PimaCountyCommunityCollegeDistrict
Administrative Procedure

AP Title:	**Mission Evaluation**
AP Number:	AP 1.16.01
Adoption Date:	5/27/16
Schedule for Review & Update:	Every three years
Review Date(s):	5/27/16, 6/30/21, 5/8/24
Revision Date(s):	11/10/21
Sponsoring Unit/Department:	Strategy, Analytics and Research
Policy Title(s) & No(s).	Institutional Effectiveness, BP 1.16
Legal Reference:	
Cross Reference:	

PURPOSE

The Mission Fulfillment Framework is the structure through which Pima Community College ("College") establishes its mission and related guiding statements against which it can monitor its performance. The College maintains a Mission Fulfillment Framework that is reviewed at least once every five (5) years and is posted publicly to the College's website.

SECTION 1: Evaluation of the Mission Fulfillment Framework

1.1   The College conducts a comprehensive evaluation of the Mission Fulfillment Framework in the year preceding a comprehensive planning year to ensure the mission of the College reflects the needs and expectations of internal and external stakeholders.

1.2   Responsibility for the Mission Fulfillment Framework and the coordination of the Mission Fulfillment Framework evaluation process lies with the Vice Chancellor of Strategy, Analytics and Research.

1.3 The Mission Fulfillment Framework evaluation process includes the following steps:

- The College reviews Mission Fulfillment Framework and the College's progress towards fulfilling its mission through analysis of baseline and comparison data from the institutional key performance indicators.
- Open discussion sessions are held for employees and community members on all aspects of the Mission Fulfillment Framework.
- The Mission Fulfillment Framework is reviewed by the Strategic Planning Team (SPT) based on input from the discussion sessions.
- The SPT may develop recommended changes to the Mission Fulfillment Framework. Any recommended changes are posted publicly for input by students, employees, and community members.
- The recommended changes may be revised by the SPT based on the input received.
- Final recommended changes to the Mission Fulfillment Framework are posted for public comment. The SPT may make additional revisions to the recommended changes based on input received during public comment before submitting them to the College's Governing Board.
- The Governing Board performs a final review of the recommended changes and may direct further revisions.
- The final recommended changes to the Mission Fulfillment Framework are submitted to the Governing Board for approval at a regular public meeting.

SECTION 2: Public Posting and Reporting

2.1 The College's Mission Fulfillment Framework is posted publicly at: https://www.pima.edu/about-pima/mission-history/index.

2.2 The College reports on its institutional key performance indicators each year, and the results are analyzed as part of the College's strategic planning process and used to support operational planning and effectiveness.