

**All College Council
Meeting Agenda
May 13, 2022
9:00 AM - 10:30 AM**

A. All College Council

1. Welcome (Chair)

2. Jeff sent updated AP's after the AP's are reviewed. We can ask for Jeff to join our next meeting, if there are any additional questions.

Summary of Board Policies and APs for Review

May 2022

Title: Risk Management

Document(s): BP 4.03

Submitter(s): David Parker

Type of Change: REVISED

List of identified stakeholder units: Entire College, represented by ERM Workgroup, including HR, CVP, Finance, Enrollment Management, Allied Health, External Affairs, Facilities, Financial Aid, STAR, IT, Legal, Institutional Integrity. Faculty Senate invited.

List names of reviewers/authors: David Parker, Rox Acosta, Brian Stewart, David Arellano, Don Martin, Libby Howell, Joyce Jaden, Norma Navarro-Castellanos, Ozlem Kacira, Jack Satterfield, Seth Shippee, Jeff Silvyn, Bruce Moses, Tom Davis

Provide a brief overview of the collaborative and inclusive process used for creation/revision/or reason for deletion. We are developing an Enterprise Risk

Management program consistent with discussions with the Finance and Audit Committee. This amendment transitions the Board Policy from a traditional risk management model to an enterprise risk management model. The ERM Director researched best practices and the ERM Workgroup, representing diverse areas of the College, reviewed and made adjustments to language.

Draft — 4-11-22 BP 4.03



PimaCountyCommunityCollegeDis trict Board Policy

Board Policy Title: **Enterprise Risk Management**

Board Policy Number: BP 4.03

Adoption Date: 11/21/79

Schedule for Review & Update: Every three years

Review Date(s): 11/1/95, 11/10/09, 10/6/14, 9/13/18, [4/11/22](#)

Revision Date(s): 10/6/14, 9/13/18, [4/11/22](#) *Sponsoring*

Unit/Department: Finance and Administration *Motion*

Number: 1943

Legal Reference:

Cross Reference:

The Pima County Community College District ([“College”](#)) [recognizes it is subject to a number of Risks including strategic, operational, financial, compliance, and reputational Risks, and is committed to implementing and utilizing an Enterprise Risk Management \(ERM\) Program for identifying, assessing, and managing Risks and opportunities to promote the](#)

achievement of the College's goals and objectives. The ERM Program should be a formal and continuous process involving all programmatic and functional areas of the College. ~~shall develop and implement a risk management program, the purpose of which shall be to minimize long-term costs of funding risks through the following:~~

- ~~1. Risk Avoidance;~~
- ~~2. Risk assumption;~~
- ~~3. Risk Reduction through safety and loss control activities;~~
- ~~4. Risk Transfer.~~

~~The program shall be conducted without unduly inhibiting the necessary activities and functions of the College.~~

The purpose of this policy is to articulate the College's approach to Risk Management as part of its strategic and operational processes, and define governance and accountability for ERM at the College.

Definitions:

The College applies internationally accepted Risk Management definitions from ISO Guide 31000:2018, as amended from time to time. Key definitions for the purpose of this policy include:

- **Risk** means the effect of uncertainty on the College's objectives. An effect is a deviation from the expected, and can be positive and/or negative.
- **Risk Appetite** is the College's approach to assess and eventually pursue, retain, take or turn away from Risk.
- **Risk Management** is the coordinated activities to direct and control the College with regard to the Risks affecting the realization of objectives.
- **Risk Management Framework** is the set of components that

provide the foundations and organizational arrangements for designing, implementing, monitoring, reviewing, and continually improving risk management throughout the College.

Policy:

The College will establish and maintain an ERM program. ERM will be systematic, timely, economical, and integrated into all organizational processes, including strategic planning.

ERM will support the achievement of the College's strategic, operational, and financial objectives by helping decision-makers make informed choices, prioritize actions, and distinguish among alternative courses of action.

The College will primarily use the ISO 31000:2018 Risk Management - Guidelines model, as amended from time to time, in developing and maintaining its Risk Management Framework.

The College recognizes that the management of Risk does not mean the College will eliminate all Risks. Rather, establishing and maintaining a comprehensive

ERM program will ensure that Risk is identified and managed within the College's Risk Appetite.

Responsibilities:

Management of Risk at the College involves the Governing Board (Board) and the Office of the Chancellor (Chancellor) as follows:

The Board, through its Finance and Audit Committee, is responsible for providing oversight of the College's ERM program.

The Chancellor shall designate a position to have overall day-to-day responsibility for the establishment, implementation,

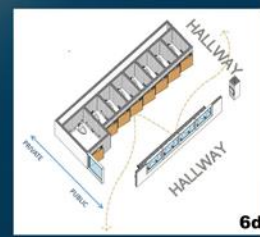
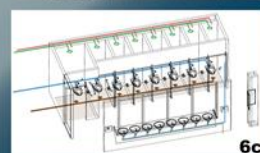
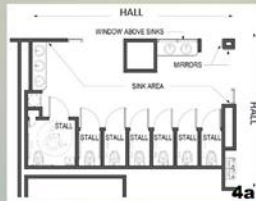
monitoring, and communication of ERM processes and activities in accordance with the principles of ISO 31000:2018, including:

- Applying ERM with the College's strategic objective setting activities; and
- Communicating at least biannually to the Finance and Audit Committee the College's overall Risk profile, critical Risks and associated strategies, and progress of the ERM program.

3. Gender Neutral Bathrooms (Update) - (Mike Baker 10:00am)- Survey was sent out by Francine to all ACC members. We have 3 outstanding votes. Mike Baker provided updated images with numbers on each option.

OPEN LAYOUT

ALL-GENDER RESTROOM LAYOUT IDEAS

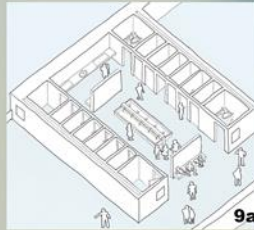


PimaCommunityCollege

SHEET 1 OF 2

PRIVATE LAYOUT

ALL-GENDER RESTROOM LAYOUT IDEAS



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SHEET 2 OF 2

4. COVID 19 Update - (Phil Burdick)

Notes: Mike Baker All Gender Neutral Bathroom- Updates 3 phases, 30 all gender bathroom signage. Starts on 05/16/22. Phase 2: Wave finding final phase. Maps and layouts. Proposal finds set aside. Phase 3: All Gender Bathroom renovation. Funding will start with only 3, only one will possibly be funded. Project will be at least six to eight months for design and construction college wide. There was a three way tie. Looking at design, which is optimal. Two concepts were the top choices for design.

[Jeff Silvyn](#)- Review of AP's add to September meeting.

COVID-19- Increase in COVID-19 positivity rates. Recommended masks, for large gatherings . Spikes have gone down , but could go up. CDC is still in the green area and considered low. If numbers rise we can pivot. Hospital admission rates are still low. Percentage of beds in icu being utilized. Pandemic will lift bus traveling and masks will be required. Capacity will be lifted regarding rooms and rental space. The college will open up to outside rentals for college space. The Advisory committee will look it over in the Fall. If you feel sick please stay home.

Aztec name change was kind of rushed and needed better knowledge of origin. San Diego is in their 7th year of a name change. Small ADHOC- James, Monaco, Valerie are the work group. The ask has been sent to the Faculty to help with research. Ana Jimenez brought to the Faculty for volunteers College wide survey. Bring to the community and look into more research and make sure we have all our research together. [Jakelynn Wert](#) Colonialism and what the student body decides.

PCC-Naming Aztecs used as a recruiting tool for sports. There are no Aztecs in Arizona; they are more traditional and historical in Mexico. Backed up intention, care and research. Accountability under Phil's area, Chancellor, and Board want a resolution. San Diego State University in a 7 year controversy. Erika provided time to gather information, facts, and talk through it carefully. Pima was the storm 10 years ago. Denise suggested a reasonable timeframe. Phil would like the study done by the Fall. College wide new nickname if changed or not. Conversation in the Fall. Aztecs donor or funder money tied to this name. Phil does not have any knowledge.

Jakelynn Wert- Congratulations on her ACCOLADES! Kudos!

[Denise Reilly](#)- What we accomplished i.e. Neutral Bathroom, 3 main goals, breakdown. More continuity, changing to 2 year terms. Sean Mendoza would like to overlap to help with institutional data, staff and faculty to have an overlap. Repository for all committees. Denise is pushing for a system. Push on intranet or webpage. Phil pulled a banner report 46 admin, next step nomination invite. General elections, nominations, ballot. Install those people and announce. Suggestion set of SOP's in Chancellor's office.

[Jon Wesley](#)- Badge readers college wide, security added to August meeting. Ask Jeff to attend the August meeting regarding SOP's. Sean project management group review brought to ACC group for Fall. Michael Lopez changed to Erika Elias. Need an admin rep off until the Fall going through the voting process. [Jon Wesley](#) will switch to [Dorothy Netherlin](#). The Co-chair wait until August. Look over members and make updates to the ACC website. Interesting semester.

August provide brief summary, smaller things discussed and talked about. Set goals for FY 2022-2023. Procedures put in place. Goals in perspective for new members and ACC as a whole. [Jakelynn Wert](#) will speak to the student senate. Sean Mendoza would be part of the SOP's. Student Senate description, responsibilities, clear expectations for next student senators.

2021-22 Meeting Schedule

- Jan. 14, 2022
- Feb. 11, 2022
- Mar. 11, 2022
- Apr. 08, 2022
- May. 13, 2022

2021-22 Council Members

- Randolph Wright, Faculty Representative, Chair
- Collin Bryant, Student Representative, Co-Chair
- Denise Reilly, Faculty Representative

- Jon Wesley, Staff Representative
- Miguel Angel Barrera Coronado, Student Representative
- Jakelynn Wert, Student Representative
- Hilda Ladner, Administrative Representative
- Michael Lopez, Staff Representative
- Sean Mendoza, Faculty Representative, Adjunct Faculty
- Edgar Soto, Administration Representative, Vice Presidents
- **VACANT, Administration Representative, Board Representative**

All College Council

All College Council was created in 2015 by the Governing Board to support the flow of communications on college wide issues between faculty, staff and students and the chancellor.

Specifically, **All College Council is charged with making recommendations to the Chancellor on college-wide issues, excluding wages, salaries and working-conditions.**

All College Council is made up of faculty, including adjunct faculty, staff, students, administrators and a College president. It is facilitated by a member of the Executive Leadership Team, who is a communications liaison between the Chancellor and ELT and All College Council.

All College Council's role in the governance structure:

Faculty Senate handles all faculty-related issues

Staff Council handles staff-related issues

Student Senate handles student-related issues

All College Council handles college-wide issues that affect all constituent groups.

Items which come to the All College Council include the following: a

- Items that are of broad significance to the College, students and/or employees.
- Information items of interest or importance to the entire College.
- Complex issues involving a choice between multiple options

ALL MEMBERS OF ALL COLLEGE COUNCIL HAVE AN EQUAL VOICE