



## Pima County Community College District Administrative Procedure

<i>AP Title:</i>	<b>Development of Practices and Procedures for Student Organizations</b>
<i>AP Number:</i>	AP 3.47.01
<i>Adoption Date:</i>	10/10/95
<i>Schedule for Review &amp; Update:</i>	Every three years
<i>Review Date(s):</i>	1/13/12, 9/16/18, 10/18/21, 6/12/24, 4/14/25
<i>Revision Date(s):</i>	1/13/12, 9/16/18, 11/10/21, 4/14/25
<i>Sponsoring Unit/Department:</i>	Vice Chancellor for Student Experience
<i>Policy Title(s) &amp; No(s):</i>	Student Organizations, BP 3.47
<i>Legal Reference:</i>	
<i>Cross Reference:</i>	

### **SECTION 1: Authority**

Pursuant to BP 3.47, the Chancellor directs the Vice Chancellor for Student Experience or designee to develop, implement, and administer practices and procedures necessary and appropriate for the formation and operation of student organizations at Pima Community College (“College”).

### **SECTION 2: Practice and Procedures**

- A. The Vice Chancellor for Student Experience or designee will develop and/or assist student leaders in the development of practices and procedures, including, but not limited to, bylaws and Standard Operating Procedures (“SOPs”), outlining the processes for creating and operating student organizations at the College.

- B. Organizational functions and activities; such as officer-selection processes, bylaws, and other organizational-governance rules; must 1) comply with existing College policies and procedures (i.e., BPs and APs), and 2) be approved by the President of Campuses or designee.
- C. The Vice Chancellor for Student Experience or designee has the right and sole discretion to modify the practices, procedures, bylaws, rules or SOPs of any College student organization, including, but not limited to, for the purpose of enhancing the educational and leadership-development purpose that is the focus of the student organization.