

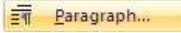
MLA Style, 7th Edition (2009): Quick Reference

The following information is a quick reference guide to MLA style for only the most commonly used material formats. For more details and examples, see PCC Library's *MLA Style: Documenting Your Sources* handout, or the full *Seventh Edition* of the *MLA Handbook for Writers of Research Papers*.

For additional resources on MLA format, see the *How to Write a Research Paper* section of the PCC library home page (<http://www.pima.edu/library/>).

General Guidelines

Creating a Works Cited Page:

- The Works Cited page should be **double spaced** and the second line of each entry should be a **hanging indent (see example on right)**. To get this in MS Word:
 - Select all text, and then right-click it.
 - From the pop-up menu, select *Paragraph*. 
 - To **double-space** the text, under Spacing, Line Spacing, select *Double*.
 - To add a **hanging indent**, under Indentation, Special, select *Hanging*. This indents the lower lines of each entry 0.5" from the left.
- **Article titles** should be in **quotations** ("")
- Book and periodical **titles** should be in **italics**
- Alphabetize each entry

Formatting Individual References


- If your source lacks one of the ingredients in the recipe, you can **ignore that ingredient** and continue. For instance, if your book doesn't list an *author*, you can skip it and go on to the *title*.
- Pay close attention to *italicized* and capitalized text. Make sure to *italicize* and capitalize the book and periodical titles shown in the recipes below.
- For correct information, such as the book title, cities, and publisher, consult the **title page of the book** (not the book's cover). The copyright date is usually found on the next page, next to the © symbol, for example, © 2009


Author Name Variations

When listing the author(s) of a source, a number of general rules should be followed **across all publication formats**. Review the following formatting rules for different author conditions, and apply them as needed when creating individual references for your sources:


One Author	Lopez, Maria.
Two Authors	Lopez, Maria, and John Fox.
Three Authors	Lopez, Maria, John Fox, and Amy Moran.
Four or More Authors	Lopez, Maria, et al. ("et al." means "and others.")
Organization as Author	Pima Community College.
No Author	<skip author, and begin with title of resource>

Formatting Individual References




Books	MLA Format	Example
One Author	Author's Last name, First name. <i>Title of the Book: Subtitle of the Book</i> . Place of Publication: Publisher, Year of publication. Print.	Rowling, J. K. <i>Harry Potter and the Goblet of Fire</i> . New York: Scholastic, 2002. Print.
No place of publication; no publisher; no date	Author's Last name, First name. <i>Title of the Book: Subtitle of the Book</i> . Place of Publication: Publisher, Year of publication. Print.	McBride, Sara. <i>Is Fluoridated Water Actually Harmful?</i> Pamphlet. N.p.: n.p., n.d. Print.
Translator	Author's Last name, First name. <i>Title of the Book: Subtitle of the Book</i> . Trans. name of translator. Place of Publication: Publisher, Year of publication. Print.	Cervantes, Miguel de. <i>Don Quixote</i> . Trans. Edith Grossman. New York: Ecco, 2003. Print.
Book published in 2 nd or subsequent edition	Author's Last name, First name. <i>Title of the Book: Subtitle of the Book</i> . Place of Publication: Publisher, Year of publication. Print.	Tortora, Gerard J., Berdell R. Funke, and Christine L. Case. <i>Microbiology: An Introduction</i> . 8th ed. San Francisco: Benjamin-Pearson, 2004. Print.
Book with editors instead of authors	Author's Last name, First name, eds. <i>Title of the Book: Subtitle of the Book</i> . Edition. Place of Publication: Publisher, Year of publication. Print.	Kennedy, X. J., Dorothy M. Kennedy, and Jane E. Aaron, eds. <i>The Brief Bedford Reader</i> . 9 th ed. Boston: Bedford-St. Martin's, 2006. Print.
 Electronic Book (E-Book)	Author's Last name, First name. <i>Title of the Book: Subtitle of the Book</i> . Place of Publication: Publisher, Year of publication. Source, Web. Date of access.	Benn Bennis, Warren G. <i>Managing People Is Like Herding Cats</i> . Provo, UT: Executive Excellence, 1997. NetLibrary. Web. 1 Apr. 2007

Web sites	MLA Format	Example
 Basic Web site	Author Last name, First name. "Title of the Web Page." <i>Title of the Web Site</i> . Version or Edition. Publisher or Sponsor. Date of publication. Web. Date you accessed it. <URL>*	Strong, Michael. "Forget the World Bank, Try Wal-Mart." <i>TCS Daily</i> . Tech Central Station. 22 Aug 2006. Web. 1 Apr. 2009. < http://www.tcsdaily.com >

* MLA no longer requires use of URLs in citations. At your option, you may choose to include a URL for the page.

Articles in Reference Books and Anthologies	MLA Format	Example
Article in a widely used encyclopedia or dictionary	Author's Last name, First name. "Title of the Article." <i>Encyclopedia/ Dictionary Title</i> . Edition. Year. Print.	Doyle, Jeffrey Scott. "Handgun." <i>World Book Encyclopedia</i> . 2007 ed. Print.
Unsigned Article in a widely used encyclopedia or dictionary	"Title of the Article." <i>Encyclopedia/ Dictionary Title</i> . Edition. Year. Print.	"Japan." <i>Encyclopedia Americana</i> . 2004 ed. Print.
Article in a specialized reference work or anthology**	Author's Last name, First name. "Title of the Article." <i>Encyclopedia/ Dictionary Title</i> . Edition. Volume. Place of Publication: Publisher. Year. Page range. Print.	Staples, Brent. "Black Men and Public Space." <i>The Brief Bedford Reader</i> . Ed. X. J. Kennedy, Dorothy M. Kennedy, and Jane E. Aaron. 9 th ed. Boston: Bedford-St. Martin's, 2006. 181-83. Print.
 Electronic encyclopedia or dictionary article from a library database	Author's Last name, First name. "Title of the Article." <i>Title of Overall Website</i> . Edition. Publisher. Date of publication. Web. Date of Access.	"de Kooning, Willem." <i>Encyclopedia Britannica Online</i> . Encyclopedia Britannica, 2009. Web. 20 July 2009.

** For articles in the Gale Literary Criticism Series (e.g. *Contemporary Literary Criticism (CLC)* and *Twentieth Century Literary Criticism (TCLC)*), see our handout titled *MLA STYLE: GALE LITERARY CRITICISM SERIES* for guidelines on formatting references in either print or electronic format.

e-Articles in Magazines, Journals, and Newspapers	MLA Format***	Example
 Electronic Journal Article (from a library database)	Author's Last name, First name. "Title of the Article." <i>Title of the Journal</i> volume#.issue# (Year published): Page range. <i>Name of the Database</i> . Web. Date of access.	Griffin, James. "What Do Happiness Studies Study?" <i>Journal of Happiness Studies</i> 8.1 (2007): 139-148. <i>Academic Search Premier</i> . Web. 1 Apr. 2009.
 Electronic Magazine Article (from a library database)	Author's Last name, First name. "Title of the Article." <i>Title of the Journal</i> Date of Publication: Page range. <i>Name of the Database</i> . Web. Date of access.	Beatty, J. Kelly. "Double Trouble among Near-Earth Asteroids." <i>Sky and Telescope</i> July 2002: 23. <i>MasterFILE Premier</i> . Web. 1 Apr. 2009.
 Electronic Newspaper Article (from a library database)	Author's Last name, First name. "Title of the Article." <i>Title of the Journal</i> Date of publication: Page range. <i>Name of the Database</i> . Web. Date of access.	Battersby, John. "Nelson Mandela's Moral Legacy." <i>Christian Science Monitor</i> 10 May 1999: N.pag. <i>ProQuest Newspapers</i> . Web. 1 Apr. 2009.

*** For print articles, exclude the *Name of the Database* and Date of access and replace "Web." with "Print." for the format.