



35 East Wacker Drive, Suite 1970
Chicago, Illinois 60601-2208
Phone: 312-553-9355 Fax: 312-553-9616
Email: mail@caahep.org
<http://www.caahep.org>

August 1, 2005

Roy Flores, PhD
Chancellor
Pima Community College
4905 E. Broadway Boulevard
Tucson, AZ 85709-1010

Dear Chancellor Flores:

The Commission on Accreditation of Allied Health Education Programs (CAAHEP) is pleased to inform you of its vote on July 29, 2005 to award continuing accreditation to the surgical technology program at Pima Community College in Tucson, Arizona.

The recent peer review conducted by the Accreditation Review Committee on Education in Surgical Technology (ARC-ST) and the commission's Board of Directors recognizes the program's substantial compliance with the nationally established accreditation standards. The next comprehensive evaluation of the program, including an on-site review, is scheduled to occur in **2015**.

The following citations merit your institution's attention and resolution in order to strengthen the program's compliance with the Standards (for a complete copy of the Standards, check the CAAHEP website at www.caahep.org, or call the office at 312-553-9355):

Standard II.B The program must regularly assess its goals and learning domains. Program personnel must identify and respond to changes in the needs and/or expectations of its communities of interest. An advisory committee that is representative of these communities of interest must be designated and charged with the responsibility of meeting at least annually, to assist program and sponsoring institutional personnel in formulating and periodically revising appropriate goals and learning domains, monitoring needs and expectations, and ensuring program responsiveness to change.

There is not a student, graduate, public or certified surgical technologist member on the advisory committee.

Please complete and submit a standardized advisory committee form which contains all of the required communities of interest listed in Standard II.A. This form can be obtained by request at ccollinsworth@ast.org.

Standard IV.B.1 The program must periodically assess its effectiveness in achieving its stated goals and learning domains. The results of this evaluation must be reflected in the review and timely revision of the program. Outcomes assessments include, but are not limited to: program assessment exam, programmatic retention/attrition, graduate satisfaction, employer satisfaction, job (positive) placement, and programmatic summative measures. The program must meet the outcomes assessment thresholds.

Please submit PAE results for the 2002/2003 and 2003/2004 academic/fiscal years.

Standard V.A.3 & V.C At least the following must be made known to all students: academic calendar, student grievance procedure, criteria for successful completion of each segment of the curriculum and graduation, and policies and processes by which students may perform clinical work while enrolled in the program. The health and safety of patients, students, and faculty associated with the educational activities of the students must be adequately safeguarded. All

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activities required in the program must be educational and students must not be substituted for staff.

The program does not appear to have a student work policy.

Please submit a student work policy. In addition, specify where this policy is published and how and when students are notified of this policy.

CAAHEP requests that a report be sent to the **ARC-ST, 6 West Dry Creek Circle, Suite #210, Littleton, Colorado, 80120**, indicating the manner in which these citations have been resolved no later than **November 1, 2005**.

Failure to respond satisfactorily to the citations above may result in a withdrawal of accreditation.

The accreditation standards are established by CAAHEP and American College of Surgeons (ACS) and the Association of Surgical Technologists (AST).

The commission recognizes you and your colleagues for your commitment to continuous quality improvement in education, as demonstrated by your participation in program accreditation.

Sincerely,



Gregory P. Paulauskis, Ph.D., RRT, RCP
President

Cc: Johnson Bia, PhD, Dean
Emilia Lewis, Program Director
Joseph Long, CST, EdD, ARC-ST Chair
Ronald Kruzel, CST, MA, ARC-ST Executive Director