

AMERICAN BAR ASSOCIATION

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www.abaparalegals.org

2010-2011

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February 16, 2011

Joy O'Donnell, Program Director and Chair
Paralegal Program
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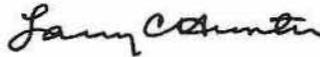
Dear Ms. O'Donnell:

I am pleased to inform you that at its Midyear Meeting in February 2011, the House of Delegates of the American Bar Association, acting on the recommendation of the Standing Committee on Paralegals, granted reapproval to the Paralegal Program at Pima Community College.

You should have now received a letter from Mattie Evans, Approval Process Manager, setting forth the details of the continuing obligations of the program during the period of approval. If Standing Committee staff can be of assistance to you at any time, please do not hesitate to contact them.

Congratulations on your approval, and best wishes for continued success with your program.

Sincerely,



Larry C. Hunter, Chair
ABA Standing Committee on Paralegals



ABA Standing Committee on Paralegals Approval Commission

321 North Clark Street, Chicago, Illinois 60654-7598

Mattie Evans, Approval Process Manager
Telephone: (312) 988-5617
FAX: (312) 988-5483

February 16, 2011

Joy O'Donnell, Program Director and Department Chair
Paralegal Program
Pima Community College
1255 N. Stone Avenue
Tucson, AZ 85709

Dear Ms. O'Donnell:

At its Midyear Meeting in February 2011, the American Bar Association House of Delegates granted reapproval to the Paralegal Program at Pima Community College. Congratulations!

As you know, the term of approval is for a period of seven years, beginning August 2009 and ending August 2016. The application of the program for reapproval, including a self-evaluation report, supporting documents, and fees, must be filed by November 15, 2015.

During the approval period, the program is required to submit an Interim Report on the three-year anniversary of your reapproval. The Interim Report will be due on August 15, 2012. Complete instructions for preparing these reports and the standardized forms are found on our web site:

<http://www.abanet.org/legalservices/paralegals/forms.html>

In addition to meeting the reporting requirements, approved programs must pay annual dues, which will be billed in February and are due by May 1 each year.

Should any major changes be made to your program between reports, please report such changes to the ABA in writing. Also, please inform us of any change in personnel holding the position of program coordinator. In G-104 L of the ABA Guidelines for the Approval of Paralegal Education Programs, the major changes that must be reported are detailed. Please note G-501 A, which outlines the restrictions on advertising ABA approval and references to ABA approval in program literature. As required, please use the words "approval" or "approved" in describing your status; please refrain from using the ABA logo and from citing the language of the site team report in advertisements, brochures and other promotional literature.

Once again, congratulations on your ABA reapproval. If you find that you have any questions, please do not hesitate to call me.

Yours truly,



Mattie F. Evans, Approval Process Manager