Governance Council  
November 24, 2014  
District Office B-218  
3:00-5:00pm  

Meeting Notes

**In Attendance:** Manny Amado, Carlo Buscemi, Kimlisa Duchicela, Don Harp, Joe Labuda, Joe Langlois, Lorraine Morales, Alec Moreno, Jeff Silvyn, Nancee Sorenson, Debbie Yoklic, Mykle Zoback

**Not In Attendance:** Shelby Deibel, Fernanda Gonzalez Van-Pratt, Lee Lambert

1. **Agenda Modifications:** None

2. **Approval of Minutes of 11/10/14:** Approved.

3. **Departmental Webpages**

Kimlisa Duchicela discussed issues with the PCC webpage lacking informational character. She said that by incorporating a Facebook page, it will bring in students to PCC and help show promotion of classes being offered. She stated the webpage needs work done; there is lack of pictures, interest and use. Kimlisa feels that we can’t promote events with what PCC offers with our current website. Kimlisa stated that the use of the PCC logo is limited, which is due to standards. She showed the committee the webpage/template of Shoreline and Mesa Community Colleges to show examples of what we should aim for. Debbie asked “Who should be responsible for keeping the webpage up”; the committee agreed Faculty/Campus IT, due to the fact that the changes will be occurring at the campuses. The committee agreed that PCC webpages need to all look alike and be cohesive. Kimlisa asked for a review of the policy. Debbie asked if the CDACs would be open to a taskforce to focus on the issue of the webpage, Kimlisa responded that it would be a start and her CDAC would be very open to it. Debbie then asked the committee if Governance Council would like to make a recommendation to the Chancellor; the committee agreed. The recommendation is to put together a taskforce and to review/revise and update policy and use of the logo.

Debbie asked the team what the purpose of Departmental Webpage should be. The responses include:
- Promotion
- Outreach
- Retention
4. **IT Standing Committee Request**
Lorraine Morales is co-chairing the IT standing committee. Lorraine advised the committee that the standing committee’s charge is to provide insights and suggestions to the Chancellor. The IT standing committee suggested to Lorraine that they would like to come up with a proposal to no longer be a standing committee but a working group, to function more in a program management role to help prioritize projects for IT that come up. The standing committee will move forward to become a working group and bring the recommendation to Chancellor’s Cabinet. Lorraine let the committee know that it makes the most sense for this working group to report to IT.

5. **Governance Council Survey Results**
Lorraine discussed with the committee that in the HLC report there was no evidence about how Governance Council did its work nor how we knew if we were successful. Michael Tulino, Lorraine Morales, Paul Schwalbach and Carlo Buscemi worked as a Fast Action Team to provide a report to HLC. Two surveys were created, one for Governance Council members and another for the College at large. Lorraine then gave some highlights of the two surveys.

**College at Large**
- 681 responses were received; 78% don’t know who the Governance Council is.
- The 30% who did know said it was because of Chancellor’s email, but are not sure of what we do.
- We have to do a better job in communicating who we are and what we do.
- Email and @PimaNews were the preferred methods for sharing information about Governance Council.

**Governance Council Member Survey**
- We are respectful of each other and transparent.
- This is the beginning stage of the committee; there is room for improvement.

6. **SPG 1401/AA**
The Council recommended the name be changed to All College Council.

7. **Governance Council Co-Chair**
Members are to send Debbie suggestions for the Co-Chair. The Council will vote if there are two or more candidates.
8. **Meeting Schedule for Spring 2015**
   Committee agreed that for 2015 face to face are preferred, and agreed to monthly meetings on Mondays 3-5pm. Team agreed on Mondays 3-5 once a month. Debbie will be sending schedules with dates and where we will be meeting via email. The December 8, 2014 meeting has been CANCELLED and will meet again until January.

   Meeting Adjourned: 4:50pm

   **Future Meetings:**
   - 01/12/15, 3-5 pm, D-225
   - 02/09/15, 3-5 pm, B-218