# **IPEDS**<sup>2022-23</sup> Data Collection System

IPEDS HELP DESK (877) 225-2568 | ipedshelp@rti.org OMB NO. 1850-0582 v.30 : Approval Expires 8/31/2025 User ID: P1055251

Human Resources 2022-23

Institution: Pima Community College (105525)

Overview

### Human Resources Overview

Welcome to the IPEDS Human Resources (HR) survey component. The HR component collects important information about your institution's staff.

#### **Data Reporting Reminders**

- Report data to accurately reflect the time period corresponding with the IPEDS survey component, even if such reporting is seemingly inconsistent with prior-year reporting.
- Report each employee only once. If an employee could be coded in more than one occupation, code the employee in the occupation that requires the highest level of skill OR if there is no measurable difference in skill requirements, code the employee in the occupation in which they spend the most time.
- Report staff members difficult to categorize in the "Human Resources Survey Evaluation" box at the end of the survey.
- Enter data on each displayed screen. If a screen is not applicable, enter at least one zero in a field on the screen and save before continuing.
- When reporting salary data (applicable to degree-granting institutions only) include all full-time, non-medical school, instructional staff both with and without faculty status.

See the instructions for the Key Reporting Concepts section - basic reporting concepts that will assist you in completing the Human Resources survey component.

#### **Changes in reporting**

The following changes were implemented for the 2022-23 data collection period:

- The reporting date for new hires has been changed to state that for new hires you must report the number of persons who were hired for full-time permanent employment either for the first time (new to the institution) or after a break in service of persons that are on the payroll of the institution as of November 1, 2022.
- The 'Nonresident alien' category has been changed to 'U.S. Nonresident' but should include the same category of staff/faculty.

#### **Resources:**

- To download the survey materials for this component: Survey Materials
- All staff must now be reported using the new IPEDS occupational categories, which align with the 2018 Standard Occupational Classification (SOC) codes. Additional information and resources can be found in the <u>IPEDS HR/SOC Information Center</u>, including general information about the SOC, the IPEDS/SOC crosswalk, a SOC Browse Tool, Frequently Asked Questions, and Web Tutorials.
- To access your prior year data submission for this component: Reported Data

If you have questions about completing this survey, please contact the IPEDS Help Desk at 1-877-225-2568.

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Human Resources Screening Questions

#### Does your institution have any part-time staff?

If you answer Yes to this question, you will be provided the screens to report part-time staff.

ONo Yes

### Does your institution have graduate assistants?

If you answer Yes to this question, you will be provided the screens to report graduate assistants.

۲ No

Yes Ο

#### Does your institution have 15 or more full-time staff?

ONo

Yes

### Does your institution have a tenure system?

If you answer Yes to this question, you will be provided the screens to report some data by tenure status.

No ۲

Yes Ο

#### Did your institution hire any persons for full-time permanent employment either for the first time (new to the institution) or after a break in service on the payroll as of November 1, 2022?

(Exclude persons who have returned from sabbatical leave and full-time instructional staff who are working less-than-9-month contracts.) If you answer Yes to this question, you will be provided the screens to report full-time permanent new hires in Part H.

No  $\bigcirc$ 

Yes ۲

### Do ALL of the instructional staff at your institution fall into any of the following categories?

If you answer Yes to any of the questions below, you will NOT be required to report Part G - Salaries for instructional staff. However, Part G will still be required for reporting data for full-time non-instructional staff.

●No ○ Yes Are ALL of the instructional staff military personnel?

●No ○ Yes Do ALL of the instructional staff contribute their services (e.g., members of a religious order)?

You may use the box below to provide additional context for the data you have reported above.

# Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Multi-Year Contract

# Number of Full-time Instructional Staff With Faculty Status Not on Tenure Track - Multi-Year Contract

As of November 1, 2022

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

#### Men

		4	Academic Rank		No academic		
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident							0
<u>Hispanic/Latino</u>							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown						0	0
Total men	0	0	0	0	0	0	0

		,		No academic			
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown						0	0
Total women	0	0	0	0	0	0	0
	•	^	<u>^</u>	^	0		•
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

# Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Annual Contract

# Number of Full-time Instructional Staff With Faculty Status Not on Tenure Track - Annual Contract

As of November 1, 2022

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

#### Men

		4	<u>Academic Rank</u>		No academic		
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident						0	0
<u>Hispanic/Latino</u>						17	17
American Indian or Alaska Native						1	1
Asian						9	9
Black or African American						3	3
Native Hawaiian or Other Pacific Islander						1	1
White						75	75
Two or more races						4	4
Race and ethnicity unknown						1	1
Total men	0	0	0	0	0	111	111

				No academic			
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident						1	1
Hispanic/Latino						25	25
American Indian or Alaska Native						0	0
Asian						2	2
Black or African American						4	4
Native Hawaiian or Other Pacific Islander						0	0
White						89	89
Two or more races						2	2
Race and ethnicity unknown						5	5
Total women	0	0	0	0	0	128	128
Total (men+women)	0	0	0	0	0	239	239
Total from prior year							246

# Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Less-Than-Annual Contract

# Number of Full-time Instructional Staff With Faculty Status Not on Tenure Track - Less-than-annual Contract

As of November 1, 2022

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

#### Men

		4		No academic			
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown						0	0
Total men	0	0	0	0	0	0	0

			Academic Rank		No academic		
Race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown						0	0
Total women	0	0	0	0	0	0	0
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

# Part A1 - Full-time Instructional Staff by Academic Rank and Tenure Status - Indefinite duration contract

# Number of Full-time Instructional Staff With Faculty Status Not on Tenure Track - Indefinite duration contract

As of November 1, 2022

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

#### Men

		4	Academic Rank		No academic		
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident							0
<u>Hispanic/Latino</u>							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown						0	0
Total men	0	0	0	0	0	0	0

				No academic			
Gender and race/ethnicity	Professors	Associate professors	Assistant professors	Instructors	Lecturers	rank	Total
U.S. Nonresident							0
Hispanic/Latino							0
American Indian or Alaska Native							0
Asian							0
Black or African American							0
Native Hawaiian or Other Pacific Islander							0
White							0
Two or more races							0
Race and ethnicity unknown						0	0
Total women	0	0	0	0	0	0	0
				-			
Total (men+women)	0	0	0	0	0	0	0
Total from prior year							

# Part A1 - Full-time Instructional Staff - Without Faculty Status

### Number of Full-time Instructional Staff Without Faculty Status

As of November 1, 2022

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and/or Public Service

### Men

Race/ethnicity	Without Faculty Status
U.S. Nonresident	
<u>Hispanic/Latino</u>	
American Indian or Alaska Native	
Asian	
Black or African American	
Native Hawaiian or Other Pacific Islander	
White	
Two or more races	
Race and ethnicity unknown	0
Total men	0

### Women

Race/ethnicity	Without Faculty Status
U.S. Nonresident	
Hispanic/Latino	
American Indian or Alaska Native	
Asian	
Black or African American	
Native Hawaiian or Other Pacific Islander	
White	
Two or more races	
Race and ethnicity unknown	0
Total women	0
Total (men+women)	0

Total from prior year

# Part A2 - Full-time Instructional Staff by Function

# Number of Full-time Instructional Staff

## As of November 1, 2022

• Report Primarily Instruction and Instruction Combined with Research and Public Service separately, as indicated below.

With Faculty Status					Without Faculty	
	<u>Multi-</u> <u>year</u>	<u>Annual</u> contract	<u>Less-than-annual</u> <u>contract</u>	Indefinite duration (continuing or <u>at-will)</u>	Status	Total
Instructional staff	0	239	0	0	0	239
Total carried forward from previous screens	0	239	0	0	0	239
Primarily Instruction	0	239	0	0	0	239
Exclusively credit		233				233
<ul> <li>Exclusively not-for-credit</li> </ul>		6				6
Combined credit/not-for-credit		0				0
Instruction/research/public service staff						0

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# Institution: Pima Community College (105525) Part A3 - Full-time Instructional Staff - Totals

# Total number of Full-time Instructional Staff

As of November 1, 2022

Race/ethnicity	Total men	Total women	Total (men+women)
U.S. Nonresident	0	1	1
Hispanic/Latino	17	25	42
American Indian or Alaska Native	1	0	1
Asian	9	2	11
Black or African American	3	4	7
Native Hawaiian or Other Pacific Islander	1	0	1
White	75	89	164
Two or more races	4	2	6
Race and ethnicity unknown	1	5	6
Total	111	128	239
Total from prior year			246

# Part B1 - Full-time Non-instructional Staff by Occupational Category

# Number of Full-time Non-instructional Staff by Occupational Category

As of November 1, 2022

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

### Men

Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
U.S. Nonresident	0		
<u>Hispanic/Latino</u>	17		
American Indian or Alaska Native	1		
Asian	9		
Black or African American	3		
Native Hawaiian or Other Pacific Islander	1		
White	75		
Two or more races	4		
Race and ethnicity unknown	1	0	0
Total men	111	0	0

Race/ethnicity	Instructional Staff (carried forward from Part A)	Research staff	Public Service staff
U.S. Nonresident	1		
Hispanic/Latino	25		
American Indian or Alaska Native	0		
Asian	2		
Black or African American	4		
Native Hawaiian or Other Pacific Islander	0		
White	89		
Two or more races	2		
Race and ethnicity unknown	5	0	0
Total women	128	0	0
Total (men+women)	239	0	0
Total from prior year	246		

# Part B1 - Full-time Non-instructional Staff by Occupational Category

## Number of Full-time Non-instructional Staff by Occupational Category

As of November 1, 2022

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

### Men

Race/ethnicity	Archivists, Curators, and Museum Technicians 25-4010	Librarians and Media Collections Specialists 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	<u>Student and Academic Affairs and Other</u> <u>Education Services Occupations</u> 25-2000 + 25-3000 + 25-9000
U.S. Nonresident				1
Hispanic/Latino			1	54
<u>American Indian or Alaska</u> <u>Native</u>				0
<u>Asian</u>				4
Black or African American				7
Native Hawaiian or Other Pacific Islander				0
White		3	1	73
Two or more races				3
Race and ethnicity unknown				2
Total men	0	3	2	144

Race/ethnicity	<u>Archivists, Curators, and</u> <u>Museum Technicians</u> 25-4010	Librarians and Media Collections Specialists 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000
U.S. Nonresident				3
Hispanic/Latino		2	7	144
American Indian or Alaska Native				5
Asian				5
Black or African American				14
Native Hawaiian or Other Pacific Islander				0
White		3	5	109
Two or more races				5
Race and ethnicity unknown				10
Total women	0	5	12	295
Total (men+women)	0	8	14	439
Total from prior year		7	12	390

# Part B1 - Full-time Non-instructional Staff by Occupational Category

# Number of Full-time Non-instructional Staff by Occupational Category

As of November 1, 2022

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

# Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	<u>Computer,</u> <u>Engineering, and</u> <u>Science Occupations</u> 15-0000 + 17-0000 + 19-0000	<u>Community, Social Service, Legal,</u> <u>Arts, Design, Entertainment, Sports,</u> <u>and Media Occupations</u> 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
U.S. Nonresident	0	1	0		
Hispanic/Latino	11	3	20		
<u>American Indian or</u> <u>Alaska Native</u>	0	1	1		
<u>Asian</u>	2	0	2		
<u>Black or African</u> <u>American</u>	2	0	3		
<u>Native Hawaiian or</u> Other Pacific Islander	0	0	1		
White	34	13	38	4	
Two or more races	1	1	3		
Race and ethnicity unknown	1	0	3		
Total men	51	19	71	4	0

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	<u>Computer,</u> <u>Engineering, and</u> <u>Science Occupations</u> 15-0000 + 17-0000 + 19-0000	<u>Community, Social Service, Legal,</u> <u>Arts, Design, Entertainment, Sports,</u> <u>and Media Occupations</u> 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
U.S. Nonresident	1	0	0		
Hispanic/Latino	11	41	6	4	1
American Indian or Alaska Native	0	1	1		
Asian	1	1	4	1	
Black or African American	4	2	1	1	
Native Hawaiian or Other Pacific Islander	0	0	0		
White	27	33	25	4	
Two or more races	2	2	0		
Race and ethnicity unknown	0	0	0		
Total women	46	80	37	10	1
Total (men+women)	97	99	108	14	1
Total from prior year	97	96	108	15	2

# Part B1 - Full-time Non-instructional Staff by Occupational Category

# Number of Full-time Non-instructional Staff by Occupational Category

As of November 1, 2022

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

### Men

Race/ethnicity	<u>Service</u> <u>Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full-time staff)
U.S. Nonresident						2
Hispanic/Latino	38		2		8	154
<u>American Indian or</u> <u>Alaska Native</u>						3
Asian						17
<u>Black or African</u> American	3					18
<u>Native Hawaiian or</u> <u>Other Pacific</u> <u>Islander</u>						2
White	32		3		3	279
Two or more races	3					15
Race and ethnicity unknown	1					8
Total men	77	0	5	0	11	498

Race/ethnicity	<u>Service</u> <u>Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full-time staff)
U.S. Nonresident						5
Hispanic/Latino	9		47		1	298
American Indian or Alaska Native	1		1			9
Asian			1			15
Black or African American	1		1			28
Native Hawaiian or Other Pacific Islander						0
White	12		19			326
Two or more races			1			12
Race and ethnicity unknown						15
Total women	23	0	70	0	1	708

# IPEDS Data Collection System

Total (men+women)	100	0	75	0	12	1,206
Total from prior year	100		84		16	1,173

# Part B2 - Full-time Non-instructional Staff by Occupational Category and Contract Length

# Number of Full-time Non-instructional Staff

As of November 1, 2022

			Without Faculty			
Occupational category	<u>Multi-</u> <u>year</u>	<u>Annual</u> contract	<u>Less-than-annual</u> <u>contract</u>	Indefinite duration (continuing or at-will)	Status	Total
Research staff						0
Public Service staff						0
Archivists, Curators, and Museum Technicians 25-4010						0
Librarians and Media Collections Specialists 25-4020					8	8
Library Technicians 25-4030					14	14
<ul> <li><u>Student and Academic Affairs and Other Education</u></li> <li><u>Services Occupations</u></li> <li>25-2000 + 25-3000 + 25-9000</li> </ul>					439	439
Management Occupations 11-0000					97	97
Business and Financial Operations Occupations 13-0000					99	99
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000					108	108
<u>Community, Social Service, Legal, Arts, Design,</u> <u>Entertainment, Sports, and Media Occupations</u> 21-0000 + 23-0000 + 27-0000					14	14
Healthcare Practitioners and Technical Occupations 29-0000					1	1
Total	0	0	0	0	780	780
Total from prior year					727	727

# Part C - Full-time Summary

## Summary of Full-time Staff

### As of November 1, 2022

• Data will not be generated on this screen until the relevant screens in the previous section have been completed.

			With Faculty Statu	S	Without Faculty	
Occupational category	Multi-year	Multi-yearAnnual contractLess-than-annual contractIndefinite duration (continuing or at-will)		Status	Total	
Primarily Instruction	0	239	0	0	0	239
Exclusively credit		233				233
Exclusively not-for-credit		6				6
Combined credit/not-for-credit		0				0
Instruction/research/public service staff						0
Research staff						0
Public Service staff						0
Archivists, Curators, and Museum Technicians 25-4010						0
Librarians and Media Collections Specialists 25-4020					8	8
Library Technicians 25-4030					14	14
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000					439	439
Management Occupations 11-0000					97	97
Business and Financial Operations Occupations 13-0000					99	99
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000					108	108
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000					14	14
Healthcare Practitioners and Technical Occupations 29-0000					1	1
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000						100
Sales and Related Occupations 41-0000						0
Office and Administrative Support Occupations 43-0000						75
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000						0
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000						12
Total						1,206

### Part G1 - Salaries Worksheet

#### Number of Full-time Instructional Staff For Calculation of Total Number of Months

Annual Salary, 2022-23

- Report the number of instructional staff based on the number of months to be worked
- Months reported should correspond with the number of months that staff worked (which may differ from the number of months over which they are paid)
- Include ONLY full-time instructional staff
- Include instructional staff with faculty status and without faculty status
- Include instructional staff regardless of tenure status

#### Men

		<ol> <li>Months worked</li> </ol>					Total staff for salary
Gender and academic rank	12 months	11 months	10 months	9 months	< 9 months	Total Staff	reporting
Professors						0	0
Associate professors						0	0
Assistant professors						0	0
Instructors						0	0
Lecturers						0	0
No academic rank	10			101		111	111
Total men	10	0	0	101	0	111	111
Total men full-time instructional staff from Part A						111	

		<ol> <li>Months worked</li> </ol>					<ol> <li>Total staff for salary</li> </ol>
Gender and academic rank	12 months	11 months	10 months	9 months	< 9 months	Total Staff	reporting
Professors						0	0
Associate professors						0	0
Assistant professors						0	0
Instructors						0	0
Lecturers						0	0
No academic rank	3			125		128	128
Total women	3	0	0	125	0	128	128
Total women full-time instructional staff from Part A						128	
Total (men+women)	13	0	0	226	0	239	239
Total (men+women) full-time instructional staff from Part A						239	

# Part G2 - Salary Outlays for Instructional Staff

### Salary Outlays for Full-time Instructional Staff

Annual Salary Outlays, 2022-23

- Report the TOTAL ANNUAL salary outlays for the full-time instructional staff reported in the 12 months, 11 months, 10 months, and 9 months columns on the previous screen, Part G1 Salaries Worksheet
- Using the TOTAL ANNUAL salary outlays data provided, the system will calculate the Equated 9 months by academic rank and gender.

#### Men

Gender and academic rank	Total staff for salary	<ol> <li>Salary Outlays</li> </ol>							
	reporting (from Part G, screen 1)	12 months	11 months	10 months	9 months	<ol> <li>Equated</li> <li>9 months</li> </ol>			
Professors	0					0			
Associate professors	0					0			
Assistant professors	0					0			
Instructors	0					0			
Lecturers	0					0			
No academic rank	111	808,416			7,103,314	7,709,626			
Total men	111	808,416	0	0	7,103,314	7,709,626			

Gender and academic rank	Total staff for salary		Salary Outlays							
	reporting (from Part G, screen 1)	12 months	11 months	10 months	9 months	<ol> <li>Equated</li> <li>months</li> </ol>				
Professors	0					0				
Associate professors	0					0				
Assistant professors	0					0				
Instructors	0					0				
Lecturers	0					0				
No academic rank	128	299,996			9,268,597	9,493,594				
Total women	128	299,996	0	0	9,268,597	9,493,594				
Total (men + women)	239	1,108,412	0	0	16,371,911	17,203,220				

# Part G3 - Average Salaries for Instructional Staff by Academic Rank

# Average Salary by academic rank for Full-time Instructional Staff

Annual Average Salaries, 2022-23

Men									
Gender and academic rank	Total staff for salary reporting	Annual Average Salaries							
Genuer and academic fank	(from Part G, screen 1)	12 months	11 months	10 months	9 months	Equated 9 months			
Professors	0								
Associate professors	0								
Assistant professors	0								
Instructors	0								
Lecturers	0								
No academic rank	111	80,842			70,330	69,456			
Total men	111	80,842			70,330	69,456			

Gender and academic rank	Total staff for salary reporting	Annual Average Salaries					
Gender and academic fank	(from Part G, screen 1)	12 months	11 months	10 months	9 months	Equated 9 months	
Professors	0						
Associate professors	0						
Assistant professors	0						
Instructors	0						
Lecturers	0						
No academic rank	128	99,999			74,149	74,169	
Total women	128	99,999			74,149	74,169	
Total (men+women)	239	85,262			72,442	71,980	

# Part G4 - Salary Outlays for Non-instructional Staff

# Salary Outlays for **<u>Full-time</u>** Non-instructional Staff

Annual Salary Outlays, 2022-23

Occupational category	<ul> <li>Number of full-time staff</li> <li>(carried forward from the Part B - FT, non-instructional staff screens)</li> </ul>	Total annual salary outlays
Research staff	0	
Public Service staff	0	
Library and Student and Academic Affairs and Other Education Services Occupations 25-4000 + 25-2000 + 25-3000 + 25-9000	461	26,914,774
Management Occupations 11-0000	97	11,936,125
Business and Financial Operations Occupations 13-0000	99	6,484,311
<u>Computer, Engineering, and Science Occupations</u> 15-0000 + 17-0000 + 19-0000	108	7,402,660
<u>Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and</u> <u>Media Occupations</u> 21-0000 + 23-0000 + 27-0000	14	953,576
Healthcare Practitioners and Technical Occupations 29-0000	1	66,893
<u>Service Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	100	5,387,429
Sales and Related Occupations 41-0000	0	
Office and Administrative Support Occupations 43-0000	75	3,646,059
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	0	
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	12	600,600
Total	967	63,392,427
Total from prior year	927	54,747,004

# Part D - Part-time Staff by Occupational Category

### Number of Part-time Staff by Occupational Category

As of November 1, 2022

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

## Men

Race/ethnicity	Instructional staff	Research staff	Public Service staff
U.S. Nonresident	1		
<u>Hispanic/Latino</u>	41		
American Indian or Alaska Native	1		
Asian	7		
Black or African American	11		
Native Hawaiian or Other Pacific Islander	1		
White	143		
Two or more races	6		
Race and ethnicity unknown	16		
Total men	227	0	0

Race/ethnicity	Instructional staff	Research staff	Public Service staff
U.S. Nonresident	1		
Hispanic/Latino	52		
American Indian or Alaska Native	4		
Asian	15		
Black or African American	7		
Native Hawaiian or Other Pacific Islander	0		
White	176		
Two or more races	3		
Race and ethnicity unknown	20		
Total women	278	0	0
Total (men+women)	505	0	0
Total from prior year	639		

# Part D - Part-time Staff by Occupational Category

# Number of Part-time Staff by Occupational Category

As of November 1, 2022

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

## Men

Race/ethnicity	<u>Archivists, Curators,</u> <u>and Museum</u> <u>Technicians</u> 25-4010	<u>Librarians and</u> <u>Media Collections</u> <u>Specialists</u> 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	<u>Student and Academic Affairs</u> <u>and Other Education Services</u> <u>Occupations</u> 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
U.S. Nonresident					0
Hispanic/Latino				81	81
<u>American Indian or</u> <u>Alaska Native</u>				1	1
Asian				7	7
<u>Black or African</u> American				2	2
Native Hawaiian or Other Pacific Islander				1	1
White			1	138	139
Two or more races				4	4
Race and ethnicity unknown				4	4
Total men	0	0	1	238	239

Race/ethnicity	<u>Archivists, Curators,</u> <u>and Museum</u> <u>Technicians</u> 25-4010	<u>Librarians and</u> <u>Media Collections</u> <u>Specialists</u> 25-4020	<u>Library</u> <u>Technicians</u> 25-4030	<u>Student and Academic Affairs</u> <u>and Other Education Services</u> <u>Occupations</u> 25-2000 + 25-3000 + 25-9000	Library and Student and Academic Affairs and Other Education Services Occupations
U.S. Nonresident					0
Hispanic/Latino			2	70	72
American Indian or Alaska Native				1	1
Asian				6	6
Black or African American			1	4	5
Native Hawaiian or Other Pacific Islander					0
White			2	95	97
Two or more races				5	5
Race and ethnicity unknown				4	4
Total women	0	0	5	185	190
Total (men+women)	0	0	6	423	429
Total from prior year			7	423	430

# Part D - Part-time Staff by Occupational Category

# Number of Part-time Staff

As of November 1, 2022

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

## Men

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000	<u>Community, Social Service, Legal,</u> <u>Arts, Design, Entertainment, Sports,</u> <u>and Media Occupations</u> 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
U.S. Nonresident					
Hispanic/Latino	1		7	3	
<u>American Indian or</u> <u>Alaska Native</u>				1	
<u>Asian</u>			1		
<u>Black or African</u> <u>American</u>	1				
<u>Native Hawaiian or</u> <u>Other Pacific Islander</u>					
White	2		10	5	
Two or more races				1	
Race and ethnicity unknown					
Total men	4	0	18	10	0

Race/ethnicity	Management Occupations 11-0000	Business and Financial Operations Occupations 13-0000	<u>Computer.</u> <u>Engineering, and</u> <u>Science Occupations</u> 15-0000 + 17-0000 + 19-0000	<u>Community, Social Service, Legal,</u> <u>Arts, Design, Entertainment, Sports,</u> <u>and Media Occupations</u> 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
U.S. Nonresident					
Hispanic/Latino		1		9	
American Indian or Alaska Native				1	
Asian				1	
Black or African American				2	
Native Hawaiian or Other Pacific Islander					
White			5	31	
Two or more races			1	2	
Race and ethnicity unknown				1	
Total women	0	1	6	47	0
Total (men+women)	4	1	24	57	0
Total from prior year	7	2	22	50	

# Part D - Part-time Staff by Occupational Category

# Number of Part-time Staff

As of November 1, 2022

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

## Men

Race/ethnicity	<u>Service</u> <u>Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	<u>Production,</u> <u>Transportation, and</u> <u>Material Moving</u> <u>Occupations</u> 51-0000 + 53-0000	Grand Total (All part-time staff)
U.S. Nonresident						1
Hispanic/Latino			8			141
<u>American Indian or</u> <u>Alaska Native</u>						3
<u>Asian</u>						15
<u>Black or African</u> American			1			15
<u>Native Hawaiian or</u> <u>Other Pacific</u> <u>Islander</u>						2
White	2		7			308
Two or more races						11
Race and ethnicity unknown						20
Total men	2	0	16	0	0	516

Race/ethnicity	<u>Service</u> <u>Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All part-time staff)
U.S. Nonresident						1
Hispanic/Latino			14			148
American Indian or Alaska Native						6
Asian			1			23
Black or African American			1			15
Native Hawaiian or Other Pacific Islander						0
White	1		10			320
Two or more races			1			12
Race and ethnicity unknown			1			26
Total women	1	0	28	0	0	551

1/25/23, 8:59 AM		IPEDS Data Collection System				
Total (men+women)	3	0 44 0 0				
Total from prior year	3		35			1,188

# Part E - Part-time Staff by Occupational Category and Contract Length

# Number of Part-time Staff

As of November 1, 2022

			With Faculty Status	2	Without	
Occupational category	<u>Multi-</u> year	<u>Annual</u> contract	<u>Less-than-annual</u> <u>contract</u>	Indefinite duration (continuing or at-will)	Faculty Status	Total
Primarily Instruction	0	0	505	0	0	505
Exclusively credit			488			488
Exclusively not-for-credit			17			17
Combined credit/not-for-credit			0			0
Instruction/research/public service staff						0
Research staff						0
Public Service staff						0
Archivists, Curators, and Museum Technicians 25-4010						0
Librarians and Media Collections Specialists 25-4020						0
<u>Library Technicians</u> 25-4030					6	6
<ul> <li><u>Student and Academic Affairs and Other Education</u></li> <li><u>Services Occupations</u></li> <li>25-2000 + 25-3000 + 25-9000</li> </ul>					423	423
Management Occupations 11-0000					4	4
Business and Financial Operations Occupations 13-0000					1	1
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000					24	24
<u>Community, Social Service, Legal, Arts, Design, Entertainment,</u> <u>Sports, and Media Occupations</u> 21-0000 + 23-0000 + 27-0000					57	57
Healthcare Practitioners and Technical Occupations 29-0000						0
Total	0	0	505	0	515	1,020
Total from prior year		0	639		511	1,150

# Part F - Part-time Summary

### Summary of Part-time Staff

As of November 1, 2022

			With Faculty Statu	IS	Without Faculty	
Occupational category	Multi- year	Annual contract	Less-than-annual contract	Indefinite duration (continuing or at-will)	Status	Total
Primarily Instruction	0	0	505	0	0	505
Exclusively credit			488			488
Exclusively not-for-credit			17			17
Combined credit/not-for-credit			0			0
Instruction/research/public service staff						0
Research staff						0
Public Service staff						0
Archivists, Curators, and Museum Technicians 25-4010						0
Librarians and Media Collections Specialists 25-4020						0
Library Technicians 25-4030					6	6
Student and Academic Affairs and Other Education Services Occupations 25-2000 + 25-3000 + 25-9000					423	423
Management Occupations 11-0000					4	4
Business and Financial Operations Occupations 13-0000					1	1
Computer, Engineering, and Science Occupations 15-0000 + 17-0000 + 19-0000					24	24
Community, Social Service, Legal, Arts, Design, Entertainment, Sports, and Media Occupations 21-0000 + 23-0000 + 27-0000					57	57
Healthcare Practitioners and Technical Occupations 29-0000						0
Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000						3
Sales and Related Occupations 41-0000						0
Office and Administrative Support Occupations 43-0000						44
Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000						0
Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000						0
Total						1,067

# Part H - New Hires, Full-time Instructional Staff by Contract Length

### Number of Newly Hired Full-time Permanent Instructional Staff

(Hired full-time between November 1, 2021 - October 31, 2022 and on the payroll as of November 1, 2022)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only
- Include both Primarily Instruction and Instruction Combined with Research and Public Service

### Men

			With Faculty State	<u>21</u>	Without Faculty	
Race/ethnicity	<u>Multi-</u> <u>year</u>	<u>Annual</u> contract	<u>Less-than-annual</u> <u>contract</u>	Indefinite duration (continuing or at- will)	Status	Total
U.S. Nonresident						0
Hispanic/Latino		1				1
American Indian or Alaska Native						0
<u>Asian</u>						0
Black or African American						0
Native Hawaiian or Other Pacific Islander						0
White		5				5
Two or more races						0
Race and ethnicity unknown						0
Total men	0	6	0	0	0	6

			With Faculty State	<u>15</u>	Without Faculty		
Race/ethnicity	<u>Multi-</u> <u>year</u>	<u>Annual</u> contract	<u>Less-than-annual</u> <u>contract</u>	Indefinite duration (continuing or at- <u>will)</u>	Status	Total	
U.S. Nonresident						0	
Hispanic/Latino		1				1	
American Indian or Alaska Native						0	
Asian						0	
Black or African American						0	
Native Hawaiian or Other Pacific Islander						0	
White		2				2	
Two or more races						0	
Race and ethnicity unknown						0	
Total women	0	3	0	0	0	3	
Total (men+women)	0	9	0	0	0	9	

# Part H - New Hires, Full-time Staff by Occupational Category

### Number of Newly Hired Full-time Permanent Non-instructional Staff

(Hired full-time between November 1, 2021 - October 31, 2022 and on the payroll as of November 1, 2022)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

## Men

Race/ethnicity	<u>Instructional Staff</u> (from Part H, screen <u>1)</u>	<u>Research</u> <u>staff</u>	Public Service staff	<u>Library and Student and Academic Affairs and Other Education</u> <u>Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000
U.S. Nonresident	0			
Hispanic/Latino	1			6
American Indian or Alaska Native	0			
Asian	0			
Black or African American	0			2
Native Hawaiian or Other Pacific Islander	0			
White	5			13
Two or more races	0			
Race and ethnicity unknown	0			1
Total men	6	0	0	22

Race/ethnicity	Instructional Staff (from Part H, screen <u>1)</u>	<u>Research</u> <u>staff</u>	Public Service <u>staff</u>	<u>Library and Student and Academic Affairs and Other Education</u> <u>Services Occupations</u> 25-4000 + 25-2000 + 25-3000 + 25-9000
U.S. Nonresident	0			
Hispanic/Latino	1			17
American Indian or Alaska Native	0			1
Asian	0			1
Black or African American	0			3
Native Hawaiian or Other Pacific Islander	0			
White	2			14
Two or more races	0			
Race and ethnicity unknown	0			3
Total women	3	0	0	39
Total (men+women)	9	0	0	61

# Part H - New Hires, Full-time Staff by Occupational Category

### Number of Newly Hired Full-time Permanent Non-instructional Staff

(Hired full-time between November 1, 2021 - October 31, 2022 and on the payroll as of November 1, 2022)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

#### Men

Race/ethnicity	<u>Management</u> <u>Occupations</u> 11-0000	<u>Business and</u> <u>Financial Operations</u> <u>Occupations</u> 13-0000	<u>Computer,</u> <u>Engineering, and</u> <u>Science Occupations</u> 15-0000 + 17-0000 + 19-0000	<u>Community, Social Service, Legal,</u> <u>Arts, Design, Entertainment, Sports,</u> <u>and Media Occupations</u> 21-0000 + 23-0000 + 27-0000	<u>Healthcare</u> <u>Practitioners and</u> <u>Technical Occupations</u> 29-0000
U.S. Nonresident					
Hispanic/Latino			2		
<u>American Indian or</u> <u>Alaska Native</u>					
<u>Asian</u>					
<u>Black or African</u> American					
<u>Native Hawaiian or</u> Other Pacific Islander			1		
White	4	2	3	1	
Two or more races					
Race and ethnicity unknown					
Total men	4	2	6	1	0

Race/ethnicity	<u>Management</u> <u>Occupations</u> 11-0000	Business and Financial Operations Occupations 13-0000	<u>Computer,</u> <u>Engineering, and</u> <u>Science Occupations</u> 15-0000 + 17-0000 + 19-0000	<u>Community, Social Service, Legal,</u> <u>Arts, Design, Entertainment, Sports,</u> <u>and Media Occupations</u> 21-0000 + 23-0000 + 27-0000	Healthcare Practitioners and Technical Occupations 29-0000
U.S. Nonresident					
Hispanic/Latino		7	1		
American Indian or Alaska Native					
Asian				1	
Black or African American					
Native Hawaiian or Other Pacific Islander					
White	1	3	3	1	
Two or more races	1				
Race and ethnicity unknown					
Total women	2	10	4	2	0
Total (men+women)	6	12	10	3	0

# Part H - New Hires, Full-time Staff by Occupational Category

# Number of Newly Hired Full-time Permanent Non-instructional Staff

(Hired full-time between November 1, 2021 - October 31, 2022 and on the payroll as of November 1, 2022)

- Report Hispanic/Latino individuals of any race as Hispanic/Latino
- Report race for non-Hispanic/Latino individuals only

### Men

Total men	14	0	1	0	1	57
<u>Race and ethnicity</u> <u>unknown</u>	1					2
Two or more races						0
White	4		1		1	34
<u>Native Hawaiian or</u> <u>Other Pacific</u> <u>Islander</u>						1
<u>Black or African</u> <u>American</u>						2
Asian						0
<u>American Indian or</u> <u>Alaska Native</u>						0
Hispanic/Latino	9					18
U.S. Nonresident						0
Race/ethnicity	<u>Service</u> <u>Occupations</u> 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	<u>Production,</u> <u>Transportation, and</u> <u>Material Moving</u> <u>Occupations</u> 51-0000 + 53-0000	Grand Total (All full-time new hires)

Race/ethnicity	Service Occupations 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39-0000	Sales and Related Occupations 41-0000	Office and Administrative Support Occupations 43-0000	Natural Resources, Construction, and Maintenance Occupations 45-0000 + 47-0000 + 49-0000	Production, Transportation, and Material Moving Occupations 51-0000 + 53-0000	Grand Total (All full-time new hires)
U.S. Nonresident						0
Hispanic/Latino	2		1		1	30
American Indian or Alaska Native						1
Asian						2
Black or African American						3
Native Hawaiian or Other Pacific Islander						0
White	2		1			27
Two or more races						1
Race and ethnicity unknown						3
Total women	4	0	2	0	1	67

1/25/23, 8:59 AM			IPEDS Data	Collection System		
Total (men+women)	18	0	3	0	2	124

Human Resources Survey Evaluation

Institution: Pima Community College (105525)

Were any staff members difficult to categorize? If so, please explain in the box below.

### Prepared by

**Reporting Reminders:** 

- The name of the preparer is being collected so that we can follow up with the appropriate person in the event that there are questions concerning the data.
- The Keyholder will be copied on all email correspondence to other preparers.
- The time it took to prepare this component is being collected so that we can continue to improve our estimate of the reporting burden associated with IPEDS.
- Please include in your estimate the time it took for you to review instructions, query and search data sources, complete and review the component, and submit the data through the Data Collection System.
- Thank you for your assistance.

This survey component was prepared by:						
۲	Keyholder	0	SFA Contact	0	HR Contact	
0	Finance Contact	0	Academic Library Contact	0	Other	
Name	: Maria Vasilieva					
Email	: mnvasilieva@pima.edu					

How many staff from your institution only were involved in the data collection and reporting process of this survey component?

3.00 Number of Staff (including yourself)

How many hours did you and others from your institution only spend on each of the steps below when responding to this survey component? *Exclude the hours spent collecting data for state and other reporting purposes.* 

Staff member	Collecting Data Needed	Collecting Data Needed Revising Data to Match IPEDS Requirements		Revising and Locking Data	
Your office	0.00 hours	4.00 hours	8.00 hours	8.00 hours	
Other offices	2.00 hours	1.00 hours	0.00 hours	8.00 hours	

# Summary

### Human Resources Component Summary

IPEDS collects important information regarding your institution. All data reported in IPEDS survey components become available in the IPEDS Data Center and appear as aggregated data in various Department of Education reports. Additionally, some of the reported data appears specifically for your institution through the College Navigator website and is included in your institution's Data Feedback Report (DFR). The purpose of this summary is to provide you an opportunity to view some of the data that, when accepted through the IPEDS quality control process, will appear on the College Navigator website and/or your DFR. College Navigator is updated approximately three months after the data collection period closes and Data Feedback Reports will be available through the <u>Data Center</u> and sent to your institution's CEO in November 2023.

Please review your data for accuracy. If you have questions about the data displayed below after reviewing the data reported on the survey screens, please contact the IPEDS Help Desk at: 1-877-225-2568 or <u>ipedshelp@rti.org</u>.

Number of staff by employment status a Fall 2022	nd occupational	category:	
Occupational category	Reporte	FTE staff	
	Number of full-time staff	Number of part-time staff	
Total number of staff	1,206	1,067	1,562
Instructional Staff	239	505	407
Primary Instruction	239	505	407
Exclusively credit	233	488	396
Exclusively not-for-credit	6	17	12
Combined credit/not-for-credit	0	0	0
Instruction/research/public service	0	0	0
Research Staff	0	0	0
Public Service Staff	0	0	0
Library and Student and Academic Affairs and Other Education Services Occupations SOC	461	429	604
Librarians, Curators, and Archivists SOC 25-4000	22	6	24
Archivists, Curators, and Museum Technicians SOC 25-4010	0	0	0
Librarians SOC 25-4020	8	0	8
Library Technicians SOC 25-4030	14	6	16
Student and Academic Affairs and Other Education Services Occupations SOC 25-2000 + 25-3000 + 25-9000	439	423	580
Management Occupations SOC 11-0000	97	4	98
Business and Financial Operations Occupations SOC 13-0000	99	1	99
Computer, Engineering, and Science Occupations SOC 15-0000 + 17-0000 + 19-0000	108	24	116
Community, Social Service, Legal, Arts, Design, Entertainment, Sports and Media Occupations SOC 21-0000 + 23-0000 + 27-0000	14	57	33
Healthcare Practitioners and Technical Occupations SOC 29-0000	1	0	1
Service Occupations SOC 31-0000 + 33-0000 + 35-0000 + 37-0000 + 39- 0000	100	3	101

#### 1/25/23, 8:59 AM

#### IPEDS Data Collection System

0		
0	0	0
75	44	90
0	0	0
12	0	12
	0	75     44       0     0

NOTE: Full-time-equivalent (FTE) staff is calculated by summing the total number of full-time staff and adding one-third of the total number of part-time staff. Graduate assistants are not included in the above figures. Many of the FTE figures may be included in the DFR.

### Salaries of full-time instructional staff by contract length and academic rank: Academic year

Academic	Months	s Covered	by Annual	Salary	Total Total Staff for Number	Salary	Weighted Average	
rank	12 months	11 months	10 months	9 months	Salary reporting	of Months	Outlays	Monthly Salaries
All Ranks	13			226	239	2,190	\$17,480,323	\$7,982
Professor								
Associate professor								
Assistant professor								
Instructor								
Lecturer								
No academic rank	13			226	239	2,190	\$17,480,323	\$7,982

NOTE: The above data are based on the Salary Outlays part of the IPEDS HR component. The Weighted average monthly salaries of full-time instructional staff by academic rank are calculated by adding the salary outlays reported for Men plus Women by academic rank, then dividing the sum by the "Total Number of Months" for Men plus Women by academic rank. Salaries of full-time instructional staff paid less than 9 months per year are not collected. Also, salaries of medical school staff are not collected. The weighted average monthly salaries may be included in the DFR.

Edit Report

Human Resources

There are no errors for the selected survey and institution.