

**All College Council
Meeting Agenda
March 11, 2022
9:00 AM - 10:30 AM**

A. All College Council

1. Welcome (Chair)
2. COVID 19 Update - (Phil)
3. The topic is- Schedule of Classes (Rate My Professor) area for feedback, course surveys 1, 3 7. (Denise Reilly) (Table for April 11, 2022 meeting)
4. Gender Neutral Bathrooms (Update) - (Phil) (Table for April 11, 2022 meeting Mike Baker)
5. Change in membership terms to create greater continuity will not require a change in [policy](#) or the [AP 1.06.01](#). [Jon Wesley](#) provided examples of SOP's greatly appreciated!

Section: Conducting the Staff Council Meeting

Adoption Date: 12/01/2021

Revision Date: 2/15/2022

Sponsoring Unit/Department: Staff Council

Conducting the Staff Council Meeting

- The Vice Chair owns & starts the meeting.
- The Vice Chair starts the recording just before the meeting starts and ends it just after adjourning.
- NOTE: any recorded content before or after the meeting is open to the public.
- In the unplanned absence of the Vice-Chair, a new meeting can be created by another officer and new invites sent to the invite list.
- The Officers should enter the meeting early to verify that the technology, sound, video, transcription, and meeting recording are functioning.
- The Communications Officer will monitor the Chat and interrupt when appropriate with pertinent questions and comments from the Chat. If someone has signed in with just a telephone number, the Communications Officer needs to identify the person for the roll. If a guest wishes to remain anonymous, then it will be recorded as an "Anonymous Guest" for the minutes.

- The meeting conductor (usually Chair) always has a live mic. Other officers may choose to keep an open mic if it makes the meeting run smoother. For example, if an officer is monitoring a busy chat room and presenting the meeting with the comments and questions. Mute all other microphones. The Vice-Chair will monitor mic disruptions and can mute "noisy" mics. The Communication Officer will handle link requests, access, and technical issues for guests through the chat or some other method (i.e. email, phone, etc.).

Start the meeting promptly.

- Welcome everyone and call attention to the presence of Executive Leadership and Guests. Greet the Chancellor and the Provost (if attending) separately.
- Welcome any other special guests.
- Call for the Guests to say hello in the chat. (This is how we additionally capture guest roll).
- Call for the Roll Keeper or Proxy to Call the Roll Call.
- Call for the Secretary to report the status of the Minutes from prior meeting(s).

Meeting Chat

Some questions & comments do come through the chat. It seems to be more comfortable for some people to respond & comment this way. The Communications Officer will present these comments and questions to the council at appropriate times throughout the meeting.

Business Reports

- Call for the representative or guest giving the reports as listed in the agenda. Feel free to initiate discussions regarding the various topics presented.
- It helps to have questions from more than one officer to encourage representatives to ask questions.
- At the end of each report, specifically ask if any representative has a question on the topic at hand or if there are any question in the chat (the Communication Officer responds). For off topic questions, hold discussion of any topic items that come up until the Open Forum portion of the meeting.

Open Forum

- Guests First.
- Encourage representatives to bring forward concerns from their representative areas.
- Keep in mind that there is only about ten minutes in the schedule for comments unless there has been a short meeting so far.
- Long meetings = Less time in this section.

Staff Council Business

- If needed, reports can be brief or even postponed if the meeting is running very long.
- When calling for the reports, just ask for brief, or very brief reports.
- Announce time and format of next meeting.
- Call the meeting adjourned.
- Have the Vice Chair end the recording.
- Wait for the guest & members to clear.
- End the virtual meeting.
- Any other business or officers communications need to go into a new meeting.
- The Vice Chair (who owns the meeting) will receive the meeting report from Google. This should be forwarded to the Rollkeeper.

In Meeting Votes

- There are occasions when a vote must be taken in the meeting.
- First, the Chair states that there is a motion to (and states the motion).
- The Chair explains that the proxies will vote on the matter as if they were the representatives.
- The Chair calls for the Role Keeper who will conduct the vote.
- The Roll Keeper will call the roll and record and tally the votes and report the result, addressing the Chair as "Mister Chair or Madame Chair"...with X number of representatives voting, the vote stands at ## Yeas and ## Neas.
- The Chair then says, "For the motion of... (Restates the motion)", "The motion carries", or "The motion is lost."
- This item becomes new business and can be discussed or tabled for another meeting or communication.

Section: [Name of Procedure]

Adoption Date: 12/01/2021

Revision Date: 2/15/2022

Sponsoring Unit/Department: Staff Council

Name of Procedure

- Lorem ipsum dolor sit amet, consectetur adipiscing elit. Nullam sit amet posuere augue, eget dapibus tellus. Praesent accumsan pretium sapien, vitae venenatis justo vehicula vel. Fusce at justo pharetra, egestas ante sit amet, facilisis enim. Sed sodales, nisi sit amet cursus dictum, turpis tortor lacinia justo, at aliquam tellus elit ac ligula.
- Vivamus sollicitudin felis sit amet rhoncus dictum.
- Donec tristique, mi a cursus bibendum, ligula augue tempor nisl, et varius ipsum sapien non lectus. Sed vel orci sit amet est imperdiet fringilla. Pellentesque habitant morbi tristique senectus et netus et malesuada fames ac turpis egestas. Aenean sed enim ante. Sed ut elit pretium ex tempus interdum. Etiam non rhoncus urna, at tincidunt libero. Fusce a faucibus enim.

Etiam vitae sagittis risus

- Vivamus sollicitudin felis sit amet rhoncus dictum.
- Donec hendrerit rhoncus leo, et pharetra eros gravida id.
- Integer vestibulum maximus enim consequat commodo.
- Duis euismod, felis sed dapibus maximus, risus ligula fringilla justo, at lobortis lacus libero vel arcu.
- Nunc condimentum est feugiat felis vehicula, non pulvinar nisi scelerisque. Nulla pretium magna dignissim ligula tincidunt varius.

Phasellus rhoncus at felis eu viverra

Some questions & comments do come through the chat. It seems to be more comfortable for some people to respond & comment this way. The Communications Officer will present these comments and questions to the council at appropriate times throughout the meeting.

6. Recent Bomb threats at HBCU's around the country and the recent local failure in our badge reader system, I would like to discuss solutions to some gaps and potential policy changes in our active shooter/etc protection systems. (Jon Wesley)
7. In light of increasing issues with available child care services for employees and rising costs of the same, we perhaps need to look at the potential for making this a service again at the college. (Jon Wesley)- **Will add the topic to our March agenda.**
8. New Business (All)

Notes: (Phil gave update). At the peak of the Omicron surge, we were at just under 2,000 new cases per 100,000 population and about a 33% test positivity rate. We are now under 50 (the Moderate threshold) and well under 8%. While we tend to view the pre- and post-home test percentages as somewhat consistent, the 43 new cases per 100,000 used to include most of the testing universe and the reported percentage is now probably much lower.

Pima County, Arizona

[State Health Department](#) 

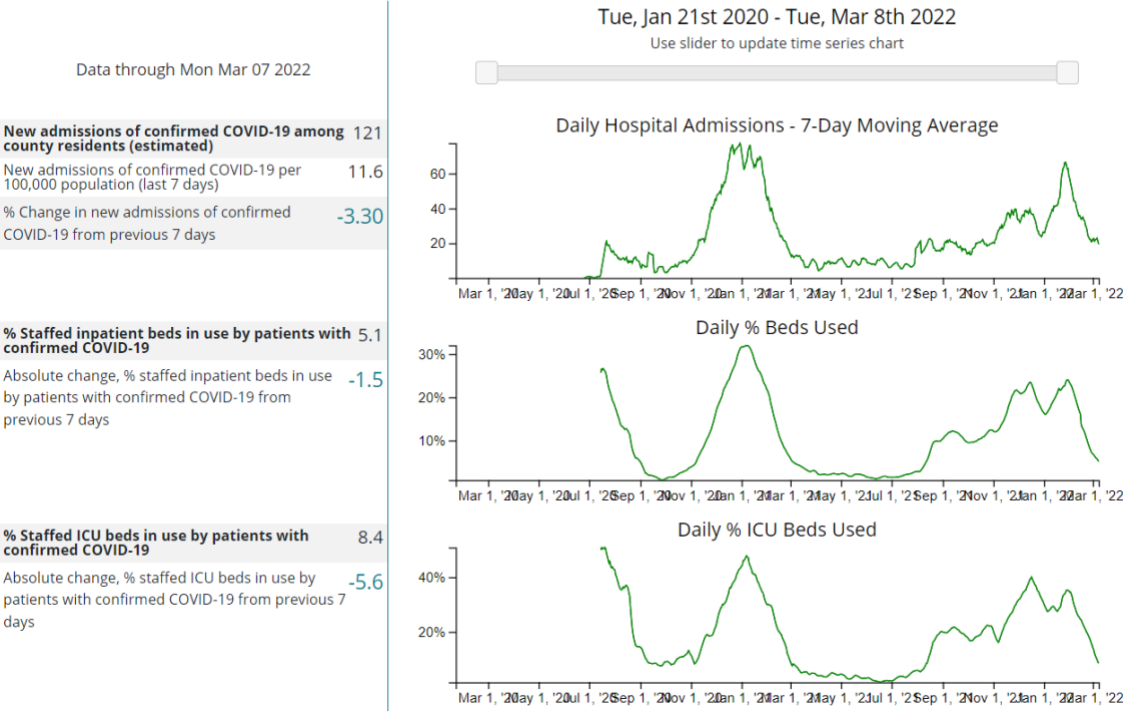
7-day Metrics | [7-day Percent Change](#)

Cases	459
Case Rate per 100k	43.83
% Positivity	5.44%
Deaths	0
% of population \geq 5 years of age fully vaccinated	71.6%
New admissions of confirmed COVID-19 among county residents (estimated)	121

The percentage of staffed hospital beds occupied by COVID cases continues to improve. We are now under the 10% inpatient bed metric threshold.

Hospitalizations in Pima County, Arizona

[Download Image](#)



The numbers continue to improve. I understand the federal contractor executive order mandate on masking to no longer require masking indoors for the people we know to be fully vaccinated. The masking requirement remains in place for unvaccinated or those whose vaccination status are unknown to the College.

Rate of transmission is down, icu beds being utilized. Looking at all outside entities City of Tucson and Pima County regarding any decisions going forward and on data. U of A will make an announcement after spring break regarding their mask mandate. Keep a mask mandate as part of a safety protocol. Good guidance from experts like Dr. Garcia. Taking off mask mandate before April 07, 2022. Implement taking off mask mandates. Minimize disruption of change. [Miguel Angel Barrera Coronado](#) offered student insight and provided students, staff, faculty and community with options. Phil will be reaching out to all committees i.e. All College Council, Faculty Senate, Student Senate regarding implementing a mask optional for all. [Miguel Angel Barrera Coronado](#) brought up if changes will be made regarding the 50% capacity regarding holding events. Data will need to be looked at before offering any guidance with the 50% capacity.

[Sean Mendoza](#) offered insight as taking off a mask mandate too soon. Start slow to implement the removal of the mask mandate. All College Council will be implementing virtual meetings for the remainder of the year. (April and May Meetings). Dropping rates in Pima County are all going to green. [Erika Elias](#) mentioned in the March board meeting some of the board representatives would like to hold meetings at all campuses.

Consider holding off on all in person meetings. Phil will encourage and inform Chancellor and ELT regarding gas prices regarding keeping meetings as a virtual option.

Rate my professor- [Sean Mendoza](#) shared information as [Denise Reilly](#) was not able to attend the meeting. Share information about the professor, give a bio. Being able to have the information available for students. Have IT involved in the process. In put from a student perspective i.e Miguel and student senate, their peers. Option for a self service option for faculty and adjunct to add and update their information on PCC website. This would really benefit the students. Consider a self service mode.

Rate my professor has different aspects doesn't really give you apples to apples. Discussed loading seats to be able to run the course. Jon Wesley discussed the course curriculum has been thinned down and diluted content. Brandy suggested we table this for future discussion to involve Denise Reilly and All College Council members who could not attend the meeting. All College Council will make a recommendation to the Faculty Senate, incorporating a presentation. Invite IT to the next meeting in April (Kate Schmidt and [Jack Satterfield](#)) [Jon Wesley](#) suggested distributing the work. Proactively look at why rates are going down. The Faculty Senate will have a discussion.

Table 4- Gender Neutral Bathrooms (Mike Baker for April Meeting).

Class & Comp April 1st. Inflation is near 8%. Downsize by attrition in 2025 rather than have layoffs. Continuity regarding a 2 year term for staff, faculty, and administration. Students can be kept at a one year term.

Motion by Sean Mendoza. Jon Wesley second the motion. Brandy approved. Members will serve a two year term, with selection determined by groups.

Motion to approve minutes by Sean Mendoza. Second motion to approve [Jon Wesley](#).

Sean adjourned the meeting and Jon Wesley seconded the motion. Next meeting will be April 11, 2022.

2021-22 Meeting Schedule

- Jan. 14, 2022
- Feb. 11, 2022
- Mar. 11, 2022
- Apr. 08, 2022
- May. 13, 2022

2021-22 Council Members

- Randolph Wright, Faculty Representative, Chair
- Collin Bryant, Student Representative, Co-Chair
- Denise Reilly, Faculty Representative
- Brandy Randolph, Faculty Representative
- Jon Wesley, Staff Representative
- Miguel Angel Barrera Coronado, Student Representative
- Jakelynn Wert, Student Representative
- Hilda Ladner, Administrative Representative
- Michael Lopez, Staff Representative
- Sean Mendoza, Faculty Representative, Adjunct Faculty
- Edgar Soto, Administration Representative, Vice Presidents
- **VACANT, Administration Representative, Board Representative**

All College Council

All College Council was created in 2015 by the Governing Board to support the flow of communications on college wide issues between faculty, staff and students and the chancellor.

Specifically, **All College Council is charged with making recommendations to the Chancellor on college-wide issues, excluding wages, salaries and working-conditions.**

All College Council is made up of faculty, including adjunct faculty, staff, students, administrators and a College president. It is facilitated by a member of the Executive Leadership Team, who is a communications liaison between the Chancellor and ELT and All College Council.

All College Council's role in the governance structure:

Faculty Senate handles all faculty-related issues

Staff Council handles staff-related issues

Student Senate handles student-related issues

All College Council handles college-wide issues that affect all constituent groups.

Items which come to the All College Council include the following: a

- Items that are of broad significance to the College, students and/or employees.
- Information items of interest or importance to the entire College.
- Complex issues involving a choice between multiple options

ALL MEMBERS OF ALL COLLEGE COUNCIL HAVE AN EQUAL VOICE