Governance Council  
October 27, 2014  
District Office Videoconference  
3:00-5:00pm  

Meeting Notes

In Attendance: Carlo Buscemi, Shelby Deibel, Kim Lisa Duchicela, Joe Labuda, Joe Langlois, Lorraine Morales, Alec Moreno, Jeff Silvyn, Debbie Yoklic, Mykle Zoback

Not In Attendance: Manny Amado, Fernanda Gonzalez Van-Pratt, Don Harp, Lee Lambert

1. Introductions:
2. Agenda Modifications: NONE
3. Approval of Minutes of 9/22/14 and 10/13/14: Approved
4. Evaluation of Governance Council - Lorraine
   Received feedback on survey questions for Governance Council members and college community. PIR is editing and formatting the survey. Surveys to be sent early next week. Developing and implementing a communication strategy. Establishing timeline for survey/assessment academic. Education plan to be developed based on survey feedback.
   Discussion about the number of years serving on the group came up and members agreed that in regards to members serving on the Governance Council some members should serve longer than 2 to transition new members and bring them up to date and to have consistency and continuity within the committee.

5. Committees- Debbie:
   A) Review of Standing Committee Structure- 6 weeks ago the Governance Council agreed to attend standing committees to talk and discuss with them what their purpose is? Do they think they should exist? Who do they think they should report to? All these questions from their point of view. Debbie attended the Safety committee; Debbie created a grid with all the standing committees, she asked the members she needs volunteers to attend a number of these standing committees to get feedback. Debbie and members agreed on who would attend what committee meetings including dates and times. The purpose of this is due to the Chancellor had asked the Governance Council to go out to the committees and get recommendations. Members agreed that the face to face with these committees will be beneficial and help get Governance Council recognition.

   B) Standing committees vs. Task Forces-
Debbie and committee members went into discussion about characteristics of both committees as well as pros and cons of both, the following was the outcome:

**Standing Committee** - They exist until told otherwise, there charges can often be out of date in many cases. There is a process for selection, there is a call for volunteers put out in March they are organized and recommendations are made. What are the pros and cons? Standing and Task Forces are constantly stepping on each other. Standing committees are too large and a result takes too long. There needs to be a clearer definition what it is to be a standing committee.

**Task Forces** - They meet for a defined length of time, task forces might morph into a committee. There is not a defined process for member selection for Task force committees. What are the pros and cons? Limited time and quicker execution, they need to be smaller. There needs to be a clearer definition what it is to be a Task Force. If a Task Force is given an issue they should be given the freedom to see it through and get to the end result. Task Force needs to be able to take more of a lead.

Debbie recognized that the committee brought up good suggestions but overall the believe is that both Standing and Task Forces should exist. Debbie asked the committee which committee is more enjoyable to be on. Members stated that Task Forces are more rewarding to be part of.

6. **Role of Governance Council - Continuation Jeff**

   Jeff asked the committee what it feels its next move from hearing from Gwen Joseph’s presentation. Debbie and committee agreed that we do not fit the Adhoc model, Jeff mentioned that depending of Governance Council’s role we may fit in more than 1 place, Jeff advised about incorporating a decision flow chart, to classify issues/situations to know exactly where they need to go. The purpose of this is if a situation is minor then the people in that department should lead and make a decision but if it’s larger then that person/committee or if it’s the Governance Council should be identified. In regards for the Governance Council taking a lead in decision making, a member stated that Governance Council should know the issues that go through Chancellors Executive Cabinet in order to be involved and give our opinion and advice. It’s important to be in the know as to what is coming down the line; Governance Council is limited and needs to know when things need to come to us. Jeff advised the committee that Governance Council is still in its early stages where changes can be made; there is room for improvement and direction. Debbie asked the group to review Gwen’s PowerPoint once more and see where Governance Council fits. Discussion will continue at next meeting.
7. **Open Forums Items**-

Adjourned- 4:32pm

Next Meetings- November 10, 3-5, DO B218
   November 24, 3-5, videoconference locations