform and interpret laboratory tests; ability to read computer screens, specimen/reagent, labels and warning signs
- **Hearing and Smell:** Auditory ability sufficient for physical monitoring of equipment, alarms and timers, and assessment of client health needs. Olfactory ability to detect significant environmental and laboratory odors
- **Communication:** Possess the ability to clearly and accurately communicate with patients and health care professionals in English, and accurately follow verbal and written instructions
- **Physical Activity:** Ability to stand and/or sit for prolonged periods and move freely and safely through the laboratory; ability to grasp, sit, squat, stoop, bend, reach, push, pull, lift and carry up to 50 pounds
- **Manual Dexterity:** Possess sufficient hand-eye coordination to efficiently, accurately and safely handle or operate laboratory equipment, such as pipettes, inoculating loops, test tubes, microscope slides, precision instrumentation, and perform phlebotomy procedures

*\*See Technical Standards Essential for Phlebotomy Practice Form for complete list and details.*

## Program Progression

Students should submit the Phlebotomy Program Application, then begin assembling:

- Copies of all required documents (proof of vaccinations, health declaration, proof of DPS fingerprint clearance, proof of being negative for TB and proof of insurance)
- Urine Toxicology form: J2 drug form will be provided to students before starting the phlebotomy program.
- All of this must be completed and submitted before the student starts the program.

**Program Courses:**

- PHB150IN
- CTE Communication Course – (WRT101 is recommended)
- HRP100 or STU100

*Note: Student must successfully complete these courses to qualify for clinical rotation.*

**Clinical Rotation Courses**

(Student must successfully complete previously listed courses to qualify for a clinical rotation.)

- MLT199
- MLT199WK

Clinical assignments are located in and around Tucson. The clinical rotation must be completed within six months of when the student completed PHB150IN. Any student who declines a rotation assignment will be moved to the bottom of the list for reassignment. Students who decline two rotation assignments will not be reassigned. **Due to the limited number of clinical affiliates, assignment to clinical rotation is not guaranteed.**

**Signature of affirmation**

- I certify that the information I have provided in this application is accurate.
- I will abide by the Pima Community College Students Rights and Responsibilities policy.
- I affirm that I have read and understand the Phlebotomy Program requirements, the Phlebotomy essential functions and policies for progression and completion.

Student signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please complete, sign and submit the program application:**

**By email:** [amrosales2@pima.edu](mailto:amrosales2@pima.edu): scan document, verify legibility, then submit as “Your name + Phleb Application”

**By U.S. Mail or Drop-off:** Pima Community College West Campus, MLT/Phlebotomy Program  
Room E234, 2202 W. Anklam Road, Tucson, AZ 85709

**Pima/Faculty use only:**

Student name: \_\_\_\_\_ Student ID #: \_\_\_\_\_

Date Student Cleared for PHB: \_\_\_\_\_ Cohort / Semester: \_\_\_\_\_

PHB Courses:	STU/HRP 100	CTE Communication	PHB150IN
Semester Course Completed			

Date Cleared for MLT199/MLT199WK: \_\_\_\_\_ *(complete within six months of finishing **PHB150IN**)*

**Clinical Rotation Assignment**

Assigned clinical site: \_\_\_\_\_ Date: \_\_\_\_\_ Accepted Declined \_\_\_ Faculty Initials

Assigned clinical site: \_\_\_\_\_ Date: \_\_\_\_\_ Accepted Declined \_\_\_ Faculty Initials

**Comment:**