Step 1: Student meets with Program Advisor to discuss PLA and other Pima aspects, such as careers, degree plan, etc.

Step 2: Student meets with Faculty expert to review knowledge and learning acquired and potential avenues for Portfolio submission.

Yes

No

PLA process stops due to insufficient knowledge and/or learning, or lack of student interest.

Step 3: Student enrolls in self-paced, 4-week Portfolio course, UPLA 100 at $49 to learn how to create a quality Portfolio.

Yes

No

PLA process stops if student is not interested, does not pay the required fee, or does not complete the course.

Step 4: After completion of UPLA 100, if student wishes to continue, they are granted access to Portfolium to finalize their Portfolio. Faculty evaluation will not occur until payment is received in Step 5.

Step 5: Student meets with Program Advisor to initiate PLA Electronic Workflow and submits payment ($150 per class).

Step 6: PLA Electronic Request is Submitted for Review and Approval/Denial.

Portfolio Assessment

Step 1: Student meets with Program Advisor regarding career interests, including PLA and other Pima aspects.

Step 2: Student meets with Faculty expert to discuss knowledge and learning acquired and potential classes for Portfolio creation.

Step 3: Student enrolls in a self-paced, 4-week, fully online course, UPLA 100 at a one-time cost of $49 to learn how to create a quality portfolio for evaluation.

Step 4: After completion of UPLA 100, student is granted access to Portfolium to finalize their Portfolio.

Step 5: If student wishes to submit a Portfolio for evaluation, meet with Program Advisor to initiate PLA Electronic Workflow and submit payment of $150 per class.

Step 6: PLA Electronic Workflow is initiated with Advisor Submission and Approval/Denial, Student Review and Approval/Denial, Discipline Coordinator Review (i.e., faculty expert) and Approval/Denial, Dean Review and Approval/Denial, and electronic submission to the Registrar’s Office for transcription of credit.