Meeting Notes

In Attendance: Manny Amado, Carlo Buscemi, Kimlisa Duchicela, Don Harp, Joe Labuda, Joe Langlois, Lorraine Morales, Alec Moreno, Paul Schwalbach, Jeff Silvyn, Brian Stewart, Debbie Yoklic, Mykle Zoback

Not In Attendance: Shelby Deibel, Fernanda Gonzalez Van-Pratt, Lee Lambert

1. **Agenda Modifications**: None

2. **Approval of Minutes of 11/24/14**: Approved

3. **Governance Council Vice-Chair**
   Debbie Yoklic introduced Joe Labuda as the new Governance Council new Vice-Chair.

4. **Smoking Policy Implementation**
   Don led the discussion about lack of cooperation about the new smoking policy. This goes for every campus, Don states sending a PimaAll email as a reminder to students and administration and staff to enforce the regulations when and if they see smoking in non-smoking zones. Debbie suggested Campus Presidents bring this up in their cabinet meetings and remind everyone to get the word out to implement the policy. The Student Representative suggested that all instructors let their students know of the smoking policy at the beginning of the semester, as students just not being aware. Agreement that Debbie will send an email to Campus Presidents and will get with Louise Glogoff to display designated smoking zones on campus maps.

5. **Board Policies**
   Debbie and Jeff led the discussion about board policies, with a Board Policies Update handout provided. Debbie let the Council know that all Board Policies are currently on hold. The Chancellor put them on hold back in December in order for Governance Council to weigh in on Board Policies. The Council agreed that BPs 1101, 1104, 2411, 2412, 3121, 4006 and SPG 4006/AA can go to the Board of Governors in February for a second reading. The second group of Policies (BPs 1601, 2409, 3001, 3104, 3109, 3115, 3503, 3504, 3505, 3603, 3110, 3114, 3116, 3201, 3202, 3602) were posted but pulled because of a mistake on BP 3509; there were no comments during this time. The
group agreed that this group of policies will need to be reposted with the corrections for
the full 21 days comment period. They will be sent out electronically to Staff Council and
Faculty Senate. After comments, Governance Council will regroup and go from there.

The third group of Policies includes BPs 3604, 3509, 3113, 4201 and 4001. Debbie began
the discussion stating that BP 3509 was inadvertently posted with an error. The Library
Directors are working on BP 3604; their changes may have an impact on BP 3509,
Student Success. Once off hold BPs 3509 & 3604 will go to the Board for the first
reading, with the usual next steps to follow. Debbie next discussed BPs 4201, 4001.01,
4001.02, 4001.03 and 4203, which will be made into one BP. BP 4201 will be entitled
“College Personnel Policy”. The Board Policy gives a framework for expectations and a
guide to carry out these expectations. There will be five handbooks that will include
policies and procedures for employees. The council agreed that the policies have become
more clear and concise.

6. **Mission and Outreach: Next Steps**
Lorraine Morales talked to the council about informing the PCC community about
Governance Council. Lorraine began the discussion stating that Paul Schwalbach was
part of the Governance Council Evaluation group he will post highlights about
Governance Council meetings on our website. She continued to explain the way for
Governance Council to become more known is to go on the road have open meetings at
the campuses discuss who we are, what we do and where to go to for information. The
change in the name Governance Council to “All College Council” will go to the February
Board of Governors for the first reading.

7. **Standing Committee Visits**
Debbie discussed past visits and how they went as well as future visits to come. Debbie
shared a draft questionnaire to the members of each of the standing committees that have
not been visited. Council agreed to go forward with the questionnaire in lieu of visits to
the remaining committees.

8. **Open Forum**
Carlo Buscemi brought up PCC’s low student enrollment; he discussed broadening PCC
marketing tactics and being more visible through television and other sources of media to
help get the Pima name out more aggressively.
Meeting Adjourned: 4:50pm

Future Meeting: 02/09/15, 3-5 pm, B-218
03/09/15, 3-5pm, B-218
04/13/15, 3-5pm, B-218
05/11/15, 3-5pm, B-218